



Evidence for the  
Licensing Hearing for  
134 Soho Hill

RESTRICTED DOCUMENT



CONTENTS

Emails to Pc Walker	Pg...1-3
Conditions volunteered	Pg...4-5
Sign up steps for Uber	Pg...6
Planning application	Pg 7-14

Deano Walker

---

**From:** [REDACTED]  
**Sent:** 29 November 2018 02:05  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** 134 soho / delivery procedures

Hi

As requested i have provided a step by step guide in how the sales of alcohol will be executed.

Uber eats/Deliveroo

1. Order is made through the uber eats app. → [REDACTED]
  2. When a customer orders a item which is an age restricted item such as alcohol they are asked to confirm if the legal drinking age 18 above and that I.D will be requested on delivery.
  3. The order will be paid for through debit card or credit card. NO CASH orders accepted → [REDACTED]
  4. The funds are credited to uberEats/Deliveroo accounts and then credited to the restaurants Bank account on a weekly basis.  
[REDACTED]
- The order will be paid for through debit card or credit card. NO CASH orders accepted [REDACTED]
5. If the order the driver is picking up contains alcohol, the app will prompt you to check for ID, enter the recipient's date of birth, and collect a signature. This process is the result of legal and regulatory requirements, not independent instructions or guidance by Uber.

PRO TIP: It is important that you follow all of the prompts in the app, so be sure to keep your phone on you during the delivery.

As a reminder, delivery partners are required to follow all applicable laws and regulations in the city you are delivering, including road safety laws and alcohol laws.

Here are three top PRO TIPS to follow when delivering alcohol:

1) KEEP YOUR PHONE CLOSE

The app will tell you whenever your order involves alcohol and will prompt you with instructions. You'll also need your phone in hand to enter in the recipient's date of birth and collect a signature before you can complete the delivery.

2) CHECK IDS

It is against the law to deliver alcohol to anyone who is under the legal age of alcohol consumption.

Before you hand over the alcohol order, ask for an ID and look for the recipient's birthdate to confirm that he/she is of legal age.

Acceptable IDs include:

- Proof-of-age card
- Passport
- Armed forces identification card

### 3) USE YOUR JUDGEMENT

If you don't trust what you see, we trust you! If you think someone has shown you a fake ID, is already noticeably intoxicated, or is planning on serving alcohol to those under the legal age; it is your legal responsibility to refuse the delivery.

Politely tell the recipient that you are unable to deliver the order and then follow the instructions in the app to return the alcohol to the location you picked it from. You will receive the fare for the full distance travelled to delivery the order and the return trip to the restaurant.

If you have any additional questions, or run into any issues with an alcohol delivery, please reach out to the Uber support team at anytime.

---

This email has been scanned by the Symantec Email Security.cloud service.  
For more information please visit <http://www.symanteccloud.com>

---

**Deano Walker**

---

**From:** [REDACTED]  
**Sent:** 16 November 2018 14:08  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** 134 Soho hill

Hi,

I have been in communication with my licensing solicitor and we have come up with a few amendments to the conditions put into place by you . We feel these will address any issues of concern you may have

- Briefing any staff employed by the company or 3rd party delivery partners on collection of alcohol about I.D Checks and that the recipients I.D must be the same as the one who placed the order. And to refuse delivery if I.D requirements are not met and if the recipient is intoxicated.
- Drinking safely leaflets will be attached to every delivery to inform the recipient of drinking safely and the effects of alcohol abuse.
- Staff employed by the company who are involved in the sales or delivery of alcohol will receive training regarding the licensing act and their personal responsibility to be signed by the trainer and trainee. This documented training to be made immediately available to any of the responsible on request. No one to work at the premises, take orders or deliver alcohol without this training with the exception of personal licence holders and 6 monthly refresher training, in respect of their responsibilities under the Licensing Act 2003. This training will be for all staff employed by the company involved in either the sales or delivery of alcohol .
- Staff employed by the company involved in the delivery of alcohol will wear a 'body cam' when delivering. CCTV from the delivery drivers' personal cameras will be downloadable. Images & recordings will be held for a minimum of 28 days and be made instantly available to any of the responsible authorities on request.
- Registration numbers of vehicles used for the delivery of alcohol by staff employed by the company will be document and held on the premises. All drivers will sign on and off duty with the registration number of the vehicle used. This documentation to be made available to any of the responsible authorities on request.

kind regards

- The Premises Licence holder will ensure that Members of the public will not be permitted on the premises at all times.
- The Premises Licence Holder will ensure that internal and external CCTV shall be installed and maintained on the premises. CCTV to be operational at all times, all images shall be retained for 31 days and downloadable on request from any Responsible Authority.
- The Designated Premises Supervisor shall ensure that all staff employed by the company involved in the sale and delivery of alcohol will have fully recorded and documented training including
- The Premises Licence Holder will ensure that all business transactions will be by Internet or telephone pre-ordering, prior to delivery from the site to the delivery address.
- The Premises Licence Holder shall ensure that a Challenge 25 policy shall be upheld at all times. No alcohol will be delivered to recipients who fail to produce legitimate proof of identification.
- Telephone operators will remind customers of the challenge 25 policy when taking orders.
- Drinking safely leaflets will be attached to every delivery to inform the recipient of drinking safely and the effects of alcohol abuse.
- Staff employed by the company who are involved in the sales or delivery of alcohol will receive training regarding the licensing act and their personal responsibly to be signed by the trainer and trainee. This documented training to be made immediately available to any of the responsible on request. This training will be for all staff employed by the company involved in either the sales or delivery of alcohol.
- Staff employed by the company involved in the delivery of alcohol will wear a 'body cam' when delivering. CCTV from the delivery drivers' personal cameras will be downloadable. Images & recordings will be held for a minimum of 28 days and be made instantly available to any of the responsible authorities on request.
- Registration numbers of vehicles used for the delivery of alcohol by staff employed by the company will be document and held on the premises. All drivers employed by the company will sign on and off duty with the registration number of the vehicle used. This documentation to be made available to any of the responsible authorities on request.
- There will be no 'spare' stock kept in the delivery vehicles. The only stock in the vehicles at any time will be stock that has been pre-ordered and is on the way to be delivered. The driver will have appropriate paperwork for all stock in the vehicle showing delivery address and itemised stock being delivered
- All payments will be made over the phone or Internet at time of order. Drivers will not accept payment on delivery.
- The Premises Licence Holder shall ensure that Challenge 25 signage will be displayed on company website and promotional /sales literature.

- Deliveries will only be made direct to the person that paid on ordering and this has to be confirmed by the customer producing identification with name either photo ID or debit card that was used to pay.

---

Search partner help

---

FOR PARTNERS  
SIGNING UP

## What are the steps to sign up?

Signing up to drive with Uber is easy. You'll get started by sharing some info about yourself and the vehicle you'd like to drive on the Uber platform. The best way to sign up is to download the driver app. You can also sign up at [partners.uber.com](https://partners.uber.com).

DOWNLOAD THE UBER DRIVER APP >

We'll need to review your:

- driver's license number
- vehicle registration
- additional info and documents for a driver screening in your city

Once we've checked and approved your required documents, you gain full access to the app and can go online to receive ride requests and start earning.

SIGN UP TO DRIVE >

SIGN IN TO GET HELP



**Prior Approval Notification****2018/08771/PA****Prior Approval for a change of use from retail (Use  
Class A1) to restaurant (Use Class A3)****at****134 Soho Hill, Handsworth, Birmingham, B19 1AF**

If you do have any comments, please tell us by **04 December 2018** as a decision will be made after this date.

**Please note that comments received after this date will not be taken into account.**

To make comments:

**Email** - [planning.comments@birmingham.gov.uk](mailto:planning.comments@birmingham.gov.uk) - this is the fastest and simplest way to make comments.

**Write** - Send a letter to PO Box 28, Birmingham B1 1TU ensuring you quote the reference above.

**IMPORTANT NOTE**

The Council do not hold a copy of the detailed drawings for this type of prior approval notification.

Due to the law, comments made about any application ,must be made available for public viewing.



Home | Planning & Development | Planning Applications |

Planning Online

Dates Page for Planning Application - 2018/08771/PA

Site Address 134 Soho Hill Handsworth Birmingham B19 1AF

Dates

Received	24-10-2018
Registered	06-11-2018
Valid From	30-10-2018
Public Consultation Period Ends	29-11-2018
Statutory Expiry Date	24-12-2018

Decision Expiry

Other Information Available for Planning Application - 2018/08771/PA

Return to Main Details

© Birmingham City Council

**Area Team** P & D - North West Team

**Applicant** Mr Andrago-Levi Tenno Smith

**Ward** Lozells

**Constituency** Perry Barr

**Appeal Submitted?** No

**Appeal Decision**

**Appeal Date Lodged**

**Appeal Decision Date**

## Other Information Available for Planning Application - 2018/08771/PA

Application Dates

View Site Plan

Consultees Details

View Associated Documents

**(Please use your browser back button to return to this page after clicking this link)**

10



Home | Planning & Development | Planning Applications |

# Details Page for Planning Application - 2018/08771/PA

Planning Online

**Site Address** 134 Soho Hill Handsworth Birmingham B19 1AF

## Application Progress Summary

**Application Registered** 06-11-2018 [Submit Comments Here](#)

The Town and County Planning Act 1990 states that all comments made must be made available to view by the public.

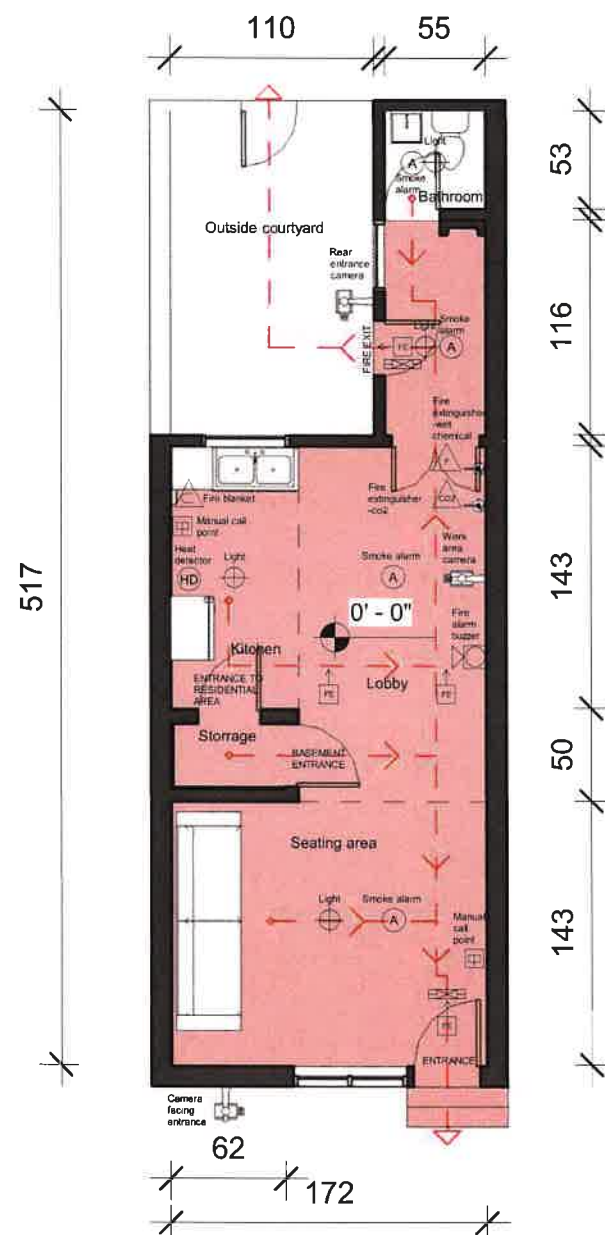
### Council's Decision

## Application Details

Application Number	2018/08771/PA
Application Type	Permitted Development Changes After May 2013
Site Address	134 Soho Hill Handsworth Birmingham B19 1AF
Proposal	Prior Approval for a change of use from retail (Use Class A1) to restaurant (Use Class A3)
Planning Officer	Philip Whittaker

© Birmingham City Council

1 Groundfloor  
1 : 100



DRAWING  
SYMBOL KEYS

- FIRE BLANKET
- HEAT DETECTOR
- FIRE EXTINGUISHER-FOAM
- FIRE EXTINGUISHER-CO2
- SMOKE ALARM
- FIRE ALARM BUZZER
- CCTV
- LICENCED AREA
- FIRE EXIT SIGNAL DIRECTION
- EMERGENCY LIGHT
- LIGHT
- FIRE EXIT ROUTE
- MANUAL CALL POINT

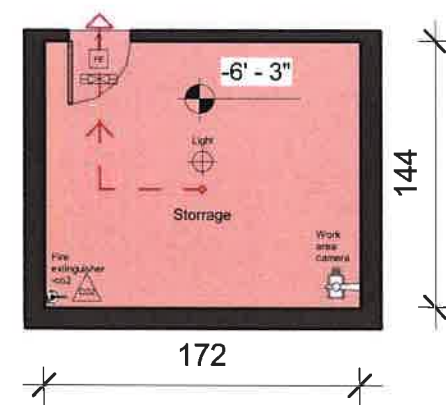
B

Owner	
134 Soho hill Birmingham B19 1AF	
Groundfloor	
Project number	001
Date	2018-10-22
Drawn by	Dejan Spasojevic AVStudioBeograd
Checked by	Mario Raicic AVStudioBeograd
A101	
Scale	As indicated

2














Basement

1 : 100



DRAWING

SYMBOL KEYS

-  FIRE BLANKET
-  HEAT DETECTOR
-  FIRE EXTINGUISHER-FOAM
-  FIRE EXTINGUISHER-CO2
-  SMOKE ALARM
-  FIRE ALARM BUZZER
-  CCTV
-  LICENCED AREA
-  FIRE EXIT SIGNAL DIRECTION
-  EMERGENCY LIGHT
-  LIGHT
-  FIRE EXIT ROUTE
-  MANUAL CALL POINT

14

Owner
134 Soho hill Birmingham B19 1AF
Basement
Project number001
Date2018-10-22
Drawn byDejan Spasojevic
Checked byMario Raicic
A102
ScaleAs indicated