

Appendix 3 – Risk Assessment

| Risk No | Risk description | Risk mitigation | Likelihood | Impact | Prioritisation | Additional steps to be taken |
|---------|---|---|------------|--------|----------------|---|
| 1. | Recommended proposal not approved. | This is not an option at the risk of the Council not meeting its statutory duties to homelessness households under the Homeless provisions of the Housing Act 1996 (as amended). | Low | High | Severe | |
| 2. | Delay in DSP commencement | This is not an option as the purpose of the DPS is to enable the service to obtain additional properties for temporary accommodation. There is an additional need for properties beyond the recently awarded block contracts. The DPS supports a reduction in costly bed and breakfast provision. | Low | High | Severe | |
| 3. | Suppliers do not tender to be part of the DPS | Ensuring the specification and licence terms are attractive to the market and structuring the tender such that suppliers wish to join. | Low | High | Material | |
| 4. | Availability of properties | To work closely with Accommodation Finding in sourcing providers/ properties to include accepting properties outside of the City. | Low | High | Material | Outside of City to be included in the specification |

Measures of likelihood/ Impact:

| Description | Likelihood Description | Impact Description |
|-------------|------------------------|--------------------|
|-------------|------------------------|--------------------|

| | | |
|-------------|--|--|
| High | Almost certain, is expected to occur in most circumstances. Greater than 80% chance. | Critical impact on the achievement of objectives and overall performance. Critical opportunity to innovate/improve performance missed/wasted. Huge impact on costs and/or reputation. Very difficult to recover from and possibly requiring a long term recovery period. |
| Significant | Likely, will probably occur in most circumstances. 50% - 80% chance. | Major impact on costs and objectives. Substantial opportunity to innovate/improve performance missed/wasted. Serious impact on output and/or quality and reputation. Medium to long term effect and expensive to recover from. |
| Medium | Possible, might occur at some time. 20% - 50% chance. | Waste of time and resources. Good opportunity to innovate/improve performance missed/wasted. Moderate impact on operational efficiency, output and quality. Medium term effect which may be expensive to recover from. |
| Low | Unlikely, but could occur at some time. Less than 20% chance. | Minor loss, delay, inconvenience or interruption. Opportunity to innovate/make minor improvements to performance missed/wasted. Short to medium term effect. |

Prioritisation:

| Level | Description |
|------------------|--|
| Severe | Immediate control improvement to be made to enable business goals to be met and service delivery maintained / improved |
| Material | Close monitoring to be carried out and cost effective control improvements sought to ensure service delivery is maintained |
| Tolerable | Regular review, low cost control improvements sought if possible |