

BIRMINGHAM CITY COUNCIL

LICENSING SUB-COMMITTEE A

MONDAY, 23 JULY 2018 AT 09:30 HOURS
IN ELLEN PINSENT ROOM, COUNCIL HOUSE, VICTORIA
SQUARE, BIRMINGHAM, B1 1BB

Please note a short break will be taken approximately 90 minutes from the start of the meeting and a 30 minute break will be taken at 1300 hours.

A G E N D A

1 NOTICE OF RECORDING

Chairman to advise meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 DECLARATIONS OF INTERESTS

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

3 APOLOGIES AND NOTIFICATION OF NOMINEE MEMBERS

3 - 28

4 LICENSING ACT 2003 PREMISES LICENCE (GRANT) - SIMMER DOWN FESTIVAL, HANDSWORTH PARK, HOLLY ROAD, HANDSWORTH, BIRMINGHAM, B20 2BY

Report of the Acting Director of Regulation & Enforcement.
N.B. Application scheduled to be heard at 09:30a.m.

5 OTHER URGENT BUSINESS

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	Licensing Sub Committee A
Report of:	Acting Director of Regulation & Enforcement
Date of Meeting:	Monday 23rd July 2018
Subject:	Licensing Act 2003 Premises Licence – Grant
Premises:	Simmer Down Festival, Handsworth Park, Holly Road, Handsworth, Birmingham, B20 2BY
Ward affected:	Handsworth
Contact Officer:	Bhapinder Nandhra, Senior Licensing Officer, 0121 303 9896 licensing@birmingham.gov.uk

1. Purpose of report:

To consider a relevant representation that has been made in respect of an application, which seeks to permit the sale of alcohol at the event, to operate from 12:00midday until 8:00pm. The sale of alcohol is restricted to a designated licensed marquee and the consumption of alcohol is restricted to the licensed festival site only.

The provision of Regulated Entertainment consisting of plays, to operate outdoors only, from 12:00midday until 6:00pm.

The provision of Regulated Entertainment consisting of live music, recorded music, performances of dances and anything of a similar description, to take place both indoors and outdoors, from 12:00midday until 8:30pm.

The premises / event to remain open to the public from 12:00midday until 10:00pm.

The Festival will take place annually on one Sunday in July or August subject to agreement of the Parks Department.

2. Recommendation:

To consider the representation that has been made and to determine the application.

3. Brief Summary of Report:

An application for a Premises Licence was received on 24th May 2018 for Simmer Down Festival, Handsworth Park, Holly Road, Handsworth, B20 2BY.

A representation has been received from other persons.

4. Compliance Issues:

4.1 Consistency with relevant Council Policies, Plans or Strategies:

The report complies with the City Council's Statement of Licensing Policy and the Council's Corporate Plan to improve the standard of all licensed persons, premises and vehicles in the City.

<p>5. Relevant background/chronology of key events:</p> <p>Simmer Down CIC applied on the 24th May 2018 for the grant of a Premises Licence for Simmer Down Festival, Handsworth Park, Holly Road, Handsworth, B20 2BY.</p> <p>A representation has been received from Other Persons. See Appendix 1.</p> <p>The application is attached at Appendix 2.</p> <p>Site Location Plans at Appendix 3.</p> <p>When carrying out its licensing functions, a licensing authority must have regard to Birmingham City Council's Statement of Licensing Policy and the Guidance issued by the Secretary of State under s182 of the Licensing Act 2003. The Licensing Authority is also required to take such steps as it considers appropriate for the promotion of the licensing objectives, which are:-</p> <ul style="list-style-type: none"> a. The prevention of crime and disorder; b. Public safety; c. The prevention of public nuisance; and d. The protection of children from harm.
<p>6. List of background documents:</p> <p>Copy of the representation as detailed in Appendix 1 Application Form, Appendix 2 Site Location Plans, Appendix 3</p>
<p>7. Options available</p> <p>To Grant the licence in accordance with the application. To Reject the application. To Grant the licence subject to conditions modified to such an extent as considered appropriate. Exclude from the licence any of the licensable activities to which the application relates. Refuse to specify a person in the licence as the premises supervisor.</p>

Appendix 1

From: [redacted]
Sent: 21 June 2018 17:10
To: Licensing
Subject: Event at Handsworth Park

Greetings,

With respect to the planned event on the 12th of August 2018 at Handsworth Park, I like to raise a concern.

I am a resident on Holly Road (opposite the park) and every time this event takes place we have the issue of after event street parties. Large number of people gather on Grove Lane, consuming alcohol, drugs and playing loud music which goes on into the early hours of the morning. Even though the area is marked as an alcohol free zone, no action is taken by the Police or the council. This also causes traffic jams, as people park anymore they want, ignoring double yellow lines. Given it is a Sunday night, Monday morning people have work in the morning and cannot go to sleep because of the extremely loud music.

Unless the council and Police are going to take solid action to prevent this, I object to this event going forward.

Kind Regards,

Appendix 2

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Simmer Down CIC

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, Ordnance Survey map reference or description Handsworth Park Holly Road Handsworth Birmingham B20 2BY	<table border="1"> <tr> <td align="center" colspan="2">BCC REGULATION & ENFORCEMENT LICENSING SECTION</td> </tr> <tr> <td align="center" colspan="2">DATE RECEIVED 24 MAY 2018</td> </tr> <tr> <td>REF NO</td> <td>PA10 VIA BACS</td> </tr> <tr> <td>INITIALS</td> <td>22.05.18 L4100.00</td> </tr> </table>	BCC REGULATION & ENFORCEMENT LICENSING SECTION		DATE RECEIVED 24 MAY 2018		REF NO	PA10 VIA BACS	INITIALS	22.05.18 L4100.00
BCC REGULATION & ENFORCEMENT LICENSING SECTION									
DATE RECEIVED 24 MAY 2018									
REF NO	PA10 VIA BACS								
INITIALS	22.05.18 L4100.00								
Post town	Birmingham	Postcode	B20 2BY						

Telephone number at premises (if any)	Not Specified
Non-domestic rateable value of premises	N/A

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as

Please tick as appropriate

- | | |
|---|---|
| a) an individual or individuals * | <input type="checkbox"/> please complete section (A) |
| b) a person other than an individual * | |
| i. as a limited company | <input type="checkbox"/> please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> please complete section (B) |
| iv. other (for example a statutory corporation) | <input checked="" type="checkbox"/> please complete section (B) |
| c) a recognised club | <input type="checkbox"/> please complete section (B) |
| d) a charity | <input type="checkbox"/> please complete section (B) |
| e) the proprietor of an educational establishment | <input type="checkbox"/> please complete section (B) |
| f) a health service body | <input type="checkbox"/> please complete section (B) |

- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales ☐ please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England ☐ please complete section (B)
- h) the chief officer of police of a police force in England and Wales ☐ please complete section (B)

*** If you are applying as a person described in (a) or (b) please confirm:**

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or ☒

I am making the application pursuant to a

statutory function or ☐

a function discharged by virtue of Her Majesty's prerogative ☐

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Simmer Down CIC
Address Simmer Down CIC
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) Community Interest Company
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD		MM		YYYY	
12		08	20	18	

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD		MM		YYYY	

Please give a general description of the premises (please read guidance note 1)

Rooted in North Birmingham and located in the beautiful surroundings of Handsworth Park, **Simmer Down Festival** is a totally free family fun-day festival, which celebrates Birmingham's rich diversity by paying tribute to the centrality of reggae and other musical genres that have contributed to Birmingham as an international city of culture.

The Festival will take place annually on one Sunday in July or August subject to agreement of the Parks Department.

The festival's inter-cultural programme features internationally acclaimed artists alongside the very best in home-grown talent. The programme takes place across two stages, the bandstand and two marquees. It features music, dance, spoken word, education workshops and participation activities and a dedicated young people's programme. In addition, there are increasing number of fun activities for all the family including face paintings, small rides, a community cricket match and a selection of arts and craft stalls as well as food stalls offering a diverse range of treats from across the city. For adults we will have a onsite bar, selling alcohol and soft drinks

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

19,999

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- | | |
|---|-------------------------------------|
| a) plays (if ticking yes, fill in box A) | X |
| b) films (if ticking yes, fill in box B) | <input type="checkbox"/> |
| c) indoor sporting events (if ticking yes, fill in box C) | <input type="checkbox"/> |
| d) boxing or wrestling entertainment (if ticking yes, fill in box D) | <input type="checkbox"/> |
| e) live music (if ticking yes, fill in box E) | <input checked="" type="checkbox"/> |
| f) recorded music (if ticking yes, fill in box F) | <input checked="" type="checkbox"/> |
| g) performances of dance (if ticking yes, fill in box G) | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) | <input checked="" type="checkbox"/> |

Provision of late night refreshment (if ticking yes, fill in box I) ☐

Supply of alcohol (if ticking yes, fill in box J) ☒

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both -- please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input checked="" type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) There will be outdoor small scale theatre performances as part of mainly spoken word and poetry.		
Mon					
Tue					
Wed					
			State any seasonal variations for performing plays (please read guidance note 4)		
Thur					
Fri					
Sat					
			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	12:00	18:00			

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
					Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon						
Tue						
			<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)			
Wed						
Thur						
			<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Fri						
Sat						
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed			
Thur			
Fri			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
					Outdoors	<input type="checkbox"/>
Day Start Finish					Both	<input type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3)			
Tue						
Wed			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sat						
Sun						

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
Day	Start	Finish			Both <input checked="" type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3) There will be live music performances in a variety of musical genres on the two stages, the bandstand and in the marquees. The music on all the stages including the band stand and the marquees will be amplified however the drumming workshops will not be amplified.		
Tue					
Wed			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun	12:00	20:30			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors	<input type="checkbox"/>
		Outdoors			<input type="checkbox"/>	
		Both			<input checked="" type="checkbox"/>	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)			
Mon			There will be intermitted recorded music played during the changeover of acts on the two stages – there will also be intermitted recorded live music in the marquees.			
Tue						
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)			
Thur						
Fri			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)			
Sat						
Sun	12:00	20:30				

G

Performances of dance Standard days and timings (please read guidance note 6)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors <input type="checkbox"/>
					Outdoors <input type="checkbox"/>
Day	Start	Finish			Both <input checked="" type="checkbox"/>
Mon			<u>Please give further details here</u> (please read guidance note 3) Dance will be featured throughout the day on the stages as well as dance workshops in the marquees.		
Tue					
Wed			<u>State any seasonal variations for the performance of dance</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun	12:00	20:30			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing In addition to the listed art forms there will also be performances in combined art forms, exhibition displays, acrobats, roaming performers, children face painting, children's rides, educational workshops and participation activities, arts and craft stalls and food stalls.		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue			<u>Please give further details here</u> (please read guidance note 3) Please see above.		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	12:00	20:30			

I

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish			
Mon			<u>Please give further details here</u> (please read guidance note 3)		
Tue					
Wed			<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 4)		
Thur					
Fri			<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 6)			<u>Will the supply of alcohol be for consumption – please tick</u> (please read guidance note 7) Sale of alcohol will be restricted to a designated licensed marquee and consumption will be restricted to the licensed festival site only.	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
Day	Start	Finish	Both <input type="checkbox"/>		
Mon			<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 4)		
Tue					
Wed					
Thur			<u>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri					
Sat					
Sun	12.00	20.00			

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Name Katy Helen Stone	
Address 	
Postcode	
Personal licence number (if known) 	
Issuing licensing authority (if known) BIRMINGHAM CITY COUNCIL	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).

N/A

L

Hours premises are open to the public Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon			<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5) We will encourage people to leave the site as soon as possible.
Tue			
Wed			
Thur			
Fri			
Sat			
Sun	12.00	22.00	

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)

We are applying for a permanent licence; the licence application for Simmer Down Festival (SDF) is for 19,999 people at any given time. The Festival Licensee has worked with the Festival Producer and the Festival Director to produce a detailed and robust festival manual. The Manual outlines the policies, procedures and measure that will be put into place to ensure that the festival is safe, secure and legally compliant.

Our production team is highly professional and have substantial collective experience in planning and delivering large scale off site events including liaising with artists, suppliers, local authorities and engaging and responding positively to the need of residents.

The Festival Director has programmed SDF over the last six years; he has managed the planning and delivery of Jamaica in the Square Festival, the A34 festival and sat on the steering committee of the 4 Squares Festival. The Festival Producer has extensive experience of events management and has also been involved in SDF from the onset. Both the festival producer and director are supported by Board of Trustees, which includes Jesse Gerald (Chair) and Jan Kimber (Vice Chair) both of who were involved in establishing the festival as part of the Perry Barr district constituency. The festival director and producer are also guided and mentored by Gerv Havill (Managing Director of the Lunar Festival, The Mostly jazz, Soul and funk Festival and the Mostly Jazz Festival).

All Simmer Down CIC Board of Trustees are well established and highly respected within the local community and in their professions. Board of Trustees are as follow:

Jesse Gerald – Former Community Development & Play Manager Perry Barr Constituency.

Jan Kimber – Handsworth resident and Former Perry Barr Constituency Director

Sharon Palmer MBE - CEO Regional Action West Midlands

Cllr. Waseem Zaffer MBE – (personal capacity)

Jonathan Morley - Director of Programmes, Writers Centre, Norwich

Pat Whyte – District Community Support & Development Officer

Ebony Hancock – Certified Accountant

Pax Nindi - CEO Global Carnival Centre, National Advisor for Arts Council of England.

Kevin D' Costa – Former Music officer at Arts Council West Midlands

Board Observers:

Mukhtar Dar – Festival Director,

Alex Williams - Independent Festival Producer

The Safety Advisory Group meeting will take place on 24 May 2018. We will continue to liaise with SAG members to ensure that event is safe and well managed.

We will be employing a professional company to monitor and clear the rubbish during the event and immediately after the event has closed.

We will ensure that all the conditions set by SAG are met and adhere to any additional requirements set by Birmingham City Council in relation to activities taking place in Handsworth Park.

b) The prevention of crime and disorder

We will work with the Police and other local authorities to ensure that the event is planned in a way that prevents crime and disorder.

Leon Security will be securing the festival site and providing both the guards and stewards. They have been the Festival security supplier for the last six years and all their guards and stewards are SIA registered and professionally trained in dealing with members of the public. They will provide fully trained staff to ensure that artists, staff and members of the public enjoy the festival in a safe and secure setting.

All issues of security will be the responsibility the security manager and security supervisor. They will both be in communication with the Command & Control Centre. Security & Stewarding Staff will be easily identifiable by their Hi Viz clothing.

The security team will be a mix of trained Male & Female experienced event security staff. They are well versed and professionally trained to carry out all the activities required to enable the event to be safe and without serious incident. The number of security staff and measures that will be put into place are as follow:

- a) Security Staff schedule on the day:

96 Security and Stewards will be working on the day between 11:30 – 22:00

- b) All natural highs and taking of drugs is strictly prohibited. Security and Stewards will ensure that the policy is enforced and all additional site staff will be trained to be vigilant to stop anyone taking drugs or natural highs on the festival site.
- c) Appropriate searches of those entering the site (where appropriate)

c) Public safety

We will work with SAG members to agree appropriate measures – these will include:

- a) Security staff at entrance / exit points for the park will click people in / out and report numbers to event control every hour.
- b) Traffic Management System will be managed by a reputable company. This includes road closures and designated public car parks, artist parking and emergency services access routes around the festival site.
- c) Hiring 80 toilets to ensure enough provision for the 19,999-expected audience & staff toilets backstage.
- d) Appointing a designated Safety Officer as part of the Event Team
- e) Ensuring a sufficient number of front of house and backstage staff with responsibility for Health & Safety
- f) Undertake risk assessments for all elements of the activity – with separate fire risk assessments. These will be available at least two weeks before the event and circulated to all relevant authorities.
- g) Ensuring that all necessary checks are carried out by all suppliers of staging and fencing.
- h) Briefing all Staff and artists of basic health and safety requirements.
- i) Ensuring that adequate emergency vehicle access is maintained throughout.
- j) Working with an approved First Aider to offer a full first aid service during the event with 10 first aiders, 4 Advanced first aiders, 4 Emergency transport attendant members, 2 paramedics, 1 nurse, 1 doctor, two ambulance and crew, 2 cycle response units

d) The prevention of public nuisance

With regards to prevention of public nuisance we will ensure the following:

- a) Ensure that the event runs to time and is over by 20:00
- b) Ensure that noise levels are restricted to acceptable levels and measured and logged at regular intervals.
- c) Develop and maintain good relationships with local businesses and liaise with residents
- d) Advance notices in the areas notify residents of road closures and access passes given to residents.
- e) Make sure that the public access to the space for passing through is maintained

e) The protection of children from harm

With regards to protection of children from harm we will undertake the following:

- a) Only admit children that are accompanied by an adult
- b) Supply free child protection wristbands on which parents can write their phone numbers
- c) Ensure that all those that may work with or care for children are DBS (CRB) checked
- d) Set up a lost Children's point and protocol
- e) Adhere to our Child Protection Policy
- f) Ensure that all content in the event is suitable for children

Checklist:**Please tick to indicate agreement**

- I have made or enclosed payment of the fee. ☒
- I have enclosed the plan of the premises. ☒
- I have sent copies of this application and the plan to responsible authorities and others where applicable. ☒
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.
- I understand that I must now advertise my application. ☒
- I understand that if I do not comply with the above requirements my application will be rejected. ☒

IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 11).
If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	Wednesday 23 May 2018
Capacity	Simmer Down Chair

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 12). **If signing on behalf of the applicant, please state in what capacity.**

Signature	
Date	23 May 2018
Capacity	Festival Producer

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)			
Simmer Down CIC			
Post town		Postcode	
Telephone number (if any)			

Key							
	Ambulance				Event Control		Information Point
	Artist Changing Rooms		Children's Meadow		First Aid		Licensed Area
	Arts & Crafts Stalls		Cones - No Stopping		Food Stalls		Main Stage
	Band Stand		Disabled Toilet		Children's Rides		Participation Tent
	Toilets - Public		Prostate Cancer Stand				Public Car Park
							Traders Car Park





Map Notes

Map Created By:
Date of Map Creation: 04/07/2018

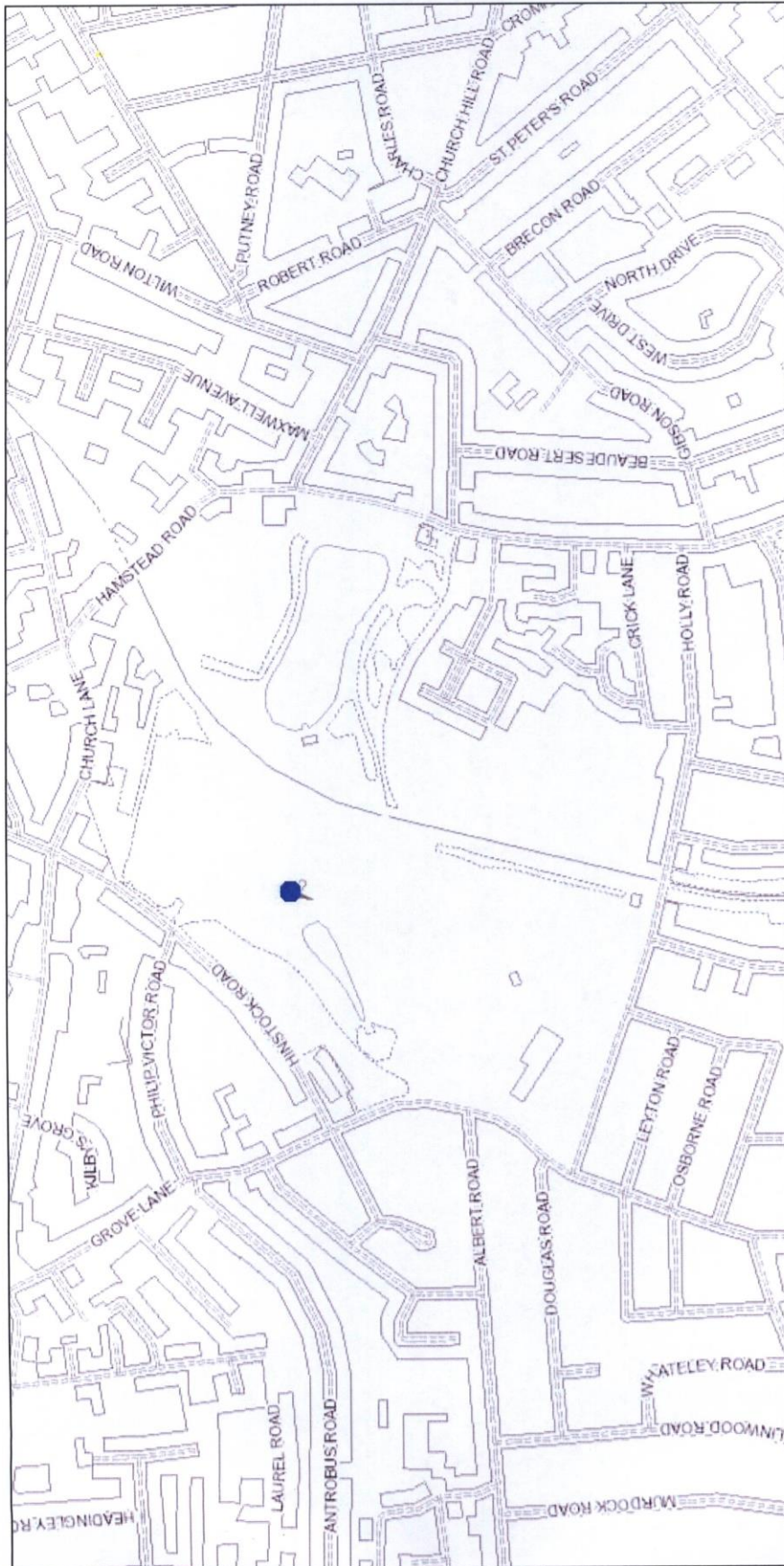
Birmingham City Council

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Scale:

1:7,000

