

Report to:	CABINET
Report of:	DIRECTOR OF COMMISSIONING & PROCUREMENT
Date of Decision:	21st MARCH 2017
SUBJECT:	PLANNED PROCUREMENT ACTIVITIES (APRIL 2017 – JUNE 2017)
Key Decision: No	Relevant Forward Plan Ref: n/a
If not in the Forward Plan: (please "tick" box)	Chief Executive approved <input type="checkbox"/> O&S Chairman approved <input type="checkbox"/>
Relevant Cabinet Member(s):	Cllr Majid Mahmood – Value for Money and Efficiency
Relevant O&S Chairman:	Cllr Mohammed Aikhlaq, Corporate Resources and Governance
Wards affected:	All

1. Purpose of report:
1.1 This report provides details of the planned procurement activity for the period April 2017 – June 2017. Planned procurement activities reported previously are not repeated in this report.

2. Decision(s) recommended:
That Cabinet
2.1 Notes the planned procurement activities under officer delegations set out in the Constitution for the period April 2017 – June 2017 as detailed in Appendix 1.

Lead Contact Officer (s):	
Telephone No: E-mail address:	Nigel Kletz Corporate Procurement Services Corporate Resources 0121 303 6610 nigel.kletz@birmingham.gov.uk

3. Consultation

3.1 Internal

This report to Cabinet is copied to Cabinet Support Officers and to Corporate Resources and Governance Overview & Scrutiny Committee and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Corporate Resources and Governance Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

3.2 External

None

4. Compliance Issues:

4.1 Are the recommended decisions consistent with the Council's policies, plans and strategies

Details of how the contracts listed in Appendix 1 support relevant Council policies, plans or strategies, will be set out in the individual reports.

4.2 Financial Implications

Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

4.3 Legal Implications

Details of all relevant implications will be included in individual reports.

4.4 Public Sector Equality Duty

Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

5. Relevant background/chronology of key events:

- 5.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contractor under TUPE, the contract award decision has to be made by Cabinet.
- 5.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Corporate Resources and Governance Overview & Scrutiny Committee.
- 5.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£164,176) and £10m. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the delegation threshold.
- 5.4 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Corporate Resources and Governance Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 5.5 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 5.6 A briefing note including financial information is appended to the Private report for each item on the schedule.

6. Evaluation of alternative option(s):

- 6.1 A report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The alternative option is that individual procurements are referred to Cabinet for decision.

7. Reasons for Decision(s):

- 7.1 To enable Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.

Signatures:**Date:**

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Nigel Kletz – Director of Commissioning & Procurement

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Councillor Majid Mahmood - Value for Money and Efficiency

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List of Background Documents used to compile this Report:**List of Appendices accompanying this Report (if any):**

Appendix 1 - Planned Procurement Activity April 2017 – June 2017

Report Version	1	Dated	08/03/2017
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APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (APRIL 2017 – JUNE 2017)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Planned CO Decision Date	Comments - including any request from Cabinet Members for more details	Living Wage apply Y / N
Strategy / Award	Installation of Dropped Kerb Crossings	TBC	The installation of dropped kerb crossings to provide access for light vehicles into properties adjacent to the highway network. A competition exercise using the Highways and Infrastructure Works Framework Agreement will be undertaken.	1 year, 6 months	Economy	Transport and Roads	Simon Ansell	Mike Steele / Charlie Short	31/03/2017		Y
Strategy / Award	Insolvency Support for Bankruptcy in relation to Council Tax and Business Rates	P0382	The provision of insolvency support for the Revenues Service is required to act as trustees in bankruptcy proceedings to pursue organisations and individuals for outstanding Council Tax and Business Rates debts.	4 years	Corporate Resources	Deputy Leader	Thomas Myers	Lisa Haycock / Helen Gould	19/05/2017		Y
Approval To Tender (SCN)	Provision of Temporary Accommodation through Private Sector Leasing	C0135	Up to 630 furnished properties of between one and six bedrooms are provided by landlords for use as temporary accommodation for the homeless. Properties supplied under the Scheme must meet the Decent Homes Standard.	6 weeks	People	Housing and Homes	Guy Olivant	Marie Hadley	17/04/2017		Y
Strategy / Award	Technical Advisor – Future Waste Strategy	TBC	For the management and disposal of waste that will take into account current and future projected technical and sustainable developments.	3 years plus 1 year option to extend	Place	Clean Streets, Recycling and Environment	Paul Quinney	Richard Tibbatts	28/04/2017		Y