BIRMINGHAM CITY COUNCIL

REPORT OF THE ACTING DIRECTOR OF REGULATION AND ENFORCEMENT TO THE LICENSING AND PUBLIC PROTECTION COMMITTEE

15 FEBRUARY 2017 LADYWOOD

<u>CONTROL OF SEX ESTABLISHMENTS - SEXUAL ENTERTAINMENT VENUE,</u> <u>LEGS 11, 193 – 194 BROAD STREET, BIRMINGHAM B15 1AY</u>

1. <u>Summary</u>

- 1.1 Birmingham City Council's Sexual Entertainment Venue Policy became effective from 1st November 2014.
- 1.2 An application has been received for the renewal of the Sexual Entertainment Venue (SEV) Licence granted to Clear Blue Sky Thinking Limited in respect of premises known as Legs 11, 193 194 Broad Street, Birmingham B15 1AY.
- 1.3 An objection has been received from a member of the public to the renewal of the licence.
- 1.4 At the time of writing this report there are 8 SEV venues operating within Birmingham 7 of which, including this premises, are located within the area bounded by the ring road (A4540). One of the premises is currently operating by way of an appeal against the decision to refuse to renew the licence by this Committee on the 14th December 2016.
- 1.5 As stated in Birmingham City Council's SEV Policy the Council considers that the part of the City which falls within the ring road (A4540) is an area which is appropriate to have an upper limit guide on the number of SEV's the appropriate upper limit being eight.

2. <u>Recommendation</u>

2.1 That Committee consider and determine the application for the renewal of the Sexual Entertainment Venue licence in respect of Legs 11, 193 – 194 Broad Street, Birmingham B15 1AY having considered the objection received and having regard to the options contained in paragraph 6.1 of the report.

Contact Officer:	Chris Neville, Head of Licensing
Telephone:	0121 303 6111
E-mail:	chris.neville@birmingham.gov.uk

3. <u>Background</u>

- 3.1 An application has been received from Clear Blue Sky Thinking Limited to renew the Sexual Entertainment Venue Licence granted to them in respect of the premises known as Legs 11, 193 194 Broad Street, Birmingham B15 1AY. A copy of the application is attached at Appendix 1.
- 3.2 The applicant has confirmed that the internal layout of the premises remains unchanged as to that approved by the Licensing Committee on 21st September 2011.
- 3.3 The external scheme of the premises has changed. Photographs showing the current external scheme are attached at Appendix 2. However, the change only consists of a different colour scheme for some signs outside the building from blue on white to white on black. The signs remain consistent with our standard licence conditions for SEV premises in terms of their content.
- 3.4 The proposed hours of operation remain unchanged being 24 hours a day Monday to Sunday.
- 3.5 The nature of the entertainment as described on the application form is lap dancing, pole dancing, table dancing, strip shows, erotic and exotic dancing, burlesque dancing. The applicant has confirmed the relevant entertainment involves semi and full nudity.
- 3.6 The applicant has submitted a copy of the club rules. A copy of which is attached at Appendix 3.
- 3.7 A plan of the premises detailing where the Sexual Entertainment will take place is also part of the application procedure. A copy of which is attached at Appendix 4. An enlarged version of the plan will be made available to members at the Committee meeting.

4. <u>Consultation</u>

- 4.1 The applicant was required to advertise the application in a local newspaper, post a notice outside of the premises for a period of 21 days and serve a copy of the application to the Chief Officer of Police.
- 4.2 In addition upon receipt of an application the Licensing Section consults with the relevant Local Policing Unit, the Licensing Enforcement Team and also notifies the appropriate Ward Councillors.
- 4.3 West Midlands Police and the Licensing Enforcement Team have advised that they have no objections to the renewal of the SEV licence.
- 4.4 An objection has been received from a member of the public. A copy of which is attached at Appendix 5.

- 4.5 A copy of the Council approved standard conditions for Sexual Entertainment Venue licences are contained within the current Sexual Entertainment Venue policy a copy of which is attached at Appendix 6.
- 4.6 Location plans, including a plan showing the proximity of the other existing licensed Sexual Entertainment Venues to the premises, are attached as Appendix 7. Owing to the size of the plans, scaled down versions are included in the report, however, A3 copies of the plans will be available at the meeting.
- 4.7 The applicant and the objector have been invited to attend the hearing.

5. <u>Matters for Consideration</u>

- 5.1 When considering an application for the renewal of a licence, the Committee should have regard to any observations submitted to it by the Chief Officer of Police and any objections that the Licensing Authority has received from anyone else within 28 days of the date of the application.
- 5.2 Subject to any new information produced at the hearing it does not appear that any of the mandatory grounds of refusal apply to the application currently due for consideration. For example, a licence shall not be granted to a person who is under the age of 18 or who has had a previous application for the same premises refused within the last 12 months.
- 5.3 The only discretionary grounds upon which the Council may refuse an application are those grounds specified in Schedule 3 paragraph 12(3) of the Local Government (Miscellaneous Provisions) Act 1982 as amended:
 - a) that the applicant is unsuitable to hold the licence by reason of having been convicted of an offence or any other reason;
 - b) that if the licence were to be granted, renewed or transferred the business to which it relates would be managed by, or carried on for the benefit of a person, other than the applicant, who would be refused the grant of such a licence if he made the application himself;
 - c) that the number of sex establishments, or of sex establishments of a particular kind, in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for that locality;
 - d) that the grant or renewal of the licence would be inappropriate, having regard:
 - (i) to the character of the relevant locality; or
 - (ii) to the use to which any premises in the vicinity are put; or
 - (iii) to the layout, character or condition of the premises, vehicle, vessel or stall in respect of which the application is made.

6. **Options Available**

- 6.1 The Committee may:
 - 6.1.1 Grant the application as it stands in which case the licence will be renewed subject to the Council approved Standard Conditions.
 - 6.1.2 Grant the application as it stands subject to the Council approved Standard Conditions unless they have been expressly excluded or varied and/or other Specific Conditions or restrictions that the Committee deem reasonable, necessary proportionate and justifiable.
 - 6.1.3 Refuse the application on one or more of the grounds as outlined in paragraph 5.3 above.
- 7. Right of Appeal
- 7.1 An applicant has a right of appeal to the Magistrates Court against decisions to refuse to grant, renew, vary or transfer a licence, the imposition of conditions or the revocation of an existing licence.
- 7.2 It should be noted that although no right of appeal lies against a decision made on the discretionary grounds set out in paragraphs 5.3(c & d) above, the applicant could challenge a refusal on the aforementioned grounds by way of a judicial review.
- 8. Implications for Resources
- 8.1 A fee of £3,977 is payable for renewal of a Sexual Entertainment Venue licence, if the application is subsequently refused then 50% of the fee will be refundable.
- 8.2 In the event of an appeal hearing, the Magistrates power to award costs derives from Section 64 of the Magistrates Courts Act 1980 which entitles them to make such order as they think just and reasonable.
- 9. Implications for Policy Priorities
- 9.1 The application that is the subject of this report should be considered in accordance with the published Birmingham City Council Sexual Entertainment Venue Policy.
- 10. Public Sector Equality Duty
- 10.1 No specific implications have been identified. The renewal of a Sexual Entertainment Venue licence is a statutory process under the Local Government (Miscellaneous Provisions) Act 1982.

ACTING DIRECTOR OF REGULATION AND ENFORCEMENT

Background Papers: Nil

APPENDIX 1

Fair Processing Statement – Any personal data held by Birmingham Cit	SEX ENT 1.5
Fair Processing Statement — Any personal data held by Birmingham Cit o use a premises, vehicle, vessel or stall as a Sexual Entertainment \ obligations as set out in the Data Protection Act 1998. This is in acco available on the Council's website: <u>www.birmingham.gov.uk/privacy</u> . Information you have provided on this form to prevent and detect fraud. W with other Council Departments and organisations for example, other cou	Venue, will be held in full compliance with the legal ordance with the Council's Privacy Policy; a copy is To protect the public fund we may also use the Ve may share this information for the same purposes
BIRMINGHAM C	
SCHEDULE 3 OF THE LOCAL GOVERNMENT (MISC	ELLANEOUS PROVISIONS) ACT 1982
Application for a Licence to use any Premise Sexual Entertainmen	es, Vehicle, Vessel or Stall as a t Venue
All questions must be answered, save where otherw nswered, the application will be deemed incomplet	vise stated. If relevant questions are no e and will be returned to the applicant
<u>Section 1</u> Application details:	
Is this licence for the: Grant Renewal x	Transfer 🗆
Is the application made by: an individual \Box a partner a company or other corporate body $\Box x$	rship or other unincorporated body BCC
	REGULATION & ENFORCEMENT
Section 2	LICENSING SECTION DATE RECEIVED
Answer only if Applicant is an individual What is the full name of the individual?	3 1 OCT 2016
Permanent Residential Address	REF NO CICCO L 2000
Any former names	L
Date of Birth Place	of Birth
Date Became Resident in the UKor	U Member State
National Insurance Number or E.U Member State Equ	
Telephone Number (during normal office hours)	
Name and address to which correspondence to be ser	nt (if different from above)
Has the applicant a financial interest in the business w	
Yes No D If "yes" to what extent	
ts the whole business owned by the applicant?	Yes 🗆 No 🗖

Section 3

Answer only if the Applicant is an unincorporated body or a partnership

Full Name of Applicant

What are the names of the applicant's partners? Please complete the table below:

Name (in full): Mr/Mrs/Miss/Other	Date of Birth	Address of permanent residence Throughout six months immediately preceding this application	Date became resident of United Kingdom or other E U member state
e there persons res ite their names.	ponsible for the	management of the Applicant of	ther than the partners?
/ ase confirm if the w	whole of the busin	ness is owned by the applicant?	Yes 🗆 No 🗆

Section 4.

Answer only where the applicant is a company or other corporate body

What is the name of the Applicant?.....Clear Blue Sky Thinking Ltd

Has the Applicant previously been known by any other name and if so what name?

...No......

If the Applicant is a company, what type of company is it (e.g., public or private, limited by share or guarantee, etc.)?Private limited by shares

What is the registered number of the Applicant.....07065775

What is the registered office address?55 Symphony Court, Birmingham, England B16 8AF

In which country is the company incorporated? United Kingdom

What is the date of incorporation of the company?4 November 2009

Please complete the table in respect of each of the Directors, the Company Secretary or other persons responsible for the management of the body.

Name (in full): Mr/Mrs/Miss/Other	Date of Birth	Address of permanent residence throughout six months immediately preceding this application	Date became resident of United Kingdom or other E.U member State
Mr Sidney John Taylor (Director))		1
Mr Thomas Winston Taylor (Director)			
Edmond Haxhia (Manager)			
		×.,	

SEX ENT 1.5
Does the Applicant use any other trading names? If so, please state the trading name(s).
Legs 11 Gentlemens Club
What is the Applicant's trading address?193-194 Broad Street, Birmingham, B15 1AY
Please confirm if the whole of the business is owned by the applicant? Yes $\Box x$ No \Box
Section 5
All Applicants
Please give details of the person (if any) who is to be responsible for the management of the premises in the absence of the licence holder:
First NameEdmond SurnameHaxhia
Former Name (if any)
National Insurance Number or E.U Member State Equivalent
Permanent Address:
Date of Birth: Place of Birth

Has any person named at any place in this application been associated in any way with any other application for a licence for a sex establishment? Yes 🛛 No 🗆

If "yes" give full details......Applicant and Directors are all involved with Legs 11, Ladywell

Walk, Birmingham, B5 4ST.....

Prem	ises details:
ls this	application in respect of: Premises 🗵 Vehicle 🗆 Vessel 🔲 Stall
	premises, vehicle, vessel or stall in use for sexual entertainment at the date of this ration? Yes 🗵 No \Box
lf the busin	answer is yes, state the name and address of the person or body currently operating the essClear Blue Sky Thinking Ltd, 55 Symphony Court, Birmingham, England,
	B16 8AF
	is full address of the premises for which a licence is sought?
If the	application is in respect of a vehicle, vessel or stall, please state where it is to be used as
	al entertainment venue
	r what name is, or will the premises be known?Legs 11 Gentlemens Club
	r what name is, or will the premises be known?Legs in Gentlemens Ordb
le the	whole of the premises to be used under the licence? Yes 🗵 No 🗖
	please state:
a) w	nich part of the premises is to be used for the purposes of the licence
b) th	e use to which the remainder of the premises are to be put
	e names of those responsible for the management of the remainder of the premises
If the	Applicant's interest in the premises is a leasehold one, please state:
a)	Head-lease 🗖 Sub-lease 🗵
b)	the name and address of the landlord and of the superior landlord where applicable
	Hussain Marawat and Riaz Begum Marawat, Oak Tree Lodge, the Russells, Moseley
	Birmingham, B13 8RT
c)	the length of the unexpired term9 years

Section 6

Section 7.

Proposed operation times and activities

Give the times it is proposed to operate the Premises for the purpose of this Licence; State any seasonal variations or non standard timings Day Start Finish where you intend to use the Premises, which are different to those listed in the column on the left. 00:00 24:00 Monday Tuesday 00:00 24:00 24:00 Wednesday 00:00 Thursday 00:00 24:00 00:00 24:00 Friday 00:00 24:00 Saturday 00:00 24:00 Sunday Please give full details of the nature of the relevant entertainment e.g. lap-dancing, pole-dancing, stage strip show etcLap dancing, pole dancing, table dancing, strip shows, erotic and exotic dancing, burlesque dancing, semi and full nudity.....

Please confirm if the relevant entertainment involves full nudity X Yes ON

Section 8.

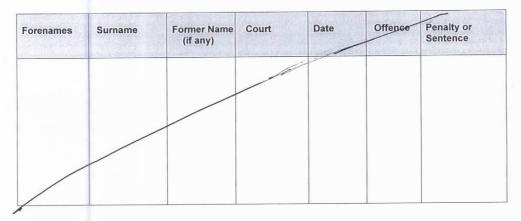
If the application is for the Transfer of a Premises Licence
Name of current Premises Licence Holder
Please give the reason/s for the transfer application
6

Section 9.

Has the Applicant or any persons named in this form been convicted of a criminal offence whether in the UK or elsewhere? Yes \Box No $\Box x$

If so, please give details of <u>unspent convictions</u> below:

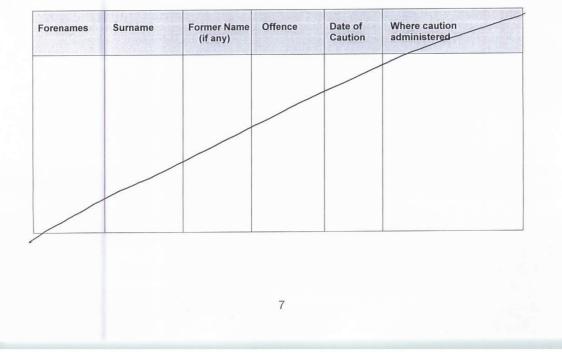
Convictions:



Has the Applicant or any persons named in this form been cautioned whether in the UK or elsewhere ? Yes \Box No $\Box x$

If so, please give details below:

Cautions:



Has any person or the corporate or unincorporated body referred to in this application: -

Been disqualified from holding a licence for a sex establishment?	No
Been refused the grant / renewal / transfer of a licence for a sex establishment?	No
Been the holder of a sex establishment licence when that licence has been revoked?	No
Been associated in any way with any other application for a sex establishment licence?	Yes
If 'Yes' to any of the above please provide details:	

1) Applicant also the licence holder of an SEV in respect of premises at 30 Ladywell Walk, Birmingham, B5 4ST

2) Director Sidney Taylor is the lease holder for the premises at 30 Ladywell Walk, Birmingham, B5 4ST

Is there any information in this application which you would **not** wish to be seen by members of the public?

Yes 🗆 No 🗵

If yes, state which information and the reasons why you would not wish it to be seen

.....

Is there any further information which the Applicant would wish the Council to take into account when considering this application?

.....

(If necessary, please continue on a separate sheet)

8

						X ENT		
Please read the c information/docume	checklist below an ents;	d tick to confir	m you	have	enclosed	all of	the	require
Please check the foll	sed payment of the fe owing link for details o am.gov.uk/licensingf	of the cost of your a	applicatio	on:-				
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I understand that I n date of the applicatio	nust now advertise m n. 🟹	y application on o	r near th	e Pren	iises for 2	1 days s	tarting	g with th
application and that Licensing Authority	a copy of the app a copy of the notic in accordance with p sions) Act 1982.	e of application w paragraph 10 (8) o	hich has	s been	published	must b	e giv	en to th
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APPENDIX 2



APPENDIX 3

Legs 11

Etiquette & Club House Rules Book

Please take time to read your introduction pack.

It may help you feel more confident on your first shift, if you know a little about LEGS 11 and the team behind its success.

Any questions you may have after reading it can be discussed with any of the management team.

Good luck we hope you'll settle in quickly and enjoy your time at LEGS 11

WHAT MAKES A GOOD LAP DANCER

PLEASE DO THIS:

- Greet customers in a warm and friendly manner, a smile works wonders.
- You are an entertainer and you are on show as soon as you are in the club
- Make sure your appearance is immaculate, Hair, Nails, Make Up, Dress etc.
- Show self confidence (Even if you don't feel it)
- Have a sense of humour
- Pay full attention to the customer at all times, A conversation is often more important than the dance and it helps the customer to relax and makes them feel that they are more than just a £20.00 note.
- These may sound like obvious attributes, but when you're tired or fed up, you cannot let this
 affect your work or dancing performance.
- The customer is expecting the above and if you can't deliver, you can't earn.
- Do not; give the impression that you are too busy to talk.
- Do not, show a negative attitude.
- Do not, neglect your appearance.
- Do not, talk about other girls, customers or the club in a negative way.
- Do not; argue with customers or other dancers.
- Do not, talk about your private life.
- Do not, moan, complain or about customers or other dancers.
- Do not; approach a customer as soon as he walks through the door.

THE LAP DANCE EXPERIENCE

- A lap dance is a personal experience for both the customer and yourself; the customer should feel that you are only interested in them.
- Please make sure you get paid before you start a dance.
- The customer may not have the money or may refuse to pay.
- GETTING PAID IS YOUR RESPONSIBILITY.
- A good dancer will hold eye contact for as much of the dance as possible, follow your hands with your eyes and then back to the customer.
- Do not look around the room for your next customer whilst doing your dance.
- Ladies are using legs 11 more and more with their partners, you should treat them with the same courtesy and professionalism as our male clientele. They appreciate a good female body as much as a man and are often quite intrigued by your dancing. They are paying customers, the same as men, please make them feel welcome.
 - There are clocks in the VIP rooms, discreetly check the time, do not keep checking your watch or phone

THE APPROACH

- Allow the customer to come in buy a drink and pay for it before you approach him.
- Approach the customer with a smile and ask can you join them.
- Introduce yourself with a handshake
- Make polite conversation if the time allows
- After 3-5 minutes of chat ask the customer if they would like you to dance for them, if they say no, ask is there anyone else that they would like to talk to or have a dance from, if he points someone out, let them know and move onto the next customer. This is dancer etiquette; remember another dancer will do the same for you if you show them this courtesy.
- If a customer says that they don't want a dance, do not be rude or pass comment, be polite, be professional and move on.
- When you finish, give them a kiss on the cheek and say goodbye and thank you.
- Sit down and put your clothes back on, then either chat or leave the dance area, do not leave the customer sitting there.
- You can still refer the customer to another dancer at the end of your dance if you wish, if he
 does not want another dance from you straight away.
 - Your dance is only three minutes long, so with the chatting at the beginning and the end, you are only spending about 10 minutes with each customer.

THE POLE STAGES

- This is a chance to showcase yourself
- Make your stage show sexy, exciting, entertaining and erotic.
- You'll secure a few dances from customers who see your routine.
- The stage poles are no different to any other stage shows you may see.
- You are performing to an audience and your aim should be to get their attention.
- You know what the customers want to see, sexy, erotic, fun and approachable girls.
- Impress them on stage and its money in the bank.
- Many of you have two girl routines, you should practice them continuously
- This is great if you are worried about being on stage alone.
- An unrehearsed routine however, looks bad and won't earn you any money
- The more effort you put in the more you will get out.
- You will be introduced by the DJ, walk on stage with confidence and a smile.
- Act sexy, make eye contact with individual customers to make them feel special.
- Perform your pole tricks with as much sex appeal as possible
- Wear sexy outfits
- Use the whole of the stage during your show.
- Never go through the motions because you have to.
- Never try new tricks on the pole without a rehearsal
- Dancers, who earn well, take pride in their appearance and their job.
- This means constant practice and close attention to detail.
- Follow these simple rules and you should earn good money.

DRESS CODE

- All dancers should wear dresses until midnight.
- These should not be transparent and should not be short in length.
- No bikini style outfits with matching shorts should be worn.
- Please ensure that your dresses / outfits are clean and well presented.

DRESSING ROOM ETIQUETTE

- Please keep the dressing room clean and tidy, put rubbish in the bins.
- If bottles and glasses are taken into the dressing room, please take them back out when you leave.
- Please do not leave your valuables like money, mobile phones etc on display, they are your
 responsibility, please use the lockers provided.
- Do not borrow items from the other girls without their permission, as it will cause unnecessary friction.
- Security cameras are installed through the building for your security and protection.

CUSTOMERS

- It is strictly forbidden for dancers to fraternise with legs 11 customers.
- Telephone numbers must not be exchanged with customers.
- The club considers this a serious offence, if a card is given out by a customer, for example folded up in a note, it must been seen to be disposed of to avoid unnecessary action.
- Dancers at Legs 11 should never arrange to meet customers after work.
- You should never receive money from a customer on the understanding that t you will meet him outside the premises even if you have no intention of doing so, this is procuring money by deception or procuring money for sex both are illegal and will never be tolerated by the club.

ALCOHOL AND DRUGS

Drugs will not be tolerated.

- Dancers may drink in moderation
- Dancers are requested not to carry or drink from a bottle, use a glass.
- Any dancer suspected of being drunk will be sent home.
- There are those of you who can drink all night without it showing, and there are those that can't, you know who you are.
- Never drink so much that you are not in control of your dance and your customer, if you're
 drunk you may not think you're slurring your words and stumbling, but chances are, you
 probably are.
- There is nothing more unattractive than a girl who is drunk. This is a fantasy and you are supposed to be their ideal woman.
- No one wants a drunk slurring woman to dance or talk to them.
- Please limit your alcohol intake or you will be sent home.

LEGS 11 WILL NEVER TOLERATE DRUG USE.

- Anyone caught using, supplying or believed to be under the influence of drugs will be sacked without hesitation.
- We are not prepared to risk everyone's jobs for the sake of a few who put the license of Legs 11 in jeopardy if you bring drugs into the club.
- If you are found to be in possession of a controlled drug. You will be dismissed with immediate effect.
- If you are found to be in possession of drugs with intent to supply to assist in the supply or distribution of controlled drugs, you will be dismissed with immediate effect and the police will be called.
- We appreciate that you do a difficult job, but if you need drugs to get you through, then you
 need to re-assess your choice of work.

LEGS 11 OPERATES A ZERO TOLERANCE POLICY TOWARDS DRUGS

PAYMENT OF FEES and FINES

- House fees must be paid on arrival.
- Fines will be implemented for all late arrivals and late cancellations.
- Fines of £20.00 will be charged for lateness and the full fee will be payable for late cancellations and no shows.
- A fine of £10.00 will be imposed for use of mobile phones in public areas.
- A fine of £10.00 will be imposed for use of chewing gum in public areas.
- The cost of damage to the seating caused by high heels will be passed on to the dancers working that night (minimum £20.00 each(
- A dance will cost £20.00 for a full strip non VIP dance.
- Receipts for house fees and any additional charges are provided by management.

DANCES

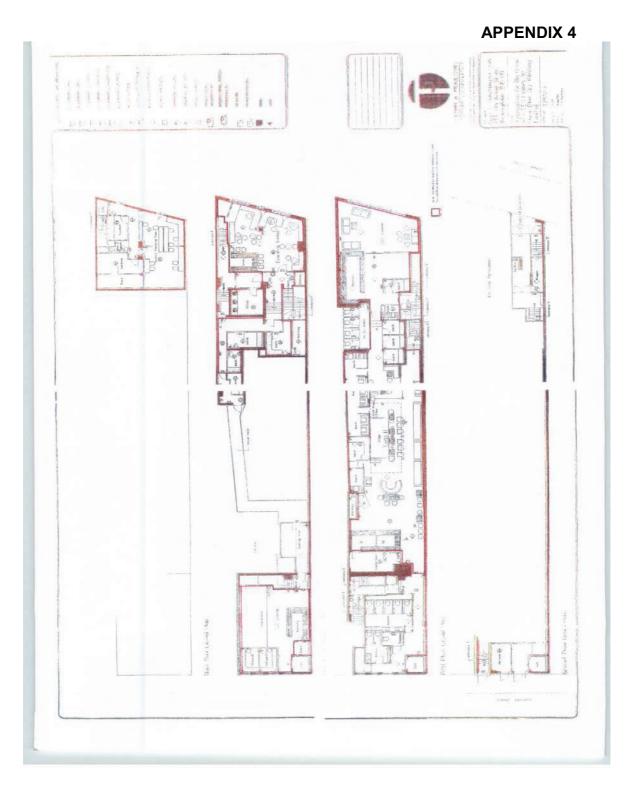
- A dance will last for one song (approximately 3 minutes)
- The customer is not allowed to touch the dancer, politely tell the customer to stop or you will end the dance if he / she continues.
- Touching of breasts or buttocks or any intimate area is strictly forbidden.
- If the customer requests you to continue for another dance, you must replace your G string before you continue into the next song and any other subsequent songs.
- Chewing gum whilst working is not permitted
- When using mobile phones whilst in the club please use the designated areas.
- You are not allowed to use a mobile phone in view of customers.
- Fines will be imposed for the breaking of club rules regarding mobile phones, lateness and chewing gum.

OTHER ISSUES

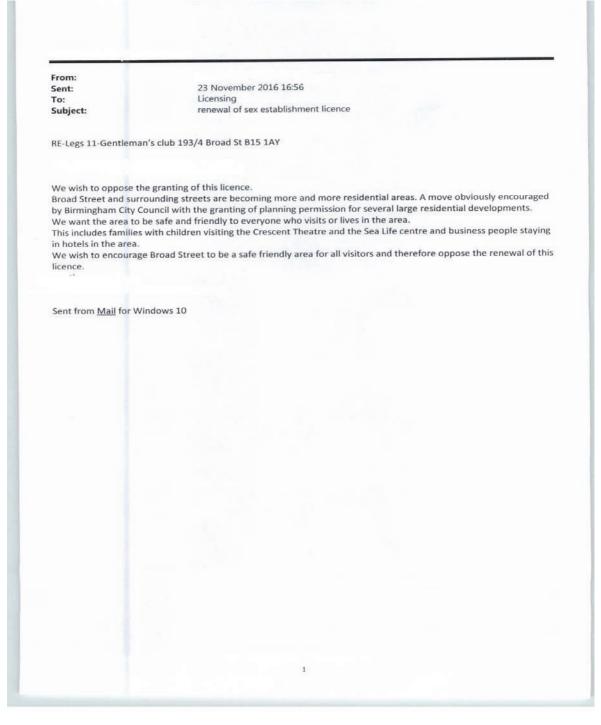
- No one should leave the club without a member of management being made aware.
 Dancers for their own security will be escorted to their cars at the end of a night or be seen getting to a pre booked taxi by one of the management or security.
- You must not have your boyfriend / husbands in the club when you are working.

CUSTOMERS, COMMENTS AND BEHAVIOUR

- It is unacceptable for customers to be rude to you, the reverse also applies.
- Do not swear at customers, walk away and let management or security handle the problem.
- If you have a problem with a customer, please inform management or security and let them deal with it.
- You should not attempt to deal with it yourself as it can make the situation far worse.
- If you are in any of the private rooms and feel unable to deal with a customer, either leave the room and report it to management or security failing that use the wall mounted panic alarm.
- Do not put yourself at risk.



APPENDIX 5



APPENDIX 6



BIRMINGHAM CITY COUNCIL SEXUAL ENTERTAINMENT VENUE POLICY

EFFECTIVE FROM 1st November 2014

Licensing Service at Crystal Court, Aston Cross Business Village 50 Rocky Lane, Aston, Birmingham, B6 5RQ

OR alternatively by email to: licensing@birmingham.gov.uk

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1. Introduction

- 1.1 Birmingham City Council ("the Council) is able to regulate sex establishments through Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 ("the 1982 Act"), in particular sex shops and sex cinemas.
- 1.2 On 6 April 2010 the Policing and Crime Act 2009 ("the 2009 Act") came into force and amended Schedule 3 of the 1982 Act. Sexual Entertainment Venues ("SEVs") were added as a category of sex establishments to enable local authorities to regulate those premises which provide lap dancing, pole dancing, table dancing, strip shows, peep shows and live sex shows and other similar entertainment.
- 1.3 The Council resolved on 12 October 2010 to adopt the new amendments to gain regulatory control of SEVs with effect from 3 January 2011. Consequently, this SEV policy applies to the whole of Birmingham.
- 1.4 The adoption of Schedule 3 allows the Council to prescribe standard conditions and fees for the grant, variation, renewal and transfer of SEV licences and the appropriate number of premises to be licensed in a relevant locality, which may be nil.
- 1.5 The aim of this policy is to provide guidance for prospective applicants, existing licence holders, those who may wish to object to an application and members of the Licensing and Public Protection Committee when making a determination on an application. This policy will be reviewed regularly and revised where necessary.
- 1.6 Each application will be dealt with on its own merits
- 1.7 Consideration will be given to the provisions of the Human Rights Act 1998, the Provision of Services Regulations 2009 and the Home Office guidance issued in March 2010 entitled "Sexual Entertainment Venues Guidance for England and Wales" when considering applications for SEVs.
- 1.8 The Council does not take a moral stance in adopting this policy. The Council recognises that Parliament has made it lawful to operate sex establishments and that such businesses are a legitimate part of the retail and leisure industries. It is the Council's role as a Licensing Authority to regulate such premises in accordance with the law.

2. Sexual Entertainment Venues

- 2.1 An SEV is defined in the 2009 Act as "any premises at which relevant entertainment is provided before a live audience for the financial gain of the organiser or the entertainer".
- 2.2 The meaning of 'relevant entertainment' is "any live performance or live display of nudity which is of such a nature that, ignoring financial gain it must

reasonably be assumed to be provided solely or principally for the purpose of sexually stimulating any member of an audience (whether by verbal or other means)". An audience can consist of just one person.

- 2.3 This definitions would apply to the following forms of entertainment [as they are commonly known]: lap dancing; pole dancing; table dancing; strip shows; peep shows and live sex shows. This list is not exhaustive and should only be treated as indicative. The decision to licence premises as sexual entertainment venues shall depend on the content of the relevant entertainment rather than the name given to it.
- 2.4 The 2009 Act provides exemptions from the definition of SEVs as follows:
 - Sex shops and sex cinemas (which are separately defined in Schedule 3 to the 1982 Act).
 - Premises which provide relevant entertainment on an infrequent basis.
 These are detailed as premises where:
 - (a) no relevant entertainment has been provided on more than 11 occasions within a 12 month period;
 - (b) no such occasion has begun within a period of one month beginning with the end of the previous occasion; and
 - (c) no such occasion has lasted longer than 24 hours.
 - Other premises or types of performances or displays exempted by an order of the Secretary of State.
 - Private dwellings to which the public are not admitted
- 2.5 Premises which provide regulated entertainment on an infrequent basis will continue to be regulated under the 2003 Act insofar as they are providing regulated entertainment under that Act either by virtue of a premises licence or club premises certificate or a temporary events notice issued under that Act.
- 2.6 In practice this means that the vast majority of lap dancing clubs and similar venues will require both a SEV licence for the provision of relevant entertainment and a premises licence or club premises certificate for the sale of alcohol or provisions of other types of regulated entertainment not covered by the definition of relevant entertainment.
- 2.7 Live music or the playing of recorded music which is integral to the provision of relevant entertainment such as lap dancing for which a SEV licence is required is specifically excluded from the definition of regulated entertainment in the 2003 Act. Therefore, a SEV will not require a premises licence or club premises certificate just because it plays recorded music for a performer to dance to.

3. Waivers

3.1 Schedule 3 of the 1982 Act makes provision for the Council to grant a waiver from the requirement to hold a sex establishment licence in any case where it

considers that to require a licence would be unreasonable or inappropriate. A waiver may be for such a period as the Council thinks fit. Applications for waivers will be considered in exceptional circumstances.

3.2 The Council may at any time give a person who would require a licence but for a waiver, notice that the waiver is to terminate on a date not less than 28 days from the date the notice is given.

4. Making an Application

- 4.1 The 1982 Act provides a maximum licence period of one year. The authority may grant a shorter licence if it thinks fit. A shorter period may be granted for example where a licensee wants a licence for a limited period for a trade exhibition or a show.
- 4.2 An application for the **grant**, **variation**, **renewal** or **transfer** of a licence must be made in writing to the Licensing Authority together with the application fee in accordance with the requirements set out below.
- 4.3 There are three separate notice requirements:
 - 1. The applicant must, within seven days after the date of the application, publish an advertisement in a local newspaper circulating in the local authority's area. A suggested form of advertisement is available on request from the Licensing Section.
 - 2. Where the application is in respect of premises the applicant must display a notice of the application on or near the premises where it can be conveniently read by the public. The notice must be displayed for 21 days starting with the date of application. Again a suggested form of notice is available on request.
 - 3. The applicant must send a copy of the application to the Chief Officer of Police no later than seven days after the date of the application. Where the application is made electronically it is for the Local Authority itself to send the copy within seven days of receipt of the application.
- 4.4 The application form can be used for grant, variation, transfer and renewal applications. Applicants must provide their name, address, age (where the applicant is an individual), the premises address and the proposed licensed name of the premises.
- 4.5 Applicants must, at the time of submission of a new grant or variation application, provide a scheme showing the exterior design for consideration by the Licensing Authority before the premises are opened for business in order to ensure that exterior design of the premises complies with the Standard Conditions of Licence.

- 4.6 In addition applicants must, at the time of submission of a new grant or variation application, provide a plan showing the interior layout of the premises and where relevant entertainment will take place for consideration by the Licensing Authority.
- **4**.7 Applicants for SEVs must also submit a copy of their "club rules" and customer code of conduct. Such club rules must contain the required conduct of performers.
- 4.8 Such club rules will form part of the conditions of licence (if granted) and may be subject to amendment by the Licensing Authority prior to approval.
- 4.9 Applicants must provide evidence to the satisfaction of the Licensing Service of the registration for, and payment of business rates for the premises in guestion at the time of application.
- 4.9 Officers of the Licensing Service may, as part of the application process, visit the relevant locality of the premises to establish and report on whether there are any characteristics of the locality which may require consideration by the Licensing and Public Protection Committee.
- 4.10 Officers of the Licensing Service may also consult with colleagues from other Departments such as Planning
- 4.11 With regards to online application tacit authorisation does not apply to applications for SEV licences. This means the applicant must wait for the Licensing Authority to determine the application before they can operate a SEV.

5. <u>Fees</u>

- 5.1 The 1982 Act permits the authority to set a reasonable fee. Fees for Sex Establishments are reviewed annually by the Licensing and Public Protection Committee and set at a level appropriate to recover the costs of carrying out the licensing function under that Act namely: administration (including any hearings or appeals), inspection and compliance.
- 5.2 The above process is also applicable to the function of licensing SEVs and the appropriate fees for applications can be found on the Council's website at: www.birmingham.gov.uk/licensingfeesandcharges.
- 5.3 Application fees must be paid in full at the time of submission of the application.

6. Making Objections to Applications

6.1 The 1982 Act permits a wide range of persons to raise objections about the **grant, renewal, variation** or **transfer** of a SEV licence. Objectors can include residents, resident associations, trade associations, businesses, Councillors (providing they do not sit on the Licensing and Public Protection Committee),

regulatory agencies such as Planning and Environmental Health, or MPs. The Police are a statutory consultee for all applications.

- 6.2 Objections must be made in writing (email is acceptable) no later than 28 days after the date of the application to the Licensing Authority and should include the following:
 - the name and address of the person or organisation making the objection;
 - the premises to which the objection relates;
 - the proximity of the premises to the person making the objection, a sketch map or plan may be helpful to show this.
- 6.3 Objectors should limit their objection to matters which are relevant to the statutory grounds for refusal as set out in the 1982 Act. The relevant grounds for objection are:
 - That the applicant is unsuitable to hold an SEV Licence;
 - That the SEV, if granted would be carried on for the benefit of person/s who would be refused an SEV licence if they had applied themselves;
 - That the layout, character or condition of the premises are inappropriate for the proposed SEV;
 - That the use of the premises as an SEV would be inappropriate due to the use of premises in the vicinity;
 - That the use of the premises as an SEV would be inappropriate due to the character of the relevant locality; and/or
 - That the number of sex establishments or sex establishments of a particular type is inappropriate in the relevant locality.

Any objections received by the Licensing Authority which do not relate to the grounds set out in the 1982 Act will be rejected by the Licensing Service.

- 6.4 The courts have consistently stated that moral objections are inadmissible in such applications and will therefore be rejected.
- 6.5 Objections will be considered by the Licensing and Public Protection Committee determining the application. The applicant will be informed of any objections received in respect of their application and the objection(s) will become public documents. (However, objector's personal details such as name, address and telephone number will be removed.) A copy of the hearing procedure will be sent to the applicant and any objectors prior to the hearing.

7. Determination of an Application

7.1 All applications for the grant of a SEV licence will be determined by the Licensing and Public Protection Committee. Valid objections to any application will be considered by the Licensing Committee or delegated to a Licensing Sub Committee at the hearing to consider the application.

Applicants and objectors will be given an equal opportunity to state their case in accordance with the Licensing and Public Protection Committee's procedure for hearings, which is available from the Licensing Service.

7.2 The 1982 Act provides five mandatory grounds and four discretionary grounds for refusal of a SEV licence. Each application for a SEV will be decided upon its own merits and the Licensing Authority will give clear reasons for its decisions. Any decision to refuse a licence **MUST** be relevant to one or more of the following grounds:

7.3 Mandatory grounds for refusal

Specific mandatory grounds for refusal of a licence are set out in paragraph 12(1) (a to e) of Schedule 3 in the 1982 Act. A licence cannot be granted:

- (a) to any person under the age of 18 years;
- (b) to any person who is for the time being disqualified due to the person having had a previous licence revoked in the area of the appropriate authority within the last 12 months;
- (c) to any person, other than a body corporate, who is not resident in an EEA State or was not so resident throughout the period of six months immediately preceding the date when the application was made; or
- (d) to a body corporate which is not incorporated in an EEA State; or
- (e) to any person who has, within a period of 12 months immediately preceding that date when the application was made, been refused that grant or renewal of a licence for the premises, vehicle, vessel or stall in respect of which the application is made, unless the refusal has been reversed on appeal.

7.4 Discretionary grounds for refusal

The only discretionary grounds upon which the Council may refuse an application for the grant or renewal of a licence on one or more of the grounds specified in Schedule 3 paragraph 12(3) are that:

- (a) the applicant is unsuitable to hold the licence by reason of having been convicted of an offence or for any other reasons;
- (b) if the licence were to be granted, renewed or transferred the business to which it relates would be managed by or carried on for the benefit of a person, other than the applicant, who would be refused the grant, renewal or transfer of such a licence if he/she made the application himself/herself;
- (c) the number of sex establishments, or of sex establishments of a particular kind, in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for the locality;
- (d) the grant or renewal of the licence would be inappropriate, having regard:
 - (i) to the character of the relevant locality; or
 - (ii) to the use to which any premises in the vicinity are put; or
 - (iii) to the layout, character or condition of the premises, vehicle, vessel or stall in respect of which the application is made.

8. Suitability of an Applicant

- 8.1 In respect of 7.4(a) and (b) above with regard to the suitability of an applicant to hold a licence, the criteria for Members to consider include, but are not limited to:
 - that the operator is honest
 - that the operator is qualified by experience to run the type of sex establishment in question
 - that the operator understands the general conditions
 - that the operator is proposing a management structure which delivers compliance with the operating conditions e.g. through managerial competence, presence, a credible management structure, enforcement of rules internally, a viable business plan and policies for welfare of performers
 - that the operator can be relied upon to act in the best interests of performers e.g. in how they are remunerated, the facilities they enjoy, how they are protected and how and by whom their physical and psychological welfare is monitored
 - that the operator can be relied upon to protect the public e.g. transparent charging, freedom from solicitation
 - that the operator can show a track record of management of compliant premises, or that he/she will employ individuals who have such a track record.
 - Compliance with other regulatory and taxation schemes

9. Suitability of Premises

- 9.1 The Council would expect that when an application for an SEV licence at permanent commercial property is made, that the applicant will be able to demonstrate that the layout, character and/or condition of the premises is appropriate to the relevant entertainment proposed at the premises.
- 9.2 The Council would expect that when an application for an SEV licence at permanent commercial property is made, that property should have the appropriate planning consent.

10. Use of Premises in the Vicinity

- 10.1 In considering the grant, renewal or variation of the licence would be inappropriate to the use which any premises in the vicinity are put, the Licensing Authority shall consider, among other considerations:
 - (a) the fact that the premises are sited in a residential area;
 - (b) the premises are sited near shops used by or directed to families or children, or no frontages frequently passed by the same;
 - (c) the premises are sited near properties which are sensitive for religious purposes e.g. synagogues, churches, mosques, temples;
 - (d) the premises are sited near premises or areas which are sensitive because they are frequented by children, young persons or families, including but not limited to educational establishments, leisure facilities

such as parks, libraries or swimming pools, markets and covered markets;

- (e) the premises are sited near places and or buildings of historical/cultural interest, tourist attractions.
- (f) the premises are sited near civic buildings

11. Character of the Relevant Locality

- 11.1 With reference to paragraph 8.4(d) 'relevant locality' for the purposes of paragraph 12 of Schedule 3 of the Act means:
 - (i) in relation to the premises, the locality where they are situated, and
 - (ii) in relation to a vehicle, vessel or stall, any locality where it is desired to use it as a Sexual Entertainment Venue.
- 11.2 In considering if the grant, renewal or variation of the licence would be inappropriate, having regard to the character of the relevant locality or to the use of which any premises in the vicinity are put, the Licensing Authority shall consider, among other considerations, whether the grant of the application would be inappropriate, having regard to:
 - (a) the fact that the premises are sited in a residential area;
 - (b) the premises are sited near shops used by or directed to families or children, or no frontages frequently passed by the same;
 - (c) the premises are sited near properties which are sensitive for religious purposes e.g. synagogues, churches, mosques, temples;
 - (d) the premises are sited near premises or areas which are sensitive because they are frequented by children, young persons or families, including but not limited to educational establishments, leisure facilities such as parks, libraries or swimming pools, markets and covered markets;
 - (e) the premises are sited near places and or buildings of historical/cultural interest, tourist attractions.
 - (f) the premises are sited near civic buildings
- 11.3 The Council will consider relevant locality on a case by case basis taking into account the particular circumstances of each case. However, the Council will not seek to define locality as the whole of the Council's administrative area or an entire town.

12. Appropriate Number of Sexual Entertainment Venues

12.1 As set out within paragraph 7.4(c) above, paragraph 12 of Schedule 3 provides that a Local Authority may refuse an application if it is satisfied that the number of sex establishments or sex establishments of a particular kind in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for that locality. The Council is able to determine that the appropriate number for a locality is nil.

- 12.2 The Council may choose to set an upper limit guide on the number of SEVs which it considers appropriate in any area within the Council's administrative control. Each application MUST in any event be considered on its merits at the time the application is determined by the local authority.
- 12.3 The Council considers that the City Centre, being that part of the City which falls within the ring road (A4540) is an area in which it is appropriate to have an upper limit guide on the number of SEVs within it. The Council considers the appropriate upper limit for this area is eight.

13. Conditions

- 13.1 When issuing an SEV licence the Licensing Authority is permitted to issue it on such terms and conditions and subject to restrictions as specified at the time the licence is issued either in the form of conditions specific to the individual or standard conditions applicable to all SEVs.
- 13.2 The Council has decided to produce regulations prescribing standard conditions and these shall apply to every licence granted, varied, renewed or transferred by the authority unless they have been expressly excluded or varied. These regulations are attached to this policy at Annex A.
- 13.3 It is an offence to operate an SEV without a licence or contravene a condition of the licence. The maximum penalty upon conviction is £20,000

14. Renewal Applications

- 14.1 Provided an application for renewal has been accepted by the Licensing Service prior to the date of expiry, the licence shall be deemed to remain in force until such time as the renewal is determined by the Council, or the application is withdrawn.
- 14.2 The statutory requirements for advertising and giving notice, are the same as those applying to initial grants, which are dealt with at paragraphs 5-13. Renewal applications will be dealt with by way of delegated authority to officers, unless there are any objections or other matters of concern, in which case, the application will be heard by the Committee.

15. Revocation of a Sexual Entertainment Venue Licence

- 15.1 A licence can be revoked by the Council at any time on any one of the grounds set out in 7.3(a e) or any one of the grounds set out in 7.4(a and b) of the policy.
- 15.2 The Council will not revoke a licence without the licence holder being given an opportunity to appear before the Licensing and Public Protection Committee and be heard.
- 15.3 Where a licence is revoked, the Council shall give the licensee a statement in writing of reasons for its decision within seven days of the request being

made. Where a licence is revoked its holder will be disqualified from holding or obtaining a licence in the area of the Local Authority for a period of 12 months from the date of revocation.

15.4 When the authority revokes a licence, the decision does not take effect until the time for bringing an appeal has expired and if an appeal is brought until the determination or abandonment of that appeal.

16. Cancellation of a Sexual Entertainment Venue Licence

- 16.1 The Council may at the written request of the licence holder cancel the licence.
- 16.2 If a licence holder dies then the licence will be deemed to have been granted to the licence holder's personal representatives and will remain in force for three months from the date of the licence holder's death and will then expire.
- 16.3 The Council can, however, on the application of the licence holder's personal representatives extend the three month period if the Council is satisfied that an extension is necessary for the purpose of winding up the late licence holder's estate. The Council will only do so where there are no circumstances that make such an extension undesirable.

17. Variation of a Sexual Entertainment Venue Licence

- 17.1 A licence holder may at any time apply to vary a term, condition or restriction of a licence or apply to change the location of a licensed vessel. The statutory requirements for advertising, giving notice, consideration by the Council, hearings and the giving of the reasons are the same as those applying to initial grants, which are dealt with at paragraphs 5-12. On receiving such an application, the Council can either:
 - (a) make the variation as requested;
 - (b) make such variations as it thinks fit;
 - (c) refuse the application.
- 17.2 The applicant will be given an opportunity to attend a Licensing and Public Protection Committee before a decision is made to make a variation other than that being applied for or to refuse the application.
- 17.3 Where the Council imposes some other term, condition or restriction other than one sought in the variation application, the decision does not take effect until the time for bringing an appeal has expired and if an appeal is brought until the determination or abandonment of that appeal.

18. Right to Appeal a Decision

- 18.1 The decisions against which a right of appeal lies are refusals for the grants, renewals, variations or transfers, the imposition of conditions and also revocation.
- 18.2 Appeals must be made to the Magistrates Court within 21 days, starting from the date the applicant is notified of the Licensing Authority's decision.
- 18.3 It is important to note that appeals only lie against the mandatory refusals on the basis that the mandatory ground does not apply to the applicant/licence holder. Further, no appeal lies against the Licensing Authority's decision made on the discretionary grounds set out at paragraphs 7.4(c and d), namely:
 - that it is inappropriate to grant or renew a licence on the grounds of the character of the locality or the number of premises in it; or
 - the use of premises in the vicinity or the layout, character or condition of the premises.
- 18.4 The only discretionary grounds against which an appeal lies are those in paragraph 7.4(a and b) relating to the suitability of the applicant, the manager and/or the beneficiary of the operation.

ANNEX A

BIRMINGHAM CITY COUNCIL

STANDARD CONDITIONS FOR SEXUAL ENTERTAINMENT VENUES (SEV)

These regulations are made under paragraph 13(1) of Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982 (the "1982 Act") as amended by the Policing and Crime Act 2009 (the "2009 Act") to prescribe conditions. In these Regulations, except when the context otherwise requires, the following expressions shall have the following meanings:

- "The Council" shall mean the Birmingham City Council and all enquiries concerning these Regulations and its conditions shall be directed to Licensing Section, Crystal Court, Aston Cross Business Village, 50 Rocky Lane, Aston, Birmingham, B6 5RQ. 0121 303 9896. <u>licensing@birmingham.gov.uk</u>
- (ii) These conditions apply to all premises licensed as a "sexual entertainment venue" as defined by the said 1982 Act that is to say terms, conditions and restrictions on or subject to which licences under Schedule 3 of the 1982 Act are in general to be granted, renewed, varied or transferred.
- (iii) "Sexual Entertainment Venue" ('SEV') means any premises at which relevant entertainment is provided before a live audience, directly or indirectly for the financial gain of the organiser or the entertainer.
- (iv) "Premises" includes any vessel, vehicle or stall but does not include any private dwelling to which the public is not admitted.
- (v) 'Relevant Entertainment' means any live performance or any live display of nudity which is of such a nature that, ignoring financial gain, it must reasonably be assumed to be provided solely or principally for the purpose of

sexually stimulating any member of the audience (whether by verbal or other means).

- (vi) The Council may at any time waive, modify or vary these conditions or impose additional special conditions in any particular case.
- (vii) If the Licensee wishes any of the terms of the licence to be varied an application must be made to the Council.
- (viii) In the event of a conflict between the prescribed conditions and special conditions contained in a SEV licence the special conditions shall prevail.

OPENING HOURS

 The licensed premises shall not be open or used for the purposes for which the licence is granted except between the hours prescribed within the licence or those hours of operation determined by the Licensing and Public Protection Committee.

WINDOW, FASCIA BOARD ADVERTISEMENT AND DISPLAYS

- Save for the entrance lobby, the interior of the premises shall not be visible to passers-by and to that intent the licensee shall ensure the area of the premises in which relevant entertainment is offered shall not be capable of being seen from outside the premises.
- 3. The windows, doors, fascia board, walls and all external parts of the premises including the roof shall not contain any form of writing, sign or display save for:
 - (a) The address of the premises.
 - (b) The licensed name of the premises.
 - (c) A notice stating the opening hours of the establishment.
 - (d) In the case of a licence granted to a body corporate:

- (i) If the premises name is not the same as the full name of the body corporate then such corporate name and;
- (ii) If the premises are also the body's registered office for the purposes of the Companies Acts then an indication in a form acceptable to the company that such is the case.
- 4. The lettering used in respect of such permitted items shall be of such colour and style as may be approved by the Council.
- 5. The licensee shall not permit the display outside of the premises of photographs or other images, which indicate or suggest that relevant entertainment takes place in the premises.

LICENSED NAME

- 6. At the time of granting the licence in respect of the premises the Council will authorise a name referred to as "The Licensed Name" by which it is intended that the premises shall be known and the licensee shall ensure that the premises are known solely by that name and by no other, save as provided for by the paragraph below.
- 7. To change the licensed name, an application shall be made to the Council not less than 28 days prior to the proposed change and the Council shall have an absolute and unfettered discretion to allow or refuse such change.

EXHIBITION OF LICENCE

 a) A copy of the licence (two pages) shall be suitably framed and exhibited in a position that can easily be read by all persons entering the premises.

b) The conditions of licence and all such documents listed as Appendices to said licence shall be retained in a clean and legible condition and immediately available for inspection by anyone who so requests.

9. The licensee shall retain a copy of a form signed by each employee and performer confirming that they have read and understood the licence and conditions. The copy shall be retained for a period of six months after they cease work at the premises. A copy of the licence and conditions shall be given to each performer.

RESPONSIBILITY OF THE LICENSEE

- 10. The licensee or a responsible person over 18 years of age nominated by them in writing for the purpose of managing the SEV in their absence shall be in charge of and upon the premises during the whole time they are open to the public.
- 11. The written nomination referred to in condition 10 above shall be maintained in a daily register, kept on the premises and made continuously available for inspection by an officer authorised by the Council or police officer.
- 12. The person in charge shall not be engaged in any duties that will prevent them from exercising general supervision and they shall be assisted as necessary by suitable adult persons to ensure adequate supervision.
- 13. The licensee must ensure that there is a current insurance policy in force to cover the performers whilst the premises are open and that a copy is displayed in areas where all staff have access.

EMPLOYEES AND MANAGEMENT STAFF

14. The licensee shall keep and maintain at the licensed premises a written record of the names, addresses, and copies of photographic proof of age documents of all persons employed or performers permitted to operate within the licensed premises whether upon a full or part time basis and shall, upon request by an authorised officer of the Council or police officer, make such

records available for inspection to them. (see Conditions regarding Door Supervisors)

- 15. Condition 14 does not relate to persons engaged to carry out repairs or provide services from external companies to the premises, however, such persons must be aged 18 years and over if the premises are open for the purpose of providing sexual entertainment.
- 16. The licensee shall ensure that all persons employed or permitted to work within the licensed premises hold the appropriate rights to work and shall keep copies of any documentation used to verify the details of these rights where necessary.
- 17. The licensee shall maintain a register of the names, addresses and dates of birth of such person or persons (whether employees or otherwise connected with the business) who have authority to manage the premises in the licensee's absence.
- 18. Where the licensee is a body corporate or an unincorporated body any change of director, company secretary or other person responsible for the management of the body is to be notified to the Licensing Authority

CHANGE OF LOCATION AND ALTERATIONS TO PREMISES

- 19. Where the licensed premises is a vessel or stall, the licensee shall not move the licensed vessel or stall from the location specified in the licence unless a variation application is submitted for the Council's determination giving not less than 28 days notice. n.b. this requirement shall not apply to a vessel or stall which habitually operates from a fixed location but which is regularly moved (whether under its own propulsion or otherwise) from another place such location as is specified in the licence.
- 20. Alterations or additions, either internal or external and whether permanent or temporary, to the structures, lighting or layout of the premises as shown on

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the plan, including any change in the permitted signs on display shall not be made except with the prior approval of the Council.

CLUB RULES

- Any club rules imposed on the performers shall be displayed in a prominent position within the premises for all employees to have easy access whilst at work.
- 22. A copy of the club rules shall be provided to performers engaged by the premises by means of a written contract signed by the recipient. Copies of the same must be retained on the premises and produced to an authorised officer of the Council or police officer on request.

FEES

23. Receipts or records of payments received should be provided to performers where "house fees" are charged or when any fines are issued.

PERFORMANCES

- 24. No person under the age of 18 shall be permitted to be on the licensed premises when sexual entertainment is provided. A notice shall be clearly displayed at the entrance to the premises in a prominent position stating that "No person under 18 will be admitted when sexual entertainment is being provided" so that it can be easily read by persons entering the premises.
- 25. Each area where relevant entertainment is conducted shall be supervised and/or contain a panic alarm for the safety of performers.
- 26. A customer code of conduct shall be prominently displayed in each area to which the public are admitted.
- 27. Performers shall be aged not less than 18 years.

- 28. Full nudity is only permitted in the approved designated areas, as stipulated or shown on the approved plan attached to the licence. In all other public areas within the premises the performers and employees must at all times wear at least a G string (female) and or pouch (male) covering the genitalia
- 29. During all performances (including performances usually termed 'private dances') there must not be any deliberate contact, by the performer, with any patron or person within the audience except:
 - a). Leading a patron by the hand to and from a chair or private room or designated dance area.
 - b). Simple handshake greeting at the beginning and/or end of the performance.
 - c). A customary ("peck on the cheek") kiss at the end of the performance.
 - d). the placing of monetary notes or dance vouchers into the hand or garter worn by the performer.
- No performances shall include any sex act involving any other persons or objects (or involve any form of auto-erotic stimulation).
- 31. A price list shall be displayed in a prominent position giving the price and the duration of any 'private dances'.
- 32. Any person employed to supervise or attend to the exterior or entrance area of the premises must, at all times be suitably and sensibly dressed so as not to indicate or suggest the nature of the relevant entertainment taking place at the premises.
- 33. No fastening or lock of any description shall be fitted upon any booth or cubicle or other area within the premises except as shown on the plan; within the toilets, within the performers' dressing rooms and/or staff areas.

- 34. At all times during a performance, performers shall have unrestricted access to a dressing room.
- 35. Patrons or members of the audience shall not take photographs or record digital images of performers within the premises via a camera or mobile phones

DOOR SUPERVISORS

- 36. The licensee shall ensure all door supervisors employed or contracted to work on the premises are suitably licensed by The Security Industry Authority or appropriate agency.
- 37. Where door staff are used, the licensee shall maintain profiles for all door staff that are, or have been, working at the premises in the last six months. The profile is to contain proof of identity (copy of passport /photo driving licence) and proof of address dated within the last six months (bank statement /utility bill). Separate proof of address is not necessary when the proof of identity is a photo driving licence. All profiles are to be made immediately available to Authorised Officers upon request.
- 38. An adequate number of licensed door supervisors, based on a risk assessment undertaken by the licensee, shall be on duty on the premises whilst relevant entertainment takes place.
- 39. At least one door supervisor shall be on duty at the premises at all times when the relevant entertainment takes place.

CCTV

40. CCTV shall be installed in each room within the premises where the public has access save for the toilet and staff only areas. All cameras shall continuously record whilst the premises are open to the public and recordings shall be kept available for a minimum of twenty-eight days.

- 41. A member of staff who is fully trained in the use of the CCTV system shall be on duty at all times when the premises are open until the premises are clear of customers.
- 42. The premises will provide copies of any recordings upon request by a police officer or an authorised officer of the Council within 24 hours of the request.

TOUTING FOR BUSINESS AWAY FROM THE PREMISES.

- 43. The licensee shall not allow the use of vehicles including limousines for the promotion of the relevant entertainment.
- 44. The collection of patrons and or potential clients is not permitted unless the vehicle is licensed in accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1976.
- 45. The licensee shall not permit any person whilst on a public thoroughfare to encourage any other person to visit the SEV premises by any means.
- 46. The licensee shall endeavour to ensure any marketing communications associated with the SEV or relevant entertainment shall comply with the code of practice as issued by the Advertising Standards Authority.

ADMISSION OF AUTHORISED OFFICERS

47. Officers of the Council, Police, and other authorised agencies who are furnished with authorities (which will be produced on request) shall be admitted immediately to all parts of the premises at all reasonable times and at any time the premises are open for business.

ANNEX B SCHEME OF DELEGATION OF DECISION-MAKING AND FUNCTIONS

The Licensing and Public Protection Committee is responsible for making licensing decisions with Sub-Committees and officers having delegated powers to make some decisions. The table below describes how licensing decisions will be made. This scheme of delegations will be subject to regular review Nothing within this scheme of delegations shall prevent matters being referred to a higher level where appropriate. E.g. officers may refer matters to a sub committee, or

a sub-committee may refer a matter to full committee.

	Decision to be made by:		
Matter to be dealt with:	Full Committee	Sub- Committee	Officers (Senior Licensing Officer or above)
Application for grant or transfer	All cases		
Application for renewal or variation	If relevant objection made		If no relevant objection made
Minor variation application	If relevant objection made		If no relevant objection made
Revocation of Licence	All cases		
Cancellation of Licence			All cases
Make/amend regulations prescribing standard conditions, terms and restrictions	All cases		
Setting of fees	All cases		
Waiver	All cases		
To make and amend policy relating to the licensing of sex establishments	All cases		
To enforce the provisions of Part II and Schedule 3 of the Local Government Miscellaneous Provisions Ac 1982			All cases

