

# Birmingham City Council

## Report to Cabinet

Date: 21<sup>st</sup> April 2020



**Subject:** **PLANNED PROCUREMENT ACTIVITIES (MAY 2020 – JULY 2020)**

**Report of:** **ASSISTANT DIRECTOR DEVELOPMENT & COMMERCIAL FINANCE**

**Relevant Cabinet Member:** **Councillor Tristan Chatfield, Finance and Resources**

**Relevant O &S Chair(s):** **Councillor Sir Albert Bore, Resources**

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Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential : 3. Information relating to the financial or business affairs of any particular person (including the council)		

### 1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period May 2020 – July 2020. Planned procurement activities reported previously are not repeated in this report.

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.

## **2 Recommendations**

- 2.1 Notes the planned procurement activities under chief officer delegations set out in the Constitution for the period May 2020 - July 2020 as detailed in Appendix 1.

## **3 Background**

- 3.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Resources Overview & Scrutiny Committee.
- 3.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£181,302) and £10m. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.4 It should be noted that the EU threshold has changed from £164,176 to £189,330 and will apply from 1<sup>st</sup> January 2020 for a period of 2 years.
- 3.5 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Resources Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.6 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 3.7 A briefing note with details for each item to be procured is listed in Appendix 2. The financial information for each item is detailed in Appendix 3 – Exempt Information.

## **4 Options considered and Recommended Proposal**

4.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The options considered are:

- To refer the procurement strategy and contract award of individual procurements to Cabinet for decision.
- To continue with the existing process – this is the recommended option

## **5 Consultation**

### **5.1 Internal**

This report to Cabinet is copied to Cabinet Support Officers and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

### **5.2 External**

None.

## **6 Risk Management**

6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports

## **7 Compliance Issues:**

### **7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

7.1.1 Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

### **7.2 Legal Implications**

7.2.1 Details of all relevant implications will be included in individual reports.

### **7.3 Financial Implications**

7.3.1 Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

### **7.4 Procurement Implications (if required)**

7.4.1 This is a procurement report and the implications are detailed in the appendices

### **7.5 Human Resources Implications (if required)**

7.5.1 None.

## **7.6 Public Sector Equality Duty**

7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

## **8 Background Documents**

8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity May 2020 - July 2020
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 – Exempt Information

## **APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (MAY 2020 – JULY 2020)**

<b>Type of Report</b>	<b>Title of Procurement</b>	<b>Ref</b>	<b>Brief Description</b>	<b>Contract Duration</b>	<b>Directorate</b>	<b>Portfolio Finance and Resources Plus</b>	<b>Finance Officer</b>	<b>Contact Name</b>	<b>Planned CO Decision Date</b>
Single Contractor Negotiation	Multiple SCN's for Various IT third party contracts	TBC	All third-party IT contracts were novated to BCC from Capita on 1st August 2019. A number of these contracts have been identified as requiring extensions to ensure continuity of the Council's Services.	Up to 12 months	Digital and Customer Services	Deputy Leader	Robert Chimano / Simon Ansell	Rhona Bowditch	04/05/2020
Strategy / Award	Provision of ERP Support Services	P0657	There is a requirement to extend the current contract for Socitm Advisory Ltd to support the delivery of the ERP (1B) programme and its various workstreams.	11 months	Digital and Customer Services	Deputy Leader	Robert Chimano / Simon Ansell	Anthony Draper / David Waddington	04/05/2020
Strategy / Award	Project Management Services to Support the Construction for the Perry Barr Regeneration Scheme	TBC	There is a requirement for further project management services to support the construction activities for the Perry Barr Regeneration Scheme.	3 years	Inclusive Growth	Leader	Guy Olivant	Mumtaz Mohammed / Charlie Short	04/05/2020

## **APPENDIX 2**

### **BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES** **CABINET – 21<sup>st</sup> APRIL 2020**

<b>Title of Contract</b>	<b>Multiple SCNs for Various IT third party contracts</b>
Briefly describe the service required	<p>All third-party IT contracts were novated to BCC from Capita on 1<sup>st</sup> August 2019. A number of these contracts have been identified as requiring extensions to ensure continuity of the Council's Services. The IT Procurement team have been affected by significant resourcing and staff changes since the novation and a high volume of contracts are currently due to expire within the next 12 months which does not provide the Council with sufficient time for a number of Contracts to re-procure under a standard procurement process.</p> <p>An alternative option would be to continue with the current arrangements as non-compliant spend. However, carrying out Single Contractor Negotiations gives the opportunity to ensure that these contracts have the correct BCC provisions for example, payment mechanisms, Social Charter commitments, Data Protection requirements etc.,. The is also considered necessary because despite continued efforts, BCC are not able to recruit suitable procurement resources at this stage due to a lack of suitable candidates within the market.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	<p>The technology the Council uses underpins the delivery of the majority if not all Council statutory and/or discretionary services. The services to be procured will maintain the Council's ability to manage value for money in the delivery of these services by the provider and enable better ways of working.</p>
What are the existing arrangements? Is there an existing contract? If so when does that expire?	<p>The current contracts were inherited from Capita Birmingham Limited following the service transition on 1<sup>st</sup> August 2019. Details of the contracts and their expiry dates is provided in below.</p>
What budget is the funding from for this service?	<p>This will be funded through the Council IT budget.</p>
What is the proposed procurement route?	<p>Resources permitting, the intention is to procure these contracts in line with Procurement legislation and Council standing orders however in the event IT&amp;D are unable to secure procurement resources then approval is sought to extend agreements via SCN.</p>
If single /multiple contractor negotiations is proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	<p>Contracts will be extended as required on a like for like basis for a period of 12 months. The VFM duty will be fulfilled upon undertaking the procurement exercise as this is a short-term extension under current terms. Where appropriate a social value action plan will be completed.</p> <p>It should be noted that this prior approval to extend these contracts via SCN is a contingency in the event that IT&amp;D Procurement are <b>not</b> able to appoint the required resources to the team. Recruitment is ongoing.</p>
Proposed start date and duration of the new contract	<p>Various start dates all for a period of up to 12 months depending on the size, value and complexity of the contract.</p>

Supplier Name	Application	Current Contract Expiry
WIFI Spark Ltd	Wi-Fi Spark LOB Visitor WiFi	12/6/2020
Northgate Public Services (UK)	RBIS	16/6/2020
Experian Ltd	Experian Link	18/6/2020
Experian Ltd	MMG3 Mapping Software	18/6/2020
ServiceNow Netherlands BV	ServiceNow	29/6/2020
Breese and Earle Electrical Services	UPS and Generator Maintenance Contract	30/6/2020
Northgate Public Services (UK)	POPI	30/6/2020
Loresbergs Ltd	Netloan	1/7/2020
QRoutes Ltd	Qroutes	3/7/2020
Capita ITS (Purchased through Computerland)	BGFL Redhat Licencing - Linux - Schools and BCC	17/7/2020
Advanced Health and Care Ltd	Staffplan	31/7/2020
Orbis Protect Ltd	Sitex Orbis Lone Worker	31/7/2020
Sentinel Partners Ltd	Sentinel Hub	31/7/2020
ESRI (UK)	ArcGIS (IPMS Replacement System) Geographic Information System to maintain and view spatial data - LocatorHub Annual Subscription – Production Server and LocatorHub Annual Subscription Core - Staging Server per server	8/8/2020
Bibliotheca Ltd	Library Self Service	31/8/2020
Kirona Solutions Ltd	DRS - KIRONA ePlanning	31/8/2020
The Technology Forge Ltd	TF - CAFM plus TF - CYP&F ( Education ), TF - Housing	31/8/2020
Intellicorp Inc	Voyager	1/9/2020
Callcredit Ltd	Intercept Verify and CoActiva MIS Reporting	14/9/2020
Northgate Public Services (UK)	MAPSS	18/9/2020
UIPath SRL	UI Path - Robotics AI	25/9/2020
Civica UK Ltd	Civica Fraud System	30/9/2020
Cognissoft Ltd	Insight	30/9/2020
Iken Business Ltd	IKEN - Winscribe	30/9/2020
Omnico Group UK Ltd	LeisureFlex	30/9/2020
Rapide Communications T/A Rant and Rave	Rapide SMS Gateway	30/9/2020
RTS Technology Solutions T/A Vanti	LOB IT/Audio Visual installation and support services	30/9/2020
Williams Topco Ltd T/A RIBA Enterprises Ltd	NBS Landscape	4/10/2020
Oracle Corporation UK Ltd	Corporate Web Service (CWS)	7/10/2020
Cirrus Response Ltd	Cirrus Agent	10/10/2020
IEG4	Digital Benefits (Rev & Bens)	10/10/2020
KeySoft Solutions Ltd	AEC Collections (inc AutoCAD, Autodesk Vehicle Tracking, AutoCAD Map 3D)	19/10/2020
The Networking People (Northwest) Ltd	Ethernet carrier	26/10/2020
Birmingham City University	Data Science Collaboration (DCS)	31/10/2020
Planview UK Limited	PlanView	31/10/2020
Oracle Corporation UK Ltd	Corporate Web Service (CWS)	16/11/2020
Civica UK Ltd	PARIS	20/11/2020
Oracle Corporation UK Ltd	Various	26/11/2020
HCL / IBM UK Ltd	Domino Utility BCC	30/11/2020
Imprivata PLC	OneSign ( ehealthcare single sign on app)	30/11/2020
Centiq Ltd	Voyager	16/12/2020
Satisnet Limited	Nessus	20/12/2020
Basis Technologies Int Ltd	Transport Express	22/12/2020
Mobile Iron (Telefonica)	MDM	27/12/2020
AuditWare Systems Ltd	SmartExporter (Audit)	31/12/2020
Civica UK Ltd	Abritas Mobile Phone	31/12/2020
OpenText	e-records housing, e-records Children, e-records Adults, EDMS - Diamond,	31/12/2020

	eDMS CF, eDMS CST DAMS	
SAP UK Ltd	Voyager	31/12/2020
JADU Ltd T/A Spacecraft Creative Ltd	JADU CXM - Birmingham.gov.uk	7/1/2021
Aligned Assets Ltd	Symphony Suite Inc Iexchange/ SNN (Street Name & Number) Single point, I Manager.	31/1/2021
Rowanwood Professional Services Ltd	Innovation Apex	31/1/2021
Whitespace Work Software	PowerSuite FWM Mobile	15/2/2021
Causeway Technologies Ltd	FM Facts	28/2/2021
Panacea Software Ltd	Panacea - Corporate Marketing	5/3/2021
Oracle Corporation UK Ltd	Corporate Web Service (CWS)	10/3/2021
Oracle Corporation UK Ltd	CareFirst	10/3/2021
Cohort Software Ltd	Cohort (Occ Health SW)	13/3/2021
Kel Computing Ltd	KEL Sigma (Fully comprehensive property valuation software)	14/3/2021
Capita - Computerland (Blue Cirrus Ltd no longer exists)	McAfee Web Gateway Proxy for PSN	21/3/2021
Delib Ltd	Birmingham Be Heard	25/3/2021
Civica UK Ltd	FileTrail	28/3/2021
CACI Ltd	Impulse (ChildView)	31/3/2021
Careworks Ltd	CareDirector Youth	31/3/2021
Co-Ordinated Project Management T/A Internet Centre	EYMIS (early years management information's System)	31/3/2021
Groupcall Ltd	X-Vault	31/3/2021
Home Connections Lettings Ltd	Home Connections (CBL)	31/3/2021
Imperial Civil Enforcement Solutions Ltd	3Sixty/ Parking Gateway/ 3Sixty Citizen / Notice Processing/ Approved Devise Enforcements/ Permit Smarti	31/3/2021
Mercato Solutions Ltd	Youth Promise	31/3/2021
Metron Technology Ltd	Athene	31/3/2021
Northgate Public Services (UK)	Private Sector Housing	31/3/2021
Northgate Public Services (UK)	M3 Planning and Building Control	31/3/2021
Northgate Public Services (UK)	Local Welfare Provision	31/3/2021
OLM Systems Ltd	CareFirst	31/3/2021
Omfax Systems Ltd	Keyfax Interview Self Service	31/3/2021
Oxford Computer Consultants Ltd	SPOCC	31/3/2021
SecureData Europe Ltd	Corporate Checkpoint Firewalls (BGFL)	31/3/2021
Sopra Steria Ltd	Sopra (Licensing System)	31/3/2021
Telefonica O2	Safeshore Lone Worker	31/3/2021
Capita Intelligent Communications	Bulk Printing	31/3/2021
Capita IT Services Ltd	Experian DD services	31/3/2021
Capita IT Services Ltd	Adobe Maintenance and Support	31/3/2021
Capita IT Services Ltd	VMWare	31/3/2021
Capita IT Services Ltd	Cisco Data Infrastructure	31/3/2021
Capita IT Services Ltd	SAP MS	31/3/2021
Capita IT Services Ltd	Capita Collaboration Service	31/3/2021
Capita IT Services Ltd	F5 Silverline DDoS Protection	31/3/2021
Capita IT Services Ltd	EMS (ONE)	31/3/2021
Capita IT Services Ltd	Juniper Space	31/3/2021
Capita IT Services Ltd (Purchased through Capita but support provided by Message Labs)	Symantec Email Security. Cloud	31/3/2021
Capita ITS (Purchased through Capita but support is provided by Veeam)	Veeam Disaster Recovery Tool	31/3/2021
Capita Managed IT Solutions	Hardware break fix contract	31/3/2021
Capita Software Services	Advantage Impact	31/3/2021
Chess Cyber Security	Sophos Anti-Virus	31/3/2021
Civica UK Ltd	Spydus Library Management System	31/3/2021
Civica UK Ltd	DM360	31/3/2021
Siemens Mobility Ltd	BLE	31/3/2021



Trustmarque Solutions Ltd	Citrix	31/3/2021
IDOX Software Ltd	IDOX - Building Control	1/4/2021
Ensign Communication Ltd (CDI Group Limited)	Cabling, IPCTV and Door Entry/Physical Security, Audio Visual and Digital Signage	8/4/2021
NCC Group	Master Single License Escrow Agreement	28/4/2021
Blue Chip Customer Engineering Ltd	IBM 1 Year Software and Hardware Support Contract	30/4/2021
Chess Cyber Security	Sophos Encryption Corporate	30/4/2021
Trimble UK Ltd (Manhattan Software Group Ltd)	PALMS	30/4/2021
Oracle Corporation UK Ltd	Various	8/5/2021
Capita IT Services Ltd	Cisco Wireless Control Server	31/5/2021

Title of Contract	Provision of ERP Support Services (P0657)
Briefly describe the service required	<p>There is a requirement to extend the current contract for Socitm Advisory Ltd to support the delivery of the ERP (1B) programme and its various workstreams. There are not the skills, experience or availability within the Council for these services therefore there is a requirement for suitably qualified resources to be engaged externally.</p> <p>Socitm Advisory Ltd has been engaged to provide ERP Support services on the ERP programme since January 2020. There is a requirement to extend the contract for a further period to ensure continuity of service delivery and knowledge transfer to the ERP team as it establishes its substantive workforce.</p> <p>Any further external resource requirement for the project will be subject to a further procurement exercise. The requirements of the Birmingham Business Charter for Social Responsibility will be incorporated with commitments proportionate to the value of the contract.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	The Council is not under a statutory duty to deliver the service. However, ERP Support services are required to support the delivery of the ERP programme to meet the ERP Full Business Case
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract with Socitm Advisory Ltd was approved under via a Chief Officer Award report following a framework call-off process. The services have continued to be delivered under the terms of the existing contract which expires in December 2021.
What budget is the funding from for this service?	This is will be funded from existing funding set aside for the development of the ERP system. The call off for additional work packages will be subject to sufficient remaining resources.
What is the proposed procurement route?	It is proposed that a direct award is made to Socitm Advisory Ltd using the G-Cloud 11 Cloud Support Framework.
If single /multiple contractor negotiations is proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable.
Proposed start date and duration of the new contract	The proposed start date for the additional work-packages will be from April 20 until March 2021 for a duration of 11 months. Contingency has been built into the contract which runs until December 2021 to allow for changes to the programme timescales.

<b>Title of Contract</b>	<b>Project Management Services to Support the Construction for the Perry Barr Regeneration Scheme</b>
Briefly describe the service required	<p>There is a requirement for further project management services to support the construction activities for the Perry Barr Regeneration Scheme,</p> <p>The Cabinet report 'Commonwealth Games Village and the Wider Perry Barr Regeneration Programme – Outline Business Case' dated 26<sup>th</sup> June 2018 delegated authority to approve the Full Business Cases and the authorities necessary to deliver the projects contained within the OBC, Contracts were awarded to Arcadis LLP for the provision of project management services approved on 13<sup>th</sup> February 2018 and 20<sup>th</sup> September 2019.</p> <p>As the scheme has developed, there has been a broadening of the scope and the services for the final activities to complete Phase 1, for the modular units and for Phase 2 include:</p> <ul style="list-style-type: none"> <li>• Project Management</li> <li>• Cost Management</li> <li>• Review of Design Information</li> <li>• Support for FM and Estate Services</li> <li>• Contract Administration</li> </ul>
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	This is not a statutory service. However, the services are required to support the completion of the Perry Barr Regeneration Scheme and its legacy.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The value of the current contract for Phase 1 awarded by Delegated Procurement Report on 20 <sup>th</sup> September 2019 is due to be exhausted in December 2021 and there is a requirement for further expenditure due to the broadening of the scope. The new elements include the delivery for the support for the modular units and for Phase 2.
What budget is the funding from for this service?	The cost of this contract will be funded from the Commonwealth Games Perry Barr Regeneration Scheme budget
What is the proposed procurement route?	A direct award will be undertaken in accordance with the protocol of the Crown Commercial Services Project Management and Design Services Framework Agreement that will include the requirement for BBC4SR certification and to produce actions proportionate to the value of the proposed contract. Value for money will be demonstrated by requesting discounts from the framework rates and managing the resourcing for the services.
If single /multiple contractor negotiations is proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Proposed start date and duration of the new contract	1 <sup>st</sup> June 2020 for a period of up to 2 years 3 months.