

Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE

MONDAY, 09 MAY 2016 AT 12:00 HOURS
IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 **NOTICE OF RECORDING**

Chairman to advise meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 **APOLOGIES**

To receive any apologies.

5 - 10

3 **MINUTES**

To confirm and sign the Minutes of the last meeting.

11 - 36

4 **OVERSEAS TRAVEL AND INWARD DELEGATIONS**

Report of the Strategic Director for Change and Support Services.

37 - 38

5 **CMIS-HISTORICAL DATA CLASSIFICATION**

Report of the City Solicitor.

39 - 42

6 **ANNUAL REVIEW OF THE CITY COUNCIL'S CONSTITUTION**

Report of the City Solicitor.
Report to follow.

43 - 48

7 **PROPORTIONALITY**

Report of the City Solicitor.

8 **CITY COUNCIL APPOINTMENTS**

Report of the City Solicitor.

9 **APPOINTMENT TO THE ROLL OF HONORARY ALDERMEN**

Report of the City Solicitor.

10 **PROVISIONAL COUNCIL BUSINESS MANAGEMENT COMMITTEE DATES FOR 2016/2017**

Report of the City Solicitor.

11 **DRAFT AGENDA FOR EXTRAORDINARY AND ANNUAL GENERAL CITY COUNCIL MEETINGS ON 24 MAY 2016**

To consider the Council agenda for the Extraordinary and Annual Meetings on 24 May 2016. .

12 **LOCAL GOVERNMENT ASSOCIATION ANNUAL CONFERENCE**

The LGA Annual Conference and Exhibition 2016 will be held from 5 July to 7 July 2016 at Bournemouth International Centre. The General Assembly Meeting will be on 5 July.

The plenary sessions will include the following topics for debate:

- Devolution and the future of local services
- Health and social care
- Building our homes, communities and future
- Flooding resilience
- Local Government finance

The cost of attending the Conference will be:

- Full conference - 3 days: £495 plus £99 VAT - total £594 per delegate
- Tuesday - 1 day: £215 plus £43 VAT - total £258 per delegate
- Wednesday - 1 day: £265 plus £53 VAT - total £318 per delegate
- Thursday - 1 day: £265 plus £53 VAT - total £318 per delegate

As this year's conference is being held in Bournemouth there will be additional costs for overnight accommodation to be incurred.

The Committee is invited to appoint 5 Councillors (3 Labour, 1 Conservative, 1 Liberal Democrat) to attend the Conference

RECOMMENDED:-

That Councillors (3 Lab)(1 Con) and (1 Lib Dem) be appointed to attend the Local Government Association Annual Conference to be held from 5 July to 7 July 2016 at Bournemouth International Centre.

13 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

14 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

BIRMINGHAM CITY COUNCIL

COUNCIL BUSINESS MANAGEMENT COMMITTEE 22 MARCH 2016
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MINUTES OF A MEETING OF THE COUNCIL BUSINESS MANAGEMENT COMMITTEE HELD ON TUESDAY 22 MARCH 2016 AT 1200 HOURS, IN COMMITTEE ROOM 2, THE COUNCIL HOUSE, BIRMINGHAM

PRESENT:

Councillors Mohammed Idrees, Hendrina Quinnen, Sharon Thompson and Mike Ward.

ELECTION OF CHAIR

In the absence of both the Chair and Deputy Chair it was-

2475

RESOLVED:-

That Councillor Hendrina Quinnen be appointed Chair for the meeting.

COUNCILLOR HENDRINA QUINNEN IN THE CHAIR

The Chair proposed and it was agreed that the meeting be adjourned until 1226 hours.

At 1204 hours the meeting was adjourned.

At 1226 hours the meeting was reconvened.

NOTICE OF RECORDING

2476

The Chair advised the meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

APOLOGIES

2477

An apology for non-attendance was submitted on behalf of Councillor Ian Ward.

MINUTES

2478

The public section of the Minutes of the last meeting held on 16 February 2016 were noted.

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DISQUALIFICATION OF A COUNCILLOR

The following report of the City Solicitor was submitted:-

(See document No 1)

2479

RESOLVED:-

That it be noted that in accordance with section 85(i) of the Local Government Act 1972, Councillor Walking should be disqualified from the date of this report as local Councillor for the Bournville Ward and that the Chief Executive should be requested in accordance with section 85(i) of the Local Government Act 1972 to formally write to Councillor Walking to confirm this.

INDEPENDENT REMUNERATION PANEL - MEMBERSHIP

The following report of the City Solicitor was submitted:-

(See document No 2)

Emma Williamson, Head of Scrutiny Services, and Stuart Evans, City Solicitor, made introductory comments relating to the report. Sandra Cooper, Chair of the Panel noted that it was important in view of the possible forthcoming changes there was a need for consistency in membership to ensure the appropriate experience was retained.

2480

RESOLVED:-

- (i) That the Council's Business Management Committee recommends to City Council that the following be appointed to the Independent Remuneration Panel as follows:

Appointee	Term of Office
Sandra Cooper	1 September 2016 – 28 February 2017
Graham Macro	1 September 2016 – 28 February 2017
Subat Khan	1 September 2016 – 28 February 2017
Michael Tye	1 September 2016 – 28 February 2017

- (ii) That CBM ask officers to bring forward options for the shape and membership of the IRP to a future meeting.

ANNUAL REPORT OF THE INDEPENDENT REMUNERATION PANEL

The following report of the City Solicitor was submitted:-

(See document No 3)

The Chair of the Independent Remuneration Panel indicated that going forward she hoped to discuss issues with Members and noted that she was willing to attend the City Council meeting

2481

RESOLVED:-

That the Council's Business Management Committee:

- Receives the annual report of the Independent Remuneration Panel;
- Recommends the following motion to the City Council:

The recommendations made by the Independent Remuneration Panel on Page 4 of its Annual Report be accepted and implemented with effect from 24 May 2016.

ANNUAL REPORT OF THE CHAIRMAN OF THE STANDARDS COMMITTEE

The following report of the Chairman of the Standards Committee was submitted:-

(See document No 4)

Stuart Evans, City Solicitor, made introductory comments relating to the report and highlight paragraphs 3.5, 3.6 and 3.7. He also noted that the Committee had not met because the filtration process had worked well.

Councillor Mike Ward noted the work undertaken by the former Director of Legal and Democratic Services in respect of the Standards Committee and hoped it would continue.

2482

RESOLVED:-

That the report be noted.

PETITIONS UPDATE

The following draft agenda was submitted:-

(See document No 5)

In response to issues raised by the Chair relating to a petition she submitted to City Council relating to Villa Road and the lack of acknowledgement /response (petition No. 1800 refers), Officers undertook to investigate.

2483

RESOLVED:-

That the report be noted.

COUNCIL AGENDA FOR THE NEXT MEETING

The following draft agenda was submitted:-

(See document No 6)

It was-

2484

RESOLVED:-

That the draft agenda be noted.

AUTHORITY TO CHAIR AND OFFICERS

2485

RESOLVED:-

That in an urgent situation between meetings the Chair, jointly with the relevant Chief Officer, has authority to act on behalf of the Committee.

EXCLUSION OF THE PUBLIC

2486

RESOLVED:

That in view of the nature of the business to be transacted, which includes exempt information of the category indicated, the public be now excluded from the meeting:-

(Paragraphs 1 and 4)

PRIVATE

MINUTES

2487

The Minutes of the private section of the last meeting held on 16 February, 2016 were noted and the Minutes as a whole were confirmed and signed by the Chair.

The meeting ended at 1242 hours.

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CHAIR

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	STRATEGIC DIRECTOR FOR CHANGE AND SUPPORT SERVICES
Date of Decision:	9 MAY 2016
SUBJECT:	OVERSEAS TRAVEL AND INWARD DELEGATIONS FROM ABROAD
Wards affected:	All

1. Purpose of report:
1.1 To provide details, for information, of Member and Officer overseas travel undertaken between 16 December 2015 and 2 April 2016.
1.2 To provide details, for information, of inward delegations from abroad.

2. Decision(s) recommended:
2.1 To note approved Member and officer overseas travel.
2.2 To note the details of inward delegations from abroad.
2.3 To note that with effect from 19 January 2016 authority for foreign travel by City Council Members and officers will only be granted when 4 weeks' notice has been given. Visits proposed with less than 4 weeks' notice will be refused unless under EXCEPTIONAL CIRCUMSTANCES which will require written documentation and an extremely robust reason to travel.

Contact Officer:	Mike Murray
Telephone No: E-mail address:	0121 303 4452 Mike_Murray@birmingham.gov.uk

3. Relevant background/chronology of key events:

A. OVERSEAS TRAVEL

- 3.1 The Council Business Management Committee has responsibility for the oversight of arrangements for foreign travel undertaken by Members and officers of the City Council. Under the new administration the authorisation of foreign travel has been delegated to Strategic Directors and the Chief Executive or nominee.

At the request of Members, quarterly reports on foreign travel undertaken are reported to this Committee.

- 3.2 In line with established practice the attached schedule of visits are grouped to reflect the main activity areas identified within the Council's current international activities. With particular relevance to the City Council's priorities as detailed in the Council Plan. Those activities include:

Civic related visits – Visits undertaken by the Lord Mayor

Networks/Policy – The various European and international agencies on which we have representation or where we seek to further Birmingham's interests e.g. Eurocities and the Commonwealth Local Government Forum.

Sister/Partner Cities – This refers to our on going work with Chicago, Frankfurt, Guangzhou, Johannesburg, Leipzig, Lyon and Milan.

Funding, Specific Projects/Professional – Where Birmingham participates in collaborative, practical or funding initiatives with benefits to Birmingham, or where joint work is undertaken through professional bodies.

- 3.3 In the interest of minimising the costs of foreign travel undertaken by Members and officers requests must be submitted at least 4 weeks before the intended date of travel. This will enable the purchase of flights and accommodation at the most economical cost.

3.4 Travel Undertaken

The attached Appendix A is a summary of approved overseas travel comprising of 6 visits undertaken by Members and 28 visits by officers at a maximum cost of £17,010..

B. INWARD DELEGATIONS FROM ABROAD

- 3.5 As part of the City Council's broader engagement with the international community consideration has been given to how the Council can improve the effectiveness of delegations to Birmingham from abroad. Consequently a registry of such visits was established in January 2008.

Subsequently the Council Business Management Committee requested, in December 2008, that regular reports be submitted with details of delegations visiting Birmingham from abroad. Attached is a summary of inward visits for January – June 2016
Appendix B

Signature:

Chief Officer:

Date:

List of Background Documents used to compile this Report:

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Authorisation for foreign travel forms and report back from visits. Registry of inward delegations.

CIVIC RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Lord Mayors Parlour Councillor Ray Hassall 1 Officer	Bergen-Holne, Germany	17-19 February 2016	<p>To visit the Queens Royal Hussars</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> Many of the soldiers of the Regiment were recruited from the Birmingham area; the Regiment has the Freedom of the City and supports the City's Remembrance Day Parade each year. The visit was important in demonstrating that the Regiment is highly valued and that the City of Birmingham appreciates their commitment, not only to their City but also their Country. Especially as they are overseas it was an opportunity to show the soldiers that they are not forgotten and are still part of the Birmingham Community. 	<p>£1,247</p> <p>Flights £484</p> <p>Accommodation £595</p> <p>Subsistence £168</p>
Lord Mayors Parlour Councillor Ray Hassall 1 Officer	Dublin, Eire	26-28 March 2016	<p>Invited to attend the centenary of the 1916 Easter Rising to take part in recognition of the significant Irish community in Birmingham and the strong connections between the City and Ireland.</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> Attended a reception at The Department of Foreign Affairs and Trade, Iveagh House; a ceremony at the General Post Office, O'Connell Street; and a state reception in the presence of the President of Ireland at Dublin Castle. The visit demonstrated that the City values its links with the Irish community and it will encourage Irish people and those of Irish descent living in Birmingham to continue to play an active part in the local community. 	<p>£1,543</p> <p>Flights £685</p> <p>Accommodation £730</p> <p>Subsistence £128</p> <p>Authorised by Councillor John Clancy</p>

PARTNER CITY RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs 1 Officer	Frankfurt, Germany	16-17 December 2015	<p>To meet with Frankfurt City Council officials to discuss the 50th Anniversary celebrations for 2016 and the Frankfurt Christmas Market</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • Current version of the Anniversary Programme agreed with the Frankfurt City representatives and the PA to the Frankfurt Mayor. • Details of the first event agreed- the official launch event will take place in Frankfurt on 10 March 2016 for which BCC representatives will receive formal invitations. • Several cultural exchanges were discussed which will be funded by the Goethe Institute London these include: dance, poetry, literature, film, theatre and possibly visual arts. Examples: 1) Meeting with Mousonturm confirmed them as a promising partner for Birmingham Hippodrome – currently both organisations are looking for funding to support future projects); 2) potential theatre production was discussed and currently BeFestival is considering including it in their festival programme. 3) Poetry collaboration has been agreed between Dalibor Poesie and Apples and Snakes West Midlands; 4) Collaboration between Birmingham Literature Festival and Literaturn Frankfurt has been planned. • Youth Sports exchange between Birmingham and Frankfurt and Lyon was discussed and as a result an Erasmus Plus application is currently being submitted. • The Anniversary Gala has been planned for the 18th of November in Birmingham to coincide with the launch of the Frankfurt Christmas Market. The Mayor of Frankfurt confirmed his attendance and the presence of the German Ambassador to the UK has also been secured. 	<p>£323</p> <p>Flights £300</p> <p>Subsistence £23</p> <p>Accommodation costs met by Frankfurt</p> <p>Authorised by Paul Dransfield</p>

PARTNER CITY RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sports and Events – 1 Officer	Lyon, France	8-10 January 2016	<p>Invited by the City of Frankfurt to explore the opportunity to develop a partnership between Birmingham, Frankfurt and Lyon as a trilateral youth exchange, building on the existing programme that is in its 7th year</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> Birmingham as a pilot for this year are planning to provide the opportunity for two local sports clubs from disadvantaged areas in Birmingham, the opportunity to represent Football & Badminton. The visit consisted of all parties from Frankfurt, Lyon and Birmingham meeting for the first time, networking and planning as part of preparation work on how the activity and arrangements will take place in July. Leads from the clubs were introduced to the leads from Frankfurt and Lyon, with support from a representative from Sport Birmingham, the lead organisation, that work closely with clubs operating in Birmingham. Worked in partnership on details around the program of activity throughout the week of the exchange and the practicalities of catering for children and staff being accommodated with the families of the host clubs during their stay in Lyon. It was agreed by the club leads in the first year that Birmingham would be taking young people with varied levels of ability ageing from 11- 14 to participate in previously agreed sports, being badminton and football. In total Birmingham clubs agreed to bring 20 to 22 young people. For the football the young people will all be male and for the badminton we agreed to bring a mix of female and male young people. The liaison officer ensured the clubs were supported throughout the planning visit. Worked with the leads from Frankfurt and Lyon on strengthening the relationship including the completion of a funding application to the Erasmus. 	<p>£259 Flights £182 Accommodation booked and paid for by Lyon Subsistence £77 Authorised by Jacqui Kennedy</p>

NETWORK RELATED VISITS

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Brussels, Belgium	18-19 January 2016	<p>To attend a Eurocities EU Urban Agenda Working Group</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> Representation from over 20 European cities. The meeting allowed the cities to work in a workshop environment to go through the draft of the Pact of Amsterdam (initiative led by the Dutch Presidency of the EU and the European Commission) which aims to strengthen the role and involvement of cities in the formulation and influence of Better EU funding, better regulation (legislation) and better co-ordination (policy). The meeting gathered many thoughts and contributions that led to a range of comments and adaptations to the draft Pact that was ultimately sent back to the European Commission and Dutch Ministry. 	<p>£337</p> <p>Flights £180</p> <p>Accommodation £120</p> <p>Subsistence £37</p> <p>Authorised by Paul Dransfield</p>
Culture and Visitor Economy	Ghent, Belgium	27-28 January 2016	<p>To attend a Eurocities Culture Forum</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> The focus of this forum meeting was on the interface between innovation and culture/science and art. Much of the practical part of the meeting was dedicated to seeing the Strijp5 project which is the huge expanse of the city formerly owned by Phillips and now converted into an intensive incubator for creative industries, producing the greatest density of patents in Europe. The meeting also included a panel discussion with the EU commission, visits to the smart city project and the s'Hertogenbosch contemporary art gallery, as well as the blockbuster Hieronymus Bosch exhibition where delegates discussed new ways to enable museum collections to be shared including through technology (virtual visits) and by exchange of professional skills, rather than exchange of artefacts. Attended working groups on Culture discussed the financial impact of international partnership such as the new Guggenheim project in Helsinki, as well as driving up engagement through collaborative working in the museum sector. Presented the outcome of the visit of 25 European cities recently hosted by Birmingham to review and discuss the good practice of the city in meeting the need of neighbourhoods. Took a leading role in the debate with the forum concerning the draft strategy, and in the discussion concerning how to improve the forum meeting for the upcoming visit to Oulu, to ensure that the strategy is delivered through the activities of the working groups and in the plenary agenda. 	<p>£170</p> <p>Eurostar/train £125</p> <p>Accommodation costs met by Eurocities</p> <p>Subsistence £45</p> <p>Authorised by Paul Dransfield</p>

NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Digital Birmingham 1 Officer	Brussels, Belgium	19-20 January 2016	<p>To attend a Eurocities Knowledge Society Forum (KSF)</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> Contributed to the KSF smart city vision and tools, which will feed into EU policy; looked at growing development of 'intelligent' urban platforms that have the potential to support cities and its stakeholders to manage and exploit data assets more effectively for sustainable city planning, service transformation and standards and interoperability issues. This has helped BCC develop a specification for a data integration platform as part of a European Social and Innovation Fund (ESIF) 	<p>£298</p> <p>Eurostar £144</p> <p>Accommodation £114</p> <p>Subsistence £40</p> <p>Authorised by Paul Dransfield</p>
European and International Affairs – 1 Officer	Brussels, Belgium	27-29 January 2016	<p>To participate in a Eurocities Cohesion Policy Working Group and Executive Committee meeting</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> The Eurocities Executive Committee (officers) met to prepare the agenda, papers and content for the political debate for the up-coming politicians Executive Committee in February. This was an important meeting as the politicians Ex Com would see the 12 City Mayors (including Birmingham) joined for a range of high level discussions with 3 different EU Commissioners. The visit also took in a meeting of the Eurocities Cohesion Policy Working Group (chaired by Birmingham) to outline and agree the forward plan for feeding into the future of EU Cohesion Policy post 2020. This work will influence the nature and scope of EU funding for cities post 2020. 	<p>£400</p> <p>Flights/Eurostar £230</p> <p>Accommodation £120</p> <p>Subsistence £50</p> <p>Authorised by Paul Dransfield</p>

NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs Councillor Lisa Trickett Councillor Albert Bore 1 Officer	Brussels, Belgium	22-23 February 2016	<p>To participate in a Eurocities Executive Committee meeting. In addition meeting with EU Commissioners on Employment – Declaration on Work</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> This visit was a meeting of the Eurocities Executive Committee (politicians). Birmingham is a member of the Ex Comm and in addition to the core business of the Ex Comm agenda, ie Birmingham is Treasurer and presents the latest budget position and financial perspectives, the meeting also encompassed three political debates with 3 separate EU Commissioners : Employment with Commissioner Thyssen, Growth with Commissioner Bienowska and the new EU Urban Agenda with Commissioner Cretu. During the debate on employment Birmingham presented its new £50m Youth Promise and promoted the brokering role of the city council, its partnership strengths and innovative approached the strategic leadership in the city. 	<p>£1,935 Flights £1,520 Accommodation £360 Subsistence £55 Authorised by Councillor John Clancy/Paul Dransfield</p>
Culture 1 Officer	Eindhoven, Netherlands	16-19 March 2016	<p>To attend a Eurocities Culture Forum</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> The meeting was specifically to discuss and develop the strategy document for the Culture Forum, which is a new requirement of Eurocities. The strategy sets out the focus of the forum for the immediate future in terms of the three components of its work programme – sharing of good practice, influencing EU policy and undertaking projects relating to policy priorities. There was a lengthy discussion about the agenda of the upcoming forum meeting in Brabantstad. 	<p>£531 Flights £154 Accommodation £325 Subsistence £52 Authorised by Jacqui Kennedy</p>

NETWORK RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Transportation – 1 Officer	Munster, Germany	21-23 March 2016	<p>To attend a Eurocities Mobility Forum</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • The city logistics and green fleet working group has provided excellent insight into BCC' internal transport services and city readiness in discussions with Stockholm, eg. getting the supply chain ready. • This is extremely critical for BCC in implementing a clean air zone and ensuring impacts on business is mitigated through enabling fleet transitions to compliant EU vehicle standards. • This is also relevant to BCC if we are to avoid additional costs from running our own fleet or through our contracted/procured delivery partners. • Able to update the forum on our participation in Opticities project in relation to predictive incident management gaining resilience in network performance through efficient intelligent systems and wider use of data. • The site visits looking at cycle infrastructure were also extremely useful for bringing back learning to Implementing Birmingham cycle revolution. • The thematic part of the conference again also extremely relevant to Birmingham where space is at a premium and competing against other use 	<p>£885</p> <p>Flights £610</p> <p>Accommodation £193</p> <p>Subsistence £82</p> <p>Authorised by Waheed Nazir</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sustainability – 1 Officer	Paris, France	7-8 December 2015	<p>To participate in a Climate KIC event at the COP21 Conference aimed at trying to reach an international agreement on climate change</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> Birmingham was invited to speak about its work on the Transitions Cities project, funded by Climate KIC. This was important to raise the profile of the Green Commission and the role of cities in addressing climate change to an international audience. 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Paul Dransfield</p>
Development – 2 Officers	Milan, Italy	8-10 December 2015	<p>To participate in a City4Age project kick off meeting aimed at the use of online and transactional services by older people to manage their own independence.</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> Bringing together all of the partners on the project to understand each of the partners offerings and to understand the project processes that have to be followed in order to claim the European Funding that has been awarded as part of the Project Grant. Birmingham is creating a test-bed of 100 older people working with public health and social care who have MCI (Mild Cognitive Impairments) to test their propensity to use digital technologies to enable them to remain independent in their own home for longer, thus enabling social care and health to save money from patient interaction and intervention. The project will identify how digital technologies can be used to help prevent or lengthen time that people are not institutionalised by helping them to do things for themselves using technology as the enabler and intervener. Birmingham is looking at using digital watches, smart phones, digital log book (personalised portal for each individual) and sensors to identify best interventions. 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs – 1 Officer	Brussels, Belgium	13-14 January 2016	<p>To hold 121 appraisal meetings with members of staff in the Greater Birmingham and West Midlands Office. In addition to discuss work planning over the coming year</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • Attended a one-day briefing by the European Commission to gain a better understanding of how Birmingham could develop a project proposal to be submitted under the new EU Urban Innovative Actions programme. • Undertook My Appraisal 121s with three members of staff at the Greater Birmingham and West Midlands Brussels office. • Held a team meeting with Greater Birmingham and West Midlands Brussels office staff to provide corporate updates and to undertake work planning for 2016. 	<p>£470 Flights/Eurostar £330 Accommodation £120 Subsistence £20 Authorised by Paul Dransfield</p>
European and International Affairs – 1 Officer	Paris, France	19-20 January 2016	<p>To participate in an Urban Agenda high level partnership meeting on Urban Poverty</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • This meeting was the inaugural meeting of the new Urban Poverty Platform which is one of four pilot platforms set up by the European Commission within the context of the new EU Urban Agenda. • The meeting provided an opportunity for the 'partnership' (including the European Commission, Member States, Dutch Ministry, United Nations and Cities - Birmingham is one of four EU cities on the Platform) to set out its plans to develop and deliver an action plan that can deliver key recommendations on how the EC can develop better funding, a better coordination and integration of EU policy and better regulation. 	<p>£443 Flights £262 Accommodation £144 Subsistence £37 Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development – 1 Officer	Ghent, Belgium	3 February 2016	<p>To participate in an Open Transport Network consortium aimed at developing a new information service for residents and businesses giving them access to transport related data</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • Broad scope for visualisation discussed and agreed • Technical partners to continue to develop along the lines discussed • Birmingham to ensure that we are ready for the Project Review in March 2016. • Agreed to meet again in Luxemburg for the Project Review In March 2016 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Paul Dransfield</p>
European and International Affairs – 1 Officer	Brussels, Belgium	17-18 February 2016	<p>To attend an Urban Development Network meeting. In addition to host an Interreg Europe Proposal partner meeting with representatives from Rotterdam and Malmo local authorities who have expressed an interest in joining/participating in the BCC/BCU led proposal on urban manufacturing</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • This was a meeting of the Urban Development Network of which Birmingham is a member. This is an initiative of the European Commission that brings together, what are known as, Article 7 Cities from across Europe to share knowledge and practice on the implementation of their Article 7 responsibilities. • Birmingham will soon be designated Intermediate Body status (a devolution and EU funding and powers under Article 7 of the EU regulations) for some of its ERDF funding which is likely to be extended to the whole EU programme (£200m). • There is also further potential to extend this across the wider WMCA EU programmes. The network helpfully shares and compares the different implementation models and facilitates workshop discussions and presentations on the implementation challenges. 	<p>£466</p> <p>Flights/Eurostar £300</p> <p>Accommodation £120</p> <p>Subsistence £46</p> <p>Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Development Councillor Tahir Ali 1 Officer	Brussels, Belgium	27-28 January 2016	<p>To participate in the Transport of Smart Cities 2016 Conference</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • An opportunity to further understand how electrification transforms cities; the role of smart mobility as a service; smart city logistics; new smart city concepts; and funding and procurement considerations. • Opportunity for BCC to sit on a conference panel to discuss the above topics and show Birmingham's commitment to smart city initiatives. • Met with the European Commissioner for Transport to pursue the case for further European funding in this area and a standardisation of datasets. • Networking with European colleagues, sharing of current practices, discussions around current and future EU funding rounds and demonstrating a 'Birmingham' presence. • In addition, contact was made with a number of public and private sector partners, with potential for joining new project consortia for the next Horizon 2020 EU funding round. • Good linkages were also made with traffic signals experts who have subsequently provided support in terms of addressing congestion issues in Birmingham at key hotspots 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Paul Dransfield</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Corporate Strategy 1 Officer Sports and Events 1 Officer	Krakow, Poland	24-26 February 2016	<p>To participate in a Vital Cities – Urban Sports Promotion for Social inclusion, healthy and active living project meeting</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • Culmination of Phase 1 of our Urbact Vital Cities project. Completed baseline study of 10 cities assessing their approaches to being a Vital City. • Through the study we are now confident with supporting evidence that Vital cities is a sound concept shared amongst our cities that now creates a common purpose to unite us. • At the meeting we were able to finalise the join input to the phase 2 bidding process. 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Angela Probert/Jacqui Kennedy</p>
City Finance 1 Officer	Brussels, Belgium	2-3 March 2016	<p>To attend a European International Bank (EIB) meeting. Eurocities have been working with the EIB to ensure a better alignment of its urban investment priorities and financial tools for urban areas with the needs and priorities of the member cities.</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • The EIB wishes to increase its lending and investment in the urban agenda, their preference being for some element of themed investment. • There is a willingness to build levels of flexibility into their instruments and programmes to better service the needs of the cities. • There is a willingness to explore risk sharing with public authorities – i.e. the characteristics of intermediated lending but with the co-ordination of a “standard” framework investment. • There is potential for drawing EIB into the WMCA funds, in particular the Land Reclamation Fund. • There are resources available for increasing awareness of the EIB offer – training sessions planned. • Wished to maintain dialogue and continue to explore options and enhancements/flexibility with their financial instruments. 	<p>£265 Eurostar £95 Accommodation £120 Subsistence £50 Authorised by Jon Warlow</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Transportation 1 Officer	Limassol, Cyprus	2-4 March 2016	<p>To attend a LARA Project meeting aimed at developing the technology that maps gas infrastructure piping underground through electronic tagging and using GIS systems</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • A Key element of the agenda was the partner update and review by the EU project officer of outputs to date. The BCC presentation provided details of the pilot studies, and GIS mapping data relating to the site (Tyseley Energy Park) where the pilot of the LARA tool will be implemented. • Issues of data agreements and licences were discussed, as each utility company, regarding pipes and cables underground have data protection requirements. • Assessment of the project data to date confirmed Tyseley Energy Park as the appropriate site as a demonstrator case study with the relationships with the water and gas industry. • The review of activities to date showed that the project is delivering on its outputs and is up to date. Overall assessment of progress was excellent, however specific data agreement requirements meant that it is more feasible for BCC to receive the LARA GIS tool directly and input its own and Severn Trent's data in directly, to avoid any data protection issues. • A master plan for the 1st prototype will be developed for early dissemination, with the first pilot to take place in Kozani , Greece during the September 2016 project partner meeting schedule. • Decision of the consortium to shift the LARA workshop in Kuala Lumpur, Malaysia from May 2016 to October 2016 to take up the invitation to join forces with the European Space Station major conference in Kuala Lumpur, which will act as a key dissemination event for the project. • The project is also set to prepare a system demo to be presented to the European Space Solutions conference in the Hague in May. • BCC will set up its LARA pilot for November at Tyseley Energy Park. 	<p>ALL COSTS MET BY EUROPEAN FUNDING</p> <p>Authorised by Waheed Nazir</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Sustainability 1 Officer	Wroclaw, Poland	8-10 March 2016	<p>To participate in a Transition Cities and Co-ordinated Energy Related Public Procurement of Innovation Action for Cities (CEPPI) meetings</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • Update on project progress from the other city partners, as well as budget and admin discussions. The meeting also enabled discussion on future projects when the current funding comes to its conclusion at the end of 2016. • Chaired the meeting of the CEPPI project, which is looking to use public procurement of innovation to drive energy efficiency in cities. • Identified the key tenders that we are hoping to influence through the project and to discuss the communications strategy. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Transportation 1 Officer	Luxembourg	9-11 March 2016	<p>To attend an Open Transport Network (OTN) EU grant funded project aimed at creating virtual service hubs (websites) that pull together openly available data on transport, with the aim of providing better information to citizens, encouraging small businesses to develop new transport services and ultimately to improve the travel experience of citizens.</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • Birmingham is one of four pilot cities that will test the solution that is developed, the other 3 are Antwerp, Liberec (Czech Republic) and Issy (Paris). In Birmingham the focus will be on using the software to deliver better information on road safety. • Successfully passed the review and were given authority to continue with the project. • Agreed to double our user numbers for the open user groups to 200 by the end of January 2017, when the project would come to an end. • Technical partners to continue to develop the mobile app. • Discuss how the pilots would boost the user number in at the next meeting in Latvia in May 2016 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Councillor John Clancy 2 Officers	Cannes, France	14-17 March 2016	<p>To attend the MIPIM European property exhibition</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • More than 700 delegates attended Greater Birmingham events, a 101% increase on 2015 • Hosted 20 events across three days, including panel debates and key announcements • Unveiling the Midlands Engine Pitchbook – showcasing 33 investment opportunities worth a combined £14.4 billion • Biggest ever delegation at MIPIM 2016, with a record 42 public and private sector organisations working in collaboration • Delegates from around the world gathered as details were also revealed of the £500 million Birmingham Smithfield project. M&G Real Estate will fund the construction of Ballymore's Three Snowhill, a 420,000 sq ft office development in Birmingham city centre. • The circa £200 million scheme will be the largest ever speculative city centre office scheme built outside London. The news that PwC will be the first business to move into the £500 million Paradise Birmingham development - part of the UK's biggest Enterprise Zone 	<p>£6,797</p> <p>Flights £1,361</p> <p>Accommodation £3,900</p> <p>Subsistence £115</p> <p>Authorised by Councillor Ian Ward/Angela Probert</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Digital Birmingham 1 Officer	Zagreb, Croatia	15-16 March 2016	<p>To participate in a Share Psi 2.0 network meeting aimed at developing best practice, open standards and methods for cities across Europe to easily create and share open data</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • This was the last formal meeting and the project will close after this meeting. • The meeting provided the details of the scope and requirements for the development of the local guides which is a contractual requirement of the project. By attending this event, BCC able to share and exchange knowledge with over 30 different organisations and build up our expertise. The event also enables us to build a 3 way partnership with the Open knowledge forum and the Open data Institute. • Open data is a key element of the Council's transparency agenda and is aligned to the council's key priorities and outcomes as set out in the Leaders and Council's statements. 	<p>ALL COSTS MET BY EUROPEAN FUNDING Authorised by Waheed Nazir</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS – CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Culture 1 Officer	Barcelona, Spain	16-19 March 2016	<p>Invited to attend a “Towards an evaluation framework for effectiveness of the arts and culture in shared public spaces to promote intercultural dialogue and its impact”</p> <ul style="list-style-type: none"> Looked at a variety of multi-language, multi-approach, qualitative, quantitative, short-term and long-term reports, and best practices from every culture sub sector. A desk research exercise is needed to find out what approaches to evaluation have been developed in this field, both in and outside the cultural sector. This could involve research partners such as Universities or specialist consultancies and observatories. May find relevant evidence or methods in sectors like business, sports, migration and refugees, health and education. This initial work may also assist in developing benchmarks as a starting point for future evidence gathering. While in some cases meaningful evidence may be obtained within a short period, it is likely that a longer term, longitudinal approach is needed to demonstrate the impact of culture in relation to intercultural dialogue and the wider social, economic and educative effects. The practice of intercultural dialogue also implies that the associated approach to evaluation should also be developed in dialogue. This in turn indicates that evaluation should be both devised and delivered in partnership with organisations that represent the interests of all parties involved. This may involve for example, a Refugee Council that already delivers a cultural programme, a Creative Europe network focusing on culture and migration, or a municipality. 	<p>£100 for subsistence. TRAVEL AND ACCOMMODATION COSTS MET BY ORGANISERS Authorised by Jacqui Kennedy</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
European and International Affairs 1 Officer	Rotterdam, Netherlands	22-23 March 2016	<p>To attend a large scale event launching 2nd round calls for proposals relating to the Science, engineering and maths) STEM project aimed at engaging SMEs across Birmingham's creative industries sector</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> BCC alongside BCU are planning on submitting a proposal on Urban Manufacturing to the next INTERREG Europe call. The visit to Rotterdam was an opportunity to attend workshops on the key requirements of the application process presented by the INTERREG secretariat. The visit was also an opportunity to arrange additional meetings with the City of Rotterdam who are expected to be a partner in the proposal and meetings with other cities who have expressed an interest in participation. The visit was successful in providing useful information and tips on the application process as well as securing the commitment from a number of key EU cities to engage in the proposal 	<p>ALL COSTS MET BY BIRMINGHAM CITY UNIVERSITY Authorised by Angela Probert</p>

PROFESSIONAL, FUNDING AND SPECIFIC PROJECTS RELATED VISITS - CONTINUED

DEPARTMENT /REPRESENTATION	DESTINATION	DURATION	PURPOSE OF VISIT	TOTAL COST
Children's Services 1 Officer	Lisbon, Portugal	29 March – 2 April 2016	<p>To attend the 6th European Conference for Social Work Research</p> <p>Practical Outcomes</p> <ul style="list-style-type: none"> • Several Scandinavian presentations covered ideas of 'the missing majority' as a hidden degree against which we measure. Rendering this explicit will expose practice blind spots. Arguments about child welfare systems too easily individualising children out of family systems were well argued and several papers presented fresh ways to think about 'risk'. • Working more proactively and intellectually with risk was advanced. Human rights debates supported this position. These papers highlighted the complexity of social work decision making – e.g. how to determine things are very worrying but potentially safe enough to leave children within family. What practice tools help? How do ideological and philosophical influences operate? Several papers debated austerity as a significant influence on practice by re-shaping the social work task as a delivery model on the states behalf, and less a development offer to help vulnerable people and families. • A series of papers debated political and natural disasters and the social work role and task. Northern Ireland and Middle East conflict zones illustrated the potential for working with family resilience through a human rights and social justice contribution. • Debates around organisational influences and how these affect decision making were interesting and helpful. One paper highlighted how 'accountability' messages by senior leaders can encourage social workers to avoid decision making, and defer to managers. 	<p>£541</p> <p>Flights £185</p> <p>Accommodation £270</p> <p>Subsistence £86</p> <p>Authorised by Alastair Gibbons</p>

			<p>Conference learning to take forward:</p> <ul style="list-style-type: none"> a) Families as resource – families in the broadest definitional sense as families and extended kin networks who offer resources for children. b) Families as resources for each other – an example from Norway of linking families with each other during the child protection process. This offers support by experienced families with families that may be worried or anxious about what is happening. Families as experts to help each other succeed. c) Knowledge exchange – social workers seeing themselves as producers of knowledge with children and families. The idea being knowledge is produced through our practice. This is complemented by formal empirical research. d) Social work practice skills and qualitative research skills are one and the same. Practitioners and researchers use the qualitative interview method, focus groups, and a range of analysis skills. e) Principal social workers can use ethnographic research skills to understand how organisational culture affects practice. And suggest ways to improve this. f) Have linked with academic social workers from Northern Ireland to continue to discuss the social work task in political conflict, and bring this thinking to our radicalisation and extremism debates. We need more empirical research. g) The capabilities approach offers us a new strengths based model to working with families and their communities. <ul style="list-style-type: none"> • BCC are interested in linking families with families in child protection. This is a tangible way to bring the conference learning to help our families in Birmingham.. • This was a well organised and stimulating conference. 	
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Total Cost of visits = £17,010

No of visits by Members = 5

No of visits by Officers = 28

No of visits at No Cost to the City = 10

Total cost of visits undertaken between 16 December and 2 April 2016

Date	No of visits	Cost
1 April 2015 to 30 June 2015	36	£8,648
1 July – 30 September 2015	32	£18,740
1 October – 30 December 2015	42	£15,910
1 January 2016 - 31 March 2016	25	£16,687

Visits summary 2014/2015

Date	No of visits	Cost
1 April 2014 to 30 June 2014	28	£21,966
1 July – 30 September 2014	16	£7,833
1 October – 30 December 2014	39	£14,659
1 January 2015 to 31 March 2015	21	£9,540
Totals	104	£53,998

Visits summary 2013/2014

Date	No of visits	Cost
1 April – 30 June 2013	52	£18,467
1 July - 30 September 2013	12	£8,210
1 October –30 December 2013	38	£5,696
1 January 2014 to 31 March 2014	23	£15,243
Totals	125	£47,616

Date	Delegation	Country	Purpose/Outcome	Nos.	Department
21 January 2016	Kurt Stroscher	Germany	Attending Christmas Market SAG Meeting	2	Sport and Events
8-10 February 2016	Eurocities Study Visit	France, Italy, Germany, Denmark, Spain, Finland, Poland and Belgium.	Birmingham is a member of Eurocities - a network of 130 major cities across Europe sharing cultural policy and practices. This study visit was for senior cultural officers (and some members) to learn about BCC's best practice in community arts development e.g. our Arts Champions scheme and Local Arts Fora network.	23	Culture & Visitor Economy
8th March 2016	Hans van Soest	Netherlands	Site visit to Library of Birmingham	3	Library Services
14th -18th March 2016	16 students and four teachers from Lycee Diderot, Lyon	France	(i) Students (18-20 years old) participated in a one week placement (funded through Erasmus Plus EU funding programme) to study to become wardrobe dressers in either theatres or operas (ii) To explore potential future collaboration through Erasmus Plus (iii) To meet with LM, BCU, SCCB. The visit was a useful way of keeping our ties with Lyon alive	20	European and International Affairs
23 March 2016	H.E. Obed Milaba, High Commissioner to South Africa	South Africa	To promote Birmingham/South Africa linkages around business, education and culture. Also progress sister city relationship with Johannesburg	8	Leader of the Council/Birmingham Commonwealth Association and Chamber of Commerce
16th March 2016	Warner Bros Productions	USA	Looking at locations for filming purposes	3	Film Birmingham
29th March 2016	Marvel Productions	USA	Looking at locations for filming purposes	1	Film Birmingham
20 April 2016	Business delegation from Cleveland, Ohio	USA	Seeking business opportunities with Birmingham and West Midlands companies.	5	European and International Affairs
1st June 2016	Mini-conference	Netherlands	Dutch-organised library conference	35	Library Services
				Total 100	

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Decision:	9 MAY 2016
SUBJECT:	CMIS-HISTORICAL DATA CLASSIFICATION
Wards affected:	ALL

1. Purpose of report:

To inform the Committee of an option to classify historical 'Public' & 'Private' reports.

2. Decision(s) recommended:

- 2.1 That the Committee note the report and provide guidance as to how they wish to proceed with regards to the suggested option.

Contact Officer:	Prakash Patel
Telephone No: E-mail address:	0121 303 2018 Prakash.patel@birmingham.gov.uk

Signature:

Chief Officer(s):

Dated: 26th April 2016

List of Appendices:

None.

List of Background Documents used to compile this Report:

None.

3. Background

- 3.1 At the time of migrating historical data (2004-15 June 2015) from Democracy in Birmingham (DiB) to CMIS there were some software incompatibilities and other technical issues. Faced with these technical challenges as well as the quotation of approximately £14,000 provided by Service Birmingham to manually classify the reports to 'Private' & 'Public', a decision in conjunction with the Deputy Leader was made not to proceed.

There are currently in excess of 20,000 historical documents held within the historical data parameter.

4. Interim arrangements

- 4.1 Whilst reports showing as 'Private' are not an ideal situation, Committee Services are managing approximately 20-30 requests per month from members of the public to view 'Public' reports. The response time for each request is between 24-48 hours.

5. Proposal

- 5.1 Astech has developed software which would classify 'Public' and 'Private' reports. They have provided a quotation of £9,500 which would include developing, testing and deploying. Astech has also confirmed that this is a 'one-off' cost with no 'on-going' cost element.

6. Budgetary constraints

- 6.1 There is no budgetary provision within the Committee & Members Services budget to fund this project.
- 6.2 Head of City Finance-Economy Directorate has also confirmed that due to current budget pressures there are no available funds corporately to support this project.

BIRMINGHAM CITY COUNCIL**PUBLIC REPORT**

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Decision:	9 MAY 2016
SUBJECT:	PROPOSED CHANGES TO THE CONSTITUTION
Wards Affected:	ALL

1. Purpose of report:
1.1 To advise Committee of proposed changes to the City Council's Constitution

2. Recommendations :
2.1 That the Committee approve the proposed changes to the City Council's Constitution set out in paragraph 3 and in the appendix to this report.
2.2 That the Committee approves inclusion of this report and appendix in the full agenda for the full Council meeting on 24 May 2016.
2.3 That the Committee notes that during the municipal year 2016-2017 further reports relating to constitutional change will be taken to council.

Contact Officers:	Stuart Evans
Telephone No:	0121 303 2151
E-mail address:	Stuart.J.Evans@birmingham.gov.uk

Signature:
Chief Officer(s):
Dated:

List of Appendices accompanying this Report (if any):	
1.	Minor in year changes to the Constitution

3. New Standards Requirements:	
3.1	At Appendix 1 there are set out a number of minor changes to the constitution which are providing changes already agreed and minor in year changes.
3.2	The Terms of reference for the Cabinet Committee local leadership will be presented to Council on the 24th May; this report will also set out proposed changes to District Committees and Ward meetings which will assist in supporting the ongoing development of devolved community governance and the establishment of the Cabinet Committee local leadership. This Cabinet Committee is being established to assist with supporting changes through the ongoing development of the devolved community governance. A further report relating to the terms of reference and establishment of this Committee will be subject to a separate report to cabinet.
3.3	As part of the ongoing review of the Constitution it is the intention to bring further reports to council during the municipal year 2016-2017 to modernise and make it fit for purpose. The following parts of the constitution are presently subject to review; the Executive Report process; Standing Orders applicable to Full Council; Officer Delegation and Officer Member protocol.

List of Background Documents used to compile this Report:
NONE

APPENDIX 1

MINOR IN YEAR CHANGES TO THE CONSTITUTION

Volume A

Article 9 The Standards Committee

9.3 Composition a) Membership to make the following change to make reference to Sutton Coldfield Parish Council.

9.3a (iii) shall read as follows: one member of New Frankley in Birmingham Parish Council and one member of Sutton Coldfield Parish Council.

To change to take in to account the establishment of Sutton Coldfield Parish Council.

Volume B

4 Motions and Reports to the City Council for Debate

A (1) Motions submitted by individual Councillors

Change six days to seven days and add at end “and Annual Meeting”

9 Questions

(A) Written Questions

Change the wording as follows to take in to account of timetable changes

Any Councillor may ask one written question (with no sub-questions) of any Cabinet Member, Committee Chairman or Lead Councillor for a West Midlands Joint

Authority by submitting the question in writing to the Chief Executive by no later than 1200 hours on the Tuesday prior to the day of the Council meeting. A copy of each

such question and the written answer shall be supplied to every Councillor at the start of the Council meeting.

B13 List of Committees and Quorums

In the table the following should change

EDUCATION & VULNERABLE CHILDREN OVERVIEW & SCRUTINY COMMITTEE
should have 12 + 4 Members not 10 +4

Licensing Sub-Committees quorum is currently 2 yet the Licensing Act indicates 3 Members should be present. This should be changed to quorum 3

To indicate that in relation to Council Business management Committee the following alteration should be made that the Quorum For The Miscellaneous Appeals Sub-Committee has a quorum of 3 subject that in the event that quorum is not achieved on the day of the meeting due to unforeseen circumstances, and with the agreement of all parties to the appeal, two Members may continue with the meeting. (Agreed by CBM on 20 Oct 15) and that the quorum for Personnel Appeals (Dismissals) Sub-Committee should be three.

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Meeting:	9 MAY 2016
Subject:	PROPORTIONALITY
Wards affected:	All

1. Purpose of report:
1.1 To remind the Committee of the requirements and application of the proportionality provisions of the Local Government and Housing Act 1989.
1.2 To assist the Committee in applying those provisions to the membership of various bodies which are due to be appointed at the Annual Council Meeting on Tuesday, 24 May 2016.

2. Decision(s) recommended:
2.1 That the report be noted.

Contact Officer:	Phil Wright
Telephone no	675 0216
E-mail address:	phil_wright@birmingham.gov.uk

Signature:
Chief Officer:

List of background documents:
Nil

3. Background

The Committee is reminded of the Requirements of the 1989 Act as follows-

1. The Local Government and Housing Act 1989 requires the City Council to review the representation of Party Groups on committees at every Annual Council Meeting and to keep it under review to ensure proportionality through the year. In the same way, each committee is then under a similar duty to consider and keep under review the representation of Party groups on any sub-committees which it appoints.
2. The Council must determine the allocation of seats on committees to the various Party Groups so as to give effect as far as reasonably practicable to the following proportionality principles which are contained in the 1989 Act –
 - (a) not all seats on a committee are allocated to one Group;
 - (b) the Group with an overall majority on the City Council as a whole has a majority of seats on each committee;
 - (c) subject to (a) and (b) above, the aggregate number of seats on all committees allocated to a Group is in proportion to that Group's representation on the City Council as a whole (aggregate proportionality); and
 - (d) subject to (a), (b) and (c) above, the number of seats on each individual committee allocated to a Group is in proportion to that Group's representation on the City Council as a whole.
3. Once the allocation of seats has been determined, the Council must appoint members to Committees as nominated by each Party Group.
4. If there are members of the City Council who are not members of any Party Group, the application of the proportionality principles will result in there being some committee seats left over after all the allocations to Groups have been made. These remaining seats must be allocated to the members who are not members of any Party Group. However it is up to the Council to decide which seats should be occupied by which of these members. In other words, there is no equivalent to the nomination procedure which applies to seats allocated to a Group.
5. These principles also apply to the appointment of sub-committees except that committees are not required to have regard to the aggregate number of seats on all the sub-committees which they appoint.
6. Under the Council's current Constitution, the only bodies or appointments to which the proportionality provisions apply are –
 - the Overview and Scrutiny Committees;
 - the Regulatory Committees (Planning, Licensing and Public Protection);
 - the Council Business Management Committee;
 - the Trusts and Charities Committee
 - the Audit Committee;
 - City Council Members on the Standards Committee;
 - Sub-Committees appointed by any of the above; and
 - The Council's appointments to the West Midlands Fire and Rescue Authority (10 members).

7. Council may agree not to apply proportionality principles in respect of a particular body provided that notice of such a proposal is given in the papers for the relevant meeting and no member votes against the proposal.
9. For the current Municipal Year (2015/16), the Council opted out of proportionality in respect of the Council Business Management Committee. For 2016/2017 it is suggested that the Council Business Management Committee continues to be excluded from proportionality.

4. Arrangements for 2016/2017

The Appendix tabled with this report shows the number of seats that need to be allocated to each Party Group, on bodies with between 3 and 30 seats, in order to reflect the strength of each Party Group on the Council as a whole.

Table 1: Allocation of Committee Seats 5 May 2016

<u>Party Group</u>	<u>Seats on Council</u>	<u>%age</u>
Labour	80	66.667%
Conservative	29	24.167%
Liberal Democrat	10	8.333%
Others	1	0.833%
Total	120	100.00%

Table 2: Aggregate

Committee Seats	Labour		Conservative		Liberal Democrat		Others (if any)		Aggregate Proportionality:
3	2	(2.000)	1	(0.725)	0	(0.250)	0	(0.025)	No of Cllrs:
4	3	(2.667)	1	(0.967)	0	(0.333)	0	(0.033)	120
5	3	(3.333)	1	(1.208)	1	(0.417)	0	(0.042)	Proportionality - %
6	4	(4.000)	1	(1.450)	1	(0.500)	0	(0.050)	No of Committee seats:
7	5	(4.667)	2	(1.692)	0	(0.583)	0	(0.058)	111
8	5	(5.333)	2	(1.933)	1	(0.667)	0	(0.067)	Aggregate entitlement:
9	6	(6.000)	2	(2.175)	1	(0.750)	0	(0.075)	
10	7	(6.667)	2	(2.417)	1	(0.833)	0	(0.083)	Seats allocated:
11	7	(7.333)	3	(2.658)	1	(0.917)	0	(0.092)	
12	8	(8.000)	3	(2.900)	1	(1.000)	0	(0.100)	Gains / Losses:
13	9	(8.667)	3	(3.142)	1	(1.083)	0	(0.108)	Committees at AGM
14	9	(9.333)	4	(3.383)	1	(1.167)	0	(0.117)	
15	10	(10.000)	4	(3.625)	1	(1.250)	0	(0.125)	O&S Comms (x 5):
16	11	(10.667)	4	(3.867)	1	(1.333)	0	(0.133)	Planning Comm :
17	11	(11.333)	4	(4.108)	2	(1.417)	0	(0.142)	Licensing Public Prot Comm
18	12	(12.000)	4	(4.350)	2	(1.500)	0	(0.150)	Standards Comm:
19	13	(12.667)	4	(4.592)	2	(1.583)	0	(0.158)	Trusts&Charities Comm
20	13	(13.333)	5	(4.833)	2	(1.667)	0	(0.167)	Audit Comm:
21	14	(14.000)	5	(5.075)	2	(1.750)	0	(0.175)	
22	15	(14.667)	5	(5.317)	2	(1.833)	0	(0.183)	Total seats:
23	15	(15.333)	6	(5.558)	2	(1.917)	0	(0.192)	Seats allocated:
24	16	(16.000)	6	(5.800)	2	(2.000)	0	(0.200)	
25	17	(16.667)	6	(6.042)	2	(2.083)	0	(0.208)	O&S Comms (x 5):
26	16	(17.333)	6	(6.283)	2	(2.167)	0	(0.217)	Planning Comm :
27	18	(18.000)	7	(6.525)	2	(2.250)	0	(0.225)	Licensing Public Prot Comm
28	19	(18.667)	7	(6.767)	2	(2.333)	0	(0.233)	Satndards Comm
29	19	(19.333)	7	(7.008)	3	(2.417)	0	(0.242)	Trusts&Charities Comm
30	20	(20.000)	7	(7.250)	3	(2.500)	0	(0.250)	Audit Comm:
									Total seats:

(N.B - 1 - 30 figures do not take into account aggregate proporti

Proportionality for 2015/16 as of 5 May 2016

	Lab	Con	Lib Dem	Others
	80	29	10	1
	66.667%	24.167%	8.333%	0.833%
	74.00	26.83	9.25	0.93
	72	28	10	1
				111
	73	28	10	0
				111
	-1	0	0	1
60	(12 Councillors each)			
15				
15				
5				
8				
8				
111	(CBM outside proportionality)			

Lab	Con	LibDem	X-check
			0
40	15	5	60
10	4	1	15
10	4	1	15
3	1	1	5
5	2	1	8
5	2	1	8
			0
73	28	10	111

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Decision:	9 MAY 2016
SUBJECT:	CITY COUNCIL APPOINTMENTS
Wards affected:	All

1. Purpose of report:
1.1 To recommend to City Council appointments to committees, outside bodies and other offices.
1.2 Current bodies and membership appointed by City Council are detailed in the Appendix A to the report.
1.3 Proposed bodies to be appointed by City Council are set out in the tabled Appendix B to the report.

2. Decision(s) recommended:
2.1 That nominations be submitted to the next meeting of City Council of representatives to serve on the bodies detailed in Appendix B to the report.

Contact Officer:	Phil Wright
Telephone No:	0121 675 0216
E-mail address:	Phil_wright@birmingham.gov.uk

Signature:
Chief Officer(s):
Dated:

List of Background Documents used to compile this Report:
Nil

3. Relevant background/chronology of key events:

- 3.1 The Committee is recommended to include appointments in the Summons to the next City Council meeting.
- 3.3 The proportionality provisions of the Local Government and Housing Act 1989 only apply to Committees and Sub-Committees of the Council however Council appointments to outside bodies have also usually been based on proportionality. Where there is only one appointment to be made, this has usually been taken by the largest political group on the Council.

CITY COUNCIL APPOINTMENTS 2015/16

During 2015/2016 City Council made the following appointments to Committee and other bodies.

In accordance with aggregate proportionality requirements based on 111 seats, there are no gains and losses that need to be reflected in the composition of Committees: ie

Labour	= 0 seats
Conservative	= 0 seats
Liberal Dem	= 0 seats

Committees will have regard to aggregate number of seats on all the Sub-Committees which they appoint.

1. APPOINTMENT OF MEMBERS TO SERVE ON OVERVIEW AND SCRUTINY COMMITTEES UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2016

(A) CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE

(Must comply with proportionality requirements)

12 Members

Labour (8)	Conservative (3)	Liberal Democrat (1)
Cllr Marje Bridle	Cllr Randal Brew	Cllr Jon Hunt
Cllr Tristan Chatfield	Cllr Gary Sambrook	
Cllr Mick Finnegan	Cllr Ken Wood	
Cllr Changeese Khan		
Cllr Narinder Kaur Kooner		
Cllr Chaman Lal		
Cllr Yvonne Mosquito		
Cllr Waseem Zaffar		

Councillor Waseem Zaffar as Chair

(B) ECONOMY, SKILLS AND SUSTAINABILITY OVERVIEW AND SCRUTINY COMMITTEE

(Must comply with proportionality requirements)

12 Members

Labour (8)	Conservative (3)	Liberal Democrat (1)
Cllr Caroline Badley	Cllr David Barrie	Cllr Jerry Evans
Cllr Des Hughes	Cllr Timothy Huxtable	
Cllr Ziaul Islam	Cllr Meirion Jenkins	
Cllr Josh Jones		
Cllr John O'Shea		
Cllr Victoria Quinn		

Cllr Habib Rehman
Cllr Claire Spencer

Councillor Victoria Quinn as Chair

(C) **EDUCATION AND VULNERABLE CHILDREN OVERVIEW AND SCRUTINY COMMITTEE**

(Must comply with proportionality requirements)

12 Members

Labour (8)

Cllr Uzma Ahmed
Cllr Susan Barnett
Cllr Barry Bowles
Cllr Mick Brown
Cllr Barbara Dring
Cllr Chauhdry Rashid
Cllr Valerie Seabright
Cllr Martin Straker Welds

Conservative (3)

Cllr Matt Bennett
Cllr Debbie Clancy
Cllr Alex Yip

Liberal Democrat (1)

Cllr Sue Anderson

Other Voting Members (4)

1 Church of England diocese representative – Mrs Sarah Smith

1 Roman Catholic diocese representative – Richard Potter

2 Parent Governor Representatives - Samera Ali, Shahid Mir

Councillor Susan Barnett as Chair

(D) **HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE**

(Must comply with proportionality requirements)

12 Members

Labour (8)

Cllr Mohammed Aikhlaq
Cllr Sir Albert Bore
Cllr Mohammed Idrees
Cllr Majid Mahmood
Cllr Karen M^cCarthy
Cllr Eva Phillips
Cllr Robert Pocock
Cllr Sharon Thompson

Conservative (3)

Cllr Maureen Cornish
Cllr Andrew Hardie
Cllr Margaret Waddington

Liberal Democrat (1)

Cllr Sue Anderson

Councillor Majid Mahmood as Chair

(E) **NEIGHBOURHOOD AND COMMUNITY SERVICES OVERVIEW AND SCRUTINY COMMITTEE**

(Must comply with proportionality requirements)

12 Members

Labour (8)

Conservative (3)

Liberal Democrat (1)

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Cllr Gurdial Singh Atwal	Cllr John Lines	Cllr Roger Harmer
Cllr Andy Cartwright	Cllr Ewan Mackey	
Cllr Kath Hartley	Cllr David Pears	
Cllr Zafar Iqbal		
Cllr Kerry Jenkins		
Cllr Brett O'Reilly		
Cllr Sybil Spence		
Cllr E Williams		

Councillor Zafar Iqbal as Chair

2. **APPOINTMENT OF MEMBERS TO SERVE ON THE REGULATORY COMMITTEES UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2016**

(A) **PLANNING COMMITTEE**

(Must comply with proportionality requirements)

15 Members

Labour (10)	Conservative (4)	Liberal Democrat (1)
Cllr Mohammed Azim	Cllr Bob Beauchamp	Cllr Carol Jones
Cllr Steve Booton	Cllr Maureen Cornish	
Cllr Mohammed Fazal	Cllr Peter Douglas Osborn	
Cllr Peter Griffiths	Cllr Gareth Moore	
Cllr Mariam Khan		
Cllr Keith Linnecor		
Cllr James McKay		
Cllr Mike Sharpe		
Cllr Martin Straker Welds		
Cllr Fiona Williams		

Councillor Mike Sharpe as Chair

(B) **LICENSING AND PUBLIC PROTECTION COMMITTEE**

(Must comply with proportionality requirements)

15 Members

Labour (10)	Conservative (4)	Liberal Democrat (1)
Cllr Nawaz Ali	Cllr Bob Beauchamp	Cllr Neil Eustace
Cllr Alex Buchanan	Cllr Bruce Lines	
Cllr Lynda Clinton	Cllr Gareth Moore	
Cllr Basharat Dad	Cllr Rob Sealey	
Cllr Barbara Dring		
Cllr Mahmood Hussain		
Cllr Nagina Kauser		
Cllr Tony Kennedy		
Cllr Mike Leddy		
Cllr Anita Ward		

Councillor Barbara Dring as Chair

(B1) **LICENSING SUB-COMMITTEE A**

(Must comply with proportionality requirements)

3 Members

Labour (2)

Conservative (1)

Liberal Democrat (0)

Cllr Barbara Dring

Cllr Bob Beauchamp

Cllr Nagina Kauser

Councillor Barbara Dring as Chair

(B2) **LICENSING SUB-COMMITTEE B**

(Must comply with proportionality requirements)

3 Members

Labour (2)

Conservative (1)

Liberal Democrat (0)

Cllr Nawaz Ali

Cllr Gareth Moore

Cllr Lynda Clinton

Councillor Lynda Clinton as Chair

(B3) **LICENSING SUB-COMMITTEE C**

(Must comply with proportionality requirements)

3 Members (1 seat given up by Conservative Group to the Liberal Democrat to reflect proportionality across the 3 Licensing Sub-Committees)

Labour (2)

Conservative (0)

Liberal Democrat (1)

Cllr Alex Buchanan

Cllr Neil Eustace

Cllr Mike Leddy

Councillor Alex Buchanan as Chair

3. **APPOINTMENT OF MEMBERS TO SERVE ON THE COUNCIL BUSINESS MANAGEMENT COMMITTEE UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2016**

(Outside of proportionality requirements)

8 Members –

Labour Group Leader, Deputy Leader & Group Secretary

Conservative Group Leader & Group Secretary

Liberal Democrat Group Leader or Group Secretary

2 Labour

Labour (5)

Conservative (2)

Liberal Democrat (1)

Cllr John Clancy

Cllr Robert Alden

Cllr Mike Ward

Cllr Mohammed Idrees

Cllr Anne Underwood

Cllr Hendrina Quinnen

Cllr Valerie Seabright

Cllr Ian Ward

Leader of the Council as Chair

4. **APPOINTMENT OF MEMBERS TO SERVE ON THE AUDIT COMMITTEE UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2016**

(Must comply with proportionality requirements)

8 Members

Labour (5)	Conservative (2)	Liberal Democrat (1)
------------	------------------	----------------------

Cllr Muhammad Afzal	Cllr Fergus Robinson	Cllr Paul Tilsley
Cllr Sam Burden	Cllr Ken Wood	
Cllr Barry Henley		
Cllr Carl Rice		
Cllr Shafique Shah		

Councillor Sam Burden as Chair

5. **APPOINTMENT OF MEMBERS TO SERVE ON THE TRUSTS AND CHARITIES COMMITTEE UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2016**

(Must comply with proportionality requirements)

8 Members

Labour (5)	Conservative (2)	Liberal Democrat (1)
------------	------------------	----------------------

Cllr Ian Cruise	Cllr John Alden	Cllr Paul Tilsley
Cllr Phil Davis	Cllr David Pears	
Cllr Mathew Gregson		
Cllr Ansar Ali Khan		
Cllr Hendrina Quinnen		

Councillor Phil Davis as Chair

6. **APPOINTMENT OF MEMBERS TO SERVE ON THE STANDARDS COMMITTEE UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2016**

(City Councillor appointments to comply with proportionality requirements)

5 Members

Labour (3)	Conservative (1)	Liberal Democrat (1)
------------	------------------	----------------------

Cllr Mahmood Hussain	Cllr Deirdre Alden	Cllr Paul Tilsley
Cllr Mike Sharpe		
Cllr Anita Ward		

4 independent voting members:

Philip Richardson
Peter Wiseman
Steven Jonas
Professor Stephen Shute

2 members representing the New Frankley in Birmingham Parish Council (at least one Parish member must be present when matters relating to the Parish Council or its Members are being considered):

Parish Councillor Ian Buckshaw

Parish Councillor Eric Carter

Philip Richardson and Peter Wiseman as joint Chairmen (independent)

The quorum is 3 and must include at least one independent member and one Parish Council member if matters relating to the Parish are to be discussed.

7. **ANNUAL APPOINTMENTS TO OUTSIDE BODIES UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2016**

(A) **Local Government Association – General Assembly**
(4 Councillors to exercise 17 votes in accordance with proportionality)

Labour Group Members	11 votes
Conservative Group Member	4 votes
Liberal Democrat Group Member	2 votes

Cllr John Clancy	(Lab)
Cllr Ian Ward	(Lab)
Cllr Robert Alden	(Con)
Cllr Jon Hunt	(Lib Dem)

(B) **West Midlands Fire and Rescue Authority**
(10 Councillors appointments must comply with proportionality requirements)

Labour (7)	Conservative (2)	Liberal Democrat (1)
Cllr Muhammad Afzal	Cllr David Barrie	Cllr Neil Eustace
Cllr Gurdial Singh Atwal	Cllr Rob Sealey	
Cllr Lynda Clinton		
Cllr Mohammed Idrees		
Cllr Hendrina Quinnen		
Cllr Sybil Spence		
Cllr Anita Ward		

Cllr Mohammed Idrees as Lead Member

(C) **Transport Delivery Committee**
(7 Councillors appointments must comply with proportionality requirements)

Labour (4)	Conservative (2)	Liberal Democrat (1)
Cllr Mohammed Azim	Cllr Robert Alden	Cllr Mike Ward
Cllr Kath Hartley	Cllr Tim Huxtable	
Cllr Chaman Lal		
Cllr Keith Linnecor		

Cllr Kath Hartley as Lead Member

(D) **West Midlands Police and Crime Panel**

To appoint one Labour member and a named substitute to serve on West Midlands Police and Crime Panel.

Member	Substitute
Cllr Sharon Thompson (Labour) (Victims Champion)	Cllr Shafique Shah

Birmingham to nominate to West Midlands Joint Committee 1 Labour representative and 1 Lib Democrat representative to serve on West Midlands Police and Crime Panel, along with a named substitute for each.

Member	Substitute
Cllr Mike Leddy (Labour)	Cllr John O'Shea
Cllr Paul Tilsley (Liberal Democrat)	Cllr Jon Hunt

(E) **West Midlands Joint Committee**

Leader of the Council - Voting Member
Deputy Leader of the Council - Substitute Voting Member
Leader of the Main Opposition Group - Observer Member:

(F) **Departmental Consultative Committees**

Chairmen of Departmental Consultative Committees:

Economy Directorate	Cllr Alex Buchanan
People Directorate	Cllr Karen McCarthy
Place Directorate	Cllr Peter Griffiths

(G) **Association of Councillors**

The appointment is for a 3 year period of office ie May 2014 to May 2017 and the person appointed must be a Member of the Council.

Councillor Valerie Seabright

(H) **Joint Scrutiny Committee for the Supervisory Board of the Greater Birmingham and Solihull Local Enterprise Partnership**

Appoint one member of Authority and a substitute Member

Councillor Victoria Quinn and Councillor John O'Shea (Substitute)

(I) **ITA Overview and Scrutiny Joint Committee**

Appoint one member of Authority and a substitute Member

Councillor John O'Shea and Councillor Claire Spencer (Substitute)

To nominate to West Midlands Joint Committee 1 Labour representative and substitute. It is still to be decided whether Birmingham needs to appoint a Conservative or Liberal Democrat representative to serve on the ITA Overview and Scrutiny Joint Committee.

Member

Substitute

Cllr Zaker Choudhry (Lib Dem)

Cllr Jon Hunt (Lib Dem)

(J) **Annual Appointments to Other Bodies**

(Historically, proportionality has been applied to positions requiring two or more members, although it does not need to be applied to such appointments).

Body

Representative

- (a) Standing Advisory Council on
Religious Education –
8 Representatives

(To comply with proportionality -
5 Lab; 2 Con; 1 Lib Dem)

Cllr Gurdial Singh Atwal	(Lab)
Cllr Phil Davis	(Lab)
Cllr Barry Henley	(Lab)
Cllr Chauhdry Rashid	(Lab)
Cllr Fiona Williams	(Lab)
Mr Guy Hordern	(Con)
Cllr Debbie Clancy	(Con)
Cllr Jon Hunt	(Lib Dem)

Cllr Henley as Chair

- (b) Employee Consultative
Forum (Education)
8 Councillors

(To comply with proportionality -
5 Lab; 2 Con; 1 Lib Dem)

Cllr Barry Bowles	(Lab)
Cllr Brigid Jones	(Lab)
Cllr Chauhdry Rashid	(Lab)
Cllr Valerie Seabright	(Lab)
Cllr Martin Straker welds	(Lab)
Cllr Debbie Clancy	(Con)
Cllr Ken Wood	(Con)
Cllr Sue Anderson	(Lib Dem)

- (c) City Housing Liaison Board
**3 Councillors plus 1 Lab
alternate**
1 Lab; 1 Con; 1 Lib Dem

Cllr Peter Griffiths	(Lab)
Cllr Josh Jones	(Lab) alt
Cllr Eddie Freeman	(Con)
Cllr Zaker Choudhry	(Lib Dem)

CITY COUNCIL APPOINTMENTS 2016/17

In accordance with aggregate proportionality requirements based on 111 seats, there are no gains and losses that need to be reflected in the composition of Committees: ie

Labour	= 0 seats
Conservative	= 0 seats
Liberal Dem	= 0 seats

Committees will have regard to aggregate number of seats on all the Sub-Committees which they appoint.

1. **APPOINTMENT OF MEMBERS TO SERVE ON OVERVIEW AND SCRUTINY COMMITTEES UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2017**

(A) **CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE**

(Must comply with proportionality requirements)

12 Members

Labour (8)	Conservative (3)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr	Cllr	
Cllr		
Cllr		
Cllr		
Cllr		
Cllr		

Councillor as Chair

(B) **ECONOMY, SKILLS AND SUSTAINABILITY OVERVIEW AND SCRUTINY COMMITTEE**

(Must comply with proportionality requirements)

12 Members

Labour (8)	Conservative (3)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr	Cllr	
Cllr		
Cllr		
Cllr		
Cllr		
Cllr		

Councillor as Chair

(C) **EDUCATION AND VULNERABLE CHILDREN OVERVIEW AND SCRUTINY COMMITTEE**

(Must comply with proportionality requirements)

12 Members

Labour (8)	Conservative (3)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr	Cllr	
Cllr		
Cllr		
Cllr		
Cllr		
Cllr		

Other Voting Members (4)

1 Church of England diocese representative – Mrs Sarah Smith

1 Roman Catholic diocese representative – Richard Potter

2 Parent Governor Representatives - Samera Ali, Evette Clarke

Councillor as Chair

(D) **HEALTH AND SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE**

(Must comply with proportionality requirements)

12 Members

Labour (8)	Conservative (3)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr	Cllr	
Cllr		
Cllr		
Cllr		
Cllr		
Cllr		

Councillor as Chair

(E) **NEIGHBOURHOOD AND COMMUNITY SERVICES OVERVIEW AND SCRUTINY COMMITTEE**

(Must comply with proportionality requirements)

12 Members

Labour (8)	Conservative (3)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr	Cllr	

Cllr
Cllr
Cllr
Cllr
Cllr

Councillor as Chair

2. **APPOINTMENT OF MEMBERS TO SERVE ON THE REGULATORY COMMITTEES UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2017**

(A) **PLANNING COMMITTEE**

(Must comply with proportionality requirements)

15 Members

Labour (10)

Conservative (4)

Liberal Democrat (1)

Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr

Cllr
Cllr
Cllr
Cllr

Cllr

Councillor as Chair

(B) **LICENSING AND PUBLIC PROTECTION COMMITTEE**

(Must comply with proportionality requirements)

15 Members

Labour (10)

Conservative (4)

Liberal Democrat (1)

Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr
Cllr

Cllr
Cllr
Cllr
Cllr

Cllr

Councillor as Chair

(B1) **LICENSING SUB-COMMITTEE A**
(Must comply with proportionality requirements)
3 Members

Labour (2) Conservative (1) Liberal Democrat (0)

Cllr Cllr
Cllr

Councillor as Chair

(B2) **LICENSING SUB-COMMITTEE B**
(Must comply with proportionality requirements)
3 Members

Labour (2) Conservative (1) Liberal Democrat (0)

Cllr Cllr
Cllr

Councillor as Chair

(B3) **LICENSING SUB-COMMITTEE C**
(Must comply with proportionality requirements)
3 Members (1 seat given up by Conservative Group to the Liberal Democrat to reflect proportionality across the 3 Licensing Sub-Committees)

Labour (2) Conservative (0) Liberal Democrat (1)

Cllr Cllr
Cllr

Councillor as Chair

3. **APPOINTMENT OF MEMBERS TO SERVE ON THE COUNCIL BUSINESS MANAGEMENT COMMITTEE UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2017**

(Outside of proportionality requirements)

8 Members –

Labour Group Leader, Deputy Leader & Group Secretary

Conservative Group Leader & Group Secretary

Liberal Democrat Group Leader or Group Secretary

2 Labour

Labour (5) Conservative (2) Liberal Democrat (1)

Cllr Cllr Cllr
Cllr Cllr
Cllr
Cllr
Cllr

Leader of the Council as Chair

4. **APPOINTMENT OF MEMBERS TO SERVE ON THE AUDIT COMMITTEE UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2017**

(Must comply with proportionality requirements)

8 Members

Labour (5)	Conservative (2)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr		
Cllr		
Cllr		

Councillor as Chair

5. **APPOINTMENT OF MEMBERS TO SERVE ON THE TRUSTS AND CHARITIES COMMITTEE UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2017**

(Must comply with proportionality requirements)

8 Members

Labour (5)	Conservative (2)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr		
Cllr		
Cllr		

Councillor as Chair

6. **APPOINTMENT OF MEMBERS TO SERVE ON THE STANDARDS COMMITTEE UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2017**

(City Councillor appointments to comply with proportionality requirements)

5 Members

Labour (3)	Conservative (1)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr		
Cllr		

4 independent voting members:

Philip Richardson
Peter Wiseman
Steven Jonas
Professor Stephen Shute

2 members representing the New Frankley in Birmingham Parish Council (at least one Parish member must be present when matters relating to the Parish Council or its Members are being considered):

Parish Councillor Ian Buckshaw
Parish Councillor Eric Carter

Philip Richardson and Peter Wiseman as joint Chairmen (independent)

The quorum is 3 and must include at least one independent member and one Parish Council member if matters relating to the Parish are to be discussed.

7. **ANNUAL APPOINTMENTS TO OUTSIDE BODIES UNTIL THE ANNUAL MEETING OF THE COUNCIL IN MAY 2017**

(A) **Local Government Association – General Assembly**
(4 Councillors to exercise 17 votes in accordance with proportionality)

Labour Group Members	11 votes
Conservative Group Member	4 votes
Liberal Democrat Group Member	2 votes

Cllr	(Lab)
Cllr	(Lab)
Cllr	(Con)
Cllr	(Lib Dem)

(B) **West Midlands Fire and Rescue Authority**
(10 Councillors appointments must comply with proportionality requirements)

Labour (7)	Conservative (2)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr		
Cllr		
Cllr		
Cllr		
Cllr		

Cllras Lead Member

(C) **Transport Delivery Committee**
(7 Councillors appointments must comply with proportionality requirements)

Labour (4)	Conservative (2)	Liberal Democrat (1)
Cllr	Cllr	Cllr
Cllr	Cllr	
Cllr		
Cllr		

Cllr as Lead Member

(D) **West Midlands Police and Crime Panel**

To appoint 3 Members with named substitutes to serve on the West Midlands Police and Crime Panel.

Member	Substitute
Cllr	Cllr
Cllr	Cllr
Cllr	Cllr

(E) **West Midlands Joint Committee**

Leader of the Council - Voting Member
Deputy Leader of the Council - Substitute Voting Member
Leader of the Main Opposition Group - Observer Member:

(F) **Departmental Consultative Committees**

Chairmen of Departmental Consultative Committees:

Economy Directorate	Cllr
People Directorate	Cllr
Place Directorate	Cllr

(G) **Association of Councillors**

The appointment is for a 3 year period of office ie May 2017 to May 2020 and the person appointed must be a Member of the Council.

Councillor

(H) **Joint Scrutiny Committee for the Supervisory Board of the Greater Birmingham and Solihull Local Enterprise Partnership**

Appoint one member of Authority and a substitute Member

Councillor..... and Councillor(Substitute)

(I) **ITA Overview and Scrutiny Joint Committee**

Appoint one member of Authority and a substitute Member

Councillor and Councillor (Substitute)

To nominate to West Midlands Joint Committee 1 Labour representative and substitute. It is still to be decided whether Birmingham needs to appoint a Conservative or Liberal Democrat representative to serve on the ITA Overview and Scrutiny Joint Committee.

Member	Substitute
Cllr	Cllr

(J) **West Midlands Combined Authority**

The following appointments need to be made

WMCA Board

Member	Substitute
Cllr	Cllr
Cllr	Cllr

WMCA Overview and Scrutiny Committee

Member	Substitute
Cllr	Cllr

WMCA Audit Committee

Member	Substitute
Cllr	Cllr

(K) **Annual Appointments to Other Bodies**

(Historically, proportionality has been applied to positions requiring two or more members, although it does not need to be applied to such appointments).

<u>Body</u>	<u>Representative</u>	
(a) Interim Standing Advisory	Cllr	(Lab)
Council on Religious	Cllr	(Lab)
Education –	Cllr	(Lab)
8 Representatives	Cllr	(Lab)
	Cllr	(Lab)
	Mr	(Con)
(To comply with proportionality -	Cllr	(Con)
5 Lab; 2 Con; 1 Lib Dem)	Cllr	(Lib Dem)

Cllr Henley as Chair

(b) Employee Consultative	Cllr	(Lab)
Forum (Education)	Cllr	(Lab)
8 Councillors	Cllr	(Lab)
	Cllr	(Lab)
	Cllr	(Lab)
(To comply with proportionality -	Cllr	(Con)

5 Lab; 2 Con; 1 Lib Dem)	Cllr Cllr	(Con) (Lib Dem)
(c) City Housing Liaison Board 3 Councillors plus 1 Lab alternate 1 Lab; 1 Con; 1 Lib Dem	Cllr Cllr Cllr Cllr	(Lab) (Lab) alt (Con) (Lib Dem)

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Decision:	9 MAY 2016
SUBJECT:	APPOINTMENT TO THE ROLL OF HONORARY ALDERMEN
Wards affected:	All

1. Purpose of report:

- 1.1 To propose the appointment of former Councillors Vivienne Margaret Barton and Anita Alison Ward to the Roll of Honorary Aldermen.
- 1.2 To recommend that this be considered at a special meeting of the Council to be held at 1555 hours on Tuesday 24 May 2016.

2. Decision(s) recommended:

- 2.1 That the City Council be recommended to admit former Councillors Vivienne Margaret Barton and Anita Alison Ward to the Roll of Honorary Aldermen at a special meeting of the Council to be held at 1555 hours on Tuesday 24 May 2016.

Contact Officer:	Phil Wright
Telephone No: E-mail address:	0121 675 0216 Phil_wright@birmingham.gov.uk

Signature:

Chief Officer(s):

Dated:

List of Background Documents used to compile this Report:

Nil

3. Relevant background/chronology of key events:

- 3.1 Section 249 (i) of the Local Government Act 1972 allows a Council to confer the title of Honorary Alderman on former Councillors who have, in the opinion of the Council, rendered eminent services to the Council as past members of that Council. This requires a resolution passed by not less than two thirds of the members voting on it at a meeting of the Council specially convened for the purpose.
- 3.2 The City Council has instituted a Roll of Honorary Aldermen to which are admitted former Aldermen or Councillors of the City, the former City of Birmingham or the former borough of Sutton Coldfield who have
- a) rendered a minimum of 15 years service as a member of any of these Councils
 - or
 - b) served for at least 12 years as a member of any of these Councils and given particularly notable service.
- Broken service is aggregated.
- 3.3 The following members of the Council did not seek re-election at the Local Government elections on 5 May 2016 and are eligible for consideration for admission to the Roll of Honorary Aldermen of the Council.
- Vivienne Margaret Barton** – Served on the City Council May 1987 to May 1995 and May 1998 to May 2016, a total of 26 years.
- Anita Alison Ward** – Served on the City Council from January 1996 to May 2016 a total of 20 years and 4 months She was Lord Mayor for the Municipal Year 2011-2012, Deputy Lord Mayor for the Municipal Year 2012-2013 and Chairman of the Education and Vulnerable Children Overview and Scrutiny Committee from 2012 to 2015.
- 3.4 To admit Honorary Aldermen, it is necessary to summon a special meeting of the Council to pass the appropriate resolution. The Lord Mayor will be requested to call such a meeting at 1555 hours on Tuesday 24 May 2016 (immediately before the Annual Meeting of the Council).

APPOINTMENT TO THE ROLL OF HONORARY ALDERMEN

ADDENDUM

The following Member of the Council was not re-elected at the Local Government elections on 5 May 2016 and is also eligible for consideration for admission to the Roll of Honorary Aldermen of the Council.

Jeremy Evans – Served on the City Council from 1 May 2003 to 5 May 2016; a total of 13 years. He was Chairman of Transport and Regeneration Overview and Scrutiny Committee from 2010 to 2011, Chairman of Transport, Environment and Regeneration Overview and Scrutiny Committee from 2011 to 2012, Chairman of Hall Green District Committee from 2005 to 2006 and Chairman of the Hall Green Constituency Committee from 2006 to 2010.

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	COUNCIL BUSINESS MANAGEMENT COMMITTEE
Report of:	CITY SOLICITOR
Date of Decision:	9 MAY 2016
SUBJECT:	PROVISIONAL COUNCIL BUSINESS MANAGEMENT COMMITTEE DATES FOR 2016/2017
Wards affected:	ALL

1. Purpose of report:

To agree a revised schedule of dates for meetings of the Committee in 2016/2017.

2. Decision(s) recommended:

That the revised provisional dates for meetings of the Council Business Management Committee in 2016/2017 be agreed.

Contact Officer:	Phil Wright
Telephone No: E-mail address:	0121 675 0216 phil.wright@birmingham.gov.uk

Signature:

Chief Officer(s):

Dated:

List of Background Documents used to compile this Report:

Nil.

3. Relevant background/chronology of key events:

Provisional Dates for Meetings of Council Business Management Committee

At its meeting on 16 February 2016 the Committee agreed a provisional schedule of dates for its meetings based on the current pattern of Tuesdays. However, due to Cabinet meeting on Tuesdays it has been suggested that Council Business Management Committee meet on Mondays. The Committee is therefore requested to agree the dates set out below

To be held on Mondays at 1200 hours unless otherwise stated.

<u>2016</u>	<u>2017</u>
27 May (Friday at 0930 hours)**	23 January
23 June (Thursday 1130 hours)++	13 February
31 August (Wednesday) **	20 March
17 October	8 May
21 November	
12 December	

** Avoids Bank holiday Mondays

++ Avoids clash in Chairs diary

Reminder: Members must declare all relevant pecuniary and/or non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

EXTRAORDINARY MEETING OF THE CITY COUNCIL

**Tuesday, 24 May 2016 at 1555
hours in The Council Chamber,
Council House, Birmingham**

A G E N D A

1 NOTICE OF RECORDING

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs.

The whole of the meeting will be filmed except where there are confidential or exempt items.

Attached 2 MINUTES

To confirm and authorise the signing of the Minutes of the Ordinary Meeting of the Council held on 5 April 2016.

Attached 3 APPOINTMENT TO THE ROLL OF HONORARY ALDERMEN

To consider the appointment of former Councillors Vivienne Margaret Barton and Anita Alison Ward to the Roll of Honorary Aldermen.

Reminder: Members must declare all relevant pecuniary and/or non-pecuniary interests relating to any items of business to be discussed at this meeting

BIRMINGHAM CITY COUNCIL

ANNUAL MEETING OF THE CITY COUNCIL

**Tuesday 24 May 2016 at 1600
hours in the Council Chamber,
Council House, Birmingham**

A G E N D A

1 NOTICE OF RECORDING

Lord Mayor to advise that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.birminghamnewsroom.com) and that members of the press/public may record and take photographs.

The whole of the meeting will be filmed except where there are confidential or exempt items.

2 DECLARATIONS OF INTEREST

This is a standard item included on agendas at all first meetings in the Municipal year.

Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

To Follow 3 ANNUAL REPORT OF THE LORD MAYOR 2015/2016 (15 minutes)

To receive the annual report of the Lord Mayor

4 ANNOUNCEMENT OF LORD MAYOR'S AWARDS

5 ELECTION OF THE LORD MAYOR 2016/17

To elect the Lord Mayor.

NB. A short break will follow to allow for the robing of the Lord Mayor.

6 APPOINTMENT OF THE DEPUTY LORD MAYOR

To appoint the Deputy Lord Mayor.

7 PRESENTATION TO THE RETIRING LORD MAYOR

To present the retiring Lord Mayor with an ex-Lord Mayoral Badge.

8 PRESENTATION TO THE RETIRING LADY MAYORESS

To present the retiring Lady Mayoress with a badge as a memento of office.

NB. A short break will follow to allow for guests to retire.

9 ALLOWANCES

To agree the allowances to be made to the Lord Mayor and the Deputy Lord Mayor in office during 2016/2017.

10 DATES OF MEETINGS

To determine the dates of the meetings of the Council to be held during the year ending with the next Annual Meeting of the Council.

It is suggested that meetings of the Council be held in the Council Chamber at 1400 hours on the following Tuesdays:-

<u>2016</u>	<u>2017</u>
14 June	10 January
12 July	7 February
13 September	28 February
1 November	4 April
6 December	23 May (Annual meeting 1600 hrs)

11 ANNUAL MEETING IN 2017

To confirm the date for the holding of the Annual Meeting of the Council in 2017.

It is suggested that the Annual Meeting for 2017 be held in the Council Chamber at 1600 hours on Tuesday 23 May 2017.

Attached 12 ELECTION OF COUNCILLORS

To receive a report from the Returning Officer of the persons elected Councillors of the City on 5 May 2016 and the making of the declarations of acceptance of office.

13 LORD MAYOR'S ANNOUNCEMENTS

To receive the Lord Mayor's announcements and such communications as the Lord Mayor may wish to place before the Council.

14 PETITIONS

To receive and deal with petitions in accordance with Standing Orders.

As agreed by Council Business Management Committee a schedule of outstanding petitions is available electronically with the published papers for the meeting and can be viewed or downloaded.

To Follow 15 ANNUAL REVIEW OF THE CITY COUNCIL'S CONSTITUTION

To consider the report of the Council Business Management Committee.

The Leader to move the following Motion:

“That approval be given to the necessary changes to the City Council's Constitution as indicated by the tracked changes in the appendix to the report and that the City Solicitor be authorised to implement the changes with immediate effect.”

16 LEADER'S ANNOUNCEMENT OF CABINET MEMBERS

Attached 17 CITY COUNCIL APPOINTMENTS

To consider a report of the Council Business Management Committee.

The Leader to move the following Motion:

“That the City Council makes appointments to Committees and Other Bodies as set out in the Appendix to the report.”

