

PROCUREMENT METHODOLOGY**1. Procurement Route**

- 1.1 The Council's primary procurement route for capital works of this nature is to use Acivico Ltd's Constructing West Midlands (CWM) 2 Framework Agreement as approved in the Schools' Capital Programme – School Condition Allocation, Basic Need Allocation 2023-24+ Future Years report to Cabinet dated 16th May 2023 either by undertaking a further competition exercise (this being the default route) or a direct award, subject to the complexities and timescales of each project in order to ensure that the Council's statutory duties are met.
- 1.2 This framework agreement is compliant with the Public Contracts Regulations 2015 (PCR15) and is suitable for use for a project of this nature therefore no other procurement route was considered.

2. CWM 2 Repair and Maintenance Framework Agreement

- 2.1 There are two lots under the framework agreement:
- Lot 1 (Building Fabric)
 - Lot 2 (Mechanical & Electrical)
- 2.2 A further competition was used for this contract to demonstrate value for money to the Council.

3. Further Competition Assessment

- 3.1 The protocol for the framework agreement allows an opportunity to be sent to the framework providers on both lots. This has confirmed by Acivico Ltd, lead authority for the CWM framework agreement and Sandwell Metropolitan Council who provided the procurement and legal advice. Due to the workload capacity of the Lot 2 framework providers at the time, it was decided to offer the opportunity to both Lot 1 and Lot 2 at the same time to try and ensure competition.
- 3.2 The evaluation criteria used was as follows:

Quality Assessment

QUALITY CRITERIA (40% WEIGHTING)	SUB-WEIGHTING
Project Planning	60%
Project Delivery	30%
Risk Management and Mitigation	10%
TOTAL	100%



The price assessment accounted for 60% of the overall weighting. Tenderers were requested to tender on a fixed price basis.

Combined Quality and Price Assessment

The Weighted Quality Score and Price Score were added to produce an overall combined total score. The tenderer with the highest score representing the most economically advantageous submission is recommended for acceptance.

4. Invitation to Tender Stage

4.1 Tender documentation was issued to the following with a return date of 9th January 2023:

- Lot 1 - Graham Asset Management Ltd
- Lot 1 - Wates Group
- Lot 2 - Dodd Group (Midland) Ltd
- Lot 2 - Fortem Group

4.2 Questions were raised by tenderers during the tender period and these were addressed by issuing clarifications to all tenderers and requesting these were incorporated into their submission.

4.3 Responses were received from Graham Asset Management Ltd and Dodd Group (Midland) Ltd. Wates Group and Fortem Group declined to tender stating resourcing and workload capacity issues at the time of tendering.

5. Evaluation Summary

5.1 The evaluation of tenders was carried out by representatives from Acivico DCFM Ltd.

5.2 Quality Evaluation (40% Weighting)

Company	Dodd Group	Graham FM
Score (out of 100)	78.00	60.00
Weighted Score (Max 40)	40.00	30.77
Rank	1	2

There were no issues arising from the quality assessment evaluation

5.3 Price Assessment (60% Weighting)

Company	Dodd Group	Graham FM
Weighted Score (Max 60)	57.14	60.00
Rank	2	1

There were no issues arising from the price evaluation.

5.4 Combined Quality / Price Assessment

COMPANY	Dodd	Graham FM
Quality	40.00	30.77
Price	57.14	60.00
TOTAL	97.14	90.77
Rank	1	2

5.5 Recommendation

It is recommended that the contract be awarded to Dodd Group (Midland) Ltd on the basis of their submission being ranked first after the quality and price evaluation.

6. Service Delivery Management

6.1 Contract Management

The contract will be managed by Acivico Ltd on behalf of the Council reporting to the Capital Projects Manager, Education Infrastructure.

6.2 Performance Management

Formal contract management measures will be included as a requirement of the contract including key performance indicators around service levels.