

**Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting**

**BIRMINGHAM CITY COUNCIL**

**ERDINGTON DISTRICT COMMITTEE**

**TUESDAY, 26 JULY 2016 AT 14:00 HOURS**  
**IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,**  
**BIRMINGHAM, B1 1BB**

**A G E N D A**

1 **ELECTION OF THE EXECUTIVE MEMBER AND VICE CHAIR FOR ERDINGTON DISTRICT**

To elect a Chairperson (EM) and Vice Chair for the Municipal Year 2016/17.

2 **NOTICE OF RECORDING/WEBCAST**

The Chairman to advise the meeting to note that this meeting will be webcast for live and subsequent broadcast via the Council's Internet site ([www.birminghamnewsroom.com](http://www.birminghamnewsroom.com)) and that members of the press/public may record and take photographs. The whole of the meeting will be filmed except where there are confidential or exempt items.

3 **APOLOGIES**

To receive any apologies.

4 **MINUTES - ERDINGTON DISTRICT**

To confirm and sign the Minutes of the last meeting of the Erdington District Committee held on 29 March 2016.

5 **MEMBERSHIP OF ERDINGTON DISTRICT COMMITTEE**

To note the membership of the Committee as follows:-

**Councillors** :- Robert Alden, Bob Beauchamp and Gareth

**5 - 10**

**Councillors** :- Des Hughes, Gary Sambrook and Ron Storer  
(Kingstanding Ward)

**Councillors** :- Penny Holbrook, Josh Jones and Mick Finnegan  
(Stockland Green Ward)

**Councillors** :- Lynda Clinton, Mick Brown and Mike Sharpe  
(Tyburn Ward).

**Co-opted Members:**

Richard Stanton, Station Commander, West Midlands Fire Service  
Superintendent Brandon Langley, West Midlands Police.

**LEAD OFFICER ARRANGEMENTS**

Lead Officer - Mike Davis, District Head (Erdington)

**Support Officers:-**

District Contact Lawyer – Stuart Evans  
Committee Manager – Sarah Stride

6 **DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary interests and non-pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

7 **CODE OF CONDUCT**

To note the Code of Conduct at District Committee meetings.

**11 - 12**

8 **DISTRICT COMMITTEES FUNCTIONS AND GUIDELINES**

To note the executive powers, rules of governance and functions for District Committees (Article 10 of the Constitution).

9 **DISTRICT COMMITTEE APPOINTMENTS 2016/17**

i. To appoint a District Councillor Champion for the following:-

- a. Youth Champion (previously Councillor Josh Jones)
- b. Looked After Children's Champion (previously Councillor Mick Brown)
- c. Older Person's Champion (previously Councillor Mick Finnegan)
- d. District Parent Partnership Champion (previously Councillor Mick Brown)
- e. Heritage Champion (previously Councillor Mike Sharpe).

i. To appoint Members to serve as a board representatives on the following Community organisations:-

- Witton Lodge Community Association  
(2 representatives - 1 Councillor (last year Councillor Des Hughes) and **to note** that one officer will be nominated by the Strategic Director, Place Directorate)
- Erdington Town Centre Partnership Ltd (1 Erdington Ward Councillor – previously Councillor Robert Alden).

10 **NO PARKING ON GRASS VERGES PROJECT**

A verbal presentation will be given.

11 **ERDINGTON DISTRICT PLAN**

Mike Davis, District Head will present.

12 **ERDINGTON NEIGHBOURHOOD CHALLENGE**

Mike Davis, District Head will present a verbal update.

13 **WARD MEETINGS AND NEW 'WARD TRACKER' DATABASE**

Mike Davis, District Head will present

14 **DATES OF FUTURE MEETINGS 2016/2017**

To agree the following schedule of meeting's for the Erdington District Committee.  
All meetings will be held on the following **Tuesday's at 1400 hours in The Council House, Victoria Square, Birmingham:**

15 **FUTURE WORKING ARRANGEMENTS / DISTRICT WORK PROGRAMME**

**THE CHAIRMAN TO ADVISE MEMBERS  
ACCORDINGLY.**

16 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

17 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

# BIRMINGHAM CITY COUNCIL

<b>ERDINGTON DISTRICT COMMITTEE TUESDAY 29 MARCH 2016</b>
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**MINUTES OF A MEETING OF THE ERDINGTON  
DISTRICT COMMITTEE HELD ON TUESDAY 29  
MARCH 2016 AT 1400 HOURS IN COMMITTEE  
ROOMS 3 & 4, THE COUNCIL HOUSE,  
BIRMINGHAM**

**PRESENT** : - Councillor Josh Jones in the Chair;

Councillors Robert Alden, Mick Brown, Mick Finnegan, Gareth Moore, Gary Sambrook and Mike Sharpe.

**ALSO PRESENT :-**

Mike Davis – District Head (Erdington)  
Mark Rodgers – Housing Manager  
Pam Powis – Place Manager  
Sarah Stride – Committee Manager

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**NOTICE OF RECORDING**

318 The Chairman advised that the meeting will be webcast for live or subsequent broadcast via the Council's internet site ([www.birminghamnewsroom.com](http://www.birminghamnewsroom.com)) and that members of the press / public may record and take photographs.

The whole of the meeting will be filmed except where there are confidential or exempt items.

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**APOLOGIES**

319 Apologies were submitted on behalf of Councillors Bob Beauchamp, Penny Holbrook, Ron Storer and Superintendent Brandon Langley, West Midlands Police for their inability to attend the meeting.

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**MINUTES**

320 **RESOLVED:-**

The Minutes of the last meeting held on 26 January 2016, having been previously circulated, were confirmed and signed by the Chairman.

**ERDINGTON HOUSING ENVIRONMENTAL WORKS BUDGET 2015/16  
UPDATE**

The following amended report from the Contract Team Manager was circulated at the meeting:-

(See Document No. 1)

Mark Rodgers, Housing Manager introduced the report and made the following particular points:

- All projects listed on the schedule were formally agreed on 22 October 2015.
- He stated that all projects with a green background on the schedule had been completed. The two projects with a yellow background were pending and he advised that the contractors, Willmott Dixon, were currently on site at 27-37 Wyrley Way to renew fascia in UPVC and that works should be completed by the end of this week. The contractors, Amey, aimed to complete the creation of car parking provision at Inland Road by 30 April 2016.
- He confirmed that any underspend from this year's allocation could be rolled over and added to next year's budget allocation of £800,000. He advised that he would calculate the total spend for this year's allocation including any overspend and inform Members accordingly.
- In response to a question raised by Councillor Gary Sambrook he stated that he would investigate the possibility of utilising local contractors to carry out improvement works in next year's budget allocation.

The Chairman thanked Mark Rodgers for all works completed to date and it was -

321

**RESOLVED:-**

That the update report on Erdington Housing Environmental Works Budget 2015/16 be noted.

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**ERDINGTON GOVERNANCE FRAMEWORK 2015/16**

The following report of the District Head, Erdington was submitted:-

(See Document No. 2)

Mike Davis, District Head introduced the report and highlighted the salient points. He reminded Members that the document was a living document and was subject to change.

Members identified that the following corrections be made to the report:

- Contact names and telephone numbers to be updated on the last page.
- Reference to Section 33 Champion – add the words 'Old Persons'.

The Chairman noted the comments made and put the suggested amendments forward to the Committee for approval.

It was –

322

**RESOLVED:-**

That the amendments be noted and agreed.

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**ERDINGTON DISTRICT CONVENTION REPORT**

The following report of the District Head, Erdington was submitted:-

(See Document No. 3)

Mike Davis (District Head) introduced the report and responded appropriately to comments made by Members.

Councillor Gary Sambrook stated that his name was spelt incorrectly in the list of District Convention attendees.

The Chairman assured Members that in relation to mental health issues, Clinical Commission Groups (CCG's) had been invited and had attended District partnership working sessions.

323

**RESOLVED:-**

That the report be noted.

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**ERDINGTON DISTRICT NEIGHBOURHOOD CHALLENGE REPORT**

The following report of the District Head, Erdington was submitted:-

(See Document No. 4)

Mike Davis (District Head) introduced the report and stated that it would be re-submitted to the District Committee in six month's following updates.

During the course of discussion Members made the following amendments and observations:

- The special meeting of Erdington District Members was held on 9 March 2016 and not 8 March as stated in the report.
- Fleet and Waste Management Recycling rates had not been forwarded to Members of the District Committee.
- Recommendations 13 and 17 were listed twice in the report. Need to re-number all recommendations.
- Recommendation 7 to be amended to read 'Recycling banks to be removed where there is agreement from Ward Councillors'.
- Recommendation 13 (ii) – concern was expressed that if parkland was not maintained to an acceptable standard it could potentially be earmarked as a possible future housing or similar development. To note that uncut grass collects more litter.

- Recommendation 16 – six park keepers mentioned. The figure should read five park keepers.
- Recommendation 17(i) – Pilot scheme ‘no parking on grass verges’ should be implemented wider and incorporate areas in the Erdington District. Pilot scheme should be enforced by traffic wardens. Gather feedback from pilot scheme in Shard End and if successful implement in the Erdington District.
- Recommendation 4 – wheelie bin miss collections. Depot Manager to share information with District Members and wording to the recommendation to be changed to reflect this amendment.

It was –

324

**RESOLVED:-**

- (i) That the amendments as listed in the above preamble be implemented in the next report to the District Committee in six months’ time;
- (ii) That a progress report from Fleet and Waste Management be sent to all Members of the District Committee.

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**COMMUNITY SAFETY UPDATE**

The following Community Safety update report was circulated at the meeting:-

(See Document No. 5)

Pam Powis, Place Manager introduced the report circulated, highlighted the salient points and responded appropriately to comments raised by Members.

Members welcomed the report and thanked Pam Powis for all her hard work and it was -

325

**RESOLVED:-**

That the report be noted and that a briefing note on Section 222 (Police Partnership working) be sent to all Members of the District Committee in due course.

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At 1445 hours Councillor Robert Alden left the meeting.

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**OTHER URGENT BUSINESS (REPORTS BY OFFICERS)**

326

No items of other urgent business were raised.

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**AUTHORITY TO CHAIRMAN AND OFFICERS**

327

**RESOLVED:-**

In an urgent situation between meetings, the Chairman jointly with the relevant Chief Officer has authority to act on behalf of the Committee.

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The meeting ended at 1500 hours.

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CHAIRMAN



## **CODE OF CONDUCT AT THE DISTRICT COMMITTEE**

1. This code applies to all persons present at the District Committee.
2. The Chairperson of the meeting is responsible for the good conduct of the meeting.
3. The purpose of the meeting is to transact the business of the District in relation to the functions, operational powers and duties delegated by Cabinet.
4. The meeting's format is set out in the Agenda. The Chairperson of the meeting may vary the order of items.
5. The Chairperson will decide if members of the public can address the meeting. Anyone wishing to do so should raise their hand, and may speak **only** at the invitation of the Chairperson.
6. Members of the public may ask questions on an item by raising their hand, but **only** at the invitation of the Chairperson.
7. Reports will be presented by City Council officers or other invited guests. These presenters are representing their organisations and may be bound by the decisions taken by those organisations.
8. The good conduct of the meeting is controlled by the Chairperson of the meeting. Those people wishing to speak should try to inform the debate currently in discussion. The Chairperson having invited a person to speak, has the final say and can order a person to discontinue their speech.
9. If the Chairperson of the meeting feels that a person(s) is persistently disregarding the good conduct of the meeting or if disorder breaks out then the Chairperson may order the person(s) to leave, suspend the meeting until in his/her opinion the meeting can restart or close the meeting.



## Article 10 - District Committees and Ward Committees

*This Article sets out details with regard to District Committees and Ward Committees consisting of the Members of that District or Ward.*

10.1. Ten District Committees have been established by the Council and the relevant Ward Members have been appointed to serve on them:-

<b>District Committee:</b>	<b>Area:</b>	<b>Members from the following Wards:</b>
1. Edgbaston	South	Bartley Green, Edgbaston, Harborne and Quinton,
2. Erdington	North	Erdington, Kingstanding, Stockland Green and Tyburn
3. Hall Green	East	Hall Green, Moseley & Kings Heath, Sparkbrook and Springfield
4. Hodge Hill	East	Bordesley Green, Hodge Hill, Shard End and Washwood Heath
5. Ladywood	Central	Aston, Ladywood, Nechells and Soho
6. Northfield	South	Kings Norton, Longbridge, Northfield and Weoley
7. Perry Barr	Central	Handsworth Wood, Lozells & East Handsworth, Oscott and Perry Barr
8. Selly Oak	South	Billesley, Bournville, Brandwood and Selly Oak
9. Sutton Coldfield	North	Sutton Four Oaks, Sutton New Hall, Sutton Trinity and Sutton Vesey
10. Yardley	East	Acocks Green, Sheldon, South Yardley, Stechford & Yardley North

10.2 Ward Committees will be constituted in each District to encourage and facilitate dialogue, between the Council and local people within their Ward with a view to:

- (a) ensuring that the needs of the Ward and key issues affecting local people are identified and assessed;
- (b) ensuring that such needs and issues are clearly expressed to, and considered by, the relevant Cabinet Member/Committees/Departments of the Council (or, where relevant, other public agencies); and
- (c) generally, maximising the influence of local people over the way in which the functions of the Council (or other public agencies) are discharged within the Ward.
- (d) to approve expenditure and services from whatever Budget may be allocated to their Ward, and in this regard to have all the necessary powers of the Council relevant to such approvals,

provided that in exercising this delegation, the Ward Committee shall comply with all relevant procedures and requirements of the City Council.

- (e) to approve the establishment of Neighbourhood Forums and to make grants, from the Budget approved for this purpose, to Neighbourhood Forums.
- (f) as determined by the relevant Cabinet Member/Committee:-
  - (i) to appoint representatives to serve on management committees of Council managed Youth and/or Community Centres and Community Service Advisory Committees;
  - (ii) to nominate via the Council Business Management Committee, persons to serve on the management committees of voluntary organisations in receipt of grant aid from the Council;

except where such Centres, Committees or organisations have been agreed by the relevant Cabinet Member as servicing an area wider than a local community.

- 10.3 The membership of Ward Committees shall consist of those Members elected to serve that Ward. Once Ward Committees have been established, only the City Council can dissolve them. The Member of Parliament for the District should be invited to attend Ward and District Committee as an observer with the right to speak and there will be no co-opted members of the Ward Committee. Where a Ward Committee does not exist, the functions, powers, duties and terms of reference rest with the relevant District Committee.

### **EXECUTIVE POWERS DEVOLVED TO DISTRICT COMMITTEES**

- 10.4 Cabinet has delegated the functions, operational powers and duties to the relevant District Committee(s) and all related decisions from the value of £100,000 in respect of a single decision by a District Committee up to a maximum financial limit of £1m (Revenue) as set out in **Volume B**. Executive Members for Local Services may make decisions and approve expenditure jointly with the relevant Chief Officer between £100,000 and £500,000. These decisions will need to be reported to the District Committee.

### **10.5 Meetings**

Each District and Ward Committee shall meet at the start of each Municipal Year, and, thereafter, usually bi-monthly, alternating between District and Ward Committees. District Committee Meetings will take place at the Council House or as may be

necessary at some other central Birmingham location to be determined by the Chief Executive.

Executive Members for Local Services (EMLS) will be appointed by each District Committee at the first meeting of the municipal year. In the event of a District Committee failing to appoint an EMLS, the matter will be determined by the Leader of the Council. They will have a leadership responsibility for 'place' matters within their District including:

- (i) Effective discharge of the local executive remit, through delegations, of their District Committee.
- (ii) Production of an annual Executive Member for Local Services District Policy Statement and District Development Plan setting out locally determined priorities and policies for approval by the District Committee.
- (iii) Attendance at Cabinet meetings to voice local matters in relation to the executive decisions taken.
- (i) Attend Overview & Scrutiny to account for delegated responsibilities for the District Committee, including financial delegations and policy priorities as set out in policy statements and development plans.

Each District Committee will also hold an annual District Convention with input from community groups, partners and other stakeholders, to inform on District priorities arising from the Local Service District Policy Statement.

#### 10.6 **Quorum**

- (a) The Quorum for a District Committee shall be 6 Elected Members.
- (b) The Quorum for a Ward Committee shall be 2 members.

10.7 The Council will establish (or dissolve) Ward Committees on the recommendation of the Council Business Management Committee.





# **“Forward in Partnership”**

## **Erdington District’s Community Plan 2016-2020**



# ***Erdington District's Community Plan 2016/20***

## ***Contents***

1. Introduction
2. Purpose of this Community Plan
3. The Changing Context
4. Erdington – Who Lives Here
5. Erdington Residents Priorities
6. Summary of Erdington's District's Priorities:
  - Employment, Skills and Enterprise
  - Green, Clean and Safe
  - Housing
  - Health
7. Neighbourhood Challenge
8. Delivery, Monitoring & Review
9. Resources

# **1. Introduction**

## *From District Executive Member, Councillor Josh Jones*

Having been the chair of the Erdington District Committee and its Executive Member for the two years now my aim is to continue to build on the foundations put in place by Councillor Penny Holbrook when she was the chair of Erdington District and to take Erdington District 'forward in partnership,' through our working with our many great partner organisations and community groups.

Erdington continues to be a vibrant and diverse district, rich in community, people and social engagement. We have a wide range of economic activity with a vast array of businesses, communities and active groups. Our sense of community and pride is often hidden by statistics and a humility that prevents us from celebrating our abilities.

Together in partnership we are stronger and more resilient to face the considerable challenges across the district. Birmingham is facing its biggest cuts in history and this means some services will remain and some will be lost. There have been constant cuts to services and budgets since 2010, with even greater cuts to come as the City Council must identify another £250million of savings between now and 2020. This has removed and will continue to remove support for some of those most in need and limiting the opportunity locally to influence change.

Our collective *vision* for Erdington, formed by residents, community groups, businesses, Birmingham City Council and its district officers and elected representatives is of a "*prosperous and vibrant community, where everyone has equality of opportunity and where fairness is at the heart of everything we do and those most in need are supported.*"

Our guiding principles are that everyone has a right to a decent, affordable, warm home in pleasant and safe surroundings, access to a good standard of education and the opportunity to have a decent paid job or career and, above all, a community where no one is left behind and everyone is valued. Progress toward these aims will be delivered through five work streams:

- Employment, Skills & Enterprise
- Clean and Green
- Housing
- Health
- Community Safety

Of personal concern to me is the fact that residents across Erdington District live, on average, 8 years less than residents of neighbouring Sutton Coldfield District just a few miles away. I applied to the Leader of the Council for Erdington to be recognised as a Social Innovation Zone which may give the district more freedom and flexibility in the way it operates and this request has been granted. My ambition is to improve the health and well-being of Erdington residents to match that of our neighbours but this will not happen overnight and is a 20 year vision and objective I will work towards. This challenging agenda, and indeed all the other priorities set out above, cannot be delivered by the council alone. Collectively, with all our partners, and led by the residents, we firmly believe we can move towards the above vision.

This Erdington Community Plan has been developed with our friends and partners and sits alongside our District Policy Statement. Both documents help in identifying the direction we need to take, and who can play a role in helping to deliver the vision.

## ***2. Purpose of this Community Plan***

This District Community Plan outlines the priorities and associated actions of the Council and its Erdington based partners for the year ahead. These priorities and actions draw from the views and experiences of local councillors, local residents, businesses, service providers, voluntary and community organisations and other partners. Consultation with partners has included an Erdington District Convention held on 28 November 2015.

There are already a number of key documents and plans in place in Erdington District that help identify the priorities of the district and the needs of local people. These existing documents and plans make a vital contribution to the overall District Community Plan. These include:

- The Erdington District Policy Statement 2015
- The Erdington District Profile 2014/15
- The Erdington District Convention 2015 Summary report
- The Erdington District Jobs and Skills Plan 2015/16 onwards
- The Birmingham North (Erdington & Sutton Coldfield) Community Safety Partnership's Plan 2016 onwards
- The Erdington District Health & Wellbeing Plan 2016 onwards
- Erdington 'clean & green' Neighbourhood Challenge Report 2016

All these documents are available electronically from the district lead officer who can be contacted on email [mike.davis@birmingham.gov.uk](mailto:mike.davis@birmingham.gov.uk) or 0776 692 4147.

This Erdington District Community Plan will be monitored periodically by the District Committee and its partners to review progress in delivering on the priorities it contains and to determine if delivery is broadly on track as well as whether any new or different priorities are emerging that may need to be incorporated into the District Community Plan.

## ***3. The Changing Context***

This Erdington Plan has been produced at a time of significant change within the city.

*New 2020 vision:*

With a new Council Leader, Councillor John Clancy, from 2015 there is a renewed sense of purpose and direction for the city with a developing vision for 2020. This vision is based on the fundamental ideals of prosperity, fairness and democracy, and, within that, to have a:

- *strong economy;*
- *safety and opportunity for all children;*
- *a great future for young people;*
- *thriving local communities;*
- *a healthy and happy population;*
- *and a modern council.*

Early citywide priorities include keeping our children's and education improvement plans on track and successfully concluding the work set for us by the Birmingham Independent Improvement Panel. Arising from our longer term thinking, we are focusing on a small number of big issues for the city including the provision of decent, affordable housing, investment in our transport infrastructure and a city for young people and for their learning and skills.

Significant change across local government is also underway with new city-regional leadership in place through the West Midlands Combined Authority, with new powers devolved from central government to allow it to drive economic growth, investment and the reform of public services. Birmingham City Council will therefore become more strategic and smaller. See [www.birmingham.gov.uk/wmca](http://www.birmingham.gov.uk/wmca) for more details. Another major change moving forward is the Local Government Boundary Commission's proposal for new, smaller Wards with only one, or occasionally two, elected councillors as well as a national plan to review Parliamentary constituencies.

Despite all these changes right across the city and the wider region there will be more opportunities than ever for delivering services at the neighbourhood level and new ways people can engage in their local community, such as the new local council for Sutton Coldfield. To support the Leader's commitment to further devolution and improved local services a new cabinet Committee – Local leadership was formed in 2016/17 and four elected member 'Assistant Leaders' appointed to drive forward devolved arrangements and new approaches to engaging and empowering local people and partners.

#### *Financial Challenges:*

The City Council's vision for 2020 and its associated financial plan continue to be set in the context of reducing resources available to fund the provision of services and investment in its assets. This is largely as a result of the continuing cutbacks in grant funding as part of the Government's policy of reducing public expenditure in order to address the deficit in public finances. Birmingham City Council needs to find £250 million of savings from its budget between now and 2020 on top of the £560 million that has already been identified as savings since 2011. In addition, central government funded neighbourhood renewal initiatives have also been cut since 2011 removing much needed resources from the local economy. There is now also considerable uncertainty about the financial impact for the public sector and the timetable for implementing the June 2016 national referendum decision to leave the European Union.

Many other public sector and third sector partners operating across Erdington are also working with considerably less resources than in years gone by. The council's new approach is to look at how we can best meet the needs of citizens, through providing services ourselves, but also with a renewed focus on how we can work with partners to achieve shared aims.

#### *District Committees:*

The role of District Committees has been reshaped in response to the financial pressures and also taking account of the recommendations of the Kerslake Review of Birmingham City Council undertaken in 2014. This Review recommended that Birmingham's ten District Committees should no longer have a responsibility for directly managing local services and instead:

*...should be refocused on shaping and leading their local areas through influence, representation and independent challenge of all public services located in the District, including those of the Council.*

(From: 'The way forward: an independent review of the governance and organisational capabilities of Birmingham City Council', December 2014)

The District Committees now have a duty to promote effective neighbourhood management and a duty of "Neighbourhood Challenge" – "to investigate, review and gather data on the performance of all local public services, working in a collaborative but challenging way with all service providers and seeking out and promoting new ways of improving services, in conjunction with Cabinet Members as appropriate."

Other duties of District Committees are to:

- Adopt a Community Plan;
- Make Elected Member appointments to outside bodies;
- Advise or make representations to Council bodies on all matters affecting community interests in their District, including on proposals referred to them by Council bodies;
- Consider and respond to consultations on planning matters affecting their District;
- Consider and make recommendations on 'the performance, integration and co-ordination of public services in the district';
- Promote and improve the economic, social and environmental wellbeing of the area;
- Ensure tenant engagement in the management and development of social housing;
- Promote cleaner and safer neighbourhoods;
- Promote and support 'active citizenship, community empowerment and a diverse and dynamic civil society';
- Ensure effective ward level governance;
- Approve neighbourhood forum grants.

These duties will be aided by a new Local Innovation Fund expected to be introduced in 2016/17 that can be used to support neighbourhood and service improvements.

#### *Ward Committees:*

Ward Committees are changing too with an ability to operate as forums or to explore alternative structures to engage local communities in decisions affecting the local area.

"The ward committees or forums will:

- Provide a forum for community engagement in decisions affecting the local area (through regular meetings including neighbourhood forums, residents associations, parish, community or neighbourhood councils and other local organisations);
- Make representations to the district committee, the Executive or to Council on matters affecting the ward and to support the work of Overview and Scrutiny committees as appropriate;
- Make comments on behalf of residents on significant planning applications within the ward or which have an impact on the ward, subject to the appropriate planning timescales;
- Co-ordinate the work of councillors with neighbourhood forums, residents associations and neighbourhood, community or parish councils to enable local community engagement, debate and action in relation to local issues and priorities;
- Plan work with the other wards in the district to support the functions of the district committee and to engage with partners such as the police."

More details are contained within the Council's Constitution and can be viewed at [www.birmingham.gov.uk/constitution](http://www.birmingham.gov.uk/constitution)

## ***4. Erdington – Who Lives Here***

Erdington District is located to the north of Birmingham and comprises the four wards of Erdington, Kingstanding, Stockland Green and Tyburn.

The four wards are largely residential; Kingstanding and Tyburn are the least affluent wards, with many households classified as hard-pressed or of moderate means. Erdington and Stockland Green are much more mixed with pockets of affluence interspersed with areas of relative poverty. Levels of deprivation are high, particularly to the west and south of the district.

At the time of the 2011 Census Erdington had a population of 97,778 the third lowest of all ten districts in Birmingham. This is now estimated to have grown to 98,603 according to the latest mid-year population estimates. The district is 2,197 hectares in size, and the population density is 44.5 people per hectare making Erdington around average density for the city.

It's important to understand who lives within the district as often different groups have varying requirements from public services. For example an older population is likely to have different service needs to a younger one.

Some key background information follows:

### *Population:*

- The total population of Erdington District is estimated to be 98,603 with 41,008 households

### *Age:*

The district has a slightly older age profile compared to Birmingham as a whole.

- 14.1% of Erdington's population are aged 65 or over (compared to 13% city average)
- 63.5% of Erdington's population are aged 16-64 years
- 22.4% of Erdington's population are children 0-15year olds (compared to 22.8% city average)

### *Ethnicity:*

- 73.1% of its population are of White ethnicity
- 5.60% of its population are of multiple ethnicity
- 10.4% of its population are from Asian or Asian British ethnicity
- 10.2% of its population are from Black or Black British ethnicity
- 15% of its population were born overseas
- 21.9% of its population have limiting long term illness

The data above is from the '*Erdington District Profile 2014/15*' (Google 'Erdington District Profile' 2014/15 – Fair Brum) which presents a wide range of statistical information about Erdington; the people who live here, the jobs they do, their health and education and also their perceptions of the district and the city. Some brief observations follow on what residents think about the district in which they live and their stated priorities.

## 5. Erdington Resident Priorities

By using Birmingham Residents Tracker Survey, it is possible to identify what residents in each area identify as their priorities, and how these compare to the city as a whole.

In terms of the main challenges facing Erdington, “helping people to find jobs” is the number 1 ranked priority both within the district and across the city as a whole. “Supporting Families”, “Improving the local environment and highways infrastructure”, and “meeting the needs of the city’s aging population” are issues of greater importance to Erdington residents compared to elsewhere in the city.

<b>Main Challenges Facing Birmingham</b>	<b>Erdington</b>	<b>Rank</b>	<b>Citywide</b>	<b>Rank</b>
Helping people to find jobs	25.6%	1st	20.1%	1st
Supporting Families	19.1%	2nd	11.6%	4th
Providing high quality public services	17.8%	3rd	13.5%	2nd
Improving the Local Environment	13.5%	4th	7.8%	6 <sup>th</sup>
Providing more affordable housing	9.6%	5th	11.9%	3 <sup>rd</sup>
Improving the highway infrastructure	9.3%	6 <sup>th</sup>	6.8%	9 <sup>th</sup>
Meeting the needs of the city’s aging population	9.0%	7 <sup>th</sup>	5.8%	11h
Dealing with crime	7.4%	8th	10.5%	5th
Improving relations between various communities	6.2%	9th	5.0%	13th
Making people feel safer	5.4%	10th	6.4%	10th

Looking at what specific issues need improving in Erdington, “roads and pavement” is the issue which the highest proportion of Erdington residents say needs improving – the issue also ranked number 2 across the city. A higher than average proportion of Erdington residents identified “refuse collection” “care and support for older & disabled people” and “play facilities for young children” as in need of improvement.

<b>Quality of Life Issue in Need of Improvement</b>	<b>Erdington</b>	<b>Rank</b>	<b>Citywide</b>	<b>Rank</b>
Road & Pavement Repairs	37.4%	1 <sup>st</sup>	30.2%	2 <sup>nd</sup>
Clean Streets	30%	2 <sup>nd</sup>	32.5%	1 <sup>st</sup>
Refuse Collection	25.4%	3 <sup>rd</sup>	19.1%	7 <sup>th</sup>
Police Presence	22.7%	4 <sup>th</sup>	19.2%	6 <sup>th</sup>
Parking	20.9%	5 <sup>th</sup>	20%	3 <sup>rd</sup>
Activities for Teenagers	20.6%	6 <sup>th</sup>	19.5%	4 <sup>th</sup>
Job Prospects	20.5%	7 <sup>th</sup>	19.3%	5 <sup>th</sup>
Care & support for older & disabled people	14.2%	8 <sup>th</sup>	11.2%	10 <sup>th</sup>
Play facilities for young children	14.2%	9 <sup>th</sup>	10.1%	13 <sup>th</sup>
Wage levels & cost of living	11.9%	10 <sup>th</sup>	10.4%	12th



## ***6. Summary of Erdington's District Priorities***

The previous section outlined local residents expressed views regarding their priorities and the things they felt needed improving locally.

In addition to these there is also the statistical information contained in the Erdington District Profile 2014/15 (Google 'Erdington District Profile' 2014/15 – Fair Brum) that cannot be ignored. For instance, whilst not figuring in the resident Survey top ten priorities, the district profile information would suggest we adopt a key aim around improving health and wellbeing as the majority of health outcomes in Erdington are significantly worse than national averages and in some cases worse than the city average.

As well as addressing all these priorities we would also like to support local enterprise across Erdington District by encouraging a "shop local, spend local" ethos. Shopping and engaging local service providers and tradesman from our area is not only more convenient for residents but supports local businesses who, in turn, prosper and potentially offer employment opportunities to local people.

The key priorities actions for Erdington District for 2016-20 will now be outlined over the coming pages of this Plan together with the relevant accompanying themed plan in the set of appendices. These are grouped together under 4 main themes as follows:

**Theme 1: Employment, Skills and Enterprise**

**Theme 2: Clean, Green and Safe**

**Theme 3: Housing**

**Theme 4: Health**

For each theme the pages that follow give a concise indication of the factors that led to the theme becoming an Erdington priority including some brief baseline data and then the key priority areas are identified together with a contact for anyone who feels they can contribute to the delivery of agreed actions under that theme.

# *Theme 1: Employment, Skills & Enterprise*

As with all of the priorities outlined in this Plan there is a great deal of statistical evidence in the Erdington District Profile 2014/15 and also there is much economic data available via:

[www.birmingham.gov.uk/birminghameconomy](http://www.birmingham.gov.uk/birminghameconomy)

Just a few headlines are:

- The Erdington unemployment claimant figure (as a proportion of the working age population) as at April 2016 is 5.4% which is second highest in the city. Stockland Green recorded the highest figure of the four Wards at 6.4% followed by Kingstanding at 5.5%.
- Erdington has the highest youth claimant unemployment proportion (7.5%) as at March 2016. Sutton Coldfield has the lowest youth unemployment proportion (2.2%). Stockland Green Ward is 8.6% and Kingstanding Ward 7.8% which make them the 2<sup>nd</sup> and 4<sup>th</sup> highest in the city.
- Erdington District has the 2<sup>nd</sup> highest proportion of residents with no qualifications whatsoever of the ten districts at 23.9%

The data and the views of local people and stakeholders have been used to identify priorities for action. In brief, the key employment related priorities across Erdington District are:

- Helping young people achieve their potential by reducing youth unemployment and NEETS
- Reducing levels of worklessness, particularly in neighbourhoods and with families experiencing complex multiple barriers to the labour market
- Increasing self-employment, social enterprise development and the establishment of small businesses.

To address these key priorities a separate and comprehensive 'Employment, Skills & Enterprise' Action Plan (Appendix 2) has been developed and this outlines the delivery strategy, delivery activities and associated outcomes and performance indicators.

It should be recognised that the partnership group of itself has no dedicated financial resources to tackle these deeply entrenched issues. However the group will look to influence and bend mainstream resources to ensure the best outcomes possible are delivered locally. External factors beyond the control of the district and its partners such as the decision to leave the European Union, central government policy and the state of the national and international economy, can all have an impact on outcomes locally. Nevertheless, this does not stop Erdington partners doing all within their means to support and encourage the drive toward improved outcomes.

The key contact for this section of the overall District Plan is:

Afzal Hussain, Chief Officer, Witton Lodge Community Association on 0121 382 1930.

## *Theme 2: Clean, Green & Safe*

Living in a clean, green environment free from high crime continues to be a high priority for Erdington residents. The city carries out Environmental Quality Survey's in each Ward using 'Keep Britain Tidy' criteria. The survey assesses the percentage of sites surveyed that fall below an acceptable standard. Considering the surveys undertaken in 2014/15 the position is as follows:

- 3 Wards in Erdington District failed to meet the target of 5% unacceptable sites on the **litter** standard. Kingstanding had 16.43% of sites unacceptable and Tyburn and Erdington 10% and 7.14% respectively.
- Erdington Ward (2.14%) & Tyburn Ward (4.29%) were above the target of 1% of sites unacceptable because of **fly tipping**
- Tyburn Ward (8.57%) was above the 7% target for unacceptable sites due to **graffiti**

It is appreciated this survey is 'a moment in time' but the resident survey results showed that residents feel this is a matter that needs further improvement. Elected Members also expressed concerns about the cleanliness of the district and in 2015/16 chose to make 'Clean & Green' the subject of the District's first Neighbourhood Challenge. See the separate section on 'Neighbourhood Challenge' later in this document and the relevant report appended.

Some key '**clean & green**' priorities for Erdington District are:

- Developing the existing clean and green partnership with representation from all four wards.
- Maintaining and enhancing green open spaces and promoting their value for physical activity
- Ensuring a good quality refuse collection service is provided and street cleanliness standards and raising recycling rates

The key points of contact for such issues are:

John Porter, BCC North Birmingham Parks Manager on 0121 354 4070

Mike Davis, BCC Erdington District Head on 0776 692 4147

Nick Reid, BCC North Waste Management Operations Manager on 0121 303 1975

A district that feels a safe place to live and with low levels of anti-social behaviour are high priorities for Erdington residents. Such factors influence whether people wish to live, visit and invest in an area. The statistics suggest:

- Over the year to June 2013 there was a fall in recorded crime by 3.6% on the previous year which equates to 261 fewer victims.
- While the majority of residents (92.8%) feel safe during the day in their local area this is the 9<sup>th</sup> lowest figure of ten districts.
- Just over half (52.7%) feel safe outside after dark which again ranks 9<sup>th</sup> lowest of ten districts.

The key '**safe**' related priorities of the District are:

- Maintaining a coordinated approach to engaging and working with young people and providing interventions that contribute toward the reduction of crime and anti social behaviour.
- To raise awareness of domestic abuse issues and contribute toward interventions designed to reduce the occurrence of domestic abuse
- To create a coordinated approach to dealing with all aspects of drug and alcohol abuse.
- Building engaged and informed neighbourhoods right across the district and increasing 'feelings' of safety

There are a comprehensive set of plans in place to progress all these safe priorities and these are attached as appendix 4. The key point of contact for safe issues is: Pam Powis, BCC Safer Places Officer on 464 2200.

## *Theme 3: Housing*

Housing related concerns feature strongly in resident expressed priorities.

There are just over 41,000 homes in Erdington District for which the tenure is as follows:

- Owner occupier 52.7%,
- Council 17%,
- Housing Association 11.9% (therefore 28.9% social housing)
- Private Rent 16.7% and
- Other 1.7%

Owner occupation and renting from the Council have fallen since the last set of figures were produced whilst private rental and renting from a social registered landlord have increased with the greatest increase in private rentals.

In terms of affordability, the data available reveals that average property prices peaked in Erdington in 2007 at £129,475 but by 2012 dropped steeply to £115,209 (most recent data available.) Average house prices in Erdington are therefore approaching five times the average household income. High levels of unemployment and lower than average levels of income among those employed means there are high demands for affordable rented properties in the District.

In 2012, there were 2031 persons registered from addresses in Erdington District on the Council Housing Register. The greatest need appears to be for 1 and 2 bedroom properties with 1560 registered for such and with only around 25% being assisted each year. It is likely that with Welfare Reform introduced from 2015 onwards and the so called 'Bedroom Tax' that demand for smaller accommodation may increase.

More statistical evidence is contained in the Erdington District Profile 2014/14 (google District Profile 2014/15 – Fair Brum) but, given the challenging Erdington housing agenda, a separate Erdington District Housing Plan is being produced and will be appended but in the meantime some initial thinking around housing priorities are set out as appendix 5. The key housing priorities are as follows:

- Future housing development – making best use of land and providing quality homes for all
- Private rented sector – improving the sector through new models, development of a registration scheme and options for bringing flats above shops into occupation.
- District Housing Panel – develop an all tenure strategically influential panel supporting housing improvements and shaping better neighbourhoods.

The main points of contact for this theme within our Erdington Plan are:

Peter Richmond, Chief Executive, Pioneer Group on 0121 748 8100  
Patrick Canavan, BCC Senior Housing Service Manager (North) on 0121 303 1984.

## *Theme 4: Health & Well-being*

Major challenges face the City, including the health inequalities that exist between neighbourhoods, communities and districts. There is a need to modernise services so that they meet people's aspirations for health and social care in the 21<sup>st</sup> Century. For Birmingham to become a healthier city, action is needed to create the physical and social environments in which people find it easier to stay healthy.

Again the Erdington District Profile 2014/15 is where more statistical evidence can be located but a few key observations on our District's health:

- Life expectancy in Erdington is 75.3 years which is 2 years less than the city average.
- Smoking prevalence in Erdington is well above city average and the 2<sup>nd</sup> worst of ten districts with 35.2% buying cigarettes compared to the city average of 25.3%
- Erdington has the highest rate of alcohol related deaths of any of the ten districts at 14 (per 100,000) compared to Halle Green with the lowest rate of alcohol related deaths at 7 (per 100,000.)

Therefore, helping people to live healthier lifestyles is a key aim across the district. The key priorities are:

- Increasing smoking cessation
- Tackling alcohol and substance misuse
- Reducing obesity levels in children and adults
- Helping older people improve their general health including falls prevention
- Contributing to improved mental health and well-being

An Erdington District Health and Wellbeing Action Plan has been produced and this outlines the health delivery strategy, delivery activities and associated outcomes and performance indicators.

If you can contribute to the delivery of the district's health priorities the main point of contact is:

Michelle Wilkins, Support Services Manager at Compass-Support: 0121 748 8103

## ***7. Neighbourhood Challenge***

In May 2015 the City Council gave a new responsibility to the ten district committees to undertake a 'Neighbourhood Challenge'. This involves putting the spotlight on a district issue affecting local residents and exploring ways to improve the experiences of local people.

In 2015/16 Hodge Hill District Committee decided its Neighbourhood Challenge exercise would be on the topic of 'Youth Unemployment.' During the year a series of key questions were agreed as the basis of the challenge and evidence taken from a number of local stakeholders. A final Neighbourhood Challenge report has been produced containing a series of recommendations designed to improve the opportunities for young people within the district to progress along the pathway to employment. These recommendations, and the progress made, will be considered by District Committee during 2016/17. This report is available from the district officer.

A new topic will be identified by District Committee for its Neighbourhood Challenge exercise in 2016/17.

## ***8. Delivery, Monitoring and Review***

As you will see a set of appendices follow with specific plans and proposals to progress and deliver a range of actions, between 2016-2020, on our four main themes to bring vital improvements to the things that matter most to Erdington residents.

Over recent years, under the leadership of Erdington District's Executive Member, an 'Erdington Advisory Group' has been assembled and also a number of themed sub-groups with identified lead officers in order to develop and refine plans and progress actions. Each theme group will be invited to report its progress to the overarching Erdington Advisory Group at least bi-annually and, where possible, human and financial resources will be identified to assist in delivery.

The Erdington District Plan itself should be reviewed annually through the Erdington District Committee made up of the 12 elected councillors from the four Wards of Erdington, Kingstanding, Stockland Green and Tyburn. The Committee will wish to check on progress and on the achievement of the targets set out in the Erdington District Plan. We will continue a rolling programme of updates to District Committee on the work undertaken by each Erdington themed group to the District Committee. This will likely detail what has been achieved in that year and the actions proposed for the coming year and how residents can become involved.

It is also the intention to build on the Erdington District Conventions held on over the past few years with further annual events that will provide the opportunity to confirm that the vision and direction for Erdington District is still appropriate and reflects the sort of Erdington that we are all working towards.

## ***9. Resources***

These are very challenging times for the City Council and the public sector generally and resources are very much more limited, both human and financial. The same can be said of many of our partner organisations working with us across Erdington District.

Therefore, if we are to progress the challenging agenda set out in the Erdington Community Plan 2016-2019 it will be by working together and targeting our collective resources toward meeting priorities. Where possible existing resources should be realigned and redirected to meet agreed priorities and in the event that additional resources are required then efforts will be made to explore and secure other internal or external funding opportunities.

Local Government is under pressure across the country and Birmingham will have had its controllable budget cut by almost 50% by 2018. Many of our partners are facing similar situations. Despite this we are hopeful and positive about the future in Erdington. Working together we can, and already are ensuring that the decisions we make, the money we spend, the services we keep are connected and directed at those issues that will generate the best outcomes for our residents and communities.

This is a truly collaborative plan for Erdington, and in many cases the Council is not the lead agency, rather we are working together to use all our resources and expertise to change the future for the better.

All our partners have committed time, resource and money to this process and are in many cases delivering services the council can no longer afford to run. Without the determination and commitment of all those who live and work in Erdington none of these ambitions would be possible.

This plan is bigger than any single agency, it is about working together with a common purpose and moving ***forward in partnership*** – to ensure Erdington remains a great place to live, work and study.

## ***List of Supporting Documents***

1. Erdington District Policy Statement
2. Erdington District Profile 2014/15
3. Erdington District Convention 2015 report
4. Erdington Job & Skills Plan
5. Birmingham North Community Safety Plan
6. Erdington Housing Priority statement
7. Erdington Health & Wellbeing Plan
8. Erdington 'Clean & Green' Neighbourhood Challenge

Available individually from Mike Davis, District lead Officer, by email on [mike.davis@birmingham.gov.uk](mailto:mike.davis@birmingham.gov.uk) or phone 0776 692 4147





# Ward Meetings and New “Ward Tracker” Database

Karen Cheney – District Head and Service  
Lead for Community Governance and  
Support

# Background to Ward Meetings/ Forums

- Governance arrangements for District Committees and Ward Committees changed in the Constitution 2015 and revised further in 2016 (Article 10)
- Further review in 16/17 ready for the new ward boundaries in 2018 (Boundary Commission – approx. 100 Members and 77 wards)
- Ward meetings usually bi-monthly alternating with District Committee and held in the ward.
- New ward meetings/forums– aspiration that they act as a 2 way interface between residents, local community organisations, public services and Members
- Now much more informal, flexible and participative than previous formal ward committee arrangements – avoiding a one size fits all approach .
- Members will provide **community leadership** at the ward level to take forward the functions of the District Committee, in particular **engaging the local community** and identifying **local issues and priorities**

# Ward Meetings/ Forums contd.

- Provide a forum for **community engagement** in decisions affecting the local area – collaborative partnership
- Future focus on a “**better deal for neighbourhoods**”
- Make representations to District Committee, the Executive or to Council
- Comments on behalf of residents on significant planning applications
- Co-ordinate the work of councillors with local groups such as neighbourhood forums, residents associations etc.
- Plan work with the other wards in the District (Cross District) to support the functions of the District Committee and to engage with partners such as the police, health etc.
- No formal delegations and no longer any formal clerking and minute taking but replaced with informal notes and a new “ward tracker” database which is put on CMIS.

# Officer Support to Ward Meetings/ Forums

- **Community Governance and Support Team** –Service Lead -Karen Cheney
- Current Team of **3 Community Governance Managers**
  - **Kay Thomas – Hall Green, Selly Oak, Ladywood and Northfield**
  - **Bev Edmead – Edgbaston, Hodge Hill and Yardley**
  - **Lesley Bannister- Sutton, Erdington and Perry Barr**
- Each cover specific wards/ districts across the City
- Assist Ward Members with agenda setting and publicity poster, booking rooms if needed.
- Informal notes and initial ward tracker in 2015/16
- For 2016/17 new Ward Tracker – qualitative and quantitative information can be kept plus notes of meeting
- Able to pull off useful data – Citywide, by Theme/ Issue, ward level and district level

# **Community Governance Ward Action Tracker**

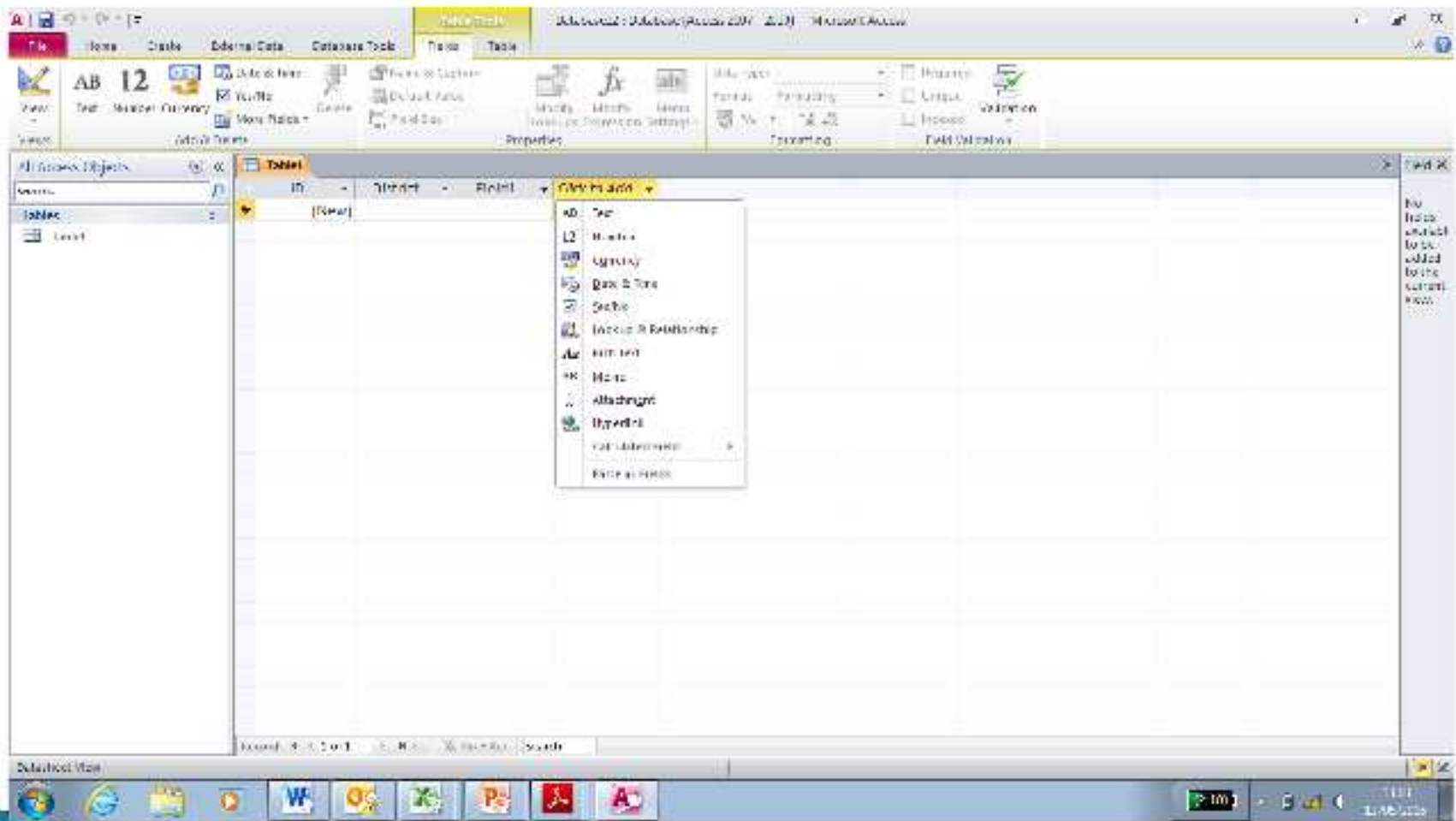
By Lesley Bannister

# Using Microsoft Access

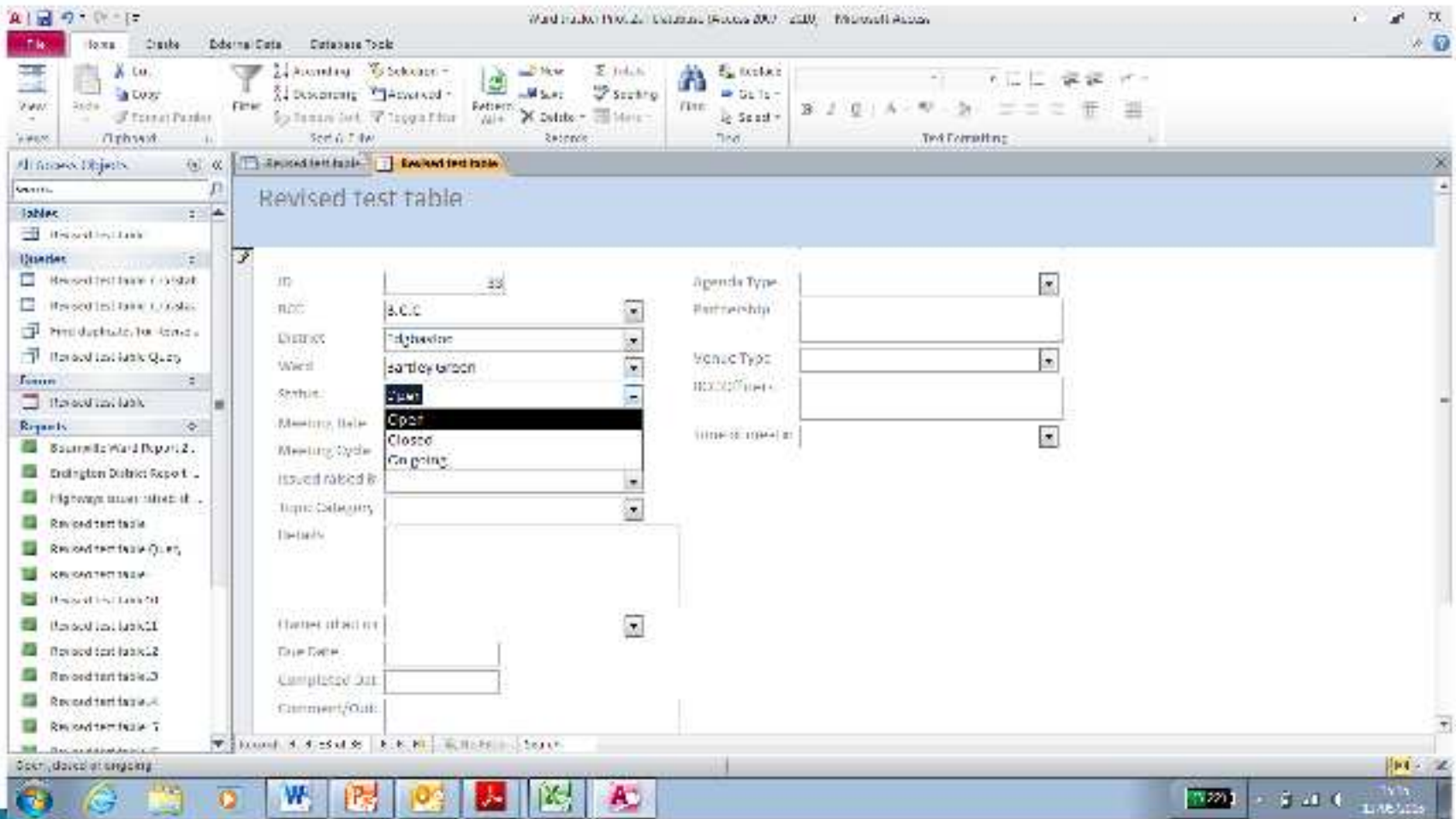
Microsoft Access is a database management system which enables the user to

- ▶ Store data
- ▶ Create forms
- ▶ Create queries
- ▶ Create reports

## Constructing a data table

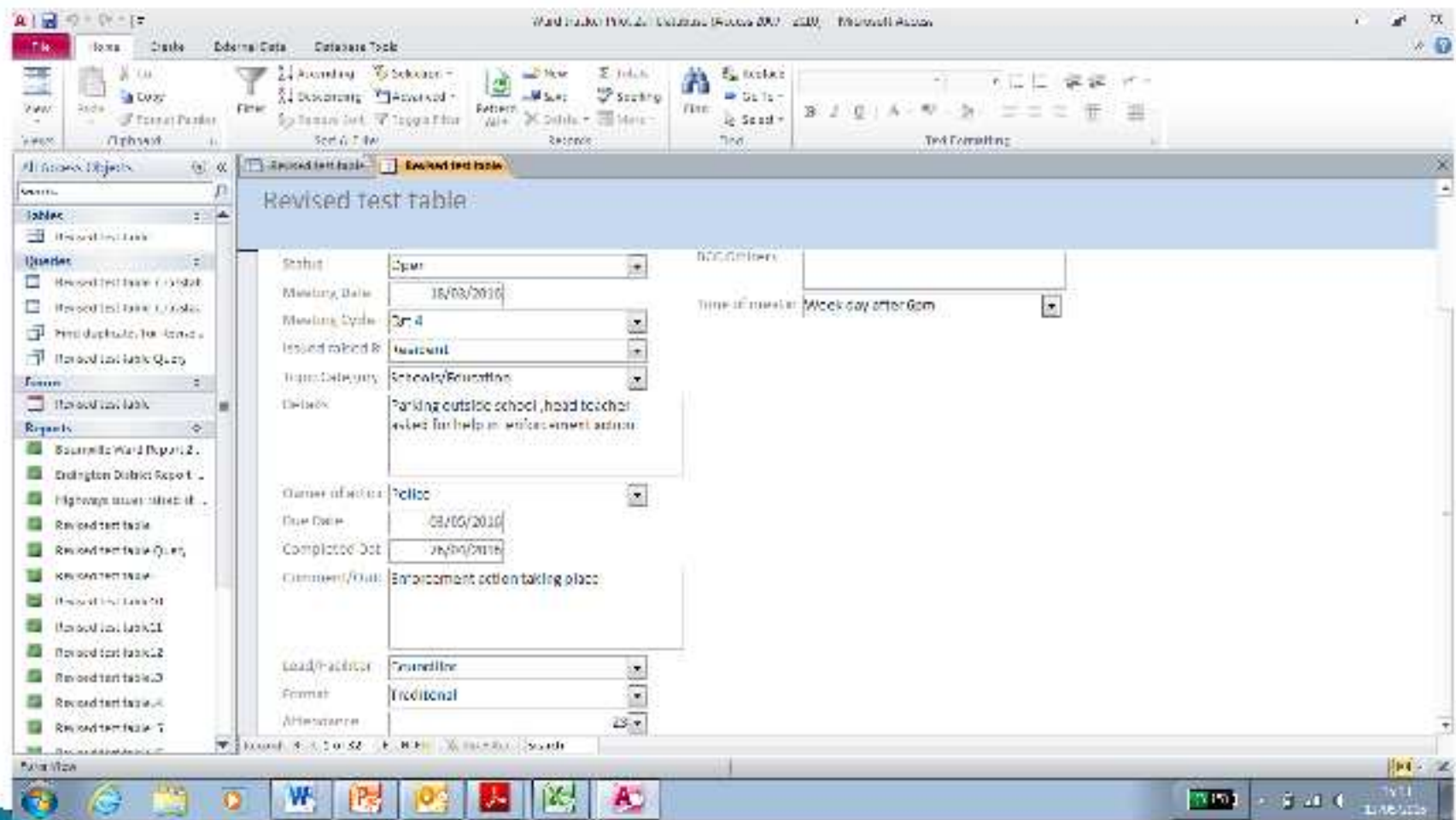


## Creating an input form





## Recording meetings as data



# Query function

- ▶ Queries enable the user to pre select areas of the database and store them in a specific format. This is useful in maintaining constancy in reporting .
- ▶ Each query relates back the original database and automatically updates with every entry made on the database.

# Query table

The screenshot shows the Microsoft Access application window with a query table displayed. The query table has the following columns: Name, Area, Meeting Date, Meeting Day, Sum Of Att, and Count Of Res. The data is as follows:

Name	Area	Meeting Date	Meeting Day	Sum Of Att	Count Of Res
Edgobaston	Edgobaston	16/02/2016	Qr 1.0	73	1
Edgobaston	Hartono	25/02/2016	Qr 4	5	1
Edgobaston	Quaker	25/02/2016	Qr 1.0	12	1
Edgobaston	Edgobaston	04/02/2016	Qr 1.0	70	1
Edgobaston	Kingstanding	04/01/2016	Qr 1	45	1
Edgobaston	Tyburn	26/11/2015	Qr 3	30	1
Hall Green	Hall Green	21/03/2016	Qr 4	10	1
Hall Green	Quaker	19/06/2016	Qr 1.0	76	1
Hall Green	Sparkbrook	07/02/2015	Qr 1	33	1
Hedge Hill	Burtonville	21/03/2016	Qr 4	12	1
Hedge Hill	Shard End	04/02/2015	Qr 1	9	1
Hedge Hill	Shard End	14/03/2016	Qr 3	13	1
Ladywood	Ladywood	15/12/2015	Qr 3	18	1
Ladywood	Newalls	15/09/2015	Qr 1.0	23	1
Ladywood	Newalls	14/01/2016	Qr 1.0	3	1
Northfield	Kings Norton	10/11/2015	Qr 3	15	1
Northfield	Kings Norton	24/03/2016	Qr 4	12	1
Northfield	Longbridge	15/03/2015	Qr 1.0	30	1
Perry Barr	Quaker	07/12/2015	Qr 1.0	73	1
Perry Barr	Perry Barr	18/02/2016	Qr 4	16	1
Selly Oak	Beaminville	06/09/2015	Qr 1	7	1
Selly Oak	Beaminville	11/01/2016	Qr 1.0	8	1
Sutton Coldfield	Sutton Four Cr	23/09/2015	Qr 2	12	1
Sutton Coldfield	Sutton New H	18/09/2015	Qr 2	11	1
Sutton Coldfield	Sutton Trinity	22/10/2015	Qr 1.0	5	1



# Create reports from the database

The screenshot shows the Microsoft Access 2010 interface. The 'Report Wizard' dialog box is open, and the 'Table/Queries' tab is selected. The 'All Access Objects' pane on the left shows the 'Tables' list, with 'Revised test table' selected. The 'Report Wizard' dialog box is open, showing a preview of the report and a list of fields to include. The 'Fields' list includes 'ID', 'Name', 'Address', 'City', 'State', 'Zip', 'Phone', 'Email', 'Website', 'Notes', and 'Comments'. The 'Preview' section shows a sample report layout with columns for 'ID', 'Name', 'Address', 'City', 'State', 'Zip', 'Phone', 'Email', 'Website', 'Notes', and 'Comments'.

ID	Name	Address	City	State	Zip	Phone	Email	Website	Notes	Comments
1	B.C.C.	...	...	...	...	...	...	...	...	...
2	B.C.C.	...	...	...	...	...	...	...	...	...
3	B.C.C.	...	...	...	...	...	...	...	...	...
4	B.C.C.	...	...	...	...	...	...	...	...	...
5	B.C.C.	...	...	...	...	...	...	...	...	...
6	B.C.C.	...	...	...	...	...	...	...	...	...
7	B.C.C.	...	...	...	...	...	...	...	...	...
8	B.C.C.	...	...	...	...	...	...	...	...	...
9	B.C.C.	...	...	...	...	...	...	...	...	...
10	B.C.C.	...	...	...	...	...	...	...	...	...
11	B.C.C.	...	...	...	...	...	...	...	...	...
12	B.C.C.	...	...	...	...	...	...	...	...	...
13	B.C.C.	...	...	...	...	...	...	...	...	...
14	B.C.C.	...	...	...	...	...	...	...	...	...
15	B.C.C.	...	...	...	...	...	...	...	...	...
16	B.C.C.	...	...	...	...	...	...	...	...	...
17	B.C.C.	...	...	...	...	...	...	...	...	...
18	B.C.C.	...	...	...	...	...	...	...	...	...
19	B.C.C.	...	...	...	...	...	...	...	...	...
20	B.C.C.	...	...	...	...	...	...	...	...	...
21	B.C.C.	...	...	...	...	...	...	...	...	...
22	B.C.C.	...	...	...	...	...	...	...	...	...
23	B.C.C.	...	...	...	...	...	...	...	...	...
24	B.C.C.	...	...	...	...	...	...	...	...	...
25	B.C.C.	...	...	...	...	...	...	...	...	...

# Reporting levels

- ▶ Birmingham City Council Level
- ▶ Directorate Level
- ▶ Leadership Level
- ▶ District Level
- ▶ Ward Level
- ▶ Thematic

## Reports at BCC level

[illegible]

# Reports at District level

Task: Erdington District Report 2015/16 TESI - John B. Baker

100% (pdf) view Windows 10 App

Open

Tools Fill & Sign Comment

## Erdington District Report 2015/16 TESI

District	Word	Topic Category	Details
Erdington	Erdington	Other	Planning and local infrastructure concerns, parking, and other
Erdington	Erdington	Other	Planning issues, new cinema complex, residents have concerns re night time security
Erdington	Erdington	Other	Boundary Commission issues, residents need to submit their views as a condition
Erdington	Erdington	Other	Infrastructure and local infrastructure concerns
Erdington	Erdington	Other	Planning issues (cultural)

03 May 2016

Page 1 of 1

Page 47 of 52

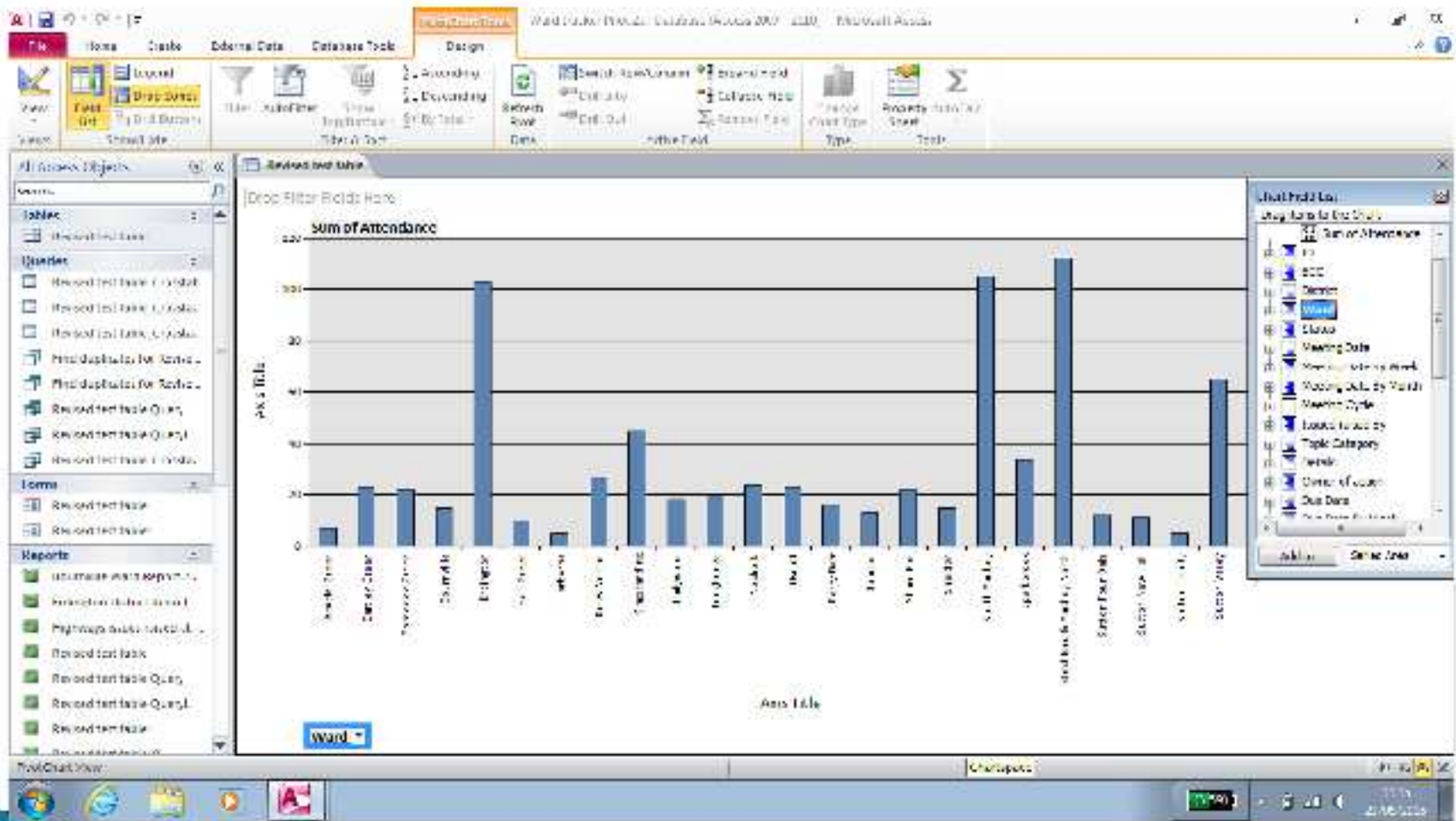


## Reports by Thematic level

[illegible]



# As a Graph



## **Benefits of using an Access database for action tracking at Ward Forums.**

- ▶ Access will help manage Citizens issues and concerns raised at Ward Forum meetings efficiently, economically and effectively.
- ▶ Access produces performance management reports in a few simple steps.
- ▶ Access stores data that can be viewed and compared at varying levels B.C.C, District ,Ward and Thematic.
- ▶ Access reporting can be used for future planning.

# Any questions?

If you have any questions please don't hesitate to contact me

[Lesley.bannister@birmingham.gov.uk](mailto:Lesley.bannister@birmingham.gov.uk)

464 - 4194

