

BIRMINGHAM CITY COUNCIL

**COUNCIL BUSINESS MANAGEMENT (CHIEF OFFICER AND DEPUTY
CHIEF OFFICER APPOINTMENTS, DISMISSALS AND SERVICE
CONDITIONS SUB-) COMMITTEE**

JNC CORE PANEL

**Tuesday 21 February
2023, 1400 hours**

**Committee Room 6,
Council House, Victoria
Square, Birmingham B1
1BB**

A G E N D A

1. APOLOGIES

2. DECLARATIONS OF INTERESTS

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

3. MINUTES

To confirm the public Minutes of the meeting held on 17 January 2023.

4. **DATE OF NEXT MEETING**

The next meeting is scheduled for 22 March 2023 at 1400 hours.

5. **FUTURE MEETINGS**

To note, and agree, JNC Core Panel dates (see attached) for the remainder of 2022/23 and for the 2023/24 municipal year.

6. **ANY OTHER BUSINESS**

7. **EXCLUSION OF THE PUBLIC**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting: Exempt Paragraphs 1, 2, 3 and 4.

P R I V A T E A G E N D A

8. **MINUTES (PRIVATE)**

To confirm the private Minutes of the meeting held on 17 January 2023.

9. **DISCIPLINARY UPDATE – REPORT A**

10. **DISCIPLINARY UPDATE – REPORT B**

11. **LESSONS LEARNT FROM DISCIPLINARY UPDATES**

12. **REQUESTS FOR APPROVAL TO RECRUIT TO POSTS**

13. **JNC OFFICER RECRUITMENT UPDATE**

14. **ANY OTHER BUSINESS**

BIRMINGHAM CITY COUNCIL

**COUNCIL BUSINESS MANAGEMENT
(CHIEF OFFICER AND DEPUTY CHIEF
OFFICER APPOINTMENTS, DISMISSALS
AND SERVICE CONDITIONS SUB-)
COMMITTEE – JNC CORE PANEL
17 JANUARY 2023**

**MINUTES OF A MEETING OF THE COUNCIL BUSINESS MANAGEMENT
(CHIEF OFFICER AND DEPUTY CHIEF OFFICER APPOINTMENTS,
DISMISSALS AND SERVICE CONDITIONS SUB-) COMMITTEE – JNC CORE
PANEL HELD ON TUESDAY 17 JANUARY 2023 AT 1400 HOURS,
COMMITTEE ROOMS 3 AND 4, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB**

Councillors Present: Ian Ward, Leader (Chair); Brigid Jones, Deputy Leader;
Robert Alden, Group Leader, Conservative Group; Jon
Hunt, Group Leader, Liberal Democrats; and Majid
Mahmood, Cabinet Member for Environment

Officers Present:

Janie Berry, City Solicitor and Monitoring Officer
Richard Brooks, Director of Strategy, Equality and Partnerships
Deborah Cadman, Chief Executive
Rebecca Hellard, Strategic Director, Council Management (online)
Darren Hockaday, Interim Director, People Services
Paul Langford, Interim Strategic Director, City Housing
Satinder Sahota, Employment Governance Advisor
Christian Scade, Head of Scrutiny and Committee Services
Dr Justin Varney, Director of Public Health (online)
Heather West, Recruitment Lead (online)
Mark Wiltshire, Interim Strategic Director, City Operations

APOLOGIES

133. None.

DECLARATIONS OF INTEREST

134. None.

MINUTES

135. The public Minutes of the meeting held on 20 December 2022 were confirmed as a correct record.

DATE OF NEXT MEETING

136. It was noted that the next meeting was scheduled for 21 February 2023 at 1400 hours.

ANY OTHER BUSINESS

137. There was none.

EXCLUSION OF THE PUBLIC

138. **RESOLVED** that members of the press and public be excluded from the meeting for agenda items 7 (Private Minutes); 8 (Requests for Approval to Recruit to Posts); 9 (Market Supplements – Verbal Update); 10 (Briefing Paper: Interim Members of Staff); 11 (JNC Recruitment Update); 12 (Diversity Dashboard on JNC Recruitment); 13 (Disciplinary Updates) and 14 (Any Other Business) under Section 100A(4) of the Local Government Act 1972 on the grounds that: (i) it involved the likely disclosure of exempt information as defined in Paragraphs 1, 2, 3 and 4 of Part 1 of Schedule 12A of the Act; and (ii) the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

MINUTES (PRIVATE)

139. The private Minutes of the meeting held on 20 December 2022 were confirmed as a correct record.

REQUESTS FOR APPROVAL TO RECRUIT TO POSTS

140. Subject to the amendments highlighted in the private minutes, the recommendations submitted under agenda items 8a – 8f were approved.

MARKET SUPPLEMENTS – VERBAL UPDATE

141. The Panel considered a verbal update, concerning market supplements, from the Interim Director of People Services.

RESOLVED:

- i. That the verbal update from the Interim Director for People Services be noted.
- ii. That the JNC Core Panel report, concerning JNC pay bands (from March 2022) be re-circulated to Panel Members.

BRIEFING PAPER: INTERIM MEMBERS OF STAFF

142. The Panel considered a briefing paper, concerning interim members of staff, which had been prepared by the Interim Director of People Services and the City Solicitor.

RESOLVED:

- i. That the briefing paper, setting out the legal position in relation to interim agency staff and interim fixed term staff, be noted.
- ii. That the Interim Director of People Services and City Solicitor be asked to share the briefing paper with all JNC Officers and People Partner Leads.

JNC OFFICER RECRUITMENT UPDATE

143. The Panel considered an update on JNC Officer Recruitment from the Interim People Services Director.

RESOLVED: That the status (as of 7th December 2022) of recruitment activity by posted be noted.

DIVERSITY DASHBOARD (JNC RECRUITMENT)

144. The Panel considered an update on JNC Officer Recruitment from the Interim People Services Director.

Subject to the amendments highlighted in the private minutes, the recommendations submitted were approved.

DISCIPLINARY UPDATES

145. The Panel considered two reports and, subject to the amendments highlighted in the private minutes, the recommendations submitted were approved.

AOB (LATE REPORT CONCERNING A REQUEST TO RECRUIT)

146. The Panel considered a late report in relation to a request to recruit.

Subject to the amendments highlighted in the private minutes, the recommendations submitted were approved.

The meeting ended at 1450 hours.

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CHAIR

Agenda Item 5

JNC Core Panel

Dates for 2022/23 and 2023/24

Date	Time	Venue
2022/2023		
Weds 22 March 2023	11.00am	Committee Room 6
Tues 11 April 2023	2.00pm	Committee Room 6
Mon 15 May 2023*	2.00pm	Venue TBC
2023/2024		
Wed 21 Jun 2023	11.00am	Committee Room 6
Mon 17 Jul 2023	4.00pm	Committee Room 6
Mon 18 Sept 2023	3.00pm	Committee Room 6
Thurs 26 Oct 2023	1.00pm	Committee Room 6
Thurs 23 Nov 2023	3.00pm	Committee Room 2
Tues 19 Dec 2023	2.30pm	Venue TBC
Thurs 25 Jan 2024	11.00am	Committee Room 2
Thurs 22 Feb 2024	1.00pm	Committee Room 2
Thurs 28 Mar 2024	2.00pm	Committee Room 6
Tues 25 Apr 2024	2.00pm	Committee Room 2
Thurs 23 May 2024	11.00am	Committee Room 6

*Please note that due to Member / Officer availability the JNC Core Panel meeting originally scheduled for 16 May 2023 has been rescheduled and will now take place on 15 May 2023 at 2.00pm.