

**EDUCATION AND CHILDREN'S SOCIAL CARE O&S COMMITTEE**  
**ACTION TRACKER 2021-22**

| Date        | Agenda Item   | Action  | Update  |
|-------------|---|---|---|
| 16 Sep 2020 | SEND Response to Covid - Nichola Jones, AD Inclusion and SEND | A report on DBS compliance to be provided.  | Outstanding Action:<br><br>The Chief Executive has commissioned an investigation.<br><br>To this end, a report will be issued and presented to the relevant council committee to ensure complete transparency.<br><br>The Weightmans report has been e-mailed to Members. |
| 9 Dec 2020  | Children's Trust Update                                       | The report to the Children's Trust Board resulting from the fundamental review regarding the workforce.   | Completed: Discussed staff recruitment and retention at the 1 Sep 2021 committee meeting.   |
|             |   | The annual summary of the KPIs.   | Completed: Discussed at the 1 Sep 2021 committee meeting.   |
|             |   | The Cabinet Member for Children's Wellbeing agreed to provide a briefing paper on the additional funding from the Government, budget outline, priorities going forward and the long-term contractual negotiation regarding funding for the Trust. | Not Outstanding: Cllr Booth is no longer Cabinet Member.  |
| 19 May 2021 | Home to School Transport Update                               | Officers will soon have a roll out plan for the 365 response and this will be communicated very shortly. The Chair requested an update in June 2021.  | Added to the work programme.  |
|             |   | Integrated Transport Unit (ITU): officers are currently undertaking scoping activity and it was agreed an update to the Committee could be provided in the Autumn.  | Added to the work programme.  |

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| 19 May 2021 | Hunters Hill College Update                    | Travelling times/distance for pupils to their interim and permanent places (including how many pupils have and have not reduced their travelling).   | E-mailed Members the information on the 11 <sup>th</sup> January 2022.   |
|             |  | How long it has taken to get pupils into interim placements and how long it has taken to convert these to permanent placements.  | E-mailed Members the information on the 11 <sup>th</sup> January 2022.   |
| 21 Jul 2021 | Cabinet Member for Education, Skills & Culture | <p>A written report on:</p> <ul style="list-style-type: none"> <li>• The capacity and take up of the Holiday Activities and Food programme.</li> <li>• Whether there is a system and clear plan in place to support schools to ensure pupils and staff are safe if the pandemic continues.</li> <li>• Information on Everyone's Invited programme, including the number of Birmingham schools that were flagged.</li> </ul> <p>Youth Service:</p> <ul style="list-style-type: none"> <li>• Half of the Youth Service budget is being funded externally and whether future resourcing of the service is being planned.</li> <li>• Whether a mapping exercise of particular issues affecting young people, such as youth violence, has been undertaken.</li> </ul> <p>School Exclusion, Off Rolling, Part Time Timetables etc.</p> <ul style="list-style-type: none"> <li>• Information on the number of exclusions and off rolling etc.</li> <li>• What happens to the pupils who are excluded? How soon are they re-schooled?</li> </ul> | <p>Members were e-mailed the report on 31 Aug 2021.</p> <p>Outstanding:</p> <ul style="list-style-type: none"> <li>• The work regarding children's social care and data sharing as mentioned by the Cabinet Member.</li> </ul> |

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|      |             | <ul style="list-style-type: none"> <li>• What support is given to pupils who are at-risk of being excluded?</li> <li>• What about the managed move programme?</li> </ul> <p>Attendance:</p> <ul style="list-style-type: none"> <li>• Legal action for non-attendance at school was suspended until after May half-term 2021 and it was queried whether this has continued to be suspended, or if not, when legal action re-commenced.</li> <li>• What is the council doing to ensure that pupil attendance drastically improves from September? There is a very strong link between attendance and attainment.</li> </ul> <p>Children Missing Education (CME):</p> <ul style="list-style-type: none"> <li>• Does the term "children missing in education" include "school refusers"?</li> </ul> <p>Part-Time Timetables:</p> <ul style="list-style-type: none"> <li>• How many children are there on part-time timetables?</li> </ul> <p>Elective Home Education (EHE):</p> <ul style="list-style-type: none"> <li>• Details requested on the process and job titles/descriptions for those that oversee this.</li> <li>• What is done to assess and track pupils who are EHE?</li> <li>• How is it decided that this education is not good enough?</li> </ul> |        |

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|             |                             | <ul style="list-style-type: none"> <li>Details of the support that is provided to parents, as Councillor Olly Armstrong has received anecdotal evidence about the support “not being great”.</li> <li>The process of inviting parents to the session and follow up, including questions that are asked: Attendance has historically been mixed at events put on for home educating families. All offers are broadcast to all families via the elective home education website. Colleagues can update the committee on the current online learning opportunities that are being offered to families at a future meeting if required.</li> </ul> <p>Data:</p> <ul style="list-style-type: none"> <li>Does all the data given at the meeting include academies and free-schools?</li> </ul> |  |
| 21 Jul 2021 | Hunters Hill College Update | <ul style="list-style-type: none"> <li>An analysis on how long it has taken to relocate the students.</li> <li>Information directly from the parents on the quality of the home education provided.</li> <li>A TOR to be agreed by the Committee for officers, so that members can receive more information regarding the circumstances leading up to the decision to close Hunters Hill College.</li> </ul>   | <p>E-mailed Members the information on the 11th January 2022.</p> <p>Cllr Alex Yip to provide the draft TOR for discussion with the Committee.</p> |
| 21 Jul 2021 | SEND Update                 | <ul style="list-style-type: none"> <li>Can we lobby government for more funding?</li> <li>We must fix SENAR, especially the waiting times. How can this be accomplished?</li> </ul>  | SEND has been programmed in the work programme for monthly updates.  |

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|             |  | <ul style="list-style-type: none"> <li>A SEND update to be added to the September 2021 Committee meeting.</li> </ul>   |  |
| 1 Sep 2021  | Children's Trust   | <ul style="list-style-type: none"> <li>The results of the Ofsted inspection of the Fostering Service to be shared when received.</li> <li>Comparative referral figures (pre and post Covid) for the EmpowerU Hub to be provided.</li> <li>A report on missing children to be provided.</li> </ul>  | <p>E-mailed Members the information 27 September 2021.</p> <p>E-mailed Members the information 22 November 2021.</p> <p>E-mailed Members the information 22 November 2021.</p> |
| 1 Sep 2021  | Work Programme   | <ul style="list-style-type: none"> <li>Members to inform Scrutiny if they want further information in relation to Elective Home Education.</li> <li>Cllr Alex Yip will send an email on things to be picked up from previous minutes and the action tracker.</li> </ul>  | No e-mails received from Members regarding EHE.  |
| 13 Oct 2021 | Cabinet Member for Social Inclusion, Community Safety & Equalities   | <ul style="list-style-type: none"> <li>Data on hate crime to be circulated to Members.</li> <li>An update on the specific projects in relation to hate crime.</li> <li>A geographical report identifying where hate crime is happening along with details of victims, and what support the Council is providing.</li> </ul>  | E-mailed information to Members on 7 February 2022.  |
| 13 Oct 2021 | SEND - Kevin Crompton, Interim Director, Education & Skills and Pauline Maddison, Interim AD, SEND & Inclusion | <ul style="list-style-type: none"> <li>Information on the Health waiting lists to be provided.</li> <li>Information on the crisis provision and support for autism and learning difficulties to be forwarded.</li> <li>Information on the interim team of staff to identify children who have part time provision or temporary timetables to be brought to the next committee meeting.</li> <li>An update on the SEND Sufficiency report will be brought to the next committee meeting.</li> </ul> | <p>Awaiting information.</p> <p>Awaiting information.</p> <p>Awaiting information.</p> <p>Discussed at the 24<sup>th</sup> Nov 21 committee meeting.</p>                       |

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|             |   | <ul style="list-style-type: none"> <li>A meeting between the Chair and officers will be arranged in the interim to discuss the requirements for the next committee meeting.</li> </ul>   | Done.   |
| 13 Oct 2021 | Home to School Transport (HTST) - Mary Jefferson, Head of Service for HTST, and Deborah Brooks, Transformation Director for Commissioning, Education and Skills | <ul style="list-style-type: none"> <li>Whether officers are anticipating problems with drivers across the winter and whether there are any contingencies.</li> <li>A breakdown of the High Needs Block to include how much has been used and how much is left.</li> <li>Some contracts are for a short time period and therefore what is in place regarding the renewal of contracts?</li> <li>A breakdown on the sanctions made and whether these have worked.</li> <li>An update on the two new safeguarding issues that are outstanding.</li> <li>A copy of the safeguarding review undertaken by the independent consultation when it has been finalised.</li> </ul> | Awaiting information.   |
| 24 Nov 2021 | Aquarius – Young People's Service   | <ul style="list-style-type: none"> <li>The referral process for elected members, so they can add this to their resource toolkit when they are dealing with casework to be provided.</li> <li>Data to see young people's transition out of substance misuse is to be provided.</li> </ul>   | Awaiting information via Karl Beese, Commissioning Manager, Adults Public Health    |
| 24 Nov 2021 | Youth Service - Ilgun Yusuf, Acting AD, Skills and Employability, and Soulla Yiasouma, Joint  | <ul style="list-style-type: none"> <li>How communications for the Youth Service has been improved (the website and social media etc).</li> <li>Information on the youth hubs (to include how they will be different).</li> <li>Update on the peer research and social action programme, and how the Committee can support this.</li> </ul>   | An update from the Youth Service is programmed for the 30 <sup>th</sup> March 2022. |

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|             | Head of Youth Service   | <ul style="list-style-type: none"> <li>The Youth Strategy.</li> <li>The Directorate's priorities and the roadmap to excellence.</li> </ul>  |   |
| 24 Nov 2021 | SEND - Sue Harrison, Director, Education & Skills, and Pauline Maddison, Interim AD, SEND and Inclusion | <ul style="list-style-type: none"> <li>Details of the consultation from the DfE which is proposing to take the last bit of money from local authorities for school improvement.</li> <li>Whether schools are reporting absence correctly and the Council not always being aware that child is not in school. This includes drilling down on the data for off-rolling, exclusions and absences.</li> <li>The Accelerated Progress Plan (APP) and measurable impacts triangulated with parents, so this is backed up by parents.</li> </ul> | <p>E-mailed Members the information briefing and <a href="https://bit.ly/2ZLRSvY">https://bit.ly/2ZLRSvY</a>.</p> <p>School attendance was discussed at the January 2022 committee meeting.</p> |