



Corporate Resources O&S Committee: Work Programme 2015/16

Chair: Cllr Waseem Zaffar

Committee Members: Cllrs: Randal Brew, Marje Bridle, Tristan Chatfield, Matthew Gregson, Jon Hunt, Changese Khan, Narinder Kaur Kooner, Chaman Lal, Yvonne Mosquito, Gary Sambrook, Ken Wood

Committee Support: Scrutiny Team: Emma Williamson (464 6870), Jayne Power (303 4810)
Committee Manager: Victoria Williams (303 7037)

1 Meeting Schedule

Date	Item	Officer contact
16 June 2015	Informal Meeting	Emma Williamson/Jayne Power, Scrutiny Office
14 July 2015, 2pm Committee Room 2	Member development: <ul style="list-style-type: none"> Update on Member Development Programme Members as community leaders (Citizens UK – to be confirmed) <i>Outcome:</i> to support the development of a member development programme	Emma Williamson, Scrutiny Office / Tina Morris, Senior HR Practitioner - OD and Learning
	The Customer Journey: <ul style="list-style-type: none"> Briefing on work undertaken by former Governance, Resources and Customer Services O&S Committee; Customer satisfaction trends analysis Briefing note on complaints process <i>Outcome:</i> to agree two or three key lines of enquiry	Chris Gibbs, Service Director, Customer Services / Paula Buckley, Assistant Director, Customer Services Centre
08 September 2015 Committee Room 2	<i>Report of the Leader</i> Part 1: To answer questions on the Leader's Policy Statement, the Boundary Commission work and the Combined Authority	Deborah Harries, Head of Public Affairs / Ifor Jones, Service Director-Homes and Neighbourhood
	<i>Report of the Leader</i> Part 2: To update members on the Future Council programme, including discussion of: <ul style="list-style-type: none"> Financial strategy <i>Tracking:</i> Are Ward Committees Fit for Purpose <i>Tracking:</i> Devolution – Making it Real 	
	Terms of reference: customer journey inquiry	Emma Williamson/Jayne Power, Scrutiny Office



Date	Item	Officer contact
21 October 2015 1pm Committee Room 2	<i>Deputy Leader:</i> <ul style="list-style-type: none"> Update on HR Finance reporting 	Jon Warlow, Director of Finance Jonathan Evans/Kathryn Cook, HR
	Council Tax Localisation	Chris Gibbs, Service Director, Customer Services
27 October 2015 2pm	Cabinet Member for Commissioning, Contracting and Improvement <ul style="list-style-type: none"> To set out key priorities <i>Tracking:</i> Council Commissioning and Third Sector Organisations 	Jon Lawton, Cabinet Support Officer Nigel Kletz, Assistant Director Procurement
	Report back on Golden Square	Emma Williamson, Scrutiny Office
10 November 2015	<i>1100 hours: Visit to Contact Centre</i>	
	<i>1400 hours: Inquiry session: Customer Journey</i>	
8 December 2015	<i>Deputy Leader:</i> <ul style="list-style-type: none"> To set out key priorities, including finance <i>Tracking:</i> Service Birmingham <i>Tracking:</i> Citizen Engagement <i>Tracking:</i> Birmingham Promise (and report on targets within Birmingham Promise) 	Rebecca Grant, Cabinet Support Officer
19 January 2016	<i>To be confirmed: Performance of property portfolio (Deputy Leader)</i>	
	<i>To be confirmed: Children and Families with No Recourse to Public Funds – action plan update</i>	
	<i>To be confirmed: Acivico – Contract Performance Update</i>	
9 February 2016	<i>Review of District and Ward arrangements Including tracking of "Are Ward Committees fit for purpose?"</i>	
8 March 2016	Leader <ul style="list-style-type: none"> To report on progress made over the year Deputy Leader <ul style="list-style-type: none"> To report on progress made over the year Cabinet Member for Commissioning, Contracting and Improvement <ul style="list-style-type: none"> To report on progress made over the year 	



Date	Item	Officer contact
12 April 2016	City Council meetings/agenda	TBA

2 To be Scheduled

- Birmingham Highways and Amey – Contract Performance Update
- Governance: Cabinet system
- Member development update

3 Other Meetings

Call in Meetings

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

The Committee approved Tuesday at 1400 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

4 2016/17 – Programming Standard Items

4.1 As the 2015/16 year has progressed, members have identified some recurring items that need to be scheduled in from the start of the year. These are set out in the table below:

Date	Item
June 2016	<ul style="list-style-type: none">• Work programme discussion
July 2016	<ul style="list-style-type: none">• Leader's Policy Statement (assuming presented to City Council the previous month)• Financial monitoring: 2015/16 year outturn and Month 1 monitoring
October 2016	<ul style="list-style-type: none">• Financial monitoring: Early consideration of budget proposals and Month 5
April 2016	<ul style="list-style-type: none">• Financial monitoring: Month 10



5 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Corporate Resources remit.

ID Number	Title	Portfolio	Proposed Date of Decision
000537/2015	New Street Gateway Project Update	Leader	20 October 2015
000610/2015	Shelforce Project	Leader	20 October 2015
000318/2015	Discharge of Accountable Body Arrangements for AMSCI – Standing Item	Leader	17 November 2015
000812/2015	Winning Resources for Birmingham City Council Priorities – Standing Item	Leader	17 November 2015
000246/2015	HS2 Programme Delivery Plan and Resource Requirement	Deputy Leader	20 October 2015
000317/2015	Winning Resources for Birmingham City Council Priorities – Acceptance of Grant Funding to support Preparatory Costs of Schemes in the GBSLEP Growth Deal Programme	Deputy Leader	20 October 2015
000550/2015	Acivico Ltd – Relocation to support business development & growth	Deputy Leader	20 October 2015
000625/2015	National College for High Speed Rail Funding & Full Business Case	Deputy Leader	20 October 2015
000773/2015	Corporate Revenue Monitoring Report Month 5	Deputy Leader	20 October 2015
000284/2015	Recommissioning Agency Provision for the Council	Deputy Leader	17 November 2015
000383/2015	Reconfiguration and Refurbishment of Civic House, Erdington	Deputy Leader	17 November 2015
000389/2015	Appropriation of Parks Residential Properties into the Housing Revenue Account	Deputy Leader	17 November 2015
000598/2015	Replacement of IT Systems for the Wellbeing Service	Deputy Leader	17 November 2015
000599/2015	Sparkhill Pool Project – Revised Capital Cost	Deputy Leader	17 November 2015
000706/2015	Future Council DCLG Funding	Deputy Leader	17 November 2015
000291/2015	Recommissioning Transport Provision for Children with Special Educational Needs, Vulnerable Adults and Transport for use by Council Services and Schools	Commissioning, Contracting and Improvement	20 October 2015
000772/2015	Child Care Vouchers Scheme (P0300)	Commissioning, Contracting and Improvement	20 October 2015
000286/2015	Council Print Strategy and Associated Procurement Strategy – F0248	Commissioning, Contracting and Improvement	17 November 2015
000288/2015	ICT Investment and Strategy	Commissioning, Contracting and Improvement	17 November 2015



ID Number	Title	Portfolio	Proposed Date of Decision
		Improvement	
000289/2015	Repair and Maintenance of Lifts in Council Buildings – P0280	Commissioning, Contracting and Improvement	17 November 2015
000572/2015	Commissioning Strategy for the Management of Construction and Building Related Services	Commissioning, Contracting and Improvement	17 November 2015
000261/2015	Tender Strategy for the Sale of the Kick Start Residual Loan Portfolio (P0260)	Commissioning, Contracting and Improvement	8 December 2015
000606/2015	Arboricultural Services (Non Highways) – P0252	Commissioning, Contracting and Improvement	26 January 2016