

Audit Findings Report Recommendations

Appendix 2

Rec No.	Recommendation	Priority	Management response	Implementation date & responsibility
1	The posting of capital expenditure funded by Schools Devolved Funding needs to be reviewed to ensure it is accurate.	Medium	Agreed. A programme of work is in place, including regular testing, to ensure that this is accurate at year-end. Guidance on the identification and coding of capital expenditure has been issued to schools.	Assistant Director Financial Services 31 March 2016
2	Finance staff need to ensure that posting of non-schools capital expenditure is appropriate and meets the Code recognition criteria for capital expenditure	Medium	Agreed. The number of mis-postings found in the 2014/15 audit was low in comparison to previous years. Reviews through the quarterly closedown processes and additional training will focus on further improvements.	Assistant Director Financial Services 31 March 2016
3	The Audit Committee needs to ensure that unaudited accounts of group entities are delivered by the end of May and audited accounts before the completion of the Council's audit.	High	Agreed. We are identifying specific actions for each entity and discussions are taking place to identify blockers and offer support. KPMG are working with Acivico to review their closedown procedures.	Assistant Director Financial Services 31 March 2016
4	Ensure that group accounts and the supporting working papers are adequately reviewed before audit submission and that working papers are submitted promptly.	High	Agreed. Time has been built into the closedown timetable for quality assurance.	Assistant Director Financial Services 31 March 2016
5	Ensure that the valuer provides an analysis to support the assertion that there is no material risk arising from not valuing the whole class of assets each year.	High	<p>Agreed. A review of those assets, valued on the basis of depreciated replacement cost and that are not being valued as part of the 2015/16 valuation process, will be undertaken to reflect up to date building costs.</p> <p>A review of other assets in the valuation cycle will be undertaken to determine if there are any significant trends in valuations to determine whether there are any material movements in valuations.</p>	Assistant Director Financial Services 31 March 2016