

Appendix 3 – Risk Assessment

Risk No	Risk description	Risk mitigation	Residual / current risk			Additional steps to be taken
			Likelihood	Impact	Prioritisation	
1	Applicants complaining that properties outside the minimum dimensional requirements had previously been allowed. This may cause reputational damage to the Council	<p>The adoption of the new policy ensures overall safety for the road users including pedestrians. It addresses the physical constraints for the footway crossings with the aim of ensuring that no part of a vehicle parked within a property frontage may project onto or over the highway.</p> <p>The policy offers greater transparency of the decision-making process.</p>	Low	Medium	Tolerable	Ongoing

2	Reduced highway capacity as a result of on street parking in congested areas where off street parking cannot be provided.	The City council to monitor and devise schemes to assist with on street parking as well as undertake parking enforcement as appropriate.	<i>Tolerable</i>	<i>Medium</i>	<i>Low</i>	<i>Monitor impact</i>
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Measures of likelihood/ Impact:

Description	Likelihood Description	Impact Description
High	Almost certain, is expected to occur in most circumstances. Greater than 80% chance.	Critical impact on the achievement of objectives and overall performance. Critical opportunity to innovate/improve performance missed/wasted. Huge impact on costs and/or reputation. Very difficult to recover from and possibly requiring a long-term recovery period.
Significant	Likely, will probably occur in most circumstances. 50% - 80% chance.	Major impact on costs and objectives. Substantial opportunity to innovate/improve performance missed/wasted. Serious impact on output and/or quality and reputation. Medium to long term effect and expensive to recover from.
Medium	Possible, might occur at some time. 20% - 50% chance.	Waste of time and resources. Good opportunity to innovate/improve performance missed/wasted. Moderate impact on operational efficiency, output and quality. Medium term effect which may be expensive to recover from.
Low	Unlikely, but could occur at some time. Less than 20% chance.	Minor loss, delay, inconvenience or interruption. Opportunity to innovate/make minor improvements to performance missed/wasted. Short to medium term effect.

Prioritisation:

Severe	Immediate control improvement to be made to enable business goals to be met and service delivery maintained / improved
Material	Close monitoring to be carried out and cost-effective control improvements sought to ensure service delivery is maintained
Tolerable	Regular review, low-cost control improvements sought if possible