

BIRMINGHAM CITY COUNCIL

**REPORT OF THE ACTING DIRECTOR OF REGULATION AND ENFORCEMENT
TO THE LICENSING AND PUBLIC PROTECTION COMMITTEE**

15 JUNE 2016
NECHELLS

**CONTROL OF SEX ESTABLISHMENTS - SEXUAL ENTERTAINMENT VENUE,
MEDUSA LODGE GENTLEMENS CLUB, 139 – 147 HURST STREET,
SOUTHSIDE, BIRMINGHAM B5 6SD**

1. Summary

- 1.1 Birmingham City Council's Sexual Entertainment Venue Policy became effective from 1st November 2014.
- 1.2 An application has been received for the transfer of the Sexual Entertainment Venue (SEV) Licence in respect of premises known as Medusa Lodge Gentlemen's Club, 139 – 147 Hurst Street, Southside, Birmingham B5 6SD.
- 1.3 There is a statutory requirement for applicants to advertise in the local press and post notices on the premises giving passers by the opportunity to comment or object within a specified time period.
- 1.4 An objection has been received from a member of the public within this time period.
- 1.5 The criteria when considering the grant or transfer of a Sexual Entertainment Venue Licence are outlined in paragraph 5 of this report.

2. Recommendation

- 2.1 The Committee is requested to consider the transfer application and the objection received and to determine this matter having regard to the options contained in paragraph 6.1 of the report.

Contact Officer: David Kennedy, Principal Licensing Officer
Telephone: 0121 303 9896
E-mail: david.kennedy@birmingham.gov.uk

3. Background

- 3.1 An application has been received to transfer the Sexual Entertainment Venue licence in respect of Medusa Lodge Gentlemen's Club, 139 – 147 Hurst Street, Southside, Birmingham B5 6SD from Starwhite Limited to Warwood Limited. A copy of the application is attached at Appendix 1.
- 3.2 The current licence was granted by the Licensing & Public Protection Committee on the 16th December 2015. A copy of that licence is attached at Appendix 2.
- 3.3 It should be noted that there is no request to change the operation of the business or to vary any of the terms and conditions subject to which the existing licence is granted.
- 3.4 The nature of the entertainment as described on the application form is lap dancing, pole dancing, table dancing, exotic dancing together with Burlesque / cabaret and similar adult entertainment. The applicant has confirmed the relevant entertainment involves full nudity.
- 3.5 The applicant has confirmed that the venues Operating Policies & Procedures including the Club Rules and External Scheme have not changed since the existing licence was granted. Copies of the existing Policies & Procedures and External Scheme are attached at Appendices 3 & 4 respectively.
- 3.6 A plan of the premises detailing where the Sexual Entertainment takes place is also part of the application procedure. A copy of the A4 plan is attached at Appendix 5.

4. Consultation

- 4.1 The applicant was required to advertise the application in a local newspaper, post a notice outside of the premises for a period of 21 days and serve a copy of the application to the Chief Officer of Police.
- 4.2 In addition upon receipt of an application the Licensing Section consults with the relevant Local Policing Unit, the Licensing Enforcement Team and also notifies the appropriate Ward Councillors.
- 4.3 West Midlands Police have not objected to the transfer application.
- 4.4 A Licensing Enforcement Officer conducted a site visit on the 7th April 2016 and has confirmed as there is no change to any of the operating systems and the company directors are the same for each company they have no objection to the transfer application
- 4.5 An objection has been received from a member of the public. A copy of which is attached at Appendix 6.

- 4.6 A copy of the Council approved standard conditions for Sexual Entertainment Venue licences are contained within the current Sexual Entertainment Venue policy a copy of which is attached at Appendix 7.
- 4.7 A location plan showing the proximity of other licensed Sexual Entertainment Venues to the premises, is attached at Appendix 8.
- 4.8 All parties have been invited to attend the hearing.

5. Matters for Consideration

- 5.1 When considering an application for the grant or transfer of a licence, the Committee should have regard to any observations submitted to it by the Chief Officer of Police and any objections that the Licensing Authority has received from anyone else within 28 days of the date of the application.
- 5.2 Subject to any new information produced at the hearing it does not appear that any of the mandatory grounds of refusal apply to the application currently due for consideration. For example, a licence shall not be granted to a person who is under the age of 18 or who has had a previous application for the same premises refused within the last 12 months.
- 5.3 The only discretionary grounds upon which the Council may refuse an application are those grounds specified in Schedule 3 paragraph 12(3) of the Local Government (Miscellaneous Provisions) Act 1982 as amended:
- a) that the applicant is unsuitable to hold the licence by reason of having been convicted of an offence or any other reason;
 - b) that if the licence were to be granted, renewed or transferred the business to which it relates would be managed by, or carried on for the benefit of a person, other than the applicant, who would be refused the grant of such a licence if he made the application himself;
 - c) that the number of sex establishments, or of sex establishments of a particular kind, in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for that locality;
 - d) that the grant or renewal of the licence would be inappropriate, having regard:
 - (i) to the character of the relevant locality; or
 - (ii) to the use to which any premises in the vicinity are put; or
 - (iii) to the layout, character or condition of the premises, vehicle, vessel or stall in respect of which the application is made.

6. Options Available

6.1 The Committee may:

6.1.1 Grant the application as it stands in which case the licence will be subject to the Council approved Standard Conditions.

6.1.2 Grant the application as it stands subject to the Council approved Standard Conditions unless they have been expressly excluded or varied and/or other Specific Conditions or restrictions that the Committee deem reasonable, necessary proportionate and justifiable.

6.1.3 Refuse the application on one or more of the grounds as outlined in paragraph 5.3 above.

7. Right of Appeal

7.1 An applicant has a right of appeal to the Magistrates Court against decisions to refuse to grant, renew, vary or transfer a licence, the imposition of conditions or the revocation of an existing licence.

7.2 It should be noted that although no right of appeal lies against a decision made on the discretionary grounds set out in paragraphs 5.3(c & d) above, the applicant could challenge a refusal on the aforementioned grounds by way of a judicial review.

8. Implications for Resources

8.1 A fee of £1,918 is payable for the transfer of a Sexual Entertainment Venue licence, if the application is subsequently refused then 50% of the fee will be refundable.

8.2 In the event of an appeal hearing, the Magistrates power to award costs derives from Section 64 of the Magistrates Courts Act 1980 which entitles them to make such order as they think just and reasonable.

9. Implications for Policy Priorities

9.1 The application that is the subject of this report should be considered in accordance with the published Birmingham City Council Sexual Entertainment Venue Policy.

10. Public Sector Equality Duty

10.1 No specific implications have been identified.

ACTING DIRECTOR OF REGULATION AND ENFORCEMENT

Background Papers: Nil

SEX ENT 1.5

Fair Processing Statement – Any personal data held by Birmingham City Council in relation to your application for a Licence to use a premises, vehicle, vessel or stall as a Sexual Entertainment Venue, will be held in full compliance with the legal obligations as set out in the Data Protection Act 1998. This is in accordance with the Council's Privacy Policy; a copy is available on the Council's website: www.birmingham.gov.uk/privacy. To protect the public fund we may also use the information you have provided on this form to prevent and detect fraud. We may share this information for the same purposes with other Council Departments and organisations for example, other councils and the police.

BIRMINGHAM CITY COUNCIL

SCHEDULE 3 OF THE LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

Application for a Licence to use any Premises, Vehicle, Vessel or Stall as a
Sexual Entertainment Venue

All questions must be answered, save where otherwise stated. If relevant questions are not answered, the application will be deemed incomplete and will be returned to the applicant.

Section 1 Application details:

Is this licence for the: **Transfer**

Is the application made by: **A company or other corporate body**

Section 2 Answer only if Applicant is an individual

What is the full name of the individual?

Permanent Residential Address

Any former names

Date of Birth Place of Birth

Date Became Resident in the UK or E.U Member State

National Insurance Number or E.U Member State Equivalent

Telephone Number (during normal office hours)

Email Address:

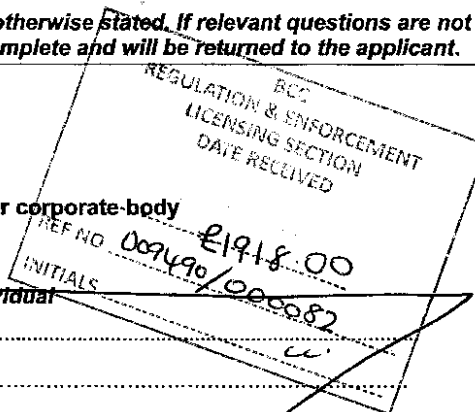
Name and address to which correspondence to be sent (if different from above)

Has the applicant a financial interest in the business which is the subject of this application?

Yes ☐ No ☐ If "yes" to what extent

Is the whole business owned by the applicant?

Yes ☐ No ☐



Section 3**Answer only if the Applicant is an unincorporated body or a partnership**

Full Name of Applicant

.....

What are the names of the applicant's partners? Please complete the table below:

Name (in full): Mr/Mrs/Miss/Other	Date of Birth	Address of permanent residence Throughout six months or immediately preceding this application	Date became resident of United Kingdom or other E.U member state

Are there persons responsible for the management of the Applicant other than the partners? If so state their names

.....

.....

.....

Please confirm if the whole of the business is owned by the applicant? Yes ☐ No ☐

Section 4.**Answer only where the applicant is a company or other corporate body**What is the name of the Applicant? **WARWOOD LIMITED**

Has the Applicant previously been known by any other name and if so what name?

No

If the Applicant is a company, what type of company is it (e.g., public or private, limited by share or guarantee, etc.)?

Private Company Limited By SharesWhat is the registered number of the Applicant? **07158802**What is the registered office address? **C/O: Paul Howley & Co,**In which country is the company incorporated? **England**What is the date of incorporation of the company? **16th February 2010**

Please complete the table in respect of each of the Directors, the Company Secretary or other persons responsible for the management of the body.

Name (in full): Mr/Mrs/Miss/Other	Date of Birth	Address of permanent residence throughout six months immediately preceding this application	Date became resident of United Kingdom or other E.U member state
Ms Caroline Carrington			Born in The U.K.
Mr Luke Warwood			Born in The U.K.
Mr Alistair lockwood Thompson			Born in the U.K.
Mr Robert Yue Ophar			Born in the U.K.

SEX ENT 1.5

Does the Applicant use any other trading names? If so, please state the trading name(s).

MEDUSA LODGE GENTLEMENS CLUB

What is the Applicant's trading address?.....

MEDUSA LODGE GENTLEMENS CLUB, 139-147 Hurst Street, Southside, Birmingham, B5 6SD

Please confirm if the whole of the business is owned by the applicant? Yes ☐

Section 5

All Applicants

Please give details of the person (if any) who is to be responsible for the management of the premises in the absence of the licence holder:

First Name **Stephen Michael** Surname **DONEGAL**

Former Name (if any)

National Insurance Number or E.U Member State Equivalent.

Permanent Address:

Date of Birth: Place of Birth:

Has any person named at any place in this application been associated in any way with any other application for a licence for a sex establishment? Yes ☒ No ☐

If "yes" give full details

The Directors of Warwood Limited, Mr Warwood, Ms Carrington, Mr Thompson & Mr Opher are associated with two Sexual Entertainment Venues. A recently licensed venue called 'THE LODGE', Abattoirs Road, Reading, RG1 7BL for 18mths and a venue which has ceased trading called 'THE LODGE', Oxpens Road, Oxford, OX1 1RX for 4 yrs

Mr Warwood & Ms Carrington are also associated with two other Sexual entertainment venues, both currently trading under renewed SEV licenses, CAZ BAR, Unit 7-9 Union Street, Stratford upon Avon for 10yrs and 'MEDUSA GENTLEMENS CLUB' Suffolk Queensway, Birmingham B1 1LN for 12yrs.

Mr Donegal who is named as the person responsible for the management in this application is associated and currently responsible for the management of the premises at 'MEDUSA GENTLEMENS CLUB'.

Section 6**Premises details:**

Is this application in respect of: Premises ☒ Vehicle ☐ Vessel ☐ Stall ☐

Is the premises, vehicle, vessel or stall in use for sexual entertainment at the date of this application? Yes ☒ No ☐

If the answer is yes, state the name and address of the person or body currently operating the business

STARWHITE LIMITED

What is full address of the premises for which a licence is sought?

MEDUSA LODGE GENTLEMENS CLUB, 139-147 Hurst St, Southside, Birmingham, B5 6SD

If the application is in respect of a vehicle, vessel or stall, please state where it is to be used as a sexual entertainment venue

Under what name is, or will the premises be known?

MEDUSA LODGE GENTLEMEN'S CLUB

Is the whole of the premises to be used under the licence? Yes ☐ No ☒

If no, please state:

a) which part of the premises is to be used for the purposes of the licence

Ground floor of premises, as per the SEV Plan

b) the use to which the remainder of the premises are to be put

Mezzanine & first floor will not be used for a SEV

c) the names of those responsible for the management of the remainder of the premises

Warwood Limited

If the Applicant's interest in the premises is a leasehold one, please state:

a) Head-lease ☒ Sub-lease ☐

b) the name and address of the landlord and of the superior landlord where applicable

Landlord: **Mohammed Rouf Khan, & Mohammed**

Farid,

Head Lease: **Starwhite Limited, C/O Paul Howley & Co,**

c) the length of the unexpired term **15yrs**

Section 7.**Proposed operation times and activities**

Give the times it is proposed to operate the Premises for the purpose of this Licence;

<u>Day</u>	<u>Start</u>	<u>Finish</u>	<u>State any seasonal variations or non standard timings where you intend to use the Premises, which are different to those listed in the column on the left.</u>
Monday	10:00hrs	06:00hrs	New Years Eve from the end of permitted hours to commencement of permitted hours on New Years Day.
Tuesday	10:00hrs	06:00hrs	
Wednesday	10:00hrs	06:00hrs	
Thursday	10:00hrs	06:00hrs	
Friday	10:00hrs	06:00hrs	
Saturday	10:00hrs	06:00hrs	
Sunday	10:00hrs	06:00hrs	

Please give full details of the nature of the relevant entertainment e.g. lap-dancing, pole-dancing, stage strip show etc

Medusa Lodge will be providing entertainment in the form of Lap Dancing, Pole Dancing, Table Dancing, Exotic Dancing, together with burlesque/cabaret & similar adult entertainment

MEDUSA LODGE will be providing a 1920s theme venue, where apart from providing private lap dances in sumptuous surroundings customers will be entertained by cabaret nights. A lively mix of cabaret, jazz and burlesque stage shows.

Please confirm if the relevant entertainment involves full nudity ☒ Yes ☐ No

Section 8.**If the application is for the Transfer of a Premises Licence**

Name of current Premises Licence Holder

STARWHITE LIMITED

Please give the reason/s for the transfer application

Starwhite Limited is a company which holds and operates a SEV license belonging to premises in Reading.

It was therefore felt that it would be best that a separate company is used to hold and operate the SEV license for Medusa Lodge in Birmingham. This company being Warwood Limited. The directorship of both companies are identical

Section 9.

Has the Applicant or any persons named in this form been convicted of a criminal offence whether in the UK or elsewhere? **No**

If so, please give details of unspent convictions below:

Convictions:

Forenames	Surname	Former Name (if any)	Court	Date	Offence	Penalty or Sentence

Has the Applicant or any persons named in this form been cautioned whether in the UK or elsewhere? **No**

If so, please give details below:

Cautions:

Forenames	Surname	Former Name (if any)	Offence	Date of Caution	Where caution administered

SEX ENT 1.5

Has any person or the corporate or unincorporated body referred to in this application: -

Been disqualified from holding a licence for a sex establishment?	No
Been refused the renewal of a licence for a sex establishment?	Yes
Been the holder of a sex establishment licence when that licence has been revoked?	No
Been associated in any way with any other application for a sex establishment licence?	Yes
If 'Yes' to any of the above please provide details:	
<p>The Directors of Warwood Limited, Mr Warwood, Ms Carrington, Mr Thompson & Mr Opher are associated with two Sexual Entertainment Venues. A recently licensed venue called 'THE LODGE' (Reading), Abattoirs Road, Reading, RG1 7BL and a venue which has ceased trading called 'THE LODGE' (Oxford), Oxpens Road, Oxford, OX1 1RX. The premises in Oxford were refused a renewal of an S.E.V. Licence due to a nearby development.</p> <p>Mr Warwood & Ms Carrington are also associated with two other Sexual entertainment venues, both currently trading under renewed SEV licenses, CAZ BAR, Unit 7-9 Union Street, Stratford upon Avon and MEDUSA GENTLEMENS CLUB' Suffolk Queensway, Birmingham B1 1LN.</p> <p>Mr Donegal who is named as the person responsible for the management in this application is associated and currently responsible for the management of the premises at 'MEDUSA GENTLEMENS CLUB'.</p>	

Is there any information in this application which you would **not** wish to be seen by members of the public?

Yes ☒ No ☐

If yes, state which information and the reasons why you would **not** wish it to be seen

The Home addressess of the owners of premises, Directors & Persons responsible for the Management of the Premises.

Is there any further information which the Applicant would wish the Council to take into account when considering this application?

The applicant & its Management team are very experienced at operating SEV Licensed premises in locations in the Midlands & Home counties.

(If necessary, please continue on a separate sheet)

SEX ENT 1.5

Please read the checklist below and tick to confirm you have enclosed all of the required information/documents;

I have made or enclosed payment of the fee ☒

Grant - £6291
Renewal - £3637
Transfer - £1918

I have enclosed a plan showing the interior layout of the premises and where relevant entertainment will take place for consideration by the Licensing Authority ☐ Plan of interior layout has not changed since the New Grant of SEV

I have enclosed a copy of the "club rules". Such club rules must contain the required conduct of performers which shall include for example, no sex acts, no giving or taking phone numbers (including exchange of business cards). ☐ Club Rules have not changed since the New Grant of SEV

I have enclosed a scheme showing the exterior design for consideration by the Licensing Authority ☐ Exterior Design has not changed since the New Grant of SEV

I understand and agree that I must send a copy of my completed application to the Chief Officer of Police no later than seven days after the date of the application. I also understand that I must produce evidence of due service of the Notice of Application upon the Chief Officer of Police as required by paragraph 10(14) of the Third Schedule of the Local Government (Miscellaneous Provisions) Act 1982. ☒

I understand that I must now advertise my application on or near the Premises for 21 days starting with the date of the application. ☒

I understand that I must advertise the application in a local newspaper within seven days after the date of the application and that a copy of the notice of application which has been published must be given to the Licensing Authority in accordance with paragraph 10 (8) of the Third Schedule of the Local Government (Miscellaneous Provisions) Act 1982. ☒

DECLARATION: I declare that the details in this application are true to the best of my knowledge and belief and acknowledge that if there are any omissions or incorrect statements of a serious nature this may result in the application being refused. I further declare that I have read and agree to abide by the conditions of Licence for a Sexual Entertainment Venue made by Birmingham City Council in accordance with Section 2 Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 should my application be granted.

APPLICANTS ARE INFORMED THAT ANY PERSON WHO, IN CONNECTION WITH AN APPLICATION FOR THE GRANT, RENEWAL OR TRANSFER OF A LICENCE, MAKES A FALSE STATEMENT WHICH HE KNOWS TO BE FALSE IN ANY MATERIAL RESPECT OR WHICH HE DOES NOT BELIEVE TO BE TRUE, IS GUILTY OF AN OFFENCE AND LIABLE, ON SUMMARY CONVICTION, TO A FINE NOT EXCEEDING £20,000.

Signature

Name of Signatory **Carl Moore**

Designation of Signatory **Authorised Agent - C.N.A. Risk Management Limited**

Date **24th March 2015**



SEV: LN/000001615

LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982
SECTION 2 - SCHEDULE 3 - CONTROL OF SEX ESTABLISHMENTS

SEXUAL ENTERTAINMENT VENUE LICENCE

Birmingham City Council hereby grant

STARWHITE LIMITED

of **c/o PAUL HOWLEY & CO, 42 PITT STREET, BARNSELY, SOUTH
YORKSHIRE, S70 1BB**

a licence to use a premises as a:-

SEXUAL ENTERTAINMENT VENUE

at premises known as **MEDUSA LODGE GENTLEMEN'S CLUB**

at **139-147 HURST STREET, BIRMINGHAM, B5 6SD**

for **twelve** calendar months commencing **16TH DECEMBER 2015**

from **10:00 hrs – 06:00 hrs (MONDAY – SUNDAY)**

Dated **22nd DECEMBER 2015**

~~FOR DIRECTOR OF REGULATION AND ENFORCEMENT~~

Licensing Section
PO Box 17013
Birmingham
B6 9ES

MEDUSA LODGE OPERATIONAL DOCUMENTS

SECTION	DOCUMENT	PAGES
1	Medusa Lodge Management Manual	1-6
2	Dancers Code Of Conduct	1-2
3	Dancers License Agreement	1-2
4	Medusa Lodge Drugs Policy	1
5	Medusa Lodge Customer Dispersal Policy	1-2



MEDUSA LODGE GENTLEMENS CLUB
139-147 HURST STREET
SOUTHSIDE
BIRMINGHAM
B5 6SD

MANAGEMENT MANUAL

RECEPTION & SECURITY

General

The company employs the services of C.N.A. Risk Management to inspect all door procedures/security, in addition to assessing all related staff to maintain an efficient and well-run business.

All door persons are required by law to be SIA registered.

During all opening hours there must be a minimum of one security staff on the door at all times, and a minimum of two security person inside the club.

Duties of Security Staff

Security Staff must:

Sign in and out of the club, noting their badge number. Records of this are kept for a 3-month period.

Wear their licensed badge at all times whilst on duty.

Ensure all customers who appear to be 25 or under to produce appropriate photo identification e.g., passport, driving licence or proof of age card carrying a "PASS" logo.

Ensure queuing, drugs and dispersal policies are enforced.

When working on the door wear "high visibility" jackets.

Not allow customers to leave the premises with bottles, glasses or any alcoholic drinks.

When working outside the premises or engaged in dispersal of patrons at the close of business will wear "high visibility" Fluorescent clothing.

Remove all fire escape chains and bolts of the club. This is done 1 hour before club opening.

Sweep the front of the club when needed before opening.

Help to prepare the club for opening; this includes assisting with lighting, music, clearing of refuse etc and general tidying.

Maintain clear, prompt and accurate records in the Incident and Accident Book on all such incidents and ensure that each and every entry is checked and signed by the Manager on duty on the date of entry.

Warmly greet customers and other staff of Medusa Lodge upon their entry to the club. Never to meet rudeness with rudeness but report any difficulty immediately to the Manager on duty at the time;

After 2.00am, security staff must be particularly vigilant in their duties;

Make certain that all staff and dancers are safely escorted to their cars and taxis when the club closes.

Remain in the area outside of the venue until customers have left the immediate vicinity and to assist in actively encouraging customers not to congregate outside the venue

Help direct customers to the nearest taxi ranks or other transportation away from the area.

Close the club securely at the end of the night, including regular checks of fire escapes, toilets, windows, dance booths, doors and front doors etc.

CUSTOMERS

General

Customers must be over the age of 18 years old to enter the club. In cases of doubt i.e. they look 25 or less, Security staff must request appropriate photo identification e.g., passport, driving licence or proof of age card carrying a "PASS" logo.

Customers must abide by the strict dress code: smart or smart/casual - strictly no sportswear, ripped jeans, sleeveless tops, caps or any other items of clothing which may cause offence to staff, dancers or other customers. Management reserve the right to ask any customer to adjust their appearance etc. or refuse entry if necessary.

Customers are not admitted if the Door Staff consider that they are under the influence of alcohol or drugs or otherwise not in a fit state to use the Club's facilities.

Medusa Lodge imposes a zero tolerance to any drug use. (Please refer to our drugs policy) If any customer offends this rule, they will be escorted from the premises; full report will be made to the police.

The Manager on duty has the absolute discretion to ask any customer to leave if he considers that there is, has or is about to be a breach of the Clubs Rules or any conduct that would bring the Club into disrepute.

Customers' interaction with dancers

A dancer will eventually approach a customer after he has entered the club. She politely informs the customer of the cost of a dance, and if necessary, explains what it entails.

Customers who choose to have a dance will be taken to a private dance booth by the dancer, who will begin dancing, and will continue for the duration of one song (approx. 3 minutes).

Under no circumstances are customers allowed to invite dancers to meet them outside of the club or exchange any contact details. This rule is enforced to inhibit the act of prostitution. If a customer attempts to exchange contact details or solicits services of prostitution or any other illegal activity, the dancer is requested to report this to management immediately and the customer will be asked to leave immediately. Thereafter, management can and will enforce a ban on that customer.

Customers are not permitted to touch or be touched by dancers during the duration of a private dance.

All dance booths are equipped with CCTV cameras for safety.

Signs displaying Club rules are clearly visible upon entry at the club reception, and within the Club. The Door Staff will draw customers' attention to these when necessary.

DANCERS

General

Before a dancer is permitted to perform at the Club, the following procedures take place:

Identification for the dancer is inspected on her arrival at the Club reception to ensure she is over the age of 18 years.

(Appropriate photo identification e.g., passport, driving licence or proof of age card carrying a "PASS" logo.)

The dancer will be asked to display: Photo identification and two other forms of identification such as a utility bill and a chequebook.

The dancer must then be shown around the club, showed the fire exits and be informed of the Club Rules.

The dancer is required to perform an audition on stage consisting of a single performance of topless dancing. The dancer must wear a long dress and suitable shoes for this audition.

If the manager on duty decides that the dancer is suitable she is taken to the office to read and sign the Medusa Lodge Code of Conduct, and photocopies of her identification are made and kept with her dancer file. These files contain relevant personal information and are securely stored in the management office.

Medusa Lodge imposes a zero tolerance to any drug use. If any dancer offends this rule, they will be escorted from the premises; full report may be made to the police.

The Manager on duty has the absolute discretion to ask any dancer to leave if he/she considers that there is, has or is about to be a breach of the Clubs Rules or any conduct that would bring the Club into disrepute.



Performance of a Dance

Dancers are required to perform on stage throughout the evening on several occasions. These consist of pole dances for the duration of two songs, where the dancer must be topless for the second song.

When a dancer approaches a customer she asks him whether he would like to have a dance, and she politely informs the customer of the cost of a dance, and if necessary, explains what it entails.

Customers, who choose to have a fully nude dance for the cost of £20, will be taken to a private dance booth by the dancer, who will begin dancing, and will continue for the duration of one song (approx. 3 mins).

Under no circumstances are dancers allowed to invite customers to meet them outside of the club or exchange any contact details. This rule is enforced to inhibit the act of prostitution. If management are informed that a dancer has solicited prostitution or any other illegal activity, she will be asked to leave the premises immediately and banned from the Club.

All dance booths are equipped with CCTV cameras for safety. Dancers are aware of these safety measures.

Dancers are not permitted to touch customers, or be touched, during the duration of a dance.

BAR/WAITRESSING STAFF

General

Before a person is permitted to work at the Club, the following procedures take place:

Identification for the person is inspected on their arrival at the Club reception to ensure they are over the age of 18 years. Customers must be over the age of 18 years old to enter the club. In cases of doubt i.e. they look 25 or less, Security staff must request appropriate photo identification e.g., passport, driving licence or proof of age card carrying a "PASS" logo.

The person will be asked to display: Photo identification and two other forms of identification such as a utility bill and a chequebook.

The person must then be shown around the club, showed the fire exits and be informed of the Club Rules.

Before a member of staff begins work at the Club, a file must be compiled consisting of copies of their identification, a signed copy of the Staff Procedure form, a signed Risk Assessment form and relevant personal information for that person.

Full-time staff that are not already qualified are requested to undertake a Licence Course to obtain their Personal Licence Certificate.

Staff must not consume alcohol before or during their shift commences.

The Club's zero tolerance to drugs policy applies to all staff.

Staff must be courteous to all stakeholders of the Club, namely: dancers, other staff and customers.

MEDUSA LODGE

Code of Conduct

(To be issued to all dancers prior to employment)

We write further to your recent audition and interview and are pleased to advise you that your application to operate as a self employed hostess/professional dancer within Medusa Lodge Gentleman's Club, Hurst Street, Southside, Birmingham has been successful. As explained at your interview Medusa Lodge has been established to form an upmarket Gentlemen's club of a high standard and quality. You will be required to conduct yourself in a courteous and professional manner at all times. Not just to the customers, but also your colleagues and all other members of staff.

This code of conduct forms the basis of your engagement, to include any conditions that are attached to the Premises License relating to strip tease, pole, tableside and booth dancing insofar as the provisions contained therein apply to you, to which you must adhere at all times.

No Drugs. (Random bag searches are compulsory when asked)

No Prostitution.

No meeting customers outside work.

No mobile phones on the main floors.

No chewing gum.

No exchange of telephone numbers with any customers. Your shift will be terminated and you will not be allowed to work in the club again.

Support and Security

SIA registered security are on the front door and inside in all areas of the building to ensure the safety of dancers.

CCTV is situated in all dance areas including the private booths. Lodge staff constantly monitors this CCTV.

Any problems or incidents with customers and dancers must alert security or Management immediately.

Our first priority is to the safety and well being of all dancers.

Shifts and time keeping

Arrangements will normally be reached one week in advance of shifts
You should arrive before 10pm at the very latest (£20 late fine)
48 hours notice is required to cancel a shift. Late cancellation or no show -
£30 fine.

Dress Code etc

Long dresses before midnight.
No bare bums - (wraps and skirts ok)
Hair and make-up to be done.
No boyfriends, husbands, partners allowed in the club.
Do not park in front of the club.
Do not intrude on another dancers customer.
Do not indulge in too much alcohol.
No glitter on body or face.
No oil based products.
Facial piercing to be removed.

Dancer facilities

Dancers have access to the changing room with a shower and toilets. This
area is not accessible to the customers.
Dancers must keep this area clean and tidy at all times

Signed Date.....

Name (printed)

Dancers - The Club's House Rules

(To be displayed prominently in the changing rooms)

- No Drugs. (Random bag searches are compulsory when asked)
- No Prostitution.
- No meeting customers outside work.
- No mobile on the main floors.
- No chewing gum.
- No exchange of telephone numbers with any customers. Your shift will be terminated and you will not be allowed to work in the club again.

Shifts and time keeping

- Arrangements will normally be reached one week in advance of shifts
- You should arrive before 9pm at the very latest (£20 late fine)
- 48 hours notice is required to cancel a shift.

Dress Code etc

- Long dresses before midnight.
- No bare bums – (wraps and skirts OK)
- Hair and make-up to be done.
- No boyfriends, husbands, partners allowed in the club.
- Do not park in front of the club.
- Do not intrude on another dancer's customer.
- Do not indulge in too much alcohol.
- No glitter on body or face.
- No oil based products.
- Facial piercings to be removed.

The Medusa Lodge Dancer's Licence Agreement

This AGREEMENT is made on (date)

.....

BETWEEN: The Medusa Lodge Gentlemen's Club, Hurst St, Birmingham

And

Name and Address of Dancer

.....

.....

TERMS AGREED

In consideration of the payment by the DANCER of the LICENSE FEE set out in clause 2 of this agreement, the CLUB agrees to permit the DANCER to enter and remain on the premises on the terms and conditions set out in the clauses below.

- 1.0** At all times whilst on the premises, the dancer shall comply with -
 - 1.1** The terms of the clubs license as set out in attachment A to this agreement:
 - 1.2** The CLUBS House Rules as set out in attachment B
- 2.0** Subject to clause 1 above, the Dancers may -
 - 2.1** Dance for whichever customer as often and in such ways as the Dancer and Customer may agree.
 - 2.2** Charge such a fee as the Dancer and Customer may agree:
 - 2.3** Provide such services (e.g. dances, collection of drinks, conversation etc)
- 3.0** The fees payable to the Club by the Dancer for this License shall be as follows -
 - 3.1** £20 (twenty pounds Stirling) per evening:
 - 3.2** £7 (seven pounds Stirling) per dance:
 - 3.3** Any fine levied under the House Rules of the Club as out in the attachment B.
- 4.0** Any fees then due and payable to the club by the Dancer shall be paid to the Manager on duty prior to the Dancer leaving the premises on any evening.

- 5.0 The Dancers warrants and confirms that:
- 5.1 She is over eighteen years of age:
 - 5.2 She has never been arrested for and or charged with or convicted of prostitution or any related offences:
 - 5.3 She has never been arrested for and or charged with or convicted of the possession or sale of illegal drugs and
 - 5.4 She will be responsible for payment of al tax and national insurance payments on income that she earns whilst performing on the premises.
- 6.0 The Club and the Dancer may at any time terminate this license without any liability to the other for such fees under Clause 3 as many then be due by the Dancer to the Club.
- 7.0 For the avoidance of doubt, the dancer and the Club acknowledge and agree that:
- 7.1 The Dancer has no authority to enter into any contract on behalf of the Club;
 - 7.2 in contracting with the customer at the Club, the Dancer is acting on her behalf and not on behalf of the Club

Signed on behalf of the Club

.....Date

Print name.

Signed on behalf of the Dancer

.....Date

Print name.

Drugs Policy

Medusa Lodge maintains a zero tolerance policy with regard to drugs. The sale, purchase and/or consumption of drugs on Medusa Lodge premises by patrons or employees are strictly forbidden.

Employees are asked to be aware of drug activity, and report any suspicious behaviour to management or a direct supervisor. Employees are never to approach anyone suspected of drug activity.

Illegal drugs are classified, in part, as follows:

- Class A, or 'hard' drugs, including HEROIN (smack, junk, horse, gear), LSD (blotter, micro dots), Ecstasy (E, pills) and Cocaine (Charlie, schniff, coke, crack, line, bump)
- Class B, 'soft' drugs, including Marijuana (pot, weed, grass) and Amphetamines (speed, uppers)

Employees are asked to look for the warning signs of drug dealings and use, including the following:

- Bits of plastic wrap, paper, particularly in the toilets;
 - Rolled bank notes
 - Works, including needles, spoons, rubber bands
 - The smell of marijuana, metallic or chemical smoke
 - More than one person in a toilet stall at one time
 - Stumbling, vomiting, nervousness, jumpiness, incoherent speech, involuntary movement of limbs, jaw or tongue, inability to communicate, glazed eyes, profuse sweating etc.
-
- Any search will include a search/incident reference when customers or staff are suspected of being under the influence/in possession of drugs.
 - Regular checks of the toilet areas for signs of drug use, checks to be logged in premises book.
 - Poster to be placed in prevalent areas explaining ramifications for drug use on premises. Police will be called and a life ban from the premises.

Medusa Lodge Customer Dispersal Policy

Medusa Lodge accepts that our responsibilities cannot simply end at our front door and that, by contributing to a 'better managed' end of night, we can deliver a safer town centre. We are, therefore, eager to develop, in partnership with the police and council, a dispersal policy which will seek to reduce the pressure on the police at the end of trading, ease customers' passage home and minimise the likelihood of local residents being disturbed.

Transport

Probably the biggest single factor triggering disorder and disturbance is a lack of public and private transport at the end of the evening, preventing the swift dispersal of customers away from the venue. There are a number of steps operators can take to reduce transport related problems:

- We will provide a safe place for customers to wait for taxis (particularly lone females) Our staff will be more than happy to call cabs for customers.
- We will advertise reliable services by providing free phone numbers for licensed mini-cabs and details of nearby taxi ranks, bus timetables or other local transport networks.
- We will agree an operating policy with local private and public hire vehicles (001 taxis), banning the sounding of horns after 11pm and arranging the most suitable pick up drop off point to cause residents the least disturbance.

Car Parking

We will advise customers of the best car park to use through our website so that customers leave in a direction with minimum disturbance to local residents.

Staffing

During the last half hour of trading, the service points in each bar may be reduced and some staff reallocated to collect glasses or work in the cloakroom. This will assist customer departure and reduces the potential for people to carry glassware out of the premises. We will have door supervisors outside of the venue at the end of the night to supervise dispersal.

Cloakroom

The cloakroom will be set up in order to assist the swift return of coats with staffing and control systems increased in the period prior to closure.

Music & Lighting (internal)

During the last 20 minutes of trading, the DJ may typically play slower music and reduce the volume of the music played. In addition, lighting levels can be manipulated to encourage the gradual dispersal of patrons during the last part of trading and the drinking up period.

Lighting (external)

We use of bright lights at the exit of the venue to encourage customers to leave more quietly. We are happy to liaise with the local council to establish guidelines on the positioning of these lights, which will also prompt customers to leave the area quickly and enhance CCTV coverage.

Minimising Noise on Exit

We will position a manager in the area close to the main exit to oversee the end of night departure period. The DJ will make announcements to remind customers to be considerate on leaving the premises. Highly visible notices will be placed in the foyer requesting exiting customers to leave quietly and to respect neighbours and their properties.

Bottles or glasses

No customers will be allowed to leave the premises with bottles or glasses.

Door staff

Our door team will play a key role in the implementation of several aspects of our dispersal policy:

- Encouraging customers to drink-up and progress to the exit within a venue throughout the latter part of drinking-up time;
- Drawing the attention of exiting customers to the notices in the foyer and ask them to be considerate;
- Ensuring the removal of all bottles and glasses from departing customers;
- Actively encouraging customers not to congregate outside the venue; and
- Directing customers to the nearest taxi ranks or other transportation away from the area.

We will work with the local authority and Police to review this policy if / or when issues should arise. This policy is a work in progress.

APPENDIX 4



APPENDIX 6

CC
INVESTIGATION & REFORMS
LABORERS SECTION
DATE RECEIVED

REF NO.
DATE REC.

Sutton Cold field,
West Midlands,

Dear Sir or Madam,

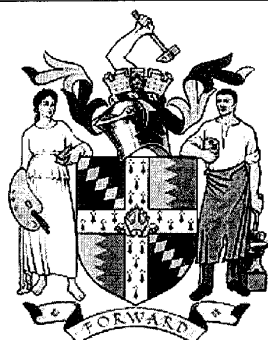
I wish to register my objection to the transfer of licence of a sex establishment for the venue known as Medusa Lodge Gentlemens Club, 139-147 Hurst Street, Southside, Birmingham, B5 6SD.

My objection is grounded on the fact that in the past, the reason that has been given for licensing such establishments has been to stop such business being driven underground. I think you would agree that trafficking of women and children for sex is on the increase and is rife in this nation. I believe that licensing such establishments is making the statement that exploiting others and particularly the vulnerable for mere sexual pleasure is OK. I strongly suggest that it is NOT and congratulate the Government of France for recently declaring that sex for payment is illegal.

The club whilst in a night club area is also near the Hippodrome Theatre where programmes for children are also held, exposing them to its practices.

Thank you for your consideration in this matter.

Yours Sincerely



BIRMINGHAM CITY COUNCIL SEXUAL ENTERTAINMENT VENUE POLICY

EFFECTIVE FROM 1st November 2014

Licensing Service at Crystal Court,
Aston Cross Business Village
50 Rocky Lane,
Aston,
Birmingham, B6 5RQ

OR alternatively by email to: licensing@birmingham.gov.uk

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1. **Introduction**

- 1.1 Birmingham City Council ("the Council") is able to regulate sex establishments through Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 ("the 1982 Act"), in particular sex shops and sex cinemas.
- 1.2 On 6 April 2010 the Policing and Crime Act 2009 ("the 2009 Act") came into force and amended Schedule 3 of the 1982 Act. Sexual Entertainment Venues ("SEVs") were added as a category of sex establishments to enable local authorities to regulate those premises which provide lap dancing, pole dancing, table dancing, strip shows, peep shows and live sex shows and other similar entertainment.
- 1.3 The Council resolved on 12 October 2010 to adopt the new amendments to gain regulatory control of SEVs with effect from 3 January 2011. Consequently, this SEV policy applies to the whole of Birmingham.
- 1.4 The adoption of Schedule 3 allows the Council to prescribe standard conditions and fees for the grant, variation, renewal and transfer of SEV licences and the appropriate number of premises to be licensed in a relevant locality, which may be nil.
- 1.5 The aim of this policy is to provide guidance for prospective applicants, existing licence holders, those who may wish to object to an application and members of the Licensing and Public Protection Committee when making a determination on an application. This policy will be reviewed regularly and revised where necessary.
- 1.6 Each application will be dealt with on its own merits
- 1.7 Consideration will be given to the provisions of the Human Rights Act 1998, the Provision of Services Regulations 2009 and the Home Office guidance issued in March 2010 entitled "Sexual Entertainment Venues – Guidance for England and Wales" when considering applications for SEVs.
- 1.8 The Council does not take a moral stance in adopting this policy. The Council recognises that Parliament has made it lawful to operate sex establishments and that such businesses are a legitimate part of the retail and leisure industries. It is the Council's role as a Licensing Authority to regulate such premises in accordance with the law.

2. **Sexual Entertainment Venues**

- 2.1 An SEV is defined in the 2009 Act as "any premises at which relevant entertainment is provided before a live audience for the financial gain of the organiser or the entertainer".
- 2.2 The meaning of 'relevant entertainment' is "any live performance or live display of nudity which is of such a nature that, ignoring financial gain it must

reasonably be assumed to be provided solely or principally for the purpose of sexually stimulating any member of an audience (whether by verbal or other means)". An audience can consist of just one person.

2.3 This definitions would apply to the following forms of entertainment [as they are commonly known]: lap dancing; pole dancing; table dancing; strip shows; peep shows and live sex shows. This list is not exhaustive and should only be treated as indicative. The decision to licence premises as sexual entertainment venues shall depend on the content of the relevant entertainment rather than the name given to it.

2.4 The 2009 Act provides exemptions from the definition of SEVs as follows:

- Sex shops and sex cinemas (which are separately defined in Schedule 3 to the 1982 Act).
- Premises which provide relevant entertainment on an infrequent basis. These are detailed as premises where:
 - (a) no relevant entertainment has been provided on more than 11 occasions within a 12 month period;
 - (b) no such occasion has begun within a period of one month beginning with the end of the previous occasion; and
 - (c) no such occasion has lasted longer than 24 hours.
- Other premises or types of performances or displays exempted by an order of the Secretary of State.
- Private dwellings to which the public are not admitted

2.5 Premises which provide regulated entertainment on an infrequent basis will continue to be regulated under the 2003 Act insofar as they are providing regulated entertainment under that Act either by virtue of a premises licence or club premises certificate or a temporary events notice issued under that Act.

2.6 In practice this means that the vast majority of lap dancing clubs and similar venues will require both a SEV licence for the provision of relevant entertainment and a premises licence or club premises certificate for the sale of alcohol or provisions of other types of regulated entertainment not covered by the definition of relevant entertainment.

2.7 Live music or the playing of recorded music which is integral to the provision of relevant entertainment such as lap dancing for which a SEV licence is required is specifically excluded from the definition of regulated entertainment in the 2003 Act. Therefore, a SEV will not require a premises licence or club premises certificate just because it plays recorded music for a performer to dance to.

3. **Waivers**

3.1 Schedule 3 of the 1982 Act makes provision for the Council to grant a waiver from the requirement to hold a sex establishment licence in any case where it

considers that to require a licence would be unreasonable or inappropriate. A waiver may be for such a period as the Council thinks fit. Applications for waivers will be considered in exceptional circumstances.

- 3.2 The Council may at any time give a person who would require a licence but for a waiver, notice that the waiver is to terminate on a date not less than 28 days from the date the notice is given.

4. Making an Application

- 4.1 The 1982 Act provides a maximum licence period of one year. The authority may grant a shorter licence if it thinks fit. A shorter period may be granted for example where a licensee wants a licence for a limited period for a trade exhibition or a show.

- 4.2 An application for the **grant, variation, renewal or transfer** of a licence must be made in writing to the Licensing Authority together with the application fee in accordance with the requirements set out below.

- 4.3 There are three separate notice requirements:

1. The applicant must, within seven days after the date of the application, publish an advertisement in a local newspaper circulating in the local authority's area. A suggested form of advertisement is available on request from the Licensing Section.
2. Where the application is in respect of premises the applicant must display a notice of the application on or near the premises where it can be conveniently read by the public. The notice must be displayed for 21 days starting with the date of application. Again a suggested form of notice is available on request.
3. The applicant must send a copy of the application to the Chief Officer of Police no later than seven days after the date of the application. Where the application is made electronically it is for the Local Authority itself to send the copy within seven days of receipt of the application.

- 4.4 The application form can be used for grant, variation, transfer and renewal applications. Applicants must provide their name, address, age (where the applicant is an individual), the premises address and the proposed licensed name of the premises.

- 4.5 Applicants must, at the time of submission of a new grant or variation application, provide a scheme showing the exterior design for consideration by the Licensing Authority before the premises are opened for business in order to ensure that exterior design of the premises complies with the Standard Conditions of Licence.

- 4.6 In addition applicants must, at the time of submission of a new grant or variation application, provide a plan showing the interior layout of the premises and where relevant entertainment will take place for consideration by the Licensing Authority.
- 4.7 Applicants for SEVs must also submit a copy of their "club rules" and customer code of conduct. Such club rules must contain the required conduct of performers.
- 4.8 Such club rules will form part of the conditions of licence (if granted) and may be subject to amendment by the Licensing Authority prior to approval.
- 4.9 Applicants must provide evidence to the satisfaction of the Licensing Service of the registration for, and payment of business rates for the premises in question at the time of application.
- 4.9 Officers of the Licensing Service may, as part of the application process, visit the relevant locality of the premises to establish and report on whether there are any characteristics of the locality which may require consideration by the Licensing and Public Protection Committee.
- 4.10 Officers of the Licensing Service may also consult with colleagues from other Departments such as Planning
- 4.11 With regards to online application tacit authorisation does not apply to applications for SEV licences. This means the applicant must wait for the Licensing Authority to determine the application before they can operate a SEV.

5. **Fees**

- 5.1 The 1982 Act permits the authority to set a reasonable fee. Fees for Sex Establishments are reviewed annually by the Licensing and Public Protection Committee and set at a level appropriate to recover the costs of carrying out the licensing function under that Act namely: administration (including any hearings or appeals), inspection and compliance.
- 5.2 The above process is also applicable to the function of licensing SEVs and the appropriate fees for applications can be found on the Council's website at: www.birmingham.gov.uk/licensingfeesandcharges.
- 5.3 Application fees must be paid in full at the time of submission of the application.

6. **Making Objections to Applications**

- 6.1 The 1982 Act permits a wide range of persons to raise objections about the **grant, renewal, variation or transfer** of a SEV licence. Objectors can include residents, resident associations, trade associations, businesses, Councillors (providing they do not sit on the Licensing and Public Protection Committee),

regulatory agencies such as Planning and Environmental Health, or MPs. The Police are a statutory consultee for all applications.

- 6.2 Objections must be made in writing (email is acceptable) no later than 28 days after the date of the application to the Licensing Authority and should include the following:
- the name and address of the person or organisation making the objection;
 - the premises to which the objection relates;
 - the proximity of the premises to the person making the objection, a sketch map or plan may be helpful to show this.
- 6.3 Objectors should limit their objection to matters which are relevant to the statutory grounds for refusal as set out in the 1982 Act. The relevant grounds for objection are:
- That the applicant is unsuitable to hold an SEV Licence;
 - That the SEV, if granted would be carried on for the benefit of person/s who would be refused an SEV licence if they had applied themselves;
 - That the layout, character or condition of the premises are inappropriate for the proposed SEV;
 - That the use of the premises as an SEV would be inappropriate due to the use of premises in the vicinity;
 - That the use of the premises as an SEV would be inappropriate due to the character of the relevant locality; and/or
 - That the number of sex establishments or sex establishments of a particular type is inappropriate in the relevant locality.

Any objections received by the Licensing Authority which do not relate to the grounds set out in the 1982 Act will be rejected by the Licensing Service.

- 6.4 The courts have consistently stated that moral objections are inadmissible in such applications and will therefore be rejected.
- 6.5 Objections will be considered by the Licensing and Public Protection Committee determining the application. The applicant will be informed of any objections received in respect of their application and the objection(s) will become public documents. (However, objector's personal details such as name, address and telephone number will be removed.) A copy of the hearing procedure will be sent to the applicant and any objectors prior to the hearing.

7. Determination of an Application

- 7.1 **All applications for the grant of a SEV licence will be determined by the Licensing and Public Protection Committee.** Valid objections to any application will be considered by the Licensing Committee or delegated to a Licensing Sub Committee at the hearing to consider the application.

Applicants and objectors will be given an equal opportunity to state their case in accordance with the Licensing and Public Protection Committee's procedure for hearings, which is available from the Licensing Service.

- 7.2 The 1982 Act provides five mandatory grounds and four discretionary grounds for refusal of a SEV licence. Each application for a SEV will be decided upon its own merits and the Licensing Authority will give clear reasons for its decisions. Any decision to refuse a licence **MUST** be relevant to one or more of the following grounds:

7.3 Mandatory grounds for refusal

Specific mandatory grounds for refusal of a licence are set out in paragraph 12(1) (a to e) of Schedule 3 in the 1982 Act. A licence cannot be granted:

- (a) to any person under the age of 18 years;
- (b) to any person who is for the time being disqualified due to the person having had a previous licence revoked in the area of the appropriate authority within the last 12 months;
- (c) to any person, other than a body corporate, who is not resident in an EEA State or was not so resident throughout the period of six months immediately preceding the date when the application was made; or
- (d) to a body corporate which is not incorporated in an EEA State; or
- (e) to any person who has, within a period of 12 months immediately preceding that date when the application was made, been refused that grant or renewal of a licence for the premises, vehicle, vessel or stall in respect of which the application is made, unless the refusal has been reversed on appeal.

7.4 Discretionary grounds for refusal

The only discretionary grounds upon which the Council may refuse an application for the grant or renewal of a licence on one or more of the grounds specified in Schedule 3 paragraph 12(3) are that:

- (a) the applicant is unsuitable to hold the licence by reason of having been convicted of an offence or for any other reasons;
- (b) if the licence were to be granted, renewed or transferred the business to which it relates would be managed by or carried on for the benefit of a person, other than the applicant, who would be refused the grant, renewal or transfer of such a licence if he/she made the application himself/herself;
- (c) the number of sex establishments, or of sex establishments of a particular kind, in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for the locality;
- (d) the grant or renewal of the licence would be inappropriate, having regard:
 - (i) to the character of the relevant locality; or
 - (ii) to the use to which any premises in the vicinity are put; or
 - (iii) to the layout, character or condition of the premises, vehicle, vessel or stall in respect of which the application is made.

8. Suitability of an Applicant

8.1 In respect of 7.4(a) and (b) above with regard to the suitability of an applicant to hold a licence, the criteria for Members to consider include, but are not limited to:

- that the operator is honest
- that the operator is qualified by experience to run the type of sex establishment in question
- that the operator understands the general conditions
- that the operator is proposing a management structure which delivers compliance with the operating conditions e.g. through managerial competence, presence, a credible management structure, enforcement of rules internally, a viable business plan and policies for welfare of performers
- that the operator can be relied upon to act in the best interests of performers e.g. in how they are remunerated, the facilities they enjoy, how they are protected and how and by whom their physical and psychological welfare is monitored
- that the operator can be relied upon to protect the public e.g. transparent charging, freedom from solicitation
- that the operator can show a track record of management of compliant premises, or that he/she will employ individuals who have such a track record.
- Compliance with other regulatory and taxation schemes

9. Suitability of Premises

9.1 The Council would expect that when an application for an SEV licence at permanent commercial property is made, that the applicant will be able to demonstrate that the layout, character and/or condition of the premises is appropriate to the relevant entertainment proposed at the premises.

9.2 The Council would expect that when an application for an SEV licence at permanent commercial property is made, that property should have the appropriate planning consent.

10. Use of Premises in the Vicinity

10.1 In considering the grant, renewal or variation of the licence would be inappropriate to the use which any premises in the vicinity are put, the Licensing Authority shall consider, among other considerations:

- (a) the fact that the premises are sited in a residential area;
- (b) the premises are sited near shops used by or directed to families or children, or no frontages frequently passed by the same;
- (c) the premises are sited near properties which are sensitive for religious purposes e.g. synagogues, churches, mosques, temples;
- (d) the premises are sited near premises or areas which are sensitive because they are frequented by children, young persons or families, including but not limited to educational establishments, leisure facilities

- such as parks, libraries or swimming pools, markets and covered markets;
- (e) the premises are sited near places and or buildings of historical/cultural interest, tourist attractions.
- (f) the premises are sited near civic buildings

11. Character of the Relevant Locality

11.1 With reference to paragraph 8.4(d) 'relevant locality' for the purposes of paragraph 12 of Schedule 3 of the Act means:

- (i) in relation to the premises, the locality where they are situated, and
- (ii) in relation to a vehicle, vessel or stall, any locality where it is desired to use it as a Sexual Entertainment Venue.

11.2 In considering if the grant, renewal or variation of the licence would be inappropriate, having regard to the character of the relevant locality or to the use of which any premises in the vicinity are put, the Licensing Authority shall consider, among other considerations, whether the grant of the application would be inappropriate, having regard to:

- (a) the fact that the premises are sited in a residential area;
- (b) the premises are sited near shops used by or directed to families or children, or no frontages frequently passed by the same;
- (c) the premises are sited near properties which are sensitive for religious purposes e.g. synagogues, churches, mosques, temples;
- (d) the premises are sited near premises or areas which are sensitive because they are frequented by children, young persons or families, including but not limited to educational establishments, leisure facilities such as parks, libraries or swimming pools, markets and covered markets;
- (e) the premises are sited near places and or buildings of historical/cultural interest, tourist attractions.
- (f) the premises are sited near civic buildings

11.3 The Council will consider relevant locality on a case by case basis taking into account the particular circumstances of each case. However, the Council will not seek to define locality as the whole of the Council's administrative area or an entire town.

12. Appropriate Number of Sexual Entertainment Venues

12.1 As set out within paragraph 7.4(c) above, paragraph 12 of Schedule 3 provides that a Local Authority may refuse an application if it is satisfied that the number of sex establishments or sex establishments of a particular kind in the relevant locality at the time the application is made is equal to or exceeds the number which the authority consider is appropriate for that locality. The Council is able to determine that the appropriate number for a locality is nil.

12.2 The Council may choose to set an upper limit guide on the number of SEVs which it considers appropriate in any area within the Council's administrative control. Each application MUST in any event be considered on its merits at the time the application is determined by the local authority.

12.3 The Council considers that the City Centre, being that part of the City which falls within the ring road (A4540) is an area in which it is appropriate to have an upper limit guide on the number of SEVs within it. The Council considers the appropriate upper limit for this area is eight.

13. **Conditions**

13.1 When issuing an SEV licence the Licensing Authority is permitted to issue it on such terms and conditions and subject to restrictions as specified at the time the licence is issued either in the form of conditions specific to the individual or standard conditions applicable to all SEVs.

13.2 The Council has decided to produce regulations prescribing standard conditions and these shall apply to every licence granted, varied, renewed or transferred by the authority unless they have been expressly excluded or varied. These regulations are attached to this policy at Annex A.

13.3 It is an offence to operate an SEV without a licence or contravene a condition of the licence. The maximum penalty upon conviction is £20,000

14. **Renewal Applications**

14.1 Provided an application for renewal has been accepted by the Licensing Service prior to the date of expiry, the licence shall be deemed to remain in force until such time as the renewal is determined by the Council, or the application is withdrawn.

14.2 The statutory requirements for advertising and giving notice, are the same as those applying to initial grants, which are dealt with at paragraphs 5-13. Renewal applications will be dealt with by way of delegated authority to officers, unless there are any objections or other matters of concern, in which case, the application will be heard by the Committee.

15. **Revocation of a Sexual Entertainment Venue Licence**

15.1 A licence can be revoked by the Council at any time on any one of the grounds set out in 7.3(a - e) or any one of the grounds set out in 7.4(a and b) of the policy.

15.2 The Council will not revoke a licence without the licence holder being given an opportunity to appear before the Licensing and Public Protection Committee and be heard.

15.3 Where a licence is revoked, the Council shall give the licensee a statement in writing of reasons for its decision within seven days of the request being

made. Where a licence is revoked its holder will be disqualified from holding or obtaining a licence in the area of the Local Authority for a period of 12 months from the date of revocation.

- 15.4 When the authority revokes a licence, the decision does not take effect until the time for bringing an appeal has expired and if an appeal is brought until the determination or abandonment of that appeal.

16. Cancellation of a Sexual Entertainment Venue Licence

- 16.1 The Council may at the written request of the licence holder cancel the licence.

- 16.2 If a licence holder dies then the licence will be deemed to have been granted to the licence holder's personal representatives and will remain in force for three months from the date of the licence holder's death and will then expire.

- 16.3 The Council can, however, on the application of the licence holder's personal representatives extend the three month period if the Council is satisfied that an extension is necessary for the purpose of winding up the late licence holder's estate. The Council will only do so where there are no circumstances that make such an extension undesirable.

17. Variation of a Sexual Entertainment Venue Licence

- 17.1 A licence holder may at any time apply to vary a term, condition or restriction of a licence or apply to change the location of a licensed vessel. The statutory requirements for advertising, giving notice, consideration by the Council, hearings and the giving of the reasons are the same as those applying to initial grants, which are dealt with at paragraphs 5-12. On receiving such an application, the Council can either:

- (a) make the variation as requested;
- (b) make such variations as it thinks fit;
- (c) refuse the application.

- 17.2 The applicant will be given an opportunity to attend a Licensing and Public Protection Committee before a decision is made to make a variation other than that being applied for or to refuse the application.

- 17.3 Where the Council imposes some other term, condition or restriction other than one sought in the variation application, the decision does not take effect until the time for bringing an appeal has expired and if an appeal is brought until the determination or abandonment of that appeal.

18. Right to Appeal a Decision

- 18.1 The decisions against which a right of appeal lies are refusals for the grants, renewals, variations or transfers, the imposition of conditions and also revocation.
- 18.2 Appeals must be made to the Magistrates Court within 21 days, starting from the date the applicant is notified of the Licensing Authority's decision.
- 18.3 It is important to note that appeals only lie against the mandatory refusals on the basis that the mandatory ground does not apply to the applicant/licence holder. Further, no appeal lies against the Licensing Authority's decision made on the discretionary grounds set out at paragraphs 7.4(c and d), namely:
- that it is inappropriate to grant or renew a licence on the grounds of the character of the locality or the number of premises in it; or
 - the use of premises in the vicinity or the layout, character or condition of the premises.
- 18.4 The only discretionary grounds against which an appeal lies are those in paragraph 7.4(a and b) relating to the suitability of the applicant, the manager and/or the beneficiary of the operation.

ANNEX A

BIRMINGHAM CITY COUNCIL

STANDARD CONDITIONS FOR SEXUAL ENTERTAINMENT VENUES (SEV)

These regulations are made under paragraph 13(1) of Schedule 3 to the Local Government (Miscellaneous Provisions) Act 1982 (the "1982 Act") as amended by the Policing and Crime Act 2009 (the "2009 Act") to prescribe conditions. In these Regulations, except when the context otherwise requires, the following expressions shall have the following meanings:

- (i) "The Council" shall mean the Birmingham City Council and all enquiries concerning these Regulations and its conditions shall be directed to Licensing Section, Crystal Court, Aston Cross Business Village, 50 Rocky Lane, Aston, Birmingham, B6 5RQ. 0121 303 9896. licensing@birmingham.gov.uk
- (ii) These conditions apply to all premises licensed as a "sexual entertainment venue" as defined by the said 1982 Act that is to say terms, conditions and restrictions on or subject to which licences under Schedule 3 of the 1982 Act are in general to be granted, renewed, varied or transferred.
- (iii) "Sexual Entertainment Venue" ('SEV') means any premises at which relevant entertainment is provided before a live audience, directly or indirectly for the financial gain of the organiser or the entertainer.
- (iv) "Premises" includes any vessel, vehicle or stall but does not include any private dwelling to which the public is not admitted.
- (v) 'Relevant Entertainment' means any live performance or any live display of nudity which is of such a nature that, ignoring financial gain, it must reasonably be assumed to be provided solely or principally for the purpose of

sexually stimulating any member of the audience (whether by verbal or other means).

- (vi) The Council may at any time waive, modify or vary these conditions or impose additional special conditions in any particular case.
- (vii) If the Licensee wishes any of the terms of the licence to be varied an application must be made to the Council.
- (viii) In the event of a conflict between the prescribed conditions and special conditions contained in a SEV licence the special conditions shall prevail.

OPENING HOURS

- 1. The licensed premises shall not be open or used for the purposes for which the licence is granted except between the hours prescribed within the licence or those hours of operation determined by the Licensing and Public Protection Committee.

WINDOW, FASCIA BOARD ADVERTISEMENT AND DISPLAYS

- 2. Save for the entrance lobby, the interior of the premises shall not be visible to passers-by and to that intent the licensee shall ensure the area of the premises in which relevant entertainment is offered shall not be capable of being seen from outside the premises.
- 3. The windows, doors, fascia board, walls and all external parts of the premises including the roof shall not contain any form of writing, sign or display save for:
 - (a) The address of the premises.
 - (b) The licensed name of the premises.
 - (c) A notice stating the opening hours of the establishment.
 - (d) In the case of a licence granted to a body corporate:

- (i) If the premises name is not the same as the full name of the body corporate then such corporate name and;
 - (ii) If the premises are also the body's registered office for the purposes of the Companies Acts then an indication in a form acceptable to the company that such is the case.
- 4. The lettering used in respect of such permitted items shall be of such colour and style as may be approved by the Council.
- 5. The licensee shall not permit the display outside of the premises of photographs or other images, which indicate or suggest that relevant entertainment takes place in the premises.

LICENSED NAME

- 6. At the time of granting the licence in respect of the premises the Council will authorise a name referred to as "The Licensed Name" by which it is intended that the premises shall be known and the licensee shall ensure that the premises are known solely by that name and by no other, save as provided for by the paragraph below.
- 7. To change the licensed name, an application shall be made to the Council not less than 28 days prior to the proposed change and the Council shall have an absolute and unfettered discretion to allow or refuse such change.

EXHIBITION OF LICENCE

- 8.
 - a) A copy of the licence (two pages) shall be suitably framed and exhibited in a position that can easily be read by all persons entering the premises.
 - b) The conditions of licence and all such documents listed as Appendices to said licence shall be retained in a clean and legible condition and immediately available for inspection by anyone who so requests.

9. The licensee shall retain a copy of a form signed by each employee and performer confirming that they have read and understood the licence and conditions. The copy shall be retained for a period of six months after they cease work at the premises. A copy of the licence and conditions shall be given to each performer.

RESPONSIBILITY OF THE LICENSEE

10. The licensee or a responsible person over 18 years of age nominated by them in writing for the purpose of managing the SEV in their absence shall be in charge of and upon the premises during the whole time they are open to the public.
11. The written nomination referred to in condition 10 above shall be maintained in a daily register, kept on the premises and made continuously available for inspection by an officer authorised by the Council or police officer.
12. The person in charge shall not be engaged in any duties that will prevent them from exercising general supervision and they shall be assisted as necessary by suitable adult persons to ensure adequate supervision.
13. The licensee must ensure that there is a current insurance policy in force to cover the performers whilst the premises are open and that a copy is displayed in areas where all staff have access.

EMPLOYEES AND MANAGEMENT STAFF

14. The licensee shall keep and maintain at the licensed premises a written record of the names, addresses, and copies of photographic proof of age documents of all persons employed or performers permitted to operate within the licensed premises whether upon a full or part time basis and shall, upon request by an authorised officer of the Council or police officer, make such

records available for inspection to them. (see Conditions regarding Door Supervisors)

15. Condition 14 does not relate to persons engaged to carry out repairs or provide services from external companies to the premises, however, such persons must be aged 18 years and over if the premises are open for the purpose of providing sexual entertainment.
16. The licensee shall ensure that all persons employed or permitted to work within the licensed premises hold the appropriate rights to work and shall keep copies of any documentation used to verify the details of these rights where necessary.
17. The licensee shall maintain a register of the names, addresses and dates of birth of such person or persons (whether employees or otherwise connected with the business) who have authority to manage the premises in the licensee's absence.
18. Where the licensee is a body corporate or an unincorporated body any change of director, company secretary or other person responsible for the management of the body is to be notified to the Licensing Authority

CHANGE OF LOCATION AND ALTERATIONS TO PREMISES

19. Where the licensed premises is a vessel or stall, the licensee shall not move the licensed vessel or stall from the location specified in the licence unless a variation application is submitted for the Council's determination giving not less than 28 days notice. n.b. this requirement shall not apply to a vessel or stall which habitually operates from a fixed location but which is regularly moved (whether under its own propulsion or otherwise) from another place such location as is specified in the licence.
20. Alterations or additions, either internal or external and whether permanent or temporary, to the structures, lighting or layout of the premises as shown on

the plan, including any change in the permitted signs on display shall not be made except with the prior approval of the Council.

CLUB RULES

21. Any club rules imposed on the performers shall be displayed in a prominent position within the premises for all employees to have easy access whilst at work.
22. A copy of the club rules shall be provided to performers engaged by the premises by means of a written contract signed by the recipient. Copies of the same must be retained on the premises and produced to an authorised officer of the Council or police officer on request.

FEES

23. Receipts or records of payments received should be provided to performers where "house fees" are charged or when any fines are issued.

PERFORMANCES

24. No person under the age of 18 shall be permitted to be on the licensed premises when sexual entertainment is provided. A notice shall be clearly displayed at the entrance to the premises in a prominent position stating that "No person under 18 will be admitted when sexual entertainment is being provided" so that it can be easily read by persons entering the premises.
25. Each area where relevant entertainment is conducted shall be supervised and/or contain a panic alarm for the safety of performers.
26. A customer code of conduct shall be prominently displayed in each area to which the public are admitted.
27. Performers shall be aged not less than 18 years.

28. Full nudity is only permitted in the approved designated areas, as stipulated or shown on the approved plan attached to the licence. In all other public areas within the premises the performers and employees must at all times wear at least a G string (female) and or pouch (male) covering the genitalia
29. During all performances (including performances usually termed 'private dances') there must not be any deliberate contact, by the performer, with any patron or person within the audience except:
 - a). Leading a patron by the hand to and from a chair or private room or designated dance area.
 - b). Simple handshake greeting at the beginning and/or end of the performance.
 - c). A customary ("peck on the cheek") kiss at the end of the performance.
 - d). the placing of monetary notes or dance vouchers into the hand or garter worn by the performer.
30. No performances shall include any sex act involving any other persons or objects (or involve any form of auto-erotic stimulation).
31. A price list shall be displayed in a prominent position giving the price and the duration of any 'private dances'.
32. Any person employed to supervise or attend to the exterior or entrance area of the premises must, at all times be suitably and sensibly dressed so as not to indicate or suggest the nature of the relevant entertainment taking place at the premises.
33. No fastening or lock of any description shall be fitted upon any booth or cubicle or other area within the premises except as shown on the plan; within the toilets, within the performers' dressing rooms and/or staff areas.

34. At all times during a performance, performers shall have unrestricted access to a dressing room.
35. Patrons or members of the audience shall not take photographs or record digital images of performers within the premises via a camera or mobile phones

DOOR SUPERVISORS

36. The licensee shall ensure all door supervisors employed or contracted to work on the premises are suitably licensed by The Security Industry Authority or appropriate agency.
37. Where door staff are used, the licensee shall maintain profiles for all door staff that are, or have been, working at the premises in the last six months. The profile is to contain proof of identity (copy of passport /photo driving licence) and proof of address dated within the last six months (bank statement /utility bill). Separate proof of address is not necessary when the proof of identity is a photo driving licence. All profiles are to be made immediately available to Authorised Officers upon request.
38. An adequate number of licensed door supervisors, based on a risk assessment undertaken by the licensee, shall be on duty on the premises whilst relevant entertainment takes place.
39. At least one door supervisor shall be on duty at the premises at all times when the relevant entertainment takes place.

CCTV

40. CCTV shall be installed in each room within the premises where the public has access save for the toilet and staff only areas. All cameras shall continuously record whilst the premises are open to the public and recordings shall be kept available for a minimum of twenty-eight days.

- 41. A member of staff who is fully trained in the use of the CCTV system shall be on duty at all times when the premises are open until the premises are clear of customers.
- 42. The premises will provide copies of any recordings upon request by a police officer or an authorised officer of the Council within 24 hours of the request.

TOUTING FOR BUSINESS AWAY FROM THE PREMISES.

- 43. The licensee shall not allow the use of vehicles including limousines for the promotion of the relevant entertainment.
- 44. The collection of patrons and or potential clients is not permitted unless the vehicle is licensed in accordance with the provisions of the Local Government (Miscellaneous Provisions) Act 1976.
- 45. The licensee shall not permit any person whilst on a public thoroughfare to encourage any other person to visit the SEV premises by any means.
- 46. The licensee shall endeavour to ensure any marketing communications associated with the SEV or relevant entertainment shall comply with the code of practice as issued by the Advertising Standards Authority.

ADMISSION OF AUTHORISED OFFICERS

- 47. Officers of the Council, Police, and other authorised agencies who are furnished with authorities (which will be produced on request) shall be admitted immediately to all parts of the premises at all reasonable times and at any time the premises are open for business.

ANNEX B

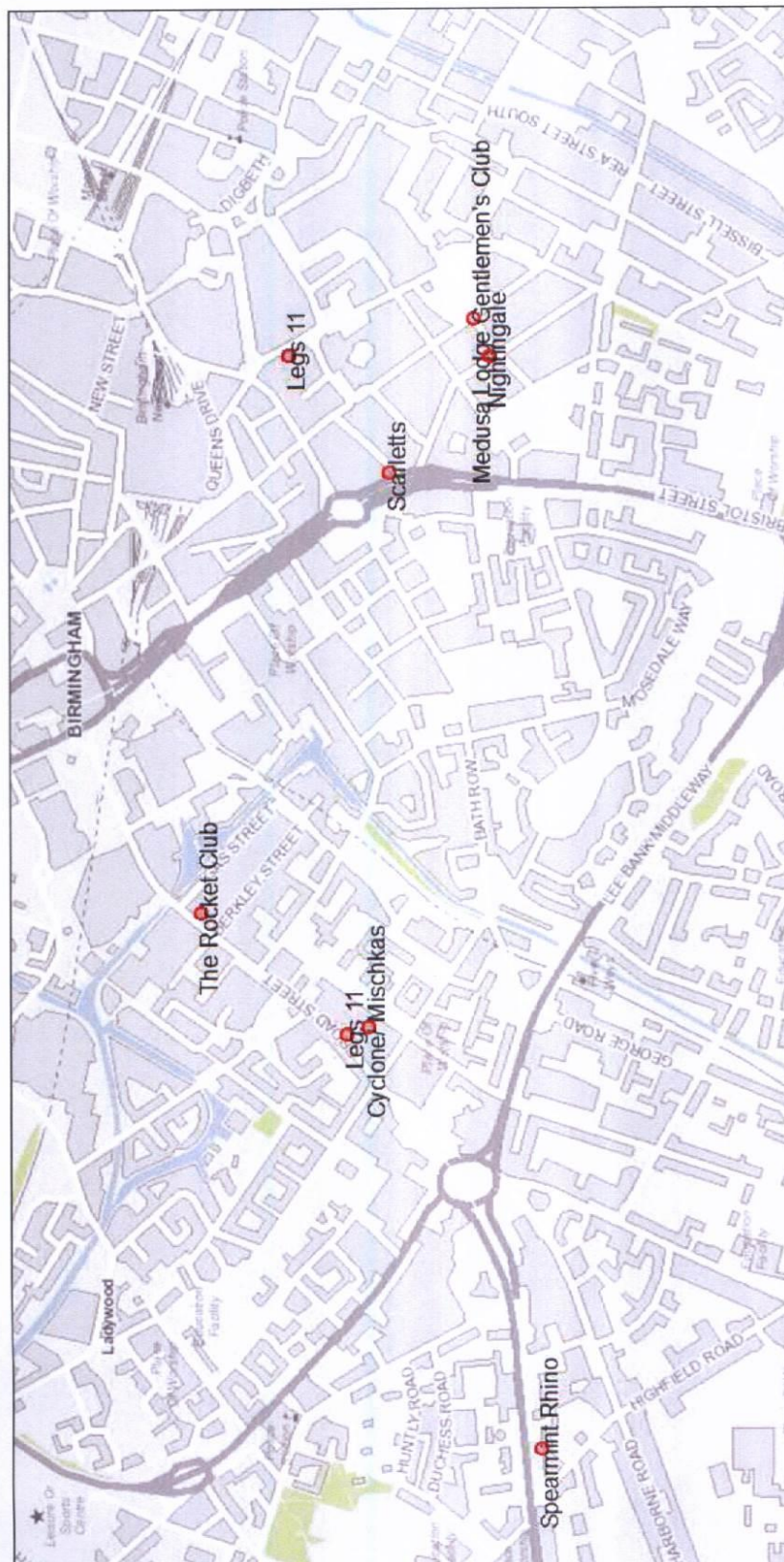
SCHEME OF DELEGATION OF DECISION-MAKING AND FUNCTIONS

The Licensing and Public Protection Committee is responsible for making licensing decisions with Sub-Committees and officers having delegated powers to make some decisions. The table below describes how licensing decisions will be made. This scheme of delegations will be subject to regular review

Nothing within this scheme of delegations shall prevent matters being referred to a higher level where appropriate. E.g. officers may refer matters to a sub committee, or a sub-committee may refer a matter to full committee.

Matter to be dealt with:	Decision to be made by:		
	Full Committee	Sub-Committee	Officers (Senior Licensing Officer or above)
Application for grant or transfer	All cases		
Application for renewal or variation	If relevant objection made		If no relevant objection made
Minor variation application	If relevant objection made		If no relevant objection made
Revocation of Licence	All cases		
Cancellation of Licence			All cases
Make/amend regulations prescribing standard conditions, terms and restrictions	All cases		
Setting of fees	All cases		
Waiver	All cases		
To make and amend policy relating to the licensing of sex establishments	All cases		
To enforce the provisions of Part II and Schedule 3 of the Local Government Miscellaneous Provisions Ac 1982			All cases

Location of SEV Licensed Premises in Relation to Medusa Lodge Gentlemen's Club



Map Notes

Map Created By:
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APPENDIX 8

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