

BIRMINGHAM CITY COUNCIL

SUSTAINABILITY AND TRANSPORT OVERVIEW AND SCRUTINY COMMITTEE

THURSDAY, 08 FEBRUARY 2024 AT 14:00 HOURS
IN COMMITTEE ROOMS 3 & 4, COUNCIL HOUSE, VICTORIA
SQUARE, BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 APOLOGIES

To receive any apologies.

3 DECLARATIONS OF INTERESTS

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

5 - 10

4 **MINUTES (PUBLIC)**

To confirm the public minutes of the meeting held on 21st December 2023.

11 - 12

5 **ACTION TRACKER**

To note the action tracker.

6 **COMMISSIONER'S REVIEW AND COMMENTS ON THE AGENDA**

To note that the reports on this agenda have been reviewed but no comments have been received from the Commissioner on this agenda.

13 - 16

7 **HIGHWAYS MAINTENANCE PFI ARRANGEMENT**

To provide a further update to the Committee, following the previous briefing dated 21 December 2023 on the Government's decision on the Outline Business Case (OBC) which set out the Council's proposals for the revised Highways Maintenance PFI arrangement. Stephen Walton, Head of Highways PFI Procurement will be presenting this report.

17 - 36

8 **WORK PROGRAMME**

That the Committee considers its work programme, and attached appendices, and agrees any updates/amendments required.

9 **DATE AND TIME OF NEXT MEETING**

To note the date and time of the next meeting on 7 March, 2024 at 1400 hours in Committee Rooms 3 & 4.

10 **REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**

To consider any request for call in/councillor call for action/petitions (if received).

11 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

12 **AUTHORITY TO CHAIR AND OFFICERS**

Chair to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

13 **EXCLUSION OF THE PUBLIC**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

MINUTES (PRIVATE)

- Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings;
- Confidential – Other

BIRMINGHAM CITY COUNCIL

SUSTAINABILITY AND TRANSPORT O&S COMMITTEE

1400 hours on 21st December, Committee Room 6, Council House

Present:

Councillor Lee Marsham (Chair)

Councillors David Barker, Colin Green, Timothy Huxtable and Waseem Zaffar

Also Present:

Councillor Liz Clements, Cabinet Member for Transport (online)

Mark Wolstencroft, Operations Manager Environmental Protection (online)

Stephen Arnold, Head of Clean Air Zone

Mark Shelswell, Assistant Director, Highways and Infrastructure

Stephen Walton, Head of Highways PFI Procurement

Rajesh Parmar, Senior Solicitor

Amelia Wiltshire, Overview & Scrutiny Manager

Baseema Begum, Scrutiny Officer

The meeting started at 14:03 hours.

1. NOTICE OF RECORDING/WEBCAST

The Chair advised those present that the meeting would be webcast for live and subsequent broadcast and that Members of the press/public may record and take photographs except where there are confidential or exempt items.

2. APOLOGIES

Councillors Martin Brooks and Richard Parkin.

3. DECLARATIONS OF INTERESTS

Cllr Zaffar declared that he undertakes some consultancy work on Air Quality.

4. MINUTES

(See Item No.4)

The minutes of the meeting held on 7th September 2023 were approved.

5. SUSTAINABILITY AND TRANSPORT OVERVIEW AND SCRUTINY COMMITTEE ACTION TRACKER

(See Item No. 5)

The Action Tracker was noted.

6. BRUM BREATHE CLEAN AIR STRATEGY UPDATE

Stephen Arnold, Head of Clean Air Zone; Mark Wolstencroft, Operations Manager Environmental Protection and Councillor Liz Clements, Cabinet Member for Transport were in attendance for this item.

Stephen Arnold gave a brief overview of the report and appendices highlighting the information provided gives details on the Brum Breathes Clean Air Strategy and the progress made on improving air quality following the introduction of the Clean Air Zone (CAZ).

Updates on the use of CAZ net surplus revenues and the implementation of air quality monitors in schools as part of phase 1 and preparations for phase 2 of the programme were also shared. The Air Quality Framework recently published by the West Midlands Combined Authority (WMCA) also recognises the need for local authorities to collaborate across the region in relation to improving air quality. Extra resources are being put in place to support service areas to ensure that the Council is meeting its statutory obligations.

Mark Wolstencroft explained that Environmental Health has separately over a 3-year period measured levels of nitrogen dioxide in some areas outside the city centre (including key arterial routes) where it felt that these may be high. Tranches 1 and 2 monitoring has been completed and indicative data shows that there has been no increase in nitrogen dioxide levels outside of the city centre. Once the data for 2023 has been finalised a report will be presented to the Cabinet Member. This can also be shared with this committee. Further monitoring as part of Tranche 3 will take place in 2024.

A discussion was then held and in response to issues raised the following were among the points made: -

- There was a target of Phase 1 of the rollout of Air Quality monitors to be completed within a year however there are challenges for some schools, and this has caused a delay. Phase 2 has also seen some delay due to spend control. It is anticipated that an offer to schools as part of this phase will be ready and achievable for September 2024 and lessons have been learnt from Phase 1.

- The Council monitors 3 sites across the city for particulate matter. The levels are currently at PM 2.5 and under the level set by government. Several interventions have been introduced to help reduce air pollution and it was envisaged that the city was probably not far off reaching the background level. The Council is working with the University of Birmingham on the WMAir project and looking to increase its monitoring network.
- There are two Air Quality monitors on Moor Street however most of what is being captured is directly from buses although it was acknowledged that most buses were CAZ compliant.
- In relation to emissions at railway stations this was a matter for the owner of the station. It was highlighted however that the Committee had previously scrutinised the work carried out to reduce the high levels of air pollution at New Street station and the measures in place to lower it. There may be scope to take this work forward with partners encompassing other city centre railway stations to see what more can be done.
- There are no plans to extend the CAZ as its purpose was to specifically reduce the exceedances in the city centre. Evidence shows that there is no displacement of pollution outside of the CAZ. If the CAZ was extended it would become much more difficult to manage. The work of the Air Quality Action Plan helps to understand where there are issues.
- Exceedances of nitrogen dioxide levels by Five Ways have been reported. As this area is outside of the CAZ further work would be needed to identify if vehicles or trains were causing the issue.
- It was clarified that PFI funding received was to maintain the public highway. Anything outside of this remit is the responsibility of the Council. As part of the procurement process for a new contractor to maintain the highway other issues highlighted can be considered including the maintenance of new assets to the network and to ensure that there are no additional pressures on the Council's general fund. A new maintenance arrangement is being considered as part of the refresh of the PFI in relation to accruing assets.
- It was acknowledged that the Birmingham Transport Plan outlines the need to break down silo working to maximise the impact of policies and projects in local areas. Work is taking place across council service areas in relation to monitoring and analysing air quality data and with the University of Birmingham. A colleague from Public Health has also joined the CAZ team who has knowledge on behavioural change and will be leading this work including issues related to indoor air pollution in council properties.
- The resurrection of the Brum Breathes Board is planned and will deal with all issues related to air quality. There are measures already in place as part of the Birmingham Transport Plan to deal with the increase in traffic and associated issues.
- The budget for the pedestrianisation and associated public works in the city centre was approximately £15m. Further details on compliance will be shared.
- The Council operates 1000-1500 waste vehicles. A number are not compliant with the CAZ standard and further information will be provided on this by the relevant service area.

- There will be a report to Cabinet in the new year on the Transport and Development programme and included in this will be what the next tranche of net surplus revenues from the CAZ will be used to for. This will align with some of the Council's short-term challenges set within the parameters of the CAZ scheme.
- In reference to comments made by Commissioners with reference to the CAZ it was clarified that there is a sum of £7m in reserves to cover pressures. Decommissioning of the CAZ would cost approximately £2m (to cover the removal of physical infrastructure e.g., cameras). The remaining £5m would cover operational costs if there is a reduction in income in the future as it is anticipated that this will happen over time. It was added that this is reviewed annually and based on forecast data.

RESOLVED: -

- 1) The report was noted.
- 2) A breakdown of the 3 schemes listed in Appendix 6 including costings and further details on what the schemes are.
- 3) Further information on the additional projects proposed in all other wards that will be receiving Brum Breathes funding including information for Members on the scope of what the funding can be used for.
- 4) City Operations to provide further information on the compliance of waste vehicles being utilised within the CAZ and proposals for upgrading/replacement of the fleet.
- 5) Air Quality Monitoring report with details of the outputs from the monitoring undertaken in Tranches 1 & 2 and proposals for Tranche 3 to be shared when this is available.

7. HIGHWAYS MANAGEMENT AND MAINTENANCE SERVICES PFI

Mark Shelswell, Assistant Director, Highways & Infrastructure and Stephen Walton, Head of Highways PFI Procurement were in attendance for this item.

The Chair, Cllr Marsham outlined that officers would be updating the Committee on the government's decision on the Outline Business Case submitted by the Council for the revised Highways PFI agreement.

Cllr Marsham explained that the item would be discussed in two parts with a public and private session as the Council is taking legal advice on the government's decision. The private session would allow Members to hear legally privileged information. Any issues that can be shared publicly will be noted and shared as part of the public minutes.

Mark Shelswell briefly explained the timeline of events in relation to the submission of a full business case to government that was approved by Cabinet for funding up until 2035 at a sum of £50.3m per year. Formal notification from government of the intention to withdraw the funding for the PFI was received by the Council on 30th November. The Council is considering its position in relation to the impact of this and is seeking clarification from government. Due to the Council's current financial situation, there was concern as to whether it can afford to match the sum given by

government under the PFI. A short-term mitigation has been discussed and further clarification is being sought. It was highlighted that the Council is in a very fast and changing environment in relation to this and Members need to be advised of the rationale for the decision. Therefore, due to legally privileged information this will be shared with Members in private session to protect the Council from any litigation.

Following this the Chair stated that the public meeting would be paused so that Members could consider this information in private.

RESOLVED: -

1. The report was noted.
2. The private minutes to be reviewed to ensure any information that can be shared will be included in the public minutes.

8. WORK PROGRAMME

The Chair noted that due to the issuing of the Stabilisation Plan there would need to be more flexibility in the Committee's work programme to respond accordingly. This will enable the Committee to respond at short notice to any changes that may occur as required.

Further to this the Chair outlined some changes to the work programme to allow items to be reframed as follows: -

- A discussion of the Road Safety Terms of Reference will now take place in January.
- The Active Travel Inquiry that the Committee has completed will require some further discussion in consideration of the above.
- The Flood Risk Management report will remain in March as this is a statutory report that the Committee must receive.
- The next formal Committee meeting will be in February as January's meeting will be a discussion on the future work programme.
- Members were requested to submit any issues for discussion on the future work programme if they are unable to attend the January meeting.

The Chair agreed that he would feedback to Co-Ordinating Committee concerns raised about the role of Scrutiny Committees in supporting the Council and Commissioners in its recovery and stabilisation work.

RESOLVED: -

1. The report was noted.
2. Chair to write to Mark Shelswell, Assistant Director, Highways & Infrastructure to ensure that future reports are submitted on time to avoid changes being made to set meeting agendas and dates.
3. The Committee to receive monthly progress updates on the Highways Maintenance PFI arrangement for 2024-25 until further notice.
4. Members to be provided with alternative meeting times and a hybrid meeting option for the informal meeting agreed for 11th January.

5. The Committee to hold a meeting in May (date to be confirmed) to replace a meeting that was cancelled in October.

9. DATE OF NEXT MEETING

The informal work programme session will take place on 11th January with the time to be confirmed. The next formal meeting will take place on 8th February.

10. REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS (IF ANY)

None.

11. OTHER URGENT BUSINESS

None.

12. DATE OF NEXT MEETING

Noted.

13. AUTHORITY TO CHAIR AND OFFICERS

Agreed.

RESOLVED: -

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

The meeting ended at 16:09 hours.

SUSTAINABILITY AND TRANSPORT O&S COMMITTEE
ACTION TRACKER 2023-24

Date	Agenda Item	Action	Update	Completion
21 st December	Brum Breathes Clean Air Strategy Update	A breakdown of the 3 schemes listed in Appendix 6 including costings and further details on what the schemes are.	Stephen Arnold, Head of CAZ to provide.	
21 st December	Brum Breathes Clean Air Strategy Update	Further information on the additional projects proposed in all other wards that will be receiving Brum Breathes funding including information for Members on the scope of what the funding can be used for.	Stephen Arnold, Head of CAZ to provide.	
21 st December	Brum Breathes Clean Air Strategy Update	City Operations to provide further information on the compliance of waste vehicles being utilised within the CAZ and proposals for upgrading/ replacement of the fleet.	Stephen Arnold, Head of CAZ to liaise with colleagues in City Operations for a response.	
21 st December	Brum Breathes Clean Air Strategy Update	Air Quality Monitoring report with details of the outputs from the monitoring undertaken in Tranches 1 & 2 and proposals for Tranche 3 to be shared when this is available.	To be shared once all the data is collated.	
21 st December	Highways Maintenance & Management PFI Update	Minutes of the Private Session to be reviewed with officers from Highways and Legal Services to ensure that information that is in the public domain can be referenced in the public minutes of the meeting.	Scrutiny office.	
21 st December	Work Programme	Chair to write to Mark Shelswell, Assistant Director, Highways & Infrastructure to ensure that reports requested are ready for the set deadlines to avoid any changes being made to committee meetings to accommodate late changes to the proposed agenda.	Amelia Wiltshire, Scrutiny Manager to draft on behalf of Chair.	
21 st December	Work Programme	Receive monthly progress updates on the Highways PFI contract and arrangements for 24-25 until further notice.	Added to the work programme for the remainder of the municipal year.	

SUSTAINABILITY AND TRANSPORT O&S COMMITTEE
ACTION TRACKER 2023-24

21 st December	Work Programme	Arrangements to be made for the January meeting to be held informally with options provided on timings and a hybrid facility.	Members were asked for preferences with the majority agreed for 1pm, 11 th January.	Meeting confirmed for 11 th January. Diary invitations circulated 9 th January.
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Birmingham City Council

Sustainability & Transport Overview and Scrutiny Committee

08 February 2024



Subject: Highways Maintenance and Management Services PFI

Report of: Stephen Walton, Head of PFI Procurement, Highways and Infrastructure

Report author: Stephen Walton
stephen.walton@birmingham.gov.uk

1 Purpose

- 1.1 To provide a further update to the Committee, following the previous briefing dated 21 December 2023 on the Government's decision on the Outline Business Case (OBC) which set out the Council's proposals for the revised Highways Maintenance PFI arrangement.
- 1.2 Please note, the information provided within this report reflects the position of the project at the time of writing (25 January 2024).

2 Recommendations

- 2.1 The Committee notes the report.

3 Confidentiality

- 3.1 As the Council has now taken steps to commence Judicial Review proceedings (as explained below at paragraph 4), it is important to be aware that (i) any "new" material which is created which relates to the Judicial Review case would be disclosable and that the legal team should be consulted before doing so; and (ii) that no personal views/opinions should be expressed regarding the proceedings, as this may compromise the Council's position in court. This includes publishing anything in the public domain in written format and saying anything verbally in the public domain. Please note that any internal documents created may also be disclosable unless they are covered by legal privilege.
- 3.2 The following may be used if asked by the media or an interested party for an update on the current position:

“Having taken legal advice (which for the avoidance of doubt remains privileged), the Council can confirm that it has commenced Judicial Review proceedings in relation to the Government’s decision to reject the Outline Business Case. This matter is now subject to ongoing legal proceedings and therefore, it would be inappropriate for the Council, its staff and/or members to provide any further comments in respect of this matter at this stage and pending the outcome of such proceedings. Our foremost priority remains continuity of services and ensuring the safety of citizens and visitors across the network.”

4 Current Position

- 4.1 Please refer to the previous briefing for detail concerning events leading up to the DfT’s decision on 30 November 2023 (DfT’s decision being communicated in the “Decision Letter”) in respect of the OBC.
- 4.2 Following the Decision Letter, and after taking external legal advice, the Council issued a letter to DfT setting out the basis of its proposed Judicial Review challenge pursuant to the Pre-Action Protocol Letter for Judicial Review (dated 11 December 2023) (the “PAP Letter”).
- 4.3 No substantive response was received from DfT to the PAP Letter. DfT requested an extension of time to respond to 15 January 2024 (the PAP Letter contained a deadline of 18 December 2023).
- 4.4 As no substantive response was received to the PAP Letter within the time permitted, the City Solicitor instructed the Council’s external legal advisers to file and serve a Judicial Review challenge at court on 2 January 2024. On 3 January 2024, the court sealed those documents and the Council’s external legal advisers sent the documents to the Government Legal Department (acting on behalf of DfT), albeit, in accordance with the Civil Procedure Rules, the documents were not deemed served until the second business day after despatch, being Friday 5 January 2024. On 8 January 2024 the court made an order requiring DfT to file its Acknowledgment of Service and Summary Grounds of Defence by 19 January 2024.
- 4.5 On 19 January 2024 DfT filed and served an Acknowledgment of Service and Summary Grounds of Defence, to which BCC responded in brief on 22 January 2024.

5 Next Steps

- 5.1 The court has confirmed that a hearing for the Judicial Review proceedings will be scheduled for no later than the end of March 2024.
- 5.2 Our priority remains continued delivery of statutory highway functions and services across the city, ensuring the safety of our citizens and visitors across the network.
- 5.3 The Council will continue to ensure the delivery of these services via the current interim services contract that is delivered by Kier.

- 5.4 The Interim Service Contract is currently in place until the end of March 2024 and further interim arrangements will need to be considered prior to then in order to provide continuation of services.
- 5.5 Depending on the result of the Judicial Review a longer-term review of service provision will be considered.
- 5.6 Members will be briefed and consulted with on the Council's position and consulted with as appropriate as the position with government develops.

6 Any Finance Implications

- 6.1 Please refer to the briefing dated 21 December 2024 for an overview of the finance implications.

7 Any Legal Implications

- 7.1 Please refer to paragraph 3 above with respect to confidentiality. Failure to adhere to the guidance set out at paragraph 3 may jeopardise the Council's legal position.

8 Any Equalities Implications

- 8.1 There are no equalities implications to be considered in relation to this report at the time of writing. However, officers will continue to keep this under review.

9 Background Documents

- 9.1 Report of the Assistant Director (Highways and Infrastructure) to Sustainability & Transport Overview & Scrutiny Committee, 21 December 2023 ("Highways Maintenance and Management Services PFI")
- 9.2 Report of the Strategic Director, City Operations to Cabinet, 5 September 2023 ("Highway Maintenance and Management PFI Contract")

Birmingham City Council

Sustainability and Transport Overview and Scrutiny Committee

8 February 2023



Subject: Sustainability and Transport Overview and Scrutiny Committee's Work Programme

Report of: Christian Scade, Head of Scrutiny and Committee Services

Report author: Amelia Wiltshire, Overview and Scrutiny Manager
amelia.murray@birmingham.gov.uk
07825 979253

1 Purpose

- 1.1 This report sets out the proposed work programme for the Sustainability and Transport Overview and Scrutiny Committee for 2023-24. Following the findings and recommendations from the independent Governance Review of the Council, and specifically recommendation 5, the Committee has reframed its work programme to be aligned to the Council's improvement and recovery priorities. Appendix 1 outlines the topics identified, aims and objectives as well as the preferred method of scrutiny to achieve these objectives.
- 1.2 Appendix 1 also provides information on other topics, which had previously been identified by the Committee. In light of the reframing of this work programme, these topics will be deferred by the Committee for future consideration at the right time.
- 1.3 The Committee intends to commence a Road Safety inquiry. This scope of this inquiry has been reconsidered to ensure synergy with improvement and recovery priorities. Appendix 2 sets out the inquiry's proposed terms of reference.

2 Recommendations

- 2.1 That the Committee:
 - Notes the information set out in Appendix 1 and identifies if any further topics need to be added aligned to the Council's improvement and recovery priorities.

- Agrees, subject to further input from the Chair and Deputy Chair, the issues that the Committee will consider during March – May 2024, the proposed aims and objectives and the preferred method of scrutiny.
- Reviews and agrees, subject to further input from the Chair and Deputy Chair, the proposed Terms of Reference in relation to Road Safety (Appendix 2).
- Notes, subject to further input from the Chair and Deputy Chair outside of the meeting, its proposed work programme will be submitted to Co-ordinating Overview and Scrutiny Committee to enable work to be planned and co-ordinated throughout the year.

3 Background

3.1 The [statutory guidance for local government overview and scrutiny](#) sets out the role it can play in holding an authority's decision makers to account. This makes it fundamentally important to the successful functioning of local democracy.

3.2 Effective Overview and Scrutiny should:

- Provide constructive 'critical friend' challenge.
- Amplify the voices and concerns of the public.
- Be led by independent people who take responsibility for their role.
- Drive improvements in public services.

3.3 The role and functions of Overview and Scrutiny Committees are outlined in [The City Council's Constitution | Birmingham City Council](#) They will:

- Make reports and/or recommendations to the full Council, the Executive and/or other organisations in connection with the discharge of the functions specified in their terms of reference.
- Consider any matter covered in their terms of reference that may affect or be likely to have an effect on the citizens of Birmingham; relevant to the Council's strategic objectives; relevant to major issues faced by officers in managing a function of the Council; and likely to make contribution to moving the Council forward and achieving key performance targets.

3.4 Effective scrutiny needs to add value. A well planned and timely work programme enables Overview and Scrutiny Committees to be involved at the right time and in the right way, and ensure their involvement is meaningful and can influence the outcome.

3.5 Members often have a number of topics suggested to them and are therefore required to **prioritise** matters for consideration. The Scrutiny Framework sets out the following factors to be considered:

- Public interest: concerns of local people should influence the issues chosen.

- Ability to change: priority should be given to issues that the Committee can realistically influence.
- Performance: priority should be given to areas in which the Council and Partners are not performing well.
- Extent: priority should be given to issues that are relevant to all or a large part of the city.
- Replication: work programme must take account of what else is happening to avoid duplication.

Looking Ahead

- 3.6 Since June 2023, Overview and Scrutiny Committees have identified a 'menu' of issues (including policy development, policy review, issues of accountability and statutory functions). Each Committee has then regularly reviewed their 'menu' and decided which issues needed to be examined further, and how that work would be undertaken.

Scrutiny Methods

- 3.7 There are a range of ways to undertake scrutiny. The approach for 2023-24 enables flexible scrutiny and outlines a shift from monthly formal meetings to a combination of approaches. The Committee will choose the most effective scrutiny method to achieve the desired aims and objectives for each topic.
- 3.8 Scrutiny activities should be thorough and undertaken in a timely manner.
- 3.9 Based on Statutory Guidance published in 2019, different scrutiny methods include (but are not limited to):
- A single item, or items, on a committee agenda – this method fits more closely with the "overview" aspect of the Scrutiny function and provides limited opportunity for effective scrutiny. It is most appropriate for specific issues where the committee wants to maintain a watching brief.
 - A single item meeting, either as the committee or a more limited number of Members. It has the capacity to enhance the previous option by taking evidence from a number of witnesses.
 - A task and finish day - provided that these are properly focused, they ensure Councillors can swiftly reach conclusions and make recommendations and are effective even for complex topics.
 - A task and finish review – this is an enhancement of the previous option being held over four or six meetings spread over a limited number of months.

Sustainability and Transport Overview and Scrutiny Committee

- 3.10 The Committee's Terms of Reference is to fulfil its functions as they relate to any policies, services and activities concerning:

- Sustainable transportation policy and programmes, projects and initiatives
- Strategic highways matters
- Maintenance of roads and streets, traffic management and car parks and enforcing rights of way
- Cooperation with the WMCA and Mayor in relation to the key route network
- An Air Quality strategy for Birmingham
- A financially and environmentally sustainable waste strategy
- A robust re-use and recycle strategy
- A strategy for sustainability, liveability and environmental improvements
- Citywide and national policy development to tackle the causes and consequences of climate change

3.11 The Committee is chaired by Cllr Lee Marsham, and its membership comprises Cllrs Saima Ahmed, David Barker, Martin Brooks, Timothy Huxtable, Colin Green, Richard Parkin and Waseem Zaffar

4 The Governance Review – Reframing the Work Programme 2023-24

4.1 The Co-ordinating Overview and Scrutiny Committee on 15 December 2023 acknowledged the recommendations in the Governance Review of Birmingham City Council agreed by Cabinet on 12 December 2023. Recommendation 5 stated the need to reframe scrutiny work programmes on the Council's improvement and recovery priorities, and that alignment of work programmes should focus on:

- a) Having an active part in the 2024/25 budget development process.
- b) The safe and effective delivery of key services supporting vulnerable people.
- c) Critical performance issues emerging "by exception".
- d) Equality and equity issues arising from the development of the 24/25 Budget, the Emergency Budget (to be identified by exception), and other priority scrutiny activity relating to the Budget.
- e) Culture, behaviour change and organisational development.

4.2 On 11 January 2024, the Sustainability and Transport Overview and Scrutiny Committee met informally to consider the developing Improvement and Recovery Plan and the findings and recommendations of the Governance Review. The Committee reconsidered its work programme for February – April and reframed it to ensure it aligns with the issues set out above.

4.3 Appendix 1 sets out the updated work programme. The Committee also proposed to meet in May 2024 to replace the cancelled Committee in October 2023. This will be critical to ensure it can cover the topics it has identified.

- 4.4 Appendix 1 also provides information on topics which have now been deferred by the Committee as a result of these discussions.
- 4.5 The Committee may decide to add further items to the work programme during the remainder of the year. When considering this, the Committee is advised to consider where it can best add value through scrutiny aligning to the Council's priorities and improvement journey, and how it can prioritise topics for consideration based on the Scrutiny Framework referred to in paragraph 3.5 above.
- 4.6 The Council's latest [January 2024 Forward Plan \(cmis.uk.com\)](https://cmis.uk.com) may assist Members in identifying future topics. The following reports are of particular relevance to this Overview and Scrutiny Committee:

Reference	Title	Portfolio	Proposed Date of Decision
011742/2024	Draft Financial Plan 2024-2028	Finance & Resources	13 Feb 2024
010416/2022	NEC Masterplan and Property Strategy	Leader	13 Feb 2024
011743/2024	Financial Plan 2024-2028	Finance & Resources	27 Feb 2024
011969/2023	Transportation and Infrastructure Partnership Procurement Strategy Report	Finance & Resources	19 Mar 2024
010756/2023	A45 Birmingham to Airport and Solihull SPRINT Phase 2 – Full Business Case	Transport	19 Mar 2024
010763/2023	A34 Walsall to Birmingham Sprint Phase 2 – Full Business Case	Transport	19 Mar 2024
011429/2023	Southside Public Realm Improvement Scheme - Revised Financial Appraisal	Transport	19 Mar 2024
007686/2020	Historic Environment Supplementary Planning Document	Leader	23 Apr 2024
010173/2022	Our Future City Plan 2040 – Draft Central Birmingham Framework	Leader	14 May 2024
012296/2024	Birmingham Local Plan – Preferred Options Consultation	Leader	14 May 2024
010635/2023	Paradise Phase 3	Leader	25 Jun 2024

- 4.7 Overview and Scrutiny Chairs are advised to maintain regular engagement with Cabinet Members to enable flexibility to be built into the Overview and Scrutiny work programme, so as to respond to the Council's policy priorities in a timely way.

5 Road Safety Inquiry

- 5.1 The Committee agreed to undertake a Road Safety Inquiry in 2023-24 to respond to increasing public concerns. It was agreed that this would commence following the conclusion of the Active Travel Inquiry.
- 5.2 A cross party inquiry task and finish group was set up comprising Cllrs David Barker; Izzy Knowles; Richard Parkin and Waseem Zaffar. The group has been chaired by Cllr Barker. Although not a member of the Committee and to balance capacity and interests, Cllr Knowles has been co-opted to the inquiry group.
- 5.3 The Road Safety inquiry has reconsidered its original scope in light of the wider Committee need to reframe its work programme. The inquiry Task and Finish group met on 23 January 2024 to finalise a revised terms of reference. An evidence gathering schedule was also progressed.
- 5.4 If agreed, the inquiry intends to commence its evidence gathering phase in late February; this will coincide with the anticipated end of the Active Travel Inquiry. It plans to conclude evidence gathering in May. The inquiry also intends to report to Council in 2024-25.

6 Any Finance Implications

- 6.1 There are no financial implications arising from the recommendations set out in this report.

7 Any Legal Implications

- 7.1 There are no legal implications arising from the recommendations set out in this report.

8 Any Equalities Implications

- 8.1 The Council has a Public Sector Equality Duty under the Equality Act (2010) to have due regard to the need to:
 - eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act.
 - advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
 - foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 8.2 The protected characteristics and groups outlined in the Equality Act are Age; Disability; Gender Reassignment; Marriage and Civil Partnership; Pregnancy and Maternity; Race; Religion and Belief; Sex, and Sexual Orientation.
- 8.3 The Committee should ensure that it addresses these duties by considering them during work programme development, the scoping of work, evidence gathering and making recommendations. This should include considering how policy issues impact

on different groups within the community, particularly those that share a relevant protected characteristic; whether the impact on particular groups is fair and proportionate; whether there is equality of access to services and fair representation of all groups within Birmingham; and whether any positive opportunities to advance equality of opportunity and/or good relations between people are being realised.

- 8.4 The Committee should ensure that equalities comments, and any recommendations, are based on evidence. This should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

9 Appendices

- 9.1 Appendix 1: Work Programme 2023-24, February

- 9.2 Appendix 2: Terms of Reference – Road Safety

10 Background Papers

- 10.1 [Birmingham City Council Constitution](#)

- 10.2 Birmingham City Council Overview and Scrutiny Framework April 2021

Sustainability and Transport Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic Link with Corporate Priorities	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
8 th February	Highways and Highways PFI Corporate Priorities: 1, 3 and 9 CGFS Independent Governance Review recommendation 5: Critical performance issues emerging “by exception”.	Receive a progress update on the Highways PFI contract and arrangements for 24-25.	Committee meeting single item: 2pm, Committee Rooms 3 and 4, Council House Deadline for Papers: 25 January 2024	Mark Shelswell, Assistant Director, Highways and Infrastructure	Stephen Walton, Head of Highways PFI Procurement	The Committee has requested this report is provided monthly until further notice.
8 th February	Performance Management Indicators CGFS Independent Governance Review recommendation 5: Culture, Behaviour Change and Organisational Development	Understand what Performance Management is, how it works in the Council and specifically how it informs Overview and Scrutiny Committee’s in other areas Consider existing relevant corporate performance measures and identify potential new measures.	Workshop	Angela Storer, Head of Corporate Performance	Syeda Akhtar, Corporate Performance Manager Marie Dobinson, Improvement and Change Partner Paul Kitson, Strategic Director, Place, Prosperity and Sustainability	Aligned to Improvement and Recovery Plan (IRP) workstreams. All O&S Committees will participate in this workshop. Informed by practice in other Local Authorities, as advised by LGA officer.

					<p>Phil Edwards, Assistant Director, Transport & Connectivity</p> <p>Mark Shelswell Assistant Director, Highways & Infrastructure</p>	
7 th March	<p>Active Travel Inquiry</p> <p>Corporate Priorities: 9, 13 and 14</p>	Review and agree the Active Travel Inquiry Report and its recommendations.	<p>Committee Meeting single item: 2pm Venue: Committee Rooms 3 and 4, Council House</p> <p>Deadline for Papers: 22 February 2024</p>	Amelia Wiltshire, Overview and Scrutiny Manager		
7 th March	<p>Highways and Highways PFI</p> <p>Corporate Priorities: 1, 3 and 9</p> <p>CGFS Independent Governance Review recommendation 5: Critical performance issues emerging “by exception”.</p>	Receive a progress update on the Highways PFI contract and arrangements for 24-25.	<p>Committee meeting single item: 2pm, Committee Rooms 3 and 4, Council House</p> <p>Deadline for Papers: 22 February 2024</p>	Mark Shelswell, Assistant Director, Highways and Infrastructure	Stephen Walton, Head of Highways PFI Procurement	The Committee has requested this report is provided monthly until further notice.

7 th March	<p>Budget Challenge and Financial Recovery</p> <p>CGFS Independent Governance Review recommendation 5: Equality and equity issues arising from the development of the 24/25 Budget, the Emergency Budget (to be identified by exception), and other priority scrutiny activity relating to the Budget.</p>	<p>Track the progress on savings made to date.</p> <p>Consider the impact of savings on policy and service delivery.</p> <p>Consider how relevant services are mobilising to delivery budget savings for 24-25 and agree how the Committee will monitor these savings.</p>	<p>Committee Meeting single item: 2pm Venue: Committee Rooms 3 and 4, Council House</p> <p>Deadline for Papers: 22 February 2024</p>	<p>Paul Kitson Strategic Director, Place, Prosperity & sustainability</p> <p>Craig Cooper, Strategic Director, City Operations</p>	<p>Phil Edwards, Assistant Director, Transport & Connectivity</p> <p>Mark Shelswell Assistant Director, Highways & Infrastructure</p>	<p>This will be specific to the remit of this Committee.</p> <p>This will be a standard agenda across all Overview and Scrutiny Committees.</p>
11 th April	<p>Budget Challenge and Financial Recovery</p> <p>CGFS Independent Governance Review recommendation 5: Equality and equity issues arising from the development of the 24/25 Budget, the Emergency Budget (to be identified by exception), and other priority scrutiny</p>	<p>Track the progress on savings made to date.</p> <p>Consider the impact of savings on policy and service delivery.</p> <p>Consider how relevant services are mobilising to delivery budget savings for 24-25 and agree how the Committee will monitor these savings.</p>	<p>Committee Meeting single item: 2pm Venue: Committee Rooms 3 and 4, Council House</p> <p>Deadline for Papers: 25 March 2024</p>	<p>Cabinet Member for Environment, Cllr Majid Mahmood</p> <p>Cabinet Member for Transport, Cllr Liz Clements</p> <p>Paul Kitson Strategic Director, Place, Prosperity & sustainability</p>	<p>Phil Edwards, Assistant Director, Transport & Connectivity</p> <p>Mark Shelswell Assistant Director, Highways & Infrastructure</p>	<p>Cabinet Members to be invited specifically to consider how this will impact on policy in service areas.</p> <p>This will be specific to the remit of this Committee.</p> <p>This will be a standard agenda across all Overview and Scrutiny Committees.</p>

	activity relating to the Budget			Craig Cooper, Strategic Director, City Operations		
11 th April	<p>Highways and Highways PFI</p> <p>Corporate Priorities: 1, 3 and 9</p> <p>CGFS Independent Governance Review recommendation 5: Critical performance issues emerging “by exception”.</p>	Receive a progress update on the Highways PFI contract and arrangements for 24-25.	<p>Committee meeting single item: 2pm, Committee Rooms 3 and 4, Council House</p> <p>Deadline for Papers: 25 March 2024</p>	Mark Shelswell, Assistant Director, Highways and Infrastructure	Stephen Walton, Head of Highways PFI Procurement	The Committee has requested this report is provided monthly until further notice.
11 th April	<p>Customer Service Programme</p> <p>Corporate Priorities: 6 and 21</p> <p>CGFS Independent Governance Review recommendation 5: Equality and equity issues arising from the development of the 24/25 Budget, the Emergency Budget (to be identified by exception), and other priority scrutiny</p>	<p>Monitor the progress and impact of the recommendations from the Customers Services programme (as previously undertaken by Co-ordinating O&S Committee)</p> <p>Understand how the Customer Services programme has been impacted by budget savings. Consider if and how the impact of the budget savings can be mitigated to deliver better outcomes for citizens</p>	<p>Committee Meeting single item: 2pm</p> <p>Venue: Committee Rooms 3 and 4, Council House</p> <p>Deadline for Papers: 25 March 2024</p>	Wendy Griffiths, Assistant Director Customer Services and Business Support	TBC	<p>Aligned to Improvement and Recovery Plan (IRP) workstreams.</p> <p>Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Highways Repairs.</p> <p>A final Task and Finish group took place on 7 July 2023, and a report presented to Co-ordinating O&S in July. It was agreed that Sustainability and Transport O&S Committee takes forward this</p>

	activity relating to the Budget					work for Highway Repairs in the future.
May	<p>Annual Flood Risk Management Plan</p> <p>Corporate Priorities: 11 and 17</p> <p>CGFS Independent Governance Review recommendation 5: Equality and equity issues arising from the development of the 24/25 Budget, the Emergency Budget (to be identified by exception), and other priority scrutiny activity relating to the Budget</p>	<p>Review the plan and work undertaken to mitigate against flooding within the city over the past 12 months</p> <p>Consider the Flood Risk management plan for 24-25 and specifically, the impact of the budget challenge and financial recovery programme.</p>	Date & Time TBC	Hannah Hogan, Flood Risk Manager	TBC	<p>As the October session had to be cancelled due to clash with Extraordinary Council meeting, the Committee will hold a further meeting in May.</p> <p>This is an annual report. Latest report to the Committee is here.</p>
May	<p>Highways and Highways PFI</p> <p>Corporate Priorities: 1, 3 and 9</p> <p>CGFS Independent Governance Review recommendation 5: Critical performance issues emerging “by exception”.</p>	Receive a progress update on the Highways PFI contract and arrangements for 24-25.	Date and time tbc	Mark Shelswell, Assistant Director, Highways and Infrastructure	Stephen Walton, Head of Highways PFI Procurement	The Committee has requested this report is provided monthly until further notice.

May	Budget Challenge and Financial Recovery CGFS Independent Governance Review recommendation 5: Equality and equity issues arising from the development of the 24/25 Budget, the Emergency Budget (to be identified by exception), and other priority scrutiny activity relating to the Budget	Track the progress on savings made to date. Consider the impact of savings on policy and service delivery with specific regard to Net Zero.	Committee Meeting single item: 2pm Venue: Committee Rooms 3 and 4, Council House Deadline for Papers: 3 April 2024	Paul Kitson Strategic Director, Place, Prosperity & sustainability Craig Cooper, Strategic Director, City Operations	Phil Edwards, Assistant Director, Transport & Connectivity Mark Shelswell Assistant Director, Highways & Infrastructure	This will be specific to the remit of this Committee. This will be a standard agenda across all Overview and Scrutiny Committees.
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*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Recycling and Waste Reduction	To be determined.	To be confirmed	No further information at this time
Route to Net Zero	Consider how the Council is supporting community leadership. Other aims and objectives to be determined.	To be confirmed	If this is an in-depth piece of work, to be scheduled following the completion of the Road Safety topic.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Public Transport	To be determined by the Committee	Committee Meeting	The intention is to consider information from multiple bus providers as well as the rail sector and WMCA. It may be followed by visits to public transport facilities

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

Corporate Priorities, Performance and Outcomes

Corporate Priorities 2022 – 26:

- | | |
|--|---|
| 1 Support inclusive economic growth | 11 Increase affordable, safe, green housing |
| 2 Tackle unemployment | 12 Tackle homelessness |
| 3 Attract inward investment and infrastructure | 13 Tackle health inequalities |
| 4 Maximise the benefits of the Commonwealth Games | 14 Encourage and enable physical activity and healthy living |
| 5 Tackle poverty and inequalities | 15 Champion mental health |
| 6 Empower citizens and enable citizen voice | 16 Improve outcomes for adults with disabilities and older people |
| 7 Promote and champion diversity, civic pride and culture | 17 Improve street cleanliness |
| 8 Support and enable all children and young people to thrive | 18 Improve air quality |
| 9 Make the city safer | 19 Continue on the Route to Zero |
| 10 Protect and safeguard vulnerable citizens | 20 Be a City of Nature |
| | 21 Delivering a Bold Best in Class Council |

Information on the Corporate Priorities, Performance and City Outcomes was reported to the Neighbourhoods Overview and Scrutiny Committee OSC in June 2023: [Document.ashx \(cmis.uk.com\)](#)



Work Outline / Terms of Reference

Road Safety Inquiry

Reporting to Sustainability and Transport Overview and Scrutiny Committee

Our key question:	How can the Council deliver better road safety outcomes while also meeting its budget challenges and moving towards financial recovery?
1. How is O&S adding value through this work?	<p><i>Improving road safety is always a priority for communities across the city, and this is reflected in members' caseloads for road safety and parked related issues. Over the past year, community concerns have significantly increased across the city. This follows several tragic incidents on Birmingham's streets where cyclists, pedestrians and motorists, both adults and children, have died or been injured. This resulted in strong public interest to ensure roads are safer for all users in the future together with significant local media coverage.</i></p> <p><i>The Council, West Midlands Mayor and the Police and Crime Commissioner have all responded to this public interest through stakeholder engagement and commitments for the future. For the Council specifically, citizens are asking for physical measures (for example, speed bumps) and more effective enforcement. Birmingham City Council is currently developing a new Road Harm Reduction Strategy for the Council, which will drive forward a new strategic vision for how these issues can be addressed. The proposed new strategy is currently under public consultation to close in April 2024. This strategy will be underpinned by a delivery plan, which aims to deliver change in the short, medium and long term.</i></p> <p><i>The intention of this Inquiry is not to duplicate existing work. With the advent of this new Road Harm Reduction strategy, the inquiry seeks, at this time, to shine a particular focus on enforcement. The inquiry acknowledges a successful local approach towards road safety encompasses a range of strands, and enforcement is one of many interconnecting themes. However, the inquiry considers there are opportunities to add value to the impact of the proposed new strategy by influencing the development of new enforcement approaches through this inquiry's key findings and recommendations.</i></p> <p><i>As the scope for this inquiry has been developed, the budget challenges for the Council has emerged and a financial recovery plan has been developed. The inquiry has therefore considered how to best respond within the new financial context to address these important community concerns. Despite these challenges, the inquiry believes that there are opportunities for the Council to better use remaining resources to deliver better road safety outcomes for communities. This approach has been welcomed by officers in the respective service areas to complement their budget recovery work.</i></p> <p><i>The inquiry has considered carefully how it meets recommendation 5 of the Governance Review (Centre for Governance and Scrutiny, Nov 2023). This ensures all future Overview and Scrutiny activity contributes towards the</i></p>



	<p><i>Council's financial recovery and improvement journey. This inquiry meets the following criteria, as outlined in recommendation 5:</i></p> <ol style="list-style-type: none"> equality and equity issues arising from the budget and other priority scrutiny activity relating to the budget – <i>this inquiry will contribute specifically towards priority scrutiny activity relating to the budget.</i> Culture, behaviour change and organisational development <p><i>In summary this inquiry meets the criteria outlined in the Council's Overview and Scrutiny Framework (2021) to ensure inquiries add value, as follows:</i></p> <ol style="list-style-type: none"> A high degree of public interest, political importance or sensitivity: <ul style="list-style-type: none"> <i>Issue identified by members as a key issue for public;</i> <i>Public interest issue covered in local media</i> Policy Overview work <i>(where Cabinet Members are developing or seeking to develop new policy).</i>
2. What needs to be done?	<p><i>This inquiry will encompass a broad range of issues affecting pedestrians, cyclists and motorists, and all of which contribute to road safety concerns. This includes speeding vehicles; inconsiderate and dangerous parking; and illegal dropped kerbs.</i></p> <p><i>The Inquiry will receive evidence from a range of stakeholders to consider the following key issues:</i></p> <ol style="list-style-type: none"> <i>What is an acceptable level of compliance with the rules of the road? What enforcement activity is required to achieve this?</i> <i>What are the roles and responsibilities for individual organisations and their services? How are the Council and partner organisations currently working together?</i> <i>What is the financial modelling for Council enforcement activity?</i> <i>How are the Council using data and information to deliver a better service? How does the Council use information from citizens to inform their service?</i> <i>What does an effective cross-Council enforcement (including reporting) approach look like? What are the key measures which make a difference? What is their cost base? What can we learn from other Local Authorities and their partner organisations to deliver better outcomes on enforcement?</i> <i>What are the legislative tools available to the Local Authority, and how are they currently being used? How do these tools differ from those available to other partner organisations?</i> <i>How can the Council build support within neighbourhoods and communities for enforcement?</i>
3. What timescale do we propose to do this in?	<p>Scoping: <i>Revised outline Terms of Reference and delivery plan: to be agreed at the Overview and Scrutiny on 8 February 2024.</i></p> <p>Evidence Gathering: <i>Evidence gathering is anticipated to commence in February 2024 (subject to the conclusion of the Active Travel Inquiry) and will continue until May 2024.</i></p>



	<p>Key Findings and Recommendations: <i>The Sustainability and Transport Overview and Scrutiny Committee intends to report and make recommendations to Council. A date will be confirmed for this report once evidence gathering has been completed.</i></p>
<p>4. What outcomes are we looking to achieve?</p>	<p><i>This inquiry anticipates making recommendations which will contribute towards:</i></p> <p><i>Outcome 1: Safer roads for pedestrians, cyclists and motorists.</i> <i>Outcome 2: Service transformation for Highways</i> <i>Outcome 3: Contribute towards the Council's financial recovery programme</i> <i>Outcome 4: Build trust and confidence in Birmingham citizens to effectively address road safety issues</i></p> <p>Birmingham City Council's Corporate Plan 2022-2026 <i>Priority 9: Make city safer</i></p>
<p>5. What is the best way to achieve these outcomes and what routes will we use?</p>	<p><i>A Task and Finish Group has been the recommended approach by the Committee to gather and review evidence for this inquiry. This Task and Finish group will comprise cross party membership.</i></p> <p>Stakeholders <i>The following stakeholders will be requested to provide information to this inquiry:</i></p> <ul style="list-style-type: none"> <i>Birmingham City Council – Community Safety, Highways and Infrastructure and Transportation, and contracted services.</i> <i>Community groups</i> <i>Other Local Authorities -to provide examples of best practice.</i> <i>Police and Crime Commissioner (West Midlands)</i> <i>Residents</i> <i>West Midlands Fire Service</i> <i>West Midlands Police</i> <i>West Midlands Combined Authority</i> <p><i>Other stakeholders may be identified as evidence gathering commences.</i></p> <p><i>The inquiry recognises that the recommendations it makes will be for the Council. However, it will consider evidence from other statutory organisations to inform these recommendations.</i></p> <p><i>The inquiry also welcomes suggestions for additional stakeholders to seek evidence from all stakeholders listed above and Members of the Council. All suggestions should be highlighted to the lead officer listed below.</i></p> <p>Members <i>All Members of the Council will also be invited to provide evidence through a survey.</i></p> <p><i>In addition to this, all members of the Council may request to attend evidence gathering sessions. If a Member is interested in this, they are invited to contact the lead officer for further information.</i></p>



	<p>Evidence</p> <p><i>Stakeholders will be invited to provide evidence in a variety of formats. This will be finalised as part of the scoping stage. In general terms:</i></p> <ul style="list-style-type: none">• <i>For organisations and community groups, this may be information in writing and/or a face-to-face presentation. Organisations will be advised of the relevant format for their evidence individually when invited to provide information to the inquiry.</i>• <i>The inquiry group may also undertake site visits, if appropriate, to support their inquiry.</i>
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Member / Officer Leads

<i>Lead Member:</i>	<i>Chair: Cllr. David Barker</i>
<i>Members of the Task and Finish Group:</i>	<i>Councillors Izzy Knowles; Richard Parkin and Waseem Zaffar</i>
<i>Lead Officer and support:</i>	<i>Lead Officer: Amelia Wiltshire Support Officer: Baseema Begum</i> <i>Key directorate support will be provided through City Operations Directorate – Highways and Infrastructure.</i>

