

## Brooklyn News

### Proposed conditions to be added to the operating schedule of the premises licence.

29 April 2020

Objective	Condition
GENERAL	The premises will be professionally supervised by the Premises Licence Holder at all times.
GENERAL	Staff training will be both comprehensive and reviewed on a regular basis, with records being retained at the premises, and is to be made available for inspection by any Responsible Authority at reasonable notice. This training will be delivered by Licence Leader Ltd or another appropriate qualified trainer; with all new members of staff will be trained within 1 week of commencing employment.
GENERAL	The Premises Licence Holder shall ensure that the premises use a refusals log, which will be signed off on a regular basis by the Premises License Holder / Designated Premises Supervisor.
CRIME	CCTV to be fitted / updated to the specifications and recommendations of West Midlands Police. CCTV to record throughout the whole of the licensable activity, display the correct time and date stamp and be stored for a minimum of 31 days. CCTV will be downloadable and made immediately available to any of the responsible authorities on request. There will be a member of staff on duty who is capable of operating the CCTV system as required. CCTV will cover both the external frontage and internal sales area of the premises. Outside lighting will be maintained to provide clear CCTV images.
CRIME	A refusals log will be kept at the premises and completed on any occasion a sale is refused; this will be made available to all Responsible Authorities on request.
CRIME	All staff will be trained in their responsibilities of the Licensing Act 2003, challenge 25 and the specific premises licence conditions. This training will be documented and signed by the trainer and trainee. No staff will work at the premises without this documented training, with the exception of personal licence holders. The training records will be made immediately available to any of the responsible authorities on request.
CRIME	No alcohol in open containers allowed on the premises. No alcohol to be consumed on the premises.
SAFETY	In accordance with the Licensing Act 2003, any person who appears drunk or heavily under the influence of alcohol will not be served.
NUISANCE	The premises Licence holder will ensure that the frontage of the premises remains clean and tidy at all times, removing any debris/litter.

- CHILD A "challenge 25" policy will be used for age verification, meaning any person who appears to be under 25 will be asked for approved proof of age when attempting to purchase alcohol.
- CHILD Staff will be diligent in observing those who attempt to make proxy purchases on behalf of underage persons and alert the Designated Premises Supervisor should this occur.
- CHILD Challenge 25 signage will be prominently displayed on the main entrance door and inside the premises.