

Birmingham Health Protection Forum

Action Log

No.	Date added	Action	Owner	Status
3	8/5/18	PHE to update next meeting on management and planning regarding XDR TB case	RG (PHE)	Updated 28/8/18: RG to email summary to BP. Update provided 28/11/18. Case ongoing Update provided 27/02/19; case ongoing Update 17/7/19: ongoing – action to be closed as this is now part of BAU
4	8/5/18	Suggestion for BCC EH to consider alternative ways to challenge 0 or 1 star hygiene rating food premises, e.g. taxes paid. Update at next meeting	JB (BCC EH)	Updated 28/8/18: 0&1-rated premises passed to business rates team. Update at next meeting. Update provided 28/11/18; ongoing Update provided 27/02/19; ongoing Update 17/7/19: action to be closed as this is now part of BAU
6	8/5/18	Update next meeting on PHE audit of EPRR system	RG	Update 28/11/18 – part of ongoing discussions between BCC/PHE

				Update provided 27/02/19; close action
7	8/5/18	Investigate IPC provision at SWB CCG, update next meeting	CB (BCC PH)	Update 28/8/18: CB to escalate with SWB CCG contacts. CB obtained update from Kathy Lyons Dec 2018. Ongoing work to identify what the gaps in provision are Update 17/7/19: update provided, and gaps are being worked through with SWB CCG
11	28/8/18	Clarification required about the information governance restrictions on PHE HPT notification emails	CB/RG	28/11/18: Ongoing internal discussions at PHE 27/02/19: RG to follow up ; JV needs to be added to all PHE bulletins/cascades (CB to facilitate) Update 17/7/19: action to be closed as action resolved
16	28/8/18	NHS Core Standards paper due in September – update required at next meeting	NHS Eng EPRR/ CB	28/11/18: No update. CB to pick up with NHS Eng and update HPF 27/02/19: JV to follow up with Michael Enderby

19	28/8/18	Investigate pandemic flu planning with ME and Katie Spence	CB	28/11/18: BCC Resilience are rewriting the plan, CCG hasn't engaged with the multiagency plan. LHRP are mapping the whole system situation, probable gaps still in national planning. Possible idea for workshop? Ongoing 27/02/19: ongoing until BCC plans in place (Resilience team)
20	28/8/18	HPF Report to HWB: include a) requirement to cooperate with E. coli and other IPC investigations, b) highlight EH issues due to service reductions, c) highlight lack of EPRR assurance	CB	Ongoing 30/04/19: report presented - close
21	28/11/18	All partners asked to consider responding to the BCC budget consultation	All	27/02/19: close
22	28/11/18	Consider a proposal to set up an excess summer/winter deaths subgroup – following the proposed workshop	CB	Ongoing – consider after workshop Update 17/7/19: action to be closed, subgroup not required
23	28/11/18	Brexit planning assessments to be shared (JA sits on regional LRF Brexit Group)	ME	Completed Nov 2018 27/02/19: close
24	28/11/18	Include a requirement for 6-month annual report update for the HPF to monitor actions	CB	Ongoing
25	28/11/18	Risk register – add in risk owners	CB	27/02/19: completed - close

26	27/02/19	HPF members to consider which other committees/meetings/networks could assist or connect with challenging issues that don't fall under the powers that sit with BCC EH	All	Ongoing
27	27/02/19	Issue log – CB to check what other HPFs do and all members to send comments to CB by 6/2/19	CB All	Update 17/7/19: action to be closed
28	27/02/19	HIV clusters – CB to monitor clusters affecting vulnerable groups	CB	Update 15/10/19: PHE have called an Incident Management Team to respond to a HIV cluster; close this action
29	27/02/19	JV and JB to have an induction meeting to explore EH/PH work areas	JB	Update 17/7/19: action to be closed as meeting has happened
30	27/02/19	AD to report back to the NHS Eng SIT that herd immunity for child vaccinations needs to be achieved by the Commonwealth Games 2022 CB to discuss with Dennis Wilkes/Fiona Grant to explore what imms outcomes are/can be in Early Years' service contracts	AD CB	Update 17/7/19: action to be closed (AD action completed, CB action completed and child imms included in the EY service contract)
31	27/02/19	IPC: DJ/CB to catch up after BSol system wide meeting on 13 th March	CB/DJ	Update 17/7/19: ongoing; meeting happened and discussion of possible work projects discussed and to be explored by the BSol group
32	27/02/19	IPC: CB to find out what dental health IPC coverage looks like	CB	Update 17/7/19: discussion with PHE has shown a probable gap in proactive (non-response) IPC provision

33	27/02/19	CWG2022: RG to raise need for workforce development with PHE	RG	Update 13/12/19: close as action completed
34	27/02/19	IPC: need to develop a different conversation with the public about handwashing/hand hygiene, could link to national handwashing day, DJ/CB to discuss ideas/good practice	DJ/CB	Update 17/7/19: ongoing; meeting happened and discussion of possible work projects discussed and to be explored by the BSol group
35	27/02/19	Audit: suggestions to CB by 31 st March	All	Closed 17/7/19
36	27/02/19	Exercise: RG to flag to Katie Spence that JV would like an exercise related to CWG2022 health protection in 2019	RG	Closed 17/7/19
37	27/02/19	Risks: risk owners to self-identify by end of week; unnecessary risks will be closed	All	
38	27/02/19	HPF: future dates to be set, 2-monthly, plan to alternate deep dive updates and exception reporting	CB	Ongoing