




BIRMINGHAM CITY COUNCIL

AUDIT COMMITTEE

28 September 2022

SCHEDULE OF OUTSTANDING MINUTES

Note: As of 30 September 2021 – Responses to outstanding actions to be made within a 2 month period unless there is an exceptional reason.

	Completed & discharged
	Approaching 2 months
	2 months +

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
377 19/10/2021	<u>ASSURANCE SESSION – THE DEPUTY LEADER'S PORTFOLIO</u> <u>Additional Recommendations:</u> That the Audit Committee; (ii) Agreed for a briefing to be offered to all Members of the Council on Cyber Security, GDPR and roles related to data processing. (iii) Agreed for a briefing note to be provided to Audit Committee on the shared learnings of the Complaints area from both from Audit Committee and Coordinating O&S Committee.	Peter Bishop – Director, Digital & Customer Services to lead on responses. (ii) Briefing will be arranged to be delivered to an early meeting of the 2022-23 Audit Committee. (iii) Briefing note will be provided to the Committee in the early stage of the 2022-23 municipal year. Response will be provided at the 28 September meeting
412 25/01/2022	<u>EXTERNAL AUDITOR'S FINDINGS REPORT 2020/21</u> <u>Additional Recommendation</u> (ii) That the Managing Director Housing report on the valuation of Tower blocks in the City Housing stock.	Verbal update from Mohammed Sajid on 28 September 2022. Following verbal update, this action can be discharged.

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
413 25/01/2022	<p><u>OMBUDSMAN REPORT CONCERNING A COMPLAINT ABOUT THE REFUSE AND RECYCLING SERVICE</u></p> <p><u>Additional Recommendation</u></p> <p>(ii) That the Chief Executive review how departments work in a joined-up way and how complaints from residents and Councilor's on poor service are dealt with.</p>	<p>A letter from Councillor Grindrod inviting the Chief Executive to attend a future Audit Committee meeting was sent on 13 April 2022. Committee Services to ensure a date is agreed for the CEO to attend a meeting.</p> <p>Response will be provided at the 28 September meeting</p>
414 25/01/2022	<p><u>RISK MANAGEMENT UPDATE</u></p> <p>(iii) That the SR5.6 Safeguarding Children risk position on the strategic risk map be raised with the Cabinet Member and officers at a future meeting.</p>	<p>Sarah Dunlavy/ Sue Harrison</p> <p>This will be covered at the 28 September 2022 Committee meeting.</p>
442 29/03/2022	<p><u>ADOPTION OF ACCOUNTING POLICES FOR 2021/22</u></p> <p>(i) Members requested that Officers facilitate a future training session in relation to the valuation process associated with the Council's plant and property.</p>	<p>This training session will be arranged during the early stages of the 2022-23 municipal year.</p> <p>Mohammed Sajid to confirm</p>
443 20/04/2022	<p><u>2020/21 AUDITORS ANNUAL REPORT</u></p> <p>(i) Members requested that a future training session should be provided in relation to Member's interests</p>	<p>Satinder Sahota/ Rochelle Tapping to action</p>
444 20/04/2022	<p><u>2020/21 AUDITORS ANNUAL REPORT</u></p> <p>(i) Members requested that the relevant Service Director and Cabinet Member responsible for the Home to School Transport Service attend a future meeting to outline how the concerns outlined in the External Auditors report are being addressed.</p>	<p>Sue Harrison/ Mike Fagan</p> <p>This will be covered at the 28 September 2022 Committee meeting.</p>

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
3 30/06/2022	<u>AUDIT COMMITTEE – FUNCTIONS</u> <u>Additional Recommendation</u> ii) That the Independent Advisor to hold a private session with Members before the next Committee meeting.	Andrew Hardingham This will be taking place ahead of the 28 September 2022 Committee meeting.
9 30/06/2022	<u>BIRMINGHAM AUDIT ANNUAL REPORT 2021/22</u> iii) Officers to provide an update to members around queries on fraud recovery.	Craig Price circulated a response to Committee Members on 18/07/2022.