

Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL
YARDLEY DISTRICT COMMITTEE

THURSDAY, 16 JULY 2015 AT 13:30 HOURS
IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 ELECTION OF THE CHAIRMAN (EMLS) FOR YARDLEY DISTRICT

To elect a Chairperson (EMLS) for the Municipal Year 2015-2016.

2 ELECTION OF THE VICE-CHAIRMAN (DEPUTY EMLS) FOR YARDLEY DISTRICT.

To elect a Vice-Chairperson (Deputy EMLS) for the Municipal Year 2015-2016.

3 NOTICE OF RECORDING/WEBCAST

The Chairman to advise the meeting to note that this meeting will be webcast for live and subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs. The whole of the meeting will be filmed except where there are confidential or exempt items.

4 MEMBERSHIP OF YARDLEY DISTRICT COMMITTEE

To note the membership of the Committee as follows:-

Councillors:- Roger Harmer, John O'Shea and Stewart Stacey (Acocks Green Ward)

Councillors:- Sue Anderson, Paul Tilsley and Mike Ward (Sheldon Ward)

Councillors:- Nawaz Ali, Zakar Choudhry and Zafar Iqbal (South Yardley Ward)

Councillors:- Neil Eustace, Basharat Dad and Carol Jones (Stechford and Yardley North Ward).

Co-opted Members:

Rob Davis, Station Commander, West Midlands Fire Service
Superintendent Bas Javid, West Midlands Police

	5	<u>APOLOGIES</u>	To receive any apologies.
<u>5 - 16</u>	6	<u>MINUTES</u>	To confirm and sign the Minutes of the last meeting of the Yardley District Committee held on 26 March 2015.
	7	<u>DECLARATIONS OF INTERESTS</u>	Members are reminded that they must declare all relevant pecuniary interests and non-pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.
<u>17 - 18</u>	8	<u>CODE OF CONDUCT FOR DISTRICT COMMITTEES</u>	To note the Code of Conduct at District Committee meetings.
<u>19 - 28</u>	9	<u>DISTRICT COMMITTEES FUNCTIONS AND GUIDELINES</u>	To note the executive powers, rules of governance and functions for District and Ward Committees/Forums (Article 10 of the Constitution)
<u>29 - 46</u>	10	<u>YARDLEY DISTRICT - INCOME AND EXPENDITURE FOR THE YEAR ENDING 31 MARCH 2015</u>	Joint report of the Service Directors District Services, Housing Transformation, Sport Events and Parks, and the District Finance.
	11	<u>FUTURE OF WARD COMMITTEES AND DISTRICT STRUCTURE</u>	Mr Richard Davies to report.
<u>47 - 110</u>	12	<u>HOUSING TRANSFORMATION PERFORMANCE REPORT</u>	Report of the Housing Transformation Performance Services Team.
<u>111 - 114</u>	13	<u>YARDLEY DISTRICT PLACE MANAGERS - UPDATE</u>	Place Managers to provide an update of their achievements.
	15	<u>COMMUNITY SAFETY UPDATE</u>	Ms A Murray, Safer Neighbourhoods Partnership Manager to report.

16 **NEIGHBOURHOOD CHALLENGE**

Discussion

115 - 132

17 **ACOCKS GREEN NEIGHBOURHOOD FORUM GRANT 2014-15**

Item Description

133 - 136

18 **EAST YARDLEY NEIGHBOURHOOD FORUM GRANT**

Report of the District Lead.

137 - 140

19 **FOX HOLLIES NEIGHBOURHOOD FORUM GRANT**

Item Description

20 **DATES OF FUTURE MEETINGS 2015/2016**

To agree the following schedule of meetings for the Yardley District Committee. All meetings will be held on the following Thursdays at 13:30 hours in Committee Room 2, The Council House, Victoria Square, Birmingham:

1 October 2015 (Room 6) 19 November 2015 (Room 2)
28 January 2016 (Room 2) 24 March 2016 (Room 2)

21 **FUTURE WORKING ARRANGEMENTS/DISTRICT WORK PROGRAMME**

The Chair to advise members accordingly.

22 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

23 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

BIRMINGHAM CITY COUNCIL

YARDLEY DISTRICT COMMITTEE 26 MARCH 2015

MINUTES OF A MEETING OF THE YARDLEY DISTRICT COMMITTEE HELD ON THURSDAY, 26 MARCH 2015 AT 1330 HOURS IN COMMITTEE ROOMS 3 AND 4 COUNCIL HOUSE, BIRMINGHAM

PRESENT: - Councillors Sue Anderson, Nawaz Ali, Zaker Choudhry, Roger Harmer, Barbara Jackson, Carol Jones, John O'Shea, Stewart Stacey, Paul Tilsley and Mike Ward.

ALSO PRESENT: -

Mushtaq Hussain	- Yardley District Head
Sukvinder Kalsi	- Assistant Director, Finance
Cynthia Morrison	- Local Housing Manager
Jan Jennings	- Repairs (Mears)
Superintendent Bas Javid	- West Midlands Police
Amelia Murray	- Community Safety Manager
Marie Reynolds	- Area Democratic Services Officer

NOTICE OF RECORDING

268 The Chairman advised that the meeting would be webcast for live or subsequent broadcast via the Council's Internet site and members of the press/public may record and take photographs.

The whole of the meeting would be filmed except where there were confidential or exempt information.

APOLOGIES

269 Apologies were submitted on behalf of Councillor Paul Tilsley for lateness, Councillor Zaker Choudhry for having to leave the meeting prematurely and Councillors Neil Eustace, Zafar Iqbal and John Hemming, MP for their inability to attend the meeting.

MINUTES

- 270 The Minutes of the meeting of the Yardley District Committee held on 26 February 2015 were confirmed and signed by the Chairman.
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MATTERS ARISING

Minute No. 259 – District Committee Meetings

- 271 The Chairman agreed with Councillor Stacey that it would be appropriate to hold the meetings in the District in the future as they would be a different type of meeting. She subsequently highlighted that remedial work was to be undertaken on the library roof and suggested that consideration should be given to the district meeting being held at the library in the district, adding that it may encourage more members of the public to attend.

Minute No. 265 – Date of Next Meeting

- 272 The Chairman highlighted that the next District Meeting had been re-scheduled from Thursday 18 June 2015 to Thursday 25 June 2015 at 1.30 in Committee Room 6.
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DECLARATIONS OF INTEREST

- 273 The Chairman reminded Members to declare any personal and/or prejudicial interests relating to items of business to be discussed at this and all future meetings. No declarations of interest were made.
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YARDLEY DISTRICT REVENUE BUDGET MONITORING (MONTH 10 – APRIL TO JANUARY 2015)

The following joint report of the Service Directors (Neighbourhoods and Housing Transformation, Assistant Director Sport Events and Parks and, the Director of Finance was submitted:-

(See document No. 1)

Mr Kalsi provided a comprehensive presentation of the report.

At this juncture the Chairman referred to South Yardley Library roof and the repairs that were to be undertaken and highlighted that the District would not be financially responsible for the repairs and that funding would be provided centrally. She reported that they were awaiting further quotes for the repair work which were expected this week.

The Chairman made reference to Community Chest and reminded members that they ensure their funding was fully committed or spent.

At this juncture, Mr S Kalsi confirmed that any under-spend from Community Chest would be carried forward to 2015/16 although managed centrally.

Following comments from Councillor O'Shea relating to errors in Appendix 2 requested that a revised copy be providing illustrating the correct figures which Mr Kalsi agreed to provide and circulate to all members.

Mr M Hussain, District Head, stated that although most of the funding had been allocated by the Wards suggested that if there was any under-spend outstanding, there were additional projects that had been received for each of the Wards that could be considered.

Following further inaccuracies relating to Appendix 4 raised by Councillor Jackson, the Chairman suggested that all elected members checked the report thoroughly.

Following an enquiry from Councillor Ali regarding Community Chest, Mr M Hussain stated that if the projects had been approved in January they would not be included within this list however agreed to progress the issue.

He referred to the lack of Community Chest funding for next year and stated that he had recently met with a representative from Birmingham Lottery funding and they were concerned that there were not enough lottery funding applications submitted from Yardley District. He therefore stated that the opportunity should be taken to arrange an event in order to invite all of the different Community Chest organisations to meet Birmingham Lottery fund, in order to see whether there were opportunities for some of the groups to tap into this area of funding.

Councillor Harmer made reference to the bid that was being submitted by Acocks Green, Mr M Hussain said that it was the quality of the bids that were not to the required standard and suggested that a request to the lottery funding to provide some development support would be beneficial in order to support organisations in making their applications.

Following a discussion relating to partnership bidding and electing lead members of the partnerships who would not be part of the City Council to submit bids on behalf of their respective partnerships, the Chairman suggested that it could be a way of acquiring funding into Yardley District. She stated that by referring to the District Plan they would be able to see what the priorities were and could concentrate on those priorities. It was suggested the need for training and for the partner members to get together in order to look at the priorities for that particular partnership.

Mr M Hussain reported that although his secondment was due to end on 31 March 2015, he anticipated that he would be in the role for a further month in order to finish off the various areas of work.

The Chairman stated that she was very sorry that Mr M Hussain would soon be leaving the District as he had done some excellent work. She subsequently thanked him which was echoed by elected members.

Mr M Hussain made reference to the plans that had been formulated relating to the employment skills and in terms of the district policy statement he highlighted the importance of ensuring that all of the ideas were documented so that whoever was in charge of the district could work with all of the priorities.

The Chairman concluded by stating that there was a great deal of work to be done and once the elections had passed and the plans were in place hoped that all elected members would participate in taking part in the partnerships. The Chairman referred to the District Plan and suggested that if any members had any additions to the plan that they email them to her and Mr M Hussain, stressing that all of the priorities needed to be included within the plan in order that they were supported.

Upon further consideration, it was:-

274

RESOLVED :-

That Yardley District Committee was requested to:-

Note the latest revenue budget position at the end of January (Month 10) and year-end projected overspend of £0.224m as detailed in Appendix 1.

Note the latest Community Chest allocations and the current financial position as detailed in Appendix 2.

Note the position with regard to the Savings Programme for 2014/15 as detailed in Appendix 3.

Note the position with regards to the capital projects for 2014/15 as detailed in Appendix 4.

PLACE DIRECTORATE PERFORMANCE REPORT QUARTER 3

The following report of the Service Director, Place Directorate was submitted:-

(See document No. 2)

The Chairman made reference to the report and various pages of the document. She highlighted the replacement of Stechford Cascades and the improvements at Fox Hollies Leisure Centre and the need for the developers keeping elected members up to date directly with the respective developments rather than learning from the Cabinet Report.

A discussion ensued relating to Community Libraries whereupon it was highlighted that the libraries had been selling off old stock and although not reported could be the reason for attendance at libraries reducing.

The Chairman made reference to page 9 of the report pertaining to the good take up of Youth Provision within the district and highlighted that the dedicated youth centre with its high level of footfall should continue to remain open.

At this juncture, Mr M Hussain reported on the up to date position relating to Sheldon Community Centre and the community asset transfer, confirming that the process had commenced with the organisation of a meeting with the existing users, community groups and Birmingham Property Services to discuss the consortium approach and how it could be developed. In the first instance there would be consultation meetings with the existing user groups which were scheduled to happen shortly.

In response to a brief discussion relating to page 15 of the report, Councillor Stacey explained that even if one call was not dealt within the appropriate timescale this could flag up a red indicator.

Councillor Harmer referred to page 17 of the report – ‘Number of Fixed Penalty Notices served’ and ‘Percentage of Rubbish on land requests dealt within 5 working days’ and requested that a more detailed breakdown of information be provided in future.

Following a brief discussion relating to dog fouling and associated issues, the Chairman agreed to contact the department due to the significant amount of dog fouling in the district.

Following a brief discussion relating to page 23 of the report relating to ‘Dangerous defects’, the Chairman agreed that some of the information reported was quite misleading.

Following a discussion relating to page 27 of the report relating to refuse collections and street cleansing, it was highlighted that the bin for the paper was 10% bigger than the old tub albeit awkwardly shaped. It was further highlighted that any additional paper that was left beside the bin would be collected by the department.

Following a further discussion relating to cleanliness and the level of detritus in the district, the Chairman stated that it was important that all elected members did their utmost to change people’s attitudes to rubbish dumping and for members of the public to take responsibility in keeping their own streets and everywhere else clean. She made further reference to the report and the need for more detail rather than percentages in order that specific issues could be raised and addressed accordingly.

Councillor O’Shea praised the Environmental Health Team for being very proactive in increasing their level of work regarding enforcement and subsequently detailed an account of the number of notices that had been issued in Acocks Green Ward.

In response to concern from Councillor Harmer relating to the black bag collections which sometimes got mistaken for commercial waste and did not get collected, Councillor Stacey confirmed that was why the city was investing in the slab in the cab system in order that the crews would in future have the correct up to date information on board and be able to deal with the waste appropriately. He further confirmed that the city had informally agreed the

procurement process for 43 street sweepers. He highlighted that having very recently seen some streets that were unable to have the wheelie bins, was aware of how filthy the streets were, and stated that there was a very strong need to focus on what could be done and to ensure the collection service performed as they should, and street sweeping was re-co-ordinated in order to fall in line with the new collection dates.

The Chairman concluded by stating that a piece of work was being undertaken regarding street sweeping and where it was most required in terms of need and frequency.

Upon further consideration, it was:-

275

RESOLVED:-

That the report and comments be noted.

HOUSING TRANSFORMATION PERFORMANCE REPORT Q3 & YARDLEY DISTRICT NARRATIVE

The following report of the Service Director, Housing Transformation was submitted:-

(See document No. 3)

Ms C Morrison, Housing Manager presented the report and the narrative.

Councillor Harmer commented on the reporting of anti-social behaviour and stated that a more robust way of reporting the figures as suggested before was required. He made further reference to the 'right to buy' properties and the negative impact it had in the long term which he highlighted was bad government policy of all parties and needed to be changed. He concluded by congratulating officers achieving high rent collection levels.

The Chairman referred to page 54 of the report and highlighted her concern relating to not knowing how many properties within the district were multi-occupational and how many of those were licensed. She also highlighted the properties that were inspected there was a lack of targets to use as comparisons.

Councillor O'Shea commented that the council housing sales was an utter disaster for housing in this country. He made reference to the work being undertaken regarding HMO licensing across the city and also the broader private landlord licensing taking place in 2 wards outside of Yardley, adding that it was going to become more difficult for the city council to intervene. He highlighted the recently opened centre in Acocks Green Ward and the excellent bed and breakfast service it was providing.

In response to further comments relating to the report, Councillor Stacey made reference to the rent collections and why collections certain times of the year could result in 101% due to the rent and existing arrears being collected

together. He made reference to page 56 – ‘Number of requests for assistance’ and explained in detail that it did not just apply to HMO’s but all private tenancies.

The Chairman concluded by thanking Ms Morrison for attending the meeting and reporting.

Upon further consideration, it was:-

276

RESOLVED:-

That the report and comments be noted.

COMMUNITY SAFETY UPDATE

Superintendent Bas Javid reported that the Local Delivery Group which acts across East Birmingham which included the 3 Districts; Hall Green, Hodge Hill and Yardley was a mini version of the Birmingham Community Safety Partnership. He stated that it sought to bring together a more local response to the strategic priorities as well as support locally based priorities as much as possible.

He reported that whilst he chaired the group it was vice-chaired by Wes Williams (WMFS). The group was supported by Amelia Murray and there were representatives from other partners such as BCC Housing and Children’s Services, and Registered Providers such as Friendship and Care Housing. It was highlighted that Councillor Sue Anderson was the District Representative for Yardley District.

The BCSP identified 5 strategic priorities for 2014-16; Domestic Violence, Youth Violence, Mobilising Communities; Vulnerable People and Business Related Crime. Mobilising Communities also included; Road Safety, Litter and Environmental ASB; Burglary and Substance Misuse. The Vulnerable People strand also included Mental Health; FGM; Repeat and Vulnerable Victims of ASB and Forced Marriage.

It was noted that East Birmingham LDGF had an operational plan structured around these strategic priorities which outlined how these issues could be tackled by working together with all the partners. There was also an additional local priority - Preventing Violent Extremism (PVE). The Plan was originally developed with partners 12 months ago and shared with Committee in June 2014, it has since been further refined with the arrival of the new Chair, Bas and support officer Amelia Murray.

Since June, there had been a significant amount of work being undertaken around the LDG to re-fresh and re-launch it amongst its membership, and there had been a focus on ensuring the right people were involved and the strengthening of the relationships between partners.

Superintendent Bas Javid reported on the current position for total recorded crime across Yardley District had increased by 5.3% which equated to one extra victim per day. However this month performance had reduced by 7.4% which equated to one less victim per day. He highlighted that the current priority for Yardley District was Burglary and Vehicle Crime, and referred to the various policing operations in around targeting these areas of crime. He added that as the figures varied from one ward to another, he could provide information on a more ward based level by cascading the information to the local sergeants and inspectors before any future district meetings.

At this juncture, Amelia Murray reported on anti-social behaviour and stated that one of the key focuses was around the Ackers Trust. She confirmed that there had been some issues with youths congregating there and causing damage and subsequently detailed the areas of work that had been undertaken by the South Yardley Neighbourhood Team in addressing these issues.

Amelia Murray reported on the measure relating to 'how safe people feel during the day' within Yardley District which although falling below the city average it was improving quarter on quarter. Historically Yardley District alongside Hodge Hill District had been one of the lowest districts across the city for a number of years. She highlighted that her concern with the information was that it did not provide the reason why people felt this way and therefore difficult to provide a solution.

She further reported that during 2014/15 the LDG approach had been to provide targeted diversionary activities which had been held at key areas identified through calls to the Police by local residents. In addition, relevant Neighbourhood Teams had also identified young people in these areas who were specifically referred to these programmes. The original programme in this district was delivered during the summer holidays and in Stechford and Yardley/North and Acocks Green Wards, adding that new programme had just started. The LDG was currently reviewing how it would approach this area of work in 2015/16, and an analysis had been commissioned through the Police to assist with this.

Amelia Murray referred to the flagging up of mental health by a number of partners which was becoming an increasing feature of their work. She confirmed that the LDG had arranged a local partnership between the Mental Health Trust and BCC Housing, in the first instance. A single point of contact to share information at an operational level had been established, this was now being developed to align mental health staff to partnership structures. Staff from across the LDG partners had received accredited Mental Health First Aid Training in recent months, which had been funded through the LDG. It was noted that they were looking to move forward with this to investigate how they could provide crisis and housing support as well as improve local knowledge of where to refer people.

She referred to the Safer Community Groups that operated across the city to tackle complex partnership cases of anti-social behaviour. This in addition to day to day partnership working was a successful way for professionals to move forward with cases for the benefits of the community and to co-ordinate a joint

approach. The group for Yardley District was chaired by Inspector Ruth Tissington and would involve representatives from the registered providers; West Midlands Fire Service and Birmingham City Council. Currently there were 19 cases for the district. These cases involved youth related ASB; neighbour disputes; substance misuse and mental health. It was noted that there may be some changes to how those groups operate in the future due to the introduction of new legislation.

Amelia Murray stated that under its Mobilising Communities strand, the Community Partnership allocated a £180,000 to a small grants fund which was available to community organisations for small scale activities. The applications were approved by a panel which included community lay members who sat on the Community Partnership. She highlighted that the take up in Yardley and Hodge Hill Districts around small grants had been very low and suggested that she would happy to offer support and work alongside the district if required.

Following a discussion relating to more local reporting and comparison of trends over several years, Superintendent Bas Javid agreed to provide the requested information on a ward basis.

In response to an enquiry relating to the continuation of tasking meetings, Amelia Murray confirmed that tier 2 and neighbourhood tasking meetings would remain, stating that at presently, they were refreshing and tightening up on some elements of their structure and administration arrangements.

In response to Councillor Jones' comment relating to a serious incident that had taken place at Christmas and had received no feedback due to the lack of a tasking meeting, Amelia Murray agreed to feedback.

In response to further comments from elected members, Superintendent Bas Javid referred to the forthcoming changes in 2020, confirmed that there would be changes taking place in investigation response and neighbourhood policing, adding that he was keen to know what it would mean locally. He confirmed that information was being circulated as and when it was available and subsequently agreed to circulate to elected members and M.P.s.

With regard to tier 2 and tasking meetings, he stated that his expectation was that they were scheduled at regular periods in all of the districts and if this was not taking place, would expect inspectors to feedback and agreed to provide support to ensure that they took place.

With regard to the movement of sergeants within the district, Superintendent Bas Javid stated that there were a number of reasons for their movement which he agreed to discuss with members on a one to one basis, adding that none of the decisions had been taken lightly. He stated that the sergeants that were now in place the expectation was that they remained for quite a while longer. He concluded by stating that he would provide his contact details to all elected members in case they wished to speak to him on an ongoing basis rather than wait for the next district meeting.

Following the discussion, the Chairman agreed that the information provided in the future should be on a ward by ward basis together with the narrative providing explanations and to also advise everybody of the next Community Safety meeting.

The Chairman concluded by thanking Superintendent Bas Javid and Amelia Murray for attending the meeting and providing an update.

Upon further consideration, it was:-

277

RESOLVED:-

That the update and comments be noted.

COMMUNITY GOVERNANCE IN BIRMINGHAM: THE NEXT DECADE

The following briefing note to District and Ward Committees March 2015 was submitted:-

(See document No. 4)

278

RESOLVED;-

That the briefing note be noted.

PETITIONS

279

There were no petitions presented to the meeting.

DISTRICT COMMITTEE WORK PROGRAMME 2014/15

The following District Committee Work Programme 2014/15 was submitted:-

(See document No. 5)

Upon further consideration, it was:-

280

RESOLVED;-

That the District Committee Work Programme 2014/15 be noted.

DATE OF NEXT MEETING

281

The next meeting was scheduled for Thursday, 25 June 2015 at 13:30 hours in Committee Room 6, Council House.

MATTERS OF URGENT BUSINESS

EXECUTIVE MEMBERS MEETING – 26 MARCH 2015

- 282 The Chairman referred to the above-mentioned meeting and the subjects that would be discussed whereupon she agreed to feedback to all elected members.
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SOUTH YARDLEY LIBRARY ROOF - REPAIRS

- 283 The Chairman reiterated that the above-mentioned repair work would be funded centrally.
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COUNCILLOR BARBARA JACKSON

- 284 The Chairman confirmed that it would be Councillor Barbara Jackson's last district meeting as she would be retiring. She subsequently thanked Councillor Jackson for all her help and assistance over the years and wished her a happy retirement. A further vote of thanks was endorsed by Councillor Stacey who added that she had been a good colleague who had always been very fair and reasonable.
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CHAIRMAN – THANK YOU

- 285 Councillor Tilsley thanked the Chairman for chairing the district meetings over the last several years and especially for the last Municipal Year.
-

AUTHORITY TO CHAIRMAN AND OFFICERS

- 286 **RESOLVED:-**

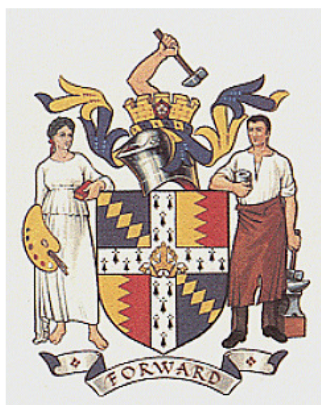
That the Chairman is hereby authorised to act until the next meeting of the Committee except that, in respect of the exercise of the Council's Executive functions delegated to it by the Cabinet, the appropriate Chief Officers are hereby authorised to act in consultation with the Chairman and that Director of Legal and Democratic Services is authorised to affix the Corporate Seal to any document necessary to give effect to a decision of the said officers acting in pursuance of the power hereby delegated to them; further that a report of all action taken under this authority be submitted to the next meeting and that such report shall explain why this authority was used.

The meeting ended at 15:15 hours.

.....
CHAIRMAN

CODE OF CONDUCT AT THE DISTRICT COMMITTEE

1. This code applies to all persons present at the District Committee.
2. The Chair of the meeting is responsible for the good conduct of the meeting.
3. The purpose of the meeting is to transact the business of the District in relation to the functions, operational powers and duties delegated by Cabinet.
4. The meeting's format is set out in the Agenda. The Chair of the meeting may vary the order of items.
5. The Chair will decide if members of the public can address the meeting. Anyone wishing to do so should raise their hand, and may speak **only** at the invitation of the Chair.
6. Members of the public may ask questions on an item by raising their hand, but **only** at the invitation of the Chair.
7. Reports will be presented by City Council officers or other invited guests. These presenters are representing their organisations and may be bound by the decisions taken by those organisations.
8. The good conduct of the meeting is controlled by the Chair of the meeting. Those people wishing to speak should try to inform the debate currently in discussion. The Chair having invited a person to speak, has the final say and can order a person to discontinue their speech.
9. If the Chair of the meeting feels that a person(s) is persistently disregarding the good conduct of the meeting or if disorder breaks out then the Chair may order the person(s) to leave, suspend the meeting until in his/her opinion the meeting can restart or close the meeting.



VOLUME A
THE CONSTITUTION

Website
Updated May 2015

Article 10 - District Committees and Ward Committees/Forums

This Article sets out details with regard to District Committees and Ward Committees consisting of the Members of that District or Ward.

- 10.1. Ten District Committees have been established by the Council and the relevant Ward Members have been appointed to serve on them:-

District Committee:	Area:	Members from the following Wards:
1. Edgbaston	South	Bartley Green, Edgbaston, Harborne and Quinton,
2. Erdington	North	Erdington, Kingstanding, Stockland Green and Tyburn
3. Hall Green	East	Hall Green, Moseley & Kings Heath, Sparkbrook and Springfield
4. Hodge Hill	East	Bordesley Green, Hodge Hill, Shard End and Washwood Heath
5. Ladywood	Central	Aston, Ladywood, Nechells and Soho
6. Northfield	South	Kings Norton, Longbridge, Northfield and Weoley
7. Perry Barr	Central	Handsworth Wood, Lozells & East Handsworth, Oscott and Perry Barr
8. Selly Oak	South	Billesley, Bournville, Brandwood and Selly Oak
9. Sutton Coldfield	North	Sutton Four Oaks, Sutton New Hall, Sutton Trinity and Sutton Vesey
10. Yardley	East	Acocks Green, Sheldon, South Yardley, Stechford & Yardley North

- 10.2 Ward Committees/Forums will be constituted in each District to encourage and facilitate dialogue, between the Council and local people within their Ward. Cabinet has delegated the functions, operational powers and duties to the relevant Ward Committee / Forum as set out in Volume B (B6).
- 10.3 The membership of District and Ward Committees shall consist of those Members elected to serve that District and that Ward. The co-option of up to five partner members without voting rights is permitted in respect of each District Committee. Once Committees have been established, only the City Council can dissolve them. The Member of Parliament for the District should be invited to attend Ward and District Committee as an observer with the right to speak and there will be no co-opted members of the Ward Committee. Where a Ward Committee does not exist, the functions, powers, duties and terms of reference rest with the relevant District Committee.

EXECUTIVE POWERS DEVOLVED TO DISTRICT COMMITTEES

- 10.4 Cabinet has delegated the functions, operational powers and duties to the relevant District Committee(s) as set out in **Volume B (B6)**. These Terms of Reference may be amended by Cabinet from time to time to reflect the shape of the Future Council. District Committees have a right to consider and respond to consultations on planning briefs and frameworks and major development proposals. Any such responses are to be given to the Planning Committee for consideration at the appropriate time.

10.5 Meetings

Each District and Ward Committee shall meet at the start of each Municipal Year, and, thereafter usually bi-monthly, alternating between District and Ward Committees. District Committee Meetings will take place at the Council House or as may be necessary at some other central Birmingham location to be determined by the Chief Executive.

Executive Members will be appointed by each District Committee at the first meeting of the municipal year. Deputy Executive Members are elected at the same meeting for the purpose of substituting for the Chair if absent. In the event of a District Committee failing to appoint, the matter will be determined by the Leader of the Council. They will have a leadership responsibility for 'place' matters within their District including:

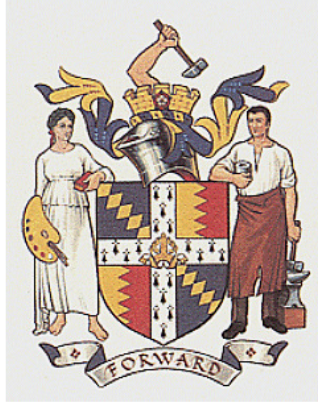
- (i) Effective discharge of the local executive remit, through delegations, of their District Committee.
- (ii) Production of a Community Plan setting out locally determined priorities and policies for approval by the District Committee.
- (iii) Attendance at Cabinet meetings to voice local matters in relation to the Executive decisions taken.
- (i) Attend Overview and Scrutiny to account for delegated responsibilities for the District Committee, and policy priorities as set out in policy statements and development plans.

Each District Committee will also hold an annual District Convention with input from community groups, partners and other stakeholders, to inform on District priorities arising from the Local Service Community Plans.

10.6 Quorum

- (a) The Quorum for a District Committee shall be 6 Elected Members.
- (b) The Quorum for a Ward Committee shall be 2 members.

- 10.7 The Council will establish (or dissolve) Ward Committees on the recommendation of the Council Business Management Committee.



VOLUME B
SUPPORTING DOCUMENTS TO THE CONSTITUTION

Website
Updated – May 2015

B6 – District and Ward Committee Functions

1. THE ROLE AND PURPOSE OF DISTRICT COMMITTEES IS MORE PARTICULARLY SET OUT WITHIN THE “TERMS OF REFERENCE” BELOW. THE TERMS OF REFERENCE ARE SUBJECT TO AMENDMENT BY CABINET OR BY COUNCIL BUSINESS MANAGEMENT COMMITTEE, AS APPROPRIATE, TO REFLECT THE EMERGING SHAPE OF THE FUTURE COUNCIL.
2. The following functions are devolved to District Committees:
 - Enforcement of litter prevention.
 - Enforcement relating to fly-posting, placarding, graffiti and fly-tipping.
 - Local community safety (local CCTV and local neighbourhood tasking issues taken forward usually in partnership with the police).
 - Power to authorise the picking up of stray dogs, and relating to scavenging in alleyways and fouling of land.
 - Street Cleansing – local decisions on services and the specific role of working with local communities and social enterprises to encourage additional services such as community clean ups and anti-litter campaigns.
 - Grants to Neighbourhood Forums from the budget approved for this purpose.
 - The right to consider and respond to consultations on planning briefs and frameworks and major development proposals and for any such response to be given to the Planning Committee for consideration at the appropriate time.

TERMS OF REFERENCE FOR DISTRICTS AND WARDS

Background

These terms of reference form part of a three pronged approach to defining the role and remit of the Council’s community governance structure at both district and ward level. This also includes a schedule of functions that are to be delegated to these committees or forums, amending section B6 from the 2014/15 City Council Constitution; an article recognizing the existence of district committees and ward committees or forums and granting authority and powers to both and the terms of reference set out in this document.

This builds on, consolidates and amends the guidance agreed at Cabinet in July 2012 (*Meeting Arrangements for District Committees*) and constitutional refinements made in 2012,

2013 and 2014. Updated guidance on the operation of district committees and ward committees or forums will be issued by Cabinet early in the new municipal cycle for 2015/16.

Principles

The City Council is committed to the retention and the ongoing development of its devolved approach to community governance, given the scale, size and diversity of challenges, opportunities and needs across the city.

The operation of new arrangements at the district and ward level must be consistent with the new resource framework for local governance and services, with a dramatic reduction since the council introduced its devolved arrangements over ten years ago. This means that the support and administration of the refined model needs to take account of this and focus on the key priority of protecting front line service delivery, whilst also helping to shape new approaches to service delivery at a local level through partnership working and co-production.

The new model demands a particular set of cultural, organisational and individual behaviours, values and technical competencies. A key priority for its future operation is to shape a systematic, whole organisation approach to getting this right. This will be incorporated within the wider Future Council programme.

Overall purpose of the districts

Work at the district level will promote democratic accountability and support councillors in their community leadership role. It will also drive forward service improvement, community empowerment, active citizenship and local partnership working, and ensure maximum influence over the use of service budgets and resources, to ensure they are aligned with local needs, with the ultimate outcome of improving the economic, social and environmental wellbeing of the local area.

The roles of district committees

In conjunction with the relevant Cabinet Members, the role of district committees is to:

- Develop and support the community leadership role of councillors and others in the area. This includes roles in relation to governance, community planning, local dialogue, partnership, commissioning and accountability
- Promote and influence service improvement, service integration and a focus on prevention across the whole of the local public sector in the district
- Work in partnership with all local stakeholders to further the needs and priorities of local residents in the district
- Ensure that city wide and city regional levels of decision making have a good understanding of local needs and priorities in different parts of the city

- Promote community empowerment and active citizenship and a diversity of local service provision, including community and voluntary organisations and social enterprises (e.g. through the Standing up for Birmingham campaign) and to develop positive working relationships with parish, neighbourhood or community councils
- Take local decisions on local issues as specified in the constitution and this Terms of Reference

Functions delegated to district committees (Executive Members for District)

Within each Committee's area:

(Council functions)

1. To adopt and review a Community Plan
2. To make Elected Member appointments to outside bodies; where such appointments relate solely to one Ward within the District, the appointment should be made by the relevant Ward Committee Members.
3. To advise or make representations to the Council, the Executive or an Overview and Scrutiny Committee on all matters affecting community interests, including the exercise of a "Neighbourhood Challenge" function, working in conjunction with Cabinet Members to provide improved accountability in council and other public services within the district
4. To consider and respond to consultations on planning briefs and frameworks and on major development proposals affecting the district, within appropriate planning timescales
5. To consider proposals referred to the committee by the Council, the Executive or an Overview and Scrutiny committee and to report back the committee's views to the referring body
6. To consider the performance, integration and co-ordination of public services in the district and make recommendations to the Executive and to the council's partners as appropriate

(Executive functions)

7. To promote and improve the economic, social and environmental well-being of the area
8. To exercise any executive functions that may be delegated in section B6 of the constitution - specifically to exercise the following duties and delegated functions in conjunction with designated officer responsibilities, relevant ward councillors and the relevant Cabinet Member:
 - a) A duty to ensure tenant engagement in the management and development of social housing, in conjunction with the relevant Cabinet Member

- b) A duty to promote safer neighbourhoods, including local CCTV and neighbourhood tasking issues taken forward in partnership with the police and in conjunction with the relevant Cabinet Member
- c) A duty to promote cleaner neighbourhoods, in conjunction with the relevant Cabinet Member, specifically:
 - Street cleansing – taking local decisions on service delivery in conjunction with appropriate officers and working with local communities and social enterprises to encourage additional services such as community clean ups and anti-litter campaigns
 - Enforcement of litter prevention
 - Enforcement relating to fly posting, placarding, graffiti, and fly-tipping
 - Power to authorise the picking up of stray dogs, scavenging in alleyways, Dogs (Fouling of Land) Act
- d) A duty of “Neighbourhood Challenge” – to investigate, review and gather data on the performance of all local public services, working in a collaborative but challenging way with all service providers and seeking out and promoting new ways of improving services, in conjunction with the all Cabinet Members as appropriate
 - Approval of grants from the Local Innovation Fund (from April 2016)
 - Bidding for external funding to support neighbourhood and service improvement
- e) A duty to promote effective neighbourhood management
- f) A duty to promote and support active citizenship, community empowerment and a diverse and dynamic civil society, in conjunction with the relevant Cabinet Member
- g) A duty to ensure effective ward level governance arrangements, in Conjunction with the Leader of the Council
 - Approval of neighbourhood forum grants

The roles of ward committees or forums

Members will also provide community leadership at the ward level to take forward the functions of the district committees, in particular through engaging the local community and identifying very local issues and priorities (for example through Ward Litter Plans or Neighbourhood Tasking meetings). The ward committees or forums will:

1. Provide a forum for community engagement in decisions affecting the local area (through regular meetings including neighbourhood forums, residents associations, parish, community or neighbourhood councils and other local organisations)
2. Make representations to the district committee, the Executive or to Council on matters affecting the ward and to support the work of Overview and Scrutiny committees as appropriate
3. Make comments on behalf of residents on significant planning applications within the ward or which have an impact on the ward, subject to the appropriate planning timescales
4. Co-ordinate the work of councillors with neighbourhood forums, residents associations and neighbourhood, community or parish councils to enable local community engagement, debate and action in relation to local issues and priorities
5. Plan work with the other wards in the district to support the functions of the district committee and to engage with partners such as the police

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	YARDLEY DISTRICT COMMITTEE
Report of:	SERVICE DIRECTORS DISTRICT SERVICES HOUSING TRANSFORMATION, SPORT EVENTS AND PARKS, AND THE DIRECTOR OF FINANCE
Date of Decision:	16 July 2015
SUBJECT:	YARDLEY DISTRICT - INCOME AND EXPENDITURE FOR THE YEAR ENDING 31 MARCH 2015
Key Decision: No	Relevant Forward Plan Ref:
If not in the Forward Plan: (please "X" box)	Chief Executive approved <input type="checkbox"/> O&S Chairman approved <input type="checkbox"/>
Relevant Executive Member	COUNCILLOR SUE ANDERSON
Relevant O&S Chairman:	COUNCILLOR WASEEM ZAFFAR
Wards affected:	ACOCKS GREEN, SHELDON, SOUTH YARDLEY, STECHFORD

1. Purpose of Report:
<p>1.1 This report sets out the Outturn Income and Expenditure for 2014/15 on the Services that were the responsibility of Yardley District Committee.</p> <p>1.2 The figures are still subject to change as part of the overall preparation of the City Council's Financial Statements for 2014/15 as well as audit by the City Council's approved external auditors.</p>

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2. Decision(s) Recommended:	
<p>The District Committee is requested to :</p> <p>2.1 Note the net overspend of £0.229m for Directly Managed and SLA Services as detailed in Appendix 1, compared to a projected overspend of £0.224m at month 10, after taking into account the write off of prior year overdrawn reserves and use of credit balances from 2013/14 of £0.401m. The net overspend has been written off corporately as approved by Cabinet on 16 March 2015.</p> <p>2.2 Note the financial position on the Community Chest projects of an underspend of £0.023m, as detailed in Appendix 2, which will be carried forward into 2015/16 to fund approved commitments.</p>	
Lead Contact Officer(s):	Sukvinder Kalsi, Assistant Director of Finance
Telephone No:	0121 303 3834
E-mail address:	Sukvinder.Kalsi@birmingham.gov.uk

<p>3. Consultation</p>	
<p>3.1 Internal</p> <p>The overall Revenue and Capital Outturn position for the City Council was approved by Cabinet on 29 June 2015. The Executive Member (Yardley District) and The District Lead of Yardley District have been consulted in the preparation of this report and support the report proceeding to an executive decision.</p>	
<p>3.2 External</p> <p>There are no additional issues beyond consultations carried out as part of the budget setting process for 2014/15.</p>	
<p>4. Compliance Issues:</p>	
<p>4.1</p> <p><u>Are the recommended decisions consistent with the Council's policies, plans and strategies?</u></p>	<p>The budget is integrated with the Council Business Plan and Budget 2014+ and the resource allocation is directed towards policy priorities.</p>
<p>4.2</p> <p><u>Financial Implications</u></p> <p><u>(Will decisions be carried out within existing finances and Resources?)</u></p>	<p>There are no specific implications arising from this report. The outturn report shows the end of year variations against the budget for 2014/15. Overdrawn balances and reserves at the end of year have been managed corporately as part of the overall financial strategy to resolve the legacy financial issues across all and individual Districts as part of the transition to the future operating model for Districts (as approved by City Council 19 March 2015 and 19 May 2015).</p>
<p>4.3</p> <p><u>Legal Implications</u></p>	<p>Section 151 of the 1972 Local Government Act requires the Director of Finance (as the responsible officer) to ensure proper administration of the City Council's financial affairs. Budgetary control, which includes the regular monitoring of and reporting on budgets, is an essential requirement placed on Cabinet Members, District Committees and Members of Corporate Management Team by the City Council in discharging the statutory responsibility. This report forms the concluding part of the Council's budgetary control cycle for 2014/15.</p>
<p>4.4</p> <p><u>Public Sector Equality Duty</u></p>	<p>There is no additional specific Equality Duty or Equality Analysis issues beyond any already assessed and detailed in the budget setting process and monitoring issues that have arisen in the year to date. Any specific assessments needed will be made by Directorates and District Committees, in the management of their services.</p>

5. Relevant Background/Chronology of Key Events:

5.1 The Cabinet has received monthly Budget Monitoring Reports during the year, with the position at Month 10 reported on 9 March 2015. Yardley District Committee has received regular financial performance monitoring reports during 2014/15 (namely Months 2, 4, 6, 8, and 10).

5.2 The original budget for the District Committee and the revisions that have been completed during the year have been reported as part of the financial performance reports during 2014/15.

5.3 There have been no revisions to the previously reported budget for the District Committee (as at Month 10) of £10.419m.

Revenue Outturn 2014/15

5.4 The revenue outturn for 2014/15 was net expenditure of £10.821m, compared to an approved budget of £10.419m. This has resulted in an overspend of £0.402m before appropriations to reserves and adjustments relating to other devolved services are actioned.

5.5 The table below provides a high level summary of Yardley District's outturn position for 2014/15 and the details are set out in Appendix 1.

Service Area	Outturn Variation	Reserves	Devolved Services	Use of Prior Year Bal/Res	Final Outturn Variation Before Corporate Write off
	£'000	£'000	£'000	£'000	£'000
Directly Managed Services	692	0	0	(459)	233
SLA Services	(4)	0	0	0	(4)
Community Chest	(23)	23	0	0	0
Use Of Balances	(58)	0	0	58	0
Sub-Total	607	23	0	(401)	229
Lifelong Learning	(34)	0	34	0	0
Sports & Leisure	74	0	(74)	0	0
Total General Fund	647	23	(40)	(401)	229
Housing Management	(245)	0	245	0	0
Total	402	23	205	(401)	229

5.6 The finances of the District have been managed as effectively as possible during the year and the management actions that have been implemented have been explained in the reports during the year. Some specific financial issues are highlighted in the following paragraphs 5.7 to 5.13.

5.7 The District was projecting an overspend position of £0.224m at Month 10 after taking into account the use of underspend balances of £0.058m from 2013/14. The outturn shows an overspend position of £0.229m, which is before the transfer of overspend balances from 2013/14, and before the corporate write off is implemented.

5.8 **Sport and Leisure Services** - The responsibility for managing District Sport and Leisure facilities, including financial responsibility transferred to Strategic Sport from 1 July 2014, as per the change in Districts Constitution and agreement with Trades Unions. The Sport and Leisure service is now reflected within the Other Devolved Services heading.

5.9 **Other Devolved Services (Sport and Leisure, Life Long Learning, and Housing Management)** – The over/under spends generated by Sport and Leisure, Lifelong Learning and Youth Services and Housing Management have been managed centrally.

5.10 **Community Chest** – A total of £0.177m has been spent against the budget allocation of £0.200m including balances brought forward from 2013/14. This has resulted in an under spend of £0.023m. This underspend will be carried forward into 2015/16 to fund committed projects.

Savings Programme 2014/15

5.11 The savings required by this District in 2014/15 total £0.769m and were incorporated in the budget. The final year end position had an underachievement of £0.384m for Business Support, Community Development, Libraries, and Neighbourhood Advice Service (as detailed in Appendix 3). This has been funded corporately as part of the transition to the future operating model for Districts.

Reserves

5.12 The position on the District's prior year revenue reserves is set out in the table below

	£'000
Overdrawn Reserve Brought Forward April 2014	459
Reserves Written Off at Year End	(459)
Reserves Outstanding March 2015	0

The outstanding overdrawn reserves at the end of March 2015 have been funded corporately (as approved by Cabinet on 16 March 2015) as part of the transition to the future operating model for Districts.

Balances

5.13 The position on the District's prior year revenue balances is set out in table below.

	£'000
Net Credit Balances Brought Forward 2014/15	(58)
Credit Balances utilised at Year End	58
Balance at Year End 2014/15	0

The net credit balance at the end of March 2015 has been utilised to manage the year end and brought forward deficit position as part of the transition to the future operating model for Districts as approved by Cabinet on 16 March 2015.

Capital

5.14 The capital projects that are being undertaken within the District total £0.975m (including Environmental Works), full detailed list are set out in Appendix 4. These are funded from a combination of earmarked receipts, corporate resources, section 106 and prudential borrowing. The amendments to the original budget are explained in the appendix.

5.15 The District has been allocated Capital Neighbourhood Environmental Works resources of £0.194m as part of the HRA (including slippage of £0.097m from 2013/14). The District has an actual expenditure of £0.182m, resulting in an underspend of £0.012m.

6. Evaluation of Alternative Option(s):

6.1 The report does not seek consideration of alternative options as it formally reports the historical spending for 2014/15.

7. Reasons for Decision(s):

7.1 The report concludes the financial reporting cycle for the 2014/15 financial year. It considers the outturn position and any impact on the resourcing of the District Committee's 2014/15 budget.

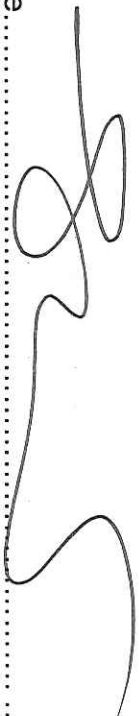
Signatures (or relevant Cabinet Member(s) approval to adopt the Decisions recommended):

Councillor Sue Anderson
Executive Member for Local Services

Robert James
Service Director of Housing
Transformation.....

Steve Hollingsworth
Service Director Sport.....

for Jones
Service Director District Services.....

Jon Warlow
Director of Finance.....


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Date:

List of Background Documents used to compile this Report:

Yardley District Committee Revenue Budget 2014/15.

List of Appendices accompanying Report (if any):

1. Summary of 2014/15 Outturn
2. Community Chest Outturn 2014/15
3. Savings Programme 2014/15
4. Summary of Capital Projects

Report Version	1	Dated	30 June 2015
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Signatures (or relevant Cabinet Member(s) approval to adopt the Decisions recommended):

Councillor Sue Anderson
Executive Member for Local Services

Robert James
Service Director of Housing
Transformation.....



Steve Hollingsworth
Service Director Sport.....



Ifor Jones
Service Director District Services.....

Jon Warlow
Director of Finance.....

Date:

List of Background Documents used to compile this Report:

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List of Appendices accompanying Report (if any):

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Report Version	1	Dated	30 June 2015
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SUMMARY YARDLEY DISTRICT FINANCIAL PERFORMANCE REVIEW - OUTTURN 2014-15

ADJUSTMENTS														
Original Budget	Budget (Month 10)	Revisions	Approved Budget	Outturn Prior to Corporate Write Off	Variation	Contribution To and From Reserves	Other Devolved Services	Net Prior Year Reserves	Net Prior Year Balances	Year End Variance				
											£'000	£'000	£'000	£'000
£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000				
2,838 Employees	1,307	0	1,307	1,350	43	0	0	0	0	0				43
992 Premises	290	0	290	343	53	0	0	0	0	0				53
14 Transport	7	0	7	2	(5)	0	0	0	0	0				(5)
1,104 Supplies and Services	126	0	126	740	614	0	0	(459)	0	0				155
0 Third Party Payments	0	0	0	6	6	0	0	0	0	0				6
632 Capital Financing	149	0	149	149	0	0	0	0	0	0				0
195 Recharge Expenditure	37	0	37	64	27	0	0	0	0	0				27
5,775 Expenditure For Services	1,916	0	1,916	2,654	738	0	0	(459)	0	0				279
0 Grants	0	0	0	0	0	0	0	0	0	0				0
(52) Reimbursements and Contributions	(5)	0	(5)	0	5	0	0	0	0	0				5
(347) Customer and Client Receipts	(5)	0	(5)	(1)	4	0	0	0	0	0				4
(2,471) Fees and Charges	(103)	0	(103)	(183)	(80)	0	0	0	0	0				(80)
(51) Rents	(28)	0	(28)	(36)	(8)	0	0	0	0	0				(8)
(53) Miscellaneous Income	(15)	0	(15)	(68)	(53)	0	0	0	0	0				(53)
(131) Recharge Income	(188)	0	(188)	(102)	86	0	0	0	0	0				86
(3,105) Rev Income	(344)	0	(344)	(390)	(46)	0	0	0	0	0				(46)
0 Changes in Balances & Reserves	0	0	0	(58)	(58)	0	0	0	0	0				0
2,670 Directly Managed (Controllable)	1,572	0	1,572	2,206	634	0	0	(459)	58	233				
Service Analysis														
42 Engineers	42	0	42	(15)	(57)	0	0	0	0	0				(57)
136 School Crossing Patrols	136	0	136	107	(29)	0	0	0	0	0				(29)
(36) Car Parking (Local)	(37)	0	(37)	(34)	3	0	0	0	0	0				3
723 Community Libraries	789	0	789	831	42	0	0	0	0	0				42
Community Support & Development														
25 Officer	46	0	46	45	(1)	0	0	0	0	(1)				
91 Community Development	110	0	110	113	3	0	0	0	0	3				
0 Childrens Play	0	0	0	0	0	0	0	0	0	0				0
1,228 Sport and Leisure	0	0	0	0	0	0	0	0	0	0				0
90 Neighbourhood Advice Service	135	0	135	386	251	0	0	0	0	251				
0 Community Arts	0	0	0	0	0	0	0	0	0	0				0
0 Your City Your Birmingham	0	0	0	0	0	0	0	0	0	0				0
298 Business Support	261	0	261	259	(2)	0	0	0	0	(2)				
(64) District Support	1	0	1	0	(1)	0	0	0	0	(1)				
0 Performance Reward G	0	0	0	0	0	0	0	0	0	0				0
137 Youth Service	89	0	89	113	24	0	0	0	0	24				
0 Changes in Balances & Reserves	0	0	0	401	401	0	0	0	0	0				0
2,670 Directly Managed (Controllable)	1,572	0	1,572	2,206	634	0	0	(459)	58	233				
177 Lifelong Learning	178	0	178	144	(34)	0	34	0	0	0				0
0 Sport and Leisure	1,206	0	1,206	1,280	74	0	(74)	0	0	0				0
1,520 Housing Management	1,629	0	1,629	1,384	(245)	0	245	0	0	0				0
1,697 Other Devolved Services	3,013	0	3,013	2,808	(205)	0	205	0	0	0				0
2,639 Highways SLA	2,638	0	2,638	2,638	0	0	0	0	0	0				0
65 Pest Control	65	0	65	65	0	0	0	0	0	0				0
674 Street Cleansing	673	0	673	672	(1)	0	0	0	0	(1)				
1,192 Refuse Collection	1,193	0	1,193	1,190	(3)	0	0	0	0	(3)				
1,065 Parks and Allotments	1,065	0	1,065	1,065	0	0	0	0	0	0				0
5,635 SLA Services (Uncontrollable)	5,634	0	5,634	5,630	(4)	0	0	0	0	(4)				
10,002 NET EXPENDITURE	10,219	0	10,219	10,644	425	0	205	(459)	58	229				
50 Acocks Green	50	0	50	47	(3)	3	0	0	0	0				0
50 Sheldon	50	0	50	43	(7)	7	0	0	0	0				0
50 South Yardley	50	0	50	45	(5)	5	0	0	0	0				0
50 Stechford	50	0	50	42	(8)	8	0	0	0	0				0
200 Community Chest	200	0	200	177	(23)	23	0	0	0	0				0
10,202 NET EXPENDITURE	10,419	0	10,419	10,621	402	23	205	(459)	58	229				
8,682 General Fund Position					3.9%									
1,520 Housing Management (HRA)					647 (245)									

YARDLEY DISTRICT COMMUNITY CHEST - Outturn 2014/15

	Current Budget 2014/15	Current Budget to Date	Actuals to date	Variance
	£	£	£	£
Accocks Green Revenue Budget				
Unallocated	642	642	0	(642)
Blue Ink Saturday School	1,640	1,640	1,640	0
Gospel Oak Community Centre	5,040	5,040	5,040	0
Millennium Green Trust	300	300	300	0
Christmas Lights Contribution	0	0	0	0
Local Neighbourhood Advice	2,500	2,500	2,500	0
Accocks Green Carers	1,208	1,208	1,208	0
House of Play & Education	7,500	7,500	7,500	0
Advice in the Green	4,050	4,050	4,050	0
Gating Scheme	3,000	3,000	1,060	(1,940)
Friends Community Centre - Learning Academy	640	640	640	0
Accocks Green Carnival	4,000	4,000	4,000	0
Accocks Green Gardening Scheme	2,400	2,400	2,430	30
Gating Scheme	0	0	(1,025)	(1,025)
Burglary Lock Fitting Service - WM Police	1,500	1,500	1,500	0
Summer Reading	0	0	253	253
Accocks Green Youth4dem Action Group - WM Police	500	500	500	0
Fox Hollies Forum Play Provision	4,500	4,500	4,500	0
Stockfield Youth Programme - Sports4Life	1,080	1,080	1,080	0
FITCAP Fox Hollies Football	9,500	9,500	9,500	0
Accocks Green Net Revenue Expenditure	50,000	50,000	46,676	(3,324)
Sheldon Revenue Budget				
Unallocated	0	0	0	0
St Toms Job Club	0	0	0	0
Fire Safety Campaign	0	0	250	250
Birmingham Eid Mela	500	500	500	0
Gating Scheme	3,000	3,000	3,000	0
Gateway to Birmingham - Elms Farm RA gate	1,650	1,650	1,650	0
St Thomas's Church Hall Refurbishment	2,000	2,000	2,000	0
Play Club Yardley	500	500	500	0
Sheldon Library	6,000	6,000	6,000	0
Pathway Improvements in SC Park	1,150	1,150	500	(1,150)
Vox Populi Sings the Great War	500	500	500	0
St Thomas Playscheme	1,000	1,000	1,000	0
Sheldon in Bloom	0	0	3,001	3,001
Sheldon Festival	20,000	20,000	9,528	(10,472)
Redeployment of Flashing Speed Signs	2,200	2,200	1,209	(991)
Gating Scheme (?) - Duplicate see Above	0	0	907	907
Burglary Lock Fitting Service	2,500	2,500	2,500	0
St Thomas Play Scheme	500	500	500	0
Youth4EM	500	500	500	0
Sheldon Country Park Project	0	0	1,607	1,607
FITCAPs Street Games	5,000	5,000	5,000	0
Flashing Speed Signs	0	0	0	0
Ultimate Kids Camp	3,000	3,000	3,000	0
Sheldon Net Revenue Expenditure	50,000	50,000	43,151	(6,849)

YARDLEY DISTRICT COMMUNITY CHEST - Outturn 2014/15

	Current Budget 2014/15 £	Current Budget to Date £	Actuals to date £	Variance £
South Yardley Revenue Budget				
Unallocated	(1,095)	(1,095)	0	1,095
Totally Hooked	1,500	1,500	1,500	0
Vaisakhi Celebration	1,000	1,000	1,000	0
Sheldon Country Festival	1,000	1,000	1,000	0
Neighbourhood Advice	2,500	2,500	2,500	0
Reading Challenge	0	0	75	75
Start-Up Funding	0	0	(3,000)	(3,000)
Environmental Project	0	0	3,000	3,000
Community Room Sih Yardley Library	0	0	0	0
Vibe Outreach	4,030	4,030	4,030	0
Fun Day at Small Heath Park	500	500	500	0
Drug & Health Programme	2,640	2,640	2,640	0
St. Michael's Office Space	450	450	450	0
OLA Holiday Club	2,500	2,500	2,475	(25)
The Vibe Holiday Project	3,150	3,150	2,979	(171)
Scouts Club Refurbishment	2,000	2,000	2,000	0
Connect Project	2,500	2,500	2,500	0
Family Literacy	1,000	1,000	1,000	0
St Thomas' Church Hall Refurbishment	2,000	2,000	0	(2,000)
Grit Bins	2,000	2,000	0	(2,000)
Vox Populi Sings the Great War	318	318	318	0
Be Positive	3,000	3,000	1,500	(1,500)
River Cole Improvement	1,380	1,380	1,380	0
Yew Tree Festive Lights	4,488	4,488	4,488	0
Gating & Alleyway Clearance	5,000	5,000	4,619	(381)
Burglary Lock Fitting Service	2,500	2,500	2,500	0
FITCAPs Street Games	2,139	2,139	2,139	0
Summer Reading Challenge	2,000	2,000	1,987	(13)
Eatonwood Park Planting	0	0	500	500
Youth4em	500	500	0	(500)
Bham Eid Mela	1,000	1,000	1,000	0
South Yardley Net Revenue Expenditure	50,000	50,000	45,079	(4,921)
Stechford & Yardley North Revenue Budget				
Unallocated	40	40	0	(40)
Fire Safety Campaign	0	0	250	250
Litter bins	0	0	0	0
Sheldon Festival	1,000	1,000	1,000	0
Gating Scheme	3,000	3,000	2,078	(922)
Stechford Retail Radio Scheme	500	500	500	0
Christmas Party for Older People	200	200	0	(200)
Newsletter - East Yardley N Forum	200	200	250	50
Grit Bins	1,500	1,500	0	(1,500)
Litter Bin-large	3,000	3,000	0	(3,000)
FIT CAP Boxercise/Fitness	2,000	2,000	2,000	0
FIT CAP New Years Party	800	800	800	0
St Thomas's Church Hall Refurbishment	2,000	2,000	2,000	0
Vox Populi Sings the Great War	500	500	500	0
Bollards on Blakesley Road	700	700	0	(700)
Stechford Foodbank	2,000	2,000	2,000	0
Poolway Festive Lights	2,612	2,612	2,612	0
Yew Tree Festive Lights	4,488	4,488	4,488	0
Redeployment of Flashing Speed Signs	3,130	3,130	1,209	(1,921)
Burglary Lock Fitting Service	2,500	2,500	2,500	0
Get Hooked on Fishing	4,000	4,000	4,000	0
Special Street Collections	0	0	0	0
FITCAPs Street Games	10,500	10,500	10,500	0
Christmas Lights Glebe Farm	2,130	2,130	2,130	0
Summer Reading Challenge	700	700	402	(298)
Youth4EM	500	500	500	0
Glebe Farm Football Club	2,000	2,000	2,000	0
Stechford & Yardley North Net Revenue Expenditure	50,000	50,000	41,720	(8,280)
Yardley District Total Net Revenue Expenditure	200,000	200,000	176,626	(23,374)

YARDLEY DISTRICT COMMUNITY CHEST - Outturn 2014/15

	Current Budget 2014/15	Current Budget to Date	Actuals to date	Variance
	£	£	£	£
Accocks Green Revenue Budget				
Unallocated	642	642	0	(642)
Blue Ink Saturday School	1,640	1,640	1,640	0
Gospel Oak Community Centre	5,040	5,040	5,040	0
Millennium Green Trust	300	300	300	0
Christmas Lights Contribution	0	0	0	0
Local Neighbourhood Advice	2,500	2,500	2,500	0
Accocks Green Carers	1,208	1,208	1,208	0
House of Play & Education	7,500	7,500	7,500	0
Advice in the Green	4,050	4,050	4,050	0
Gating Scheme	3,000	3,000	1,060	(1,940)
Friends Community Centre - Learning Academy	640	640	640	0
Accocks Green Carnival	4,000	4,000	4,000	0
Accocks Green Gardening Scheme	2,400	2,400	2,430	30
Gating Scheme	0	0	(1,025)	(1,025)
Burglary Lock Fitting Service - WM Police	1,500	1,500	1,500	0
Summer Reading	0	0	253	253
Accocks Green Youthdem Action Group - WM Police	500	500	500	0
Fox Hollies Forum Play Provision	4,500	4,500	4,500	0
Stockfield Youth Programme - Sports4Life	1,080	1,080	1,080	0
FITCAP Fox Hollies Football	9,500	9,500	9,500	0
Accocks Green Net Revenue Expenditure	50,000	50,000	46,676	(3,324)
Sheldon Revenue Budget				
Unallocated	0	0	0	
St Toms Job Club	0	0	0	0
Fire Safety Campaign	0	0	250	250
Birmingham Eid Meila	500	500	500	0
Gating Scheme	3,000	3,000	3,000	0
Gateway to Birmingham - Elms Farm RA gate	1,650	1,650	1,650	0
St Thomas's Church Hall Refurbishment	2,000	2,000	2,000	0
Play Club Yardley	500	500	500	0
Sheldon Library	6,000	6,000	6,000	0
Pathway Improvements in SC Park	1,150	1,150		(1,150)
Vox Populi Sings the Great War	500	500	500	0
St Thomas Playscheme	1,000	1,000	1,000	0
Sheldon in Bloom	0	0	3,001	3,001
Sheldon Festival	20,000	20,000	9,528	(10,472)
Redeployment of Flashing Speed Signs	2,200	2,200	1,209	(991)
Gating Scheme (?) - Duplicate see Above	0	0	907	907
Burglary Lock Fitting Service	2,500	2,500	2,500	0
St Thomas Play Scheme	500	500	500	0
Youth4EM	500	500	500	0
Sheldon Country Park Project	0	0	1,607	1,607
FITCAPs Street Games	5,000	5,000	5,000	0
Flashing Speed Signs	0	0	0	0
Ultimate Kids Camp	3,000	3,000	3,000	0
Sheldon Net Revenue Expenditure	50,000	50,000	43,151	(6,849)

YARDLEY DISTRICT COMMUNITY CHEST - Outturn 2014/15

	Current Budget 2014/15	Current Budget to Date	Actuals to date	Variance
	£	£	£	£
South Yardley Revenue Budget				
Unallocated	(1,095)	(1,095)	0	1,095
Totally Hooked	1,500	1,500	1,500	0
Vaisakhi Celebration	1,000	1,000	1,000	0
Sheldon Country Festival	1,000	1,000	1,000	0
Neighbourhood Advice	2,500	2,500	2,500	0
Reading Challenge	0	0	75	75
Start-Up Funding	0	0	(3,000)	(3,000)
Environmental Project	0	0	3,000	3,000
Community Room Sih Yardley Library	0	0	0	0
Vibe Outreach	4,030	4,030	4,030	0
Fun Day at Small Heath Park	500	500	500	0
Drug & Health Programme	2,640	2,640	2,640	0
St. Michael's Office Space	450	450	450	0
OLA Holiday Club	2,500	2,500	2,475	(25)
The Vibe Holiday Project	3,150	3,150	2,979	(171)
Scouts Club Refurbishment	2,000	2,000	2,000	0
Connect Project	2,500	2,500	2,500	0
Family Literacy	1,000	1,000	1,000	0
St Thomas' Church Hall Refurbishment	2,000	2,000	0	(2,000)
Grit Bins	2,000	2,000	0	(2,000)
Vox Populi Sings the Great War	318	318	318	0
Be Positive	3,000	3,000	1,500	(1,500)
River Cole Improvement	1,380	1,380	1,380	0
Yew Tree Festive Lights	4,488	4,488	4,488	0
Gatling & Alleyway Clearance	5,000	5,000	4,619	(381)
Burglary Lock Fitting Service	2,500	2,500	2,500	0
FITCAPs Street Games	2,139	2,139	2,139	0
Summer Reading Challenge	2,000	2,000	1,987	(13)
Eatonwood Park Planting	0	0	500	500
Youth4em	500	500	0	(500)
Bham Eid Mela	1,000	1,000	1,000	0
South Yardley Net Revenue Expenditure	50,000	50,000	45,079	(4,921)
Stechford & Yardley North Revenue Budget				
Unallocated	40	40	0	(40)
Fire Safety Campaign	0	0	250	250
Litter bins	0	0	0	0
Sheldon Festival	1,000	1,000	1,000	0
Gating Scheme	3,000	3,000	2,078	(922)
Stechford Retail Radio Scheme	500	500	500	0
Christmas Party for Older People	200	200	0	(200)
Newsletter- East Yardley N Forum	200	200	250	50
Grit Bins	1,500	1,500	0	(1,500)
Litter Bin-large	3,000	3,000	0	(3,000)
FIT CAP Boxercise/Fitness	2,000	2,000	2,000	0
FIT CAP New Years Party	800	800	800	0
St Thomas's Church Hall Refurbishment	2,000	2,000	2,000	0
Vox Populi Sings the Great War	500	500	500	0
Bollards on Blakesley Road	700	700	0	(700)
Stechford Foodbank	2,000	2,000	2,000	0
Poolway Festive Lights	2,612	2,612	2,612	0
Yew Tree Festive Lights	4,488	4,488	4,488	0
Redeployment of Flashing Speed Signs	3,130	3,130	1,209	(1,921)
Burglary Lock Fitting Service	2,500	2,500	2,500	0
Get Hooked on Fishing	4,000	4,000	4,000	0
Special Street Collections	0	0	0	0
FITCAPs Street Games	10,500	10,500	10,500	0
Christmas Lights Glebe Farm	2,130	2,130	2,130	0
Summer Reading Challenge	700	700	402	(298)
Youth4EM	500	500	500	0
Glebe Farm Football Club	2,000	2,000	2,000	0
Stechford & Yardley North Net Revenue Expenditure	50,000	50,000	41,720	(8,280)
Yardley District Total Net Revenue Expenditure	200,000	200,000	176,626	(23,374)

Yardley District 2014/15 Savings Tracker

APPENDIX 3

Description	Original Savings 2014/15 £000	Amendments 2014/15 £000	Revised Savings 2014/15 £000	Actions in place to fully achieve Savings £000	Actions in place to Achieve savings in year only £000	Actions in place but may be some risk to delivery £000	Actions not yet in place £000
Business Support	100	0	100	20	0	0	80
Car Parking	0	0	0	0	0	0	0
Childrens Play	7	0	7	7	0	0	0
Community Arts	3	0	3	3	0	0	0
Community Chest	0	0	0	0	0	0	0
Community Development	58	0	58	28	0	0	30
Community Libraries	52	0	52	2	0	0	50
District Support	0	0	0	0	0	0	0
Engineers	0	0	0	0	0	0	0
Neighbourhood Advice	261	0	261	61	0	0	200
Parks SLA	0	0	0	0	0	0	0
Public Convenience	0	0	0	0	0	0	0
School Crossing	0	0	0	0	0	0	0
Ward Support	24	0	24	0	0	0	24
Your City Your Birmingham	0	0	0	0	0	0	0
Youth Services	50	0	50	50	0	0	0
Use of Credit Balances/Repayment							
Provisions/Rationalisation of Assets	202	0	202	202	0	0	0
Contingency	(1)	0	(1)	(1)	0	0	0
Citywide	0	0	0	0	0	0	0
Sub-Total	756	0	756	372	0	0	384
Sport and Leisure	13	0	13	13	0	0	0
Total	769	0	769	385	0	0	384

APPENDIX 4

YARDLEY DISTRICT CAPITAL PROJECTS - OUTTURN 2014/15

	Fund	Original Budget	Adjustments					Current Budget	Actuals to date	Variance	Comments
			Slippage b/f	Slippage c/f Future years	Underspend	New Resources	Budget Adjustments				
		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	
Acoccks Green											
L.I.Fox HolliesPark	Cor Res - New Bids	0	11	0	0	0	0	10	10	0	Retentions
DNB2FoxHolliesRoof	Cor Res - New Bids	5	0	(5)	0	0	0	0	0	0	
AcoccksGrLibrary-H&S	Cor Res - New Bids	0	28	0	0	0	0	28	(105)	(133)	Retentions
Acoccks Green Capital Expenditure		5	39	(5)	0	0	0	38	(95)	(133)	
Sheldon											
SheldonPkRefurbBlgs	Earmarked Receipts	0	14	0	0	0	0	14	1	(13)	Retentions
Sheldon Capital Expenditure		0	14	0	0	0	0	14	1	(13)	
Stechford and Yardley											
Stechford LC	Unsupp Borr - Dir	0	0	0	0	0	0	0	39	39	Sport & physical activity Reviewfor New Builds as per Financial Strategy. Budget profiled in future years.
DNB5StechCascadesWks	Cor Res - New Bids	0	0	0	0	0	0	0	0	0	Budget removed-project completed-as per L Steele
Stechford and Yardley Capital Expenditure		0	0	0	0	0	0	0	39	39	
South Yardley											
SmallHthPkPoolWks	Cor Res - New Bids	0	93	0	0	0	0	93	91	(2)	
OaklandsRec-Phase2	Contrib 3rd Party	0	0	0	0	0	0	0	21	21	Contribution from Tesco for works to their boundaries
OaklandsRec-Phase2	Section 106	142	26	0	0	0	0	168	180	12	
OaklandsRec-Phase3	Section 106	0	0	0	0	486	0	468	278	(190)	New approval FBC Sept 14 Oaklands rec phase 3-Tesco S106 account
OaklandsRec-Phase3	Section 106	0	0	0	0	0	0	0	17	17	
L.I.SmallHthPk-Lodge	Cor Res - New Bids	105	0	0	0	0	(105)	0	0	0	Budget vired to Woodgate Valley Trekking Centre FBC 3.2.2014
MogulGdnsImps	Section 106	0	0	0	0	0	0	0	5	5	
South Yardley Capital Expenditure		247	119	0	0	486	(105)	729	592	(137)	
Yardley Wide											
Envl Works Yardley	Deptl Cap Financing	0	97	0	0	97	0	194	182	(12)	
Envl Works Yardley	DRF	0	0	0	0	0	0	0	57	57	HLB and Aerials will be funded from the 2015/16 revenue budget
Yardley Wide Capital Expenditure		0	97	0	0	97	0	194	239	45	
Total Capital Expenditure		252	269	(5)	0	583	(105)	975	776	(199)	

Funding Sources	Original Budget	Slippage b/f	Slippage c/f Future years	Underspend	New Resources	Budget Adjustments	Current Budget	Actuals to date	Variance
Contrib 3rd Party	0	0	0	0	0	0	0	21	21
Grants frm Non Dptl	0	0	0	0	0	0	0	0	0
Natl Lottery Funding	0	0	0	0	0	0	0	0	0
DRF	0	0	0	0	0	0	0	57	57
Section 106	142	26	0	0	486	0	636	480	(156)
Cor Res - New Bids	110	132	(5)	0	0	(105)	131	(4)	(135)
Corporate resources	0	0	0	0	0	0	0	0	0
Deptl Cap Financing	0	97	0	0	97	0	194	182	(12)
Earmarked Receipts	0	14	0	0	0	0	14	1	(13)
Unsupp Borr - Dir	0	0	0	0	0	0	0	39	39
Unsupp Borrowing	0	0	0	0	0	0	0	0	0
Grand Total	252	269	(5)	0	583	(105)	975	776	(199)

Yardley District

End of Year Performance Narrative

Quarter 4 2014/2015

Anti-Social Behaviour	<p>In Quarter 4, 98% of ASB cases in the Yardley District were responded to within timescale. This is due to system error and cases put on by the call centre in error.</p> <p>In Quarter 4, 100% cases were also closed successfully.</p> <p>ASB cases are reviewed fortnightly and action plans are agreed between the customer, support agencies and the ASB officers. Interventions include targeted work with Aquarius, Women's Aid, Addaction, Safe, Phoenix Futures, Mind and Brave. This allows for a balanced approach between enforcement, intervention and diversionary activity. The ASB team continue to work in partnership with the Think Family Team delivering targeted support to families with complex needs. We also work with Shelter in respect of intensive family support provisions and we also work in partnership with the Police and Community Safety colleagues.</p> <p>There are 2 Think Family Support Officers based at the Lea Hall East Quadrant Office. They worked with a total of 88 cases during Quarter 4.</p>
Voids and Lettings	<p>Overview</p> <p>During Quarter 4 we let 330 properties. Our performance for average day's turnaround was 38.90 days against a target of 30 days. The main reason for being over the city target is that we let 6 hard to let long term sheltered 2 bed high rise flats. These 6 voids had an overall turnaround of 268 days and therefore forced us over the city target.</p> <p>These lettings followed 2 sheltered open days to promote these low demand voids.</p> <p>Fit for Let (FFL) to Tenancy Start Date (TSD)</p> <p>FFL to TSD performance is 23.84 days against a target of 10 days. The reason for this is the sheltered 2 bed high-rise flats of which there are 6 long term flats with a fit to tsd turnaround of 248 days. We have other mature voids and cat 2 extra care flats which have also added to</p>

	<p>the over target figure along with low demand 3 storey walk up flats. These types of properties often require additional short-lists and viewing cycles before we have suitable qualifying applicants.</p> <p>Every effort is being made to advertise our low demand voids and we now have a dedicated officer within the allocations team, driving these numbers down.</p>
Repairs	<p>Percentage of RTR (Right to repair) jobs completed on time:</p> <p>Yardley District has achieved a response time of 99.6% as performance for Quarter 4 against the City target of 98%.</p> <p>Average time taken to complete repairs that are not RTR:</p> <p>Performance for this quarter is 14.40 days for the District, against the City standard of 11 days.</p> <p>Percentage of works overdue by more than 5 days as a proportion of jobs received:</p> <p>The District has achieved 14.7% against the City standard of 17%.</p>

Housing Transformation Board Performance Report

Quarter 4 2014-15

Report produced by Place Directorate Performance and Support Services Team

Version 1.2 04/06/2015

Contents	RAG status	Council Business Plan measure	Page
<u>Exception Report</u>			6
<u>Leasehold and Right to Buy (Sukvinder Kalsi)</u>			
Number of Right To Buy applications received	No Target		8
Number of Properties sold under Right To Buy	No Target		9
Right to Buy compliance to statutory timescales	Green		10
<u>Rent Service (Tracy Holsey)</u>			
Percentage of rent collected	Green		11
Amount of rent arrears	Green		12
<u>Supporting People, Homeless/Allocations (Louise Collett/Jim Crawshaw - People Directorate)</u>			
Number of Households in Temporary Accommodation	No Target		13
Number of Households in B&B	Red		14
Number of Homeless preventions	Red		15
Number of Health & Housing Assessments outstanding	No Target		16
Number on housing waiting list	No Target		17
Average number of weeks families in B&B	No Target		18
<u>Landlord Services (Tracey Radford)</u>			
Antisocial Behaviour			
Number of new ASB cases received	No Target		19
Number of new Hate Crime cases received	No Target		21
Percentage of A cases responded to on time	Amber		22
Percentage of B cases responded to on time	Green		22
Percentage of C cases responded to on time	Green		22
ASB Total cases closed	No Target		23
Percentage of cases closed successfully	Green		24
Number of Live ASB Cases (Snapshot)	No Target		25
Number of Live Think Family Cases (Snapshot)	No Target		26

Estates and Tenancy Management:

Percentage of high-rise blocks rated good or better	Green	27
Percentage of low-rise blocks rated satisfactory or better	Green	28
Number of lodgers in occupation for more than 12 weeks	No Target	29
Percentage of introductory tenancies over 12 months not made secure	Red	30
Condition of Estates - average score from bi-annual estate assessments	No Target	31
Condition of Estates - year to date by category	No Target	32

Voids and Lettings:

Average days void turnaround - excluding void sheltered properties	Amber	33
Average days void turnaround for all voids	Amber	34
Average days void turnaround for sheltered voids	No Target	35
Average calendar days to repair a void property	Green	36
Average time to let a property (from Fit For Let date to Tenancy Start Date)	Red	37
Percentage of properties let first time	Green	38
Customer satisfaction with letting staff	Green	39
Customer satisfaction with new home	No Target	40

Services for Older People:

Number of new sheltered voids	No Target	41
Number of current sheltered voids	No Target	42
Percentage of support plans completed within 4 weeks	Amber	43
Percentage of Careline calls answered within 60 seconds	Green	44

Housing Customer Service Hubs:

Number of calls handled	No Target	45
Average time taken to answer calls (in seconds)	Green	46
Percentage of calls answered	Green	47

Asset Management and Maintenance (John Jamieson)

Responsive Repairs:

Right To Repair repair jobs completed on time	Green	CBP	48
Percentage of appointments kept	Amber		49

Gas:

Percentage of gas servicing completed against period profile	Green	50
Percentage of gas repairs completed within 7 days	Amber	51

Customer Satisfaction:

Customer satisfaction with repairs	Green	52
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Independent Living:

Number of Households assisted by independent living	Green	53
Number of Wise Move completions	No Target	54

Private Sector Housing (Pete Hobbs)

Houses in Multiple Occupation (HMO) Licencing:

Number of Houses in Multiple Occupation licences issued	No Target	55
Number of Licenced and Unlicensed Houses in Multiple Occupation inspected	No Target	56

Private Tenancy Unit:

Number of Requests for assistance	No Target	57
Number of Cases assisted through advice	No Target	58
Number of Cases assisted through intervention	No Target	59

Empty Properties:

Number of empty properties brought back into use	Green	CBP	60
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Housing Development (Clive Skidmore)

Number of affordable homes provided	Green		61
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Housing Transformation Board

Exception Report Quarter 4 2014-15

The following measures missed their quarterly targets and scored a 'Red' rating.

The services responsible have provided the following exception report.

Supporting People, Homeless/Allocations (Louise Collett/Jim Crawshaw - People Directorate)

Measure: Number of Households in B&B

Page: 14

Target 40

Performance: 80

Commentary provided by: Jim Crawshaw

At the end of March 2015 the Bed and Breakfast figure was 80, this missed the target by 40. This was primarily as a result of the closure of one of our Homeless centres in March 2015 due to an extensive refurbishment agreed by cabinet. Lydia Rogers House could house up to 40 households on any given night.

Supporting People, Homeless/Allocations (Louise Collett/Jim Crawshaw - People Directorate)

Measure: Number of Homeless preventions

Page: 15

Target 11000

Performance: 9102

Commentary provided by: Jim Crawshaw

The number of homeless preventions achieved for 14/15 is 9,102 which is significantly less than the 11,000 target. This target, in hindsight was overly ambitious, and was set due to the performance achieved during 2013/14 and the desire to strive towards continuous improvement. There has been a reduction in the number of preventions recorded by some of the commissioned partners during the previous 12 months.

Estates and Tenancy Management:

Measure: Percentage of introductory tenancies over 12 months not made secure

Page: 30

Target 8%

Performance: 24.3%

Commentary provided by: Natalie Potter

There has been a marked improvement when you compare the year end of 37.9% in 2014, to the year end of 16.7% at the end of 2015, showing an improvement of over a half.

The data demonstrates that for quarter 4, there has been an increase in the amount of Intro tenancies over 12 months old. It is worth noting however that Intro tenancies cannot be made secure if there is a pending legal action or there are rent arrears and whilst the data may demonstrate an under performance, it can also be argued that we are proactively managing the intros by not creating a secure tenancy until any issues have been thoroughly investigated. The raw data has been reviewed and there have been a number of intro tenancies with rent arrears which have not been made secure, and this is a clear contributor to the increased figure. This performance report is under consideration as to whether the data and target are in an accurate and meaningful format.

Voids and Lettings:

Measure: Average time to let a property (from Fit For Let date to Tenancy Start Date)

Page: 37

Target: 10

Performance: 22.4

Commentary provided by: Gary Nicholls

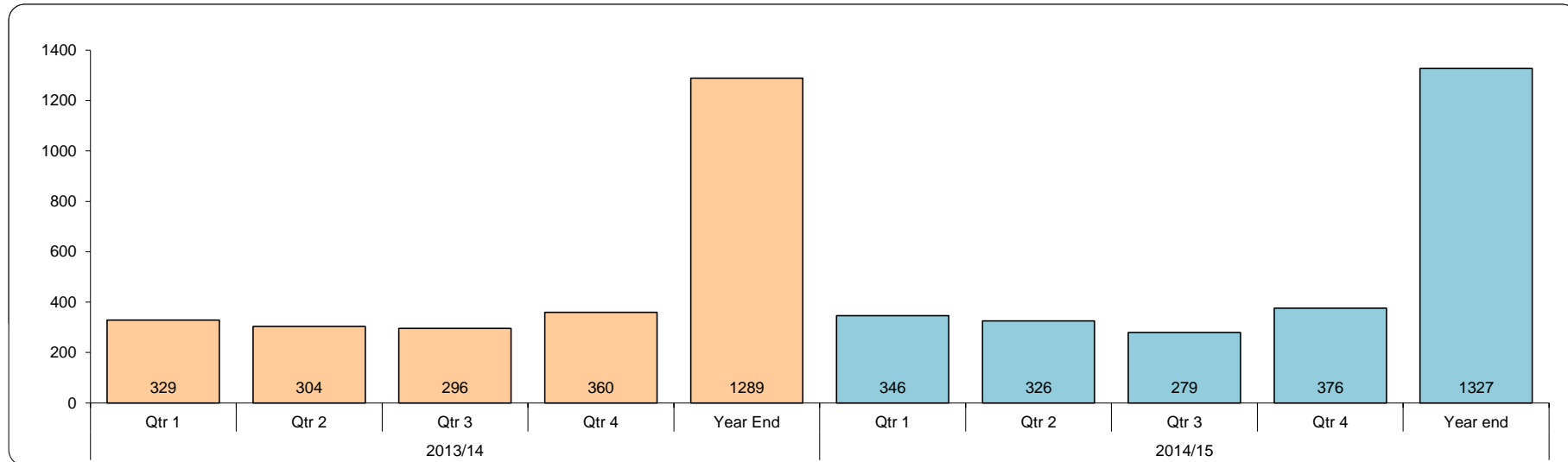
The 10 days target from Fit For Letting to Tenancy Start Date is extremely challenging. The impact of Hard to Let Properties and Low Demand Sheltered properties often results in properties being advertised and viewed several times before they are finally accepted.. This is a particular issue with Sheltered properties in tower blocks which are very low demand following welfare reforms which mean that single people or childless couples face a 14% benefit shortfall for having 1 too many bedrooms. We are unable to offer these properties to younger people or families as there are age restrictions on sheltered accommodation. Therefore it is an on- going challenge to meet this timeline.

Leasehold and Right to Buy (Sukvinder Kalsi)

Number of Right To Buy applications received

RAG Status

No Target



	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
Right To Buy applications received	329	304	296	360	1289	346	326	279	376	1327

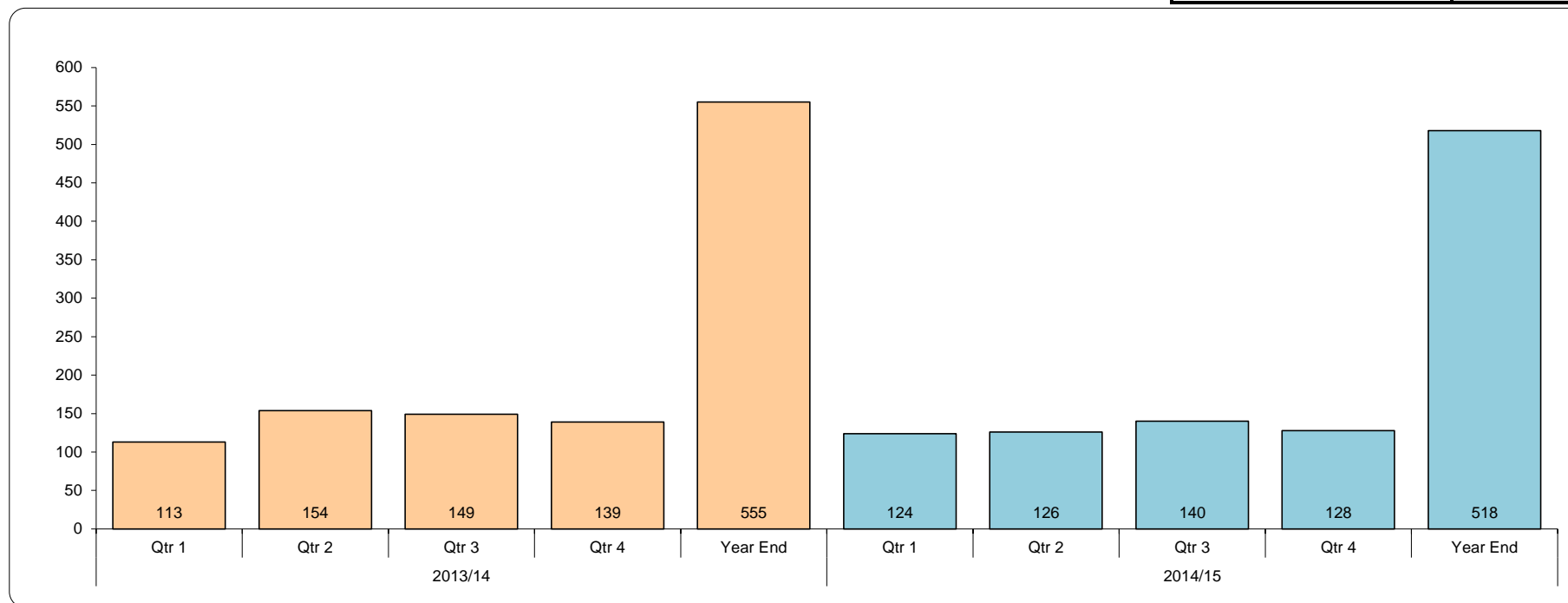
Right To Buy applications received	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	39	27	32	57	62	37	30	32	5	55

RB01

Number of properties sold under Right To Buy

RAG Status

No Target



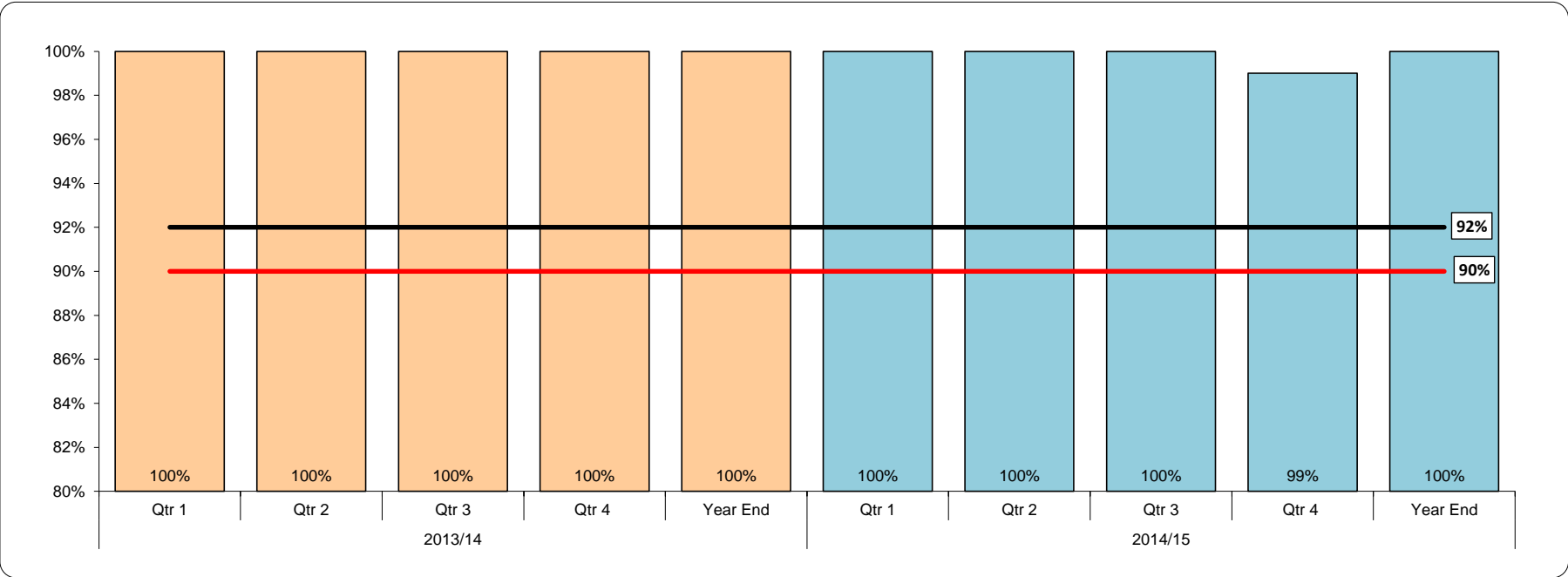
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Properties sold under Right to Buy	113	154	149	139	555	124	126	140	128	518

Properties sold under Right to Buy	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	23	11	19	9	18	14	5	9	3	17

RB02

Right to Buy compliance to statutory timescales

RAG Status	Green
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Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
% compliance to statutory timescales	100%	100%	100%	100%	100%	100%	100%	100%	99%	100%
Target	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%
Standard	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%

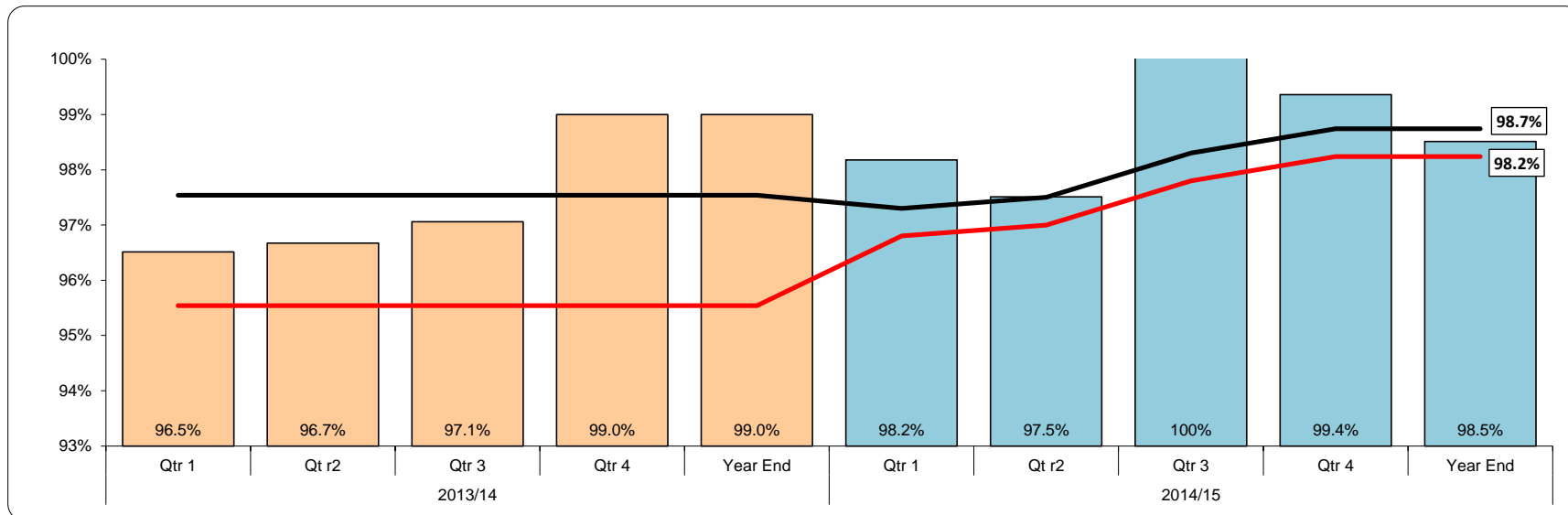
% compliance to statutory timescales	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	100%	100%	100%	99%	98%	100%	97%	100%	100%	100%

Rent Service (Tracy Holsey)

Percentage of rent collected

RAG Status

Green



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qt r2	Qtr 3	Qtr 4	Year End	Qtr 1	Qt r2	Qtr 3	Qtr 4	Year End
Percentage of rent collected	96.5%	96.7%	97.1%	99.0%	99.0%	98.2%	97.5%	100%	99.4%	98.5%
Target	97.5%	97.5%	97.5%	97.5%	97.5%	97.3%	97.5%	98.3%	98.7%	98.7%
Standard	95.5%	95.5%	95.5%	95.5%	95.5%	96.8%	97.0%	97.8%	98.2%	98.2%

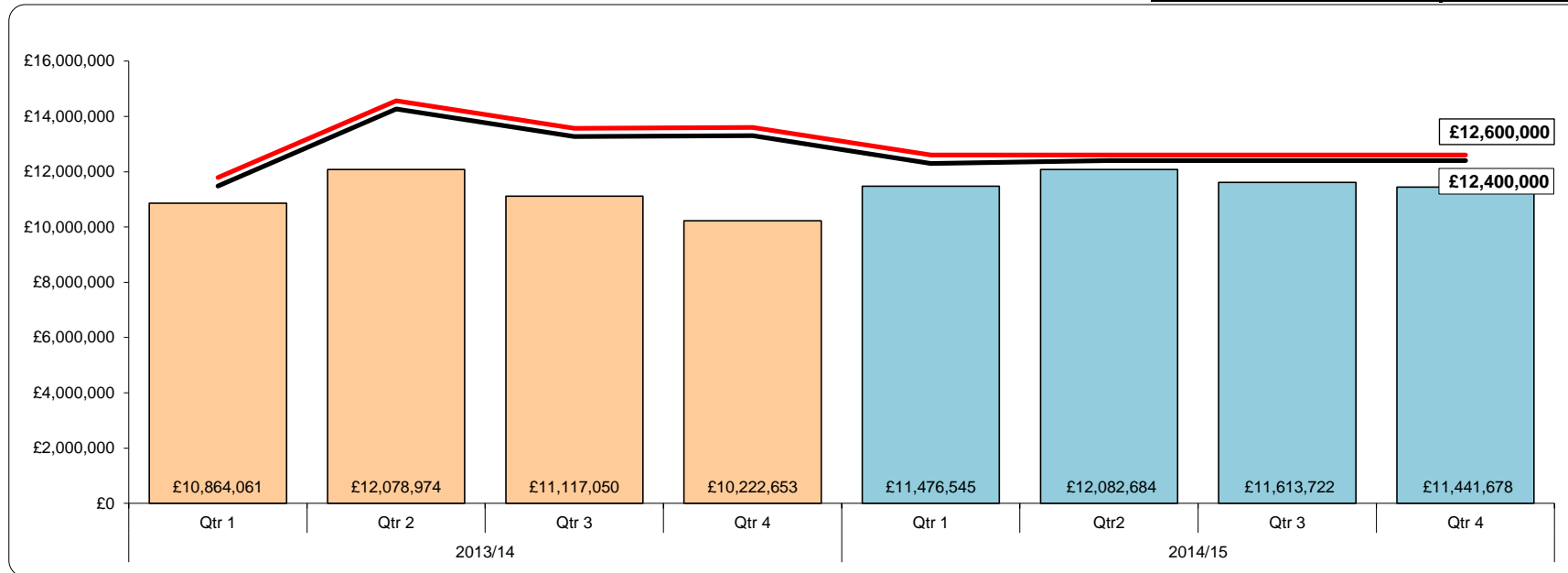
Percentage of rent collected	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	99%	100%	100%	99%	99%	99%	101%	99%	101%	99%

R01

Current amount of rent arrears

RAG Status

Green



Smaller is better

	2013/14				2014/15			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Amount of rent arrears	£10,864,061	£12,078,974	£11,117,050	£10,222,653	£11,476,545	£ 12,082,684	£ 11,613,722	£ 11,441,678
Target	£ 11,483,810	£ 14,270,216	£ 13,273,339	£ 13,304,125	£ 12,300,000	£ 12,400,000	£ 12,400,000	£ 12,400,000
Standard	£ 11,783,810	£ 14,570,216	£ 13,573,339	£ 13,604,125	£ 12,600,000	£ 12,600,000	£ 12,600,000	£ 12,600,000

Citywide rent arrears figure includes **£101,860** arrears from Bloomsbury TMO not included in district breakdown below.

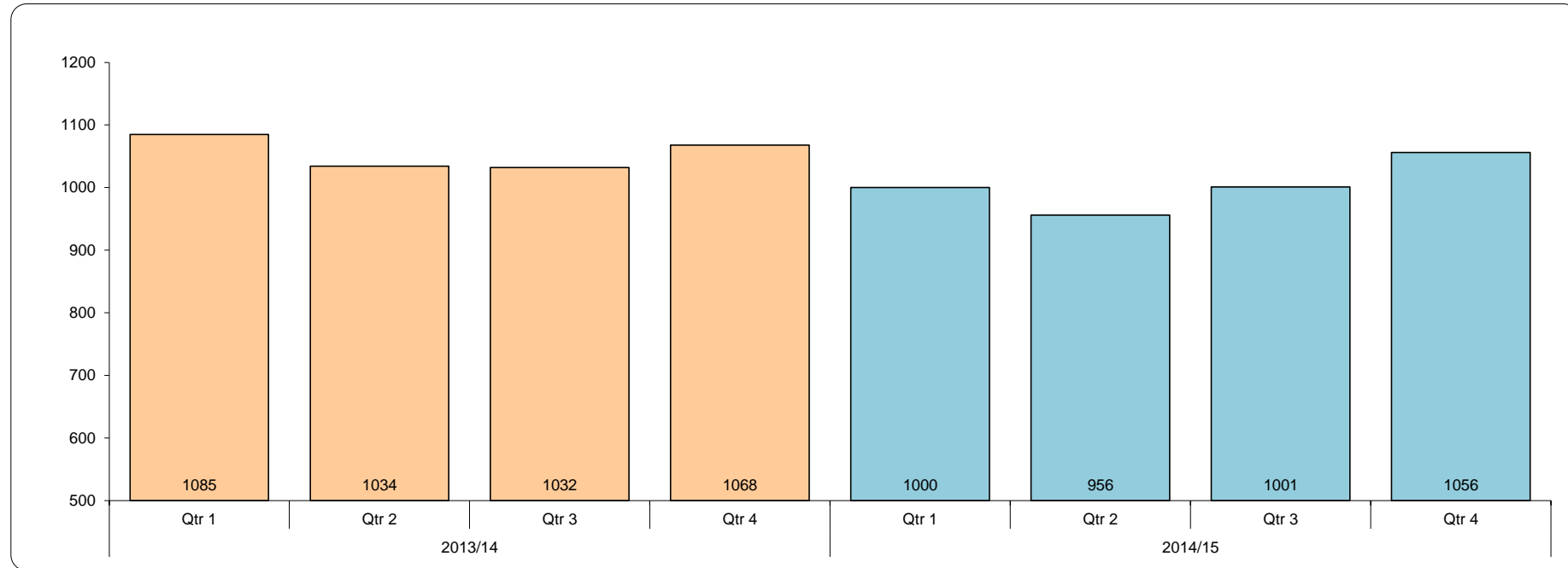
Amount of rent arrears	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	£ 1,489,254	£ 1,240,681	£ 316,752	£ 1,552,518	£ 2,097,484	£ 1,734,036	£ 381,027	£ 938,298	£ 254,122	£ 1,335,646

Supporting People/Homeless Service/Allocations (Jim Crawshaw)

Number of households in temporary accommodation - Snapshot figure

RAG Status

No Target



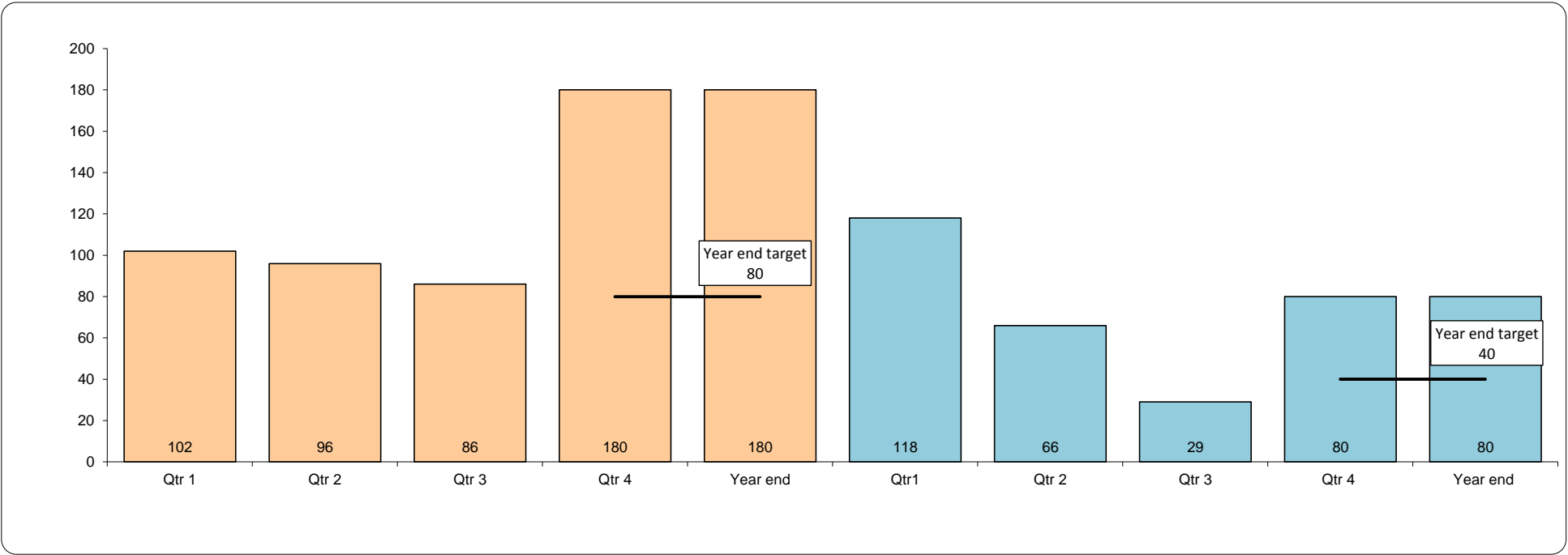
	2013/14				2014/15			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Households in Temp Accommodation	1085	1034	1032	1068	1000	956	1001	1056

SP01

Number of households in B&B - Snapshot figure

RAG Status

Red



Smaller is better

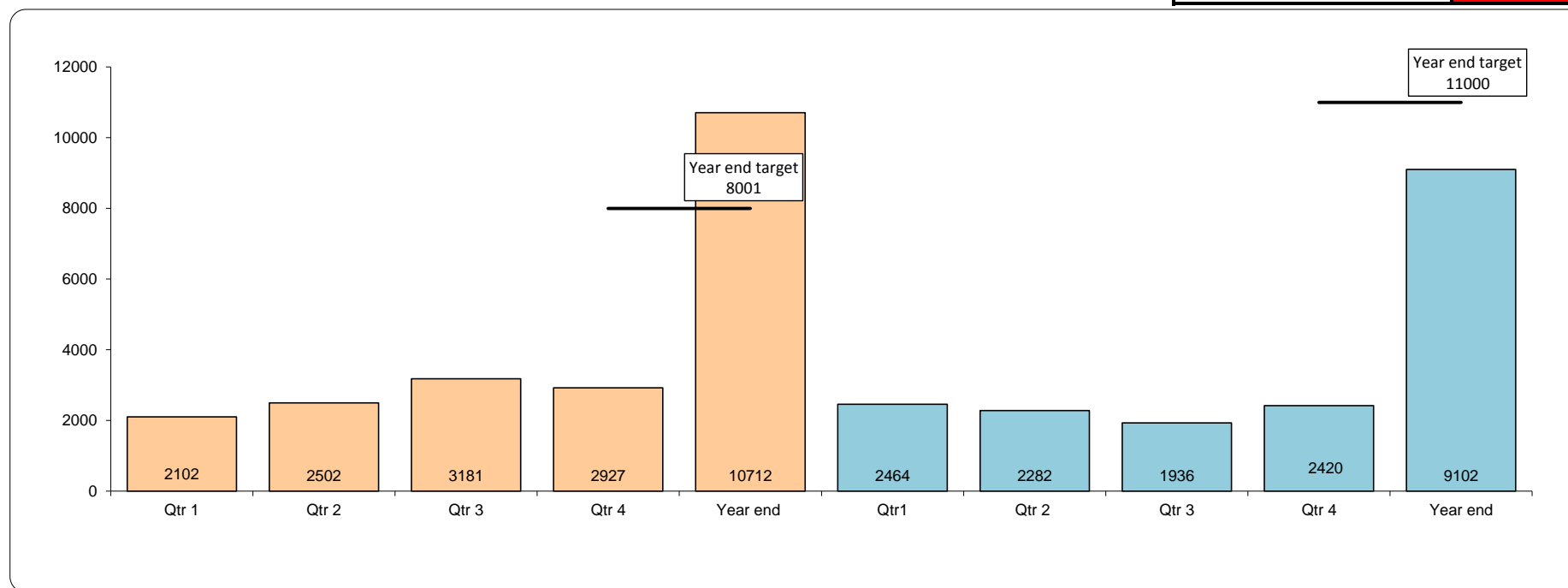
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end	Qtr1	Qtr 2	Qtr 3	Qtr 4	Year end
Number of households in B&B	102	96	86	180	180	118	66	29	80	80
Year end target					80					40

SP02

Number of homeless preventions

RAG Status

Red



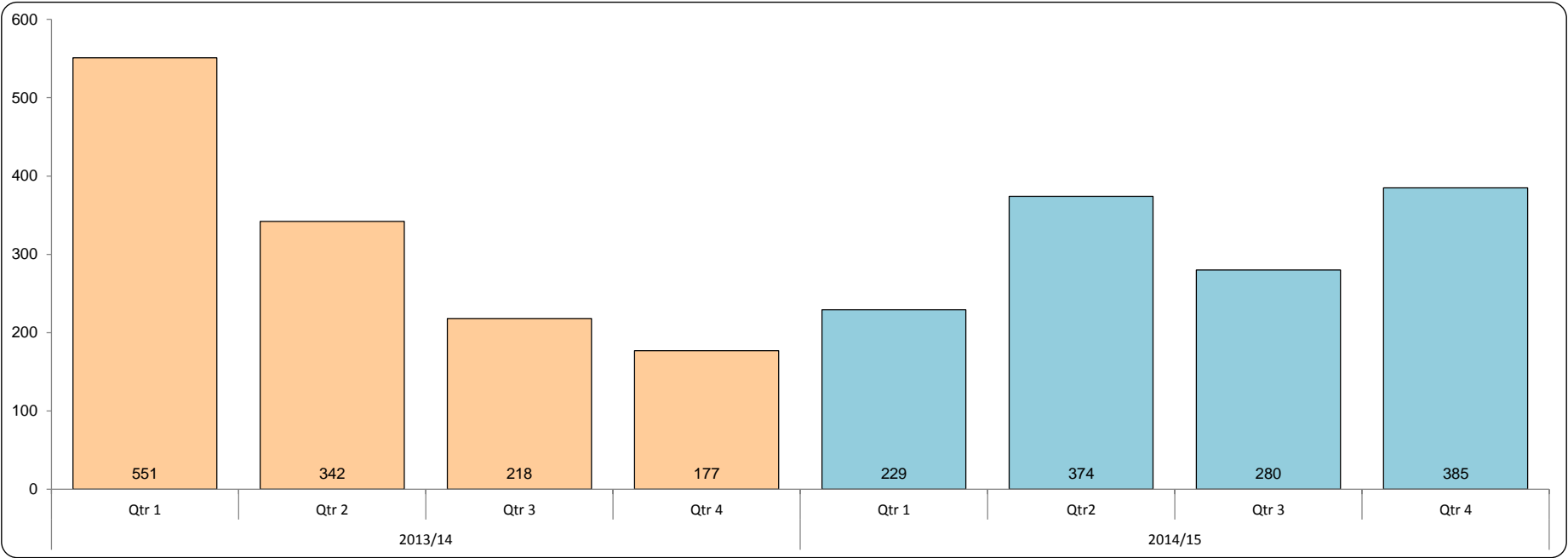
Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end	Qtr1	Qtr 2	Qtr 3	Qtr 4	Year end
Homeless preventions	2102	2502	3181	2927	10712	2464	2282	1936	2420	9102
Year end target					8001					11000

SP03

Number of health and housing assessments outstanding - Snapshot figure

RAG Status	No Target
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Smaller is better

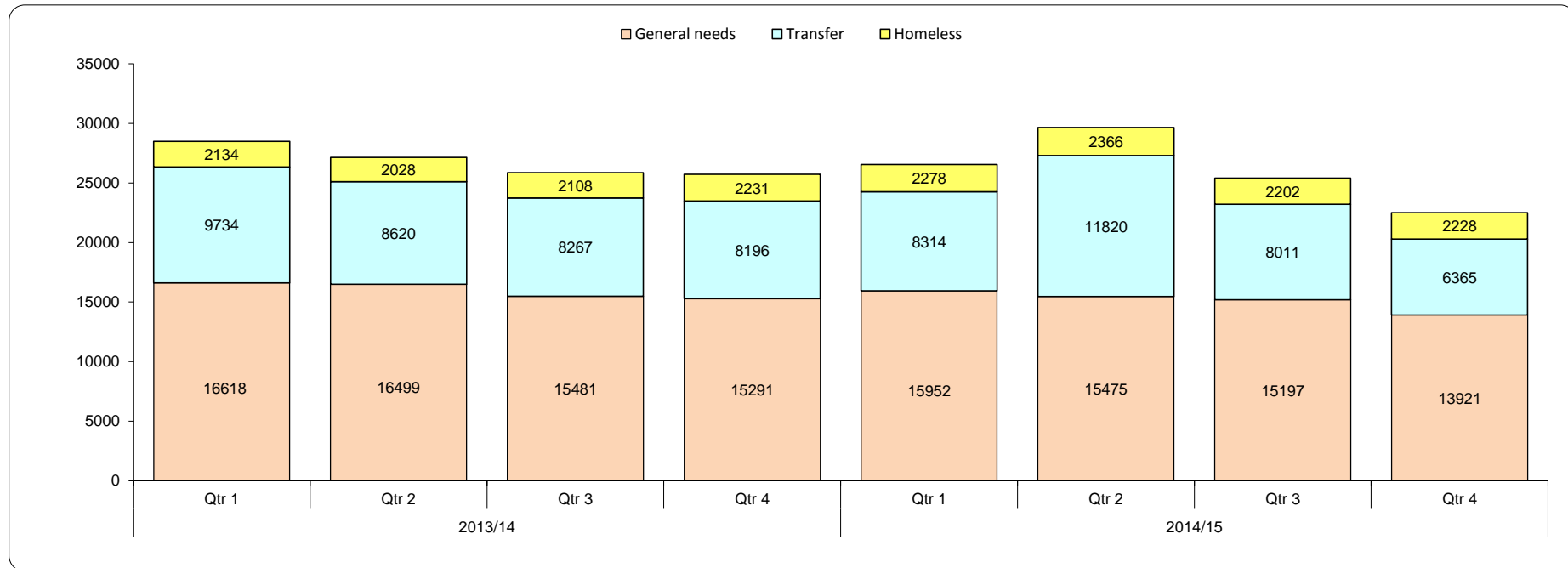
	2013/14				2014/15			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr2	Qtr 3	Qtr 4
H&H assessments outstanding	551	342	218	177	229	374	280	385

SP04

Number on housing waiting list - snapshot figure

RAG Status

No Target



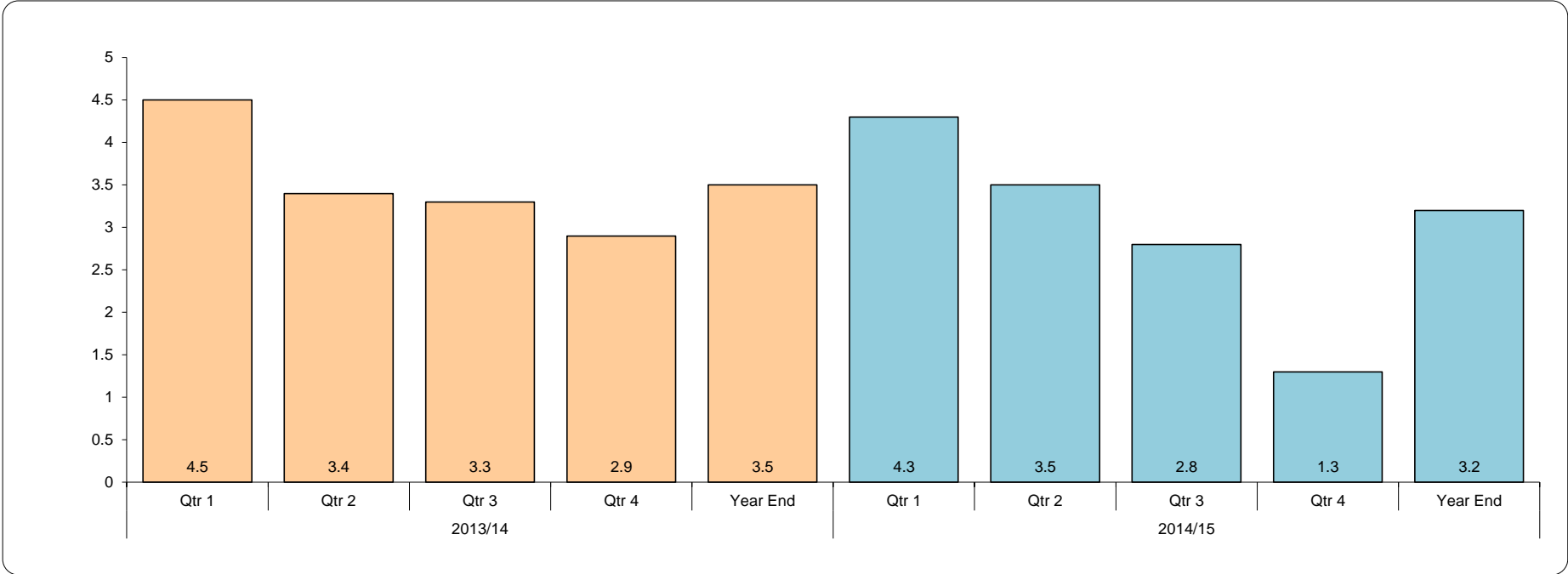
Smaller is better

	2013/14				2014/15			
Housing need category	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
General needs	16618	16499	15481	15291	15952	15475	15197	13921
Transfer	9734	8620	8267	8196	8314	11820	8011	6365
Homeless	2134	2028	2108	2231	2278	2366	2202	2228

SP05

Average number of weeks families in B&B

RAG Status	No Target
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Smaller is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Average number of weeks families in B&B	4.5	3.4	3.3	2.9	3.5	4.3	3.5	2.8	1.3	3.2

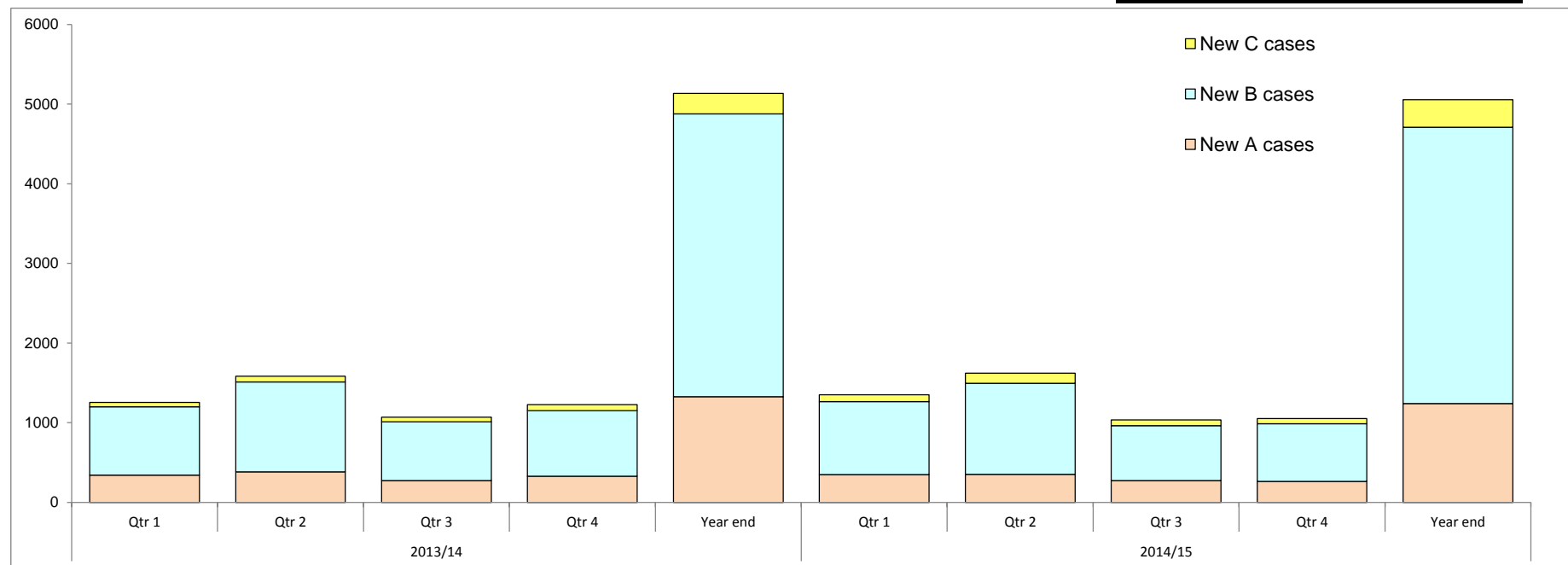
SP08

Antisocial Behaviour (Tracey Radford)

Number of new Antisocial Behaviour cases received - A, B and C

RAG Status

No Target



	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
New A cases	341	382	274	329	1326	350	352	273	264	1239
New B cases	858	1130	738	823	3549	916	1141	690	723	3470
New C cases	56	72	57	74	259	83	128	71	65	347
Total number of new ASB cases received	1255	1584	1069	1226	5134	1349	1621	1034	1052	5056

New ASB cases	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	138	149	46	119	119	166	41	126	38	110

continued on next page...

ASB01

The number of ASB cases received in period recorded on Customer Records Management (CRM) system

Category A – Very Serious

This category includes: Criminal behaviour, hate incidents and harassment (verbal abuse, threats of violence, assault or damage to property based on race, sexual orientation, gender, age, disability, religion etc.), physical violence, harassment, intimidation

Category B - Serious

This category includes: Vandalism, noise nuisance, verbal abuse/insulting words, drug dealing/abuse, prostitution, threatening or abusive behaviour, complaints that have potential for rapid escalation to category A.

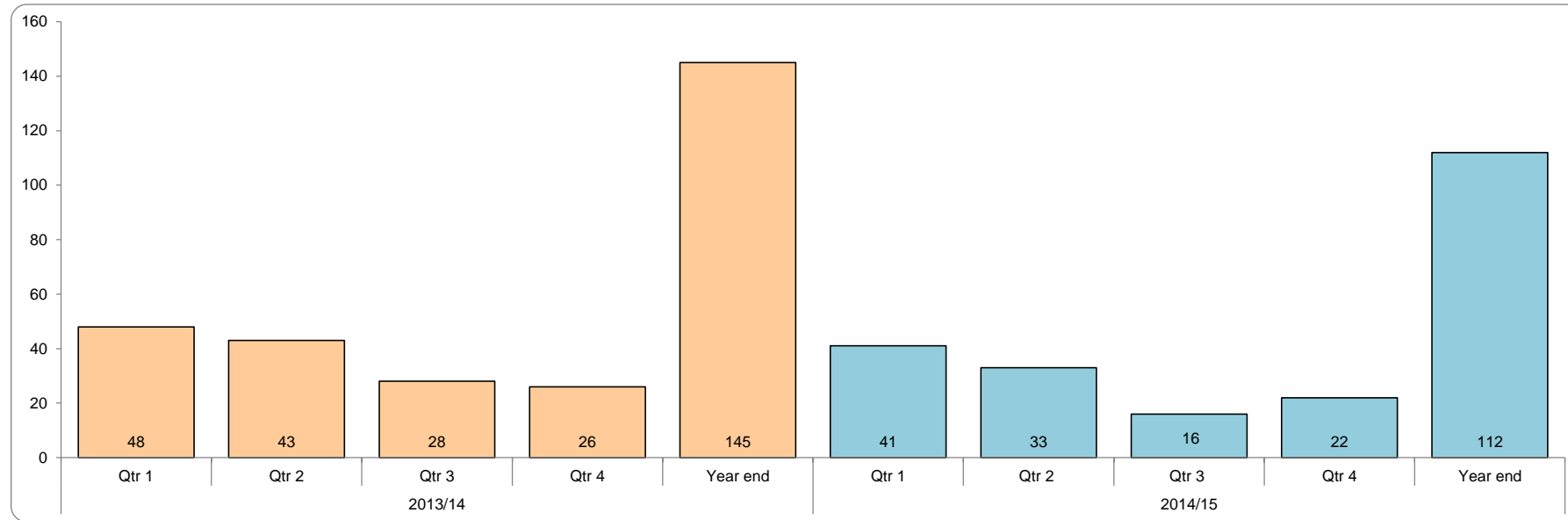
Category C - Minor

This category includes: Pets or animal nuisance, misuse of a public/communal space, loitering, fly tipping, nuisance from vehicles, domestic noise, and neighbour dispute.

Number of new hate crime cases received

RAG Status

No Target



Smaller is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
New hate crime cases	48	43	28	26	145	41	33	16	22	112

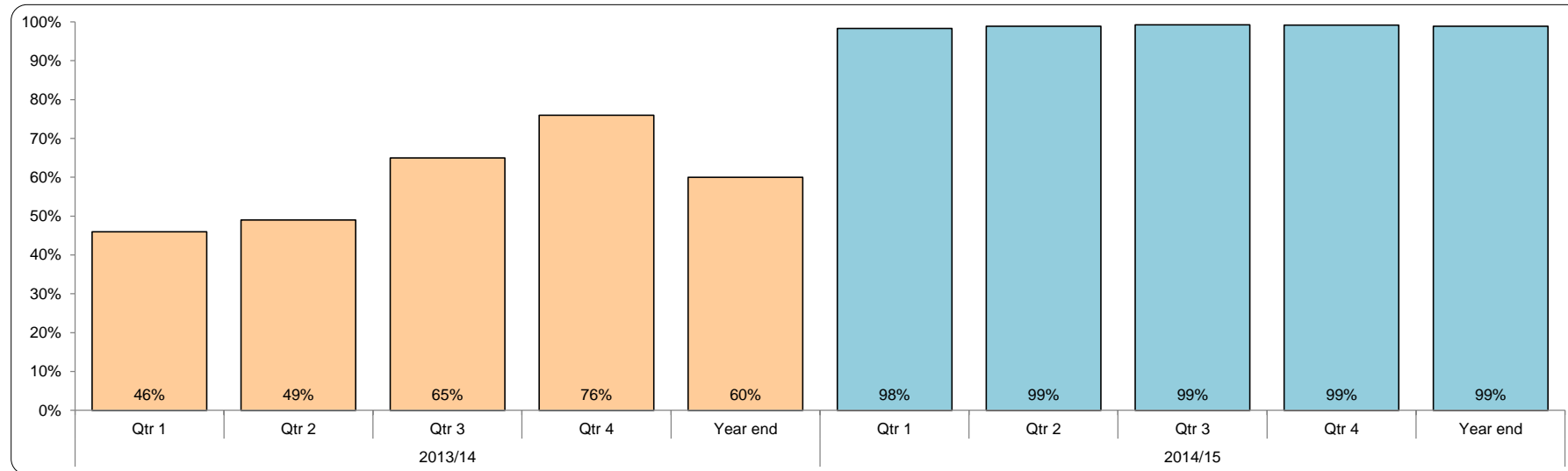
New hate crime cases	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	4	3	0	4	2	5	1	2	0	1

ASB05

Percentage of cases responded to on time

RAG Status

See Below



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
Percentage of cases responded to on time	46%	49%	65%	76%	60%	98%	99%	99%	99%	99%

Qtr 4 2014-15	Cases	% of total cases	Target	Standard	RAG Status
A priority cases responded to on time	262	99%	100%	95%	Amber
B priority cases responded to on time	716	99%	95%		Green
C priority cases responded to on time	65	100%	95%		Green

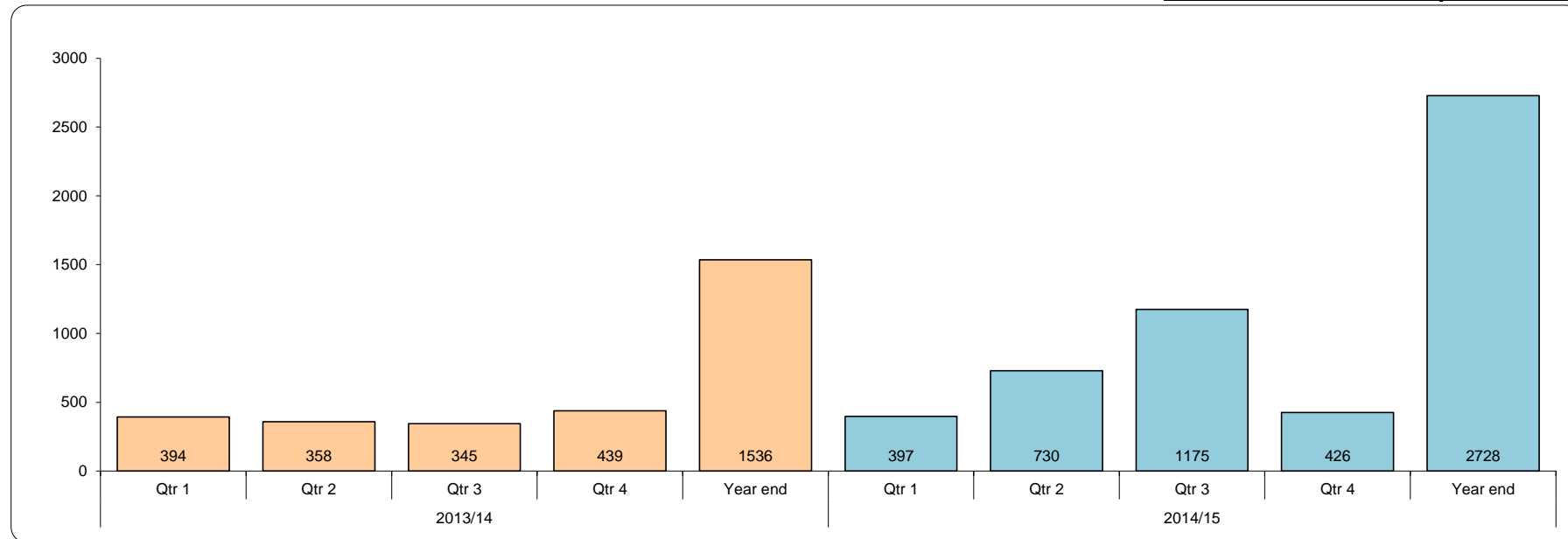
% total new cases responded to on time	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	99%	99%	98%	99%	99%	100%	98%	100%	100%	98%

ASB17

ASB total cases closed

RAG Status

No Target



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
ASB cases closed	394	358	345	439	1536	397	730	1175	426	2728

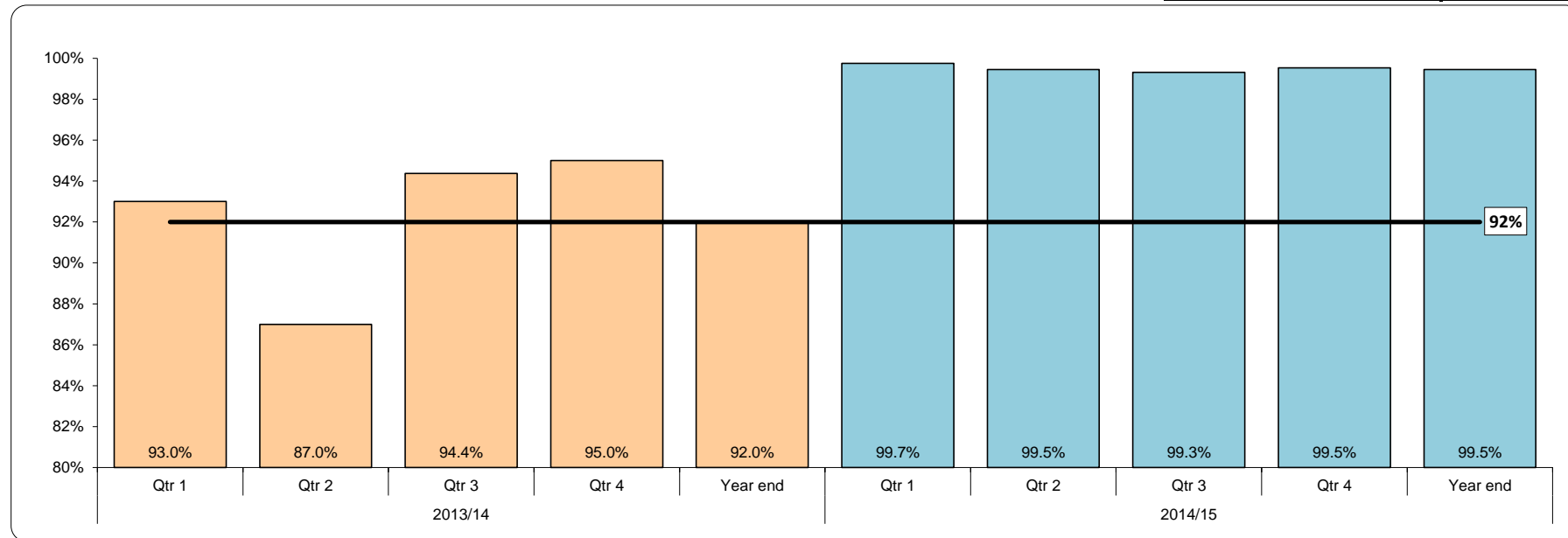
ASB cases closed	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	61	40	27	67	32	74	13	43	11	58

ASB06

Percentage of cases closed successfully

Rag Status

Green



Bigger is better

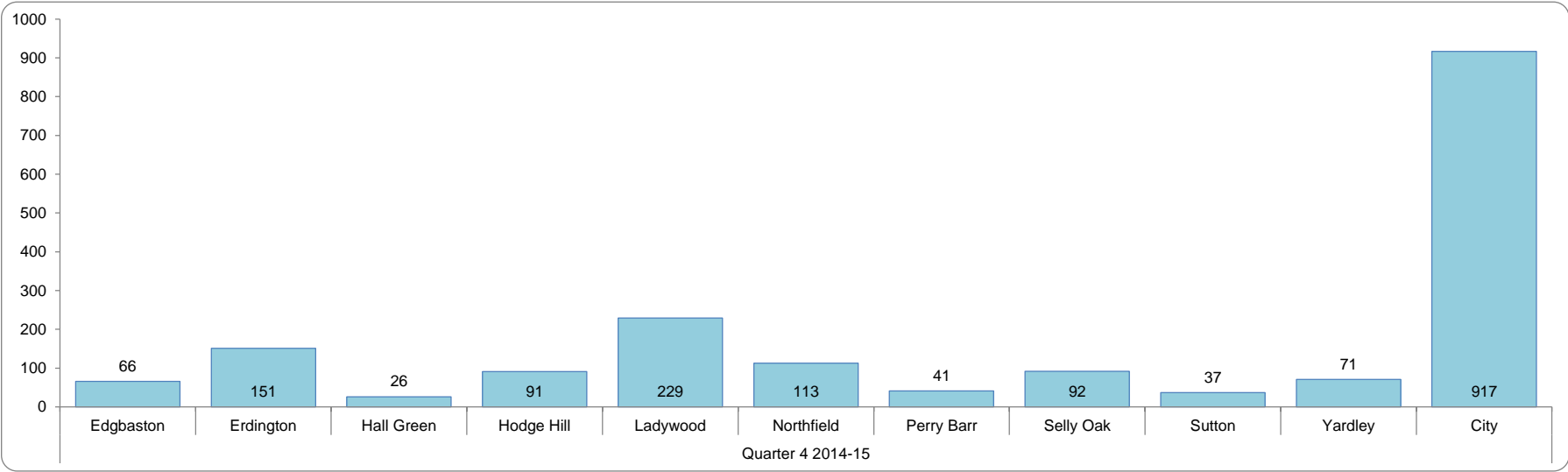
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
Percentage of cases closed successfully	93.0%	87.0%	94.4%	95.0%	92.0%	99.7%	99.5%	99.3%	99.5%	99.5%
Target	92%	92%	92%	92%	92%	92%	92%	92%	92%	92%

Percentage of cases closed successfully	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	100%	100%	100%	100%	97%	100%	100%	98%	100%	100%

ASB07

Number of live ASB cases by district - snapshot figure

RAG Status	No Target
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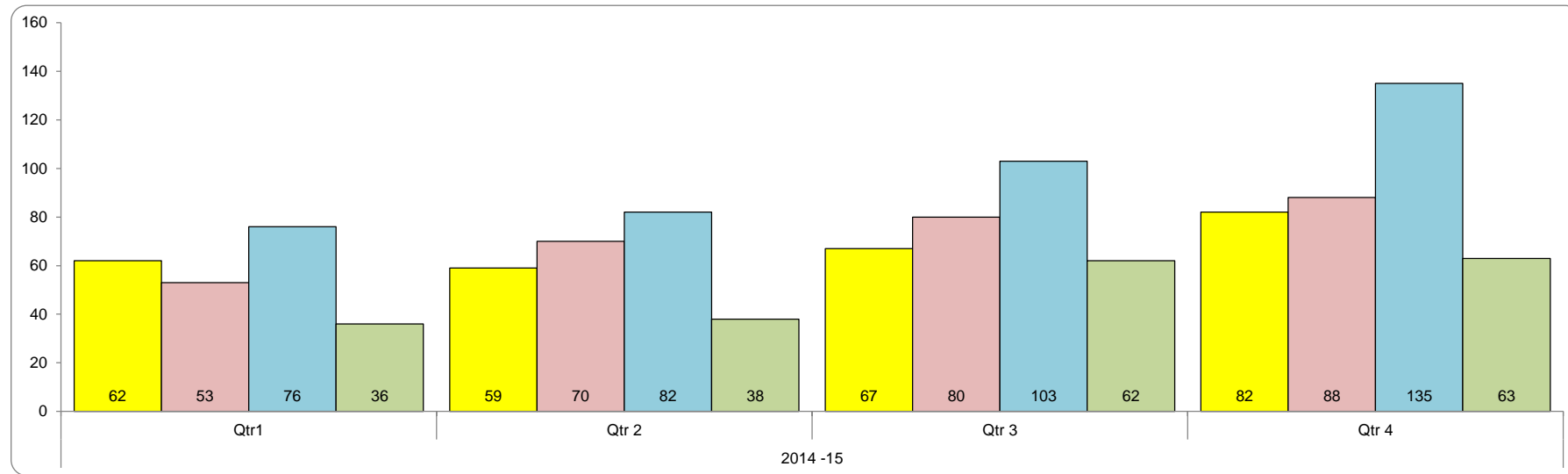
No of live ASB cases	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley	City
Quarter 4 2014-15	66	151	26	91	229	113	41	92	37	71	917
Quarter 3 2014-15	76	155	41	110	239	120	53	115	39	92	1040
Quarter 2 2014-15	304	340	147	333	454	408	119	335	99	238	2777

ASB22

Number of live 'Think Family' cases by quadrant - snapshot figure

RAG Status

No Target



Quadrant	2014 -15			
	Qtr1	Qtr 2	Qtr 3	Qtr 4
North	62	59	67	82
East	53	70	80	88
South	76	82	103	135
West	36	38	62	63

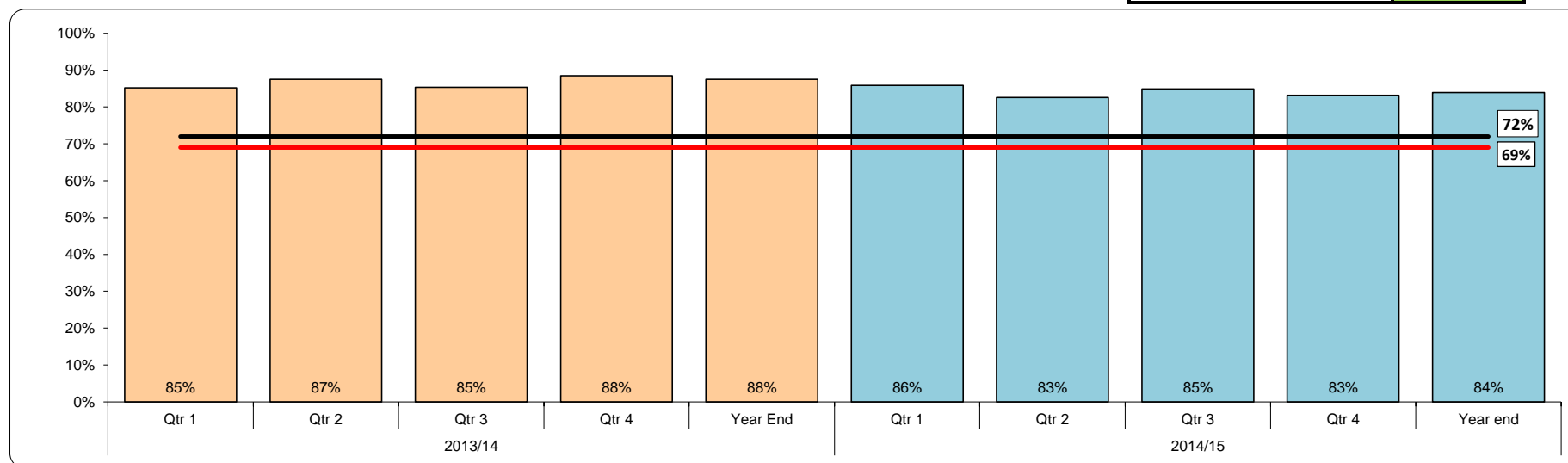
ASB21

Estates and Tenancy Management (Tracey Radford)

Percentage of high-rise blocks rated 'Good' or better

RAG Status

Green



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
High-rise blocks rated good or better	85%	87%	85%	88%	88%	86%	83%	85%	83%	84%
Target	72%	72%	72%	72%	72%	72%	72%	72%	72%	72%
Standard	69%	69%	69%	69%	69%	69%	69%	69%	69%	69%

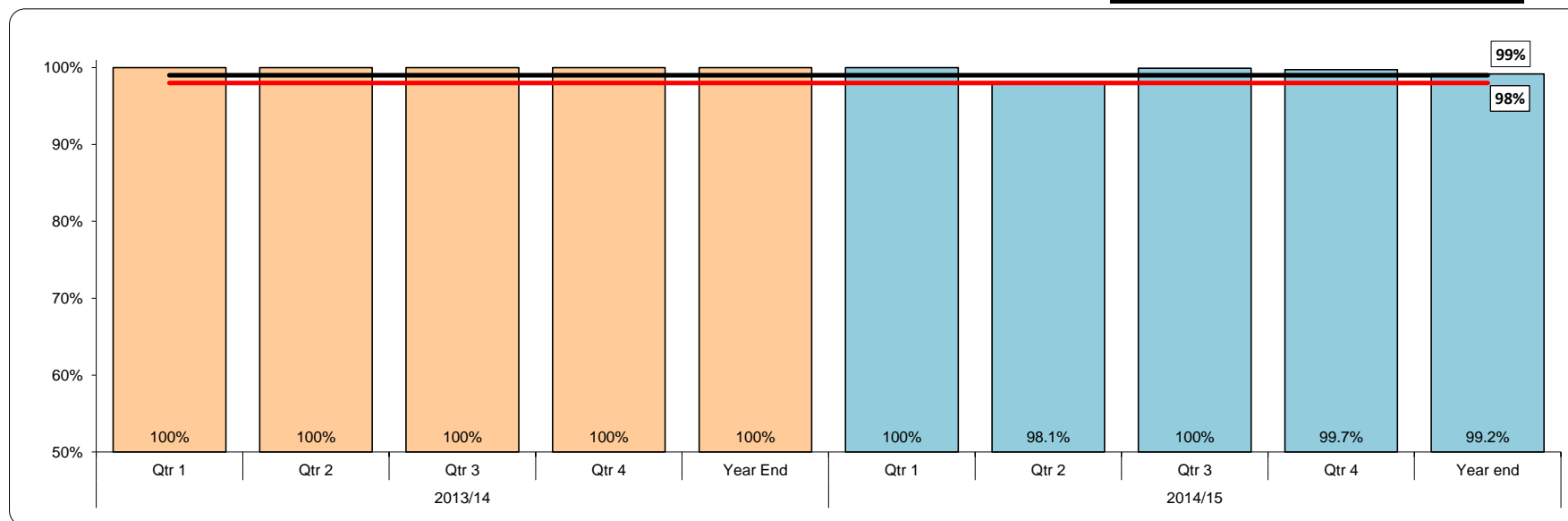
High-rise blocks rated good or better	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	93%	77%	no high rise	82%	79%	97%	100%	73%	92%	82%

ETM01

Percentage of low-rise blocks rated 'Satisfactory' or better

RAG Status

Green



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
Low-rise blocks rated Satisfactory or better	100%	100%	100%	100%	100%	100%	98.1%	100%	99.7%	99.2%
Target	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%
Standard	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%

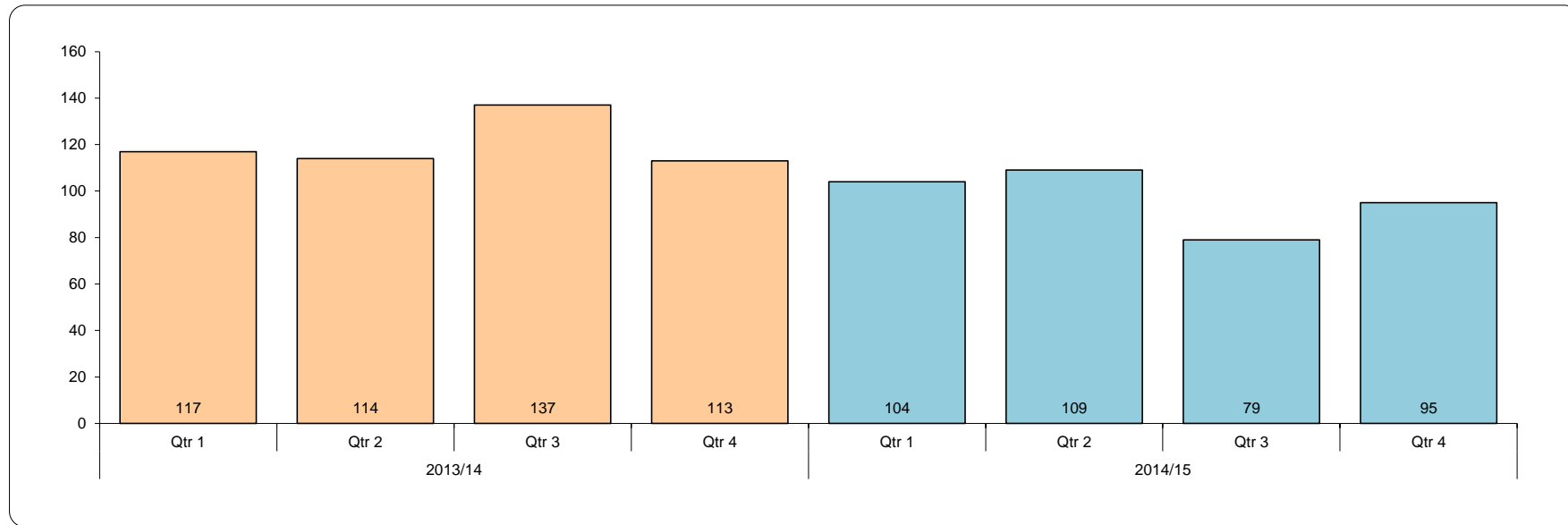
Low-rise blocks rated Satisfactory or better	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	100%	98.0%	100%	100%	100%	100%	100%	100%	100%	99%

ETM02

Number of lodgers in occupation for more than 12 weeks - snapshot figure

RAG Status

No Target



Smaller is better

	2013/14				2014/15			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Lodgers in occupation	117	114	137	113	104	109	79	95

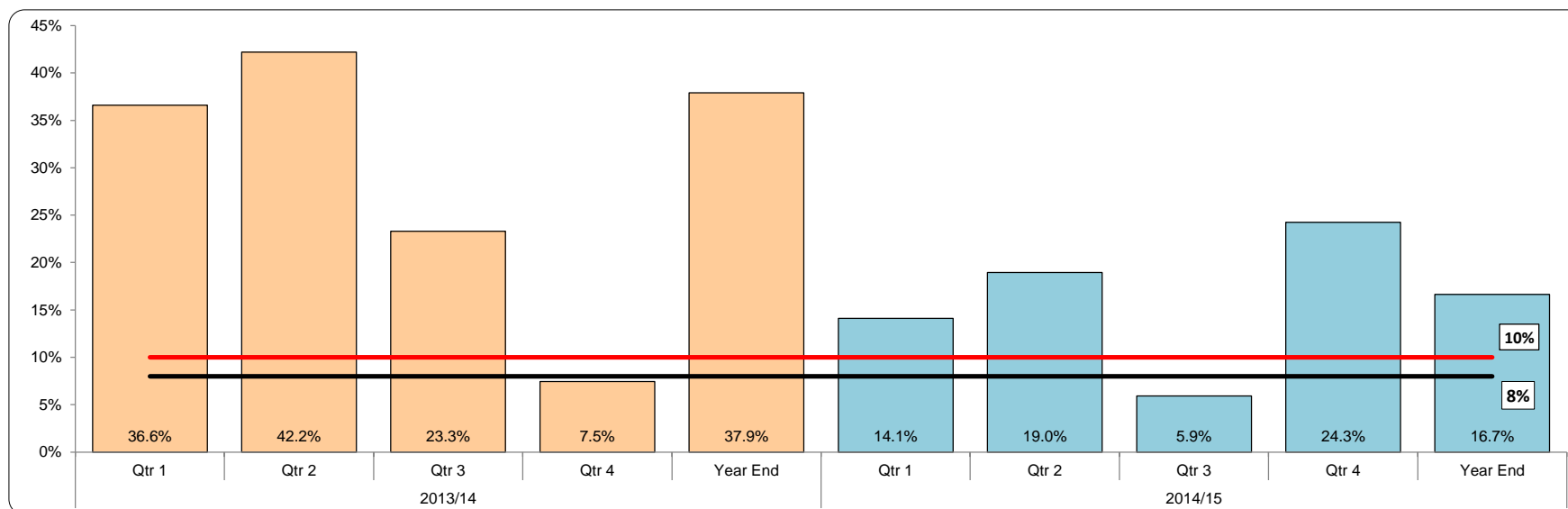
	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley	Bloomsbury
Quarter 4 2014-15	25	5	0	7	8	23	5	15	0	4	3

ETM03

Percentage of introductory tenancies over 12 months old, not made secure

RAG Status

Red



Smaller is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
% of unsecured tenancies over a year old	36.6%	42.2%	23.3%	7.5%	37.9%	14.1%	19.0%	5.9%	24.3%	16.7%
Target	8%	8%	8%	8%	8%	8%	8%	8%	8%	8%
Standard	10%	10%	10%	10%	10%	10%	10%	10%	10%	10%

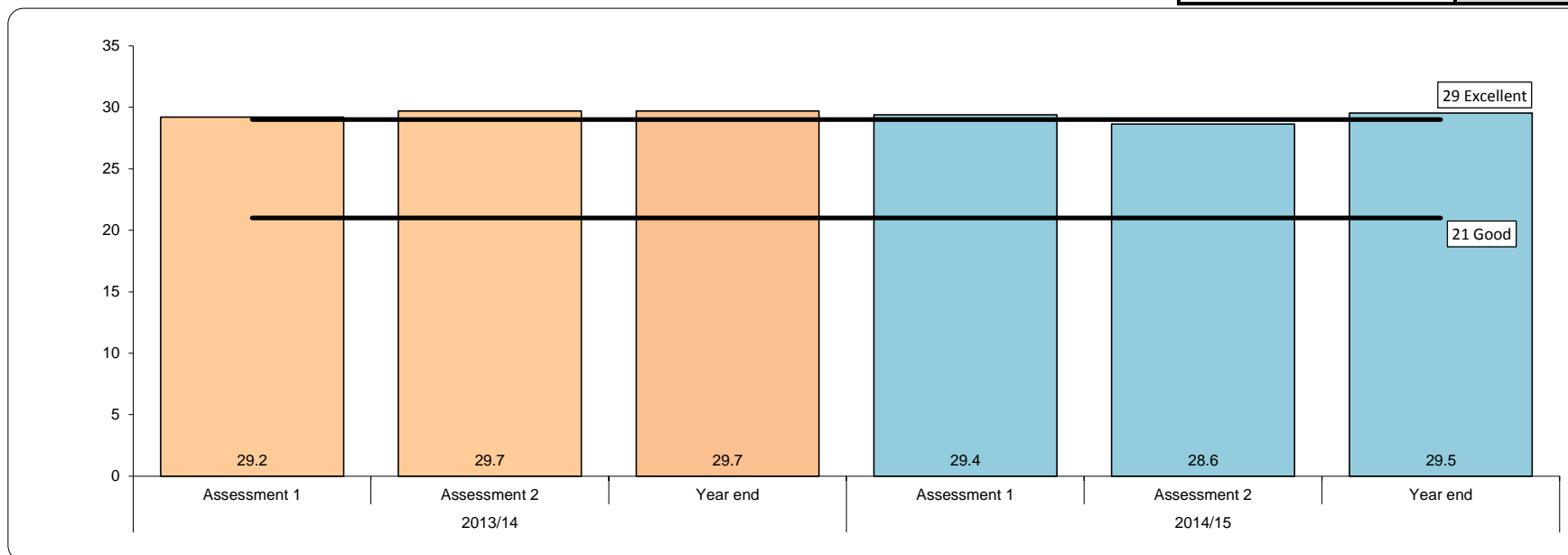
% of unsecured tenancies over a year old	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	30.2%	27.6%	0.0%	16.0%	16.0%	35.4%	20.5%	40.5%	10.0%	5.4%

ETM04

Condition of estates - average score from bi-annual estate assessments

RAG Status

No Target



Bigger is better

	2013/14			2014/15		
	Assessment 1	Assessment 2	Year end	Assessment 1	Assessment 2	Year end
Condition of estates following 2 assessments completed	29.2	29.7	29.7	29.4	28.6	29.5
Good score	21	21	21	21	21	21
Excellent score	29	29	29	29	29	29

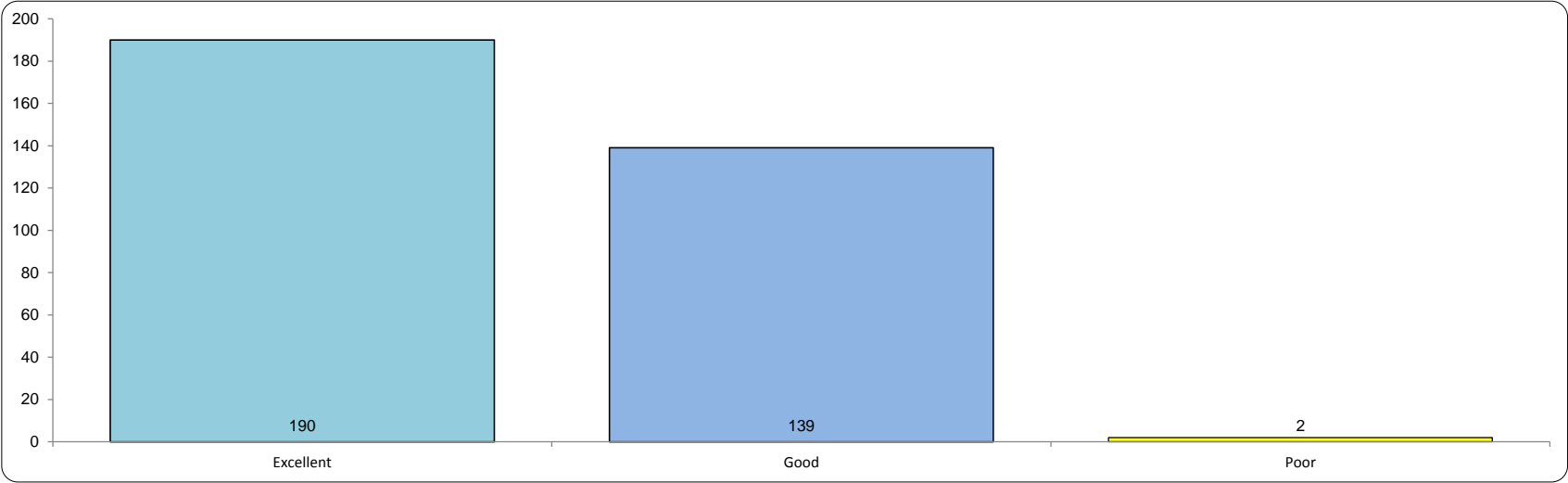
Each estate is required to have two assessments during each year.

Score: 1-20 = Poor, 21-28 = Good, 29+ = Excellent

Condition of estates	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
2014-15 Year End	28.4	32.5	33.0	29.4	26.4	27.8	25.9	26.8	32.2	32.9

Condition of estates - Year End, by category

RAG Status	No Target
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	Condition category		
Assessments 2014-15	Excellent	Good	Poor
Condition of estates according to two assessments completed	190	139	2

ETM06

Voids and Lettings (Gary Nicholls)

Average days void turnaround - excluding void sheltered properties

RAG Status

Amber



Smaller is better

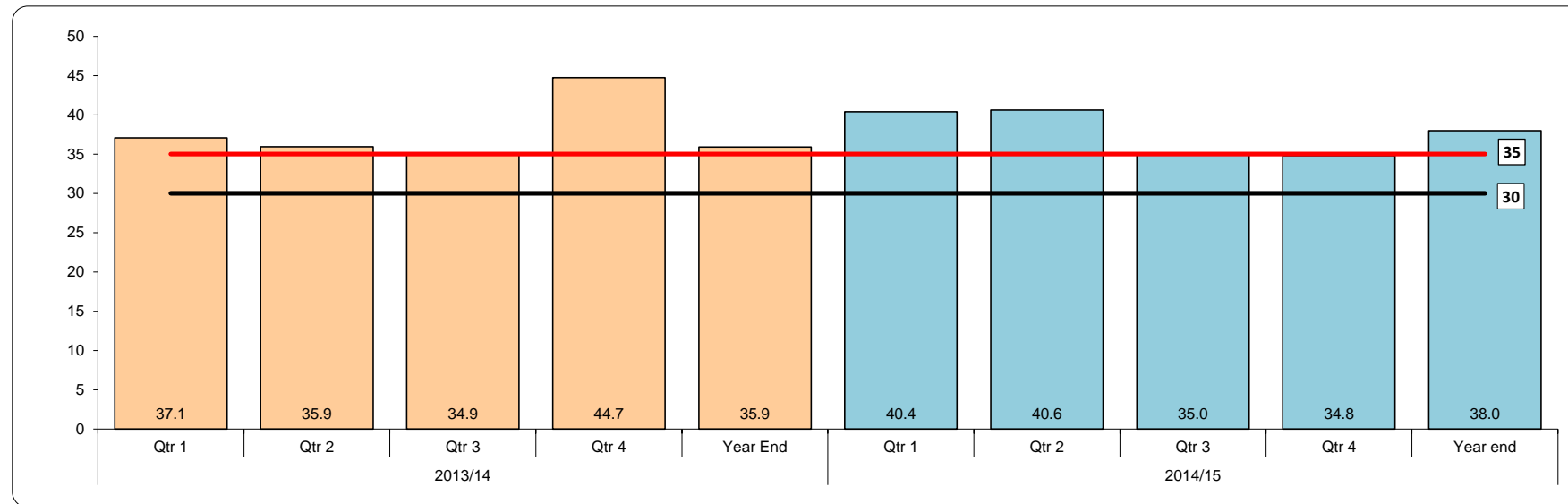
Average days void turnaround - excluding void sheltered properties	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley	City
Quarter 3 2014-15	28.6	23.9	34.0	38.6	34.7	31.0	30.2	27.0	29.9	29.2	31.1
Quarter 4 2014-15	31.8	21.5	35.3	34.7	35.2	28.1	35.6	26.3	22.6	34.5	30.9
Target	30	30	30	30	30	30	30	30	30	30	30
Standard	35	35	35	35	35	35	35	35	35	35	35

Definition: From date property becomes void to date it has a tenancy start date. Excludes sheltered; excludes those that are not lettable i.e. clearance demolition, pending disposal, Option Appraisal etc; excludes Major and Extensive Works voids, asbestos, gas, electric etc. as per agreed process

Average days void turnaround - all voids

RAG Status

Amber



Smaller is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
Ave days void turnaround	37.1	35.9	34.9	44.7	35.9	40.4	40.6	35.0	34.8	38.0
Target	30	30	30	30	30	30	30	30	30	30
Standard	35	35	35	35	35	35	35	35	35	35

Ave days void turnaround	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	36.0	21.7	38.0	43.4	39.0	29.9	45.4	28.4	30.8	38.8

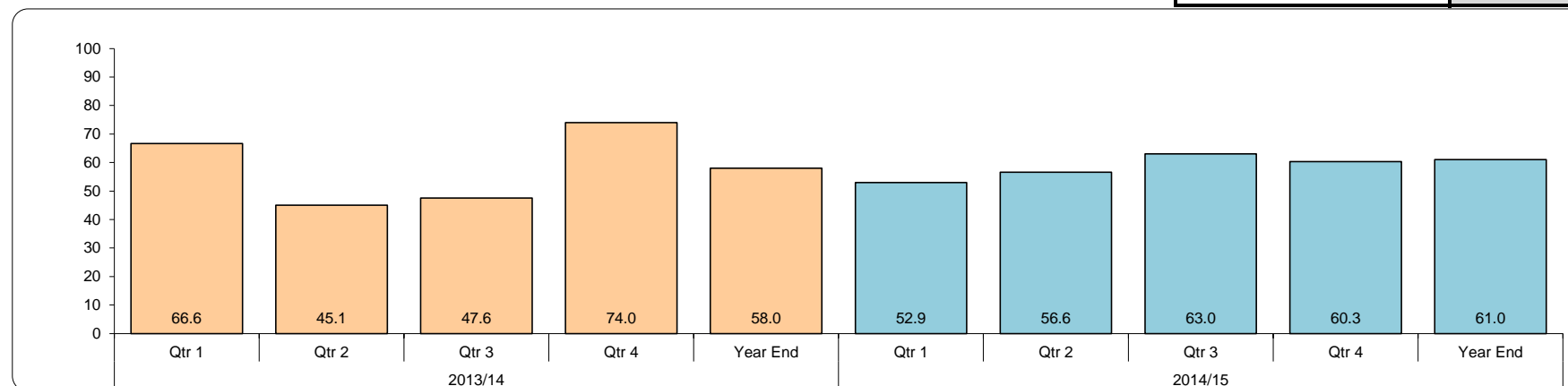
Definition: From date property becomes void to date it has a tenancy start date. Turnaround excludes those that are not lettable i.e. clearance demolition, pending disposal, Option Appraisal etc; excludes Major and Extensive Works voids, asbestos, gas, electric etc. as per agreed process

VL01

Average days void turnaround for sheltered voids

RAG Status

No Target



Smaller is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Ave days turnaround for void sheltered properties	66.6	45.1	47.6	74.0	58.0	52.9	56.6	63.0	60.3	61.0
Ave days turnaround for void sheltered properties	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	57.3	23.1	49.7	115.6	75.4	47.7	91.8	59.2	44.0	50.9

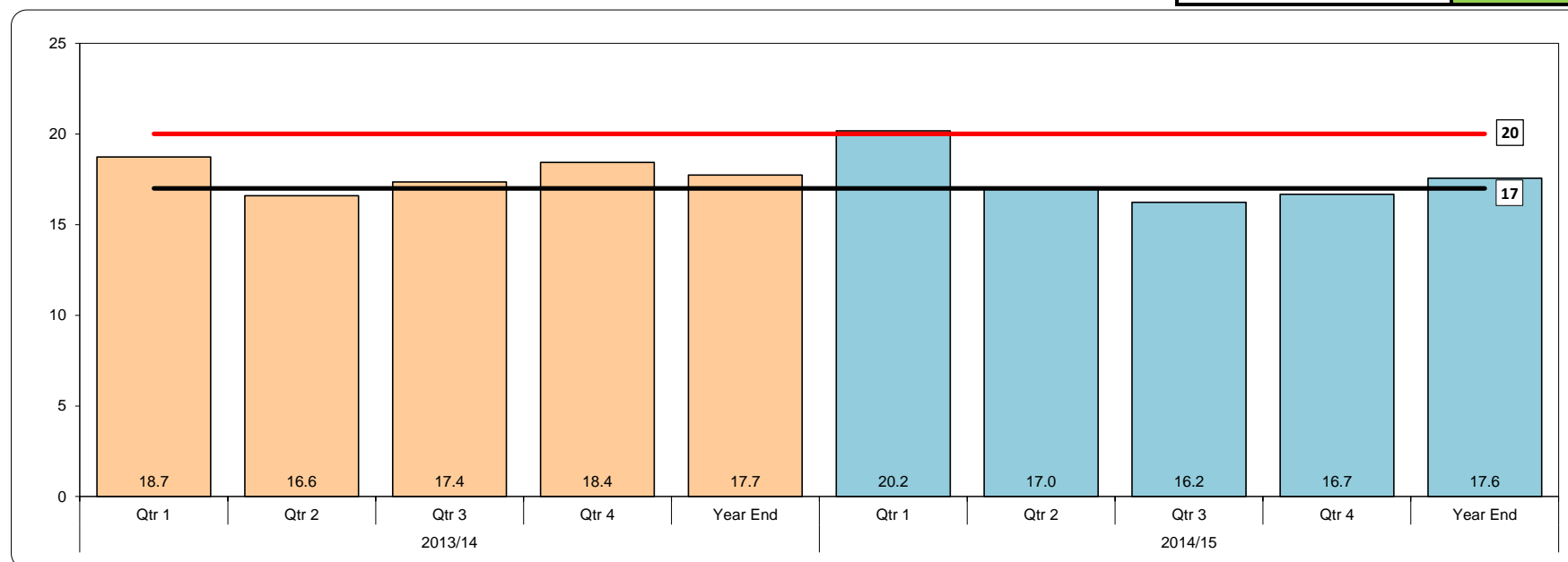
Definition: From date property becomes void to date it has a tenancy start date. All current sheltered voids only

VL03

Average calendar days to repair a void property

RAG Status

Green



Smaller is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Average calendar days to repair a void property	18.7	16.6	17.4	18.4	17.7	20.2	17.0	16.2	16.7	17.6
Target	17	17	17	17	17	17	17	17	17	17
Standard	20	20	20	20	20	20	20	20	20	20

Average calendar days to repair a void property	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	12.5	16.2	20.2	19.6	20.2	14.4	17.6	13.3	14.3	19.0

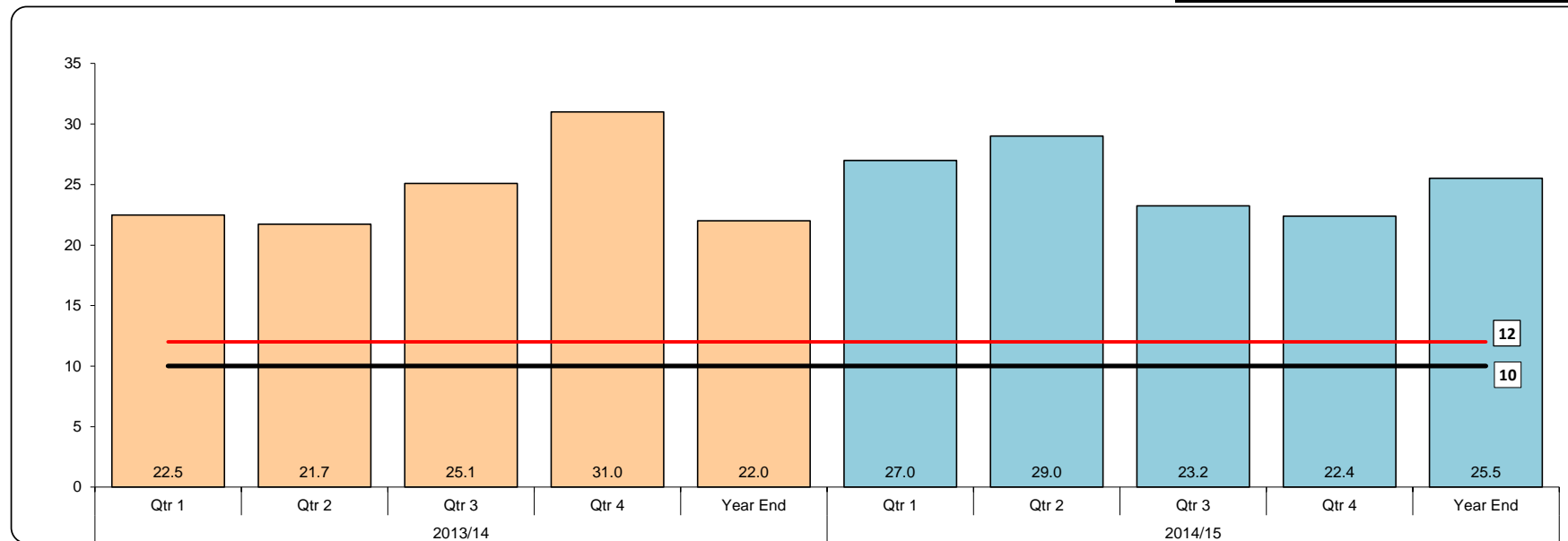
Definition: From date property becomes void to date it becomes FFL. Excludes those that are not lettable i.e. clearance demolition, pending disposal, Option Appraisal etc; excludes Major and Extensive works voids, asbestos, gas, electric etc. as per agreed process

VL04

Average time to let a property (from Fit for Let Date to Tenancy Start Date)

RAG Status

Red



Smaller is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Ave time to let a property	22.5	21.7	25.1	31.0	22.0	27.0	29.0	23.2	22.4	25.5
Target	10	10	10	10	10	10	10	10	10	10
Standard	12	12	12	12	12	12	12	12	12	12

Ave time to let a property	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	24.9	12.2	23.5	27.9	20.1	24.7	32.9	20.9	17.5	22.0

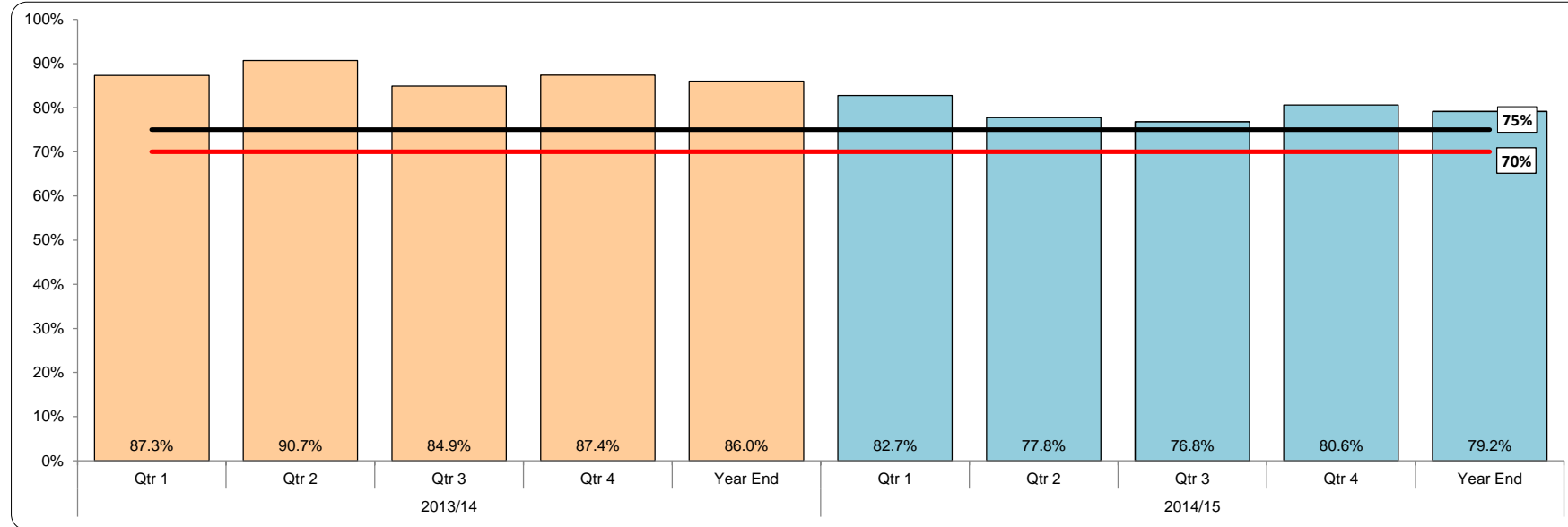
Definition: From date property becomes FFL to date it has a tenancy start date. Excludes those that are not lettable i.e. clearance demolition, pending disposal, Option Appraisal etc.

VL05

Percentage of properties let first time

RAG Status

Green



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
% of properties let first time	87.3%	90.7%	84.9%	87.4%	86.0%	82.7%	77.8%	76.8%	80.6%	79.2%
Target	75%	75%	75%	75%	75%	75%	75%	75%	75%	75%
Standard	70%	70%	70%	70%	70%	70%	70%	70%	70%	70%

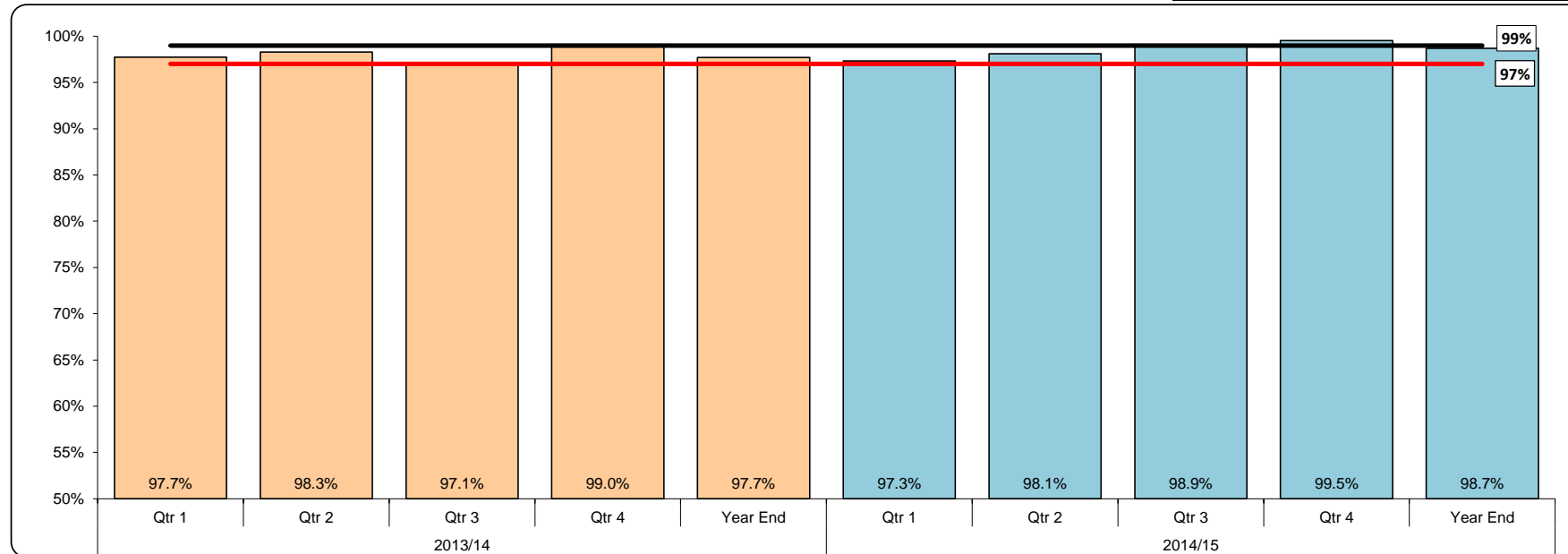
% of properties let first time	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	83.5%	79.5%	87.5%	86.3%	77.2%	80.7%	60.9%	76.3%	61.9%	84.0%

VL06

Customer satisfaction with letting staff

RAG Status

Green



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Customer satisfaction with letting staff	97.7%	98.3%	97.1%	99.0%	97.7%	97.3%	98.1%	98.9%	99.5%	98.7%
Target	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%
Standard	97%	97%	97%	97%	97%	97%	97%	97%	97%	97%

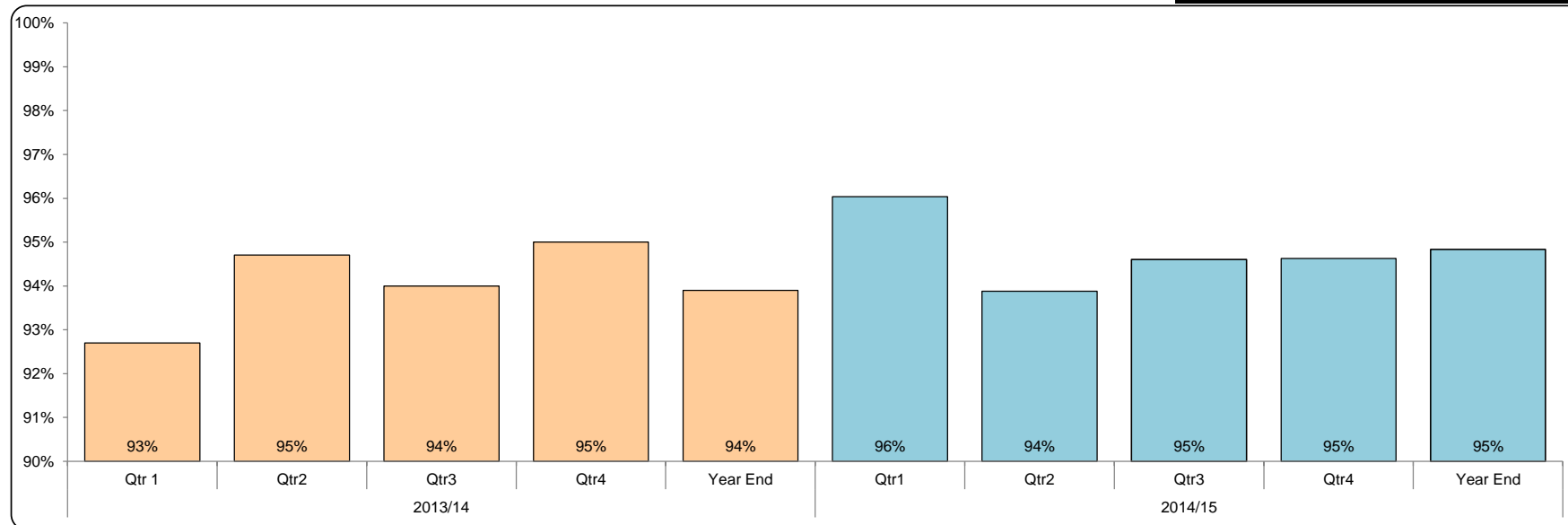
Customer satisfaction with letting staff	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	100.0%	100.0%	100.0%	100.0%	99.2%	100.0%	100.0%	100.0%	100.0%	100.0%

VL14

Customer satisfaction with new home

RAG Status

No Target



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr2	Qtr3	Qtr4	Year End	Qtr1	Qtr2	Qtr3	Qtr4	Year End
Customer satisfaction with new home	93%	95%	94%	95%	94%	96%	94%	95%	95%	95%

Customer satisfaction with new home	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	100.0%	93.8%	100.0%	100.0%	100.0%	100.0%	86.7%	0.0%	100.0%	100.0%

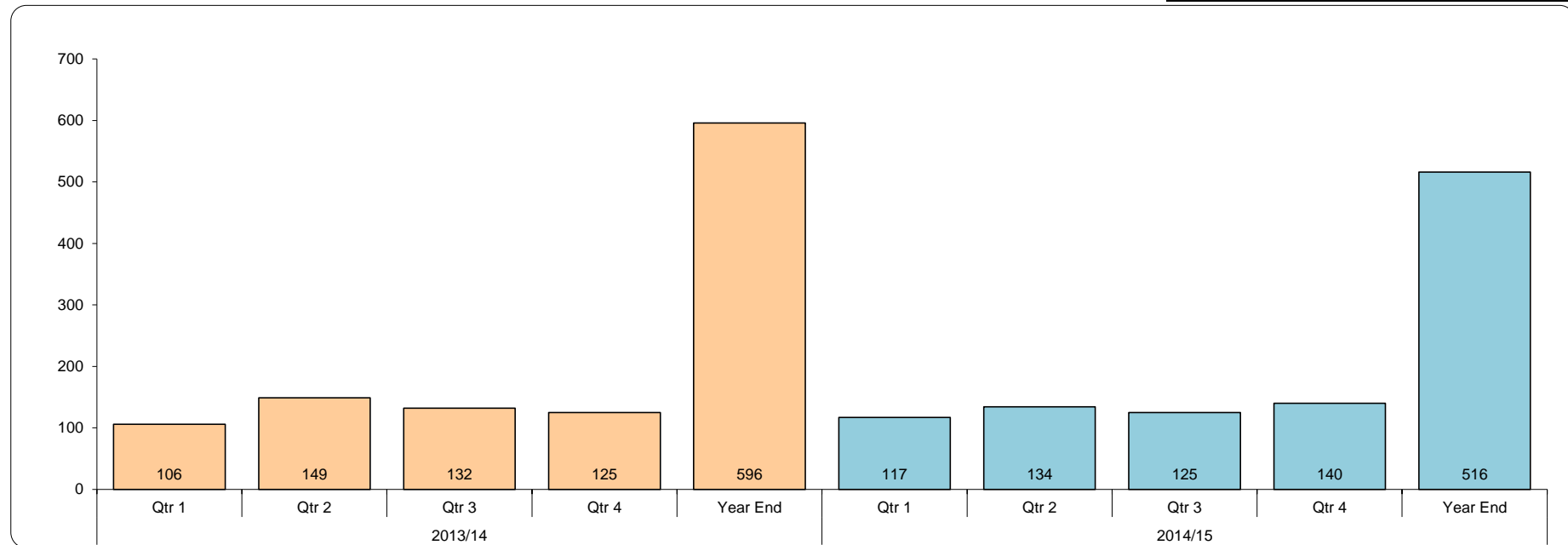
VL15

Services for Older People (Carol Dawson)

Number of new sheltered voids

RAG Status

No Target



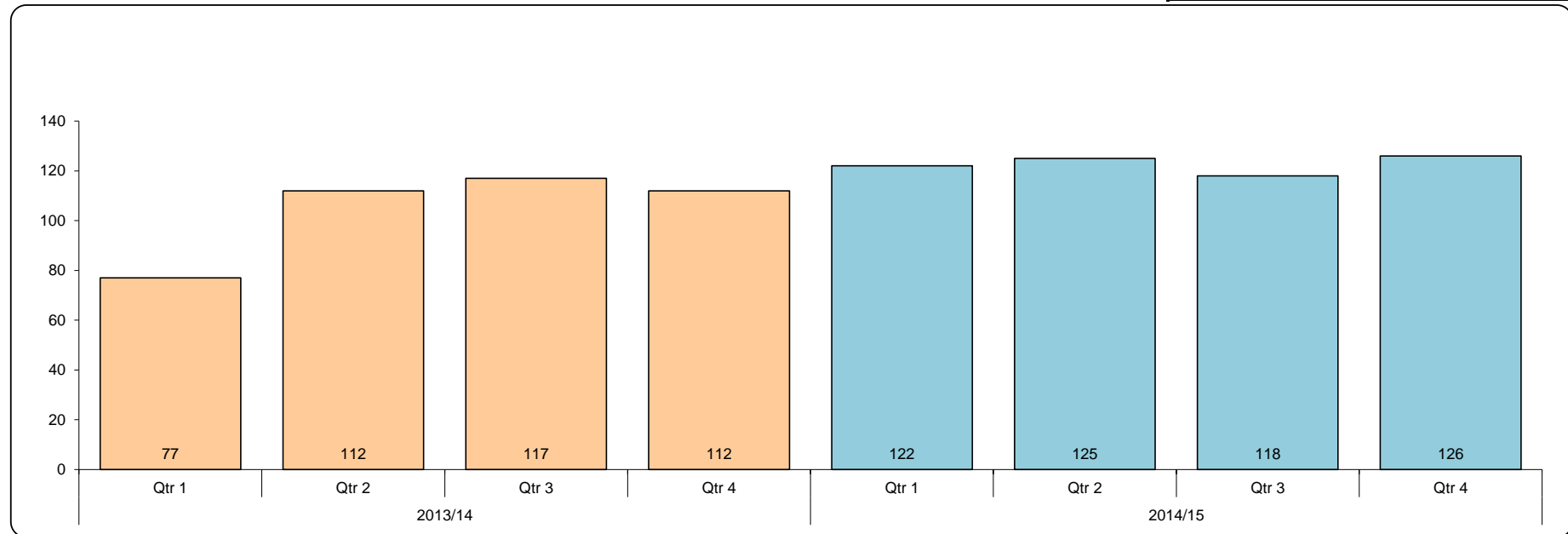
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Number of new sheltered voids	106	149	132	125	596	117	134	125	140	516

VL07

Number of current sheltered voids - snapshot figure

RAG Status

No Target



	2013/14				2014/15			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
Number of current sheltered voids	77	112	117	112	122	125	118	126

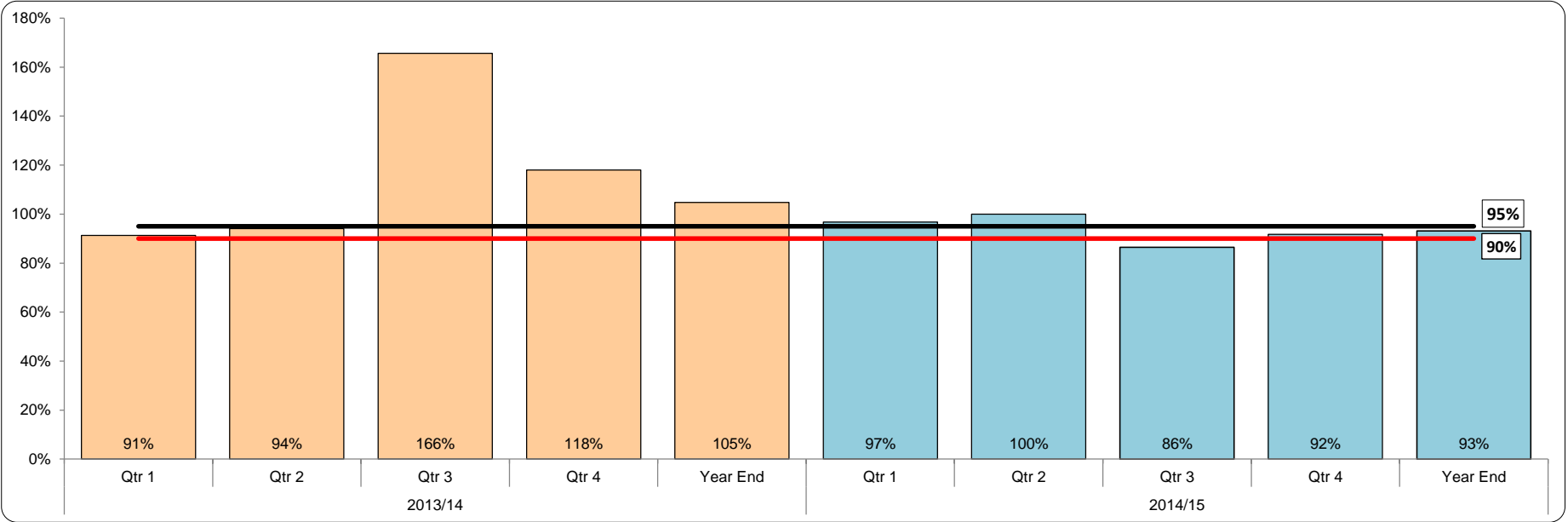
	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Number of current sheltered voids	12	12	3	14	14	10	17	7	17	17

The quarter 4 city figure includes 3 properties managed by TMOs, which accounts for the discrepancy between the city figure and total of the district figures.
From 2015/16 TMOs will be excluded from the city figures.

VL08

Percentage of support plans completed within 4 weeks

RAG Status	Amber
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Bigger is better

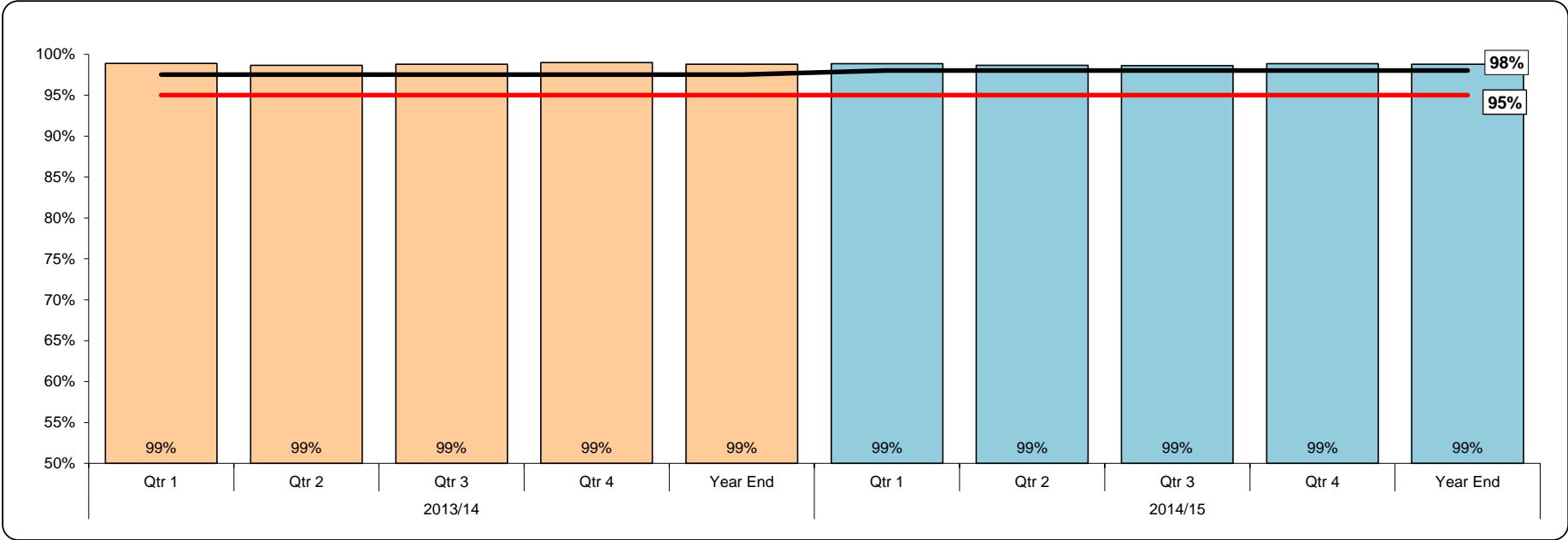
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
% of support plans completed within 4 weeks	91%	94%	166%	118%	105%	97%	100%	86%	92%	93%
Target	95%	95%	95%	95%	95%	95%	95%	95%	95%	95%
Standard	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%

SIOP01

Percentage of Careline calls answered within 60 seconds

RAG Status

Green



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
% of Careline calls answered in 60 seconds	99%	99%	99%	99%	99%	99%	99%	99%	99%	99%
Target	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%
Standard	95%	95%	95%	95%	95%	95%	95%	95%	95%	95%

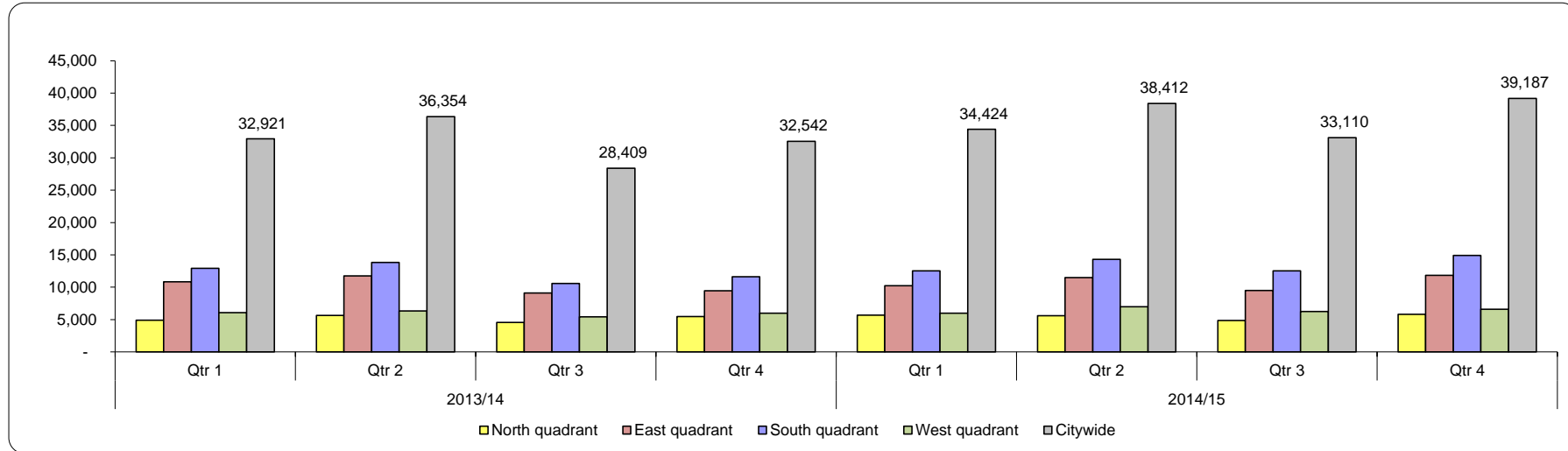
SIOP02

Housing Customer Service Hubs (Carl Hides)

Number of calls handled

RAG Status

No Target



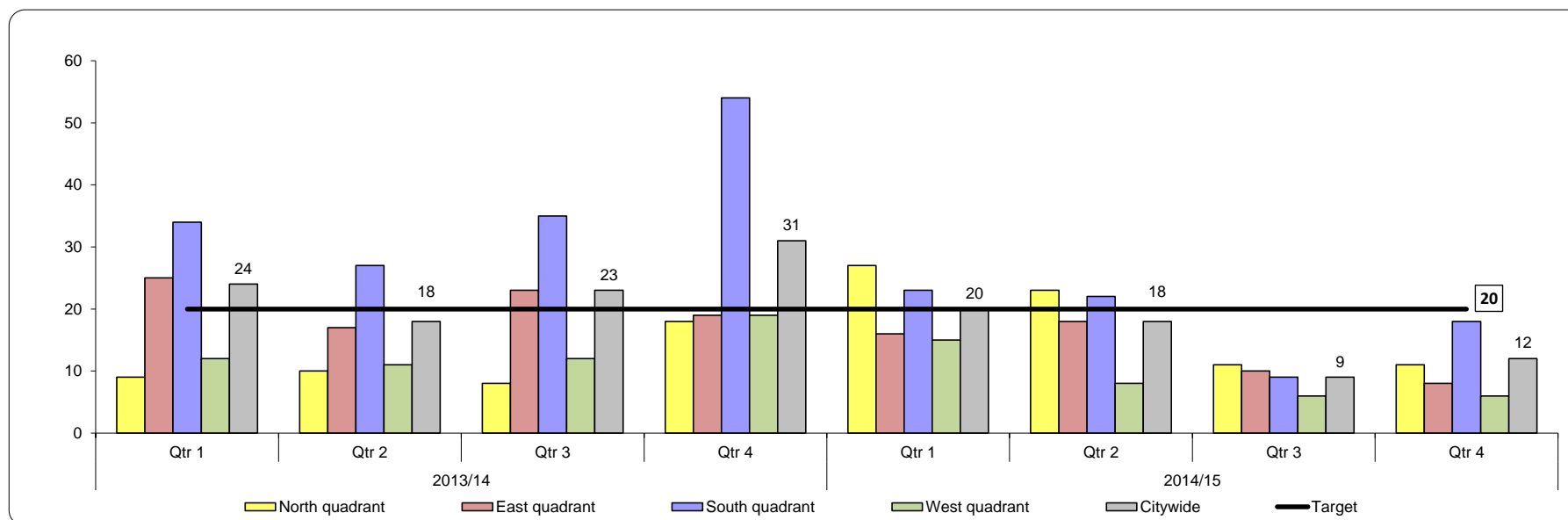
Number of calls handled	2013/14				2014/15			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
North quadrant	4,908	5,653	4,545	5,478	5,668	5,609	4,850	5,836
East quadrant	10,843	11,764	9,126	9,458	10,233	11,476	9,485	11,851
South quadrant	12,933	13,833	10,583	11,636	12,533	14,321	12,519	14,915
West quadrant	6,094	6,322	5,422	5,970	5,990	7,006	6,256	6,585
Citywide	32,921	36,354	28,409	32,542	34,424	38,412	33,110	39,187

HCS01

Average time taken to answer calls (in seconds)

RAG Status

Green



Smaller is better

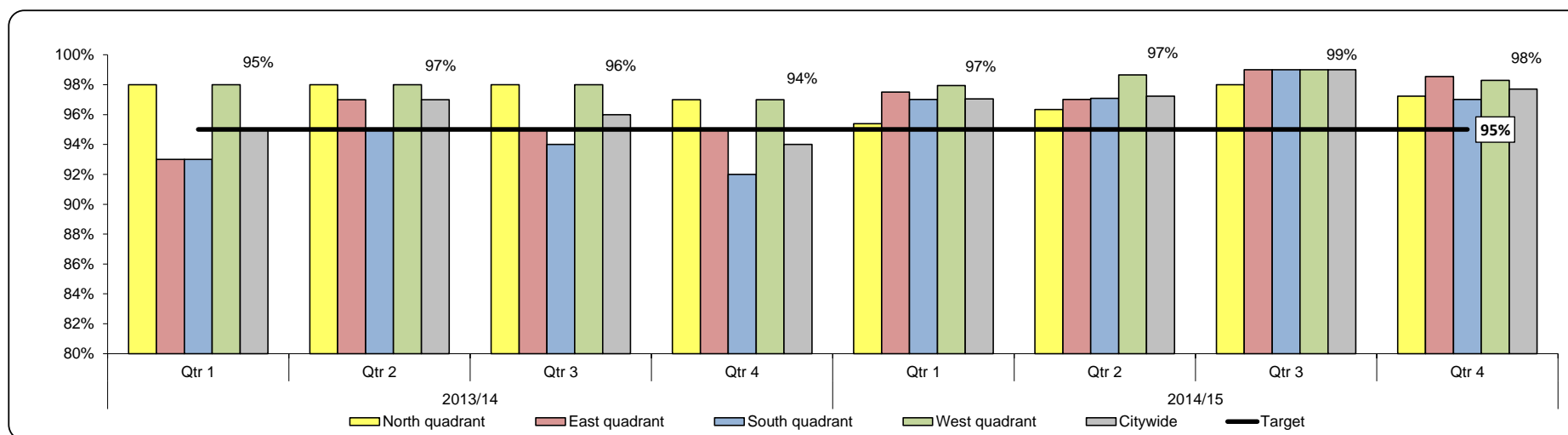
	2013/14				2014/15			
Ave time taken to answer calls	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
North quadrant	9	10	8	18	27	23	11	11
East quadrant	25	17	23	19	16	18	10	8
South quadrant	34	27	35	54	23	22	9	18
West quadrant	12	11	12	19	15	8	6	6
Citywide	24	18	23	31	20	18	9	12
Target	20	20	20	20	20	20	20	20

HCS02

Percentage of calls answered

RAG Status

Green



Bigger is better

% of calls answered	2013/14				2014/15			
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Qtr 1	Qtr 2	Qtr 3	Qtr 4
North quadrant	98%	98%	98%	97%	95%	96%	98%	97%
East quadrant	93%	97%	95%	95%	98%	97%	99%	99%
South quadrant	93%	95%	94%	92%	97%	97%	99%	97%
West quadrant	98%	98%	98%	97%	98%	99%	99%	98%
Citywide	95%	97%	96%	94%	97%	97%	99%	98%
Target	95%	95%	95%	95%	95%	95%	95%	95%

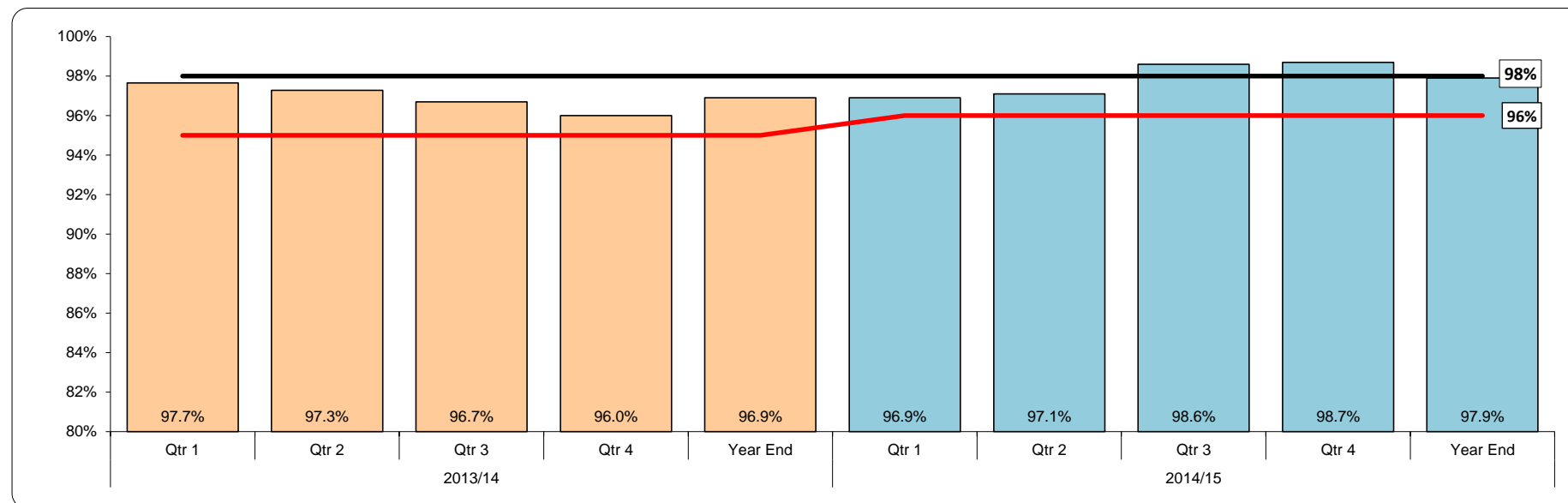
HCS03

Asset Management and Maintenance (John Jamieson)

Percentage of Right to Repair jobs completed on time

RAG Status

Green



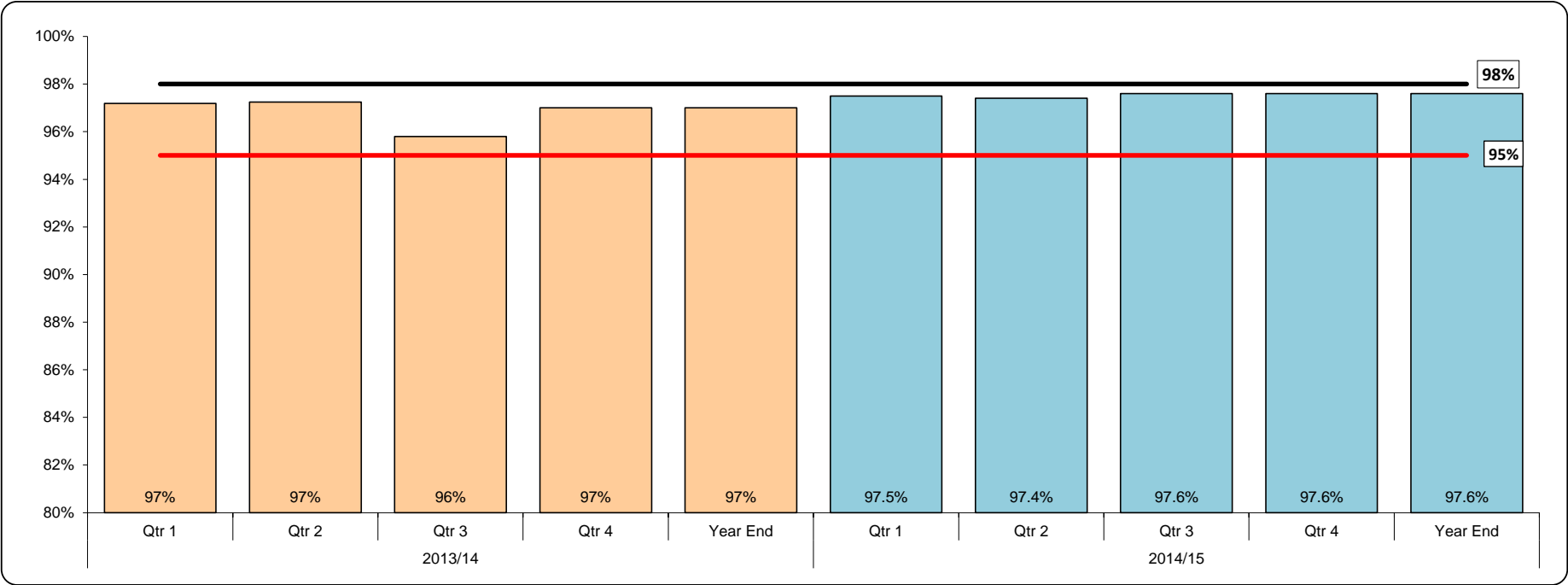
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
% of Right to Repair jobs completed on time	97.7%	97.3%	96.7%	96.0%	96.9%	96.9%	97.1%	98.6%	98.7%	97.9%
Target	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%
Standard	95%	95%	95%	95%	95%	96%	96%	96%	96%	96%

% of Right to Repair jobs completed on time	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	98.9%	97.2%	98.2%	99.5%	98.1%	98.6%	94.3%	98.6%	98.3%	99.6%

AMM01

Percentage of appointments kept

RAG Status	Amber
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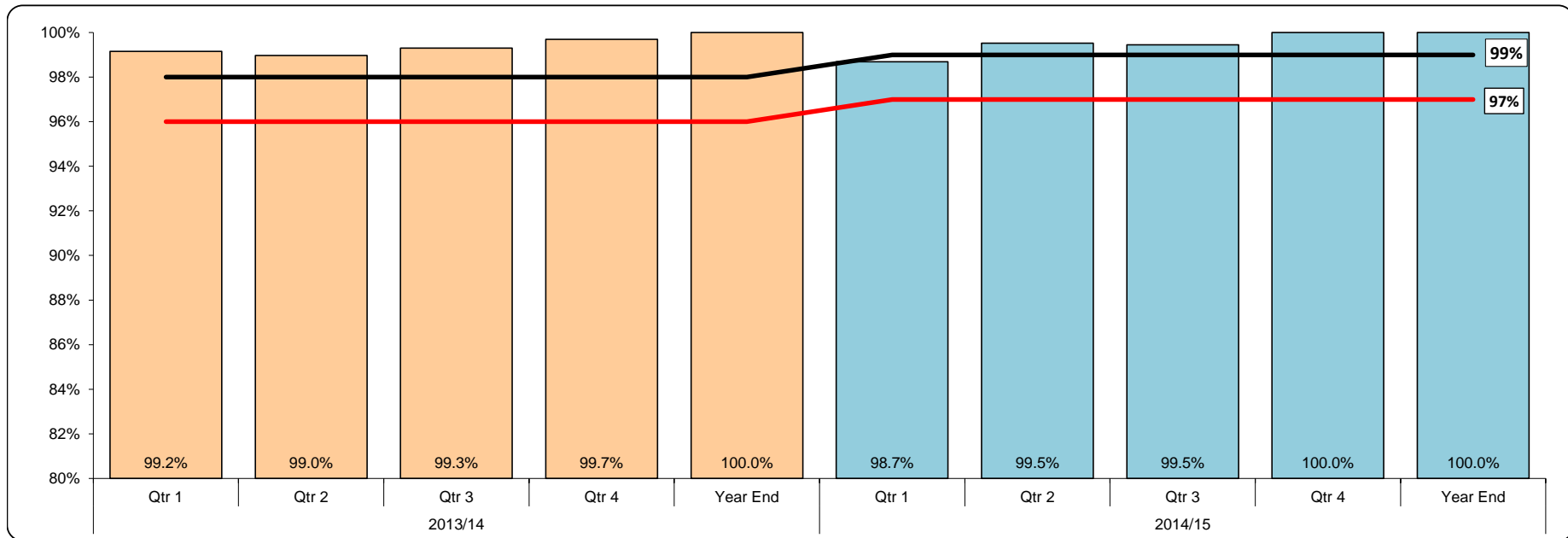
Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Percentage of appointments kept	97%	97%	96%	97%	97%	97.5%	97.4%	97.6%	97.6%	97.6%
Target	98%	98%	98%	98%	98%	98%	98%	98%	98%	98%
Standard	95%	95%	95%	95%	95%	95%	95%	95%	95%	95%

AMM03

Percentage of gas servicing completed against period profile

RAG Status	Green
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Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
% of gas servicing completed	99.2%	99.0%	99.3%	99.7%	100.0%	98.7%	99.5%	99.5%	100.0%	100.0%
Target	98%	98%	98%	98%	98%	99%	99%	99%	99%	99%
Standard	96%	96%	96%	96%	96%	97%	97%	97%	97%	97%

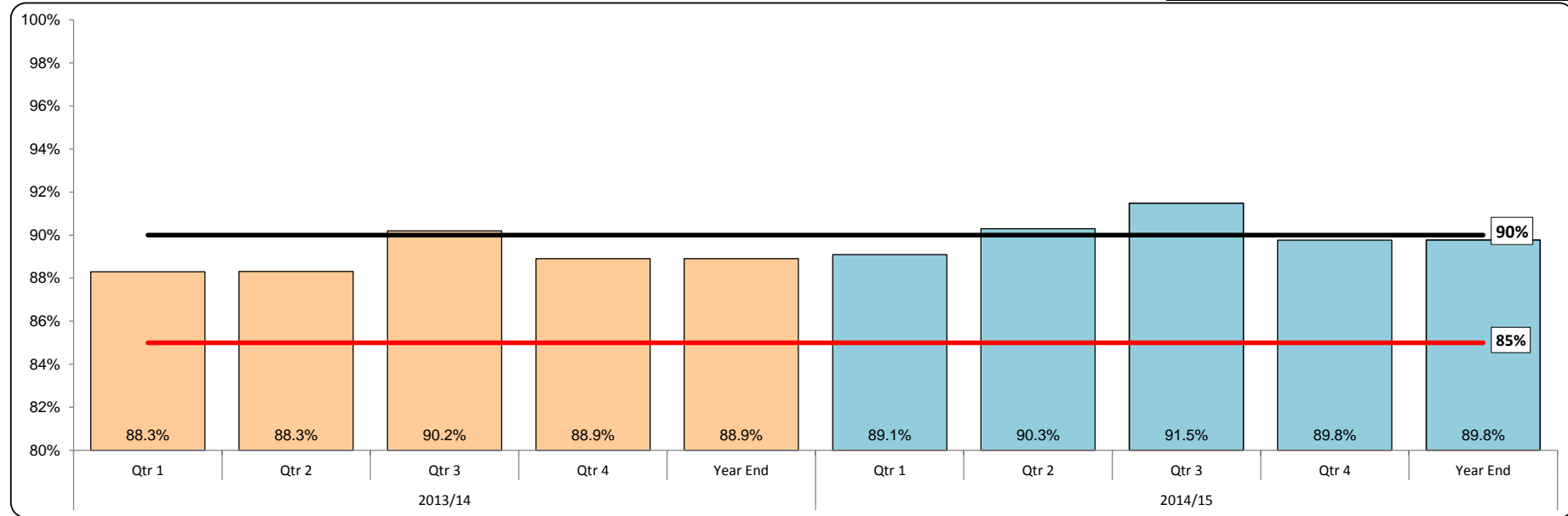
% of gas servicing completed	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	100%	100%	100%	100%	100%	100%	100%	100%	100%	100%

AMM08

Percentage of gas repairs completed within 7 days

RAG Status

Amber



Bigger is better

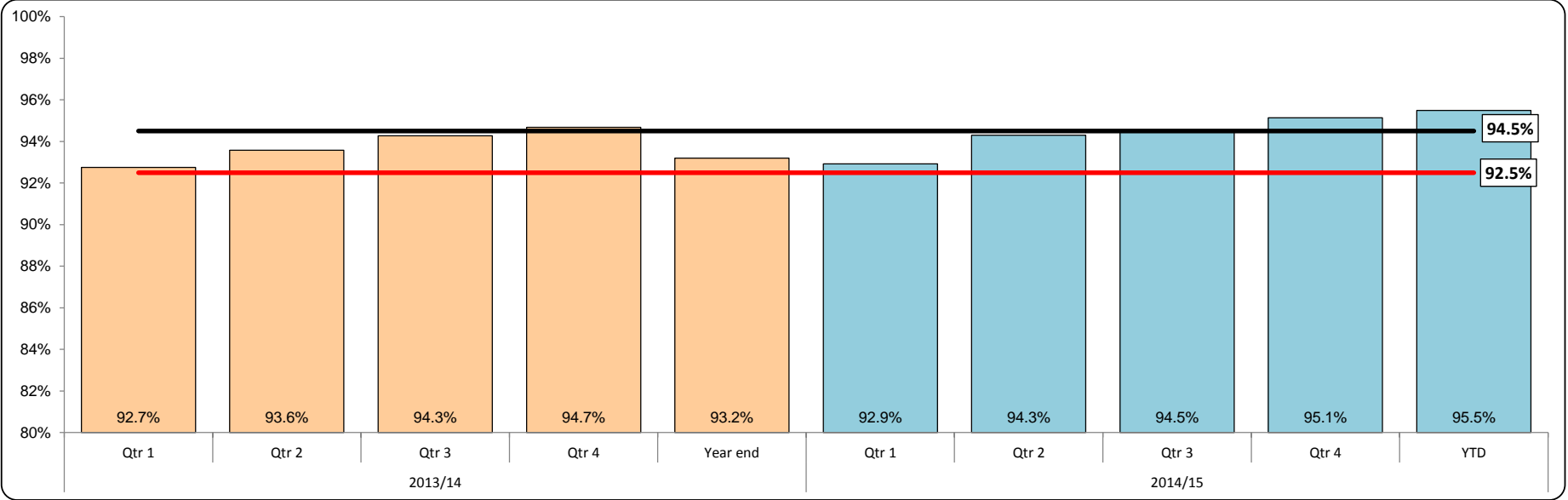
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
% of gas repairs completed within 7 days	88.3%	88.3%	90.2%	88.9%	88.9%	89.1%	90.3%	91.5%	89.8%	89.8%
Target	90%	90%	90%	90%	90%	90%	90%	90%	90%	90%
Standard	85%	85%	85%	85%	85%	85%	85%	85%	85%	85%

% of gas repairs completed within 7 days	Edgbaston	Erdington	Hall Green	Hodge Hill	Ladywood	Northfield	Perry Barr	Selly Oak	Sutton	Yardley
Quarter 4 2014-15	90.4%	86.9%	88.2%	94.0%	84.5%	86.6%	84.0%	89.4%	78.3%	92.2%

AMM10

Customer satisfaction with repairs

RAG Status	Green
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Bigger is better

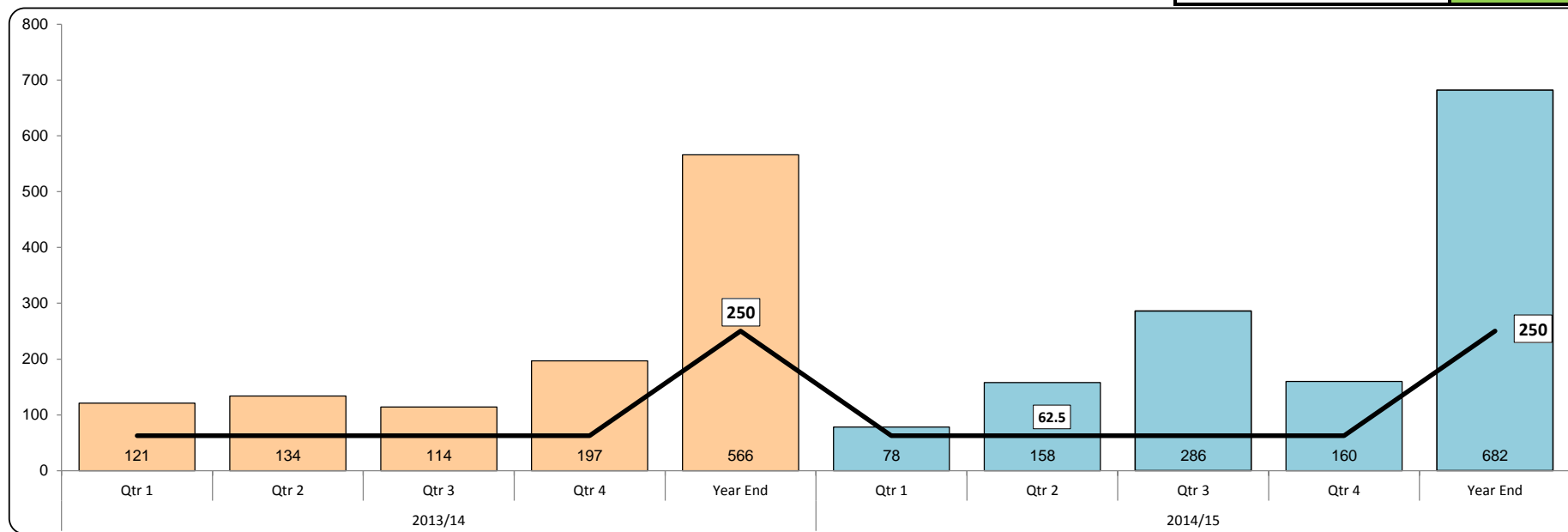
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end	Qtr 1	Qtr 2	Qtr 3	Qtr 4	YTD
Customer satisfaction with repairs	92.7%	93.6%	94.3%	94.7%	93.2%	92.9%	94.3%	94.5%	95.1%	95.5%
Target	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%	94.5%
Standard	92.5%	92.5%	92.5%	92.5%	92.5%	92.5%	92.5%	92.5%	92.5%	92.5%

AMM11

Number of households assisted by independent living

RAG Status

Green



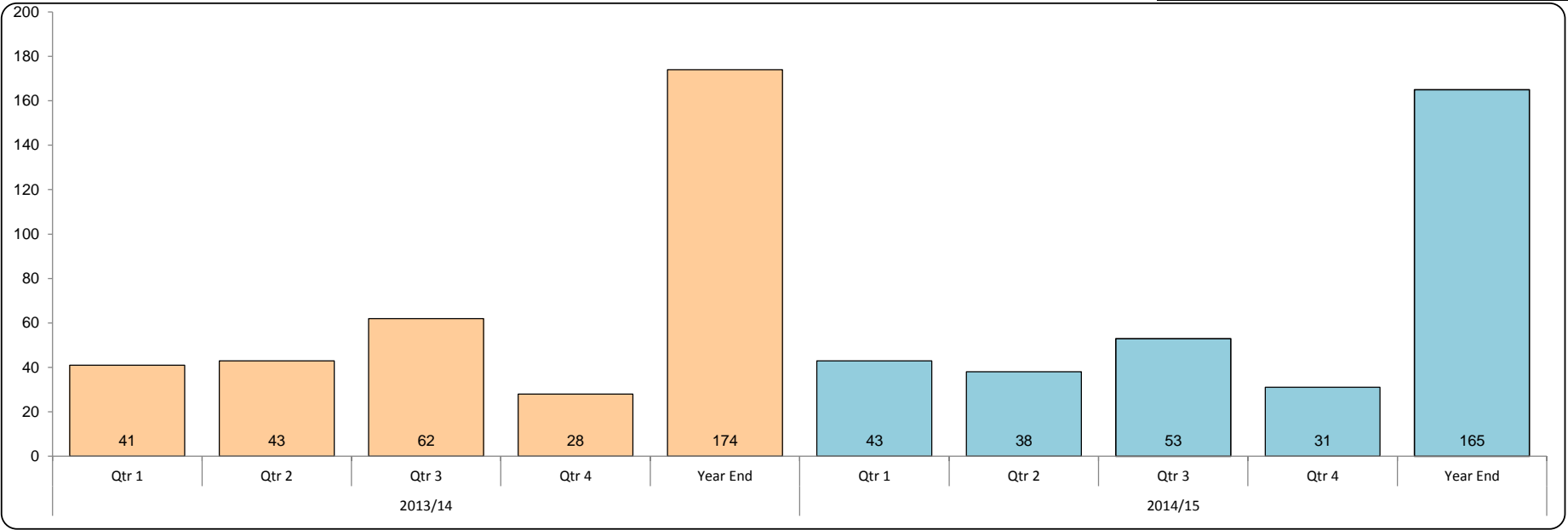
Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Number of households assisted by independent living	121	134	114	197	566	78	158	286	160	682
Target	62.5	62.5	62.5	62.5	250	62.5	62.5	62.5	62.5	250

AMM12

Number of Wise Move completions

RAG Status	No Target
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Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Number of Wise Move completions	41	43	62	28	174	43	38	53	31	165

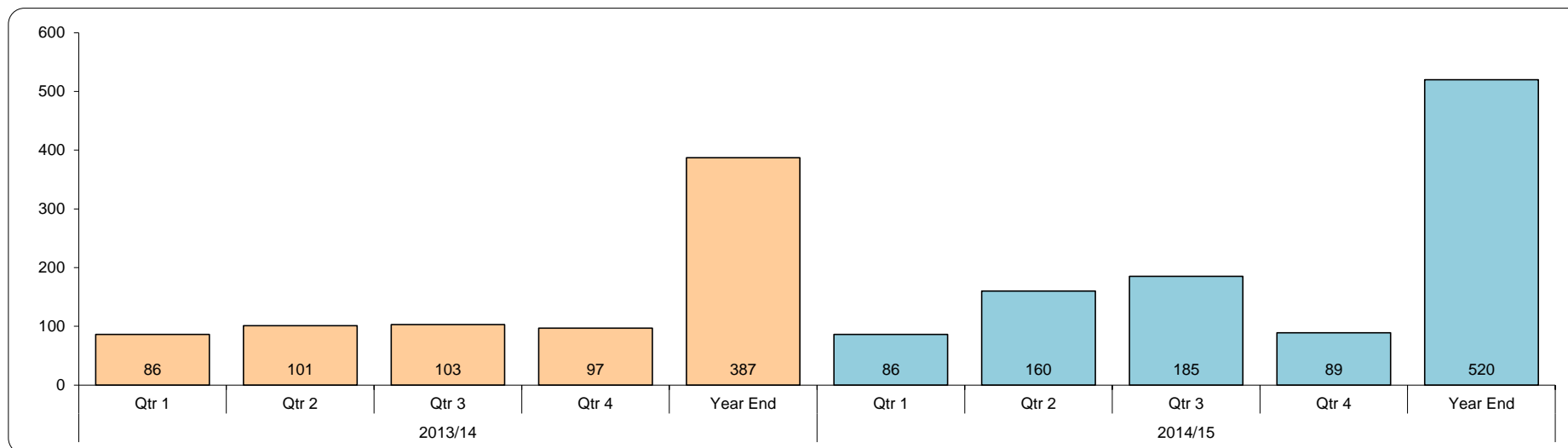
AMM13

Private Sector Housing (Pete Hobbs)

Number of Houses in Multiple Occupation licences issued

RAG Status

No Target

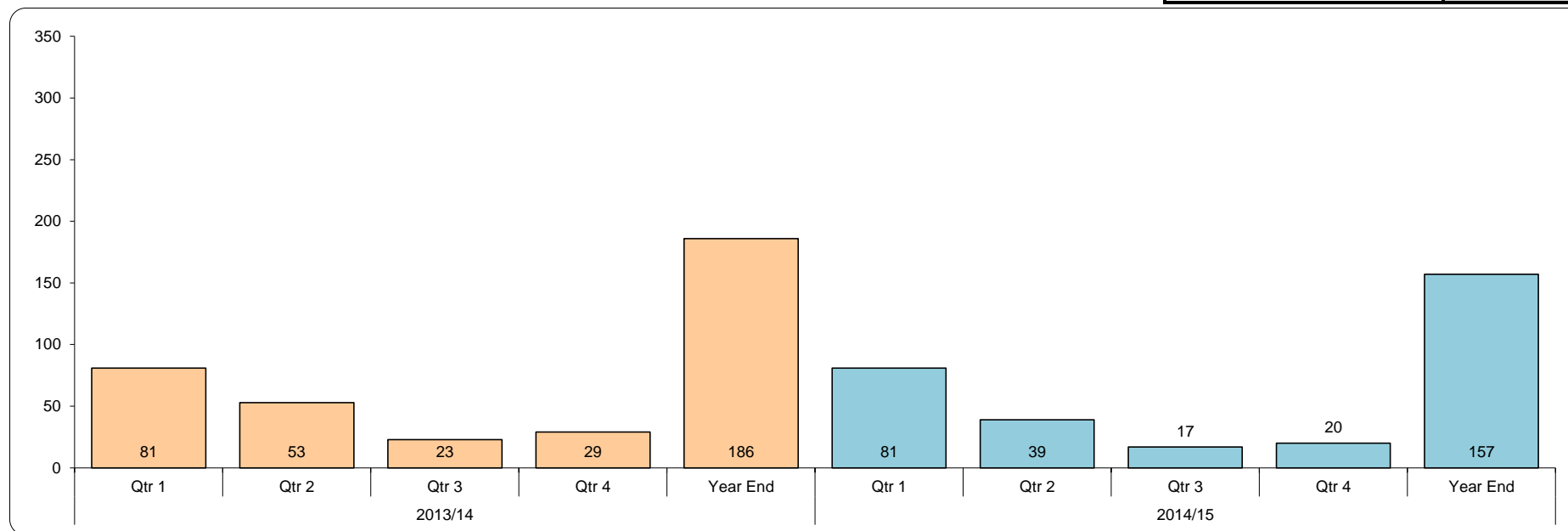


	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
No of Houses in Multiple Occupation licences issued	86	101	103	97	387	86	160	185	89	520

PRS01

Number of licensed and unlicensed Houses in Multiple Occupation inspected

RAG Status	No Target
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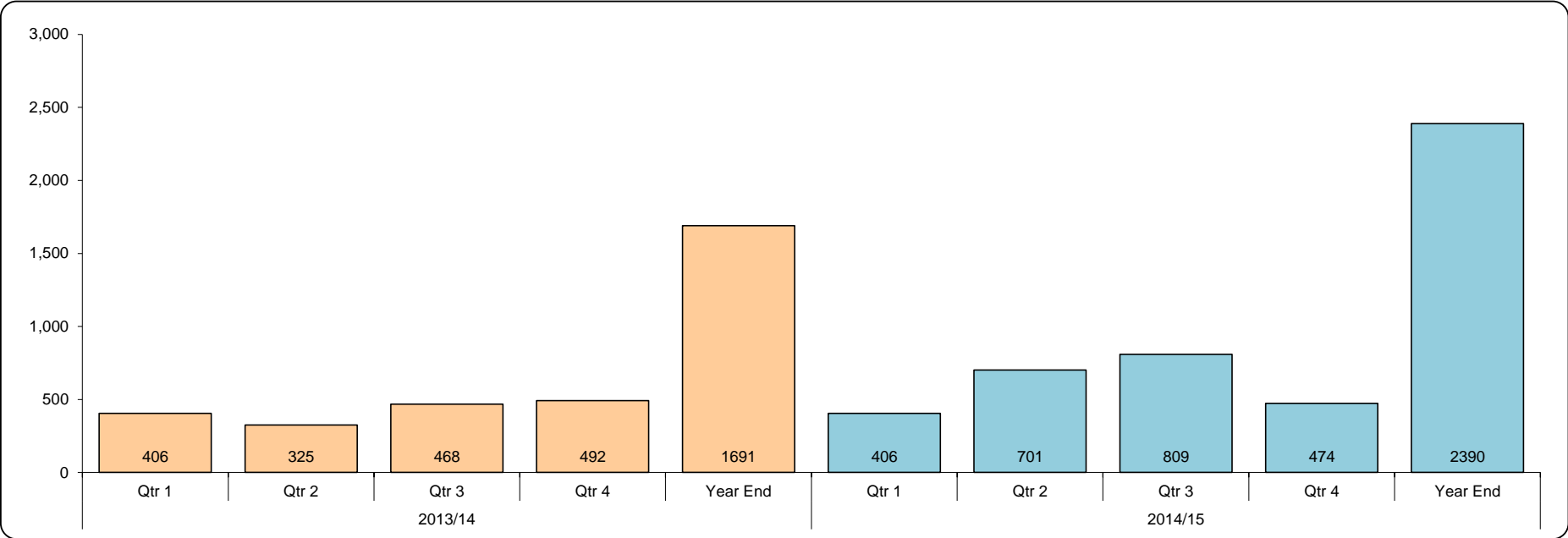
Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Number of HMO inspections	81	53	23	29	186	81	39	17	20	157

PRS02

Private Tenancy Unit - Number of requests for assistance

RAG Status	No Target
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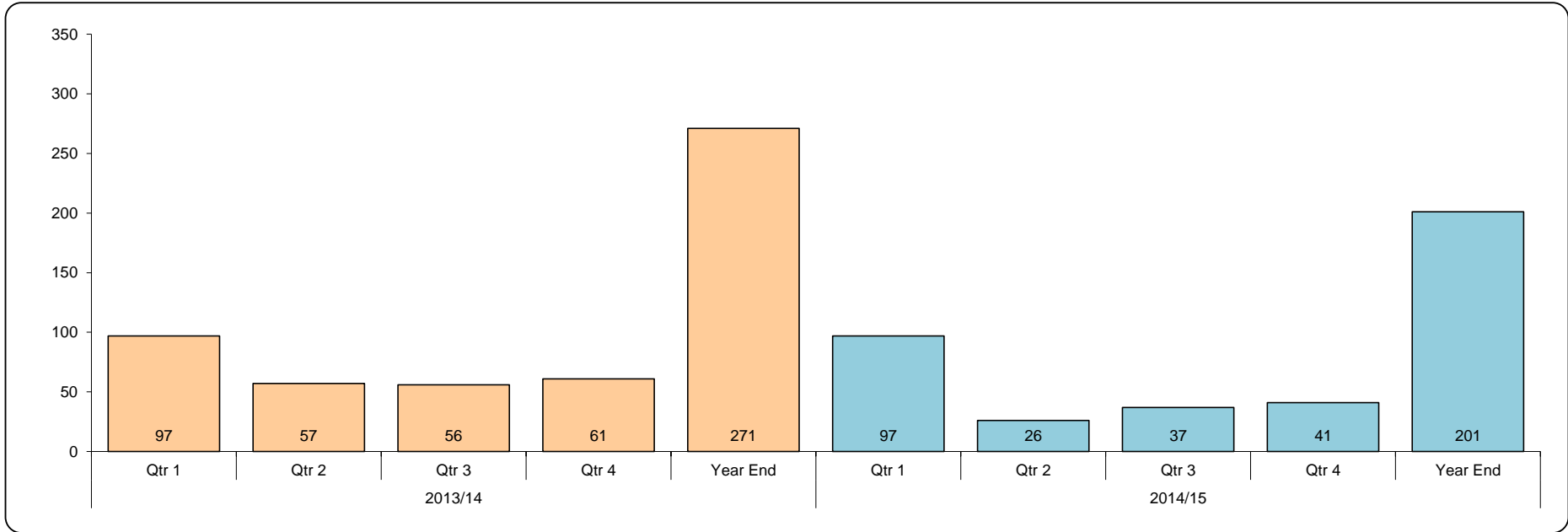


	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
PTU requests for assistance	406	325	468	492	1691	406	701	809	474	2390

PRS03

Private Tenancy Unit - Number of cases assisted through advice

RAG Status	No Target
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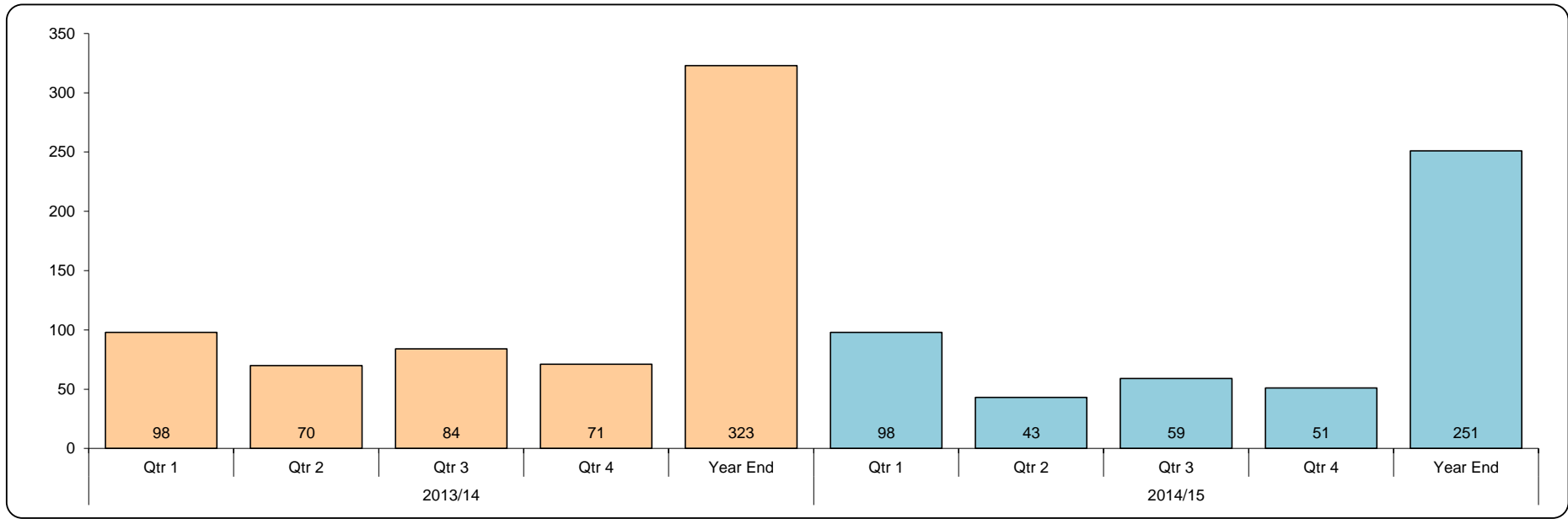


	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
PTU cases assisted through advice	97	57	56	61	271	97	26	37	41	201

PRS04

Private Tenancy Unit - Number of cases assisted through intervention

RAG Status	No Target
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Bigger is better

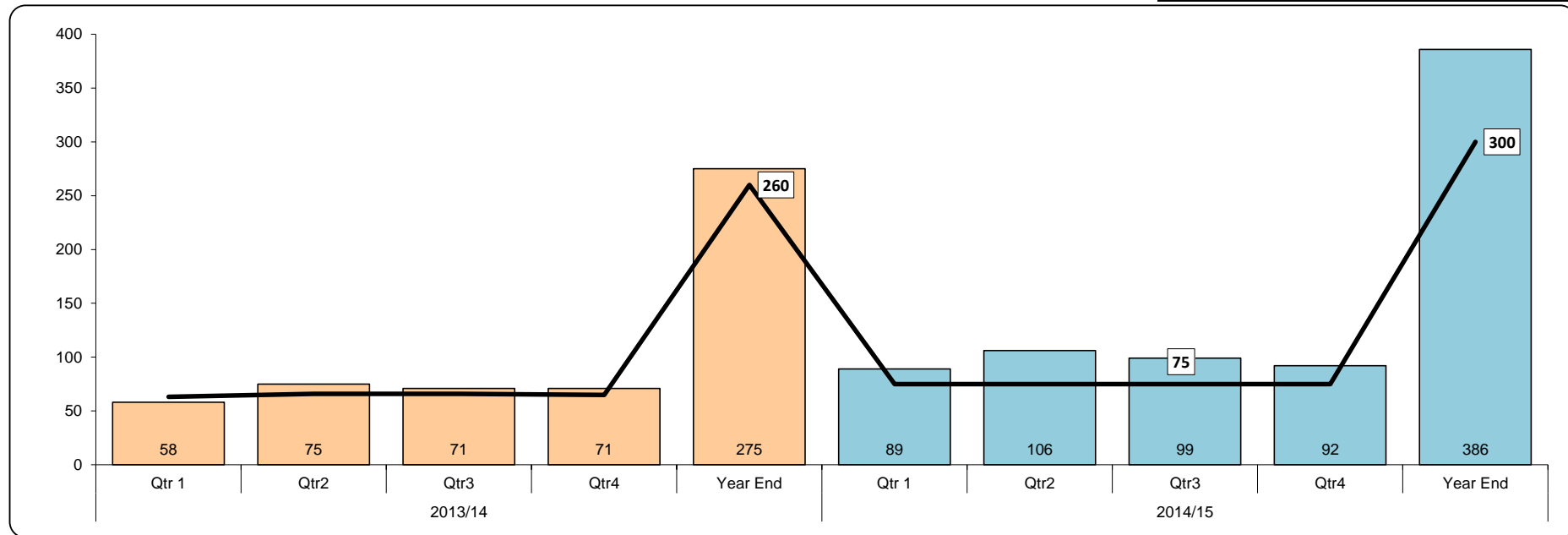
	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
PTU cases assisted through intervention	98	70	84	71	323	98	43	59	51	251

PRS05

Number of empty properties brought back into use

RAG Status

Green



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End
Empty properties brought back into use	58	75	71	71	275	89	106	99	92	386
Target	63	66	66	65	260	75	75	75	75	300

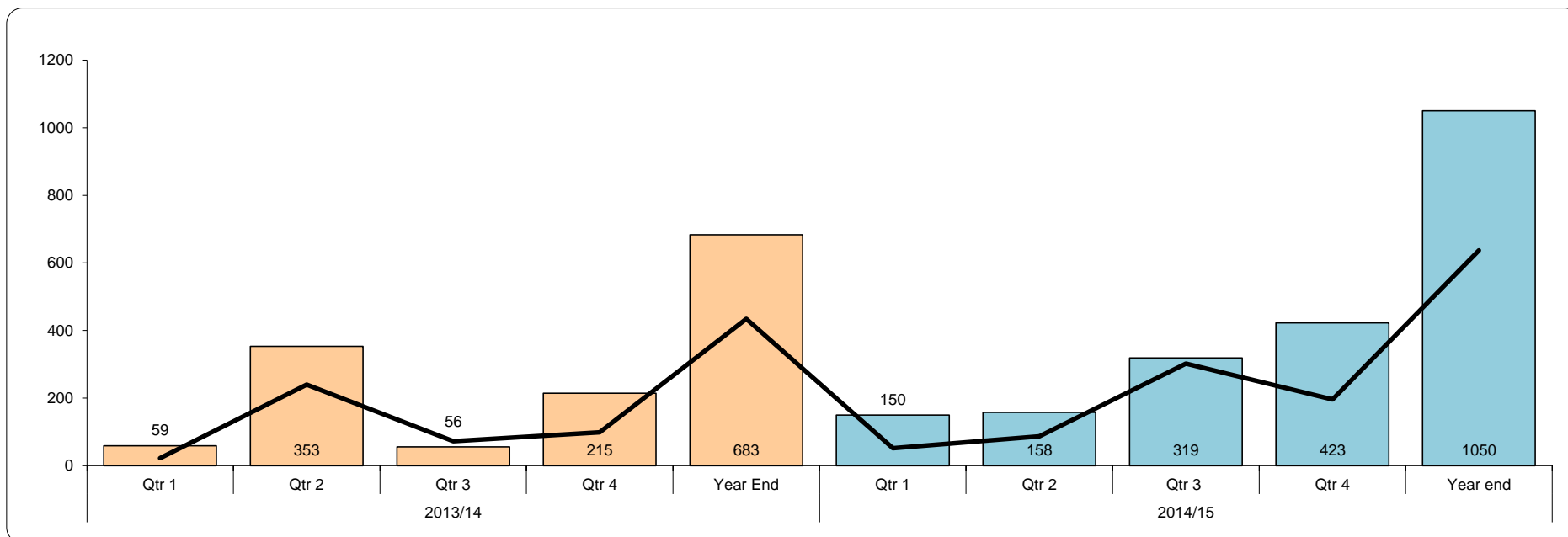
PRS06

Housing Development (Clive Skidmore)

Number of affordable homes provided

RAG Status

Green



Bigger is better

	2013/14					2014/15				
	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year End	Qtr 1	Qtr 2	Qtr 3	Qtr 4	Year end
No of affordable homes provided	59	353	56	215	683	150	158	319	423	1050
Target	23	240	73	99	435	52	87	302	196	637
% of target homes provided	257%	147%	77%	217%	157%	288%	182%	105%	215%	165%

HD01

We have been working to develop relationships with our partner agencies and an understanding of the concerns that our citizens have in the Sheldon Ward.

The Safer, Cleaner and Greener theme of work has identified the following concerns:

1. Quad Bikes specifically driving within the Granby Avenue Industrial estate causing harassment alarm and distress to businesses, their staff, and local residents. The nature of their anti-social behaviour poses a risk to themselves, and the local residents that surround the estate. Initial meetings with the police and the district engineer have resulted in ideas and suggestions to limit the risk to surrounding residents by limiting the egress from the site, and thereby reducing the risk. This matter is currently on going with relevant agencies. Consultation with local residents is also planned to discuss their concerns, ideas and the impact this anti-social behaviour is having on them and their lives.

Concerns over Quad Bikes are widespread, in areas such as, Sheldon Country Park and the surround roads. This has resulted in joint partnership work with the Police and local residents in order to resolve the anti-social behaviour. We are working across neighbourhoods to see whether the new Anti-Social Behaviour Powers can support residents in alleviating this nuisance across this and other Wards.

2. Speeding – Resident groups identified that speeding was a priority issue and identified locations where this presented a real concern to them. Led by the Police a speedwatch group has been a regular occurrence within the Sheldon ward and meets on a regular basis. It is supported by residents and is essential to identifying speeding drivers and advising them of the risks to the local residents. It also empowers the community by allowing them to take direct action.
3. In order to address concerns over fly tipping and general rubbish dumping, we are now working jointly with Environmental Officers, Enforcement Officer, Fleet and Waste Refuse to combat this problem. Enforcement action along with fines can be taken, both actions have been successful across the area. Inspections are carried out on a regular basis to combat this problem.
4. Looking at developing activities for young people within the Sheldon Ward to keep them active and occupied to reduce the levels of anti-social behaviour.
5. We are working with the District Engineer and our development team to improve the appearance of various pieces of neglected land. Identifying ownership and then progressing its development into different usage or ensuring the relevant responsibilities for maintenance are met.
6. Through the use of social media residents will be informed and have the opportunity to engage directly with us and to have a direct impact on what we do or raise their own concerns. This will be another tool for residents to communicate and shape our place.
7. We are now working with our partners in Fleet and Waste to improve and educate residents in the use of recycling and disposal of their bulk waste.

Place Manager: Cynthia Morrison

Ward: Acocks Green

There is a track record of positive partnership working already going on in the Ward, which has achieved some real and lasting benefits for the area. However, there is still much that needs to be done in order to continue to build the best possible sustainable improvements for the Ward and its people as it relates to the 'Safer Cleaner Greener' theme.

I have been working to further develop those links and relationships with our key partner agencies, including our residents, ward members, the police and the local business community and listening to their issues and concerns; and to improve the co-ordination between these key agencies utilising their resources and taking joint actions where necessary.

I see this as key to strengthening partnership working and making the most of the Ward's resources.

The following issues/concerns have been identified:

1. *Quad Bikes* – There are issues around Gospel Lane with Quad Bikes being driven in a defined hotspot area; I am working closely with the police and the local residents gathering intelligence to identify youths involved;
2. *Anti-social and neighbour nuisance behaviours* – this is a joint initiative with the police where we are looking at using the new Anti-Social Behaviour Powers to tackle persistent anti-social behaviour offenders.
3. *Rear Accessways* – - A number of access ways, garage sites and drying areas across the ward have been identified and cleared of overgrowth and rubbish by the District Neighbourhood Caretakers, trainees and Environmental Crew.
4. *Small Grants Fund* – the East Birmingham Local Community Safety Partnership has been allocated a Small Grants budget of £45k; I will be seeking to work with Community organisations and other relevant partners to develop bids around the partnerships priorities as it relates to the ward i.e. community safety in the ward.
 - a. *Youth diversion* – The East Birmingham Local Community Safety Partnership has allocated £3k funding to address youth related anti-social behaviour in Acocks Green. I have met with Fitcap who are developing youth diversion type projects to run through the summer and half terms holidays, targeting the younger youths.
5. We are exploring the development of *community watch scheme* in response to residents concern.

Report to:	YARDLEY DISTRICT COMMITTEE
Report of:	YARDLEY DISTRICT LEAD
Date of Decision:	16TH JULY 2015
SUBJECT:	ACOCKS GREEN NEIGHBOURHOOD FORUM GRANT 2014-15
Key Decision: Yes / No	Relevant Forward Plan Ref:
If not in the Forward Plan: (please "X" box)	Chief Executive approved <input checked="" type="checkbox"/>
	O&S Chairman approved <input checked="" type="checkbox"/>
Type Of Decision:	Local Executive
Relevant Cabinet Member(s):	Councillor Ian Ward – Deputy Leader
Relevant O&S Chairman:	Councillor Waseem Zaffar
Wards Affected:	Acocks Green Ward

1. Purpose of report:
1.1 The purpose of this report is to receive the annual reports of the Acocks Green Neighbourhood Forum and to authorise the award of the annual grant of £800 towards the forum administrative costs.
1.2 The City Council has supported the establishment of Neighbourhood Forums as a mechanism for ensuring local people can influence the way local decisions are made. The role of the Ward Committee is to consider whether a local Neighbourhood Forum should be recognised for partnership purposes & to approve, if appropriate, a small grant.
1.3 This matter was not included in the Forward Plan because it is a local decision.

2. Decision(s) recommended:
2.1 That the District Committee recognises Acocks Green Neighbourhood Forum and notes their annual report and accounts and request the Neighbourhood Forum to continue to provide representation to Acocks Green Ward Committee and partnerships as appropriate.
2.2 That the District Committee authorise the award of a grant of £800 to be paid from the 2015/16 Neighbourhood Forum Grant budget to Acocks Green Neighbourhood Forum for the financial year ending 2014-2015, to help with running costs. The award of grant is subject to Acocks Green Neighbourhood Forum meeting the Council's Condition of Grant Aid terms and conditions. This grant comes from the Neighbourhood Forum Mainstream Grants allocation and not Ward Committee allocations.
2.3 That the District Committee requests that the Neighbourhood Forum provides advance notification of its next Annual General Meeting to the Neighbourhood Forums' Link Officer so that assistance can be given in advertising the meeting to all residents
2.4 That the District Committee authorise the Neighbourhood Forum Link Officer to process the grant in accordance with Conditions of Grant Aid procedures and the City Council's Financial Regulations, as appropriate.

Lead Contact Officer(s):	Mohammed Irfan: Yardley Neighbourhood Forum Support Officer
Telephone No & Email Address:	0121 464 9095 / Mohammed.Irfan@birmingham.gov.uk

3.	Consultation
	Consultation should include those that have an interest in the decisions recommended
3.1	<u>Internal</u> Acocks Green Ward Elected Members have been properly and meaningfully consulted on this report, together with relevant officers.
3.2	<u>External</u> Acocks Green Neighbourhood Forum held its Annual General Meeting (AGM) on 17 th June 2014. Residents from the neighbourhood forum catchment area were invited and the minutes of the AGM are attached. Attendance sheets show that 20 members of the public were in attendance at the AGM.
4.	Compliance Issues:
4.1	<u>Are the recommended decisions consistent with the Council's policies, plans and strategies?</u> This report is in line with Birmingham's Sustainable Community Strategy and the Council Business Plan and Budget 2014 plus
4.2	<u>Financial Implications (Will decisions be carried out within existing finances and Resources?)</u> Yes. The grant that is payable to the Acocks Green Neighbourhood Forum and will not come from any ward budget but from a central budget allocation specifically for funding Neighbourhood Forum grant applications. The total grant allocation is £800 which is based on households in the defined forum area.
4.3	<u>Legal Implications</u> Section 1 Localism Act 2011 gives the City Council a general power of competence where the function is not otherwise prohibited. Ward Committee has the delegated decision-making powers concerning Neighbourhood Forum funding within the Ward under the constitution
4.4	<u>Public Sector Equality Duty</u> Elected Members are required to have due regard to the Equality Act and to its public sector equality duty. Neighbourhood forums were established in order to engage with all sections of the local community, each neighbourhood forum is required to have an equal opportunities statement contained within their constitution.

5. Relevant background/chronology of key events:

- 5.1 Since 1991, when Ward Committees were first established, the City Council has supported the establishment of Neighbourhood Forums as an important mechanism for ensuring that local people can influence the way in which decisions are made for their neighbourhoods. This approach was endorsed by the Local and Neighbourhood Advisory Team (April 2000).
- 5.2 The role of the Ward Committee is to consider whether the Neighbourhood Forum should be recognised for partnership bodies, and if appropriate confirms an annual grant.
- 5.3 The Council continue to provide developmental support to Birmingham Neighbourhood Forums and in September 2012 launched "The Know-How Guide for Neighbourhood Forums" which aims to bring together useful information and advice about running a successful Neighbourhood Forum. The guide covers topics such as developing a constitution, keeping in touch with members, running meetings and events, and leading projects and campaigns. The guide is complemented by the website - www.theneighbourhood.info - which provides additional resources for forums, such as template documents for policies and procedures, and information about how to claim a support grant from Birmingham City Council.
- 5.4 The process for a Neighbourhood Forum to claim a grant has been refreshed in line with the Council's Grant Funding Framework and Toolkit for third sector organisations-mandatory policies & process for awarding grants (April 2011).

To qualify for a grant Neighbourhood Forums must complete the Neighbourhood Forum's Grant application Form and submit along with requested supporting documents e.g. copy of forum constitution, forum's independently examined accounts, most recent bank statement, approved AGM minutes, equal opportunities policy & safeguarding policy.

6. Evaluation of alternative option(s):

- 6.1 The establishment and continuing support of Neighbourhood Forums is consistent with the Council Plan priorities.

7. Reasons for Decision(s):

- 7.1 The operation of the Neighbourhood Forum has followed the existing protocol and it is necessary for the ward committee to consider whether it wishes to endorse continued membership bodies and to award a further grant to the Acocks Green Neighbourhood Forum.

Signatures**Date**

Cabinet Member or Executive
Member for Local Services or
Ward Committee Chairman

.....

.....

Chief Officer:

.....

.....

List of Background Documents used to compile this Report:

- The Establishment of Neighbourhood Forums April 2000
- Neighbourhood Forum Grant Application Form.
-
-
-
-

List of Appendices accompanying this Report (if any):

- Constitution
- Map of Forum Area
- Sample Leaflets – Notification of Meeting
- Minutes Of Annual General Meeting(17 June 2014)
- Annual Accounts Year ending 31st December 2014
- Chairman's Annual Report

Report Version	1	Dated	24 th June 2015
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Acocks Green Neighbourhood Forum Accounts 2014

Income

Bank Interest	£	0.26
Proceeds from carnival	£	55.35
Grant	£	800.00

Total £ **855.61**

Expenditure

Room Hire	£	100.00
Distribution of leaflets	£	225.00
Printing of leaflets	£	393.50
Donation to Village Partnership (Christmas Lights)	£	100.00
website fees	£	11.12

Total £ **829.62**

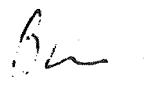
Surplus in year £ **25.99**

Balance brought forward 01.01.13 £ **598.01**


Balance Carried Forward 31.12.13 £ **624.00**

Signed

B. Fisher

+ 
22/1/15

S.Cox


27/1/15

ACOCKS GREEN NEIGHBOURHOOD FORUM

ANNUAL GENERAL MEETING

TUESDAY, 17TH JUNE, 2014,
AT THE BAPTIST CHURCH HALL, YARDLEY ROAD

Attendance: As per list.

1. Welcome

David Treadwell welcomed everyone to the Forum's AGM, including Councillor Stacey, Councillor O'Shea and Councillor Roger Harmer; Prospective Parliamentary Candidate, Jess Phillips, and a speaker from Friends of the Earth.

2. Apologies

Apologies were received from Sgt. Mark Fellows and his team,, Forum Executive Members, Steve Cox, Mandy Spencer and Sandra Garbett; Acocks Green Focus Group Members, Julia Larden and Mick Lawley; Forum Auditor Isobel Lawson.

3. Minutes of Previous Meeting

The minutes were summarised by the Chairman and accepted as a true record.
Copies had been circulated at the meeting.

4. Matters Arising

Last year's main speaker, the Coroner for Birmingham and Solihull, Aiden Cotter, has since retired. The Chairman thought Mr. Cotter's presentation was extremely interesting. Everyone agreed.

Acocks Green in Bloom: The village was very successful last year in winning a Silver which was a step up from the Bronze for the first attempt the previous year.

Red Lion: This pub is now open.

Glynne Edwards Hall: The planning application was withdrawn by the Baptist Church.

Conservation Area: Three consultations were held with the public in March and results were unanimously in favour of a conservation area – 97%. (inside the boundary: yes 96, no 3. outside the boundary: yes 18, no 0). The necessary papers are now being put together to present to Conservation Planning for scrutiny before going to the Cabinet Members.

Eastbourne House: It is proposed to open this as a music school in September.

Acocks Green Carnival: Last year's carnival was very successful, due in some part to the lovely weather. This year it will be held on 5th July and the Forum has a stall again.

Litter on Yardley Road: The Environmental Health Officer, Kate Stanley, held an initiative from February to late April. Two litter picks were organised – one with Cottesbrooke Junior School. Businesses were visited to see if they had commercial waste contracts with 34 site visits being made and 11 notices served. Refuse bags were opened for evidence and information given to residents of flats about the correct collection day.

5. Guest Speakers

Rob from Friends of the Earth said Birmingham was the second most polluted City in Britain. People die from air pollution and figures vary from 29,000-50,000, but it was the biggest killer after smoking. Unfortunately, the car was king in the 1960's and cycling in Birmingham is very dangerous. Only 1-2% of journeys are by bike and Birmingham needs a cycling infrastructure with segregated lanes, but it was lagging behind other cities. He said the London bike scheme was heavily subsidised. Cllr. Stacey said Transport for London owned the buses and got the profits, but here the profits went to National Express. He also explained about the Smart Route. Rob said FoftheE were looking at funding being spent slightly differently so that people could be given the option of getting on a bike. Funding was an important debate, but campaign was about air pollution. The Tyburn Road for example was well over the legal limit and there was not enough monitoring in the City. Diesel fuel was carcinogenic and focus needed to be on the arterial roads. The campaign had 3,000 signatures so far with residents groups, schools, etc., signing up. FoftheE was an independent organisation to which the Birmingham branch was affiliated. There were several

campaigns running and details could be found on the website, Facebook and Twitter. He was happy to supply more literature for the next meeting. He hoped Acocks Green Neighbourhood Forum would get involved. The Chairman thanked Rob for his talk which gave a lot of food for thought.

6. Chairman's Report

David Treadwell said the Forum had complied with its terms of reference and had held five public meetings during the year. The Forum received funding from Acocks Green Ward Committee and a proportion from South Yardley Ward Committee. It had delegates on the Acocks Green Village Partnership and supported other local organisations such as the Focus Group and Acocks Green In Bloom. Members also took part in litter picking on the Yardley Road and also the canal towpath. He called this co-operation Team AG.

7. Treasurer's Report

The Chairman presented the report in the Treasurer's absence. The current balance was £925.65 and expenditure covered room hire, newsletter printing and delivery. The Forum also gave donations towards the Christmas Lights and Spring bulb planting. Copies of the accounts were available at the meeting. The report was accepted as a true account.

8. Election of Officers

Cllr. O'Shea took the chair for the election of Chairman. He thanked David Treadwell for all his hard work during the past year.

Chairman: David Treadwell

Ann Clarke proposed David Treadwell, Agnes Martin seconded. All were in favour.

Deputy Chairman: Mike Clarke

Treasurer: Stephen Cox

Secretary: vacant

Minute Secretary: Ann Clarke

Publicity: Ged Hughes

Executive Committee: Mandy Spencer, Nancy Turner, Martin Young, Jim Corcoran, Sandra Garbett. Simon Holloway re-joined and Lisa Walker - a new member.

Auditors: Brian Fisher and Isobel Lawson

The above Executive Committee and Auditors were proposed en bloc by Mike Clarke, seconded by Veronica Treadwell and unanimously accepted.

9. Public Forum

State of Yardley Road (re-surfacing): Mr. Martin said there had been five years of broken promises. Amey had assured the work would be done between November, 2012, and June, 2013. Cllr. O'Shea said he was frustrated at having passed on Amey's promises for them to be broken. He had yet to have a response from the Amey planning team. Also their contract was up for debate. The Chairman asked if we, as a Forum, could act. He was advised to keep the Councillors up-dated.

175 Yardley Road: The EHO had come out about the hedge and found nothing wrong. However, this hedge was half-way across the pavement on the corner of Augusta Road and the fence in Augusta Road was very unsafe. There was also parking on the pavement in Augusta Road. Cllrs. to take up problem and matter also to be raised at the Police Tier 2 meeting.

Crime Up-date: The Chairman understood there had been a reduction in the police presence in the Ward due to a number being sent to South Yardley where there were problems. However, he was worried about the recent damage and vandalism in the village. A dispersal area had been sent up on the Stockfield Estate for six months. He was also worried about the closing of front offices, which was not necessarily related to budgets. Members of the Forum Executive had already expressed their concerns.

Tyre Garage/Accommodation: The Forum had been informed there had been no planning for residency, but the landlord had changed and Enforcement had been chasing the wrong person. There was no drainage for the sink and a pipe is sticking through the wall to flow onto the pavement in Francis Road to soak away. This pipe is at the head height of a small child. Cllr. O'Shea to take on board.

Westley Vale: Trustee, Veronica Treadwell, said the Vale would be taking part again in Acocks Green In Bloom. She stressed there was only one month to go to the Judging Day on 15th July and y

needed help to tidy up on the Sunday before.

Beeches Avenue: Residents wished Buywise would keep their frontages clean and tidy. Vehicles were being broken up for scrap at the back of this shop. The vehicles were also being parked on the road prior to being dismantled – presumably devoid of tax or insurance. To be reported to the Police.

Mallard Close: Sofas have still not been removed.

Roberts Road: Residents said there were parking issues in this road. Also their cars were being damaged by vehicles driving the wrong way under the bridge. To be reported to the Police.

Village in Bloom: There was only one month to go to judging day on Tuesday, 15th July, and the team need extra help.

10. Close of Meeting

The Chairman thanked everyone for attending and hoped they had enjoyed the evening. He closed the meeting at 9.10 p.m.

Neighbourhood Forum	Acocks Green Neighbourhood Forum		
Contact Name	David Treadwell		
Organisation/Forum Address (including postcode)	c/o 44, Malvern Road Acocks Green Birmingham B27 6EH		
Is this a Private Address* Yes <input type="checkbox"/> No <input type="checkbox"/> (Please refer to guidance notes)			
Tel No	0121 708 2231 0121 706 3334	Fax	
Email	Stephencox152@hotmail.co.uk – Treasurer dave.treadwell@btinternet.com - Chair		
Website	www.acocks-green-neighbourhood-forum.org		

1 (a) Neighbourhood Forum Administration Costs							
How has your previous year's Forum Grant been spent?							
Newsletter/Leaflets	£618	Other (1) <i>Donation for Christmas lights</i>	£100				
Room Hire	£100	Other (2) <i>website fees</i>	£11.12				
Total Forum Running Costs			£829.12				
1 (b) Neighbourhood Forum Account							
Please confirm if your Forum has maintained evidence of how the previous year's grant was spent.			<table border="1"> <tr> <td>Yes</td> <td>No</td> </tr> <tr> <td>✓</td> <td></td> </tr> </table>	Yes	No	✓	
Yes	No						
✓							

Please confirm that you have attached a copy of your Forum's accounts that have been independently examined and approved at your AGM.	✓	
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2. Neighbourhood Forum Meetings

Please provide information which demonstrates that 4 public meetings have been held during the last 12 months, one of which should be an Annual General Meeting (AGM) that was quorate. Please ensure you submit a copy of the approved minutes of your Forums' AGM.

All public meetings are announced in the Forum Newsletters, which can be Viewed and are recorded on the Forums website: www.acocks-green=neighbourhood-forum.org

Dates of meetings:-

28th January 2014

29th April 2014

17th June 2014 (AGM)

21st October 2014

10th February 2015

Note: A copy of the AGM minutes have been issued to and held by The District Office.



3) Policies and Procedures		
	Yes	No
<p>Does your Forum have a Constitution? Please note this is a key requirement for funding.</p> <p>Please note, if you do not have a Constitution, or any of the Policies listed below, templates can be downloaded from www.theneighbourhood.info</p>	✓	
	Yes	No
Does your Forum have an Equal Opportunity Policy/Statement?	✓	
	Yes	No
Does your Forum have a Health and Safety Policy?		
	Yes	No
Does your Forum have a Complaints Policy?		
	Yes	No
<p>Does your Forum have a Safeguarding Policy for Children and Vulnerable Adults?</p> <p>Please visit www.theneighbourhood.info for information relating to the welfare of children and vulnerable adults at meetings and the importance of gaining consent from parents/guardians to photograph young people at meetings.</p>	✓	
	Yes	No
Does your Forum understand your Forum's liabilities for any claims for damages against it and have you taken out the necessary public liability insurance to cover such liabilities?	✓ provided by B'ham City Council	
	Yes	No
<p>Please note that Neighbourhood Forums benefitting from the City Council Public Liability Insurance Scheme are not covered for the use of bouncy castle and other inflatables, fairground rides and firework displays.</p> <p>Please tick to agree that you will independently source the additional cover required for these activities.</p>	✓	


Please send the following documents with your completed application form:-

- your Forum's Constitution (if this is your first grant payment)
- a copy of your Forum's most recent bank statement
- a copy of your Forum's year end, independently examined accounts that have been approved at your AGM
- a copy of your Forum's approved AGM minutes
- a copy of your Forum's Equal Opportunity Policy
- a copy of your Forum's Safeguarding Policy
- a copy of your Forum's Health and Safety Policy
- a copy of your Forum's Public liability Insurance Certificate (if your Forum is not part of the Birmingham City Council run insurance scheme)

5) Declaration

I confirm that:-

- the information and supporting documents with this application are correct and complete
- if the requested grant is approved, the proposed activities will be carried out as described in this application
- the required supporting documents are enclosed with this application
- I am authorised to sign and submit this application on behalf of the Neighbourhood Forum.

Details of person who completed this form		For Office use Only	
Name	David B Treadwell (Chair) & Stephen Cox (Treasurer)	Ref No. (to be taken from the Grants Management System)	
Position	Chair Treasurer	Name of Funding Programme	
Signature	<div style="text-align: right;">16/02/2015</div> <div style="margin-top: 20px;">  David B Treadwell </div> <div style="margin-top: 5px;"> <small>David B Treadwell Chair</small> </div>	Funding Cycle Period	
Page 127 of 140			

Date	16 th February 2015		
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Note: Other than those attached all the above documents are held by The District Office

Guidance on Completing a Neighbourhood Forum Grant Application

The Neighbourhood Forum Support Fund is established to assist Neighbourhood Forums across Birmingham with their running costs. Neighbourhood Forums are generally supported by means of a small annual grant of between £500 and -£1,500, depending on the number of households covered by the Forum area. Please see Appendix B for amounts payable. Please seek guidance from your District Office on what to do when a forum boundary covers two electoral wards.

Forums should have clear and agreed geographical boundaries, which must be within Birmingham. Forums should cover no less than 500 households and no more than 8000 households.

- Only one grant can be claimed per Neighbourhood Forum in a financial year.
- There cannot be two Neighbourhood Forums covering the same geographical area.
- Only residents living within the Neighbourhood Forum area can be full members of the Neighbourhood Forum.

The Neighbourhood Forum Support Fund will only be awarded to Forums that demonstrate they have met the criteria for funding. The application will be subject to an appraisal and approval process by Birmingham City Council.

To find out more about the Neighbourhood Forum Support Fund please contact your District Office (See Appendix A for contact list).

THE APPLICATION FORM

PAGE 1

Please ensure that you indicate whether the address you have included is a public or private address. The details of all grants paid are published, if you do not want your address to be published, particularly if it is your home address, please tick the private address box on the application form.

You must ensure that your contact person also signs the form. If you intend to email the application to us please ensure that a signed hard copy of your application is also sent by post to the relevant District Office.

Q1a In this section a breakdown of the grant allocated is required. You will need to show what the funding will be used for e.g. newsletter, leaflets, room hire etc. Please ensure that all receipts and invoices are kept, as you will need to be able to show evidence of expenditure, if requested.

Q1b Here you need to confirm if your accounts have been independently examined; you will need to submit with your application, a copy of your audited accounts which have been approved at your last AGM.

THE APPLICATION FORM

PAGE 2

Q2. In this section you must provide information to demonstrate that 4 public meetings have been held, within your forum's financial year, one of which should be an AGM that is quorate. Evidence of the forum's AGM in the form of approved minutes must also be submitted with the application form.

THE APPLICATION FORM

PAGE 3

Q.3 To qualify for a support grant you must provide the following supporting documents:

- Constitution (if this is your first grant)

- Equal Opportunity Policy or Statement
- Health & Safety Policy
- Safeguarding Policy
- Public Liability Insurance Certificate (if you are not included in Council scheme)

We strongly advise you to supply these documents when returning your application. If you do not have a Constitution, or any of the policies listed above templates can be downloaded from www.theneighbourhood.info. Alternatively, please contact your local District Office for assistance.

THE APPLICATION FORM

PAGE 4

Please ensure that you provide the relevant supporting documents with your completed application form and that the application form is signed and dated. If you intend to email the application to us please ensure that a signed hard copy of your application is also sent by post to your local District Office. See Appendix for contact details).

WHAT HAPPENS NEXT

Once completed, your form should be submitted to your local District Office. If your Forum meets the criteria for funding, then a report recommending approval of the grant will be submitted to the Ward Committee of the ward/s you are seeking funding from.

If your activity does not receive a successful assessment it will not be taken forward and you will be informed immediately in writing of the reasons why. It may be possible that your application form could be strengthened in some way and you may be asked to provide further information.

If your activity is approved by the Ward Committee you will be informed by the District Office, who will progress payment of the grant.

The District Office will send you a City Council Conditions of Grant Aid (COGA) Form. By signing this, your Forum will be agreeing to accept the grant on the terms and conditions set out in the COGA.

1. When all required assessments have been completed and all necessary documentation has been received, including a signed COGA, the funds will be released.
2. The grant should be spent as detailed in the grant application form and COGA. A minimum of 75% of the grant awarded must be spent within the neighbourhood forum financial year (subject to the note below).

NOTE: There may be occasions when forums' are unable to spend 75% of the grant, e.g. if they secure free room hire. The grant can be spent on other activities promoting the Forum or for the benefit of the local community, for instance a community event. Forums should check with the District Office first to see if the proposed activities meet the criteria of the grant.

District	District / Wards	Contact details
Edgbaston District	Edgbaston District <ul style="list-style-type: none"> • Bartley Green • Edgbaston • Harborne • Quinton 	Edgbaston District. Harborne West -1st Floor, 326 High Street, Harborne, Birmingham. B17 9PU. Tel: 0121 464 1953 Email: edgbastondistrict@birmingham.gov.uk
Erdington District	Erdington District <ul style="list-style-type: none"> • Erdington • Kingstanding • Stockland Green • Tyburn 	Erdington District Kingstanding Leisure Centre, Birmingham. B44 OEW Tel 0121 675 2923 Email: erdington@birmingham.gov.uk
Hall Green District	Hall Green District	Hall Green District Office

	<ul style="list-style-type: none"> • Hall Green • Moseley & Kings Heath • Springfield • Sparkbrook • 	1 st Floor, Sparkbrook Community & Health Centre, 34 Grantham Road, Sparkbrook, Birmingham. B11 1LU Tel: 0121 675 2923 Email: hallgreendistrict@birmingham.gov.uk
Hodge Hill District Office	Hodge Hill District <ul style="list-style-type: none"> • Bordesley Green • Hodge Hill • Shard End • Washwood Heath 	Hodge Hill District office Ward End Park House, Washwood Heath Road, Birmingham. B8 2HB Tel: 0121 303 9282 Email: Rachel.Fulwell@birmingham.gov.uk
Ladywood	Ladywood District <ul style="list-style-type: none"> • Soho • Nechells • Aston • Ladywood 	Ladywood District Summerfield Community Centre, Winson Green Road, Winson Green, Birmingham. B18 4EJ Tel: 0121 464 9464 Email: Ladywood@birmingham.gov.uk
Northfield District Office	Northfield District <ul style="list-style-type: none"> • Kings Norton • Longbridge • Northfield • Weoley 	Northfield District 1A Vineyard Road, Northfield, Birmingham B31 1PG Tel: 0121 464 9812 Email: northfield@birmingham.gov.uk
Perry Barr	Perry Barr District <ul style="list-style-type: none"> • Handsworth Wood • Lozells & East Handsworth • Oscott • Perry Barr 	Perry Barr District Office Perry Barr District Office Back Straight Stand Alexander Stadium Walsall Road Perry Barr Birmingham B42 2LR Tel: 0121 464 9809 Email: perrybarr@birmingham.gov.uk
Selly Oak	Selly Oak District <ul style="list-style-type: none"> • Billesley • Bournville • Brandwood • Selly Oak 	Selly Oak District 1459 Pershore Rd, Stirchley, Birmingham. B30 2JL Tel: 0121 464 9072 Email: sellyoak@birmingham.gov.uk
Sutton Coldfield	Sutton Coldfield District <ul style="list-style-type: none"> • Sutton Four Oaks • Sutton New Hall • Sutton Trinity, • Sutton Vesey 	Sutton Coldfield District Office 2nd Floor, The Library, Red Rose Centre, 45 Lower Parade, Sutton Coldfield. B72 1XX Tel: 0121 464 9083 Email: suttoncoldfield@birmingham.gov.uk
Yardley	Yardley District <ul style="list-style-type: none"> • Acocks Green • Sheldon • South Yardley, • Stechford & Yardley North 	Yardley District Office Fox Hollies Leisure Centre, Shirley Road, Acocks Green, Birmingham. B27 7NS. Tel: 0121 464 9095 Email: admiyardley@birmingham.gov.uk

NEIGHBOURHOOD FORUMS – GRANT ALLOCATION CALCULATION –

Grant Allocation was based on number of households.

Under 2,500 Households - £500

2,500 – Under 3,000 - £600

3,000 – Under 3,500 - £700

3,500 – Under 4,000 - £800

4,000 – Under 4,500 - £900

4,500 – Under 5,000 - £1000

5,000 – Under 5,500 - £1100

5,500 – Under 6,000 - £1200

6,000 – Under 6,500 - £1300

6,500 – Under 8,000 - £1400

Over 8,000 - £1500

For more information please contact your District Office.

Report to:	YARDLEY DISTRICT COMMITTEE
Report of:	YARDLEY DISTRICT LEAD
Date of Decision:	16TH JULY 2015
SUBJECT:	EAST YARDLEY NEIGHBOURHOOD FORUM GRANT 2014-15
Key Decision: Yes / No	Relevant Forward Plan Ref:
If not in the Forward Plan: (please "X" box)	Chief Executive approved <input checked="" type="checkbox"/>
	O&S Chairman approved <input checked="" type="checkbox"/>
Type Of Decision:	Local Executive
Relevant Cabinet Member(s):	Councillor Ian Ward – Deputy Leader
Relevant O&S Chairman:	Councillor Waseem Zaffar
Wards Affected:	Stechford and Yardley North Ward

1. Purpose of report:
<p>1.1 The purpose of this report is to receive the annual reports of the East Yardley Neighbourhood Forum and to authorise the award of the annual grant of £1000 towards the forum administrative costs.</p> <p>1.2 The City Council has supported the establishment of Neighbourhood Forums as a mechanism for ensuring local people can influence the way local decisions are made. The role of the Ward Committee is to consider whether a local Neighbourhood Forum should be recognised for partnership purposes & to approve, if appropriate, a small grant.</p> <p>1.3 This matter was not included in the Forward Plan because it is a local decision.</p>

2. Decision(s) recommended:
<p>2.1 That the District Committee recognises East Yardley Neighbourhood Forum and notes their annual report and accounts and request the Neighbourhood Forum to continue to provide representation to Stechford and Yardley North Ward Committee and partnerships as appropriate.</p> <p>2.2 That the District Committee authorise the award of a grant of £1000 to be paid from the 2015/16 Neighbourhood Forum Grant budget to East Yardley Neighbourhood Forum for the financial year ending 2014-15, to help with running costs. The award of grant is subject to East Yardley Neighbourhood Forum meeting the Council's Condition Of Grant Aid terms and conditions. This grant comes from the Neighbourhood Forum Mainstream Grants allocation and not Ward Committee allocations.</p> <p>2.3 That the District Committee requests that the Neighbourhood Forum provides advance notification of its next Annual General Meeting to the Neighbourhood Forums' Link Officer so that assistance can be given in advertising the meeting to all residents</p> <p>2.4 That the District Committee authorise the Neighbourhood Forum Link Officer to process the grant in accordance with Conditions of Grant Aid procedures and the City Council's Financial Regulations, as appropriate.</p>

Lead Contact Officer(s):	Mohammed Irfan: Yardley Neighbourhood Forum Support Officer
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3. Consultation

Consultation should include those that have an interest in the decisions recommended

3.1 Internal

Stechford and Yardley North Ward Elected Members have been properly and meaningfully consulted on this report, together with relevant officers.

3.2 External

East Yardley Neighbourhood Forum held its Annual General Meeting (AGM) on 12th November 2014. Residents from the neighbourhood forum catchment area were invited and the minutes of the AGM are attached. Attendance sheets show that 26 members of the public were in attendance at the AGM.

4. Compliance Issues:

4.1 Are the recommended decisions consistent with the Council's policies, plans and strategies?

This report is in line with Birmingham's Sustainable Community Strategy and the Council Business Plan and Budget 2014 plus

4.2 Financial Implications (Will decisions be carried out within existing finances and Resources?)

Yes. The grant that is payable to the East Yardley Neighbourhood Forum and will not come from any ward budget but from a central budget allocation specifically for funding Neighbourhood Forum grant applications. The total grant allocation is £1,000 which is based on households in the defined forum area.

4.3 Legal Implications

Section 1 Localism Act 2011 gives the City Council a general power of competence where the function is not otherwise prohibited. Stechford and Yardley North Ward Committee has the delegated decision-making powers concerning Neighbourhood Forum funding within the Stechford and Yardley North Ward under the constitution

4.4 Public Sector Equality Duty

Elected Members are required to have due regard to the Equality Act and to its public sector equality duty.

Neighbourhood forums were established in order to engage with all sections of the local community, each neighbourhood forum is required to have an equal opportunities statement contain within their constitution.

5.	Relevant background/chronology of key events:
5.1	Since 1991, when Ward Committees were first established, the City Council has supported the establishment of Neighbourhood Forums as an important mechanism for ensuring that local people can influence the way in which decisions are made for their neighbourhoods. This approach was endorsed by the Local and Neighbourhood Advisory Team (April 2000).
5.2	The role of the Ward Committee is to consider whether the Neighbourhood Forum should be recognised for partnership bodies, and if appropriate confirms an annual grant.
5.3	The Council continue to provide developmental support to Birmingham Neighbourhood Forums and in September 2012 launched "The Know-How Guide for Neighbourhood Forums" which aims to bring together useful information and advice about running a successful Neighbourhood Forum. The guide covers topics such as developing a constitution, keeping in touch with members, running meetings and events, and leading projects and campaigns. The guide is complemented by the website - www.theneighbourhood.info - which provides additional resources for forums, such as template documents for policies and procedures, and information about how to claim a support grant from Birmingham City Council.
5.4	<p>The process for a Neighbourhood Forum to claim a grant has been refreshed in line with the Council's Grant Funding Framework and Toolkit for third sector organisations-mandatory policies & process for awarding grants (April 2011).</p> <p>To qualify for a grant Neighbourhood Forums must complete the Neighbourhood Forum's Grant application Form and submit along with requested supporting documents e.g. copy of forum constitution, forum's independently examined accounts, most recent bank statement, approved AGM minutes, equal opportunities policy & safeguarding policy.</p>

6.	Evaluation of alternative option(s):
6.1	The establishment and continuing support of Neighbourhood Forums is consistent with the Council Plan priorities.

7.	Reasons for Decision(s):
7.1	The operation of the Neighbourhood Forum has followed the existing protocol and it is necessary for the ward committee to consider whether it wishes to endorse continued membership bodies and to award a further grant to the East Yardley Neighbourhood Forum.

Signatures	<u>Date</u>
Cabinet Member or Executive	
Member for Local Services or	
Ward Committee Chairman

Chief Officer:
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List of Background Documents used to compile this Report:
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| <ul style="list-style-type: none">• The Establishment of Neighbourhood Forums April 2000• Neighbourhood Forum Grant Application Form.•••• |
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List of Appendices accompanying this Report (if any):
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| <ul style="list-style-type: none">• Constitution• Map of Forum Area• Sample Leaflets – Notification of Meeting• Minutes Of Annual General Meeting(12th November 2014)• Annual Accounts Year ending 31st December 2014• Chairman's Annual Report |
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Report Version	1	Dated	1 st July 2015
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Report to:	YARDLEY DISTRICT COMMITTEE
Report of:	YARDLEY DISTRICT LEAD
Date of Decision:	16TH JULY 2015
SUBJECT:	FOX HOLLIES NEIGHBOURHOOD FORUM GRANT 2014-15
Key Decision: Yes / No	Relevant Forward Plan Ref:
If not in the Forward Plan: (please "X" box)	Chief Executive approved <input checked="" type="checkbox"/>
	O&S Chairman approved <input checked="" type="checkbox"/>
Type Of Decision:	Local Executive
Relevant Cabinet Member(s):	Councillor Ian Ward – Deputy Leader
Relevant O&S Chairman:	Councillor Waseem Zaffar
Wards Affected:	Acocks Green Ward

1. Purpose of report:
1.1 The purpose of this report is to receive the annual reports of the Fox Hollies Neighbourhood Forum and to authorise the award of the annual grant of £1200 towards the forum administrative costs.
1.2 The City Council has supported the establishment of Neighbourhood Forums as a mechanism for ensuring local people can influence the way local decisions are made. The role of the Ward Committee is to consider whether a local Neighbourhood Forum should be recognised for partnership purposes & to approve, if appropriate, a small grant.
1.3 This matter was not included in the Forward Plan because it is a local decision.

2. Decision(s) recommended:
2.1 That the District Committee recognises Fox Hollies Neighbourhood Forum and notes their annual report and accounts and request the Neighbourhood Forum to continue to provide representation to Acocks Green Ward Committee and partnerships as appropriate.
2.2 That the District Committee authorise the award of a grant of £1200 to be paid from the 2015/16 Neighbourhood Forum Grant budget to Fox Hollies Neighbourhood Forum for the financial year ending 2014-15, to help with running costs. The award of grant is subject to Fox Hollies Neighbourhood Forum meeting the Council's Condition of Grant Aid terms and conditions. This grant comes from the Neighbourhood Forum Mainstream Grants allocation and not Ward Committee allocations.
2.3 That the District Committee requests that the Neighbourhood Forum provides advance notification of its next Annual General Meeting to the Neighbourhood Forums' Link Officer so that assistance can be given in advertising the meeting to all residents
2.4 That the District Committee authorise the Neighbourhood Forum Link Officer to process the grant in accordance with Conditions of Grant Aid procedures and the City Council's Financial Regulations, as appropriate.

Lead Contact Officer(s):	Mohammed Irfan: Yardley Neighbourhood Forum Support Officer
Telephone No & Email Address:	0121 464 9095 / Mohammed.Irfan@birmingham.gov.uk

3.	Consultation
	Consultation should include those that have an interest in the decisions recommended
3.1	<u>Internal</u> Acocks Green Ward Elected Members have been properly and meaningfully consulted on this report, together with relevant officers.
3.2	<u>External</u> Fox Hollies Neighbourhood Forum held its Annual General Meeting (AGM) on 6 th August 2014. Residents from the neighbourhood forum catchment area were invited and the minutes of the AGM are attached. Attendance sheets show that 25 members of the public were in attendance at the AGM.
4.	Compliance Issues:
4.1	<u>Are the recommended decisions consistent with the Council's policies, plans and strategies?</u> This report is in line with Birmingham's Sustainable Community Strategy and the Council Business Plan and Budget 2014 plus
4.2	<u>Financial Implications (Will decisions be carried out within existing finances and Resources?)</u> Yes. The grant that is payable to the Fox Hollies Neighbourhood Forum and will not come from any ward budget but from a central budget allocation specifically for funding Neighbourhood Forum grant applications. The total grant allocation is £1200 which is based on households in the defined forum area.
4.3	<u>Legal Implications</u> Section 1 Localism Act 2011 gives the City Council a general power of competence where the function is not otherwise prohibited. Ward Committee has the delegated decision-making powers concerning Neighbourhood Forum funding within the Ward under the constitution
4.4	<u>Public Sector Equality Duty</u> Elected Members are required to have due regard to the Equality Act and to its public sector equality duty. Neighbourhood forums were established in order to engage with all sections of the local community, each neighbourhood forum is required to have an equal opportunities statement contained within their constitution.

5.	Relevant background/chronology of key events:
5.1	Since 1991, when Ward Committees were first established, the City Council has supported the establishment of Neighbourhood Forums as an important mechanism for ensuring that local people can influence the way in which decisions are made for their neighbourhoods. This approach was endorsed by the Local and Neighbourhood Advisory Team (April 2000).
5.2	The role of the Ward Committee is to consider whether the Neighbourhood Forum should be recognised for partnership bodies, and if appropriate confirms an annual grant.
5.3	The Council continue to provide developmental support to Birmingham Neighbourhood Forums and in September 2012 launched "The Know-How Guide for Neighbourhood Forums" which aims to bring together useful information and advice about running a successful Neighbourhood Forum. The guide covers topics such as developing a constitution, keeping in touch with members, running meetings and events, and leading projects and campaigns. The guide is complemented by the website - www.theneighbourhood.info - which provides additional resources for forums, such as template documents for policies and procedures, and information about how to claim a support grant from Birmingham City Council.
5.4	<p>The process for a Neighbourhood Forum to claim a grant has been refreshed in line with the Council's Grant Funding Framework and Toolkit for third sector organisations-mandatory policies & process for awarding grants (April 2011).</p> <p>To qualify for a grant Neighbourhood Forums must complete the Neighbourhood Forum's Grant application Form and submit along with requested supporting documents e.g. copy of forum constitution, forum's independently examined accounts, most recent bank statement, approved AGM minutes, equal opportunities policy & safeguarding policy.</p>

6.	Evaluation of alternative option(s):
6.1	The establishment and continuing support of Neighbourhood Forums is consistent with the Council Plan priorities.

7.	Reasons for Decision(s):
7.1	The operation of the Neighbourhood Forum has followed the existing protocol and it is necessary for the ward committee to consider whether it wishes to endorse continued membership bodies and to award a further grant to the Fox Hollies Neighbourhood Forum.

Signatures	<u>Date</u>
Cabinet Member or Executive Member for Local Services or Ward Committee Chairman
Chief Officer:

List of Background Documents used to compile this Report:

- The Establishment of Neighbourhood Forums April 2000
- Neighbourhood Forum Grant Application Form.
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List of Appendices accompanying this Report (if any):

- Constitution
- Map of Forum Area
- Sample Leaflets – Notification of Meeting
- Minutes Of Annual General Meeting(6th August 2014)
- Annual Accounts Year ending 31st December 2014
- Chairman's Annual Report

Report Version	1	Dated	24 th June 2015
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