



## Economy & Skills O&S Committee: Work Programme 2021/22

**Chair:** Cllr Saima Suleman

**Deputy Chair:** Cllr Chaman Lal

**Committee Members:** Cllrs Alex Aitken, Maureen Cornish, Peter Griffiths, Zaheer Khan, Simon Morrall and Darius Sandhu

**Officer Support:** Ceri Saunders, Acting Group Overview & Scrutiny Manager (303 2786)  
Baseema Begum, Scrutiny Officer (303 1668)  
Errol Wilson, Committee Manager (675 0955)

### 1 Meeting Schedule

Date	What	Officer Contact / Attendees
<b>16<sup>th</sup> June 2021 (informal)</b> 1000 hours Online meeting	To discuss priorities for the 2021/22 work programme.	Scrutiny Office
<b>14<sup>th</sup> July 2021 (informal)</b> 1000 hours Online meeting Report deadline: 5 <sup>th</sup> July	Supporting the Economic Recovery from Covid-19 – jobs & skills & supporting SMEs	Maria Dunn, Head of Development Policy  Ilgun Yusuf, Assistant Director, Skills & Employability
<b>15<sup>th</sup> September 2021</b> 1000 hours BMI Main Hall Report deadline: 6 <sup>th</sup> Sept	East Birmingham Inclusive Growth Strategy – update  Update on Brexit	Mark Gamble, East Birmingham Development Manager  Lloyd Broad, Head of European Affairs and Ozge Iskit, Interim Brexit Co-Ordinator
<b>6<sup>th</sup> October 2021 (informal)</b> 1000 hours Online meeting Report deadline: 27 <sup>th</sup> Sept	Redevelopment of Birmingham Smithfield and surrounding area  Council support to businesses	Richard Brown, Timothy Brown, Inclusive Growth Directorate  Mohammed Zahir, Head of Business Enterprise and Innovation



Date	What	Officer Contact / Attendees
<b>3<sup>rd</sup> November 2021</b> <b>(informal)</b> 1 000 hours Online meeting Report deadline: 25 <sup>th</sup> Oct	Economic impacts on Birmingham's night-time economy (culture, leisure and hospitality sectors) of new residential developments (in relation to targets set in the Birmingham Development Plan)	Maria Dunn, Head of Development Policy
<b>8<sup>th</sup> December 2021</b> <b>(informal)</b> 1 000 hours Online meeting Report deadline: 29 <sup>th</sup> Nov	6-month assessment on the impact of the Clean Air Zone on businesses within the area	Stephen Arnold, Head of Clean Air Zone
<b>5<sup>th</sup> January 2022</b> <b>(informal)</b> 1 000 hours Online meeting Report deadline: 23 <sup>rd</sup> Dec	Cabinet Member for Education, Skills & Culture – Annual Skills Update	Cllr Jayne Francis, Cabinet Member for Education, Skills & Culture Illgun Yusuf, Assistant Director, Skills & Employability
<b>2<sup>nd</sup> February 2022</b> <b>(informal)</b> 1 000 hours Online meeting Report deadline: 24 <sup>th</sup> Jan	The role of property management, highways and regeneration policies and impact of highways work in relation to the Council's approach to small businesses and small business cooperatives  Digital City Programme and Roadmap	Kevin Hicks, Assistant Director, Highways & Infrastructure Mohammed Zahir, Head of Business Enterprise & Innovation Rebecca Farr, Development Planning Manager Ian Chaplin, Head of Investment Property Management, Naomi Griffin, Property Asset Management and Income Manager  Dr Peter Bishop, Director, Digital and Customer Services and Raj Mack, Head of Business Engagement, Digital and Customer Services
<b>2<sup>nd</sup> March 2022</b> 1 000 hours Committee Room C, Council House Extension, Margaret Street Report deadline: 21 <sup>st</sup> Feb	Understanding Planning Enforcement: existing practices, enforcement policies and procedures  East Birmingham Inclusive Growth Strategy – update	Councillor Ian Ward, Leader Simon Delahunty-Forrest, Assistant Director, Development James Wagstaff, Head of Enforcement & Planning Technicians  Mark Gamble, East Birmingham Development Manager



Date	What	Officer Contact / Attendees
27 <sup>th</sup> April 2022 1000 hours Venue: TBC Report deadline: 18 <sup>th</sup> April	CANCELLED	

## 2 Other Meetings

Call in Meetings	<i>None scheduled</i>
Petitions	<i>None scheduled</i>
Councillor Call for Action Requests	<i>None scheduled</i>

- 2.1 It is suggested that the Committee approve Wednesday at 1000 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## 3 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Economy & Skills O&S Committee's remit. **Please note this is correct at the time of publication.**

Reference	Title	Portfolio	Proposed Date of Decision
009717/2022	Digital Strategy 2022-24	Deputy Leader	22 Mar 2022
007884/2020	Proposed Compulsory Purchase Order – Digbeth & Allison Street Birmingham for the Beorma Quarter Development	Leader	22 Mar 2022
009552/2022	Proposed Compulsory Purchase Order – Princip Street Development	Leader	22 Mar 2022
009854/2022	Use of Clean Air Zone revenues – creation of a clean air fund for Birmingham	Transport & Environment	22 Mar 2022
009718/2022	Digital City Programme and Roadmap	Deputy Leader	26 Apr 2022
007538/2020	Disposal of Surplus Properties	Leader	26 Apr 2022
009663/2022	Promotion of Council Owned Land within Bromsgrove	Leader	26 Apr 2022
009664/2022	Disposal of Council Owned Land at Bordesley Park	Leader	26 Apr 2022



Reference	Title	Portfolio	Proposed Date of Decision
009685/2022	Adoption of Supplementary Planning Documents: Houses in Multiple Occupation and Large-scale Purpose-built Shared Accommodation	Leader	26 Apr 2022
009445/2022	City Centre Public Realm Improvement Scheme (CCPR) Full Business Case (FBC) phase 2	Transport & Environment	26 Apr 2022
09716/2022	HS2 Curzon Station Enhanced Public Realm Project – FBC	Transport & Environment	26 Apr 2022
009239/2021	Disposal of Murdoch and Pitman, Birmingham, 153 - 161 Corporation Street, Birmingham	Leader	17 May 2022
009892/2022	The Birmingham Plan Issues and Options Document Consultation	Leader	17 May 2022
007686/2020	Historic Environment Supplementary Planning Document	Leader	28 Jun 2022
009407/2022	Enterprise Zone Investment Plan 2022	Leader	26 Jul 2022



## Sustainability & Transport O&S Committee: Work Programme 2021/22

<b>Chair:</b>	Cllr Liz Clements
<b>Deputy Chair:</b>	Cllr Julie Johnson-White
<b>Committee Members:</b>	Cllrs Zaker Choudhry, Mohammed Fazal, Eddie Freeman, Timothy Huxtable, Mike Leddy and Hendrina Quinnen.
<b>Officer Support:</b>	Ceri Saunders, Acting Group Overview & Scrutiny Manager (303 2786) Scrutiny Officer: Baseema Begum (303 1668) Committee Manager: Louisa Nisbett (303 9844)

### 1 Meeting Schedule

Date	What	Officer Contact / Attendees
<b>9th June 2021</b> (informal) 1400 hours <b>Online meeting</b>  Report Deadline: 1 <sup>st</sup> June	To discuss priorities for the 2021/22 work programme.	Scrutiny Office
<b>7th July 2021</b> 1400 hours BMI Main Hall  Report Deadline: 28 <sup>th</sup> June	Cabinet Member for Transport & Environment – Annual Report & Priorities	Rose Horsfall, Cabinet Support Officer
<b>22<sup>nd</sup> September 2021</b> (informal) 1400 hours <b>Online meeting</b>  Report Deadline: 13 <sup>th</sup> Sept	Birmingham Tree Policy Inquiry – Tracking  West Midlands Local Transport Plan Consultation  E-scooters briefing	Simon Needle, Principal Arboriculturist  David Harris and Alex Greatholder, Transport for West Midlands (TfWM)  Ioanna Moscholidou and Kurt Sullivan Inclusive Growth Directorate



Date	What	Officer Contact / Attendees
<b>20<sup>th</sup> October 2021</b> 1400 hours BMI Main Hall  Report Deadline: 11 <sup>th</sup> Oct	Restoring confidence in public transport	Transport for West Midlands; West Midlands Metro; National Express West Midlands; West Midlands Trains
<b>17<sup>th</sup> November 2021</b> (informal) 1400 hours <b>Online meeting</b>  Report Deadline: 8 <sup>th</sup> Nov	Plastic Free Birmingham – Tracking  Waste Disposal Procurement - update  Priorities for the in-house Climate Change team  Disinvestment in fossil fuels – Follow up on Motion to City Council with West Midlands Pension Fund representatives	Cllr John O'Shea, Cabinet Member for Street Scene and Parks and Darren Share, Assistant Director, Street Scene and Parks  Cllr John O'Shea, Cabinet Member for Street Scene and Parks Darren Share, Assistant Director, Street Scene and Parks Michelle Climer, Contracts Manager  Ellie Horwitch-Smith, Assistant Director Route to Zero Carbon  Rachel Brothwood, Director of Pensions and Simon Taylor, Assistant Director – Pensions, West Midlands Pension Fund
<b>15<sup>th</sup> December 2021</b> (informal) 1400 hours <b>Online meeting</b>  Report Deadline: 6 <sup>th</sup> Dec	Highways PFI Programme Maintenance update  Car Free School Streets Pilot Scheme – A review of the pilot completed in March 2021 and future proposals  City-Wide Electric Vehicle (EV) Charge Point Strategy	Kevin Hicks, Assistant Director, Highways & Infrastructure and Kamyar Tavassoli, Highways Services Manager  Peter Edwards, Travel Demand Manager  Sylvia Broadley, Specialist Energy Manager
<b>19<sup>th</sup> January 2022</b> (informal) 1400 hours <b>Online meeting</b>  Report Deadline: 10 <sup>th</sup> Jan	Update on progress made with the development of the Clean Air Strategy  Highways Management & Maintenance PFI contract - Update	Mark Wolstencroft, Operations Manager, Environmental Protection  Kevin Hicks, Assistant Director, Highways & Infrastructure and Domenic De Bechi, PFI Contract Manager



Date	What	Officer Contact / Attendees
<b>16<sup>th</sup> February 2022</b> 1400 hours Committee Room C, Council House Extension, Margaret Street  Report Deadline: 7 <sup>th</sup> Feb	Cabinet Member for Transport & Environment – Annual Report	Rose Horsfall, Cabinet Support Officer
<b>16<sup>th</sup> March 2022</b> 1400 hours Committee Room C, Council House Extension, Margaret Street  Report Deadline: 7 <sup>th</sup> March	West Midlands Local Transport Plan (LTP) 5 Core Strategy consultation  Clean Air Zone baseline data – Discussion on findings  Transportation & Highways Capital Programme 2022/23 to 2027/28  Flood Risk Management Annual Report	David Harris, Transport Strategy and Place Manager TfWM Adam Tranter, West Midlands Cycling & Walking Commissioner  Steven Arnold, Head of CAZ  Phil Edwards, Assistant Director, Transport & Connectivity and Rachel Tefler, Transport Planning and Investment Manager  Hannah Hogan, Flood Risk Manager
<b>18<sup>th</sup> May 2022</b> 1400 hours TBC  Report Deadline: 9 <sup>th</sup> May	TBC	

## 2 Outstanding Tracking

Inquiry	Outstanding Recommendations	Last Tracking
Birmingham Tree Policy Inquiry	R07	September 2021
Plastic Free Birmingham	R01, R02, R05, R06 & R07	November 2021

## 3 Further work areas of interest/Work to be programmed

3.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Improving the public realm to aid the cycling and walking offer and using the sustainability agenda to green-up areas including an update on the City of Nature Vision for Birmingham.



- DFT Active Travel Fund update including an update on e-scooters, West Midlands Bike Scheme, Places for People and Low Traffic Neighbourhoods (LTNs).
- Commonwealth Games (CWG) Sustainability Pledge (TBC)
- The West Midlands Combined Authority Transport Delivery Committee's work on Bus Strategy.
- Environmental, Public Open Space and Transport Issues within City Council Masterplans (i.e. Smithfield) and Urban Regeneration Frameworks.
- To continue to receive regular updates on the Waste Disposal Procurement Process from Cllr O'Shea, Cabinet Member for Street Scene and Parks.
- Clean Air Zone – Operational update (TBC)
- Public Highway issues: Parking/Grass verges/pavement parking – (information from previous sessions to be circulated to members when available).
- Update on the Birmingham Transport Plan as part of the Cabinet Member for Transport & Environment's annual update

## 4 Other Meetings

### Call in Meetings

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*None  
scheduled*

### Petitions

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*None  
scheduled*

### Councillor Call for Action requests

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*None  
scheduled*

It is suggested that the Committee approve Wednesday at 1400 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

### Contact Officers

Ceri Saunders, Acting Group Overview and Scrutiny Manager, [ceri.saunders@birmingham.gov.uk](mailto:ceri.saunders@birmingham.gov.uk) – 0121 303 2786

Baseema Begum, Research & Policy Officer, [baseema.begum@birmingham.gov.uk](mailto:baseema.begum@birmingham.gov.uk) – 0121 303 1668





## 5 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Sustainability & Transport O&S Committee's remit. **Please note this is correct at the time of publication.**

Reference	Title	Portfolio	Proposed Date of Decision
009951/2022	Payments of the £150 Government Energy Grants	Deputy Leader	22 Mar 2022
009142/2021	A457 Dudley Road Improvement Scheme – Revised Main Scheme Full Business Case	Transport & Environment	22 Mar 2022
009593/2022	Transportation & Highways Capital Programme 2022/23 to 2027/28	Transport & Environment	22 Mar 2022
009840/2022	Transport & Environment CAZ Funded Projects	Transport & Environment	22 Mar 2022
009854/2022	Use of Clean Air Zone revenues – creation of a clean air fund for Birmingham	Transport & Environment	22 Mar 2022
009086/2021	BCC Streetworks Permit Scheme	Transport & Environment	26 Apr 2022
009445/2022	City Centre Public Realm Improvement Scheme (CCPR) Full Business Case (FBC) phase 2	Transport & Environment	26 Apr 2022
009716/2022	HS2 Curzon Station Enhanced Public Realm Project – FBC	Transport & Environment	26 Apr 2022
009999/2022	Net Zero Neighbourhood Plan	Transport & Environment	26 Apr 2022
009213/2021	BMHT Dawberry Fields Road, Passivhaus Development	Homes & Neighbourhoods	17 May 2022
008965/2021	Renewal of Building Energy Management Systems	Leader	17 May 2022
009892/2022	The Birmingham Plan Issues and Options	Leader	17 May 2022
009249/2021	Street Naming and Numbering Policy Revision	Transport & Environment	17 May 2022
009998/2022	Enhanced Partnership for Birmingham City Centre	Transport & Environment	17 May 2022
009767/2022	Whole House Retrofit Pilot	Homes & Neighbourhoods	28 Jun 2022
007686/2020	Historic Environment Supplementary Planning Document	Leader	28 Jun 2022
008531/2021	Highways and Infrastructure: Footway Crossings Policy and Information for Applicants	Transport & Environment	28 Jun 2022



## Housing and Neighbourhoods O&S Committee: Work Programme 2021/22

<b>Chair:</b>	Councillor Kate Booth
<b>Deputy Chair:</b>	Councillor Marje Bridle
<b>Committee Members:</b>	Councillors Deirdre Alden, Roger Harmer, Mahmood Hussain, Mary Locke, Mike Sharpe and Ken Wood
<b>Officer Support:</b>	Scrutiny Team: Christian Scade (303 1731) and Jayne Bowles (303 4810) Committee Manager: Mandeep Marwaha (303 5950)

### 1 Terms of Reference

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning housing; waste management; neighbourhood management; parks and allotments; localisation; bereavement services and community safety.

This Committee shall be the Crime and Disorder Committee (Police and Justice Act 2006).

### 2 Meeting Schedule

Date	Item	Officer Contact / Attendees
<b>17 June 2021</b> <b>1400 hours</b> Deadline for reports: 8 June	Localisation Update	Chris Jordan, AD, Neighbourhoods/Karen Cheney, Head of Service, Neighbourhood Development and Support Unit
	Work Programme Discussion	Emma Williamson/Jayne Bowles, Scrutiny Office
<b>8 July 2021</b> <b>1400 hours</b> Deadline for reports: 29 June	Performance Monitoring	Mira Gola, Head of Business Improvement and Support
	Progress Report on Implementation: Reducing Fly-tipping	Jon Lawton, Cabinet Support Officer/Darren Share, AD, Street Scene
	Street Litter Bins	



<b>23 September 2021</b> <b>1400 hours</b> Deadline for reports: 14 September	Cabinet Member for Homes and Neighbourhoods	Marcia Wynter, Cabinet Support Officer
	Localisation Update	Chris Jordan, AD, Neighbourhoods/Karen Cheney, Head of Service, Neighbourhood Development and Support Unit
<b>14 October 2021</b> <b>1400 hours</b> Deadline for reports: 5 October	Housing Repairs and Capital Investment	Julie Griffin, Managing Director of City Housing/John Jamieson, AD of City Housing Management/Louise Fletcher, Senior Service Manager
	Voids (process and turnaround times)	
	Tenant Engagement Review	
	Performance Monitoring	Mira Gola, Head of Business Improvement and Support
<b>11 November 2021</b> <b>1400 hours</b> Deadline for reports: 2 November	Annual Report of the Birmingham Community Safety Partnership (to include update on PSPOs)	Marcia Wynter, Cabinet Support Officer/Waqar Ahmed, AD, Community Safety and Resilience
	Begging (numbers, causes and effects)	Marcia Wynter, Cabinet Support Officer/Waqar Ahmed, AD, Community Safety and Resilience
	Progress Report on Implementation: Reducing Fly-tipping	Jon Lawton, Cabinet Support Officer/Darren Share, AD, Street Scene
<b>16 December 2021</b> <b>1400 hours</b> Deadline for reports: 7 December <b>*Meeting Cancelled*</b>	Informal Meeting held to discuss work programme and inquiry on Developing a Litter Bins Policy	
<b>27 January 2022</b> <b>1400 hours</b> Deadline for reports: 18 January	Localisation Update	Chris Jordan, AD, Neighbourhoods/Karen Cheney, Head of Service, Neighbourhood Development and Support Unit/Marcia Wynter, Cabinet Support Officer
	Performance Monitoring	Mira Gola, Head of Business Improvement and Support, City Housing/Jonathan Antill, Head of Business Improvement and Support, City Operations



17 February 2022 1400 hours Deadline for reports: 8 February	Progress Report on Implementation: Reducing Fly-tipping	Jon Lawton, Cabinet Support Officer/Darren Share, AD, Street Scene
	Tenant Engagement Review – outcomes and recommendations	John Jamieson, Acting AD, Housing Management/Louise Fletcher, Senior Service Manager, Tenant Engagement
<b>10 March 2022</b> <b>1400 hours</b> Deadline for reports: 1 March	Bereavement Services	Paul Lankester, AD, Regulation and Enforcement
	Progress Report on Implementation: Reducing Fly-tipping	Jon Lawton, Cabinet Support Officer/Darren Share, AD, Street Scene
	Review of Housing Allocations	Julie Griffin Julie Griffin, Managing Director City Housing
<b>14 April 2022</b> <b>1400 hours</b> Deadline for reports: 5 April <b>*Meeting Cancelled*</b>		

### 3 Items to be programmed

- 3.1 Voids – further work and proposal for visits to RSLs
- 3.2 Tenant Engagement Review – quarterly updates on progress against action plan when developed

### 4 Outstanding Tracking

Inquiry	Outstanding Recommendations
Reducing Fly-tipping	R01 and R03

### 5 Other Meetings

#### **Inquiry: Developing a Litter Bins Policy**

- 23 September 2021: Informal scoping session
- 16 December 2021: Informal session with Cabinet Member and AD, Street Scene
- 13 January 2022: Informal session with Bradford MDC
- 17 February 2022: Informal session with Knowsley Council

#### **Call in Meetings**

None scheduled



## **Petitions**

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None scheduled

## **Councillor Call for Action requests**

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None scheduled

It is suggested that the Committee approves Thursday at 2.00pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## **6 Forward Plan for Cabinet Decisions**

- 6.1 The Forward Plan lists all key decisions that the Council will take over the coming months.
- 6.2 The plan is therefore a useful tool for identifying forthcoming decisions where the committee might add value.
- 6.3 The Forward Plan can be found at: [Forward Plans \(cmis.uk.com\)](http://cmis.uk.com)



## Resources O&S Committee: Work Programme 2021/22

<b>Chair</b>	Councillor Mohammed Aikhlaq
<b>Deputy Chair</b>	Councillor Barbara Dring
<b>Committee Members:</b>	Councillors David Barrie, Meirion Jenkins, Majid Mahmood, Shafique Shah, Paul Tilsley and Lisa Trickett
<b>Committee Support:</b>	Scrutiny Team: Christian Scade (303 1731) and Jayne Bowles (303 4810) Committee Manager: Sofia Mirza (675 0216)

### 1 Terms of Reference

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning finance (including strategic finance, budget setting and financial monitoring); revenues and benefits; treasury management; council land use and property assets; human resources; contracting, commissioning and commercialisation.

### 2 Meeting Schedule

Date	Item	Officer contact
<b>24 June 2021</b> <b>1400 hours</b> <b>Informal Online Meeting</b> Deadline for reports: 15 June 2021	Financial Outturn 2020/21	Rebecca Hellard, Interim Director of Council Management
	Implementation of the Council's Finance and HR Enterprise Resource Planning (ERP) System	Rebecca Hellard, Interim Director of Council Management/Peter Bishop, Director of Digital and Customer Services/James Couper, ERP Programme Director
	CityServe Update	Alison Jarrett, AD, Development and Commercial
<b>22 July 2021</b> <b>1400 hours</b> Deadline for reports: 13 July 2021	Financial Monitoring 2021/22 - Quarter 1 / Month 3	Rebecca Hellard, Interim Director of Council Management
	ERP Update	Rebecca Hellard, Interim Director of Council Management/Peter Bishop, Director of Digital and Customer Services/James Couper, ERP Programme Director
	New Ways of Working	Peter Bishop, Director of Digital and Customer Services/Robin Burton, Programme Manager – New Ways of Working



<b>9 September 2021</b> <b>1400 hours</b> <b>Informal Online Meeting</b> Deadline for reports: 31 August 2021	Financial Monitoring 2021/22 – Month 4	Rebecca Hellard, Interim Director of Council Management
	ERP Update	Rebecca Hellard, Interim Director of Council Management/Peter Bishop, Director of Digital and Customer Services/James Couper, ERP Programme Director
<b>7 October 2021</b> <b>1400 hours</b> Deadline for reports: 28 September 2021	Financial Monitoring 2021/22 – Month 5	Rebecca Hellard, Interim Director of Council Management
	HR Update: <ul style="list-style-type: none"> <li>• People Services Transformation Programme</li> <li>• Update on Interims &amp; Consultants</li> </ul>	Tim Normanton, Acting AD, HR
<b>25 November 2021</b> <b>1400 hours</b> Deadline for reports: 16 November 2021	Financial Monitoring 2021/22 – Quarter 2/Month 6	Rebecca Hellard, Director of Council Management
	Medium Term Financial Plan Refresh	Rebecca Hellard, Director of Council Management
	ERP Update	James Couper, ERP Programme Director
<b>20 January 2022</b> <b>1400 hours</b> Deadline for reports: 11 January 2022	Financial Monitoring 2021/22 – Month 8	Rebecca Hellard, Director of Council Management
	Commonwealth Games Finance Update (to include partner contributions)	Rebecca Hellard, Director of Council Management
	ERP Update	James Couper, ERP Programme Director
<b>10 February 2022</b> <b>1400 hours</b> Deadline for reports: 1 February 2022	Financial Monitoring 2021/22 – Quarter 3/Month 9	Rebecca Hellard, Director of Council Management
	Invest to Save Initiatives	Rebecca Hellard, Director of Council Management



<b>24 March 2022</b> <b>1400 hours</b> Deadline for reports: 15 March 2022	Financial Monitoring 2021/22 – Month 10	Rebecca Hellard, Director of Council Management
	ERP Update	James Couper, ERP Programme Director
	Final Report from the Commercial Governance Task & Finish Group	Steve Sandercock Assistant Director – Procurement (Interim)
	Birmingham's Business Charter for Social Responsibility	c/o Jon Lawton following question raised at City Council
<b>28 April 2022</b> <b>1400 hours</b> Deadline for reports: 19 April 2022		

### 3 Items to be programmed

- 3.1 Planned Procurement Activities Reports – standing item
- 3.2 Long Term Debt Strategy
- 3.3 Outcome of the CIPFA Budget Sufficiency Review of Education and Skills directorate

### 4 Other Meetings

#### Task & Finish: Commercial Governance

9 September 2021	Informal Session
18 November 2021	Informal Session
21 December 2021	Informal Session
20 January 2022	Informal Session
8 February 2022	Informal Session

#### Call-in

#### Petitions

*None scheduled*

#### Councillor Call for Action requests

*None scheduled*





## 5 Forward Plan for Cabinet Decisions

- 5.1 The Forward Plan lists all key decisions that the Council will take over the coming months.
- 5.2 The plan is therefore a useful tool for identifying forthcoming decisions where the committee might add value.
- 5.3 The Forward Plan can be found at: [Forward Plans \(cmis.uk.com\)](https://cmis.uk.com)



## Commonwealth Games, Culture & Physical Activity O&S Committee: Work Programme 2021/22

**Chair:** Cllr Mariam Khan

**Deputy Chair:** Cllr Gurdial Singh Atwal

**Committee Members:** Cllrs: Mohammed Azim, Morriam Jan, John Lines, Yvonne Mosquito, Ron Storer and Martin Straker Welds

**Officer Support:** Acting Group O&S Manager: Ceri Saunders (303 2786)

Scrutiny Officer: Amanda Simcox: (675 8444)

Committee Manager: Louisa Nisbett (303 9844)

### 1 Terms of Reference

- 1.1 'To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Commonwealth Games; arts and culture; libraries and museums; sport; events and physical activity'.

### 2 Members Proud Host City Forum

- 2.1 Elected Members are also invited to attend the Members Proud Host City Forum. This is an informal group meeting open to all Elected Members. Guest speakers from across Commonwealth Games (CWG) partnership are invited, alongside officers from the council. Dates and topics:

- 20 May 2021 at 17:30 - 18:30. Topic: CWG volunteering. Andrew Newman, Laura Easton and Lee Marsham from the Organising Committee (OC) were guest speakers.
- 24 June 2021 at 17:45 - 18:30. Topic: CWG tickets. Elizabeth Howells, from the OC was the guest speaker.
- 15 July 2021 at 17:30 - 18:30. Topics: Birmingham 2022 update (Lee Marsham, OC), Creative City Grants (Lydia Harrington, OC), and Perry Barr Regeneration (Rebecca Farr, BCC).
- 23 Sep 2021 at 17:30 – 18.30. Topics: Birmingham 2022 updates (Lee Marsham, OC), and West Midlands Police community engagement (Donna Jones and Helen Thompson West Midlands Police).
- 21 Oct 2021 at 17:30 – 18.30. Topics: Queen's Baton Relay (Rose Jackson, Birmingham 2022), Birmingham 2022 'Look Book' (Dan Tomlinson, Birmingham City Council).



### 3 Meeting Schedule

3.1 Below is the list of committee dates and items. However, Members may want to use some of these dates for other things, such as visits and informal briefings etc.

Date & Time (1.30pm)	Items	Officers / Attendees
8 June 2021 @12.30 Informal Meeting	Commonwealth Games: Safety, Resilience and Health Protection Workshop	Jonathan Tew, CWG Legacy Lead & Assistant Chief Executive; Waqar Ahmed, AD, Community Safety and Resilience; Michael Enderby, Head of Resilience; Dr Mary Orhewere, AD, Environmental PH and Health Protection & Janet Bradley on behalf of Mark Croxford, Head of Environmental Health
	Future Work Programme Discussion	
28 July 2021 @ 2.30pm, On-line  Report Deadline: 5 July 2021	<p>CWG: City Operations Directorate</p> <p>Building the stadium and involved in City Readiness for matters such as parks</p> <p>Above and beyond core games deliverables:</p> <ul style="list-style-type: none"> <li>• What is the City Operations Directorate doing to exploit the opportunity presented by the CWG</li> <li>• What is Street Scene doing to exploit the opportunity presented by the CWG</li> <li>• What are Regulations and Enforcement doing to exploit the opportunity presented by the CWG</li> </ul>	Rob James, Managing Director, City Operations Directorate, Paul Lankester, AD, Regulation and Enforcement, Chris Jordan, AD, Neighbourhoods, Kevin Hicks, AD, Highways and Infrastructure, and Darren Share, AD, Street Scene



Date & Time (1.30pm)	Items	Officers / Attendees
	CWG: City Housing Directorate  What is the Housing Directorate doing to exploit the opportunity presented by the CWG	John Jamieson, Head of Service for Housing Management, Mumtaz Mohammed, Programme Manager, Inclusive Growth, Marcia Bell, Service Manager, Housing Temporary Accommodation, and Guy Chaundy, Housing Modernisation & Partnership Manager
	CWG: Human Resources Department  Above and beyond core games deliverables: What if anything is HR doing to exploit the opportunity presented by the CWG.	Amarjit Sahota, Culture Change Manager, Human Resources
15 September 2021 at the BMI  Report Deadline: 6 Sep 2021	CWG: Adult Social Care Directorate  Involved in Legacy?  Above and beyond core games deliverables: <ul style="list-style-type: none"> <li>• What if anything is Adult Social Care doing and/or commissioning to exploit the opportunity presented by the CWG</li> </ul>	Maria Gavin, AD, Quality and Improvement, Adult Social Care (Donna Nock PA)
	CWG: Children's Trust <ul style="list-style-type: none"> <li>• Opportunities for Children in Care and Care Leavers</li> </ul>	Jake Shaw, Head of Service, Rights and Participation and Corporate Parenting and Alex Hillman, Corporate Parenting and Partnerships Coordinator



<b>Date &amp; Time (1.30pm)</b>	<b>Items</b>	<b>Officers / Attendees</b>
6 October 2021 On-line  Report Deadline: 27 Sep 2021	CWG: Education and Skills Directorate  Involved in Legacy?  Above and beyond core games deliverables: <ul style="list-style-type: none"><li>• What is Education and Skills doing to exploit the opportunities presented by the CWG</li><li>• What if anything is Education and Skills looking to do with Birmingham Schools related to the CWG</li><li>• What if anything is Education and Skills doing with relation to the Virtual School and Commonwealth Games</li><li>• What if anything is Education and Skills doing with relation to SEND and the CWG</li><li>• What if anything is Education and Skills looking to do with Early Years and the CWG</li><li>• What if anything is Education and Skills looking to do with employability and the CWG</li></ul>	Kevin Crompton, Interim Director, Education and Skills



Date & Time (1.30pm)	Items	Officers / Attendees
	<p>CWG: Inclusive Growth Directorate</p> <p>Involved in City Readiness Matters such as transport, public realm, still building the PBRS</p> <p>Above and beyond core games deliverables:</p> <ul style="list-style-type: none"> <li>• What is the Inclusive Growth Directorate doing to exploit the opportunity presented by the CWG</li> <li>• What is the Planning department doing to exploit the opportunity presented by the CWG</li> <li>• What is Transport and Connectivity doing to exploit the opportunity presented by the CWG</li> <li>• What is Highways and Infrastructure doing to exploit the opportunity presented by the CWG</li> <li>• What is Housing and Planning doing to exploit the opportunity presented by the CWG</li> </ul>	<p>Ian MacLeod, Acting Director (Louise O'Neill, Business Support Manager) and Rebecca Farr, Development Planning Manager – North &amp; West Birmingham Inclusive Growth</p>
22 October 2021	A joint visit to the Alexander Stadium	Cllr Mariam Khan and Cllr Gurdial Singh Atwal attended
3 November 2021 at 12.00	A visit the Organising Committee's volunteer selection centre, based at the Library of Birmingham	Cllr Mariam Khan attended



Date & Time (1.30pm)	Items	Officers / Attendees
<p>3 November 2021 On-line</p> <p>Report Deadline: 25 Oct 2021</p>	<p>CWG: Council Management Directorate</p> <p>HR (Darren Hockaday), Digital &amp; Customer Services (Peter Bishop), Legal &amp; Democratic (Suzanne Dodd), Finance (Sara Pitt), Audit (Sarah Dunlavey) Development &amp; Commercial (Alison Jarrett), and Steve Sandercock) Procurement</p> <p>Looking after games finances, legal and procurement matters, and council governance matters</p> <p>Above and beyond core games deliverables:</p> <ul style="list-style-type: none"> <li>• What is the Finance and Governance doing to exploit the opportunity presented by the CWG</li> <li>• What is Commercial doing to exploit the opportunity presented by the CWG</li> </ul>	<p>Becky Hellard, Director of Council Management Directorate; (Manjit Sabbharwal PA), Alison Jarrett, AD, Development &amp; Commercial; Sara Pitt, AD, Finance and Governance; Connie Price, Head of Service, Finance and Governance; Amarjit Sahota, Culture Change Manager, HR; Satinder Sahota, Assistant City Solicitor; Craig Scriven, AD, Organisational Development; Sushil Thobhani, HOS, Finance and Governance; and Sharan Varaitch, Culture Change Officer</p>
	<p>CWG: Digital and Customer Services, Council Management Directorate</p> <p>Assisting the Programme with IT systems.</p> <p>Above and beyond core games deliverables:</p> <ul style="list-style-type: none"> <li>• What is the Digital and Customer Services Directorate doing to exploit the opportunity presented by the CWG</li> <li>• What is the IT department doing to exploit the opportunity presented by the CWG</li> <li>• What is Revenue and Benefits doing to exploit the opportunity presented by the CWG</li> <li>• What is Customer Services doing to exploit the opportunity presented by the CWG</li> </ul>	<p>Cllr Brigid Jones, Deputy Leader and Dr Peter Bishop, Director for Digital &amp; Customer Services (Freya Lane PA)</p>
	<p>CWG: Regulation and Enforcement, City Operations Directorate</p>	<p>Paul Lankester, Interim AD, Regulation &amp; Enforcement</p>



Date & Time (1.30pm)	Items	Officers / Attendees
		City Operations Directorate (Kerry Timbrell, PA)
8 December 2021 – On-line  Report Deadline: 29 Nov 2021	CWG: Street Scene	Rob James, Managing Director, City Operations Directorate and Darren Share, AD, Street Scene
12 January 2022 – On-line  Report Deadline: 3 Jan 2022	Get Set for the Games  This is the overarching campaign that will ensure the city and region can continue to function and thrive in the lead up to, and during, the Birmingham 2022 Commonwealth Games.	Rachel Dixon, Programme Engagement Deputy Lead and Sarah Boundy, Engagement Lead - Birmingham 2022 Commonwealth Games, BCC
	Workshop for the Queen's Baton Relay	Robyn Beebe, QBR Lead - Birmingham 2022 Commonwealth Games and Olivia McLean City Readiness - Operations Advisor, CWG 2022
9 February 2022  Committee Room C, Margaret Street  Report Deadline: 31 Jan 2022	Commonwealth Games Legacy  Creative City Grants Programme – Lydia Harrington, Creative City Grants Manager, Birmingham 2022 OC  Bring the Power Youth Programme – Adam Stokes and James Grinstead, Birmingham 2022 OC  Stronger Communities Grants Programme – Kwabena Osayande, Cohesion and Equalities Service Manager, BCC  Celebrating Communities – Cat Orchard, Head of Community Partnerships, BCC  Physical Activity – Cat Orchard, Head of Community Partnerships, BCC	Graeme Betts, Director for Adults Social Care & Legacy Lead





<b>Date &amp; Time (1.30pm)</b>	<b>Items</b>	<b>Officers / Attendees</b>
16 March 2022  Committee Room C, Margaret Street  Report Deadline: 7 Mar 2022	10.00 – 12.00: Commonwealth Games Update  12.15 – 13.15: A visit to the Council House so Members can see the progress and the arrangements for the Commonwealth Games	Cllr Ian Ward, Leader, and Craig Cooper, Programme Director  Philip Andrews, Head of Operational Property Management, Leigh Remington, Project Lead for Acivico, Martin Painter, Council House Manager, and Andrew Slattery, Programme and Change Mgr, CWG 2022
6 April 2022  Report Deadline: 28 Mar 2022	tbc	tbc

## 4 Other Meetings

### Call in Meetings:

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*None scheduled*

### Petitions

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*None scheduled*

### Councillor Call for Action requests

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*None scheduled*

It is suggested that the Committee approves Wednesday at 1.30pm as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

## 5 Report(s) to City Council

- 5.1 Community Engagement in CWG was put on hold due to Covid and instead an end of year report on the work of the Committee regarding the Commonwealth Games 2022 will be presented to City Council in March 2022.



## 6 Forward Plan for Cabinet Decisions

6.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Commonwealth Games, Culture and Physical Activity O&S Committee's remit.

<b>ID Number</b>	<b>Title</b>	<b>Proposed Date of Decision</b>	<b>Date of Decision</b>
008307/2021	Perry Barr Regeneration Scheme – Full Business Case Update	27 Jul 21	27 Jul 21
008869/2021	Creating a City of Nature for Birmingham	07 Sep 21	
009408/2022	25 Year City of Nature Delivery Framework	08 Feb 22	
009052/2021	Permission to apply for funding to the DCMS Museum Estate and Development Fund	07 Sep 21	07 Sep 21
005730/2018	Sport and Leisure Transformation - Wellbeing Service	28 Jun 22	
009020/2021	Major Sporting Events Strategy 2022-2032	-	27 Jul 21
009673/2022	Museums Services Contract and Lease 2022-26	08 Feb 22	
009674/2022	Commissioning of Cultural Activities 2022-23	08 Feb 22	



## Education and Children's Social Care O&S Committee: Work Programme 2021–2022

<b>Chair:</b>	Cllr Narinder Kaur Kooner
<b>Deputy Chair:</b>	Cllr Kerry Jenkins
<b>Committee Members:</b>	Cllrs: Olly Armstrong, Charlotte Hodivala, Katherine Iroh, Saddak Miah, Kath Scott and Alex Yip  Education Representatives: Omar Hanif, Parent Governor; Justine Lomas, Roman Catholic Diocese; Rabia Shami, Parent Governor and Sarah Smith, Church of England Diocese.
<b>Officer Support:</b>	Acting Group O&S Manager: Ceri Saunders (303 2786)  Scrutiny Officer: Amanda Simcox: (675 8444)  Committee Manager: Mandeep Marwaha (303 5950)

## 1 Terms of Reference

- 1.1 As per City Council on 25<sup>th</sup> May 2021 the Committee's Terms of Reference is 'to fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning schools and education, the Children's Trust, vulnerable children, corporate parenting, children and young people's health and wellbeing and other child social care and safeguarding functions of the council'.
- 1.2 The Overview and Scrutiny Committee dealing with education matters shall include in its membership the following voting representatives: a) Church of England diocese representative (one); b) Roman Catholic diocese representative (one); and c) Parent Governor representatives (two, who are on the Committee until April 2022).

## 2 Meeting Schedule

Date & Time	Items	Officers / Attendees
9 June 2021 at 10am Informal Meeting	To discuss priorities for 2021/22 work programme.	



Date & Time	Items	Officers / Attendees
<p>21 July 2021 at 10am</p> <p>Formal Meeting at the BMI</p> <p>Deadline for Send Out: 12 July 2021</p>	<p>Councillor Kate Booth, Cabinet Member for Children's Wellbeing Update (last discussed 10 Jul 2019). To include:</p> <ul style="list-style-type: none"> <li>• Early Years (this has been included in the written report).</li> <li>• SEND and EHCPs including the health aspect e.g. waiting times etc (regular SEND updates programmed).</li> <li>• Birmingham Youth Justice Strategic Plan 2021/22 (this is now scheduled for Cabinet 7 September 2021 rather than 29 June 2021 &amp; will be picked up by the Children's Trust update).</li> </ul>	<p>Suman McCartney, Cabinet Support Officer</p> <p>This item was included within the SEND update at the committee meeting.</p>
	<p>SEND Ofsted Inspection Outcome (SEND &amp; WSoA last discussed 28 Oct 2020).</p> <p>To include: EHCPs including the health aspect (waiting times etc).</p>	<p>Kevin Crompton, Interim Director, Education &amp; Skills / Director of Children Services (DCS), and Deborah Brooks, Transformation Director, Commissioning, Education and Skills</p>
	<p>Hunters Hill College Update.</p>	<p>Councillor Jayne Francis, Cabinet Member for Education, Skills and Culture, Jaswinder Didiyal, Head of Service, Education and Skills, and David Bridgman, Head of Service, SENAR</p>
	<p>Councillor Jayne Francis, Cabinet Member for Education, Skills and Culture update (last discussed 11 Sep 2019). To include:</p> <ul style="list-style-type: none"> <li>• Youth Engagement and Youth Service (Youth voices – to include how the different forums are supported and how they can support each other; and the resources to support these).</li> <li>• Personal, Social and Health Education (PSHE) provided in schools.</li> <li>• Education of Children and Young People and the difficulty with the school system being set up for young people to be job ready, however there is a lack of jobs and universities are expensive.</li> </ul>	<p>Rose Horsfall, Cabinet Support Officer</p> <p>Lisa Fraser, AD, Education and Early Years, Ilgun Yusuf, Acting AD, Skills and Employability and Alan Michell, Head of School Admissions and Fair Access</p>



Date & Time	Items	Officers / Attendees
	<ul style="list-style-type: none"> <li>Schools Forum and monitoring schools on how they are spending the money they are allocated.</li> </ul>	
1 September 2021 at 10am  Formal Meeting at the BMI  Deadline for Send Out: 20 August 2021	Children's Trust to include: <ul style="list-style-type: none"> <li>Youth Justice Strategic Plan</li> <li>Children in Care</li> <li>Independent Advocacy Service / Rights and Participation Service</li> <li>Missing Children</li> </ul>	Andrew Christie, Chair and Andy Couldrick, Chief Executive, Children's Trust
	Cllr Sharon Thompson, Cabinet Member for Vulnerable Children and Families	Suman McCartney, Cabinet Support Officer
	SEND	Kevin Crompton, Interim Director, Education & Skills and Pauline Maddison, Interim AD, SEND and Inclusion
13 October 2021 at 10am  Informal On-line Meeting  Deadline for Send Out: 4 October 2021	Cllr John Cotton, Cabinet Member for Social Inclusion, Community Safety and Equalities to include: <ul style="list-style-type: none"> <li>Rise in hate crime, youth crime and knife crime.</li> <li>Engagement of young people and how they are supported in relation to climate, BLM and increase in racism, Palestine, Me too campaigns etc.</li> </ul>	Waqar Ahmed, AD, Community Safety and Resilience  Marcia Wynter, Cabinet Support Officer
	SEND	Pauline Maddison, Interim AD, SEND and Inclusion
	Home to School Transport (HTST) Update	Mary Jefferson, Head of Service, Home to School Transport, and Deborah Brooks, Transformation Director, Commissioning, Education and Skills



Date & Time	Items	Officers / Attendees
24 November 2021 at 10am  Formal Meeting in the BMI  Deadline for Send Out: 15 November 2021	Aquarius – Young People’s Service	Karl Beese, Commissioning Manager, Adults Public Health; John Freeman, Commissioning Manager, Complex Care & Prevention; Chris Baggott, Service Lead, Partnerships Insight and Prevention, Public Health; Richard McVey, Area Manager, Aquarius; and Wesley King, Snr Practitioner, Aquarius
	Youth Service	Ilgun Yusuf, Acting AD, Skills and Employability and, Soulla Yiasouma, Joint Head of Youth Service
	SEND  PCF: Sabiha Aziz, Chair of the PCF; Pam Armstrong, and Jo Green invited for this item.	Sue Harrison, Director, Education & Skills and, Pauline Maddison, Interim AD, SEND and Inclusion
12 January 2022 at 10am on-line  Deadline for Send Out: 30 December 2021	Birmingham Against Female Genital Mutilation (BAFGM) Annual Report 2021/22	Christine Wellington and Carolyn Daly, Co-chairs of BAFGM
	SEND – Objective: Working Well Together  PCF: Sabiha Aziz, Chair of the PCF; Pam Armstrong, and Jo Green invited for this item.	Sue Harrison, Director for Education & Skills; Pauline Maddison, Interim AD for SEND and Inclusion; Maria McCaffrey, Co-production Officer; Rachel Edwards, Communications & Engagement Lead, SEND, Wellbeing & Inclusion;
	School Attainment and School Attendance	Lisa Fraser, AD, Education and Early Years and Alan Michell, Head of Service for Admissions, Attendance, Exclusions and Pupil Tracking
16 February 2021 at 10am in the BMI  Deadline for Send Out: 7 February 2022	SEND – Dashboard  PCF: Sabiha Aziz, Chair of the PCF; Pam Armstrong, and Jo Green invited for this item.	Sue Harrison, Director, Education & Skills, Pauline Maddison, Interim AD, SEND and Inclusion and Victor Roman, SEND Improvement Programme Mgr



Date & Time	Items	Officers / Attendees
	Birmingham Safeguarding Children's Partnership Update	Penny Thompson, Independent Chair, BSCP and Simon Cross, Business Manager
	School Exclusions  To include: SEND exclusions and cross departmental work with SEND services to support this agenda	Lisa Fraser, AD, Education and Early Years and Alan Michell, Head of Service for Admissions, Attendance, Exclusions and Pupil Tracking
30 March 2022 at 10am in the BMI  Deadline for Send Out: 21 March 2022	SEND – Objective 2: Getting the Basics Right – Special Educational Needs Assessment and Review Service (SENAR)  PCF: Sabiha Aziz, Chair of the PCF; Pam Armstrong, and Jo Green invites for this item	Sue Harrison, Director, Children and Families, Pauline Maddison, Interim AD, SEND and Inclusion, and Faye Higgins, Programme and Change Manager
	Child Sexual Exploitation (CSE)	Cllr Sharon Thompson, Cabinet Member for Vulnerable Children and Families, Dionne McAndrew, AD, Children's Trust and Clair Graham, Clair Graham (Head of Service Contextual Safeguarding) EMPOWER U Hub, Exploitations & Missing Team, Children's Trust
	Youth Service	Ilgun Yusuf, Acting AD, Skills and Employability and, Soulla Yiasouma, Joint Head of Youth Service
6 April 2022 at 10am in the BMI  Deadline for Send Out: 28 March 2022	SEND – Objective 2: Getting the Basics Right (Health)  PCF: Sabiha Aziz, Chair of the PCF; Pam Armstrong, and Jo Green invites for this item.	Sue Harrison, Director, Children and Families, Pauline Maddison, Interim AD, SEND and Inclusion, and Linda Lockwood
	Children's Trust Update (tbc)	Andrew Christie, Chair and Andy Couldrick, Chief Executive, Children's Trust  Sue Harrison, Director, Children and Families



Date & Time	Items	Officers / Attendees
	<p>Children's and Young People's health and wellbeing</p> <p><u>Children's Trust</u></p> <ul style="list-style-type: none"> <li>Alison Montgomery, AD, Disabilities, Children's Trust</li> </ul> <p><u>Forward Thinking Birmingham</u></p> <ul style="list-style-type: none"> <li>Elaine Kirwan, Deputy Chief Nurse Officer, Mental Health Service, Clinical Lead - West Midlands CAMHS Provider Collaborative, Forward Thinking Birmingham</li> <li>Joanne Carney, Director of Joint Commissioning, Mental Health, Children and Maternity, Personalisation, NHS Birmingham and Solihull CCG (Rebecca Morris Mental Health Joint Commissioning Team)</li> </ul>	

### 3 Items to be Programmed / Outstanding

- 3.1 Child exploitation, such as County Lines is to be explored in the new municipal year, this it to include Cabinet Member for Social Inclusion, Community Safety and Equalities.
- 3.2 Children's and Young People's health and wellbeing was identified as an item to be programmed at the June 2021 meeting and this has been pencilled in for the April 2022 committee meeting. Areas for discussion could be:
- The impact on children's and young people's mental health and how this is being supported.
  - To include an update on the development of the footprint as a response to the pandemic to provide support to children with mental health, emotional neglect, domestic abuse (early help hubs). Early Help: Nigel Harvey-Whitten, AD, Children's Services (Commissioning) & Richard Selwyn, Birmingham Children's Partnership have now left and the contact is Garath Symonds.
  - How children and young people and mainstream schools coped with the return to school and the resulting pressures (including missed education and anxiety regarding returning to school).
  - Forward Thinking Birmingham.
  - An update on Preparation for Adulthood which should include data that allows for comparison, tracking and monitoring (attended 20 January 2021).
  - Youth Justice.





3.3 Young People and Mental Health has been discussed previously by the former Learning, Culture and Physical Activity O&S Committee:

5 Sep 2018	<b>Forward Thinking Birmingham</b> Erin Docherty Senior Nurse Lead, Forward Thinking Birmingham, Birmingham Women's and Children's NHS Foundation Trust <b>The Birmingham School Health Advisory Service (BSHAS)</b> Joanne Thurston, Chief Operating Officer and Karen Hansford, Head of Universal Children's Services 5-19, Birmingham Community Healthcare NHS Foundation Trust.
14 Nov 2018	<b>Educational Psychology Service Birmingham</b> Amanda Daniels, Principal Educational Psychologist. <b>Visit to Pause, Digbeth</b> Karen Woodfield, Area Manager, Pause, Forward Thinking Birmingham & Sandwell Beam and Leroy McConnell, Mental Health, Youth Work/Participation Lead, The Children's Society.
6 Feb 2019	Anna Robinson, Birmingham Education Partnership (BEP) Mental Health/Emotional Wellbeing Lead and Sarah Finch, Assistant Head, Colmers Secondary School and Sixth Form.

3.4 Councillor Alex Yip to send a draft TOR for Hunters Hill College.

## 4 Other Meetings

- Call in Meetings: None scheduled
- Petitions: None scheduled
- Petitions: None scheduled
- Councillor Call for Action Requests: None scheduled

## 5 Forward Plan for Cabinet Decisions

5.1 The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Education and Children's Social Care O&S Committee's remit.

ID Number	Title	Proposed Date	Date of Decision
008943/2021	Birmingham Youth Justice Strategic Plan 2021/22	7 Sep 21	7 Sep 21



ID Number	Title	Proposed Date	Date of Decision
009043/2021	Proposed In-Year Variation to Admission Arrangements for Community and Voluntary Controlled Schools and the Co-Ordinated Scheme 2021/22 and 2022/23 and Approach to Fair Access Protocol	27 Jul 21	27 Jul 21
009054/2021	Skilts School conversion from Community School to Academy Status	27 Jul 21	27 Jul 21
009301/2021	Education and Skills Transformation Programme Including SEND Improvement and Home to School Transport	12 Oct 21	12 Oct 21
009530/2021	Birmingham Children's Trust Accommodation	22 Mar 22	
009699/2022	Proposed Admission Arrangements and Published Admission Numbers for Community and Voluntary Controlled Schools and the Local Authority Coordinated Scheme 2023/2024.	08 Feb 22	
009744/2022	The Adoption of the Birmingham Agreed Syllabus for Religious Education 2022	08 Feb 22	
009775/2022	Continuation of Early Help (EH) Programme Funding for 12 Months	08 Feb 22	
009917/2022	Queensbury School: Relocation of Sixth Form to Former Osbourne Primary Site and Refurbishment of Existing Sixth Form to Increase Key Stage 3 and Key Stage 4 SEND Provision.	26 Apr 22	



## Health & Social Care O&S Committee: Work Programme 2021/22

<b>Chair:</b>	Cllr Mick Brown
<b>Deputy Chair:</b>	Cllr Safia Akhtar
<b>Committee Members:</b>	Debbie Clancy, Peter Fowler, Mohammed Idrees, Ziaul Islam, Rob Pocock and Paul Tilsley
<b>Officer Support:</b>	Scrutiny Officer: Gail Sadler (303 1901) / Ceri Saunders (303 2786) Committee Manager: Errol Wilson (675 0955)

### 1 Meeting Schedule

Date	Agenda Item	Officer Contact / Attendees
<b>15<sup>th</sup> June 2021</b> 1000 hours Committee Room Via Microsoft Teams  Report Deadline: 3 <sup>rd</sup> June	Work Programming Session	John Williams, Adult Social Care; Bal Kaur, Adult Social Care; Simon Furze/Adib Qassim, Citizen Involvement Team; Dr Justin Varney/Dr Marion Gibbon, Public Health; Maria Gavin, Adult Social Care; Andy Cave, Healthwatch.
<b>Friday 23<sup>rd</sup> July 2021</b> 1000 hours BMI Main Hall  Report Deadline: 15th July	Appointment of Deputy Chair and membership of JHOSCs  Public Health Update  Update on the Reopening of Day Centres  Q4 Adult Social Care Performance Monitoring  Healthwatch Birmingham Annual Report	Julia Duke-Macrae, Consultant in Public Health  John Williams, Assistant Director, Adult Social Care  Maria Gavin, Assistant Director, Adult Social Care  Andy Cave, CEO, Healthwatch Birmingham.



Date	Agenda Item	Officer Contact / Attendees
<b>21<sup>st</sup> September 2021</b> 1000 hours BMI Main Hall  Report Deadline: 9 <sup>th</sup> September	Period Poverty and Raising Period Awareness - Tracking Report  Adult Social Care Performance Monitoring Q1  <b>Citizen Involvement Session:</b> Delayed Transfers of Care/Early Intervention Programme	Dr Marion Gibbon, Assistant Director, Public Health.  John Williams, Assistant Director, Adult Social Care  Amanda Jones, Head of Service, (Operations & Partnerships); Andrew Marsh, Head of Service (Early Intervention); June Marshall, Citizen Involvement Manager.
<b>19<sup>th</sup> October 2021</b> 1000 hours BMI Main Hall  Report Deadline: 7 <sup>th</sup> October	Forward Thinking Birmingham  Infant Mortality – Tracking Report  Flu Vaccination Uptake and Covid Booster Vaccination Update  Access to Primary Care	Elaine Kirwan, Deputy Chief Nurse, Mental Health Services/FTB  Councillor Paulette Hamilton, Cabinet Member for Health and Social Care / Dr Marion Gibbon, AD Public Health.  Paul Sherriff / Lisa Maxfield, BSol CCG.  Paul Sherriff / Lisa Maxfield / Michelle Williams, BSol CCG
<b>16<sup>th</sup> November 2021</b> 1000 hours BMI Main Hall  Report Deadline: 4 <sup>th</sup> November	Cabinet Member for Health and Social Care – Adult Social Care Update  Birmingham Substance Misuse Recovery System (CGL)  <b>Citizen Involvement Session:</b> Direct Payments	Councillor Paulette Hamilton, Cabinet Member for Health and Social Care; Professor Graeme Betts  Karl Beese, Commissioning Manager, Adult Public Health Services, Mary Orhewere, Partnerships Insights & Prevention.  John Williams, Assistant Director, Adult Social Care; June Marshall, Citizen Involvement Manager.



Date	Agenda Item	Officer Contact / Attendees
<p><b>21<sup>st</sup> December 2021</b> 1000 hours BMI Main Hall</p> <p>Report Deadline: 9<sup>th</sup> December</p>	<p>Birmingham ("Boots") Urgent Treatment Centre – Case for Change</p> <p>Integrated Care System Update:</p> <ul style="list-style-type: none"> <li>• 'Place'</li> <li>• West Birmingham</li> </ul> <p>Birmingham Safeguarding Adults Board Annual Report</p> <p>Adult Social Care Performance Monitoring Q2</p>	<p>Dr Richard Mendelsohn, Chief Medical Officer, BSol CCG; Helen Kelly, Director of Acute and Community Integration, BSol CCG.</p> <p>Professor Graeme Betts, Corporate Director for Adult Social Care</p> <p>Cherry Dale, Independent Chair of the Birmingham Safeguarding Adults Board</p> <p>Maria Gavin, Assistant Director, Adult Social Care.</p>
<p><b>25<sup>th</sup> January 2022</b> 1000 hours BMI Main Hall</p> <p>Report Deadline: 6<sup>th</sup> January</p>	<p>Covid 19 Update</p> <p>Health and Wellbeing Board Update</p> <p>Interim Report on the Evaluation of Preparation for Adulthood</p>	<p>Dr Justin Varney, Director of Public Health</p> <p>Gary Kerridge, Research Fellow, University of Warwick; Caroline Nevan, Head of Preparation for Adulthood.</p>
<p><b>15<sup>th</sup> February 2022</b> 1000 hours BMI Main Hall</p> <p>Report Deadline: 3<sup>rd</sup> February</p>	<p>Birmingham Sexual Health Services – Umbrella (UHB)</p> <p>Period Poverty and Raising Period Awareness – Tracking Report</p> <p>Pershore Road Residential Mental Health Rehabilitation Unit</p>	<p>Karl Beese, Commissioning Manager, Adult Public Health Services, Dr Marion Gibbon, AD, Public Health.</p> <p>Dr Marion Gibbon / Jo Bradley, Public Health</p> <p>Joanne Carney, Birmingham and Solihull CCG John Barstow, Birmingham MIND Martin Luke, Birmingham and Solihull Mental Health Foundation Trust</p>



Date	Agenda Item	Officer Contact / Attendees
<b>29<sup>th</sup> March 2022</b> 1000 hours BMI Main Hall	Cabinet Member for Health and Social Care - Public Health Update.	Councillor Paulette Hamilton, Cabinet Member for Health & Social Care; Dr Justin Varney, Director of Public Health.
Report Deadline: 17 <sup>th</sup> March	Neighbourhood Network Scheme	Louise Collett, AD Commissioning, Adult Social Care; Kalvinder Kohli, Service Lead, CCoE, Adult Social Care.
	Adult Social Care Performance Monitoring Q4	Maria Gavin, Assistant Director, Adult Social Care.
<b>19<sup>th</sup> April 2022</b> 1000 hours BMI Main Hall		
Report Deadline: 7 <sup>th</sup> April		

## 2 Work to be programmed/Further work areas of interest

2.1 The following items could be scheduled into the work programme if members wish to investigate further:

- Weight Management – Dr Justin Varney
- Triple Zero Strategy – Outcome of Consultation – Dr Justin Varney
- Annual Review of the Adult Social Care Vision & Delivery Plan 2020-2024
- BLACHIR Project - Black African and Caribbean Health Inequalities – Dr Justin Varney
- Statistical Update on the Life Expectancy Data for the City – Dr Justin Varney
- Access to NHS Dentistry – Andy Cave, Healthwatch Birmingham
- Feedback from Care Homes – Andy Cave, Healthwatch Birmingham
- Health Inequalities in Birmingham – Councillor John Cotton / Andy Cave
- Access to Primary Care – Paul Sherriff (Municipal Year 2022/23)
- Mental Health and Wellbeing
  - Update on the Mental Health and Wellbeing of the Population Post-Covid – Dr Justin Varney
  - Access to Mental Health Services – Andy Cave, Healthwatch Birmingham.



### 3 Chair & Committee Visits

Date	Organisation	Contact

### 4 Inquiry

Title:	
Lead Member:	
Inquiry Members:	
Evidence Gathering:	
Drafting of Report:	
Report to Council:	

### 5 Councillor Call for Action requests


### 6 Forward Plan for Cabinet Decisions

The following decisions, extracted from the Cabinet Office Forward Plan of Decisions, are likely to be relevant to the Health and Social Care O&S Committee's remit. **Please note this is correct at the time of publication.**

Reference	Title	Portfolio	Proposed Date of Decision
005730/2018	Sport and Leisure Transformation – Wellbeing Service	Health and Social Care	28 Jun 22



## 7 Joint Birmingham & Sandwell Scrutiny Committee Work

<b>Members</b>	Cllrs Safia Akhtar, Mick Brown, Debbie Clancy, Ziaul Islam, Paul Tilsley.	
<b>Meeting Date</b>	<b>Key Topics</b>	<b>Contacts</b>
4 <sup>th</sup> November 2021 @ 2.00pm Sandwell	<p>JHOSC Terms of Reference</p> <p>Black Country Chronic Kidney Disease and Birmingham Fastrack</p> <p>Primary Care Networks in Sandwell and West Birmingham Update</p> <p>Status Report on Waiting Times for Elective Treatment</p>	<p>Kieran Caldwell, West Midlands Commissioning Unit, NHS England</p> <p>Carla Evans, Head of Primary Care, SWBCCG</p> <p>Richard Beeken, Interim Chief Executive, Sandwell and West Birmingham Hospitals NHS Trust.</p>
24 <sup>th</sup> February 2021 @ 2.00pm Birmingham Report Deadline: 16 <sup>th</sup> February	<p>Midland Metropolitan University Hospital Update</p> <ul style="list-style-type: none"> <li>Clinical Pathways</li> </ul> <p>Provider Trust Collaboration Update</p> <p>Transition of West Birmingham</p> <p>Delivering Solid Tumour Oncology Cancer Services for Sandwell and West Birmingham Update - Briefing Note</p>	<p>Richard Beeken, Interim Chief Executive, Sandwell and West Birmingham Hospitals NHS Trust.</p> <p>Richard Beeken, Interim Chief Executive, Sandwell and West Birmingham Hospitals NHS Trust.</p> <p>TBC</p> <p>Kieran Caldwell, West Midlands Commissioning Unit, NHS England</p>
April 2022 @ 2.00pm Sandwell		
TBA	MMUH visit for JHOSC members	
TBA	MMUH – All Members Briefing	





## 8 Joint Birmingham & Solihull Scrutiny Committee Work

Members	Cllrs Mick Brown, Peter Fowler, Deborah Harries, Mohammed Idrees and Rob Pocock.	
Meeting Date	Key Topics	Contacts
10 <sup>th</sup> June 2021 2.00pm Birmingham Via Microsoft Teams Report Deadline: 2 <sup>nd</sup> June 2021	<ul style="list-style-type: none"> <li>JHOSC Terms of Reference</li> <li>UHB NHS Trust's Performance during the Covid-19 Pandemic and Recovery of Services.</li> <li>Birmingham and Solihull System Operational Planning 2021/22</li> <li>Birmingham and Solihull ICS Financial Planning 21/22</li> <li>Post-COVID Syndrome ('Long COVID') Rehabilitation</li> <li>Goodrest Croft Surgery Closure</li> </ul>	<p>Jonathan Brotherton, Chief Operating Officer, UHB</p> <p>Harvir Lawrence; Lesa Kingham.</p> <p>Paul Athey, Chief Finance Officer, BSol CCG; David Melbourne, System Finance Lead</p> <p>Claire Underwood; Joanne Williams.</p> <p>Paul Sherriff; Michelle Williams.</p>
29 <sup>th</sup> September 2021 @ 6.00pm Solihull	<ul style="list-style-type: none"> <li>NHS 111 First Update</li> <li>Birmingham and Solihull ICS Financial Planning 21/22 Update</li> <li>Access to Primary Care</li> <li>Update on Post-COVID Syndrome ('Long COVID') Rehabilitation</li> </ul>	<p>Helen Kelly, Associate Director of Integration (Urgent Care/Community), BSol CCG</p> <p>Paul Athey, Chief Finance Officer, BSol CCG; David Melbourne, System Finance Lead</p> <p>Paul Sherriff, BSol CCG; Andy Cave, CEO, Healthwatch Birmingham and Healthwatch Solihull.</p> <p>Jo Williams, CEO, The Royal Orthopaedic Hospital.</p>



<p>2<sup>nd</sup> December 2021 @ 2.00pm Birmingham</p> <p><b>Report Deadline: 17<sup>th</sup> November</b></p>	<ul style="list-style-type: none"> <li>• UHB NHS Foundation Trust – Staff Mental Health and Wellbeing Data</li> <li>• Birmingham and Solihull ICS Financial and Planning Update, and Multi Year System Recovery Plan</li> <li>• ICS Update and the Role of Scrutiny</li> </ul>	<p>Lisa Stalley-Green, Chief Nurse, UHB.</p> <p>Paul Athey, ICS Finance Lead</p> <p>David Melbourne, Interim Designate Chief Executive</p>
<p>10<sup>th</sup> March 2022 @ 4.00pm Solihull</p>	<ul style="list-style-type: none"> <li>• Birmingham and Solihull ICS Financial Planning Update</li> <li>• UHB Restoration and Recovery of Services Update</li> <li>• ICS and the Role of Scrutiny</li> </ul>	<p>Paul Athey, ICS Finance Lead</p> <p>Jonathan Brotherton, Chief Operating Officer, UHB</p> <p>David Melbourne, Interim Designate Chief Executive</p>
<p>ITEM DEFERRED TO BE SCHEDULED</p>	<ul style="list-style-type: none"> <li>• Update on Post-COVID Syndrome ('Long COVID') Rehabilitation</li> <li>• Phase 2, Musculoskeletal Redesign Programme</li> </ul>	<p>Ben Richards, Chief Operating Officer, Birmingham Community Healthcare NHS Foundation Trust.</p> <p>Marie Peplow, Chief Operating Officer, The Royal Orthopaedic Hospital.</p>