

ECONOMY AND SKILLS O&S COMMITTEE
ACTION TRACKER 2023-24

Date	Agenda Item	Action	Update
11 th October	Financial Challenges - Scrutiny Contribution to the Budget Saving and Recovery Plan	<ul style="list-style-type: none"> a) Further information to be provided on the process undertaken by CLT considering the new budget recognition challenge and the overall balancing of the budget at the next meeting. b) A delivery plan tracking fortnightly/monthly performance to ensure that the directorate and Council is operating within its means. c) Further information to be reported back on at the next meetings on progress made against savings targets for the following 4 key areas: - <ul style="list-style-type: none"> - Staffing costs (vacancy management); - What pieces of work can be paused and stopped; - In respect of third-party payments – what can be paused and stopped here; and d) - Income optimisation (what can we do to generate more). 	<p>It has been agreed that the Co-Ordinating & Finance O&S Committees have set up a Task & Finish Group to consider how the Council might close the in-year (2023-24) budget gap and how Scrutiny could contribute to the development of the Budget proposals for 2024-25. This T&F Group commenced its meeting in November and will conclude with a report to Cabinet later this month. All O&S Chairs are represented on this T&F Group, together with representatives from Opposition Groups.</p> <p>a) – c): This is being picked up and reported to the T&F Group.</p> <p>d): To be considered as part of informal meeting to consider future work programme on 10 January.</p>
11 th October	Financial Challenges - Scrutiny Contribution to the Budget Saving and Recovery Plan	<ul style="list-style-type: none"> a) An outline of the strategy and rationalisation on the CAB estate including occupancy rates in CAB building over the past 12 months. b) Asset strategy and review with respect to smaller commercial properties and the disposal programme actual figures on what can be delivered realistically this year will be shared with Committee. 	<p>a): To be considered as part of informal meeting to consider future work programme on 10 January.</p> <p>b): To be picked up as part of Agenda item 7, OSC on 10 January 24.</p>

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Date	Agenda Item	Action	Update
11 th October	Implementation of Recommendations: Employment and Skills Inquiry	<ul style="list-style-type: none"> a) Financial information including live information will be provided at the next update. b) A letter to government has been drafted in relation to matters raised by young people during the Employment & Skills Inquiry with reference to education, careers advice and guidance and employment support. This is awaiting comment from the Cabinet Member and will be followed up. c) A request for Cabinet Member attendance for future monitoring reports will be made. d) The Committee agreed that the next report would be in 6 months' time and added to the work programme for April. 	<p>a), c)-d): Had been intended to be picked up in April as part of standard monitoring of inquiry. Committee to consider as part of informal meeting to consider future work programme on 10 January.</p> <p>b): Letter drafted and approved by Cabinet Member with changes. Pending Chair approval.</p>
10 th January	Asset Disposal Programme and Cabinet Property Committee – Scrutiny Approach	<ul style="list-style-type: none"> a) A workshop to be set up with officers on Asset Disposal. This should include a list of assets by ward, clarity on the process being carried out including notification to ward members and the role of the scrutiny committee. b) Examples of reports detailing progress made on the disposal of assets in other Councils to be shared with the committee. 	<p>a) The Asset Disposal Workshop took place on 24 January.</p> <p>b) Information was circulated to the committee on 19 January.</p>