


**BIRMINGHAM CITY COUNCIL**

**AUDIT COMMITTEE**


**22 November 2022**

**SCHEDULE OF OUTSTANDING MINUTES**

**Note: As of 30 September 2021 – Responses to outstanding actions to be made within a 2 month period unless there is an exceptional reason.**

 Completed & discharged

 Approaching 2 months

 2 months +

<b>MINUTE NO./DATE</b>	<b>SUBJECT MATTER</b>	<b>COMMENTS</b>
377 19/10/2021	<b><u>ASSURANCE SESSION – THE DEPUTY LEADER’S PORTFOLIO</u></b>  <b><u>Additional Recommendations:</u></b>  That the Audit Committee;  (ii) Agreed for a briefing to be offered to all Members of the Council on Cyber Security, GDPR and roles related to data processing.  (Outstanding)  <b>COMPLETED &amp; DISCHARGED</b>	Peter Bishop – Director, Digital & Customer Services to lead on responses.  (ii) Briefing will be arranged to be delivered to an early meeting of the 2022-23 Audit Committee.  <b>Response provided at 18 October meeting.</b>
442 29/03/2022	<b><u>ADOPTION OF ACCOUNTING POLICES FOR 2021/22</u></b>  (i) Members requested that Officers facilitate a future training session in relation to the valuation process associated with the Council’s plant and property.	This training session will be arranged during the early stages of the 2022-23 municipal year.  <b>Briefing scheduled for 24 November 2022 between 1700 – 1900 hours</b>
513 18/10/2022	<b><u>ASSURANCE SESSION - CABINET MEMBER DIGITAL, CULTURE, HERITAGE &amp; TOURISM PORTFOLIO</u></b>  <b><u>Additional actions:</u></b>	

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
	<p>(ii) Agreed for a briefing note to be shared on the implementation of Oracle; including details on the final expenditure (i.e. additional expenditure; ongoing expenditure); start of the project figures; what actual spend was; how late was the delivery and the learnings from this process.</p> <p>(iii) Agreed for a briefing note to be shared on data breaches, security training and work undertaken to capture the 15% of the Council who had not undertaken this training.</p> <p>(iv) Agreed for a briefing note to be shared on the uptake of the annual training across the Council, non-compliance and risks associated with the roles of an elected member (in particular to Audit Committee).</p>	<p>Sara Pitt</p> <p>Cheryl Doran</p> <p>Janie Berry</p>
514 18/10/2022	<p><b><u>BIRMINGHAM AUDIT ANNUAL FRAUD REPORT 2021/22</u></b></p> <p>(ii) Agreed for a briefing note on Financial Investigators role and powers to be provided.</p> <p><b>COMPLETED &amp; DISCHARGED</b></p>	<p>John Preston / Craig Price</p> <p><b>Briefing note circulated to members on 07/11/2022 by Craig Price</b></p>