

Report from Chamberlain Highbury Trust to Trusts and Charities Committee

Purpose

1.To provide a brief summary of Chamberlain Highbury Trust (CHT) activities during 2021/22, including details of actual expenditure compared to the approved grant and to request funding for 2022/23.

Summary of Trust Activity 2021/22

2.The Committee will be aware that CHT has been successful in securing a major grant from the National Lotteries Heritage Fund (NLHF) for the renovation and improvement of the Highbury Estate. The project will be split into two parts-the Development Phase and the Delivery Phase. The estimated cost of the Development Phase is £533,000, which will be funded as follows:

FUNDING	
NLHF	368000
BCC	78000
Highbury Trust	40000
Foundations etc	14000
CHT Reserves	9000
Other Fundraising	24000
TOTAL FUNDING	533000

3.A Project Steering Group, which includes City Council Officers and CHT Trustees has been created to oversee the project and project managers have been appointed. Work is now in hand to appoint architects and associated technical advice, and other advisors.

4.During the year other activity included;

The completion of the Gardens Project to time and within budget

A very successful Heritage Open Day

Regular volunteer events

Monthly Open Days in the Mansion, with guided tours

Secured a Connecting Communities Grant

Further work on the Rhododendron Project and the Fruit Tree Pergola

Financial Outturn 2021/22

5.The Committee originally approved a grant from the Highbury Trust of just over £51000, but as a result of the underspending shown in the table in paragraph 6 a total of £45000 was actually paid.

6.The following table sets out details of actual expenditure compared to the original approved budget (subject to audit):

	Approved Budget 2021/22 £	Actual Exp 2021/22 £
Admin Support	5000	5280
Board Meetings	300	576
Audit & Prof Advice	2000	1224
Insurance	900	966
Other costs	1000	2734
Project Dev Manager	7500	7500
Activity Planning	7000	7321
Garden Volunteer Coordinator	5000	4289
Acquisition Costs	1000	1256
HOD & Other Events	5000	1785
Exhibitions & Sustainability Festival	5000	3719
Fruit Tree Project	7566	1123
Rhododendron Project	4240	4355
TOTAL	51506	42128

7.The Annual Report and Statutory Accounts will be submitted to the Committee when they are formally approved by CHT later in the year.

Request For Funding 2022/23

8.Some of the costs which in previous years were funded by grants from the Highbury Trust (eg Activity Planner) have been included in the Development Phase Estimates and other costs were one off in 2021/22 (eg Project Development Manager) so the request for funding for 2022/23 is lower than previous years. Nevertheless, CHT is committed to the final year of the Rhododendron Project, further work is required on the restoration and relocation of the Fruit Tree Pergola and although the cost of the Activity Planner is included in the Development Phase Costs, the actual cost of activities and open days, including Heritage Open Day is not. The request for funding is set out in the following table:

	£
Trust Administrator	6000
Audit and Insurance	2500
Activity Related Costs, inc HOD	8100
Rhododendron Project	4240
Fruit Tree Pergola	4000
Other Costs	2000
TOTAL	26840

9.The Committee is asked:

To note the progress made in 2021/22 and the actual financial outturn, subject to audit

To approve a grant of £26840 for the financial year 2022/23 from the Highbury Trust.