



## Co-ordinating O&S Committee: Work Programme 2018/19

### Chair

**Deputy Chair** Cllr Mariam Khan

**Committee Members:** Cllrs: Mohammed Aikhlaq, Deirdre Alden, Tahir Ali, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Charlotte Hodivala, Penny Holbrook and Rob Pocock

**Committee Support:** Scrutiny Team: Emma Williamson (464 6870)  
Committee Manager: Marie Reynolds (464 4104)

## 1 Meeting Schedule

Date	Item	Officer contact
08 June 2018 10.00 am Committee Room 6	Work Programme Discussion  <i>Outcome:</i> to determine the work programme priorities for the year	Emma Williamson, Scrutiny Office
27 July 2018 10.00am Committee Room 2	Leader of the Council <ul style="list-style-type: none"> <li>Birmingham Independent Improvement Panel report</li> <li>Response to Review of Scrutiny</li> </ul>	Rebecca Grant, Cabinet Support Officer
07 September 2018 10.00am Committee Room 3&4	Deputy Leader <ul style="list-style-type: none"> <li>Performance Framework</li> <li>Corporate Governance Plan update</li> <li>Citizen engagement</li> <li>Annual Audit Letter</li> </ul>	Jonathan Tew, Assistant Chief Executive
05 October 2018	<i>Meeting cancelled</i>	
09 November 2018 10.30am Committee Room 3&4	Tracking Report Partnership working BCC and Parish/Town Councils	Jonathan Tew, Assistant Chief Executive / Tony Smith / Chris Jordan
	Update on Corporate Governance Plan (including update on governance in Place Directorate)	Jonathan Tew, Assistant Chief Executive
	Inquiry: City Council meeting – discussion paper	Emma Williamson, Scrutiny Office
07 December 2018 10.00am	Budget Consultation	Clive Heaphy, Director Finance and Governance



Date	Item	Officer contact
Committee Room 3&4	Localism in Birmingham – Update	Jonathan Tew, Assistant Chief Executive / Tony Smith, Policy Executive
11 January 2019 Committee Room 3&4	Birmingham Independent Improvement Panel / Update on Corporate Governance Plan	Jonathan Tew, Assistant Chief Executive
	Legal Services – new model Public and private reports	Kate Charlton, City Solicitor
15 February 2019, Committee Room 3&4  Report Deadline: 6 Feb 2019	Strengthening and Developing the Role of Full Council in the Policy Process	Emma Williamson, Scrutiny Office
	Inquiry into City Council meeting: evidence from Professor Colin Copus, Emeritus Professor of Local Politics, De Montfort University	
	a) Performance update – Deputy Leader to attend	Paula Buckley, Assistant Director Customer Service and Varun Sitaram, Head of Business Improvement and Change
	b) Customer Services and BRUM account update – Deputy Leader to attend	Paula Buckley, Assistant Director Customer Service
15 March 2019 Committee Room 3&4  Report Deadline: 6 Mar 2019	Emergency Planning update	Michael Enderby, Head of Resilience & Services
	Review of Consultation (tbc)	
12 April 2019 Committee Room 3&4  Report Deadline: 3 Apr 2019	Leader of the Council – end of year review and look forward to 2019/20 including <ul style="list-style-type: none"> <li>Corporate governance plan</li> <li>Audit letter</li> </ul>	Rebecca Grant, Cabinet Support Officer Jonathan Tew, Assistant Chief Executive
	Localism – update (tbc)	Chris Jordan, Assistant Director

## 2 Items to be scheduled

- Inquiry into City Council meeting.
- Inquiry into Universal Credit – date to be agreed.

## 3 Other Meetings

### Call in



*None scheduled*

## **Petitions**

*None scheduled*

## **Councillor Call for Action requests**

*None scheduled*

## **Informal meetings**

# **4 Forward Plan**

4.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

<b>Leader</b>		
005423/2018	BCC International Strategy	16 Apr 19
05336/2018	GBSLEP Future Operating Model	16 Apr 19

<b>Deputy Leader</b>		
005701/2018	Capita ICT Service Transition Update – Public	16 Apr 19

# **5 Scrutiny Reports to City Council**

<b>O&amp;S Committee</b>	<b>Report Title</b>	<b>Date for Council</b>
All	Annual Report	July 2018
Sustainability & Transport	Flooding	September 2018
Co-ordinating	City Council Meeting	April 2019
Housing & Neighbourhoods	Private Rented Sector	2019/20
Resources	Long Term Financial Planning	
Sustainability and Transport	Plastics	