



CITY COUNCIL FORWARD PLAN 2019/20 – February 2020

To include:

- Policy framework plans
- Executive and Scrutiny reports
- Appointments
- City Council Resolutions Tracker (Appendix 1)

CBM	
7 May 2019	Proportionality
	City Council Appointments
	Overseas Travel and Inward Delegations From Abroad
28 May 2019	Order of Notices of Motion at City Council
	Appointment of Sub-Committee and Other Bodies
	Reports not on the Forward Plan – Annual Report
24 June 2019	Petitions Update
	Recommendation to appoint citizen representatives – Independent Remuneration Panel (Contact: Emma Williamson, Head of Scrutiny Services)
27 August 2019	Overseas Travel and Inward Delegations From Abroad
	Petitions Update
	Petition – Demolition of Perry Barr Flyover
21 October 2019	Update on Family Friendly Policies
	Changes to Polling Districts (Contact: Safeena Tonks, Electoral Services Manager)

City Council	
21 May 2019	Annual General Meeting
	<ul style="list-style-type: none"> • Election of Lord Mayor • Annual appointments • Amendments to the Constitution
	Sustainability and Transport O&S Committee: Single Use Plastics
	Reports not on the Forward Plan
11 June 2019	
09 July 2019	Youth Justice Strategic Plan 2019/20
	Appointment of citizen/independent representatives – Independent Remuneration Panel
10 September 2019	Review of the Constitution
	Co-ordinating O&S Committee: City Council Inquiry
	The Refreshed Council Plan 2019 - 2022
	Appointment of Interim CEX
5 November 2019	Health and Social Care O&S Committee: Period Poverty
	Petitions debate: Perry Barr Flyover

CBM	
	Full Council Meeting: Membership of CBM, lead member reports and motions for debate (following Scrutiny recommendation)
18 November 2019	MEETING CANCELLED
16 December 2019	Petitions Update
20 January 2020	Dispensation for Non-Attendance of a Councillor
10 February 2020	Overseas Travel and Inward Delegations from Abroad
	Provisional City Council and CBM dates for 2020/21
	Report on Lord Mayor's Advisory Committee
23 March 2020	Petitions Update
	Annual Report of the Independent Remuneration Panel tbc (Contact: Emma Williamson, Head of Scrutiny Services)
05 May 2020	Proportionality
	City Council Appointments
	Annual Review of the City Council's Constitution
	Overseas Travel and Inward Delegations from Abroad
(tbc) May 2020	Appointment of Sub-Committee and Other Bodies – Personnel Appeals Committee
	Order of Notices of Motion at City Council

City Council	
	Appointment of independent representatives – Standards Committee
3 December 2019	MEETING CANCELLED
14 January 2020	Bordesley Park Area Action Plan: Adoption
	Executive Business Report
	Birmingham Suicide Prevention Strategy
4 February 2020* / **	Climate Change Taskforce: Interim Report
	Scrutiny Business Report
	Lead Member report: West Midlands Fire Authority
25 February 2020	BUDGET MEETING – Financial Plan 2020-2024
07 April 2020	Annual Report of the Independent Remuneration Panel
	Executive Business Report
	Street Trading Policy
19 May 2020	ANNUAL MEETING
09 June 2020	Reports not on the Forward Plan / Reports for Immediate Implementation – Annual Report
	Executive Business Report

CBM	
	Annual Standards Committee Report (Contact: Rob Connelly, Interim Assistant Director, Governance)
	Reports not on the Forward Plan / Reports for Immediate Implementation – Annual Report

Four Yearly or ad-hoc items:

Appointment to the Roll of Honorary Alderman (May 2022)

Appointment of the Leader (May 2022)

* Pre-meeting of members to select Lord Mayor elect

** Annual Council Photograph

City Council	

Items to be scheduled / proposed:

Executive Business Report – June, Sept/Nov, January and April

Scrutiny Business Report – July, December, February

Lead Member reports: West Midlands Fire Authority (February); Transport Delivery Committee (July); WMCA Scrutiny (September); GBSLEP Scrutiny (September); West Midlands Police & Crime Panel (December)

Pay Policy Statement

Revision of Council Tax Support Scheme

Climate Change Action Plan (June/July 2020)

Scrutiny Inquiries: Customer Services (Co-ordinating); Home to School

Transport (Education & Children's Social Care)

Update on Armed forces covenant (report of Cllr Cotton, led by Cllr Sharpe)

Appendix 1: City Council Resolutions – Tracker

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
4b	06 November 2018	<p><i>Motion for Debate:</i> This Council welcomes the Government announcement of a new campaign to tackle Mental Health – Every Mind Matters / therefore calls on the Executive to:</p> <ul style="list-style-type: none"> - Update local plans to reflect new opportunities arising from recent Government policy announcements - Bring the area action plan back to full Council for formal adoption and debate - Once adopted, ask Scrutiny to track progress against the Action Plan, reporting back to Full Council if the committee believes it necessary to update. 	Cabinet Member Health and Social Care / Justin Varney, Director of Public Health	COMPLETED: the Birmingham Suicide Strategy was debated at Full Council on 14 th January 2020.
5b	04 December 2018	<p>Women & Democracy:</p> <ul style="list-style-type: none"> • That the attached Statement of Intent is agreed; • That Cabinet Members and named officers are asked to implement the action plan included within the report in order to tackle the many barriers to women's representation in Local Government; • Add the following to action plan:- Noting the small proportion of women representing the new single member wards, to lobby the Boundary Commission for a further review of city wards to tackle this issue. 	Deputy Leader / Jonathan Tew, Assistant Chief Executive / City Solicitor	Action plan implementation underway [January 2019]

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
6g	15 January 2019	<p><i>Motion for Debate:</i> The Council therefore calls on the Executive to place into the public domain all documents relating to the GMB payment including, but not limited to:</p> <ul style="list-style-type: none"> • A copy of the ACAS deal itself • Copies of all delegated decision reports • Copies of any briefings or correspondence with any cabinet member, previous or current, regarding the deal • Copies of any correspondence between the Council and GMB in the run up to and after the Unite settlement regarding the proposed settlement and any objections GMB had to that • Copies of any correspondence concerning the decision to exclude GMB from talks after the Unite settlement • Copies of minutes from all meetings between the Council and any Union concerning implementation of the Nov 2017 settlement • Full details of all costs involved, including the total payment itself and any legal costs • Copies of any correspondence regarding how and why the deal should be kept secret and not included in usual processes such as the requirement to publish all spend over £500 • The Council also calls for an immediate review into the use of delegated powers within the constitution 	Leader / City Solicitor	Motion will be monitored regarding release of documentation, earliest possible date Feb 2020 [February 2019 update]

Ref no	Date	Summary of Council Resolution	Lead Cabinet Member / officer	Update
1c	11-Jun-19	<p>This Council notes that</p> <p>The Climate Crisis is an existential threat that requires us to change the way we invest in, grow and sustain our cities and regions</p> <p>....</p> <ul style="list-style-type: none"> • To constitute a Climate Emergency Task Force to support the Council move from declaration to delivery drawing in cross sector, expertise, capacity and capability to capture the investment and economic opportunity arising from a low carbon future. • To quickly set in place a process of engagement and collaborative action that enables the Task Force to bring forward to Full Council in January 2020 a plan that sets out how the aspiration for the City and the ambition of the Council to be net zero carbon by 2030 can be best achieved. • As a matter of urgency to review planned Transport, Housing, Waste and Energy Investment plans and policies to ensure they are fit to support a transition to a zero-carbon future with Sustainability and Transport Overview and Scrutiny monitoring progress and to provide an update to Council in November 2019 and annually thereafter. 	Cabinet Member for Transport & Environment / Jonathan Tew, Assistant Chief Executive / Ian McLeod, Director Inclusive Growth	COMPLETED: An interim report is scheduled for Full Council in February 2020 with a final report in June 2020 [February update]

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2a	09-Jul-2019	<p><i>Motion for debate:</i> This Council recognises that it is now over 25 years since the protocol regarding officers' responses and replies to members' enquiries was established.</p> <p>Since then the communications world has radically changed, the majority of complaints and enquiries to Councillors are via email.</p> <p>This Council therefore agrees to establish a task and finish working party through the Co-ordinating Overview and Scrutiny that would create a new protocol for responses to members' enquiries.</p> <p>This protocol should guarantee:-</p> <ul style="list-style-type: none"> • the prompt provision of acknowledgements to Councillors' enquiries by officers; and • the provision of a substantive response to the enquiry within a fixed and agreed timescale, based on the issue raised; and • A system of chasing up Councillor enquiries that are not responded to within the target period. 	Deputy Leader / Chair, Co-ordinating O&S Committee / Emma Williamson, Head of Scrutiny Services	The Co-ordinating O&S Committee has commenced work on this as part of its on-going inquiry [September 2019 update]
2c	09-Jul-2019	<p><i>Motion for debate:</i> This Council notes and agrees with the statement of the Deputy Leader, Councillor Brigid Jones on 14 June 2019 that Birmingham “is the statutory waste collection authority and that there is no excuse for not sorting it.”</p> <p>.....</p> <p>To that end, the council will:</p>	Cabinet Member, Street Scene & Parks / Rob James, Acting Director Neighbourhoods	Update to Housing and Neighbourhoods to be scheduled for March or April 2020 [October update]

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		<ul style="list-style-type: none"> • invest in new vehicles to replace an ageing fleet, considering the use of alternative fuels. • invest in the depots to provide a better, more productive working environment for staff, making the depots fit for the future. • work closely with the workforce and the unions, utilising their knowledge to drive constant improvements and efficiencies in the system. • develop a new waste strategy, taking into account the changing nature of recycling, minimising waste generation via public campaigns and extracting maximum value from household waste - e.g. energy, biofuels and waste re-use. • enable residents to work together to do more to help keep their own communities clean and tidy.” • provide more timely information to residents on any service failures and what residents should expect when collections are missed. <p>Council further notes the lack of clear and reliable data on service failures, noting that statistics are compiled based on resident reports and rounds that fail to leave depots, meaning that unfinished rounds are not chronicled accurately.</p> <p>Council regrets that the promised introduction of IT monitoring in 2014 has proved unable to monitor exactly where waste is collected from.</p> <p>Council therefore requests that the review of service be asked to advise on how robust data can be collected – and welcomes any measures that show the true extent of citizen discontent or satisfaction with the service.</p>		

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		Council believes this will enable effective monitoring of the service.		
3c	10-Sep-2019	<p>That approval be given to the revised City Council Constitution as attached and that the City Solicitor be authorised to implement the changes with effect from 11th September 2019 subject to changes being made, to set out a clear right for all members of the Audit Committee to have access to any information that is relevant to their role to be discussed by Group Leaders for the wording to be agreed.</p> <p>In 'Part B Roles, Functions and Rules of Procedure B14 Audit Committee' paragraph 14.3 ii be deleted.</p>	Leader / Emma Williamson, Head of Scrutiny Services	<p>Amended Constitution published; paragraph 14.3 ii deleted.</p> <p>Provision on Audit Committee members to have access to information relevant to their role to be included as part of the Annual Review of the Constitution.</p>
3e	10-Sep-2019	<p><i>Motion for debate: illegal encampments</i></p> <p>The Council resolves to</p> <ul style="list-style-type: none"> Write to the government expressing support for the proposed new powers listed above and for making deliberate trespass a criminal offence, but raise concerns about the impact on cash-strapped local authorities of allowing neighbouring authorities to avoid their responsibilities towards the gypsy and traveller community. This letter should make the case for both of these to be implemented as soon as possible and also for additional funding to be provided to police services and local authorities to allow them to carry out this work effectively. Continue to work to revise the existing protocol agreed with the West Midlands Police. The council has a legal requirement to meet its equality duty and must consider the welfare of trespassers and is 	Cabinet Member, Social Inclusion, Community Safety & Equalities / Rob James, Acting Director Neighbourhoods	<p>4th November Transit site opened in Proctor Street. The 4 unauthorised encampments (31 caravans) visited by BCC and WMP 4 to 7 November and served with direction notices to go to the transit site. All left the city by the afternoon of the 4th November.</p> <p>Three unauthorised encampments visited City in remainder of November 2019 two lasted less than 12 hours and left before notices could be served, the third was directed to the transit site and have set up on the site and are paying fees.</p> <p>LPPC report submitted 23/10/19. Letter to government drafted and agreed but will not be sent until after the election.</p> <p>The Memorandum of understanding has been redrafted to include the use of the Police Sec 62A Direction Notice. Where this has been used the unauthorised encampments, on council land, have ceased within</p>

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		<p>required in law to decide whether it can tolerate the encampment.</p> <ul style="list-style-type: none"> Continue to work on building the detailed evidence base required to gain a city wide injunction against unauthorised encampments to enable the speedy removal of such encampments and prevent the practice of moving from site to site within the city boundaries. Request the relevant Director and officers to see what more can be done to recover costs through the courts from trespassers for the associated legal fees, repairs to property and cleaning costs and to report back to Housing and Neighbourhoods Overview and Scrutiny Committee. Work with local councillors, friends of parks and other community groups to identify areas vulnerable to trespass and prioritise those for appropriate preventative and deterrent measures as and when funding permits. A report to be provided back to Housing and Neighbourhoods Overview and Scrutiny Committee. Promote clearer reporting mechanisms for residents so that swift action can be taken at the first sign of unauthorised encampments being set up and that the relevant officers report back on steps taken to Housing and Neighbourhoods Overview and Scrutiny Committee. Considers providing sufficient legal campsites to enable the Council to apply to the Courts for a City wide injunction to prohibit unauthorised campsites and incursions as a matter of urgency. 		<p>approximately 12 hours of notice being served 18 hours from notification to recovery of land.</p> <p>In all cases where parks have been protected via this route the matter has been referred to the High Court in Birmingham. A case has been drafted and submitted to city solicitors with a view to applying for a city-wide injunction. These injunctions are under the Anti-Social Behaviour, Crime and Policing Act 2014 and as such we are obligated to demonstrate significant levels of antisocial behaviour in the areas we are applying for an injunction (i.e. across the whole city) to enable this application to be successful. Through November 2019 there have been no unauthorised encampments in the city over 24 hours and only one has used the transit site, the remainder have left the city. None of the encampments have exceeded 24hrs from first notification to the encampment leaving. There have been no reports of significant antisocial behaviour nor statements provided to the council or the Police of such. At this stage the evidence is not there to enable an application to the High Court for an injunction.</p> <p>Officers have taken steps to achieve this and it has included prosecutions of those committing offences and seizure of vehicles identified in fly-tipping offences. The Police are responsible for the enforcement of criminal damage offences. Report to O/S being drafted</p> <p>This is being reviewed in the light of a significant reduction in in authorised encampments.</p> <p>Officers are unaware of any difficulties in the reporting of encampments. Whether it comes via the Police or the Birmingham Council our experience is that both</p>

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				<p>Police and Council response officers are often made aware almost simultaneously of the setting up of the encampment or occasionally the following morning if it has set up overnight. We will review BCC web pages.</p> <p>Officers are looking to recover Tameside Drive and reviewing the actual demand for spaces on the Proctor Street Transit site.</p>
4c	05-Nov-2019	<p><i>Motions for Debate – Breastfeeding:</i> The Council therefore resolves to:</p> <ul style="list-style-type: none"> Continue to promote and support breastfeeding in the City through the BCC commissioned 'Birmingham Forward Steps' Early Years Service and the Birmingham and Solihull United Maternity and Newborn Partnership (BUMP), in line with the UK Unicef and WHO 'Baby Friendly Initiative'. Ensure that all Council premises are aware of their duty under the Equality Act 2010 not to discriminate against breastfeeding mothers and display signage to indicate that breastfeeding is welcome. Encourage businesses, third sector organisations, schools, colleges and educational establishments to display signage to indicate that breastfeeding is welcome. <p>For full motion, see M05112019 City Council motions extract</p>	Cabinet Member Health and Social Care / Justin Varney, Director of Public Health	The Birmingham Forward Steps Improvement Board has held a specific workshop on infant feeding, including breastfeeding, to bring together partners to strengthen the approach to promoting breastfeeding in the City.
5a	14-Jan-2020	<i>Birmingham Suicide Prevention Strategy 2019-2024:</i> That Council endorses the Birmingham Suicide Prevention Strategy and calls on elected members	Cabinet Member Health and Social Care / Justin Varney,	An advisory group which meets bi-monthly are currently working on the action plan which will be circulated in the Summer.

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		<p>across all parties to support the delivery of the strategy moving forward.</p> <p>That the Action Plan that underpins this strategy is circulated to all Members and that updates on progress are published on an annual basis.</p>	Director of Public Health	
5b	14-Jan-2020	<p>That the City Council adopts the Bordesley Park Area Action Plan and in doing so confirms that it will work with the licensees of the Wheels Site to explore potential opportunities for those activities to continue on alternative sites or, once vacant possession has been obtained by the council, on the Wheels site in the short-term, if a suitable agreement can be reached with the licensees.</p> <p>Council notes that the Planning Inspectorate report on the examination of the BPAAP concludes that 'The BPAAP as submitted is both sound and legally compliant, it is capable of being adopted without change'</p>	-	<p>COMPLETED - Officers have had several meetings with the licensees of the Wheels site and negotiations are on-going regarding a new agreement to enable them to remain on site in the short term.</p> <p>Officers will continue to meet the licensees, this will include exploring potential alternative sites.</p>
5a	14-Jan-2020	<p><i>Motions for Debate – Fly-tipping:</i></p> <p>Council believes the executive's approach to fly-tipping and street cleaning is as follows:</p> <p>The council is taking a robust and proactive approach to tackling fly-tipping and other waste related offences.</p> <ul style="list-style-type: none"> In 2018/19 the council prosecuted a fly-tipper or issued a fixed penalty notice, on average, once every 30 hours. This resulted in fines and fixed penalties totalling over £200,000. 	-	<p>COMPLETED – work will be monitored as part of the Housing and Neighbourhoods O&S Committee's inquiry into fly-tipping</p>

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		<ul style="list-style-type: none"> The Waste Enforcement Unit prosecuted 223 offences defined as 'fly-tipping related' under DEFRA's statutory guidance. This resulted in 154 offenders prosecuted for fly-tipping related offences, including 58 for discrete incidents of fly-tipping. Fines totalling over £175,000 were imposed compared to £87,000 the previous year. Over the same period, the council issued 73 fixed penalties, totalling over £29,000 in fines to offenders. For fly-tipping the average total financial penalty paid by offenders in 2018/19 was £1,935. This compares favourably to a Core City average of £420. <p>In order to build on this enforcement activity, the council as part of its budget process has consulted on the following:</p> <ul style="list-style-type: none"> Investing a further £1 million in the successful 'Love your Streets' project to tackle fly-tipping and related issues across the city. Investing a further £400,000 in waste enforcement. <p>The council will also continue to work with people across the city including ward councillors, businesses and community organisations to ensure a collaborative approach to tackling the criminal scourge of fly-tipping</p>		
5a	14-Jan-2020	<p><i>Motions for Debate – Menopause</i></p> <p>Council therefore resolves to:</p>	Deputy Leader / Dawn Hewins, Director of HR	

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		<ul style="list-style-type: none"> • Increase awareness of the help and advice already available for staff members and councillors experiencing the menopause. • Ensure that line managers are aware, show understanding and are able to support staff and signpost the help and advice that is available. • Work with Trades Unions - who have also produced advice and guidelines for employers and employees - to remove any potential stigma surrounding menopause. • Write to the West Midlands Combined Authority urging them to adopt a similar approach and to encourage partners across the region to adopt an open and supportive approach to staff members experiencing the menopause.” <p>For full motion, see here</p>		

Other Actions from City Council Meetings

Date	Agenda Item	To Respond	Request/Question	Action taken
02-Apr-19	Oral Questions	Cllr Jayne Francis	To respond to Cllr David Pears request to livestream Schools Forum meetings	
10-Sept-19	Oral Questions	Cllr Kate Booth	To respond to Cllr Maureen Cornish on whether the findings of the 2016 review of Travel Assist were shared with the Cabinet Member before the extension to the contract was agreed	
05-Nov-19	Oral Questions	Cllr Jayne Francis	To respond to Cllr Pears question on how parking and traffic changes will affect attendance at arts	COMPLETED – letter sent 29 th November

Date	Agenda Item	To Respond	Request/Question	Action taken
			venues and to consider these changes in light of the letter from the Town Hall/Symphony Hall	
05-Nov-19	Oral Questions	Cllr Kate Booth	To meet with Cllr Pritchard to discuss the issues caused by Travel Assist changes in his ward	COMPLETED – Cllr Booth contacted Cllr Pritchard 28/01/20
05-Nov-19	Oral Questions	Cllr Ian Ward	To follow up Cllr Sambrook’s concerns about the Burford Road consultation	COMPLETED – sent 28/01/20
14-Jan-20	Oral Questions	Cllr Ian Ward	To respond to Cllr D. Alden on the number of sites considered for the National Express depot before agreeing the re-location to Aston Lane.	COMPLETED – response given at Cabinet on 21/01/20
14-Jan-20	Oral Questions	Cllr Jayne Francis	To respond to Cllr Moore on actions in relation to the roof and other repairs to Erdington library.	
14-Jan-20	Oral Questions	Cllr Ian Ward	To respond to Cllr Moore on why he has been told that missed waste collections cannot be provided at ward level.	COMPLETED – response sent 31/01/20
14-Jan-20	Oral Questions	Cllr Brigid Jones	To respond to Cllr Mackey on why costs of the webcasting contract not shared on receipt of FOI	COMPLETED – response sent 30/01/20
14-Jan-20	Oral Questions	Cllr Ian Ward	To respond to Cllr Bennett on why the requirement of air quality assessment on the Athlete’s Village has been removed until after the CWG.	
14-Jan-20	Oral Questions	Cllr Ian Ward	To respond to Cllr Yip on progress against the motion on tax justice agreed in July 2016 The motion can be found here (p. 2130)	