

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to: CABINET
Report of: DIRECTOR OF COMMISSIONING & PROCUREMENT
Date of Decision: 14 NOVEMBER 2017
SUBJECT: PLANNED PROCUREMENT ACTIVITIES (JANUARY 2018 – MARCH 2018)
Key Decision: No Relevant Forward Plan Ref: n/a
If not in the Forward Plan: Chief Executive approved ☐
(please "tick" box) O&S Chair approved ☐
Relevant Cabinet Member(s) or Cllr Majid Mahmood – Value for Money and Efficiency
Relevant Executive Member
Relevant O&S Chair: Cllr Mohammed Aikhlaq, Corporate Resources and Governance
Wards affected: All

1. Purpose of report:

- 1.1 This report provides details of the planned procurement activity for the period January 2018 – March 2018. Planned procurement activities reported previously are not repeated in this report.

2. Decision(s) recommended:

That Cabinet

- 2.1 Notes the planned procurement activities under officer delegations set out in the Constitution for the period January 2018 – March 2018 as detailed in Appendix 1.

Lead Contact Officer (s):

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3. Consultation

3.1 Internal

This report to Cabinet is copied to Cabinet Support Officers and to Corporate Resources and Governance Overview & Scrutiny Committee and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Corporate Resources and Governance Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

3.2 External

None

4. Compliance Issues:

4.1 Are the recommended decisions consistent with the Council's policies, plans and strategies

4.1.1 Details of how the contracts listed in Appendix 1 support relevant Council policies, plans or strategies, will be set out in the individual reports.

4.1.2 Birmingham Business Charter for Social Responsibility (BBC4SR)

Compliance with the BBC4SR is a mandatory requirement that will form part of the conditions of the contracts. Tenderers will submit an action plan with their tender that will be evaluated in accordance with the agreed evaluation criteria and the action plan of the successful tenderers will be implemented and monitored during the contract period. Payment of the Living Wage, as set by the Living Wage Foundation, is a mandatory requirement of the BBC4SR and will apply for all contracts in accordance with the Council's policy for suppliers to implement the rate.

4.2 Financial Implications

Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

4.3 Legal Implications

Details of all relevant implications will be included in individual reports.

4.4 Public Sector Equality Duty

Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

5. Relevant background/chronology of key events:

- 5.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contractor under TUPE, the contract award decision has to be made by Cabinet.
- 5.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Corporate Resources and Governance Overview & Scrutiny Committee.
- 5.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£164,176) and £10m. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the delegation threshold.
- 5.4 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Corporate Resources and Governance Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 5.5 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 5.6 A briefing note including financial information is appended to the Private report for each item on the schedule.

6. Evaluation of alternative option(s):

- 6.1 A report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The alternative option is that individual procurements are referred to Cabinet for decision.

7. Reasons for Decision(s):

- 7.1 To enable Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.

Signatures:

Date:

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Nigel Kletz – Director of Commissioning & Procurement

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Councillor Majid Mahmood - Value for Money and Efficiency

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List of Background Documents used to compile this Report:

List of Appendices accompanying this Report (if any):

Appendix 1 - Planned Procurement Activity January 2018 – March 2018

Report Version 1 **Dated** 31/10/2017

APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (JANUARY 2018 – MARCH 2018)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Value for Money and Efficiency Plus	Finance Officer	Contact Name	Planned CO Decision Date
Approval To Tender (SCN)	Joint Data Team Contract	P0187	Provide strategic planning and transportation planning data and forecasting for the seven West Midland Metropolitan District Councils and West Midlands Combined Authority including Transport for West Midlands.	2 years	Economy	Transport and Roads	Simon Ansell	Philip Edwards / Andrea Webster	18/12/2017
Approval to Tender (SCN)	Specialist Support for a Heritage Lottery Funding Bid	TBC	A major capital development of the Birmingham Museums and Art Gallery (BMAG) is being proposed aligned to the major infrastructure works required to the Council House complex. The Council is leading on the development of schemes for both the Council House and the Extension in relation to the infrastructure works project and re-visioning of the Birmingham Museum and Art Gallery (BMAG).	10 months	Place	Deputy Leader	Parmjeet Jassal	Symon Easton	18/12/2017
Approval to Tender (SCN)	Carers Hub: Carers' Assessments and Grants	TBC	The service will be responsible for undertaking statutory care assessments for carers on behalf of the Council. It will also administer grants to carers, according to eligible needs identified through those assessments, also on behalf of the Council.	1 year, 3 months	Adults Social Care & Health	Health and Social Care	Shabir Ladak	Austin Rodriguez / Gina Dimarco	18/12/2017
Approval To Tender Strategy	The renewals of the following insurances: Employer's Liability Policy and Motor Vehicle Policy	TBC	Replacement of 2 contracts below: • Employer's Liability - Provides the Council with an indemnity against its legal liability to compensate those employees who sustain either a personal injury or contract an illness or disease during the course of their employment. • Motor Insurance - Provides cover on a comprehensive basis for both damage to Council motor vehicles, together with an indemnity in respect of the Council's legal liability to compensate motorists or third parties for any personal injury or damage to their property as a result of motor vehicle accidents.	3 years	Strategic Services	Deputy Leader	Sukvinder Kalsi	Charlie Short / Dave Evans	18/12/2017
Approval To Tender Strategy	Provision of Education Improvement Services	P0431	The Council commissions school improvement services to raise standards in schools and to improve outcomes for all children and young people in the city. The service will extend across statutory school age provision and include a focus on improving outcomes for vulnerable populations.	1 year plus 1 year option to extend	Children and Young People	Children, Families and Schools	Anil Nayyar	Julie Young / Debbie Husler	18/12/2017
Approval to Tender (SCN)	Provision of nursing beds for use for citizens with unmet eligible care and support needs awaiting discharge from hospital	TBC	To create a number of block contract arrangements under Single Contractor Negotiation for the long term placement of citizens with unmet eligible care and support needs and also the short term (interim) assessment of citizens awaiting discharged from hospital.	Up to 7months	Adults Social Care & Health	Health and Social Care	Margaret Ashton Gray	Alison Malik / Gina Dimarco	20/11/2017
Strategy / Award	Employer's Agent Service for the Development of Housing for the Commonwealth Games Village (CWGV)	P0426	An Employer's Agent may be required to deliver full project management services for the development of housing for the Commonwealth Games Village and the post-games legacy OR	5 years	Place	Deputy Leader	Martin Easton	Charlie Short	12/12/2017
		P0427	An Employer's Agent may be required to deliver full project management services for the development of housing	5 years	Place	Deputy Leader	Martin Easton	Charlie Short	12/12/2017