

HOUSING & NEIGHBOURHOODS O&S COMMITTEE
ACTION TRACKER 2021/22

Date	Agenda Item	Action	Notes
27-Jan-22	Localisation Update	Members to discuss taking forward a piece of work assessing the implementation of the Localisation policy to date, with a formal response to the Cabinet Member in due course.	
	Performance Monitoring	<u>Housing</u> - Details of the contractor to be appointed to the south of the city to be shared with committee when this is available.	
		<u>Housing</u> - It was agreed that the findings of the Housing Ombudsman report produced on a weekly basis could be used as part of the quarterly report back to this committee demonstrating the response and the improvements that the service has made. This would allow for greater visibility and keeping track of trends. The financial implication of the findings against the Council can also be included.	
		<u>City Operations</u> - Data from depots on missed collections for whole roads to be provided to the committee.	
11-Nov-21	Progress Report on Implementation: Reducing Fly-tipping	Cllr Phil Davis, Chair of Licensing and Public Protection Committee, to be invited to a future meeting (ref: Recommendation 03 in relation to the use of Fixed Penalty Notices).	Cllr Davis has been invited to attend the February meeting when the next progress report will be presented.
14-Oct-21	Housing Update – Repairs and Capital Investment	Outcome of the job evaluation for Building Safety Managers to be shared with Members.	The outcome of the job evaluation is still awaited.
	Housing Update - Voids	Further work on Voids, to include visits to RSL properties, to be discussed with Chair and scheduled into the work programme.	Committee to start some scoping work in February/March with a view to recommending this as a piece of work for the new municipal year.

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	Housing Update – Tenant Engagement Review	Once the review is completed, outcomes and recommendations to be shared with Committee.	Scheduled for the February meeting.
23-Sep-21 Informal	Cabinet Member for Homes and Neighbourhoods – Priorities Report	The programme plan and milestones for the Cabinet Member’s priorities to be shared with committee members.	Emailed to Members on 27/01/22
		An update on the resourcing of the PRS team to be requested.	Emailed to Members on 09/02/22
		Request for the online list of identified HMOs by ward to be refreshed.	This has been requested and Members will be advised when the list has been updated.
		Exempt Accommodation – toolkit to be brought to O&S when ready.	To be followed up.
8-Jul-21 Informal	Progress Report on Implementation: Reducing Fly-tipping	Enforcement and Engagement Officer job description and “day in the life” paper to be sent to Members.	Emailed to Members on 09/02/22