

# Birmingham City Council

## Report to Cabinet

Date: 26<sup>th</sup> July 2022



**Subject:** **PLANNED PROCUREMENT ACTIVITIES (AUGUST 2022 – OCTOBER 2022)**  
**Report of:** **ASSISTANT DIRECTOR – PROCUREMENT**  
**Relevant Cabinet Member:** **Councillor Yvonne Mosquito, Finance and Resources**  
**Relevant O &S Chair(s):** **Councillor Akhlaq Ahmed, Chair of Resources O & S**  
**Report author:** Steve Sandercock, Assistant Director, Procurement  
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Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential : 3. Information relating to the financial or business affairs of any particular person (including the council)		

### 1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period August 2022 – October 2022. Planned procurement activities reported previously are not repeated in this report.
- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision,

otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.

## **2 Recommendations**

- 2.1 Notes the planned procurement activities under chief officer delegations set out in the Constitution for the period August 2022 – October 2022 as detailed in Appendix 1.

## **3 Background**

- 3.1 At the 12<sup>th</sup> July 2022 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.2 In line with the Procurement and Contract Rules that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Resources Overview & Scrutiny Committee.
- 3.3 This report sets out the planned procurement activity over the next few months where the contract value is between the procurement threshold £177,897.50 (excluding VAT) and £10m (excluding VAT). This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.4 It should be noted that the procurement threshold has changed from £189,330 to £177,897.50 (excluding VAT) and applies from 1st January 2022 for a period of 2 years.
- 3.5 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Resources Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.6 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.
- 3.7 A briefing note with details for each item to be procured is listed in Appendix 2. The financial information for each item is detailed in Appendix 3 – Exempt Information.

## **4 Options considered and Recommended Proposal**

4.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The options considered are:

- To refer the procurement strategy and contract award of individual procurements to Cabinet for decision.
- To continue with the existing process – this is the recommended option

## **5 Consultation / Engagement**

5.1 This report to Cabinet is copied to Cabinet Support Officers and to Resources Overview & Scrutiny Committee and therefore is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Resources Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

## **6 Risk Management**

6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

## **7 Compliance Issues:**

### **7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

7.1.1 Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

### **7.2 Legal Implications**

7.2.1 Details of all relevant implications will be included in individual reports.

### **7.3 Financial Implications**

7.3.1 Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

7.3.2 Any cashable savings generated as a result of the procurement exercises are detailed in Appendix 2 to the delivery of procurement related savings and be removed from Directorate where identified in addition to the existing service area savings target as set out in the MTFP in line with the principles to treatment of identified savings against third party contracts as agreed by CLT on 24th January 2022.

#### **7.4 Procurement Implications (if required)**

7.4.1 This is a procurement report and the implications are detailed in the appendices

#### **7.5 Human Resources Implications (if required)**

7.5.1 None.

#### **7.6 Public Sector Equality Duty**

7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

### **8 Background Documents**

8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity August 2022 – October 2022
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 – Exempt Information
- 4. Appendix 4 - Notification of Minor Amendments

## APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (AUGUST 2022 – OCTOBER 2022)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources Plus	Finance Officer	Contact Name	Planned CO Decision Date
Approval to Tender Strategy	New Learning Solution for BCC & BCT Learning & Development (LMS)	TBC	The aim of the procurement is for a one single, consolidated learning management system that provides a comprehensive learning offer to its employees whilst also having the ability to trade the same offer with a level of reporting to an external audience.	2 years with option to extend for 1 year	Digital and Customer Services	Digital, Culture, Heritage & Tourism	Lee Bickerton	Sharon Lewies / Fiona Burton	12/09/2022
Strategy / Award	City Housing Consultancy Support	TBC	The City Housing Transformation Programme and the review of Housing Management have identified 100 plus improvements and tasks as part of the initial review commissioned to transform City Housing and become "Best in Class".	1 year	City Housing	Housing	Andrew Healey	Bill Pickbourn / Dean Billingham	22/08/2022
Approval to Tender Strategy	Dynamic Purchasing System for the Provision of Temporary Accommodation	TBC	Work with the private sector to secure temporary accommodation solutions to support the Council's statutory duty to provide temporary accommodation to vulnerable households under the Housing Act 1996, the Homelessness Act 2002 and the Homeless Reduction Act 2017.	2 years with the option to extend for a further 2 years	City Housing	Housing	Andrew Healey	Jayne Baylis / Lucy Ford	22/08/2022
Approval to Tender Strategy	Administration and Resources for Department of Works and Pensions Initiatives	TBC	There is an unprecedented amount of demand on the Benefit Service in the number of applications for housing benefit and council tax support, applications for Local Welfare Provision (400% increase), isolation payments and crisis applications due to the impact of the cost of living fuel prices, impact from covid and DWP initiatives.	3 years with an option to extend for 1 year	Council Management	Finance and Resources	Lee Bickerton	David Kinnair / Stuart Follows	19/09/2022
Approval to Tender Strategy	Public Health NHS Health Check and Smoking Cessation Enhanced Services	TBC	NHS Health Checks (Mandated Service): Currently provided by GPs. Health check-up for adults in England aged 40 to 74, designed to spot early signs of stroke, kidney disease, heart disease, type 2 diabetes, or dementia Smoking Cessation: The current Smoking Cessation services provided on behalf of Birmingham City Council are delivered by 112 GPs and 121 pharmacies. To access the services the service user must be over the age of 12 years, work, live, study, or have a GP practice located in Birmingham.	2 years with an option to extend for a further 2 years.	Public Health	Health and Social Care	Lee Bickerton	Juliet Grainger/ Sandra Asiedu	01/11/2022
Approval to Tender Strategy	Smoking Cessation Digital App	TBC	The requirement: •a peer support network for smokers wanting to quit •pharmacological & behavioural support •face-to-face consultations through Video Calling •24/7 remote brief intervention resource that Pharmacies, GP Practices, Maternity Services can use alongside the core smoking cessation service	2 years with an option to extend for a further 2 years.	Public Health	Health and Social Care	Lee Bickerton	Juliet Grainger/ Sandra Asiedu	01/11/2022
Strategy / Award	Primrose Park Landscape Construction Works	TBC	The works consist of the creation of new neighbourhood park in Primrose Estate Regeneration Area including a play area, outdoor gym, games court, picnic area, art feature, entrance features, boundary railings and planting.	Up to 1 year	City Operations	Environment	Carl Tomlinson	Robert Churn / Charlie Short	01/11/2022
Strategy / Award	Provision of a Children's Placement Portal	TBC	Birmingham Children's Trust require a partner to build a new Placement Portal for managing child placements . A test of the market has suggested that there is currently a gap in regard to this type of system being immediately available.	1 year with option to extend by a further 1 year	Digital and Customer Services	Digital, Culture, Heritage & Tourism	Lee Bickerton	James Gregory / James Parris	22/08/2022
Strategy / Award	Construction Professional Services for the Alexander Stadium	TBC	To support the reinstatement of the Alexander Stadium site to operate as a functional community and events facility to support the legacy from the Commonwealth Games 2022, there is a requirement for construction professional services for the works.	2 years	City Operations	Leader	Guy Oliviant	Dave Wagg / Charlie Short	01/11/2022
Strategy / Award	Cycle to Work Salary Sacrifice - Amendmenet	TBC	There is a requirement for the provision of bicycles in line with the Birmingham Cycle to Work salary sacrifice scheme.	4 years	Council Management	Finance and Resources	Lee Bickerton	Selina Erfani / Richard Tibbatts	22/08/2022

## **APPENDIX 2**

### **BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES** **CABINET – 26<sup>th</sup> July 2022**

<b>Title of Contract</b>	<b>New Learning Solution for BCC &amp; BCT Learning &amp; Development (LMS)</b>
<b>Contact Officers</b>	<b>Director / Assistant Director:</b> Cheryl Doran, AD IT & Digital Services <b>Client Officer:</b> Fiona Burton, People Strategy Manager <b>Procurement Officer:</b> Sharon Lewies – ICT Commissioning Manager
Briefly describe the service required	The aim of the procurement is for a one single, consolidated learning management system that provides a comprehensive learning offer to its employees whilst also having the ability to trade the same offer with a level of reporting to an external audience.
What is the proposed procurement route?	The route to market will be via the Council's e-procurement portal using the restricted procurement procedure, Find a Tender (Contracts Finder), deemed best and fit for purpose at point of going out to competition.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There are 2 existing contractual commitments across People Services and Adult Social Care which will end in February 2023.
Will any savings be generated?	Any cashable savings generated will contribute to the existing service area savings target. Additional to savings against budget, there is the opportunity for revenue generation via external audience (income generation).  This is a new requirement, which will include replacement of some lower value contracts.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the resources within the Council to provide this service.
How will this service assist with the Council's commitments to Route to Zero?	Supporting carbon reduction by enhancement of remote learning capacity, reducing travel into Birmingham central hub. This activity supports the Council's objective to utilise ICT as part of the modern workplace programme,
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	This service will support both statutory and non-statutory development/role related training. The justification is efficiency of service.
What budget is the funding from for this service?	This is funded from People Services and Adult Social Care.
Proposed start date and duration of the new contract	The proposed start date is 1 <sup>st</sup> October 2022 (to cover implementation prior to existing contracts ending in February 2023) for a period of 2 years with an optional extension of 1 year.

<b>Title of Contract</b>	<b>City Housing Consultancy Support</b>
<b>Contact Officers</b>	<b>Director / Assistant Director</b> – Julie Griffin, Strategic Director – Housing <b>Programme Director / Client Officer:</b> Bill Pickbourn <b>Procurement Officer:</b> Dean Billingham, Assistant Category Manager
Briefly describe the service required	<p>The City Housing Transformation Programme and the review of Housing Management have identified 100 plus improvements and tasks as part of the initial review commissioned to transform City Housing and become “Best in Class”.</p> <p>Project teams have now been established, however, to meet the programme timescales, deliver the objectives and have the ability to respond to new requirements quickly, there is a need to have access to consultancy capacity which will often be required at short notice or to allow time for internal resources to be secured. City Housing, therefore, requires access to a mix of resources to deliver the different assignments over the next 12 months. Approval is requested to put a flexible arrangement in place, to enable resources to be drawn down as and when required in a planned and responsive manner, against approved business cases or project briefs.</p>
What is the proposed procurement route?	YPO 940 Managing Consultancy and Professional Services or ESPO Consultancy Services PCR15 compliant frameworks.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract with current consultants 40C expires in September 2022.
Will any savings be generated?	No cashable savings will be generated by this project.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	In-house test has not been carried out due to lack of suitably skilled resources to undertake this activity within the Directorate. In addition, the review needs to be taken by an independent organisation.
How will this service assist with the Council’s commitments to Route to Zero?	As this is a Consultancy Service that will be predominately carried out remotely, there is a net zero footprint for delivery of this service.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the service is required to provide assurance that the Housing Service is designed as a best in class function.
What budget is the funding from for this service?	This is funded from HRA budget.
Proposed start date and duration of the new contract	The proposed start date is August 2022 for a period of up to 12 months.

<b>Title of Contract</b>	<b>Dynamic Purchasing System for the Provision of Temporary Accommodation</b>
<b>Contact Officers</b>	<b>Director / Assistant Director:</b> Julie Griffin, Strategic Director - Housing <b>Client Officer:</b> Jayne Baylis, Modernisation And Strategic Manager <b>Procurement Officer:</b> Lucy Ford, Sub-Category Manager
Briefly describe the service required	Work with the private sector to secure temporary accommodation solutions to support the Council's statutory duty to provide temporary accommodation to vulnerable households under the Housing Act 1996, the Homelessness Act 2002 and the Homeless Reduction Act 2017.
What is the proposed procurement route?	To establish a Dynamic Purchasing System (DPS) pilot that will be subject to the Public Contracts Regulations 2015.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This DPS, which was originally approved by Cabinet November 2020 along with the recently awarded block contracts, will ultimately replace the current PSL framework for temporary accommodation. The framework expires on the 31st July 2022. This DPS pilot will support the urgent need for additional ad hoc temporary accommodation requirements beyond the block contracts recently awarded. The DPS will also reduce the reliance upon ad-hoc expensive bed and breakfast emergency accommodation.
Will any savings be generated?	No cashable savings will be generated by this project. However, this route to market will support the reduction in bed and breakfast accommodation usage which is more expensive.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the resources within the Council to provide this service.
How will this service assist with the Council's commitments to Route to Zero?	We would aim to attract properties which locate service users close to their place of work/schools.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	The Council has a statutory duty to provide temporary accommodation to vulnerable households under the Housing Act 1996, the Homelessness Act 2002 and the Homeless Reduction Act 2017.
What budget is the funding from for this service?	This is funded from existing PSL and Bed & Breakfast temporary accommodation budget.
Proposed start date and duration of the new contract	The proposed start date is September 2022 for a period of two years with the option to extend for a further two years in yearly increments.



<b>Title of Contract</b>	<b>Administration and Resources for Department of Works and Pensions Initiatives</b>
<b>Contact Officers</b>	<b>Director / Assistant Director:</b> Tim Savill – Assistant Director <b>Client Officer:</b> David Kinnair – Head of Benefit Service <b>Procurement Officer:</b> Stuart Follows – Assistant Category Manager
Briefly describe the service required	There is an unprecedented amount of demand on the Benefit Service in the number of applications for housing benefit and council tax support, applications for Local Welfare Provision (400% increase), isolation payments and crisis applications due to the impact of the cost of living fuel prices, impact from covid and DWP initiatives. This is not of the Council's making and leaves the service unable to deal with the increased demand and backlog of applicants who are not receiving their housing benefit/council tax support or local welfare. The Council requires a long-term partner who have resource that is suitably skilled and experienced and available to deliver the service on the tasks required as and when needed.
What is the proposed procurement route?	A procurement process will be undertaken advertised on Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a>
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is an existing contract in place until 30 <sup>th</sup> September 2022 with Nottingham Revenue and Benefits Ltd.
Will any savings be generated?	No cashable savings will be generated by this project. This is additional resource required to support the customer service delivery.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	A contract with Nottingham Revenue and Benefits Ltd will need to be awarded by way of an SCN from 1st October 2022 until Jan 2023 . This allowing for the ongoing resource benefit support needed whilst a compliant tender process is carried out for a longer-term partner and also allowing for time required for the awarded supplier staff resource to be provided system access, training and clearance to all security measures and applications.  The contract value by way of the SCN for 4 months falls below the threshold for BBC4SR. Although payment of the Real Living Wage will be required.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house for the period of this contract.
How will this service assist with the Council's commitments to Route to Zero?	Any specification will require the Council's commitments to Route to Zero to be considered, in particular to a reduction in zero emission for transport.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	Failure to provide this service would result in the Council not being able to discharge its statutory duties.
What budget is the funding from for this service?	This will be funded from the Department for Work and Pensions.
Proposed start date and duration of the new contract	The proposed start date, following a compliant tender process, is January 2023 for a period of 3 years with an option to extend for 12 months.

<b>Title of Contract</b>	<b>Public Health NHS Health Check and Smoking Cessation Enhanced Services</b>
<b>Contact Officers</b>	<b>Director / Assistant Director:</b> Dr Justin Varney, Director Public Health <b>Client Officer:</b> Juliet Grainger, Service Lead (Adults) <b>Procurement Officer:</b> Sandra Asiedu, Assistant Category Manager
Briefly describe the service required	<b>NHS Health Checks (Mandated Service):</b> Currently provided by GPs. A 5 yearly health check-up for adults in England aged 40 to 74, designed to spot early signs of stroke, kidney disease, heart disease, type 2 diabetes, or dementia <b>Smoking Cessation:</b> The current Smoking Cessation services provided on behalf of Birmingham City Council are delivered by 112 GPs and 121 pharmacies. To access the services the service user must be over the age of 12 years, work, live, study, or have a GP practice located in Birmingham.
What is the proposed procurement route	To establish a Dynamic Purchasing System (DPS) for smoking cessation and NHS Health Checks.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	Current contracts with GPs and Pharmacies for NHS Health Checks and Smoking Cessation expire in May 2023.
Will any savings be generated?	No cashable savings will be generated by this project however the payment structure is payment by results which is currently capped to reduce the risk of overspend.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as the Council does not have the capacity, equipment and locality facilities required to deliver these services in the community or generate NHS referrals that may be required because of health screening
How will this service assist with the Council's commitments to Route to Zero?	Providing services across the city in each locality contributes to reducing the Cities carbon footprint to zero
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is a statutory duty to provide NHS Health Checks as a mandated service under the public health grant conditions.  Smoking Cessation (non-mandated): Smoking is a major risk factor for chronic diseases and premature deaths in Birmingham. National data indicates that Birmingham has higher rates of smoking related mortality at 230 deaths per 100,000 compared with West Midlands and England averages at 204 and 202 per 100,000 respectively
What budget is the funding from for this service?	This is funded from budgets: B1-AV0KZ--E00-JZZZZZ-TV5KL-JZZZ-JXXX B1-AV0KZ--E00-JZZZZZ-TV5L0-JZZZ-JXXX
Proposed start date and duration of the new contract	The proposed start date is 1st June 2023 for a period of 2 years with an option to extend for a further 2 years.

<b>Title of Contract</b>	<b>Smoking Cessation Digital App</b>
<b>Contact Officers</b>	<b>Director / Assistant Director:</b> Dr Justin Varney, Director Public Health <b>Client Officer:</b> Juliet Grainger, Service Lead (Adults) <b>Procurement Officer:</b> Sandra Asiedu, Assistant Category Manager
Briefly describe the service required	Artificial Intelligence for stop smoking services can reach individuals who cannot commit to weekly/fortnightly smoking cessation meetings due to personal and work commitments.  The requirement: <ul style="list-style-type: none"> <li>• a peer support network for smokers wanting to quit</li> <li>• pharmacological &amp; behavioural support</li> <li>• face-to-face consultations through Video Calling</li> <li>• 24/7 remote brief intervention resource that Pharmacies, GP Practices, Maternity Services can use alongside the core smoking cessation service</li> </ul>
What is the proposed procurement route?	To be advertised on Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a>
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current App based solution (Quit with Bella) provided by Solutions4Health from 1 July 2021 will expire in May 2023.
Will any savings be generated?	No cashable savings will be generated by this project.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house. Up to date technology, marketing reach and reduced costs can be better achieved via the market
How will this service assist with the Council's commitments to Route to Zero?	The service is a digital app that Birmingham residents can download to any electronic device. It does not have a carbon footprint.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty to provide this service. However, the current service, Quit with Bella, allows us to provide increased patient choice/access to smoking cessation support. This is important as national data indicates that Birmingham has higher rates of smoking related mortality at 230 deaths per 100,000 compared with West Midlands and England averages at 204 and 202 per 100,000 respectively.
What budget is the funding from for this service?	This is funded from budget. B1-AV0KZ--E00-JZZZZZ-TV5L0-JZZZ-JXXX
Proposed start date and duration of the new contract	The proposed start date is 1st June 2023 for a period of 2 years with an option to extend for a further 2 years.

<b>Title of Contract</b>	<b>Primrose Park Landscape Construction Works</b>
Director / Assistant Director	<b>Director:</b> Rob James – Strategic Director of City Operations <b>Client Officer:</b> Robert Churn, Head of Landscape and Development <b>Procurement Officer:</b> Charlie Short, Sub-Category Manager
Briefly describe the service required	<p>Cabinet approved the Full Business Case for the regeneration of the Kings Norton Primrose Estate including the creation of a new neighbourhood park on 27<sup>th</sup> July 2015. This approved the delegation of the procurement strategy to the Deputy Leader and the then Cabinet Member for Commissioning, Contracting and Improvement jointly with the then Interim Strategic Director of Place. Since, the Constitution has changed with the Cabinet Member now not having the approval for a procurement activity</p> <p>The works consist of the creation of new neighbourhood park in Primrose Estate Regeneration Area including a play area, outdoor gym, games court, picnic area, art feature, entrance features, boundary railings and planting.</p>
What is the proposed procurement route?	A further competition exercise using the Council's Landscape Construction Framework Agreement will be carried out.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new requirement.
Will any savings be generated?	No cashable savings will be generated by this project.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house.
How will this service assist with the Council's commitments to Route to Zero?	Taking a whole place approach, the creation of a new neighbourhood park with natural green space and tree planting will help to deliver the ambitions set out in the Carbon Roadmap, where the City Council is committed to a 60% carbon reduction by 2027. The proposals will help to deliver the Birmingham and Black Country Nature Improvement Area action plan targets and help meet the policy commitments in the Council's emerging City of Nature Strategy and its global Biophilic City commitments.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for these works. However, the works support a high and safe standard green space. This is reflected in the 2010 Planning Framework documents and meets current planning policy aimed at providing adequate public open space for new residents of Kings Norton Primrose Estate.
What budget is the funding from for this service?	The development and delivery cost of this new park will be funded from capital receipts from property sales from this development, the Local Growth Fund and Housing Revenue contributions.
Proposed start date and duration of the new contract	The proposed start date is January 2023 for a duration of up to 12 months.

<b>Title of Contract</b>	<b>Provision of a Children's Placement Portal</b>
<b>Contact Officers</b>	<b>Director / Assistant Director:</b> Cheryl Doran, AD IT & Digital Services <b>Client Officer:</b> James Gregory - Head of ICT Programme <b>Procurement Officer:</b> Jamie Parris – Lead IT Commissioning Manager
Briefly describe the service required	Birmingham Children's Trust require a partner to build a new Placement Portal for managing child placements . A test of the market has suggested that there is currently a gap in regard to this type of system being immediately available. Therefore, a supplier with the expertise to build a brand-new application is required.
What is the proposed procurement route?	The proposed route to market will be via an appropriate Crown Commercial Services National Framework Agreement and Lot.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is no contract in place at present.
Will any savings be generated?	Any savings opportunities are still to be confirmed.
If single /multiple contractor negotiations is proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes – the capacity and capability does not yet exist in BCC to build this application.
How will this service assist with the Council's commitments to Route to Zero?	The proposed solution aims to digitise forms and paperwork which is currently held manually.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	The placements portal is business critical and supports statutory responsibilities for children in care placements.
What budget is the funding from for this service?	The portal will be funded equally by 14 LAs. The aim is to secure DLUHC Digital funding in the first instance.
Proposed start date and duration of the new contract	The proposed start date following procurement is expected to fall within Q3 2022/23 and be for a period of 12 months with option to extend by a further 12 months until the build has been completed and deployed.

<b>Title of Contract</b>	<b>Construction Professional Services for the Alexander Stadium</b>
Director / Assistant Director	<b>Director:</b> Rob James – Strategic Director of City Operations <b>Client Officer:</b> Dave Wagg, Head of Sport and Physical Activity <b>Procurement Officer:</b> Charlie Short, Sub-Category Manager
Briefly describe the service required	To support the reinstatement of the Alexander Stadium site to operate as a functional community and events facility to support the legacy from the Commonwealth Games 2022, there is a requirement for construction professional services for the works.  The services include: <ul style="list-style-type: none"> <li>• Project Management</li> <li>• Cost control</li> <li>• Design</li> <li>• Clerk of Works</li> </ul>
What is the proposed procurement route?	A further competition exercise using the Crown Commercial Service Construction Professional Services Framework Agreement will be carried out. Depending on the fit between the service requirements and the works specifications for individual lots on the framework, this will be delivered through up to three separate processes.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new requirement.
Will any savings be generated?	No cashable savings will be generated by this project.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there are not the skills or capability within the Council for this service.
How will this service assist with the Council's commitments to Route to Zero?	The specification will require the bidders to deliver the service in way that reduces or eliminates their carbon footprint.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for this service. However, it will support the reinstatement work for one of the Council's major assets to build up the legacy from hosting the Commonwealth Games 2022.
What budget is the funding from for this service?	The service will be funded from the approved Alexander Stadium budget.
Proposed start date and duration of the new contract	The proposed start date is October 2022 for a duration of 2 years.

## **APPENDIX 4**

### Notification of Minor Amendments

This appendix notes there is an amendment to the proposed procurement route previously agreed by Cabinet in 7<sup>th</sup> June 2022. The change to the revised PPAR highlights the changes made to the original and revised PPAR items below for reference.

<b>Title of Contract</b>	<b>Cycle to Work Salary Sacrifice</b>
<b>Contact Officers</b>	<b>Director / Assistant Director:</b> Darren Hockaday, Director, HR and Organisation Development (interim) <b>Client Officer:</b> Selina Erfani, Senior Job Evaluation & Research Officer, HR and Organisation Development <b>Procurement Officer:</b> Richard Tibbatts, Head of Category - Corporate
Briefly describe the service required	There is a requirement for the provision of bicycles in line with the Birmingham Cycle to Work salary sacrifice scheme.
What is the proposed procurement route?	To carry out further competition exercises using the Eastern Shires Purchasing Organisation (ESPO) Staff benefits framework agreement (319).
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is not a current contract in place. The existing contract expired 31 <sup>st</sup> July 2021. Due to staff shortages and movements within the team it was not possible to re-procure this in time. However, the services have continued to be provided by Halfords under the contractual arrangements.
Will any savings be generated?	As the bicycles are purchased from employees' salaries, there will be no savings to the revenue budget as a result of this procurement exercise.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the capacity within the Council to provide bicycles.
How will this service assist with the Council's commitments to Route to Zero?	The service will support the Birmingham Transport Plan aspiration to promote public transport and active travel.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for these services. However, the cycle to work scheme encourages employees to develop a healthier more active lifestyle.
What budget is the funding from for this service?	This is funded from the salary sacrifice scheme budget B1 AV0KB 5DR0 DMAD E00 and deductions from employee's salaries are credited to the same budget to cover the cost.
Proposed start date and duration of the new contract	The proposed start date is 1 <sup>st</sup> August 2022 for a period of 4 years.

**REVISED AMENDMENTS BELOW HIGHLIGHTED IN YELLOW:**

<b>Title of Contract</b>	<b>Cycle to Work Salary Sacrifice</b>
<b>Contact Officers</b>	<p><b>Director / Assistant Director:</b> Darren Hockaday, Director, HR and Organisation Development (interim)</p> <p><b>Client Officer:</b> Selina Erfani, Senior Job Evaluation &amp; Research Officer, HR and Organisation Development</p> <p><b>Procurement Officer:</b> Richard Tibbatts, Head of Category - Corporate</p>
Briefly describe the service required	There is a requirement for the provision of bicycles in line with the Birmingham Cycle to Work salary sacrifice scheme.
What is the proposed procurement route?	There is a requirement to change the procurement route from further competition to direct award. The further competition route was explored further with the ESPO framework manager. As a result, mini competition has been deemed impractical as all the framework providers submitted zero cost bids and different specifications of bicycles. This would make a consistent evaluation difficult and risk challenge. Consequently, an options appraisal will be carried out with framework providers to determine the most appropriate provider for direct award.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is not a current contract in place. The existing contract expired 31 <sup>st</sup> July 2021. Due to staff shortages and movements within the team it was not possible to re-procure this in time. However, the services have continued to be provided by Halfords under the contractual arrangements.
Will any savings be generated?	As the bicycles are purchased from employees' salaries, there will be no savings to the revenue budget as a result of this procurement exercise.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Has the In-House Preferred Test been carried out?	Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the capacity within the Council to provide bicycles.
How will this service assist with the Council's commitments to Route to Zero?	The service will support the Birmingham Transport Plan aspiration to promote public transport and active travel.
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for these services. However, the cycle to work scheme encourages employees to develop a healthier more active lifestyle.
What budget is the funding from for this service?	This is funded from the salary sacrifice scheme budget B1 AV0KB 5DR0 DMAD E00 and deductions from employee's salaries are credited to the same budget to cover the cost.
Proposed start date and duration of the new contract	The proposed start date is 1 <sup>st</sup> September 2022 for a period of 4 years.