BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	CABINET
Report of:	ASSISTANT DIRECTOR PROCUREMENT
Date of Decision:	14 th OCTOBER 2016
SUBJECT:	PLANNED PROCUREMENT ACTIVITIES (NOVEMBER
	2016 – JANUARY 2017) AND QUARTERLY CONTRACT
	AWARD SCHEDULE (JULY 2016 – SEPTEMBER 2016)
Key Decision: No	Relevant Forward Plan Ref: n/a
If not in the Forward Plan:	Chief Executive approved
(please "tick" box)	O&S Chairman approved
Relevant Cabinet Member(s):	Cllr Majid Mahmood – Value for Money and Efficiency
Relevant O&S Chairman:	Cllr Mohammed Aikhlaq, Corporate Resources and
	Governance
Wards affected:	All

1. Purpose of report:

1.1 This report provides details of the planned procurement activity for the period November 2016 – January 2017 and all contract award decisions made under Chief Officer's delegation during the previous quarter. Planned procurement activities reported previously are not repeated in this report.

2. Decision(s) recommended:

That Cabinet

- 2.1 Notes the planned procurement activities under officer delegations set out in the Constitution for the period November 2016 January 2017 as detailed in Appendix 1.
- 2.2 Notes the contract award decisions made under Chief Officers delegation during the period July 2016 September 2016 as detailed in Appendix 2.

Lead Contact Officer (s):	
Telephone No: E-mail address:	Nigel Kletz Corporate Procurement Services Corporate Resources 0121 303 6610 Nigel.kletz@birmingham.gov.uk

3. Consultation

3.1 Internal

This report to Cabinet is copied to Cabinet Support Officers and to Corporate Resources and Governance Overview & Scrutiny Committee and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Corporate Resources and Governance Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

3.2 External

None

4. Compliance Issues:

4.1 <u>Are the recommended decisions consistent with the Council's policies, plans and strategies</u>

Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

4.2 <u>Financial Implications</u>

Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

4.3 Legal Implications

Details of all relevant implications will be included in individual reports.

4.4 Public Sector Equality Duty

Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

5. Relevant background/chronology of key events:

- 5.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Corporate Resources and Governance Overview & Scrutiny Committee. It also informs members of the contracts awarded under Chief Officers delegation (£164,176 and over) between the period July 2016 September 2016.
- 5.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£164,176) and £10m. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 5.4 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Corporate Resources and Governance Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 5.5 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 5.6 A briefing note including financial information is appended to the Private report for each item on the schedule.

6. Evaluation of alternative option(s):

6.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The alternative option is that individual procurements are referred to Cabinet for decision.

7. Reasons for Decision(s):

- 7.1 To enable Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.
- 7.2 To inform Cabinet of contract award decisions made under Chief Officers delegation during the period July 2016 September 2016 as detailed in Appendix 2.

Signatures:	Date:
Name of Officer: Nigel Kletz – Assistant Director (Procurement)	
Councillor Majid Mahmood, Value for Money and Efficiency	

List of Background Documents used to compile this Report:

List of Appendices accompanying this Report (if any):

- 1. Appendix 1 Planned Procurement Activity November 2016 January 2017
- 2. Appendix 2 Quarterly Award Schedule July 2016 September 2016

Report Version 1	Dated	04/10/2016
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APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (NOVEMBER 2016 – JANUARY 2017)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Planned CO Decision Date	Comments - including any request from Cabinet Members for more details	Living Wage to apply Y/N
	The Provision of an International Genealogy, Family Research and Probate Service	P0346	The framework is required to support the tracing of family members of deceased persons referred to the Council for a funeral from various agencies	4 years		Health and Social Care	Shabir Ladak	Mohammed Yahiah	28/11/2016		Y
	Repair and Maintenance of PD lifts and Hoists	C0254	To repair and maintain physical disability lifts and hoists aleady installed within a citizens home.	4 years	People	Health and Social care	Margaret Ashton-Gray	Afsaneh Sabouri	28/11/2016		Y
Approval To Tender (SCN)	Cash Collection and Cash in Transit Services	TBC	A cash collection and cash in transit service is required by the Council for the secure collection of cash, coins and cheques for delivery to either cash processing sites or the Council's nominated bank.	1 year	Corporate Resources	Deputy Leader	Tim Follis	Jane Piovesana	28/11/2016		Y
Approval To Tender Strategy	Pause Service	TBC	Pause works with women who have experienced – or at risk of – repeated pregnancies that result in children needing to be removed from their care. The programme gives women the chance to pause and take control over their lives, breaking a destructive cycle that causes both them and their children deep trauma.	1 year, 6 months	People	Health and Social Care	Denise Wilson	Parveen Poonia	28/11/2016		Y
Approval To Tender (SCN)	Development of Housing on Dawberry Fields Road – Contract Award	TBC	A design and build contract for the development of 14 homes for the Birmingham Municipal Housing Trust on Dawberry Fields Road.	2 years, 2 months	Economy	Housing and Homes	Guy Olivant	Andrew Hood	28/11/2016		Y
Approval To Tender Strategy	Provision of Theraputic Interventions	C0257	To establish a framework of providers to deliver theraputic interventions using DfE funding.	4 years	'	Health and Social Care		Narinder Saggu / Mike Smith	28/11/2016		Y

Appendix 2 - Quarterly Contract Award Schedule (JULY 2016 - SEPTEMBER 2016)

Type of	Title of Procurement	Brief Description	Contract	Directorate	Portfolio	Finance	Contact	Comments	Contractor(s) Awarded to	Chief Officer Actual Go		
Report				Duration		Value for Money and Efficiency Plus	Officer	Name	- including any request from Cabinet Members for more details	, ,		Live date
Contract Award	Procurement of Vehicles for Transport Operations	P0295		1 year plus 1 year option to extend	People	Health and Social Care	Shabir Ladak	Osborne	Approval to Tender Strategy Report approved 22/02/2016 by Cabinet Member for Health and Social Care and the Cabinet Member for Commissioning, Contracting and Improvement Jointly with the Strategic Director for People and delegated the award to CO. Delegated Contract Award Report signed 13/06/2016.	Lot 1 Long wheelbase high roof, windowed panel van conversion Dawnsonsrental Bus and Coach Ltd Lot 2 Long wheelbase high roof, windowed coach built conversion London Hire Limited Lot 3 Long wheelbase high roof, windowed low flat floor ramped vehicle two or three axlewith lowering suspension London Hire Limited	Nigel Kletz / Peter Hay	01/07/2016
	Mentoring Programme for the Youth Promise		To provide specialist mentoring to target the city's vulnerable pre-NEET (not entering employment, education and training) and NEET cohort. This includes young people with special educational needs and disabilities and homeless, children in care, care leavers, young offenders and homeless young people.	1 year	Place	Skills, Learning and Culture	Margaret Ashton Gray	Webster	Cabinet approved the Youth Promise Report 19/01/2015. Approval to Tender Strategy Report signed 11/05/2015 and delegated the award to CO. Delegated Contract Award Report signed 04/08/2015. Delegated Extension Award Report signed 28/06/2016.	Core Assets Limited Sova	Nigel Klez / Jacqui Kennedy	14/09/2016
Delegated Extension Award	Management and Co-ordination of a Family Support Childminding Network		Manage and coordinate 16 child-minder networks across the city consisting of appropriately trained and experienced child-minders who provide childcare to the most vulnerable children / families in the city as part of a multi-agency family support package in line with the Early Help strategy.	1 year	People	Children, Families and Schools	Anil Nayyar	/ Chris Atkins / Tajinder	Presented to Cabinet for info 16/12/2013. Approval to Tender Strategy Report signed 08/04/2014. Delegated Contract Award signed 25/06/2014. Delegated Extension Award Report 11/07/2016.	Burbury Park Childminder Resource Centre	Nigel Kletz / Peter Hay	01/04/2016
Strategy / Award	Professional Monitoring Service for the Highways PFI		The provision of a third party monitoring service for the Highways PFI contract in accordance with the terms of both the Settlement Agreement (approved by Cabinet 16 March 2015) and the PFI contract itself.	1 year	Place	Development, Transport & Economy	Paul Quinney		Presented to Cabinet for info 08/12/2015. Strategy / Award Report signed 11/07/2016.	Jacobs UK Ltd	Nigel Kletz / Waheed Nazir	01/07/2016
Delegated Contract Award	Design and Support Services for Snow Hill Public Realm Project – Tranche 1		The commission is for consultancy support to update the options appraisal on public realm and highway measures in the area, prepare detailed designs for the proposed schemes coming out of the options appraisal to help secure Full Business Case approval and to support the delivery phase of the project.		Economy	Development, Transport and the Economy	Paul Quinney	Charlie Short	Presented to Cabinet for info 20/04/2015. Cabinet approved the Project Definition Document 08/10/2012 and 16/03/2015. Delegated Contract Award Report signed 29/03/2016 for Tranche 2. Delegated Award Report signed 11/07/2016 for Tranche 1.	Broadway Malyan Ltd for Tranche 1 Broadway Malyan Ltd for Tranche 2 - signed 29/03/2016	Nigel Kletz/ Waheed Nazir	01/07/2016

Type of	Title of Procurement	nent Ref Brief Description Contract Directorate Portfolio Finance Contact Comments Contractor(s) Awarded to Chief O						Chief Officer	Actual Go			
Report	1.0001130000000		5.00.500.4.00	Duration	Jiiodolato	Value for Money and Efficiency Plus	Officer	Name	- including any request from Cabinet Members for more details	osmasio (c) malace to	0.110.1 0.1100.1	Live date
Delegated Contract Award	Child Sexual Exploitation and Sexual Abuse Services		Support services for young people who have been victims of sexual abuse, exploitation and violence. Support includes direct work to help young people develop resilience and coping strategies, as well as therapeutic interventions to enable their recovery.	1 year, 6 months	People	Children's Services	Anil Nayyar	John Freeman / Mike Smith	Presented to Cabinet for info 22/03/2016. SCN signed 25/05/2016. Delegated Contract Award Report signed 15/07/2016.	Barnado's - AMAZON SPACE Rape and Sexual Violence Project (RSVP)	Nigel Kletz / Peter Hay	01/102016
Strategy / Award	Books Supply & Associated Services	P0297	The purchase of books and audio visual media for Birmingham Library and Archive Services and other Community Libraries.	2 years plus 2 years option to extend	Economy	Skills, Learning and Culture	Jayne Bench	Lisa Haycock	Presented to Cabinet for info 16/02/2016 . Strategy / Award Report signed 14/07/2016 .	Askews Holts Library Services Limited	Nigel Klez / Jacqui Kennedy	01/08/2016
Contract Award	Early Years Service Review (Now called - Contract Extension Awards for Three Children's Centres (Allenscroft CC, Storywood CC and Six Ways CC)		Seek approval to extend contracts for 2 Children's Centres to enable continuity of services whilst the completion of relevant redesign, decommissioning and/or recommissioning activity is undertaken.	Up to 15 months	People	Children's Services	Anil Nayyar	Tajinder Bharj	Presented to Cabinet for info 17/05/2016. SCN signed 11/07/2016. Delegated Contract Award Report signed 14/07/2016.	Contract 1 - Allenscroft Nursery Contract 2 - Storywood School Contract 2 - E-Act Academy	Nigel Kletz / Peter Hay	14/07/2016
Delegated Contract Award	Children's Trust Development	TBC	The Council requires immediate support in identifying and exploring governance and organisation models for the delivery of children's social care, including trust options.	3 months	People	Children, Families and Schools	Denise Wilson	Seamus Gaynor	Presented to Cabinet for info 28/06/2016. SCN signed 27/06/2016. Delegated Contract Award Report signed 22/07/2016.	Deloitte LLP	Nigel Kletz / Peter Hay	01/06/2016
Delegated Extension Award	Managed Telecare / Telehealth Service	C0100	Managed telecare/telehealth service.	5 months	People	Health and Social Care	Jayne Bench	Pat Merrick / Pip Mayo	Cabinet Committee (Procurement) approved the award report 02/08/2011 to delegate the contract extensions to CO. Delegated Contract Extension Award Report signed 09/04/2014. Delegated Extension Award Report signed 12/03/2015. Contract Extension Report signed 12/08/2016.	Tunstall Healthcare (UK) Ltd	Nigel Kletz / Peter Hay	0104/2016
	Pilot provision of Foyer Style Supported Accomodation for Young People 16/17 Year Olds in Care	TBC	Provision of a foyer style supported for young people aged 16/17 in care.	1 year with option to extend for a further period up to 3 months	People	Children, Families and Schools	Anil Nayyar	Kalvinder Kohli / Andy Pepper	Joint Cabinet Member Report signed 24/05/2016 and delegated the award 19/08/2016 .	Spring Housing Association Ltd	Nigel Kletz / Peter Hay	01/09/2016

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	Contractor(s) Awarded to	Chief Officer	Actual Go Live date
Delegated Extension Award	Library of Birmingham – Facilities Management Cleaning Services	S47 (F0217)	General Cleaning and Hygiene Services (including window and façade cleaning, carpet cleaning and pest control in the form of hawking) for the Library of Birmingham.		Place	Deputy Leader	Peter Cross	Marie Hadley	Presented to Cabinet for info 26/07/2016. Delegated Extension Award signed 24/08/2016.	Emprise Services Plc	Nigel Kletz / Jacqui Kennedy	01/11/2016
Delegated Contract Award	Demolition for Advanced Manufacturing Hub – Demolition of Concentric Business Park and JB Foods' Sites		There is a requirement for a procurement process to be undertaken for the demolition of Concentric Business Park and JB Foods' sites. The reason for the two stage demolition is due to the timing of the acquisition of the sites and the funding from two different sources.	3 months	Economy	Development, Transport & Economy	Rob Pace	Mohammed Islam / Charlie Short	Presented to Cabinet for info 22/03/2016. Approval to Tender Strategy Report signed 27/05/2016 and delegated the award to CO. Delegated Contract Award Report signed 25/08/2016. This award is for the demolition only. A procurement exercise is being undertaken for the remediation and the award will be reported in due course.	PBM Contractors Ltd	Nigel Kietz / Waheed Nazir	01/09/2016
Strategy / Award	Design and Delivery Support for the "Making the Connections" and Enterprise Zone connecting Economic Opportunities Programmes	TBC	This commission is for design and support services for the "Making the Connections" public realm project to assist with the improvement of the streets around New Street Station.		Economy	Development, Transport and the Economy	Rob Pace	Craig Rowbottom / Charlie Short	Presented to Cabinet 20/10/2015. Strategy/Award Report signed 23/08/2016.	Atkins Limited	Nigel Kletz / Waheed Nazir	05/09/2016
Delegated Extension Award	Proposed Extension for the provision of the Youth Hub	C0130	Provide details of the proposed extension for the provision of the Youth Hub for the provision of homeless support services.	1 year, 2 months	People	Health and Social Care	Anil Nayyar	John Hardy	Delegated Strategy Report signed 28/05/2013. Delegated Contract Award Report signed 01/08/2013. Delegated Extension Award Report signed 26/08/2016.	St Basils	Nigel Kletz / Peter Hay	01/10/2016
Delegated Contract Award	Specialist Services to Support Early Years and Out of School Sectors 2016/18	TBC	Provide details of the outcome the proposed extensions for contracts to provide support services to early years and out of school sectors.		People	Children, Families and Schools and Health and Social Care	Anil Nayyar	Lindsey Trivett / Kevin Caulfield	Cabinet approved the Contract Extensions for Public Health: Early Years Review and Lifestyles Review on 22/03/2016. SCN Report signed 19/08/2016. Delegated Award Report signed 08/09/2016.	Birmingham Playcare Network National Day Nurseries Association Birmingham Pre-School Learning Alliance Birmingham Community Healthcare NHS Trust	Nigel Kletz / Peter Hay	01/10/2016
Delegated Extension Award	Supply and Installation of Furniture, Furnishing and White Goods	F0138R	Supply and Installation of Furniture, Furnishing and White Goods	1 year	People	Cabinet Member for Commissioning, Contracting and Improvement	Alison Jarrett		Cabinet approved the Approval to Tender Strategy 04/03/2013 and delegated the award to Joint CM/CO. Contract Award Report signed 26/08/2014 by jointly the Cabinet Member for Commissioning, Contracting and Improvement and the Deputy Chief Executive. Delegated Extension Award Report signed 08/09/2016.	The Furnishing Service	Nigel Kletz	01/12/2016

Type of Report		Ref	Brief Description	Contract Duration	Directorate	Value for Money and Efficiency Plus	Finance Officer	Contact Name	Comments - including any request from Cabinet Members for more details	· · · · · · · · · · · · · · · · · · ·		Live date
Delegated Contract Award	For the delivery of the Greater Birmingham and Solihull Local Enterprise Partnership (GBSLEP) Youth Employment Initiative – Youth Promise Plus		To ensure the needs of Not in Employment, Education and Training (NEET) young people are met, in particular high need young people such as care leavers, those at risk of offending, and those with accommodation issues.	4 years	Economy	Learning Skills and Culture		Ann-Marie Rochford	16/02/2016. Cabinet approved the Strategy Report on 16/05/2016 to Cabinet Member for Commissioning, Contracting and Improvement and Learning Skills and Culture jointly with the Strategic Director of Economy and delegated the award to CO. Delegated Contract Award Report signed 02/09/2016. The remaining 7 lots maybe subject to reprocurement due to the quality of the submissions. A further report will follow to provide an update and future options for either award or re-commissioning on these contracts and lots. Outstanding Lots: Contract 1 - Lot 3 & Lot 4 Contract 2 - Lot 1, 3 and 4 Contract 3 - Lot 1 & 2	Lot 1.1 - Young Homeless Trident Reach the People Charity Lot 1.2 - Supporting known NEETS Core Assets Children's Services Lot 1.3 - Risk of Offending No recommendation for award at this time Lot 1.4 - Mental Health No recommendation for award at this time. Contract 2 - Locally Based Intervention Worker Services for NEETs	Nigel Kletz / Waheed Nazir	05/09/2016

Type of	Title of Procurement	Ref	Brief Description	Contract	Directorate		Finance	Contact	Comments	Contractor(s) Awarded to	Chief Officer	
Report				Duration		Value for Money and Efficiency Plus	Officer	Name	- including any request from Cabinet Members for more details			Live date
Contract	Transport Services Framework	T0223	To provide the Council's entire special needs transport for children's requirement to be taken School and Adults to be taken day centres; the framework also provides for an ad hoc corporate taxi service.	7.5 months	People	Transport and Roads	Anii Nayyar	Marion Jacobs	Award incorporating the SCN signed 12/09/2016.	Lot 1 - Private Hire & Taxi's 1) Lawerence's Garage Limited 2) Select Private Hire Limited 3) Touchwood Private Hire Limited 4) Plaza Cars (Birmingham) Limited 5) Beaufort Cars 6) Computer Cab (Birmingham Limited) 7) Star Cars - Coaches Limited 8) Roundabout Cars Birmingham Limited 9) Elite Radio Cars Limited 10) A Khan T/A Castle Cars 11) Elmdon Cars (Taxis) Limited 12) Dial-a-Cab 13) Chasebase Limited T/A Parker Radio Cars 14) Marsden PTS Limited 15) Status & A to Z Cars 16) VIP Contracts Limited 17) Great Barr Cars 18) Fintax Cars Limited 19) M J Grosvenor (Motors) Limited 20) TC Cars 21) Baxi's Private Hire Limited 22) Euro Liners Lot 2 Call Off 2 - Citywide Mini & Low Floor Buses Call Off 4 - Minibus Call Off Call Off 5 - Single Routes Minibus & Wheelchair 1) West Midlands Needs Transport Limited 2) Lawrence's Garage Limited 4) Touchwood Private Hire Limited 4) Touchwood Private Hire Limited 5) Bearwood Coaches 6) Attain Travel Limited 7) Plaza Cars (Birmingham) Limited 8) Beaufort Cars 9) Star Cars - Coaches Limited 10) Kings Norton Coaches 11) Elite Radio Cars Limited 12) Endeavour Coaches Limited 13) North Birmingham Travel Limited 14) C K Travel 15) Elmdon Cars (Taxis) Limited 16) Status & A to Z Cars 17) Community Transport 18) Jordans Travel 19) Marway Travel 20) Grosvenor (Motors) Limited 21) Euro Liners 22) Shen Care Voluntary Transport	Nigel Kletz / Peter Hay	01/09/2016