

BIRMINGHAM CITY COUNCIL

NEIGHBOURHOODS OVERVIEW AND SCRUTINY COMMITTEE

WEDNESDAY, 05 JULY 2023 AT 14:00 HOURS
IN COMMITTEE ROOM 6, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 APOLOGIES

To receive any apologies.

3 DECLARATIONS OF INTERESTS

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

- 3 - 10**
- 4 **MINUTES**
- To confirm the minutes for the Neighbourhoods Overview and Scrutiny Committee meeting held on 7 June 2023.
- 11 - 12**
- 5 **ACTION TRACKER**
- To note the action tracker.
- 13 - 26**
- 6 **BIRMINGHAM COMMUNITY SAFETY PARTNERSHIP (BCSP) - LOCAL OFFER**
- Report of Pamela Powis, Senior Service Manager Safer Places
- 27 - 40**
- 7 **FLYTIPPING ENFORCEMENT**
- Report of Darren Share, Director Street Scene.
- 41 - 52**
- 8 **WORK PROGRAMME**
- Members to agree the work programme
- 9 **DATE OF THE NEXT MEETING**
- To note the date of the next meeting on 6 September, 2023 at 1400 hours in Committee Room 6.
- 10 **REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**
- To consider any request for call in/councillor call for action/petitions (if received).
- 11 **OTHER URGENT BUSINESS**
- To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.
- 12 **AUTHORITY TO CHAIR AND OFFICERS**
- Chair to move:-
- 'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

BIRMINGHAM CITY COUNCIL

NEIGHBOURHOODS O&S COMMITTEE – PUBLIC MEETING

**1400 hours on Wednesday, 7 June 2023, Committee Room 6, Council House
Minutes**

Present:

Councillor Shabrana Hussain (Chair)

Councillors: Deirdre Alden, Marcus Bernasconi, Marje Bridle, Ray Goodwin, and Izzy Knowles

Also Present:

Paul Clarke, AD, Programmes, Performance and Improvement Division

Chris Jordan, AD, Neighbourhoods

Paul Kitson, Strategic Director, Place, Prosperity and Sustainability

Paul Langford, Interim Strategic Director, City Housing

Sajeela Naseer, Director, Regulation and Enforcement

Pam Powis, Community Safety

Darren Share, AD, Street Scene

Richard Smith, Head of Insight, Policy and Strategy, Finance & Governance

Naomi Todd, Improvement and Change Partner, Finance & Governance

Amanda Simcox, Scrutiny Officer

Amelia Wiltshire, Overview and Scrutiny Manager

1. NOTICE OF RECORDING/WEBCAST

The Chair advised that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite and that members of the press/public may record and take photographs except where there are confidential or exempt items

2. APOLOGIES

Apologies were received on behalf of Cllr. Kerry Brewer.

3. DECLARATIONS OF INTERESTS

Members were reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting, and none were declared.

4. MEMBERSHIP OF THE NEIGHBOURHOODS OVERVIEW AND SCRUTINY COMMITTEE

Noted the resolution of the City Council meeting appointing the Committee, Chair and Members to serve on the Committee for the period ending with the Annual General Meeting of the City Council 2024.

5. ELECTION OF DEPUTY CHAIR

Cllr. Ray Goodwin was elected as Deputy Chair for the purposes of substitution for the Chair if absent for the period ending with the Annual General Meeting of the City Council in 2024.

6. NEIGHBOURHOODS OVERVIEW AND SCRUTINY COMMITTEE'S TERMS OF REFERENCE

(See document No. 1)

Noted the Terms of Reference for the Neighbourhoods Overview and Scrutiny Committee.

7. MINUTES

(See document No. 2)

RESOLVED:

The minutes for the Housing and Neighbourhoods Overview and Scrutiny Committee meeting held on 13 April 2023 were agreed.

8. ACTION TRACKERS

(See documents Nos. 3 and 4)

The Committee discussed the Housing and Neighbourhood's action 'the offer of a demonstration of the "slab in the cab" technology whereby in the New Year, the Cabinet Member for Environment will be sending invitations to all Members to visit a local depot, and this will include a demonstration of the "slab in the cab" technology'. It was agreed that this will be discussed at a future committee meeting, with this information then being available for all Members.

RESOLVED:

That:

- The actions from the previous Housing and Neighbourhoods Overview and Scrutiny Committee, and the Commonwealth Games, Culture and Physical Activity Overview and Scrutiny Committee were reviewed and noted.
- The 'slab in the cab' will be discussed at a future committee meeting, with this information then being available to all Members.

9. DELIVERING EFFECTIVE AND FLEXIBLE SCRUTINY

(See document No. 5)

The Chair informed Members that this was about making Scrutiny more efficient, flexible, adding value, and improving services.

RESOLVED:

The Committee noted the development of a flexible and effective work programme for 2023/24 as developed by members of the Co-ordinating Overview and Scrutiny Committee in the last municipal year 2022/23.

10. DEVELOPING THE NEIGHBOURHOODS OVERVIEW AND SCRUTINY COMMITTEE'S WORK PROGRAMME 2023/24

(See document No. 6)

Paul Clarke, AD, Programmes, Performance and Improvement, Chris Jordan, AD, Neighbourhoods, Paul Kitson, Strategic Director, Place, Prosperity and Sustainability, Paul Langford, Interim Strategic Director, City Housing, Sajeela Naseer, Director, Regulation and Enforcement, Pam Powis, Community Safety, Darren Share, AD, Street Scene, Richard Smith, Head of Insight, Policy and Strategy, Finance & Governance, and

Naomi Todd, Improvement and Change Partner, Finance & Governance were in attendance for this item.

During the discussion and in response to queries raised by Members, the main points included:

- At the informal meeting Members were keen to follow up on:
 - The clear recommendations for the cleaner streets work the previous Committee had undertaken.
 - Fly-tipping.
 - Localisation.

Cleaner Streets & Fly-Tipping

- There were a number of officers in the wards that had different responsibilities and powers in relation to enforcement. Also, a two year pilot was due to start in July 2023, initially in four neighbourhoods. What is happening in different neighbourhoods was causing confusion and Darren Share suggested he prepare a position paper. It was agreed that this report would include an update on the meeting with officers from legal services, and performance on fly-tipping, so this could be discussed as the next committee meeting.
- Due to a number of new Members on the Committee the cleaner streets paper, and recommendations made to the Cabinet Member will be e-mailed. The position paper being prepared by Darren Share will include an update on where they are in relation to the recommendations. A further update is to be programmed for September 2023.

Localisation

- This is the golden thread that underpins all work.
- Cllr. Marje Bridle questioned whether there was a need to discuss localisation and how it is going to be progressed with the new Leader of the Council.
- Measuring how localisation is having an impact and making improvement to services was discussed, and it was felt that there would need to be a mix of measures in place. Paul Clarke and Chris Jordan undertook to explore this and report back.

Commonwealth Games Legacy

- In relation to the Commonwealth Games legacy, this is for the Overview and Scrutiny Committees to look at in relation to their terms of reference; for this Committee, the terms of reference specifically relates to the Commonwealth Games Legacy Framework. The framework will be circulated to the Committee.

Community Safety

- Some Members had attended the Community Safety Partnership “review day” and a request was made for the Committee to see the draft proposals so they can comment on these. Pam Powis confirmed that they were preparing a briefing paper for the Cabinet Member, and this would be shared with the Committee as early as possible. The Community Safety Partnership Annual Report will be programmed, and this most likely will be an item for December 2023.

Domestic Abuse

- Members thought this should be an item on the agenda at the same time as the Community Safety Partnership Annual Report.

Youth Justice Plan

- This used to be under the remit of the Education and Children’s Social Care Overview and Scrutiny Committee. This is to provide the Committee with an opportunity to discuss the draft plan in July, before it goes to Cabinet, and then Full Council in September 2023.

Bereavement Service

- Co-ordinating Overview and Scrutiny Committee will be looking at this in July 2023 and this will be followed up by this Committee.

Delays in Birth and Death Registrations

- Members thought this should be an item on the agenda at the same time as the Bereavement Service.

RESOLVED:

That the Committee:

- Noted the information set out in Appendices 1 – 3 and identified a menu of topics for the Committee to explore over the coming year.
- Confirmed, subject to further input from the Chair and Deputy Chair outside of the meeting, items for the Committee meeting in July:
 - Youth Justice Plan and fly-tipping enforcement (a position paper to be prepared by Darren Share).
- Agreed the issues that the Committee will consider during September – October 2023, the proposed aims and objectives and the preferred method of scrutiny.
 - September: cleaner streets, and localisation.
 - October: bereavement, and delays in birth and death registrations.

- December: domestic abuse and Community Safety Partnership Annual Report.
- Noted that a draft work programme will be presented to the Committee meeting in July for consideration and approval.
- Noted, subject to further input from the Chair and Deputy Chair outside of the meeting, its proposed work programme will be submitted to Co-ordinating O&S to enable work to be planned and co-ordinated throughout the year.
- The following to be provided:
 - The cleaner streets paper, and recommendations made to the Cabinet Member to be e-mailed to the Committee.
 - Officers to report back on how the Council can measure how localisation is having an impact and is making improvements to services (localisation is an item for the committee meeting in September 2023).
 - The Commonwealth Games Legacy Framework to be e-mailed to Members.
 - A copy of the briefing paper for the Cabinet Member regarding the Community Safety Partnership review day to be e-mailed to the Committee.

11. REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)

None.

12. OTHER URGENT BUSINESS

None.

13. SCHEDULE OF MEETING DATES FOR COMMITTEE MEETING AND SCRUTINY WORK

Amelia Wiltshire confirmed that where possible 'requests for call-in' would be considered at a committee meeting, rather than an additional meeting being scheduled.

RESOLVED:

- Noted the scheduled dates for 2023/24 on the following Wednesday at 1400 hours: 5 July 2023, 6 September 2023, 4 October 2023, 1 November 2023, 6 December 2023, 10 January 2024, 7 February 2024, 6 March 2024, and 10 April 2024.

- Approved Wednesdays at 1400 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call-in which may be lodged in respect of Executive decisions.

14. AUTHORITY TO CHAIR AND OFFICERS

RESOLVED:

In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee.

The meeting ended at 15.02 hours.

NEIGHBOURHOODS O&S COMMITTEE
ACTION TRACKER 2023/24

Date	Agenda Item	Action	Notes / Update
7 Jun 2023	Action Trackers	The 'slab in the cab' will be discussed at a committee meeting, with this information then being available to all Members.	TBC.
7 Jun 2023	Developing the Neighbourhoods O&S Committee's Work Programme 2023/24	The following to be provided:	
		<ul style="list-style-type: none"> The cleaner streets paper, and recommendations made to the Cabinet Member to be e-mailed to the Committee. 	E-mailed on 20 June 2023.
		<ul style="list-style-type: none"> Officers to report back on how the Council can measure how localisation is having an impact and is making improvement to services (localisation is an item for the committee meeting in September 2023). 	Awaiting information.
		<ul style="list-style-type: none"> The Commonwealth Games Legacy Framework to be e-mailed to Members. 	E-mailed on 21 June 2023.
		<ul style="list-style-type: none"> A copy of the briefing paper for the Cabinet Member regarding the Community Safety Partnership review day to be e-mailed to the Committee. 	Awaiting information.

Birmingham City Council

Neighbourhoods Overview and Scrutiny Committee

05th July 2023



Subject: BCSP – Local Offer

Report of: Waqar Ahmed - Assistant Director of Community Safety and Resilience

Report author: Pamela Powis – Acting Head of partnership Community Safety Team

1 Purpose

- 1.1 To provide background relating to the introduction of the Local Partnership Delivery Groups and their purpose.
- 1.2 Provide details regarding the outcome of the review held in May 2023
- 1.3 Provide information regarding the model moving forward, re launch and re branding to Local Community Safety Partnerships

2 Recommendations

- 2.1 To note the presentation

3 Any Finance Implications

None

4 Any Legal Implications

None

5 Any Equalities Implications

None

6 Appendices

- 6.1 Appendix 1 – Presentation

Birmingham Community Safety Partnership Review of Local Partnership Arrangements 2023



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Background to Local Partnership Delivery Groups (LPDGs)

Birmingham Community Safety Partnership Board (BCSP):

- BCSP Board completed a review of the Governance and priorities in October 2018
- One recommendations was to create a local offer
- Partnership working groups established.
- September 2019 Local Partnership delivery Groups(LPDG) introduced.

Local Partnership Delivery Groups (Sept 2019 – May 2023)

Purpose of the LPDG's:

- Introduce 6 local delivery groups that will identify and deliver against community priorities in local areas, whilst considering the BCSP priority themes.
- To introduce a Place / People problem solving process within neighbourhoods
- To enable a partnership response to dealing with ASB and using the ASB powers
- LPDG Partners to include – WM Police, WM Fire Service, Children Trust (YOT and Family Support) BCC – Housing, Adult Social Care and Environmental, Registered Providers, Probation Services (Community Payback).

Local Partnership Delivery Groups (Sept 2019 – May 2023)

Established to create links within the neighbourhood



Local Partnership Delivery Groups (Sept 2019 – May 2023)

Place

- The LPDG will identify geographical locations within a defined area that is having an impact on the community. Pull partners together to coordinate a response to reduce Crime, ASB and community tensions in this location

People

- Working within a data protected partnership the LPDG will identify individuals and groups who are having an impact on the community. Working in partnership will plan and executive distribution and enforcement activities to reduce Crime and ASB

Local Partnership Delivery Groups (Sept 2019 – May 2023)

Outcomes and what is working well



Local Partnership Delivery Groups (Sept 2019 – May 2023)

What is not working well



Local Partnership Delivery Groups (Sept 2019 – May 2023)

Review of LPDGs started in December 2022 and has consisted of:

- Review questions – Are they fit for purpose?, if not what needs to change?, do we need to look at the areas/boundaries?, are all partners fully engaged?, Do we need to review the Terms of Reference?.
- Working Group established by Community Safety Partnership
- Set agenda item introduced within the partnership meetings
- 1-1 consultations undertaken
- BeHeard consultation
- Away day held on 22 May 2023

Feedback.....

Overall partners are pleased with the way LPDGs are working. Positive feedback regarding problem solving

Partners stating that- great partnership work and able to get information and sign posting

Resolved long standing issues

Great for bringing partners together and delivering joint up responses

There has been limited engagement between LPDGs and communities.

Relationships between LPDGs and the Birmingham CSP structures are good, but could be better

Feedback suggests that some partners are unclear on their role in the meeting, which prevents their organisation fully playing its role.

It is difficult to measure the impact of LPDGs collectively as no outputs and outcomes have been identified.

There is a need to have clear lines of escalation for issues which could not be resolved locally

- Continue with the 6 locations
- Rename to Local Community Safety Partnerships (LCSP)
- Community Safety problem solving partnership is considered to be good
- Introduce a delivery plan – which will include Consult and Engage timetable and activities
- Introduce a performance dashboard
- Introduce a escalation process
- Review Terms of Reference, minor adjustments needed
- Introduce a process to keep Cllrs and MP's updated
- Keep the Place and People focus – although some LCSPs will have a focused agenda.



Next steps.....

Introduce all recommendations by September 2023 which will include:

- Produce annual delivery plan that will be reviewed quarterly at each LCSP. This will include planned activities for the 'consult' workstream, cross city working and engage and priority locations
- Produce a performance dashboard for each LCSP
- Amend the Terms of Reference to include the new 'people' approach
- Working with the Cabinet Member to re-visit and review the Cllrs nomination process and bringing it up to date.
- Introduce a 'JD' / Role Spec for each partner attending the LCSP's
- Review the Community Safety Operations Group and convert into the LCSP escalation group.

Questions

Birmingham City Council

Neighbourhoods Overview and Scrutiny Committee

7 June 2023



Subject: Flytipping Enforcement Position Statement
Report of: Darren Share, Director – Street Scene
Report author: Darren Share, Director – Street Scene

1 Purpose

- 1.1 To provide the current position in relation to fly tipping and Street Scene response with specific regard to:
 - Identifying dedicated resources and the activity undertaken;
 - Enforcement approach and how this is developing;
- 1.2 Understand how this approach is making a difference to a reduction in Flytipping
- 1.3 Outline progress towards Cleaner Streets recommendations. The presentation attached as Appendix A provides all the above information.

2 Recommendations

- 2.1 Scrutiny is invited to consider the information within the report, and agree next steps including whether a more detailed response is needed for specific interventions.

3 Any Finance Implications

- 3.1 n/a

4 Any Legal Implications

- 4.1 n/a

5 Any Equalities Implications

- 5.1 n/a

6 Appendices

- 6.1 Appendix 1 Fly Tipping Position Report

Fly-Tipping Position Report

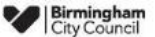
June 2023

Darren Share



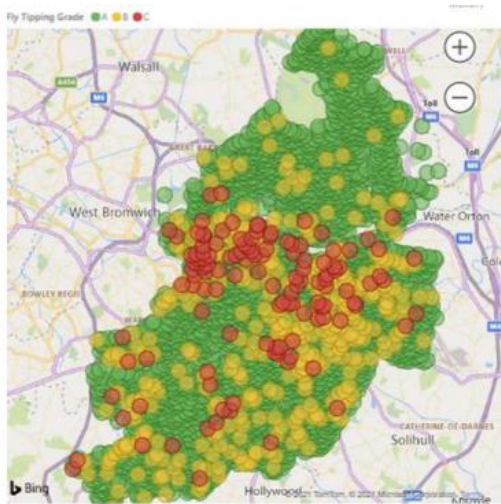
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Page 28 of 52



Background:

- There has been a national increase in fly tipping offences since 2019 and in Birmingham we saw the same increase. All Wards are affected but there is a concentration of offences across the central area of the City



Action:

In July 2021 EMT looked at fly tipping and a series of initiatives were approved to tackle the growing situation. The individual figures for reported fly tipping in week 27 (first week of July) was:

- 2019 602
- 2020 807
- 2021 920
- 2022 556 (12 months on from the initiatives)
- 2023 528 (current June)

The Initiatives:

The following initiatives were introduced to tackle fly tipping:

- There was an increase of Waste Enforcement Officers from 8 to 23
- 6 Neighbourhood Enforcement Officers were introduced to the Wards with the highest fly tipping numbers – initial focus on Duty of Care and Trade Waste Licensing
- 20 extra cameras were brought and deployed in fly tipping hot spots
- A Grimewatch publication was produced
- We increased fly tipping crews by 4
- We introduced 10 additional sack collection crews
- We introduced an extra electrical collection team
- We introduced 3 deep cleaning crews
- We introduced 3 additional graffiti crews
- We introduced 4 Mobile Household recycling teams
- We support litter picks with communities
- We engaged with Keep Britain Tidy to try and change long term behaviour

Love Your Streets / Love Your Environment:

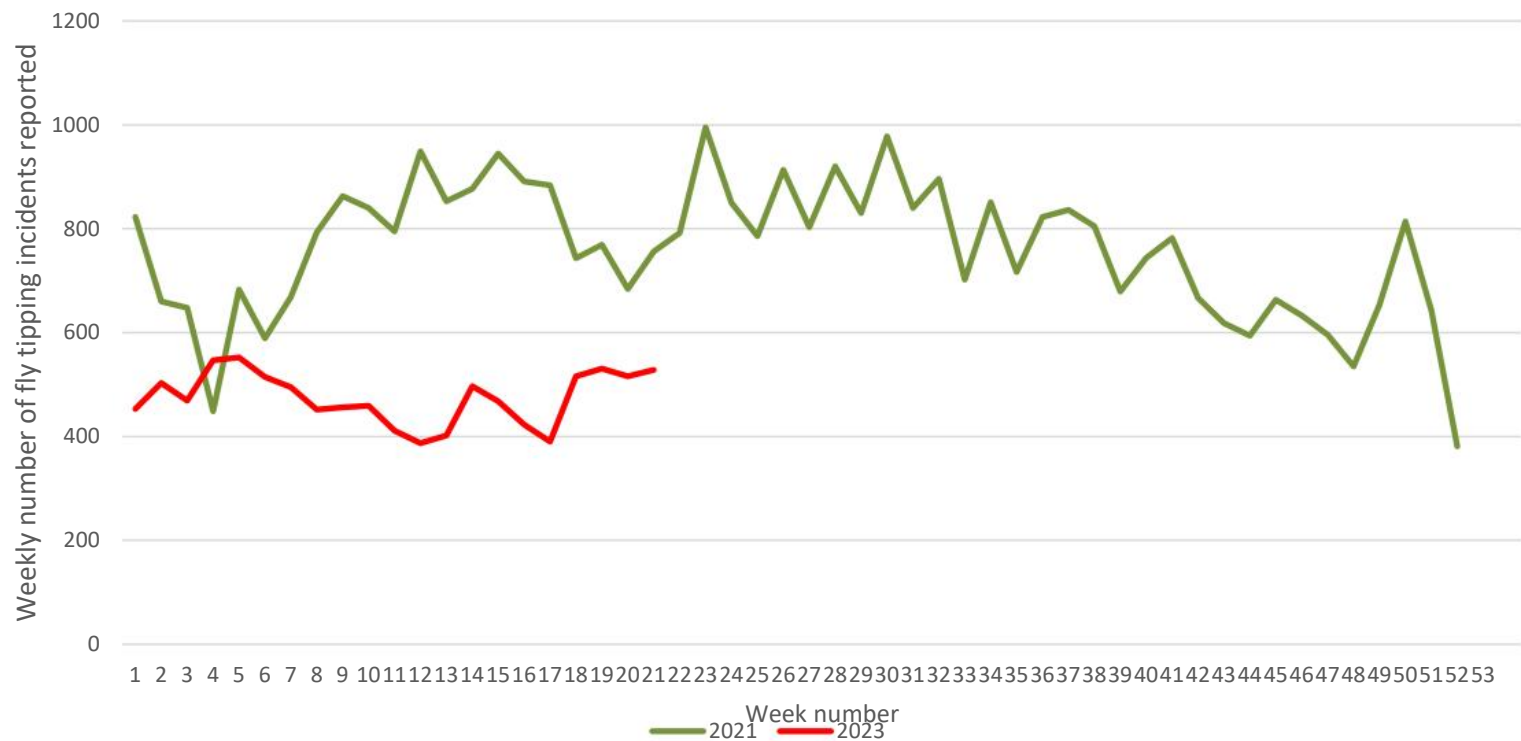
- Combining some of the collection and cleaning initiatives we are now targeting areas to tackle fly tipping and poor LAMS scores in a Love Your Environment day. These are moving around the city and are having an affect on overall look and feel of the streets. This approach was started in October 22 with the following results:
- 40LYS days delivered, Over 200 LYS Zonal Days, Collecting over 256 tonnes of rubbish
- Over **33,000** pieces of equipment given to volunteers
- Volunteer litter picking data 22-23**
- LYE officially commenced in October 22 **106**
 - LYE Events over 63 wards, Over 850 tonnes of rubbish, 3710 graffiti tags removed, 841 fridges and Over 15,000 bags of rubbish

	Total
Bags Collected	6718
Hours	1610.18
Days	322.03
Volunteers	6

Keep Britain Tidy Grimescene:



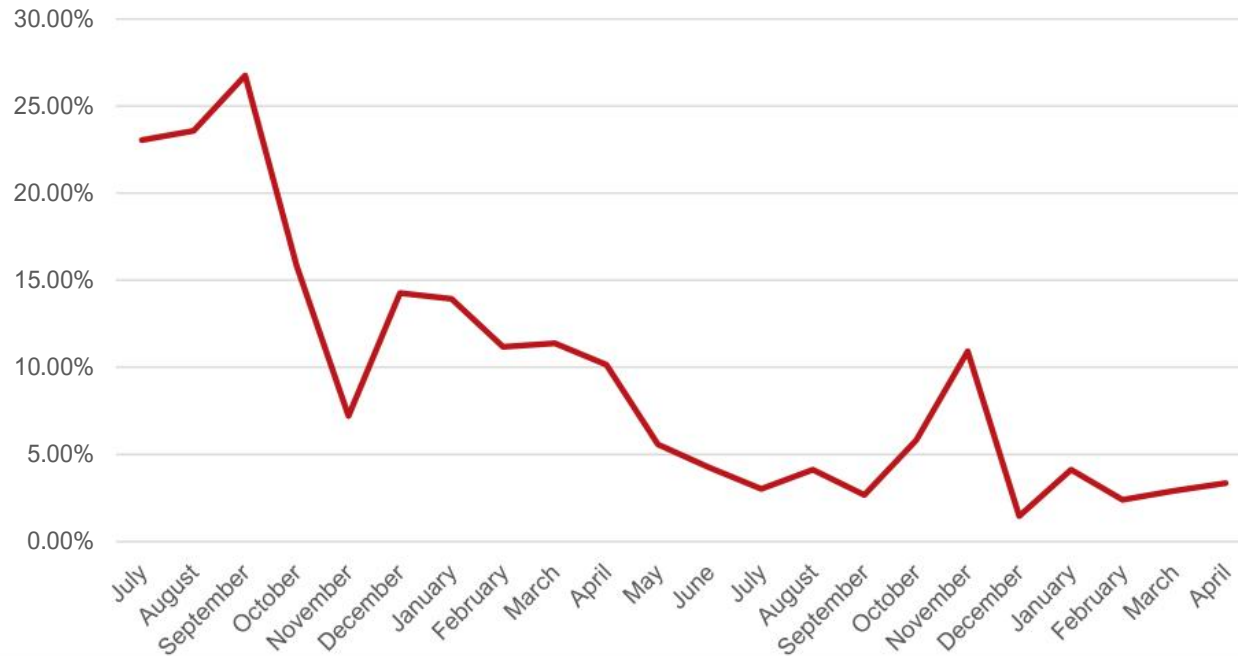
FLYTIPPING: NUMBER OF REPORTED WEEKLY INSTANCES OF FLY TIPPING



Source: Resident reports via contact centre and website as recorded on M3 database

FLYTIPPING: LAND AUDIT MANAGEMENT SYSTEM SURVEYS

Percentage of LAMS assessments where the fly tipping grade was determined to be B or C (unacceptable standard)



Data reported from Waste Prevention Team

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Neighbourhood Enforcement Officers Stats

Month	DOC Inspections	Compliant on site	DFI Issued	s34 FPNs Issued	s34 FPNs Paid	s34 Prosecutions	Street Surveys	MAPSS Case Closures	s47 Notices	s47 FPNs	s47 FPNs Paid	s47 Prosecutions	CPW
February	28	1	27	0	0	0	10	35	0	0	0	0	0
March	58	0	58	2	0	0	8	73	0	0	0	0	0
April	29	1	28	0	0	0	0	101	3	0	0	0	21
May	50	0	50	19	0	0	7	100	5	0	0	0	26
Month	CPN	CPN FPNs	CPN FPNs Paid	CPN Prosecutions	LYS Days	Flytipping Rep Letters	s33 FPNs	s33 FPNs Paid	s33 Prosecutions	s108 Notices	s108 Prosecutions	Referrals to Street Cleansing	Referrals to Housing
February	0	0	0	0	2	0	0	0	0	0	0	5	0
March	0	0	0	0	0	0	0	0	0	0	0	34	0
April	0	0	0	0	0	7	0	0	0	0	0	28	1
May	5	0	0	0	0	17	16	0	0	0	0	37	3

Impact:

- The Neighbourhood Enforcement Officers have conducted a large volume of work in the 6 priority wards.
- Activity has been primarily around engagement and behaviour change with a move toward more robust enforcement work in recent months.
- Neighbourhood Enforcement Officers have conducted over 1000 commercial waste checks in businesses across the 6 wards.
- Have investigated over 500 incidents of flytipping.
- Have been involved in over 300 other investigations from graffiti through to misuse of wheeled bins.
- Recent work has lead to over 25 fixed penalty notices being served for commercial waste non-compliance with more in progress.
- Officers have assisted with over 1000 requests for assistance from members of the public.

Next steps:

- The initiatives continue as a core service from 2023, with a greater focus on Love Your Streets and Love Your Environment
- Further initiatives will be considered once the Keep Britain Tidy Grimescene results have been evaluated
- Other behaviour-change focused initiatives are being investigated, including innovative practice currently being piloted in London
- A grant application has been awarded from Government funding to pilot enforcement cameras which use artificial intelligence
- Enforcement will continue to work in conjunction with the various initiatives to maximise impact and build on the success of 2022.



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Page 39 of 52



Birmingham City Council

Neighbourhoods Overview and Scrutiny Committee

5 July 2023



Subject: Neighbourhoods Overview and Scrutiny Committee's Work Programme

Report of: Christian Scade, Head of Scrutiny and Committee Services

Report author: Amelia Wiltshire, Overview and Scrutiny Manager
amelia.wiltshire@birmingham.gov.uk
07825 979253

1 Purpose

- 1.1 This report sets out the proposed work programme for the Neighbourhoods Overview and Scrutiny Committee for 2023-24, based on the Committee's meeting in June 2023. Appendix 1 outlines the topics identified, aims and objectives and the preferred method of scrutiny to achieve these objectives.
- 1.2 The report also refers to other topics, which the Committee has identified, for future consideration, and this will be continuously updated during the year.

2 Recommendations

- 2.1 That the Committee:
 - Notes the information set out in Appendix 1 and identifies if any further topics need to be added to the menu of topics for the Committee to explore over the coming year.
 - Agrees, subject to further input from the Chair and Deputy Chair, the issues that the Committee will consider during September – October 2023, the proposed aims and objectives and the preferred method of scrutiny.
 - Identifies, subject to further input from the Chair and Deputy Chair, the issues that the Committee will consider in November 2023, the proposed aims and objectives and the preferred method of scrutiny.
 - Notes, subject to further input from the Chair and Deputy Chair outside of the meeting, its proposed work programme will be submitted to Co-

ordinating O&S to enable work to be planned and co-ordinated throughout the year.

3 Background

3.1 The [statutory guidance for local government overview and scrutiny](#) sets out the role it can play in holding an authority's decision makers to account. This makes it fundamentally important to the successful functioning of local democracy.

3.2 Effective Overview and Scrutiny should:

- Provide constructive 'critical friend' challenge.
- Amplify the voices and concerns of the public.
- Be led by independent people who take responsibility for their role.
- Drive improvements in public services.

3.3 The role and functions of Overview and Scrutiny Committees are outlined in [The City Council's Constitution | Birmingham City Council](#) They will:

- Make reports and/or recommendations to the full Council, the Executive and/or other organisations in connection with the discharge of the functions specified in their terms of reference.
- Consider any matter covered in their terms of reference that may affect or be likely to have an effect on the citizens of Birmingham; relevant to the Council's strategic objectives; relevant to major issues faced by officers in managing a function of the Council; and likely to make contribution to moving the Council forward and achieving key performance targets.

3.4 Effective scrutiny needs to add value. A well planned and timely work programme enables Overview and Scrutiny Committees to be involved at the right time and in the right way, and ensure their involvement is meaningful and can influence the outcome.

3.5 Members often have a number of topics suggested to them and are therefore required to **prioritise** matters for consideration. The Scrutiny Framework sets out the following factors to be considered:

- Public interest: concerns of local people should influence the issues chosen.
- Ability to change: priority should be given to issues that the Committee can realistically influence.
- Performance: priority should be given to areas in which the Council and Partners are not performing well.
- Extent: priority should be given to issues that are relevant to all or a large part of the city.
- Replication: work programme must take account of what else is happening to avoid duplication.

Looking Ahead

- 3.6 Overview and Scrutiny Committees will identify a 'menu' of issues (including policy development, policy review, issues of accountability and statutory functions) at the start of the year. Each Committee should then regularly review their 'menu' and decide which issues need to be examined further, and how that work would be undertaken. Scrutiny activities should be thorough and undertaken in a timely manner.

Scrutiny Methods

- 3.7 There are a range of ways to undertake scrutiny. The approach for 2023-24 enables flexible scrutiny and outlines a shift from monthly formal meetings to a combination of approaches. The Committee will choose the most effective scrutiny method to achieve the desired aims and objectives for each topic.
- 3.8 Based on Statutory Guidance published in 2019, different scrutiny methods include (but are not limited to):
- A single item, or items, on a committee agenda – this method fits more closely with the “overview” aspect of the Scrutiny function and provides limited opportunity for effective scrutiny. It is most appropriate for specific issues where the committee wants to maintain a watching brief.
 - A single item meeting, either as the committee or a more limited number of Members. It has the capacity to enhance the previous option by taking evidence from a number of witnesses.
 - A task and finish day - provided that these are properly focused, they ensure Councillors can swiftly reach conclusions and make recommendations and are effective even for complex topics.
 - A task and finish review – this is an enhancement of the previous option being held over four or six meetings spread over a limited number of months.

Neighbourhoods Overview and Scrutiny Committee

- 3.9 The Committee's Terms of Reference is to fulfil its functions as they relate to any policies, services and activities concerning:
- The collection and removal of waste from residential and other properties within the city
 - Pest control
 - Street cleansing, litter prevention, fly tipping/ placarding removal and enforcement, graffiti removal, scrap yard and motor salvage operator enforcement
 - Parks and allotments
 - Local events held in parks

- Cemeteries and crematoria, mortuary and Coroners Court services, Register Office services
- Local Development Plans, Neighbourhood Plans, Development briefs, localisation
- Commonwealth Games Legacy framework

3.10 This Committee shall be the Crime and Disorder Committee (Police and Justice Act 2006) as referred to in the [Council Constitution](#). The [Crime and Disorder \(Overview and Scrutiny\) Regulations 2009](#) provides information to Local Authorities about how this function should be carried out. In fulfilling this function, the Committee will fulfil its functions as it relates to:

- Community safety, anti-social behaviour, fear of crime, support for victims of crime
- Relationships with the Police and Crime Commissioner and West Midlands Police
- Youth offending
- Domestic abuse

3.11 The Committee is chaired by Cllr Shabrana Hussain, and its membership comprises Cllrs Deirdre Alden, Gurdial Singh Atwal, Marcus Bernasconi, Kerry Brewer, Marj Bridle, Ray Goodwin and Izzy Knowles.

4 Work Programme 2023-24

- 4.1 Appendix 1 sets out the topics the Committee will consider over the next few months, and also outlines future items for consideration.
- 4.2 The Committee may decide to add further items to the work programme during the course of the year. When considering this, the Committee is advised to consider where it can best add value through scrutiny, and how it can prioritise topics for consideration based on the Scrutiny Framework referred to in 3.5.
- 4.3 The Council's latest [Forward Plan](#) may assist Members in identifying future topics. The following reports are of particular relevance to this Overview and Scrutiny Committee:

ID Number	Title	Proposed Date of Decision
007349/2020	Waste Vehicle Replacement Programme	10 Oct 23
011525/2023	P0403 Package 4: Processing of Dry Mixed Recycling (DMR)	05 Sep 23

- 4.4 Overview and Scrutiny Chairs are advised to maintain regular engagement with Cabinet Members to enable flexibility to be built into the Overview and Scrutiny work programme, so as to respond to the Council's policy priorities in a timely way.

5 Any Finance Implications

- 5.1 There are no financial implications arising from the recommendations set out in this report.

6 Any Legal Implications

- 6.1 There are no legal implications arising from the recommendations set out in this report.

7 Any Equalities Implications

- 7.1 The Council has a Public Sector Equality Duty under the Equality Act (2010) to have due regard to the need to:
- eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Act.
 - advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it.
 - foster good relations between persons who share a relevant protected characteristic and persons who do not share it.
- 7.2 The protected characteristics and groups outlined in the Equality Act are Age; Disability; Gender Reassignment; Marriage and Civil Partnership; Pregnancy and Maternity; Race; Religion and Belief; Sex, and Sexual Orientation.
- 7.3 The Committee should ensure that it addresses these duties by considering them during work programme development, the scoping of work, evidence gathering and making recommendations. This should include considering how policy issues impact on different groups within the community, particularly those that share a relevant protected characteristic; whether the impact on particular groups is fair and proportionate; whether there is equality of access to services and fair representation of all groups within Birmingham; and whether any positive opportunities to advance equality of opportunity and/or good relations between people are being realised.
- 7.4 The Committee should ensure that equalities comments, and any recommendations, are based on evidence. This should include demographic and service level data and evidence of residents/service-users views gathered through consultation.

8 Appendices

- 8.1 Appendix 1: Work Programme 2023-24 - July

9 Background Papers

- 9.1 [Birmingham City Council Constitution](#)
- 9.2 Birmingham City Council Overview and Scrutiny Framework April 2021

Neighbourhoods Overview and Scrutiny Committee Work Programme 2023/24

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
July	Fly-tipping Enforcement	<p>Outline the current position in relation to fly-tipping with specific regard to:</p> <ul style="list-style-type: none"> Identifying dedicated resources and which wards they are deployed in; Enforcement approach and how this is developing; How cameras are being used, and the specific impact of Grimewatch. <p>Understand if/ how this approach is making a difference to reduce fly tipping.</p> <p>Outline progress towards Cleaner Streets recommendations</p>	<p>Committee Meeting single item: 5 July 2023 at 2pm</p> <p>Venue: Committee Room 6, Council House</p> <p>Deadline for Papers: 22 June 2023</p>	Darren Share, Director, Street Scene		<p>The Committee will review this information with a view to considering whether they wish to undertake a more detailed inquiry.</p> <p>Related work from 2022-23: Reducing Fly tipping (April 2023)</p> <p>Cleaner Streets (April 2023)</p> <p>Performance Information (presented to Neighbourhoods O&S Committee, June 2023 by Programmes, Performance and Improvement)</p> <p>Co-ordinating O&S Customer Services (waste)</p>
July	Community Safety Localities Approach	<p>Inform the development of a new localities approach with particular focus on how ward councillors can contribute towards identifying local priorities, problem solving and reviewing impact</p>	<p>Committee Meeting single item: 5 July 2023 at 2pm</p> <p>Venue: Committee Room 6, Council House</p>	Pamela, Acting Head of Partnership Community Safety Team		<p>This refers to the Local Partnership Delivery Groups which operate across the city.</p> <p>An all-day partnership event took place on 22 May 2023 to inform this new approach. Members were invited to attend.</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
			Deadline for Papers: 22 June 2023			<p>The Neighbourhoods O&S Committee is the designated Crime and Disorder Committee for Birmingham. This will contribute towards discharging its duties.</p> <p>The statutory requirements, as Crime and Disorder Committee, are outlined here.</p>
August	Youth Justice	Inform the annual Youth Justice Plan	<p>Other - Briefing: Date/Time TBC</p> <p>Venue: TBC</p>	Janine Saleh, Head of Birmingham Youth Offending Service, Birmingham Children's Trust	Dionne McAndrew, Assistant Director Vulnerable Young People, Birmingham Children's Trust	<p>This is an annual report. The most recent report was approved by Council in October 2022.</p> <p>A Cabinet Report for the Youth Justice Plan is currently scheduled for September 23, and then will be presented to Council. The intention is to bring this report to pre-decision Scrutiny in early August when the draft of the report is available. Date to be confirmed.</p> <p>As there are no Committee meetings scheduled at this time, the Chair has requested a hybrid briefing. Members of the Education, Children and Young People's O&S Committee will also be invited.</p>

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
September	Cleaner Streets	Outline progress towards the Cleaner Streets recommendations Understand any impact of recommendations	Committee Meeting single item: Agenda at Neighbourhoods OSC Committee Meeting on 6 September 2023 Venue: Committee Room 6, Council House Deadline: 25 August 2023	Cabinet Member for Environment, Cllr Majid Mahmood	Darren Share, Director Street Scene	In February 2023, the Housing and Neighbourhoods O&S Committee agreed key findings and recommendations for Cleaner Streets. This had followed informal best practice sessions with Derby, Rochdale and Wigan Local Authorities. In April 2023, Cabinet Member for Environment, Cllr Majid Mahmood attended O&S Committee to provide a formal response to the recommendations, and agreed to report progress to future committees.
September	Localisation	To be confirmed following discussion at July O&S Committee	To be confirmed following discussion at July O&S Committee	To be confirmed following discussion at July O&S Committee	To be confirmed following discussion at July O&S Committee	The Housing and Neighbourhoods O&S Committee discussed this item in April 2023. Related strategies, policies and plans can be found here .
October	Delays in Births and Deaths registrations	Provide an overview of, and demonstrate the impact of, the current engagement and work undertaken with the Coroner, partners and communities on steps to eliminate delays within the service.	Committee Meeting single item: 4 October 2023 Venue: Committee Room 6, Council House	Sajeela Naseer, Director of Regulation and Enforcement	None identified	Following Council Resolution on 14 June, a report responding to the Motion was presented to Housing and Neighbourhoods O&S Committee on 26 September. A summary of the discussion is here . The Committee requested a further update in 4-6 months' time.

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
		Outline the current progress towards developing a new mortuary facility for the city, including a permanent digital autopsy scanner.	Deadline: 25 September 2023			
December	Birmingham Community Safety Partnership Annual Report	Review the annual Birmingham Community Safety Partnership annual report **The Committee may identify specific areas they wish to consider at future meetings**	Committee Meeting single item: 6 December 2023 Venue: Committee Room 6, Council House Deadline: 27 November 2023	To be confirmed following BCSP Executive Board July	To be confirmed following BCSP Executive Board July	The Neighbourhoods O&S Committee is the designated Crime and Disorder Committee for Birmingham. The statutory requirements, as Crime and Disorder Committee, are outlined here .
December	Domestic Abuse	Consider the proposed Domestic Abuse Prevention Strategy	Committee Meeting single item: 6 December 2023 Venue: Committee Room 6, Council House Deadline: 27 November 2023	Kalvinder Kaur, Assistant Director	Shirin Marashi, Senior Commissioning Officer	A new Domestic Abuse Strategy is scheduled to be discussed at Cabinet for approval in January-February 2024. This had initially been earmarked for December, but this will be too late as the strategy will be nearly complete. Therefore, the proposed timeline to present to O&S Committee is September – October 23. Co-ordinating O&S Committee held a single theme meeting in February to review the previous strategy and

Month	Item/Topic	Aims and Objectives	Scrutiny Method	Cabinet Member/ Lead Officer	Other Witnesses	Additional Information and Outcome*
						input in the early stages of this strategy's development. A summary is provided here . A roundtable with service providers had also taken place to inform this review.

*Outcome: This will be populated once the item/topic has been completed. It will highlight the added value and impact.

Menu of Options for Future Consideration

The following items had been identified as potential topics for future consideration. This approach enables the Overview and Scrutiny Committee to remain flexible and respond in a timely manner to emerging issues.

This is a live work programme work programme. New items may be added, or items removed during the course of the year. Proposed aims and objectives as well as scrutiny methodology may also be subject to change.

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
Customer Services –Bereavement Services	To be confirmed following July's Co-ordinating O&S Committee. Currently: Monitor the progress and impact of the recommendations from the Customers Services O&S programme	To be confirmed	Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Bereavement Services. A final Task and Finish group took place on 12 June 2023, and report will be presented to Co-ordinating O&S in July. Following this, it is intended that Neighbourhoods O&S Committee takes forward this work for Bereavement Services in the future. This had initially been earmarked to be considered in October, however the Committee may wish to consider

Item/ Topic	Proposed Aims and Objectives	Proposed Scrutiny Method	Additional Information
			this further following July's Co-ordinating O&S Committee.
Customer Services – Waste	To be confirmed following July's Co-ordinating O&S Committee. Currently: Monitor the progress and impact of the recommendations from the Customers Services O&S programme	To be confirmed.	<p>Co-ordinating O&S Committee convened Task and Finish groups to identify, and monitor progress of, recommendations to improve customer services in 4 areas including Waste.</p> <p>A final Task and Finish group took place on 9 June 2023, and report will be presented to Co-ordinating O&S in July. Following this, it is intended that Neighbourhoods O&S Committee takes forward this work for Waste in the future.</p> <p>Neighbourhoods O&S Committee will need to determine how they will carry out this work.</p>

Scrutiny Method Options:

Committee meeting - single item

Committee meeting - single theme

Task and Finish Group (outline number of meetings)

On location

Other - (describe)

