

	<u>Agenda Item: 13</u>
Report to:	Birmingham Health and Wellbeing Board
Date:	26th September 2024
TITLE:	Health and Wellbeing Board Annual Review of Strategy and Governance Review
Organisation	Birmingham City Council
Presenting Officer	Jo Tonkin (Deputy Director, Public Health)

Report Type:	Discussion and Approval
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1. Purpose:

- 1.1. To share the Annual Review of the Joint Health and Wellbeing Strategy for 2023-24 with Board members for approval.
- 1.2. To inform Health and Wellbeing Board members about the proposed structure for new and existing forums/partnerships of the Health and Wellbeing Board.
- 1.3. To ask for HWB members' endorsement of this proposed structure and operating practices.

2. Implications (tick all that apply):

Creating a Bolder, Healthier, City (2022-2030) – Strategic Priorities	Closing the Gap (Inequalities)	X
	Theme 1: Healthy and Affordable Food	X
	Theme 2: Mental Wellness and Balance	X
	Theme 3: Active at Every Age and Ability	X
	Theme 4: Contributing to a Green and Sustainable Future	X
	Theme 5: Protect and Detect	X
	Getting the Best Start in Life	X
	Living, Working and Learning Well	X
	Ageing and Dying Well	X
Joint Strategic Needs Assessment		X

3. Commissioner's Review:

3.1 Commissioners support the recommendations.

4. Recommendation

Accept the Annual Review 2023-24 and note any considerations around indicator viability.

4.1. To approve the proposal for the HWB Forums Refresh, subject to any comments from Health and Wellbeing Board members.

4.2. To ask permission to take the HWB Forums Refresh Proposal to the next available Birmingham Place Committee to present there and strengthen NHS provider collaborative representation.

5. Report Body

5.1. This item is split between the Annual Review of the JHWB Strategy for 2023-24 (and associated indicator update pack) and the proposal for the HWB Forums structure following on from the Refresh Survey.

5.2. As both papers relate to the governance of the Health and Wellbeing Board as well as the delivery of the JHWB Strategy, they have been submitted for consideration as one item by the Board.

5.3. All papers attached are summarised below:

Annual Review 2023-24

5.4. The Annual Review of the Joint Health and Wellbeing Strategy is an overview of the progress made against each theme in the strategy, including highlights from the last annual period and an update on any governance changes.

5.5. This year's review covers the period approximately from May 2023 to May 2024 and also includes a link to all papers and items submitted to the Health and Wellbeing Board during this period.

5.6. The Annual Review is also accompanied by an Indicator Update Pack which provides a comprehensive commentary on each indicator used to measure progress for the strategy. It can also be used to provide context to the RAG ratings in the review.

5.7. It should be noted though that the majority of indicators in the Joint Health and Wellbeing Strategy are lag indicators and will not show the progress made in each of the strategy's themes until approximately 2 years after implementation.

5.8. To ensure that real-time progress is measured, individual strategies and action plans for each theme will contain lead indicators that measure activity and

immediate impact. These will be included in updates to the Health and Wellbeing Board by those forums and partnerships that are responsible for delivery.

Health and Wellbeing Board Forums Refresh Survey

- 5.9. To assess the effectiveness of the current HWB Forums structure in delivering the ambitions of the Joint Health and Wellbeing Strategy, Public Health undertook an assessment of the current structure using a BeHeard survey and engagement sessions with forum members.
- 5.10. This survey was open from 7th May to 6th June 2024 and open to be completed by any forum members, Health and Wellbeing Board members, and key stakeholders from the wider health and care system.
- 5.11. The survey was designed using an NHS framework on committee effectiveness and broadly asked about the themes of leadership, organisation, effectiveness and collaboration. Most questions were measured on a scale of 0-10 (0 = poor, 10 = best) and had free text boxes for respondents to provide context or detail to their response.
- 5.12. The survey itself was intended to understand perspectives on how the forums were operating and where improvements could be made. It was also intended to determine if there were gaps in the current structure relating to the ambitions of the Joint Health and Wellbeing Strategy.
- 5.13. The survey received 52 responses in total, with 35 of these responses from either a member of a forum or the Health and Wellbeing Board. The results from the survey can be found in Appendix 2.
- 5.14. The responses to the survey and individual engagement with forums has informed a proposal to the Health and Wellbeing Board on a refreshed structure for the forums, including the adoption of existing partnerships and the establishment of two new partnerships.

Health and Wellbeing Board Forums Refresh Proposal

- 5.15. The overall proposal for the refreshed structure is to have ten partnerships that would comprise of the current forums, pre-existing partnerships that would now report into the Health and Wellbeing Board, and new partnerships.
- 5.16. These partnerships would all have broadly standardised features. These would be:
 - 5.16.1. *A co-chair model, consisting of an Elected Member or Senior Director from Birmingham City Council alongside a representative from a partner organisation.*
 - 5.16.2. *Consistent naming for each partnership as the 'Birmingham XXXX Partnership'.*
 - 5.16.3. *Quarterly meetings, with preferably at least two meetings to be held in-person.*

5.16.4. *Three written updates (short paragraph with agreed template) and one annual update presentation (with agreed template) to the Health and Wellbeing Board.*

5.16.5. *Full Terms of Reference to be published online and reviewed on an annual basis.*

5.16.6. *Partnerships will have their own discretion to form sub-groups, but their work should be included in any updates and reporting to the Health and Wellbeing Board.*

5.16.7. *Independent expert members and those representing citizen voice may be added to partnerships through agreement of existing members through a standardised open process.*

5.17. The proposal sets out a revised structure for each partnership within the Health and Wellbeing Board structure.

5.18. It also sets out a provisional reporting calendar for 2025 that would allow each partnership to fulfil its requirement to meet quarterly and provide an annual update to the Health and Wellbeing Board.

5.19. More detail on the specifics of the proposal can be found in the Refresh Proposal slides in Appendix 1 and draft Terms of References in Appendix 5.

6. Compliance Issues

6.1. HWBB Forum Responsibility and Board Update

All new and existing partnerships will be responsible for taking ownership of delivery relating to their subject area/ theme of the Joint Health and Wellbeing Strategy.

As specified, all partnerships must provide an annual update to the HWB via a presentation and opportunity for members to ask questions.

6.2. Management Responsibility

Each partnership will be managed by a lead officer from BCC Public Health, who will act as the point of contact for any queries or requests. The Service Lead (Governance) in BCC Public Health will coordinate the relationships between the HWB and each partnership.

6.3. Finance Implications

Strategic support for the Health and Wellbeing Board and the delivery of proposed actions is supported by Public Health staff and the ring-fenced grant. Membership of partnerships will be on a voluntary basis.

6.4. Legal Implications

N/A

6.5. Equalities Implications (Public Sector Equality Duty)

N/A

7. Risk Analysis

Identified Risk	Likelihood	Impact	Actions to Manage Risk
An increased number of partnerships creates a higher workload and coordination for the HWB.	Medium	Low	A clear and consistent reporting schedule for partnership meetings and annual updates to the HWB will balance the increased need for coordination between each partnership.
Partnerships that have overlapping focuses either duplicate work or work exclusive to each other.	Low	Medium	Once all partnerships have been established, there will be a regular forum for the lead officers to coordinate their forward plans and suggest inter-partnership working.

Appendices

Appendix 1 – HWB Forums Refresh Proposal
 Appendix 2 – JHWS Annual Review 2023-24
 Appendix 3 – Indicator Update Pack 2023-24
 Appendix 4 – HWB Refresh Survey Results
 Appendix 5 – Draft Terms of References for HWB Partnerships

Background Papers

[2019 Proposal - Development of Health & Wellbeing Board Sub-Committee Structure](#)

The following people have been involved in the preparation of this board paper:

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