

## **BIRMINGHAM CITY COUNCIL**

### **LICENSING SUB-COMMITTEE B**

**TUESDAY, 27 NOVEMBER 2018 AT 09:30 HOURS**  
**IN ELLEN PINSENT ROOM, COUNCIL HOUSE, VICTORIA**  
**SQUARE, BIRMINGHAM, B1 1BB**

*Please note a short break will be taken approximately 90 minutes from the start of the meeting and a 30 minute break will be taken at 1300 hours.*

## **A G E N D A**

### **1 NOTICE OF RECORDING**

Chairman to advise meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

### **2 DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

### **3 APOLOGIES AND NOTIFICATION OF NOMINEE MEMBERS**

**3 - 22**

### **4 MINUTES**

To note the public part of the Minutes of the meeting held on 9 October 2018.

To confirm and sign the Minutes of the meeting held on 16 October 2018.

**23 - 120**

### **5 LICENSING ACT 2003 (TEMPORARY EVENT NOTICE) - ARCH 7, LOWER TRINITY STREET, BIRMINGHAM, B9 4AG**

Report of the Acting Director of Regulation & Enforcement.  
N.B. Application scheduled to be heard at 09:30am.

### **6 OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

7 **EXCLUSION OF THE PUBLIC**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

Exempt Paragraph 3

**PRIVATE AGENDA**

1 **MINUTES**

To note the private part of the Minutes of the meeting held on 9 October 2018 and to confirm and sign the Minutes as a whole.

2 **OTHER URGENT BUSINESS (EXEMPT INFORMATION)**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

# BIRMINGHAM CITY COUNCIL

Item 4

<b>LICENSING SUB COMMITTEE B 9 OCTOBER 2018</b>
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**MINUTES OF A MEETING OF  
LICENSING SUB COMMITTEE B  
HELD ON TUESDAY 9 OCTOBER 2018  
AT 0930 HOURS IN ELLEN PINSENT ROOM,  
COUNCIL HOUSE, BIRMINGHAM**

**PRESENT:** - Councillor Nagina Kauser in the Chair

Councillors Barbara Dring and Adam Higgs (Cllr Sharpe observed.)

**ALSO PRESENT**

Bhapinder Nandra, Licensing Section  
Joanne Swampillai, Committee Lawyer  
Katy Poole, Committee Manager

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**NOTICE OF RECORDING**

1/091018 The Chairman advised the meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.

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**DECLARATIONS OF INTERESTS**

2/091018 Members were reminded that they must declare all relevant and pecuniary and non-pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations to be recorded in the minutes of meeting.

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**APOLOGIES AND NOTIFICATION OF NOMINEE MEMBERS**

3/091018 There were no apologies submitted.

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**MINUTES – PUBLIC**

4/091018 That the Minute of meetings held on 6<sup>th</sup> September 2018 were confirmed and signed by the Chairman.

That the public part of the minutes of meeting held on the 18<sup>th</sup> September 2018 were noted.

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**LICENSING ACT 2003 PREMISES LICENCE – THE MINIMARKET, 235-237  
LOZELLS ROAD, BIRMINGHAM, B19 1RJ**

The following report of the Acting Director of Regulation and Enforcement was submitted:-

(See document No. 1)

The following persons attended the meeting.

**On behalf of the applicant**

Saman Kahrahman – Applicant  
Rob Edge - Agent

**Those making representations**

PC Abdool Rohomon – West Midlands Police  
Mahir Akgul – Neighbouring shop owner  
Heath Thomas – Representing Mr Akgul

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Following introductions by the Chairman, Bhupinder Nandhra, Licensing Section, made introductory comments relating to the report.

In response to questions from Members of the Sub-Committee, Mr Rob Edge, on behalf of the applicant, made the following points:-

- a) That the applicant intended to run the business as a professional enterprise.
- b) That his client had put time, money and passion into the business to make it successful, without compromising the licensing objectives.
- c) That he would run the business in accordance with the Licensing Act and work with the responsible authorities to promote the licensing objectives in the act.
- d) That his client had employed a consultant to train staff, which evidenced that, his client was a responsible applicant.
- e) That they had requested reasonable hours and had taken into consideration the problems in the local area.



- f) That the applicant had previously ran premises in Dudley Road, Wolverhampton and Telford. The premises were similar and his client was used to managing licensed premises.
- g) That they were aware the Councillors were concerned with behaviours of premises licence holders.
- h) That the general ASB issues should not be related to the applicant as his premises was not even open yet.
- i) He was an experienced operator and the proposed operating schedule would be run as intended.
- j) That the licensing objectives would not be undermined.
- k) That if any issues did arise a review of the premises would address the problems; should the licensing objectives be compromised.

Responding to Councillor Higgs, Mr Rob Edge explained that the hours were greatly reduced from the last application and they had submitted a stronger operating schedule and staff training manual. That the applicant had taken on board everything that was said at the last hearing and was looking to move from Telford to Birmingham, in order to manage the premises better. Staff training would take place prior to the premises trading.

Mr Kahrahman added:-

- a) That he had a shop in Telford; a bigger shop. He wanted to be in Birmingham to earn extra money.
- b) That the other shops he had run previously had issues with anti-social behaviour. Every area had problems, but it was how the shop was managed and how the staff talked to people.
- c) That he was aware of the issues in the area.
- d) That he was already paying rent on the premises even though it was not open. He was unable to make money without an alcohol licence.

Mr Edge continued:-

- a) That the premises was not located within a Cumulative Impact Zone, therefore, with strict management there was no reason why this premises could not operate successfully and uphold the licensing objectives.
- b) That there was a PSO in the area and the intention was to work with them before opening the premises; whether that is no single can sales to discourage street drinking or whatever it may be.
- c) That they believed the premises could run without impacting the ASB in

the area.

- d) That the conditions would only apply to that premises, they could not apply to crime and disorder down the road as that had been there 10 years.
- e) That the crime and disorder in the area needed addressing by the premises that were causing it.
- f) They could not relate it to their premises as it was not operating.
- g) That they had a good strong operating schedule.
- h) That the premises would only open until 2200 hours.
- i) That the premises would offer a wider range of products; food and other items.
- j) That the premises in Wolverhampton would not tolerate single can sales and not fuel street drinking.
- k) That the premises would have CCTV outside the front of the premises and staff would be trained to look out for proxy sales.
- l) That his client's first intentions were to clean up the area outside the shop and give it a refurbishment. That way it will indicate to customers that the premises was not a place to buy cheap booze and hang around outside.
- m) That anyone lingering outside would be asked in a polite but firm manner, not to hang around outside drinking.

Mr Kahrahman interjected:-

- a) That he would have 4 staff and they would do 6 or 8 hour shifts.
- b) That the shop would sell "everything".
- c) He asked the Members to give him a 6 month trial and see "how [he] worked", if anything bad happened they could close the shop.
- d) That the shutters would be closed on the alcohol when alcohol was not permitted for sale.

In response to Members questions, Mr Edge made the following points:-

- a) That they had a strong operating schedule and would offer to change the operating hours to 1000 hours in the morning.
- b) However they were not willing to adjust the evening hours.

At this stage Mr Heath Thomas requested to ask the applicant and his representative a number of questions, through the chair.

The Chairman granted Mr Thomas's request.

Mr Thomas directed a number of questions to the applicant, namely:

1. Between 6<sup>th</sup> August and 9<sup>th</sup> August did they consult with the police?
2. At the last hearing evidence was given that the applicant was living in Telford and would only be attending the shop occasionally. Why has that changed?
3. Was it the applicant's intention to give the shop up in Telford?

In response to Mr Thomas's questions Mr Edge made the following points:-

1. That they had not met with the police (PC Abdool Rohomon also confirmed this).
2. That his client had invested a lot of time in the premises and it was crucial he obtained a premises licence in order to run the business successfully. In addition his client had no ties to Telford and therefore had decided that moving to Birmingham was a good option.
3. Mr Edge advised Mr Thomas that his final question was not relevant to today's hearing.

In response to questions from Members of the Sub-Committee, PC Abdool Rohomon, on behalf of West Midlands Police made the following points:-

- a) That in relation to the application it was condensed, non-relevant stuff had been taken out. The new application according to Mr Edge had dramatically reduced the operating hours, however, in fact they had only seen a 30 minute change in the morning and then the evening was 2200 hours.
- b) There was no previous reference made to late night drinking being a concern for West Midlands Police in their representations.
- c) That Mr Edge had stated that the operating schedule was "strong", however the staff training had actually been reduced and the stories were changing all the time.
- d) In relation to crime and disorder the operating schedule states that a till prompt will be used for all sales and alcohol, all VAT receipts shall be kept, there will be signage, no ASB to be tolerated, but there was no contextual facts to go with it.
- e) Then in terms of public safety, there will always be a minimum of 3 staff after 2100 hours; meaning that for 1 hour there will be 3 staff.
- f) The training period differs throughout the schedule.

- g) That no single can sales had been mentioned, but at the last hearing PC Rohomon said that it would not even be considered, the Committee also considered it last time.
- h) The mention of proxy sales and underage drinking, yet the objections were regarding ASB.
- i) That fundamental changes but no consultation with the police.
- j) They submitted the second application 3 days after the first but again with no consultation with the police.
- k) The applicant/representative stated they would meet with the PSO once the application was granted. However, they need to know what the problems are before they submit the application and the Act says they should be aware of issues and address them in the application. They have not done that.
- l) That West Midlands Police had concerns with the short difference in time between this application and the previous one.
- m) That their concerns were the same as last time.
- n) He referred to page 4 in the evidence bundle which was a statement from PSO Capella who had worked in the area for over 12 years; he produced photographs and evidence to show the problems in the area.
- o) That page 10 showed people drinking in the street, not underage drinkers. They are legally allowed to drink and it was daytime drinking.
- p) That the applicant had referred to proxy sales and underage drinking, but the police concerns were around street drinking.
- q) He made reference to page 11 and explained that the options available to the Committee were the same as at the previous hearing. He then pointed Members to the decision notice from last time and explained that the Committee gave consideration whether modifying any conditions would be relevant, however, they concluded that modifying conditions would not help promote to licensing objectives.
- r) The premises had not done enough in the new application to alleviate concerns previously.
- s) That the decision notice was a strong document and much weight should be held on that document.
- t) He made reference to Daniel Thwaites plc Wirral Magistrates' Court and Others (Page 16 of WMP evidence bundle), he read verbatim from page 16. "This case, referred to as 'The Thwaites case', is important because it emphasises the imp[ortant role the Responsible Authorities have in

providing information to decision makers to contextualise the issue before them.

This case is sometimes misconstrued as requiring decisions to be based on 'real evidence', and that conditions cannot be imposed until problems have actually occurred. This is wrong. The purpose of the Act is to prevent problems from happening. Decisions can and should be based on well-informed common sense. The case recognises that Responsible Authorities are experts in their fields, and that weight should be attached to their representations. It is most relevant when opposing grant applications."

- u) That they had closed another premises round the corner, which showed the extent of the problems in that area.
- v) That they were experts in crime and disorder.
- w) That the case about Hope and Glory (page 15 WMP evidence bundle) emphasises what they were saying.
- x) That the application was submitted 3 days after the first one was refused, with only minor changes. Those conditions considered by the Licensing Committee in August were considered not appropriate, what was different now?
- y) That he felt there were no additional conditions that would negate the concerns by West Midlands Police.

In response to PC Rohomon's comments, Mr Edge, made the following points:

- a) That they did have conversations with PC Jones, unfortunately not during 6<sup>th</sup>-9<sup>th</sup> as Mr Edge was away.
- b) That they have added additional conditions, amended opening times, and have demonstrated that Mr Kahrahman is a responsible person with previous experience of managing premises.
- c) That they initially had the staff training within a time frame but changed it for a more rigorous and thorough programme that would take place before the premises opened to ensure everyone who worked there would be able to deal with any issues and uphold the licensing objectives.

In response to Mr Edge, PC Abdool Rohomon, made the following points:

- a) That there had been a conversation with Mr Jones, but they were emails. They were asking if WMP would consider not objecting and they responded that they would be objecting.
- b) In addition, should Mr Jones have been happy he would not have objected, yet it was him who lodged the objection.

At this stage in the meeting, a phone rang. The Committee Lawyer announced “Please, whoever’s phone is ringing and buzzing, can you please turn it off.”

In response to Members questions, Mr Heath Thomas, on behalf of Mr Akgul, made the following points:-

- a) That they completely endorsed the comments of West Midlands Police.
- b) That his client had always engaged with authorities in order to report bad operators.
- c) His client knew the problems in the area extremely well.
- d) That this area was difficult, with alcohol related issues that need addressing.
- e) That during the last hearing it was set out clearly, his client had been a victim of robbery, knife crime, theft of money and alcohol from his store, gangs and drugs. His clients ability to deal with these issues was by working with WMP.
- f) His client was living and breathing this and therefore, new the existing problems.
- g) The fresh application 3 days after the first had only taken on the comments from the last hearing, we haven’t heard that he was already trading and working. He has said he shall not open without an alcohol licence and that shows how significant alcohol sales would be for his premises, which was a concern.
- h) That the issue of rent was an issue for him as a business man.
- i) That the applicant was not living here, nor was he immersed in the problems.
- j) That the 182 guidance would suggest that this licensing authority should look to the police for guidance on crime and disorder.
- k) That the decision from 6<sup>th</sup> August 2018 was relevant to consider.
- l) That his client had genuine concerns, he suffered himself and understood the problems in the area.
- m) He did not want them exasperated by another licensed premises.
- n) He referred to the previous decision “Members considered that neither modifying the conditions of the licence nor excluding any of the licensable activities from the scope of the licence would mitigate the concerns raised by those making representations” (quoted from page 13 of WMP evidence bundle, the previous decision of the Licensing Sub-Committee 6<sup>th</sup> August

2018.) The measure that the applicant had put forward, were not from experience but from what they said at the last hearing.

- o) That whilst the person had experience trading in Telford, they didn't think this could be compared as the location was entirely different. So whilst they had experience it was not related to this location.
- p) That he had not heard any evidence that would make the Committees previous doubts go away.
- q) That they did not believe the conditions put forward would alleviate the concerns and resolve the problems that already exist when the sale of alcohol was clearly very important to the business.
- r) That there was already too much street drinking.
- s) That they had nothing to add.

In summing up, Mr Heath Thomas, on behalf of Mr Akgul, made the following points:

- a) That he would be mindful of the 182 guidance, given the proximity of the last application and the 6<sup>th</sup> August decision it was still relevant.
- b) They did not believe the licensing objectives could be upheld with the grant of this licence.

In summing up, PC Abdool Rohomon, on behalf of West Midlands Police, made the following points:

- a) That the licensing objectives could not be upheld.
- b) That the decision from the 6<sup>th</sup> August was relevant at this hearing as little had changed and the problems still existed.

In summing up, Mr Rob Edge, on behalf of Mr Kahrahman, made the following points:

- a) That they believed they had put forward a full operating schedule which including staff training being carried out prior to the premise being opened.
- b) That the training manual included conflict resolution, challenge 25, refusals log, everything you would expect.
- c) That they had a refurbishment planned and that would change the concept of the premises.
- d) That there was no evidence that the application would undermine the licensing objectives.

- e) No evidence produced to show that his client was anything other than an experienced operator.
- f) That if the crime and disorder was so high, why had WMP not requested that the area become a CIZ.
- g) That Environmental Health had no public nuisance concerns.
- h) That they had offered to change the hours again during the hearing.
- i) That the photos produced by WMP show street drinkers, whom have existed for a number of years. This was already a problem that had not been addressed.
- j) The strong operating schedule and good manager would ensure that the premises would not add to the problems already existing in the area.
- k) In reference to the decision notice from 6<sup>th</sup> August 2018, the Committee considered that a grant could be considered by a well-managed premises with an experienced person, they felt they had demonstrated that in the hearing.
- l) They felt that the objection from the shop next door was a competition objection.
- m) That there was no factual evidence that the premises would not act in accordance with the licensing objectives.
- n) That it was only anecdotal evidence from the police.
- o) On that basis the licence should be granted.

Mr Kahrahman interjected and explained that the photo was the same as the previous hearing and that it was not a “big deal”, they had made the changes and resolved the concerns.

He directed his comments to Mr Thomas explaining that his shop was bigger, cleaner, better designed and therefore, the objections made were due to competition. The police should work with them.

At 1058, the meeting was adjourned. All parties with the exception of Members, the Committee Lawyer and Committee Manager left the meeting.

At 1142 the meeting was reconvened and all parties were invited back into the meeting room and the decision of the Licensing Sub-Committee was announced as follows:-

5/091018

**RESOLVED:-**



That the application by Mr Saman Jowhar Kahrahman for a premises licence in respect of THE MINIMARKET, 235-237 LOZELLS ROAD, BIRMINGHAM B19 1RJ **BE REFUSED.**

In reaching this decision, the Sub-Committee was mindful of the promotion of the licensing objectives in the Act, particularly the prevention of crime and disorder and public nuisance objectives.

Mr Kahrahman had previously made an application for a premises licence which was refused by the Licensing Sub-Committee on 6<sup>th</sup> August 2018. He had submitted a fresh application for the instant hearing. The Sub-Committee's reasons for refusing the fresh application are again due to concerns expressed by West Midlands Police regarding the management of the proposed operation in what had for many years been a very difficult and challenging area for the neighbourhood Police team.

The Police provided the detailed statement from the local PCSO which had originally been submitted for the meeting of 6<sup>th</sup> August 2018. This statement described the crime & disorder, and antisocial behaviour, in and around Lozells Road. These issues were overwhelmingly created through irresponsible alcohol consumption; over the years it had been observed that the cause was the prevalence of street drinkers. The Police dealt constantly with drunkenness and associated problems. The level of antisocial behaviour was high; the long-term demand on Police resources had been, and continued to be, significant.

The Police stated that they were not confident that the applicant would be capable of promoting the licensing objectives. The Police considered that the applicant, and the fresh operating schedule, continued to show insufficient understanding of the Lozells Road environment. All the new aspects of the application were of limited relevance (namely the shortening of the proposed hours; refurbishment; training; measures relating to proxy sales). The new proposals did not address the sale of alcohol in an area plagued by street drinking, which had been the overwhelming worry preoccupying the Police at the meeting of 6<sup>th</sup> August 2018.

The Police observed that the fresh application had been submitted three days after the last hearing, and without consulting the Police about the amendments. The applicant of course knew the Police had grave concerns; the concerns had been discussed at length at the meeting of 6<sup>th</sup> August 2018, when it was explained that the area generated a huge amount of work for the neighbourhood Police team. The Police therefore looked askance at the applicant's offer, made during the hearing, to meet the Police 'if the licence were to be granted'. The Police had expected that the applicant would ask to meet them after the Sub-Committee hearing of 6<sup>th</sup> August; instead he had simply submitted a fresh application three days later.

The Sub-Committee agreed that the applicant's offer to meet the Police 'if the licence were to be granted' did not inspire confidence, as it showed a lack of willingness to cooperate with the Police in the manner expected of an applicant wanting to operate in an area which had significant levels of crime, disorder and nuisance. A request for a meeting with the Police should have been made before the submission of the fresh application.

The applicant's fresh operating schedule still did not address how the specific problems of crime, disorder and nuisance would be managed, such that the licensing objectives could be upheld. Furthermore the Police noted that at the previous hearing, the possibility of modification of the proposed conditions had been considered by the Sub-Committee, in case the licence could be granted after some modifications to the conditions; however Members had considered that modifying the conditions would not mitigate the concerns raised by those making representations, and the application had been refused. The applicant's new operating schedule did not address the concerns either; accordingly, the Police maintained their objection. The Sub-Committee accepted the Police submissions.

The neighbouring shopkeeper who runs the premises adjacent to The Minimarket again attended, represented by a solicitor, and confirmed that Lozells Road continued to be exactly as described by the PCSO, with the problem of street drinking dominating the area, along with associated problems of crime, disorder and nuisance.

The neighbouring shopkeeper also confirmed, as per the previous meeting on 6<sup>th</sup> August 2018, that his own shop had been targeted by criminals, and therefore he was able to speak with first-hand knowledge of the crime and disorder in Lozells Road. He stated that the Police were in and around Lozells Road every day, and that police sirens were heard every day, as would be expected in a 'difficult' area. He had had to adapt his own operation to manage problems. He had also been assisting the Police where he could, and had passed evidence to them relating to the general goings-on in the area, in an effort to help to reduce crime and disorder, but the problems were persisting. The Sub-Committee accepted the submissions of the neighbouring shopkeeper.

The Sub-Committee carefully considered the fresh operating schedule put forward by the applicant, and the likely impact of the fresh application, but was still not persuaded that the applicant and the proposed operation of the premises could promote the licensing objectives. The fresh application did not satisfactorily address the issues of crime, disorder and nuisance.

Some aspects of the proposed operation had been amended since the previous meeting. However the Members were mindful of the Police's observation that the main problem in Lozells Road was

street drinking, and associated crime & disorder. The amendments did not persuade the Sub-Committee that the applicant understood these problems, and in any event he had not sought advice from the Police about them.

All in all, the new application did not persuade the Members that the licensing objectives could be upheld in such a challenging area. The Police considered the application unsatisfactory as there was nothing to address the issue of street drinking and the associated crime & disorder; a neighbouring shopkeeper had remarked that the levels of crime & nuisance were such that the Police were in attendance at Lozells Road every single day. Accordingly the Sub-Committee resolved to refuse the application.

The Sub-Committee has given due consideration to the City Council's Statement of Licensing Policy, the Guidance issued under Section 182 of the Licensing Act 2003 by the Secretary of State, the information contained in the application, the written representations received and the submissions made at the hearing by the applicant, their adviser, and those making representations.

All parties are reminded that under the provisions contained within Schedule 5 to the Licensing Act 2003, there is the right of appeal against the decision of the Licensing Authority to the Magistrates' Court, such an appeal to be made within twenty one days of the date of notification of the decision.

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**OTHER URGENT BUSINESS**

6/091018      There was no urgent business.

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**EXCLUSION OF THE PUBLIC**

7/091018

**RESOLVED:**

That in view of the nature of the business to be transacted, which includes exempt information of the category indicated, the public be now excluded from the meeting:-  
(Paragraphs 3 & 4)

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# BIRMINGHAM CITY COUNCIL

Item 4

<b>LICENSING SUB COMMITTEE B 16 OCTOBER 2018</b>
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**MINUTES OF A MEETING OF  
LICENSING SUB COMMITTEE B  
HELD ON TUESDAY 16 OCTOBER 2018  
AT 0930 HOURS IN ELLEN PINSENT ROOM,  
COUNCIL HOUSE, BIRMINGHAM**

**PRESENT:** - Councillor Nagina Kauser in the Chair

Councillors Bob Beauchamp and Adam Higgs

**ALSO PRESENT**

Shaid Yasser, Licensing Section

Joanne Swampillai, Committee Lawyer  
Katy Poole, Committee Manager

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**NOTICE OF RECORDING**

- 1/161018 The Chairman advised the meeting to note that members of the press/public may record and take photographs except where there are confidential or exempt items.
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**DECLARATIONS OF INTERESTS**

- 2/161018 Members were reminded that they must declare all relevant and pecuniary and non-pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations to be recorded in the minutes of meeting.
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**APOLOGIES AND NOTIFICATION OF NOMINEE MEMBERS**

- 3/161018 There was no Nominee members.
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**LICENSING ACT 2003 PREMISES LICENCE – TEAM NEWS, 17 BELL LANE,  
TILE CROSS, BIRMINGHAM, B33 0HS**

The following report of the Acting Director of Regulation and Enforcement was submitted:-

(See document No. 1)

The following persons attended the meeting.

**On behalf of the applicant**

Vinay Shivkaran Sahota – Applicant

Patrick Burke – Agent

Tajinder Kaur - DPS

**Those making representations**

No one attended.

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Following introductions by the Chairman, Shaid Yasser, Licensing Section, made introductory comments relating to the report.

In response to questions from Members of the Sub-Committee, Mr Patrick Burke, on behalf of the applicant made the following points:-

- a) That it was a family run business, with over 30 years' experience.
- b) That the validity of the objections was a concern as the letter from Mr Lolly stated that he had worked at Team News; however the current owner had been there for 16 years and had never employed him. The previous owner was there for 2 years and again, had also never employed him.
- c) The objector was well known in the area, and said to have worked at the Butchers when he was 15 years old. He would now be in his 30s.
- d) That the objector refers to the application made for number 7 Bell Lane, which Mr Burke also was the agent and that application received no objection notices, and was granted.
- e) That the issues with 7 Bell Lane were in relation to a clause the solicitor found stating in the lease that they can't sell alcohol, so they were in discussions about getting the clause removed. That was 3-4 days before the objection was received.
- f) That there were no police or other responsible authority objections.
- g) That the issues surrounding the lease clauses would be negotiated after licences have been granted and wouldn't necessarily cause any issues.
- h) That the objection was concerned with nuisance, however, there's no

history of issues regarding nuisance and the police had made no representations regarding nuisance either.

- i) Mr Burke referred to the case of *Daniel Thwaites plc v Wirral Borough Magistrates' Court*, in order to remind the Members that “decisions should be based on evidence and not speculation”.
- j) That he suspected the objector was a friend of number 7's and was concerned the sale may not go through should the shop be granted a licence.
- k) That the leases were old leases. The landlords are Birmingham City Council and the leases have clauses on in relation to the sale of alcohol not being permitted.
- l) That they had included conditions in the application to include, staff training.
- m) That the opening hours were the same as number 7 who were granted a licence.
- n) That the premises had parking directly outside.
- o) That they would have CCTV cameras.

At this stage, Cllr Higgs asked questions relating to the objection notice and asked Mr Burke if he had reached out to objector. Mr Burke advised Cllr Higgs that a letter should be in his pack.

Cllr Higgs responded explaining he had read it. Then he asked what they would do regarding preventing crime and disorder, which Mr Burke responded, asking Cllr Higgs to refer to his application where all the information was and that there was a lengthy amount of constructive conditions addressing his concerns in the pack.

Mr Burke continued:-

- a) That his clients lived in Marston Green and were local to the area.
- b) That they had previous experience running news agents and convenience stores.
- c) That Mrs Kaur had previous DPS experience and was a personal licence holder.
- d) That they would only be running the one shop.
- e) That alcohol sales would make up 15-20% of the overall sales.
- f) That there was storage at the back of the premises, customers would have no access.

In summing up, Mr Burke, on behalf of the applicant, made the following points:-

- a) That there had been no objections from responsible authorities.
- b) That they had concerns regarding the validity of the objection.
- c) He had nothing more to add.

At 1002 hours the meeting was adjourned. The Chairman requested all present, with the exception of Members, the Committee Lawyer and the Committee Manager to withdraw from the meeting.

At 1019 hours the meeting was reconvened and all parties were invited to rejoin the meeting. The decision of the Licensing Sub-Committee was announced as follows:-

4/161018 **RESOLVED:-**

That the application by Vinay Shivkaran Sahota for a premises licence in respect of  
Team News, 17 Bell Lane, Tile Cross, Birmingham, B33 0HS **BE GRANTED SUBJECT TO ALL THE CONDITIONS AGREED BETWEEN WEST MIDLANDS POLICE and THE APPLICANT, AS SHOWN AT APPENDIX 3 OF THE REPORT.** Those matters detailed in the operating schedule and the relevant mandatory conditions under the Licensing Act 2003 will also form part of the licence issued.

The Sub Committee deliberated the operating schedule put forward by the applicant and the likely impact of the application, and concluded that by granting this application, the four licensing objectives contained in the Act will be properly promoted. The applicants were experienced people who had become accustomed to running family-owned convenience shops and newsagent premises over several decades. The instant premises would be the only shop they operated. Other shops in the vicinity also offered alcohol whilst operating long opening hours; these types of arrangements had not adversely affected the licensing objectives in the Tile Cross area.

Members carefully considered the written representations made by an objector, but were not convinced that there was an evidential and causal link between the issues raised by the objector and any adverse effect on the licensing objectives. The applicants' agent confirmed to the Sub-Committee that although he had hand-delivered a letter inviting the objector to contact him for a discussion, the objector had not replied. The objector also did not attend the meeting.



In reaching this decision, the Sub-Committee has given due consideration to the City Council's Statement of Licensing Policy, the Guidance issued under Section 182 of the Licensing Act 2003 by the Secretary of State, the application for a premises licence, the written representations received and the submissions made at the hearing by the applicant, and their adviser.

All parties are reminded that under the provisions contained within Schedule 5 to the Licensing Act 2003, there is the right of appeal against the decision of the Licensing Authority to the Magistrates' Court, such an appeal to be made within twenty-one days of the date of notification of the decision.

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**OTHER URGENT BUSINESS**

5/161018      There was no urgent business.

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<b>Report to:</b>	<b>Licensing Sub Committee B</b>
<b>Report of:</b>	<b>Acting Director of Regulation &amp; Enforcement</b>
<b>Date of Meeting:</b>	<b>Tuesday 27<sup>th</sup> November 2018</b>
<b>Subject:</b>	<b>Licensing Act 2003 Temporary Event Notice</b>
<b>Premises:</b>	<b>Arch 7, Lower Trinity Street, Birmingham, B9 4AG</b>
<b>Ward affected:</b>	<b>Bordesely and Highgate</b>
<b>Contact Officer:</b>	<b>Bhapinder Nandhra, Senior Licensing Officer 0121 303 9896 <a href="mailto:licensing@birmingham.gov.uk">licensing@birmingham.gov.uk</a></b>

**1. Purpose of report:**

To consider the objection to a Temporary Event Notice (TEN), which seeks to permit the sale of alcohol (for consumption both on and off the premises), the provision of regulated entertainment and the provision of late night refreshment on Saturday 1<sup>st</sup> December 2018, to operate from 00.00midnight until 10.30am.

**2. Recommendation:**

To consider the objection notice made by West Midlands Police.

**3. Brief Summary of Report:**

A Temporary Event Notice was received on 15<sup>th</sup> November 2018 in respect of Arch 7, Lower Trinity Street, Birmingham, B9 4AG.

An objection notice has been received from West Midlands Police.

**4. Compliance Issues:**

When carrying out its licensing functions, a licensing authority must have regard to the Guidance issued by the Secretary of State under section 182 of the Licensing Act 2003.

**4.1 Consistency with relevant Council Policies, Plans or Strategies:**

The report complies with the City Council's Statement of Licensing Policy and the Council's Corporate Plan to improve the standard of all licensed persons, premises and vehicles in the City.

<p><b>5. Relevant background/chronology of key events:</b></p> <p>Mr Hitesh Chauhan submitted on 15<sup>th</sup> November 2018 a Temporary Event Notice in respect of Arch 7, Lower Trinity Street, Birmingham, B9 4AG.</p> <p>The Temporary Event Notice is attached, see Appendix 1.</p> <p>An objection notice has been received from West Midlands Police, see Appendix 2.</p> <p>Site location plans are attached, see Appendix 3.</p> <p>Under the licensing system of TENs, no actual permission is required to carry out a licensable activity on a temporary basis. An applicant must merely give notice of his intentions to operate a licensable activity to the licensing authority.</p> <p>However, the police or local authority exercising environmental health functions may intervene to prevent such an event taking place or agree a modification of the proposed arrangements, and their intervention may in some cases result in the licensing authority imposing conditions on a TEN.</p> <p>Where a TEN is submitted, the licensing authority must consider the objection(s) at a hearing before a counter notice, or a notice including a statement of conditions can be issued.</p> <p>Conditions may only be applied if the TEN is in connection with licensable activities at licensed premises. It must be noted a Premises Licence is not currently in force for Arch 7, Lower Trinity Street, Birmingham, B9 4AG.</p> <p>When giving a TEN, consideration should be given to the following four licensing objectives:</p> <ol style="list-style-type: none"> <li>1. The prevention of crime and disorder</li> <li>2. Public safety</li> <li>3. The prevention of public nuisance; and</li> <li>4. The protection of children from harm</li> </ol>
<p><b>6. List of background documents:</b></p> <p>Temporary Event Notice, attached at Appendix 1  Objection Notice from West Midlands Police, attached at Appendix 2  Site location plans, Appendix 3</p>
<p><b>7. Options available</b></p> <p>To issue the TEN  To issue a Counter Notice</p>



Birmingham City Council, Licensing Section, P.O. Box 17013, Birmingham. B6 9ES

### Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

<b>1. The personal details of premises user (Please read note 1)</b>	
1. Your name	
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)
Surname	CHAUHAN
Forenames	HITESH
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)	
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)
Surname	
Forenames	
3. Your date of birth	Day _____ Month _____ .Y _____ Year _____
4. Your place of birth	
5. National Insurance Number	
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)	
Post town E	Postcode I
7. Other contact details	
Telephone numbers	
Daytime	
Evening (optional)	
Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)	
Post town	Postcode
9. Alternative contact details (if applicable)	
Telephone numbers:	
Daytime	
Evening (optional)	

BCC  
REGULATION & ENFORCEMENT  
LICENSING SECTION  
DATE RECEIVED

15 NOV 2018

REF NO. 009487/000747  
INITIALS LW - 62100

16.11.18

Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Arch 7 Lower Trinity Street B9 4AG	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below.	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Arch	
Please describe the nature of the event below. (Please read note 5)	
Tekno Disco – After Party	

<b>3. The licensable activities</b>	
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)	
01.12.18	

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
00:00 – 10:30		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)		300
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	<input type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input checked="" type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment. (please read note 12)  N/A
--

<b>4. Personal licence holders (Please read note 13)</b>		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	BIRMINGHAM	
Licence number	17092	
Date of issue	10/10/2015	
Date of expiry	N/A	
Any further relevant details		

<b>5. Previous temporary event notices you have given (Please read note 14 and tick the boxes that apply to you)</b>		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	32	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

<b>6. Associates and business colleagues (Please read note 15 and tick the boxes that apply to you)</b>		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

<b>7. Checklist (Please read note 16)</b>	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input checked="" type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input checked="" type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input checked="" type="checkbox"/>
Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

<b>8. Condition (Please read note 17)</b>
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

<b>9. Declarations (Please read note 18)</b>
--



<p>The information contained in this form is correct to the best of my knowledge and belief.  I understand that it is an offence:  (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and  (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.</p>	
Signature	
Date	15.10.2018
Name of Person signing	HITESH CHAUHAN

For completion by the licensing authority

<b>10. Acknowledgement (Please read note 19)</b>	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	16.11.18
Name of Officer signing	

## NOTES

### General

In these notes, a person who gives a temporary event notice is called a “premises user”.

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

First, it will issue a counter notice if there is an objection to a late temporary event notice (see note 7 below).

Secondly, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

Thirdly, it will issue a counter notice if the first, second, third and fifth of the limits set out below would be exceeded. If any of the limits below are breached or if a counter notice has been issued, any licensable activities taking place would be unauthorised and the premises user would be liable to prosecution. The limitations apply to:

- the number of times a person may give a temporary event notice (50 times per year for a personal licence holder and 5 times per year for other people);
- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (15 times in a calendar year);

---

**From:** bw licensing  
**Sent:** 16 November 2018 09:37  
**To:** Licensing; Pollution Team  
**Cc:**  
**Subject:** FW: TENS  
**Attachments:** Ten 01.12.18.docx

Licensing,

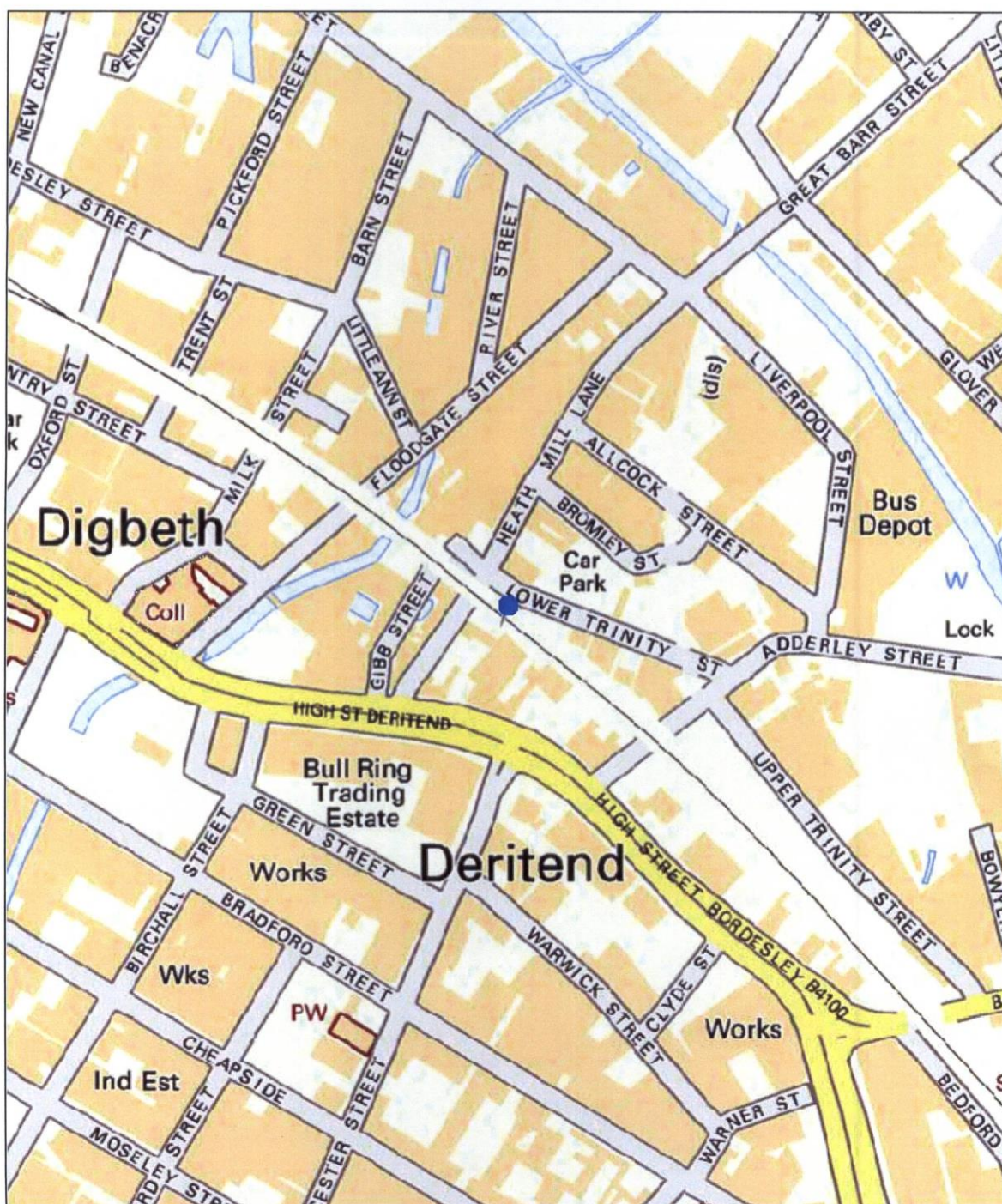
West Midlands Police wish to make representation to the grant of this temporary event notice as we do not believe that the licensing objectives prevention of crime and disorder and public nuisance.

- West Midlands Police are not satisfied that the building is a suitable location for this type of event and questions that the public safety would be put at risk.
- The police are also not satisfied that there has not been a full risk assessment carried out for alcohol to be served for such a length of time and in particular until 10:30am.
- Again, from previous Tens applied for at this location the police are not satisfied that the whole of this building known as Monastery will also being used and believe that the applicant is circumventing the conditions already in place for the Monastery.

For these reasons the police are requesting this Ten is not granted.

Regards

PC 1978 Walker  
Birmingham Police Central Licensing Team  
Birmingham Partnerships  
Lloyd House  
Federation Health & Safety Lead.



**Birmingham City Council**

Map Created By:

Notes

Date of Map Creation: 19/11/2018



Scale:  
1:4,000

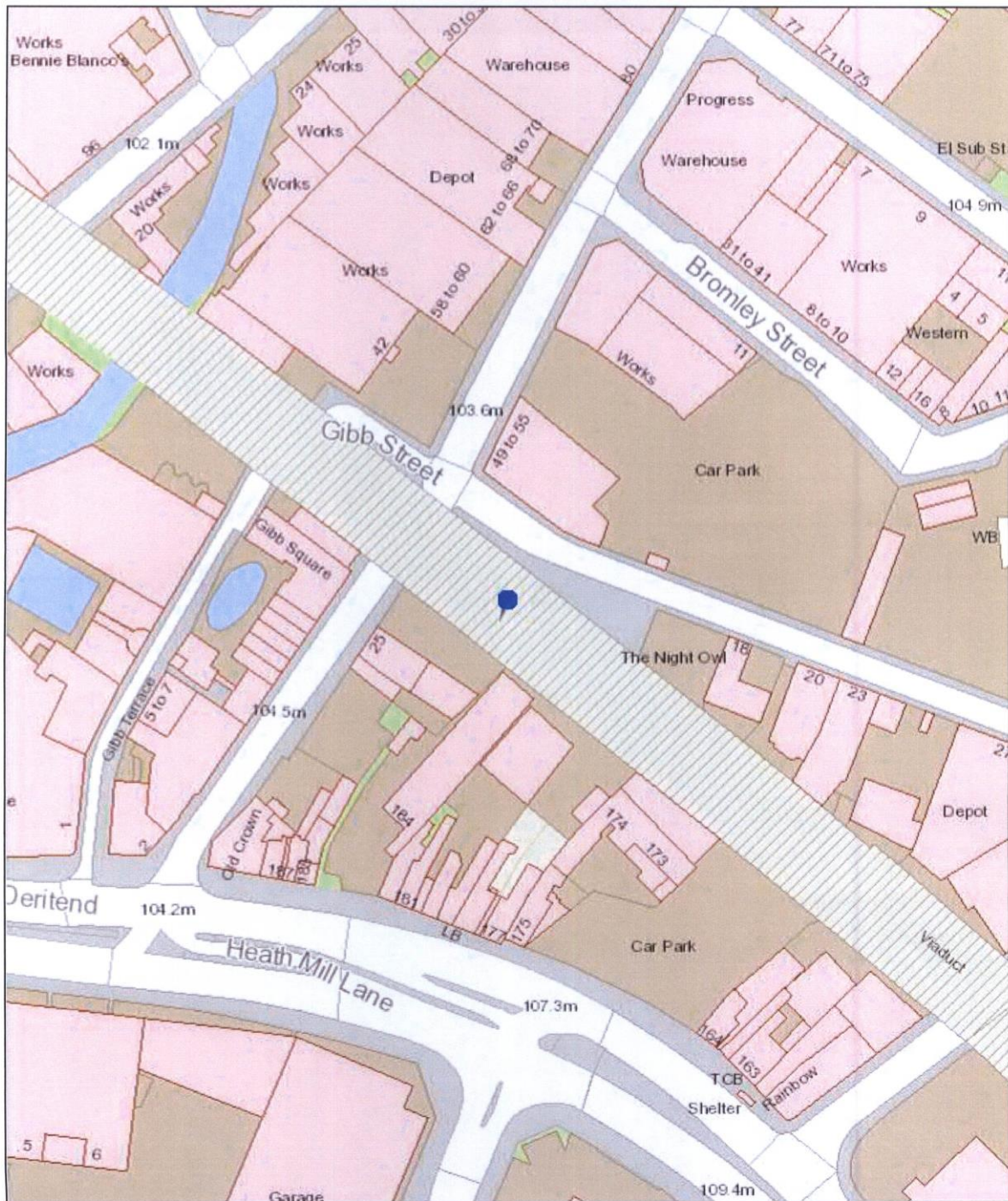
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**Birmingham City Council** Map Created By:

Date of Map Creation: 19/11/2018


**Notes**



Scale:  
1:1,250

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**BORDESLEY**  
**LOWER TRINITY STREET**

Scale	1:500
Sheet No.	1 of 1
Date	18 Jan 2007
Prepared By	sedward6
Plan No.	591/2



mapping services  
 1 Evershot Street  
 2nd Floor  
 LONDON NW1 2DN  
 DX 141520 Euston 7  
 Tel:  
 Fax

## EVENT RISK ASSESSMENT

Name of Premises: Arch 7

Address: Arch 7 Lower Trinity Birmingham B9 \$AG

Telephone Number: 1

Email Address: .

Completed by: Billy Chauhan

**Completing this document will enable police to give you appropriate support and advice to ensure a safe event. Full, honest disclosure forms part of the risk assessment and will not in itself jeopardise the event. Full co-operation is regarded as demonstrating positive and effective venue management.**

**PLEASE COMPLETE ALL SECTIONS.**

PROMOTER / PROMOTION DETAILS			
Event / Promotion Name	Tekno Disco		
Event Date (dd.mm.yyyy)	1 <sup>st</sup> December 2018		
Music style to be played / performed (e.g. House, R'n'B, Garage)	House		
Is the event...? (check relevant box)	Public Event - Ticket		
If private, how are the invitations being distributed?	n/a		
If private, who can attend? (e.g. people named on a mailing list, company employees, etc.)	n/a		
If public, how is the event being publicised? Details of website?	Facebook ---Flyers ---- posters		
How are tickets being sold?	Facebook		
Will tickets be sold on the door?	Yes		
What are the expected numbers?	300		
What is the age range?	18-30		
Is there a particular ethnic group attending?	No	If 'Yes', please state group:	
Advertisements	Facebook <a href="https://www.facebook.com">https://www.facebook.com</a>		
Dress code	Casual – no hoodies		
	Other security <input type="checkbox"/>		
Please provide the name(s) of the security company/ies to be used:			
Contact Name of Security Company	Elite Birmingham security LTD		
Security Company	Registration No.	10783528	Email
Contact Nos. of Security Company	Landline		Mobile
If In-House Security used give	Name of Non-Front Line SIA Licence Holder		N/A
	SIA Registration No.		N/A
If other, please provide the name of the company			

Contact Name of Security Company	ABDUL MALIK		
Contact Nos. of Security Company	Landline		Mobile
In all cases give	Name of Head Door Supervisor on duty		
	Mobile No.		

Please list the last 3 venues (including addresses and dates) where this promotion has been held:

1. Lab 11
2. Hare and Hounds
3. n/a

Has the promoter run events at your venue before?

Previous events at this venue –

Previous events at this venue –



## Previous events at other venue's – see below for other venues

Lab 11

Hare and Hounds – Kings Heath

**Please list below ALL ARTISTES, THE ACTS / SOUND SYSTEMS / OTHER PROMOTERS performing. (DJs. MCs, etc. – show full name and aliases, address, contact numbers.) Please use a separate sheet if necessary.**

Elliot Adamson, mtbc

Have the proposed acts / sound systems appeared at your venue before – either alone or with others?

If 'Yes', please give details below of the numbers of persons attending, security arrangements used, problems (if any) identified both inside and outside the venue and any additional security measures you intend to implement in light of any of those issues.

N/A



Expected Capacity: 300

Music Style: HOUSE

The venue will have two entrances and two emergency exits

Do you have other knowledge of the acts or crowds attending that would need special considerations to be made to limit crime and disorder (e.g. problems at previous venues, the make up of the patrons, whether they are local or are expected to travel from long distances to the event, etc.)?

If 'Yes', please give details of such matters below.

No

Show any information you may have from any other source relating to events within the past 12 months by the promoters or sound systems shown above – positive and negative comments are beneficial.

N/A

As Designated Premises Supervisor for Arch 7 –From previous events at this venue I am fully satisfied that the event will be a success and will not cause any issues in opposition to the 4 Licensing Objectives

Prevention of Crime and Disorder – we will provide the required level of security and will ensure searching takes place and anyone under age , intoxicated or under the influence of drugs is refused entry

Protection of Children From Harm – We will strictly enforce our Proof of Age Policy (Challenge 25)

Public Safety – The safety of staff, sub-contractors and the public will be maintained before, during and after the event

Prevention of Public Nuisance – We will ensure that both customers leaving the venue and the entertainment provided during the event do not cause a nuisance to neighbours and the public

#### Show the Control Measure(s) to be employed

**Risk: Aggression leading to public disorder**

**Control:**

As the event is likely to be sold out in advance and all patrons attending will have tickets I do not foresee and issues with public disorder regarding entry to the event. We will maintain a SIA Door Supervisor presence on all entrances and ensure that all patrons attending are well behaved and appropriately informed of the venues policies. We have a dispersal policy in place and will ensure that at the end of the event all patrons will be asked to leave quietly and ensure that they are directed to appropriate taxi and transport away from the venue and surrounding areas.

**Risk: Weapons and / or drugs coming into the venue with customers**

**Control:**

It is not anticipated that there will be any issues with weapons and/or drugs coming into the premises – but we will carry out random searches to cover any eventuality. There will be prominently displayed posters informing customers that there is a search policy in place and that it is a condition of entry that all customers agree to be searched. All searches will be conducted inside of the venue in the area adjacent to the entrance and a male to male / female to female search procedure will be followed.

**Risk: Drug dealing inside and outside the venue**

**Control:**

Door Supervisors and management/DPS will monitor both internally and externally to identify any drug issues and act appropriately – including where necessary informing the police of dealing quantities seizures or identifying any persons involved. Any drugs confiscated or discovered will be placed in evidence bags with full details and placed in the drugs safe. Police will be informed and arrangements made to collect.

<p><b>Risk: Performers and / or entourage bringing drugs and / or weapons into the venue</b></p>	<p>All performers and members of the entourage must undergo a search every time they enter the venue.</p> <p>There will be no exceptions</p> <p>This will include clothing and record cases for DJ's</p> <p>The promoter and any performers will be informed that agreeing to these searches is a condition of them being allowed to perform at the venue on this event</p>
<p><b>Risk: Lack of crowd control / disorderly queuing</b></p>	<p>Barriers will be used to ensure that the queue is kept orderly and not causing any blockage of adjoining venues.</p> <p>The queue will be monitored constantly and personnel positioned outside the venue will keep in radio contact with the Head of Security to advise on any issues of concern</p> <p>Only the main entrance will be used and a ticket desk and search area will be located near to the main entrance</p>
<p><b>Risk: Underage patrons arriving expecting admission</b></p>	<p>This is an over 18s show. ID must be shown if requested. Failure to produce positive ID will result in admission being refused. This policy to be communicated during staff briefing</p> <p>The nature of the event is highly unlikely to attract any persons underage – but appropriate checks will be made regardless along with Challenge 25 policy</p> <p>The anticipated age range for the event is 18-30</p>

<p>Risk: <b>Excessive consumption of ALCOHOL leading to drunkenness and public disorder</b></p>	<p>DPS will brief staff and security to look out for people who may have had too much to drink and / or have taken drugs.</p> <p>Bar staff will be extra vigilant about serving people who appear to be intoxicated.</p> <p>Security to be extra vigilant for customers becoming irate or overly excitable due to drink and/or possibly drugs</p> <p>A qualified first aider will be on duty throughout the event.</p>
---	--

#### Security Detail and Deployment

Please note that all door supervisors used at this event **MUST** be registered with the Security Industry Authority (SIA). If any door supervisors used are unregistered both that person and the employer may be prosecuted and fined.

Customer Access	Main Entrance 2	
Number of door supervisors	Male: 3	Female: 1
<b>Door Supervisors</b> – based on near capacity attendance levels		
Main Room	1	



Stairs and Smoking Area	1
Ground Floor	
<b>Total Security Staff</b>	4
Performer / Artiste Security ( <i>show company name &amp; contact numbers</i> )	See promoter details – Main entrance security will search and brief all DJ's
<b>Suggested Pre-Opening Checks</b> ( <i>please check the relevant boxes to confirm these WILL take place</i> )	
• Radios charged	yes <input checked="" type="checkbox"/>
• Metal detector batteries operational	yes <input checked="" type="checkbox"/> Not required
• Megaphone – located at front of house / operational	Not required <input checked="" type="checkbox"/>
• Bodycam	Not required <input checked="" type="checkbox"/>
• Capacity monitoring device (e.g. Clickers) – located at front of house / operational	Yes – two sets – in/out <input checked="" type="checkbox"/>
• Pre-opening checklist completed	yes <input checked="" type="checkbox"/>
• Staff briefing to be held at	Yes at 11.45pm <input checked="" type="checkbox"/>

It is essential that the following items are supplied to police of the proposed event in order for a proper risk assessment to be carried out:

- (i) A fully completed Entertainment Venue Risk Assessment
- (ii) A copy of any promotional flyer / advert / ticket

I have read this document and understood its significance.

Signed .....

Billy Chauhan

( Head of Security )

(Designated Premises Supervisor/  
Personal Licence Holder)

(Head of Security)

Date

# Supporting Documents

H Chauhan

Sub Committee Hearing 27.11.2018

2

Dear PC Walker,

I am very disappointed to say the least, that for the second time you have not shown up for an agreed meeting to discuss your concerns you have at the Monastery, we find this even more frustrating that you still have not given an explanation to date,

It would be much appreciated if we can arrange a meeting at the earliest to move forward in addressing your concerns.

Kind Regards

Billy

On Nov 15, 2018, at 06:08 PM, Deano Walker <[REDACTED]>

Yes, that's fine.

Regards

Deano

PC 1 [REDACTED] Deano Walker

From: Billy Chauhan <[REDACTED]>  
Sent: 15 November 2018 14:50



**To:** Deano Walker; /  
**Subject:** Monastery Site Visit

Hi Deano,

from our telephone conversation a few minutes ago would you confirm that you are available on Tuesday 20th November at 12pm to discuss premises license and new application.

Patrick hope this time is also convenient for yourself.

Kind Regards

Billy

4

Begin forwarded message:

**From:** [REDACTED]  
**Date:** October 16, 2018 11:47:57 AM  
**To:** 'Billy Chauhan'  
**Subject:** RE: TEN application

\*

Thanks Billy, all in order for this now.

\*

TEN 28/10/18.

Billy

Regards

Deano

[REDACTED]

**From:** Billy Chauhan  
**Sent:** 16 October 2018 10:05  
**To:** bw licensing  
**Cc:** Licensing; Pollution Team  
**Subject:** Re: TEN application

Dear Pc Walker,

please find plan as requested, I confirm the TEN is for internal under Arch 7 rear of the Monastery.

If you require further information please do not hesitate in contacting myself.

Kind Regards,

Billy

5

On Oct 16, 2018, at 08:56 AM, bw licensing  
wrote:

Hi Billy,

Can you get a better plan than the one you have sent in your risk assessment, It needs to show roads and grid reference because at the moment that plan could be for any building in Birmingham.

Also, can you confirm that the Ten is only for the outside area, under the archway at the rear of the Monastery?

Can I ask for this by tomorrow at 12pm due to time restraints?

Regards

Deano

**From:** Billy Chauhan  
**Sent:** 12 October 2018 13:55  
**To:** Licensing; bw licensing; Pollution Team  
**Subject:** TEN application

Dear All,

find attached TEN application, Licensing please call for payment.

Kind Regards

Billy

# Arch 7

6

## ROBUST EVENT RISK ASSESSMENT

THIS FORM MUST BE COMPLETED BY THE DPS/MANAGER IN CONSULTATION WITH THE PROMOTER

Name of Premises: Arch 7

Address: Arch 7 Lower Trinity Street B9 4AG

Telephone Number: 01223 311111

Email Address: hitesh@arch7.co.uk

Designated Premises Supervisor: Hitesh Chauhan

Personal Licence Holder: Hitesh Chauhan

Amending this document will enable police to give you appropriate support and advice to ensure a safe event. Full, honest disclosure forms part of the risk assessment and will not in itself jeopardise the event. Full co-operation is regarded as demonstrating positive and effective venue management.

PLEASE COMPLETE ALL SECTIONS.

PROMOTER / PROMOTION DETAILS			
Event / Promotion Name	Charity After Party Dubgasm 5		
Event Date (dd.mm.yyyy)	28 <sup>th</sup> October 2018		
Music style to be played / performed (e.g. House, R'n'B, Garage)	House		
Start Time (HH:mm)	00:00	Finishing Time (HH:mm)	10:30
Promoter's Full Name (include any other names used)	Full Name of Promoter(s): Harry Jackson		
Contact Telephone Numbers	Landline		Mobile ):
Email Address	hitesh@arch7.co.uk		
Contact Name (if different)			
Contact Telephone Numbers	Landline		Mobile
Contact Email Address			
Position held in Company	N/A		
Is the event...? (check relevant box)	Public Event – Ticket – Student		
If private, how are the invitations being distributed?	n/a		
If private, who can attend? (e.g. people named on a mailing list, company employees, etc.)	n/a		
If public, how is the event being publicised? Details of website?	Facebook — Fliers — posters — Charity networks		
How are tickets being sold?	Facebook – Ticket Agents		
Will tickets be sold on the door?	Yes		
What are the expected numbers?	300		
What is the age range?	18-50		
Is there a particular ethnic group attending?	No	If 'Yes', please state group:	



# Arch 7

7

Advertisements	Facebook		
Dress code	Casual – no hoodies		
	Other security <input type="checkbox"/>		
Please provide the name(s) of the security company/ies to be used:			
Contact Name of Security Company	Elite Birmingham security LTD		
Security Company	Registration No.	10783528	Email
Contact Nos. of Security Company	Landline		Mobile
If In-House Security used give	Name of Non-Front Line SIA Licence Holder		N/A
	SIA Registration No.		N/A
If other, please provide the name of the company			
Contact Name of Security Company	Abdul Malik		
Contact Nos. of Security Company	Landline		Mobile
In all cases give	Name of Head Door Supervisor on duty		
	Mobile No.		

Please list the last 3 venues where this promotion has been held:

1. Monastery
2. n/a
3. n/a

Has the promoter run events at your venue before?

Previous events at this venue –

Previous events at this venue –

Gelato

## Arch 7

Previous events at other venue's – see below for other venues

Please list below ALL ARTISTES, THE ACTS / SOUND SYSTEMS / OTHER PROMOTERS performing. (DJs, MCs, etc. – show full name and aliases, address, contact numbers.) Please use a separate sheet if necessary,

Sinteq, Vlbe Guys, Andrew Shay, Jake Whitehouse & MTBC

Have the proposed acts / sound systems appeared at your venue before – either alone or with others?

If 'Yes', please give details below of the numbers of persons attending, security arrangements used, problems (if any) identified both inside and outside the venue and any additional security measures you intend to implement in light of any of those issues.

N/A

# Arch 7

9

Do you have other knowledge of the acts or crowds attending that would need special considerations to be made to limit crime and disorder (e.g. problems at previous venues, the make up of the patrons, whether they are local or are expected to travel from long distances to the event, etc.)?

If 'Yes', please give details of such matters below.

No

Show any information you may have from any other source relating to events within the past 12 months by the promoters or sound systems shown above – positive and negative comments are beneficial.

N/A



# Arch 7

10

As Designated Premises Supervisor for Arch 7 –From previous events at this venue I am fully satisfied that the event will be a success and will not cause any issues in opposition to the 4 Licensing Objectives

Prevention of Crime and Disorder – we will provide the required level of security and will ensure searching takes place and anyone under age , intoxicated or under the influence of drugs is refused entry

Protection of Children From Harm – We will strictly enforce our Proof of Age Policy (Challenge 25)

Public Safety – The safety of staff, sub-contractors and the public will be maintained before, during and after the event

Prevention of Public Nuisance – We will ensure that both customers leaving the venue and the entertainment provided during the event do not cause a nuisance to neighbours and the public

## Show the Control Measure(s) to be employed

**Risk: Aggression leading to public disorder**

**Control:**

As the event is likely to be sold out in advance and all patrons attending will have tickets I do not foresee any issues with public disorder regarding entry to the event. We will maintain a SIA Door Supervisor presence on all entrances and ensure that all patrons attending are well behaved and appropriately informed of the venues policies. We have a dispersal policy in place and will ensure that at the end of the event all patrons will be asked to leave quietly and ensure that they are directed to appropriate taxi and transport away from the venue and surrounding areas.

**Risk: Weapons and / or drugs coming into the venue with customers**

**Control:**

It is not anticipated that there will be any issues with weapons and/or drugs coming into the premises – but we will carry out random searches to cover any eventuality. There will be prominently displayed posters informing customers that there is a search policy in place and that it is a condition of entry that all customers agree to be searched. All searches will be conducted inside of the venue in the area adjacent to the entrance and a male to male / female to female search procedure will be followed.

**Risk: Drug dealing inside and outside the venue**

**Control:**

Door Supervisors and management/DPS will monitor both internally and externally to identify any drug issues and act appropriately – including where necessary informing the police of dealing quantities seizures or identifying any persons involved. Any drugs confiscated or discovered will be placed in evidence bags with full details and placed in the drugs safe. Police will be informed and arrangements made to collect.



# Arch 7

11

<p><b>Risk: Performers and / or entourage bringing drugs and / or weapons into the venue</b></p>	<p>All performers and members of the entourage must undergo a search every time they enter the venue.</p> <p>There will be no exceptions</p> <p>This will include clothing and record cases for DJ's</p> <p>The promoter and any performers will be informed that agreeing to these searches is a condition of them being allowed to perform at the venue on this event</p>
<p><b>Risk: Lack of crowd control / disorderly queuing</b></p>	<p>Barriers will be used to ensure that the queue is kept orderly and not causing any blockage of adjoining venues.</p> <p>The queue will be monitored constantly and personnel positioned outside the venue will keep in radio contact with the Head of Security to advise on any issues of concern</p> <p>Only the main entrance will be used and a ticket desk and search area will be located near to the main entrance</p>
<p><b>Risk: Underage patrons arriving expecting admission</b></p>	<p>This is an over 18s show. ID must be shown if requested. Failure to produce positive ID will result in admission being refused. This policy to be communicated during staff briefing</p> <p>The nature of the event is highly unlikely to attract any persons underage – but appropriate checks will be made regardless along with Challenge 25 policy</p> <p>The anticipated age range for the event is 18-50</p>

# Arch 7

12

<p><b>Risk: Excessive consumption of ALCOHOL leading to drunkenness and public disorder</b></p>	<p>DPS will brief staff and security to look out for people who may have had too much to drink and / or have taken drugs.</p> <p>Bar staff will be extra vigilant about serving people who appear to be intoxicated,</p> <p>Security to be extra vigilant for customers becoming irate or overly excitable due to drink and/or possibly drugs</p> <p>A qualified first aider will be on duty throughout the event.</p>
---	--

## Security Detail and Deployment

Please note that all door supervisors used at this event **MUST** be registered with the Security Industry Authority (SIA). If any door supervisors used are unregistered both that person and the employer may be prosecuted and fined

Customer Access	Main Entrance 2	
Number of door supervisors	Male: 3	Female: 1
<b>Door Supervisors – based on near capacity attendance levels</b>		
Main Room /ARCH	1	

# Arch 7

13

Stairs and Smoking Area	1
Ground Floor	
Total Security Staff	4
Performer / Artiste Security (show company name & contact numbers)	See promoter details – Main entrance security will search and brief all DJ's
<b>Suggested Pre-Opening Checks (please check the relevant boxes to confirm these WILL take place)</b>	
• Radios charged	yes <input checked="" type="checkbox"/>
• Metal detector batteries operational	yes <input checked="" type="checkbox"/> Not required
• Megaphone – located at front of house / operational	Not required <input checked="" type="checkbox"/>
• Bodycam	Not required <input checked="" type="checkbox"/>
• Capacity monitoring device (e.g. Clickers) – located at front of house / operational	Yes – two sets – in/out <input checked="" type="checkbox"/>
• Pre-opening checklist completed	yes <input checked="" type="checkbox"/>
• Staff briefing to be held at	Yes at 11.45pm <input checked="" type="checkbox"/>

When amended please e-mail this whole document to: \_\_\_\_\_

- (i) A fully completed Entertainment Venue Robust Risk Assessment
- (ii) A copy of any promotional flyer / advert / ticket

I have read this document and understood its significance.

Signed \_\_\_\_\_  
( for Promoter )

(Promoter/Hirer)

Hitesh Chauhan - DPS

(Designated Premises Supervisor/  
Personal Licence Holder)

( Head of Security )

(Head of Security)

Date \_\_\_\_\_

Received at the Licensing Unit:

Name (print) \_\_\_\_\_

Signed \_\_\_\_\_

Date \_\_\_\_\_



# Arch 7

14

## ROBUST EVENT RISK ASSESSMENT

THIS FORM MUST BE COMPLETED BY THE DPS/MANAGER IN CONSULTATION WITH THE PROMOTER

Name of Premises: Arch 7

Address: Arch 7 Lower Trinity Street B9 4AG

Telephone Number: [REDACTED]

Email Address: [REDACTED]

Designated Premises Supervisor: Hitesh Chauhan

Personal Licence Holder: Hitesh Chauhan

Amending this document will enable police to give you appropriate support and advice to ensure a safe event. Full, honest disclosure forms part of the risk assessment and will not in itself jeopardise the event. Full co-operation is regarded as demonstrating positive and effective venue management.

PLEASE COMPLETE ALL SECTIONS.

PROMOTER / PROMOTION DETAILS			
Event / Promotion Name	Charity After Party Dubgasm 5		
Event Date (dd.mm.yyyy)	29 <sup>th</sup> September 2018		
Music style to be played / performed (e.g. House, R'n'B, Garage)	Hip Hop/Funk/Soul & Night: Reggae/Dub/Jungle/DnB		
Start Time (HH:mm)	16:00	Finishing Time (HH:mm)	10:00
Promoter's Full Name (include any other names used)	Full Name of Promoter(s): Jasimi Kiran Bangerh		
Contact Telephone Numbers	Landline	Mobile	
Email Address			
Contact Name (if different)			
Contact Telephone Numbers	Landline	Mobile	
Contact Email Address			
Position held in Company	N/A		
Is the event...? (check relevant box)	Public Event – Ticket – Student		
If private, how are the invitations being distributed?	n/a		
If private, who can attend? (e.g. people named on a mailing list, company employees, etc.)	n/a		
If public, how is the event being publicised? Details of website?	Facebook — Flyers — posters — Charity networks		
How are tickets being sold?	Facebook – Ticket Agents		
Will tickets be sold on the door?	Yes		
What are the expected numbers?	300		
What is the age range?	18-50		
Is there a particular ethnic group attending?	No	If 'Yes', please state group:	

# Arch 7

15

Advertisements	Facebook		
Dress code	Casual – no hoodies		
	Other security <input type="checkbox"/>		
Please provide the name(s) of the security company/ies to be used:			
Contact Name of Security Company	Elite Birmingham security LTD		
Security Company	Registration No.	10783528	Email
Contact Nos. of Security Company	Landline		Mobile
If In-House Security used give	Name of Non-Front Line SIA Licence Holder		N/A
	SIA Registration No.		N/A
If other, please provide the name of the company			
Contact Name of Security Company	Abdul Malik		
Contact Nos. of Security Company	Landline		Mobile
In all cases give	Name of Head Door Supervisor on duty		
	Mobile No.		

Please list the last 3 venues where this promotion has been held:

1. Monastery
2. n/a
3. n/a

Has the promoter run events at your venue before?

Previous events at this venue –

Previous events at this venue –

n/a



## Arch 7

Previous events at other venue's – see below for other venues

Amusement 13

PST

Monastery

Please list below ALL ARTISTES, THE ACTS / SOUND SYSTEMS / OTHER PROMOTERS performing. (DJs, MCs, etc. – show full name and aliases, address, contact numbers.) Please use a separate sheet if necessary.

Booked: Bust/DJ Escape, Tension, Jam Jah (Residents), Listening Sessions (Residents), Young Culture (Residents)  
MTBC.

Have the proposed acts / sound systems appeared at your venue before – either alone or with others?

If 'Yes', please give details below of the numbers of persons attending, security arrangements used, problems (if any) identified both inside and outside the venue and any additional security measures you intend to implement in light of any of those issues.

N/A

## Arch 7

17

Do you have other knowledge of the acts or crowds attending that would need special considerations to be made to limit crime and disorder (e.g. problems at previous venues, the make up of the patrons, whether they are local or are expected to travel from long distances to the event, etc.)?

If 'Yes', please give details of such matters below.

No

Show any information you may have from any other source relating to events within the past 12 months by the promoters or sound systems shown above – positive and negative comments are beneficial.

N/A

# Arch 7

18

As Designated Premises Supervisor for Arch 7 – From previous events at this venue I am fully satisfied that the event will be a success and will not cause any issues in opposition to the 4 Licensing Objectives

Prevention of Crime and Disorder – we will provide the required level of security and will ensure searching takes place and anyone under age, intoxicated or under the influence of drugs is refused entry

Protection of Children From Harm – We will strictly enforce our Proof of Age Policy (Challenge 25)

Public Safety – The safety of staff, sub-contractors and the public will be maintained before, during and after the event

Prevention of Public Nuisance – We will ensure that both customers leaving the venue and the entertainment provided during the event do not cause a nuisance to neighbours and the public

Show the Control Measure(s) to be employed	
Risk: Aggression leading to public disorder	Control: As the event is likely to be sold out in advance and all patrons attending will have tickets I do not foresee any issues with public disorder regarding entry to the event. We will maintain a SIA Door Supervisor presence on all entrances and ensure that all patrons attending are well behaved and appropriately informed of the venues policies. We have a dispersal policy in place and will ensure that at the end of the event all patrons will be asked to leave quietly and ensure that they are directed to appropriate taxi and transport away from the venue and surrounding areas.
Risk: Weapons and / or drugs coming into the venue with customers	Control: It is not anticipated that there will be any issues with weapons and/or drugs coming into the premises – but we will carry out random searches to cover any eventuality. There will be prominently displayed posters informing customers that there is a search policy in place and that it is a condition of entry that all customers agree to be searched. All searches will be conducted inside of the venue in the area adjacent to the entrance and a male to male / female to female search procedure will be followed.
Risk: Drug dealing inside and outside the venue	Control: Door Supervisors and management/DPS will monitor both internally and externally to identify any drug issues and act appropriately – including where necessary informing the police of dealing quantities seizures or identifying any persons involved. Any drugs confiscated or discovered will be placed in evidence bags with full details and placed in the drugs safe. Police will be informed and arrangements made to collect.



# Arch 7

<p><b>Risk: Performers and / or entourage bringing drugs and / or weapons into the venue</b></p>	<p>All performers and members of the entourage must undergo a search every time they enter the venue.</p> <p>There will be no exceptions</p> <p>This will include clothing and record cases for DJ's</p> <p>The promoter and any performers will be informed that agreeing to these searches is a condition of them being allowed to perform at the venue on this event</p>
<p><b>Risk: Lack of crowd control / disorderly queuing</b></p>	<p>Barriers will be used to ensure that the queue is kept orderly and not causing any blockage of adjoining venues.</p> <p>The queue will be monitored constantly and personnel positioned outside the venue will keep in radio contact with the Head of Security to advise on any issues of concern</p> <p>Only the main entrance will be used and a ticket desk and search area will be located near to the main entrance</p>
<p><b>Risk: Underage patrons arriving expecting admission</b></p>	<p>This is an over 18s show, ID must be shown if requested. Failure to produce positive ID will result in admission being refused. This policy to be communicated during staff briefing</p> <p>The nature of the event is highly unlikely to attract any persons underage – but appropriate checks will be made regardless along with Challenge 25 policy</p> <p>The anticipated age range for the event is 18-50</p>

# Arch 7

20

<p><b>Risk: Excessive consumption of ALCOHOL leading to drunkenness and public disorder</b></p>	<p>DPS will brief staff and security to look out for people who may have had too much to drink and / or have taken drugs.</p> <p>Bar staff will be extra vigilant about serving people who appear to be intoxicated,</p> <p>Security to be extra vigilant for customers becoming irate or overly excitable due to drink and/or possibly drugs</p> <p>A qualified first aider will be on duty throughout the event.</p>
---	--

Security Detail and Deployment		
Please note that all door supervisors used at this event MUST be registered with the Security Industry Authority (SIA). If any door supervisors used are unregistered both that person and the employer may be prosecuted and fined.		
Customer Access	Main Entrance 2	
Number of door supervisors	Male: 2	Female: 1
Door Supervisors – based on near capacity attendance levels		
Main Room /ARCH	1	

# Arch 7

21

Stairs and Smoking Area	1
Ground Floor	
Total Security Staff	4
Performer / Artiste Security (show company name & contact numbers)	See promoter details – Main entrance security will search and brief all DJ's
<b>Suggested Pre-Opening Checks (please check the relevant boxes to confirm these WILL take place)</b>	
• Radios charged	yes <input checked="" type="checkbox"/>
• Metal detector batteries operational	yes <input checked="" type="checkbox"/> Not required
• Megaphone – located at front of house / operational	Not required <input checked="" type="checkbox"/>
• Bodycam	Not required <input checked="" type="checkbox"/>
• Capacity monitoring device (e.g. Clickers) – located at front of house / operational	Yes – two sets – in/out <input checked="" type="checkbox"/>
• Pre-opening checklist completed	yes <input checked="" type="checkbox"/>
• Staff briefing to be held at	Yes at 9.45pm <input checked="" type="checkbox"/>

When amended please e-mail this whole document to:

- (i) A fully completed Entertainment Venue Robust Risk Assessment
- (ii) A copy of any promotional flyer / advert / ticket

I have read this document and understood its significance.

Signed

( for Promoter ).

(Promoter/Hirer)

Hitesh Chauhan - DPS

(Designated Premises Supervisor/  
Personal Licence Holder)

( Head of Security )

(Head of Security)

Date

Received at the Licensing Unit:

Name (print)

Signed

Date



# THE MONASTERY

## AMENDED ROBUST EVENT RISK ASSESSMENT

THIS FORM MUST BE COMPLETED BY THE DPS/MANAGER IN CONSULTATION WITH THE PROMOTER

Name of Premises: The Monastery

Address: Arch 7 Lower Trinity Street B9 4AG

Telephone Number: /

Email Address: /

Designated Premises Supervisor: Hitesh Chauhan

Personal Licence Holder: Hitesh Chauhan

Amending this document will enable police to give you appropriate support and advice to ensure a safe event. Full, honest disclosure forms part of the risk assessment and will not in itself jeopardise the event. Full co-operation is regarded as demonstrating positive and effective venue management.

PLEASE COMPLETE ALL SECTIONS.

PROMOTER / PROMOTION DETAILS			
Event / Promotion Name	Monastery presents VOID and Reflect After Party		
Event Date (dd.mm.yyyy)	29 <sup>th</sup> July 2018,		
Music style to be played / performed (e.g. House, R'n'B, Garage)	House and Garage		
Start Time (HH:mm)	00:00	Finishing Time (HH:mm)	10:20
Promoter's Full Name (include any other names used)	Full Name of Promoter(s): JUSTIN CLIFFORD WOOLLEY		
Contact Telephone Numbers	Landline		Mobile )
Email Address			
Contact Name (if different)			
Contact Telephone Numbers	Landline		Mobile
Contact Email Address			
Position held in Company	N/A		
Is the event...? (check relevant box)	Public Event – Ticket – Student		
If private, how are the invitations being distributed?	n/a		
If private, who can attend? (e.g. people named on a mailing list, company employees, etc.)	n/a		
If public, how is the event being publicised? Details of website?	Facebook — Fliers — posters		
How are tickets being sold?	Facebook		
Will tickets be sold on the door?	Yes		
What are the expected numbers?	400		
What is the age range?	18-29		
Is there a particular ethnic group attending?	No	If 'Yes', please state group:	

# THE MONASTERY

Advertisements	Facebook		
Dress code	Casual – no hoodies		
	Other security <input type="checkbox"/>		
Please provide the name(s) of the security company/ies to be used:			
Contact Name of Security Company	Elite Birmingham security LTD		
Security Company	Registration No.	10783528	Email
Contact Nos. of Security Company	Landline		Mobile
If In-House Security used give	Name of Non-Front Line SIA Licence Holder		N/A
	SIA Registration No.		N/A
If other, please provide the name of the company			
Contact Name of Security Company	Abdul Malik		
Contact Nos. of Security Company	Landline		Mobile
In all cases give	Name of Head Door Supervisor on duty		
	Mobile No.		

Please list the last 3 venues where this promotion has been held:

1. Monastery
2. n/a
3. n/a

Has the promoter run events at your venue before?

Previous events at this venue –

Previous events at this venue –



# THE MONASTERY

24

Previous events at other venue's – see below for other venues

N/A

Please list below ALL ARTISTES, THE ACTS / SOUND SYSTEMS / OTHER PROMOTERS performing. (DJs, MCs, etc. – show full name and aliases, address, contact numbers.) Please use a separate sheet if necessary.

Cause and Affect  
Barley Legal  
Reflect  
Escape

Have the proposed acts / sound systems appeared at your venue before – either alone or with others?

If 'Yes', please give details below of the numbers of persons attending, security arrangements used, problems (if any) identified both inside and outside the venue and any additional security measures you intend to implement in light of any of those issues.

N/A

# THE MONASTERY

25

Do you have other knowledge of the acts or crowds attending that would need special considerations to be made to limit crime and disorder (e.g. problems at previous venues, the make up of the patrons, whether they are local or are expected to travel from long distances to the event, etc.)?

If 'Yes', please give details of such matters below.

No

Show any information you may have from any other source relating to events within the past 12 months by the promoters or sound systems shown above – positive and negative comments are beneficial.

# THE MONASTERY

26

N/A

As Designated Premises Supervisor for Monastery –From previous events at this venue I am fully satisfied that the event will be a success and will not cause any issues in opposition to the 4 Licensing Objectives

Prevention of Crime and Disorder – we will provide the required level of security and will ensure searching takes place and anyone under age, intoxicated or under the influence of drugs is refused entry

Protection of Children From Harm – We will strictly enforce our Proof of Age Policy (Challenge 25)

Public Safety – The safety of staff, sub-contractors and the public will be maintained before, during and after the event

Prevention of Public Nuisance – We will ensure that both customers leaving the venue and the entertainment provided during the event do not cause a nuisance to neighbours and the public

## Show the Control Measure(s) to be employed

**Risk: Aggression leading to public disorder**

**Control:**

As the event is likely to be sold out in advance and all patrons attending will have tickets I do not foresee any issues with public disorder regarding entry to the event. We will maintain a SIA Door Supervisor presence on all entrances and ensure that all patrons attending are well behaved and appropriately informed of the venues policies. We have a dispersal policy in place and will ensure that at the end of the event all patrons will be asked to leave quietly and ensure that they are directed to appropriate taxi and transport away from the venue and surrounding areas.



# THE MONASTERY

<b>Risk: Weapons and / or drugs coming into the venue with customers</b>	<b>Control:</b> It is not anticipated that there will be any issues with weapons and/or drugs coming into the premises – but we will carry out random searches to cover any eventuality. There will be prominently displayed posters informing customers that there is a search policy in place and that it is a condition of entry that all customers agree to be searched. All searches will be conducted inside of the venue in the area adjacent to the entrance and a male to male / female to female search procedure will be followed.
<b>Risk: Drug dealing inside and outside the venue</b>	<b>Control:</b> Door Supervisors and management/DPS will monitor both internally and externally to identify any drug issues and act appropriately – including where necessary informing the police of dealing quantities seizures or identifying any persons involved. Any drugs confiscated or discovered will be placed in evidence bags with full details and placed in the drugs safe. Police will be informed and arrangements made to collect.
<b>Risk: Performers and / or entourage bringing drugs and / or weapons into the venue</b>	All performers and members of the entourage must undergo a search every time they enter the venue.  There will be no exceptions  This will include clothing and record cases for DJ's  The promoter and any performers will be informed that agreeing to these searches is a condition of them being allowed to perform at the venue on this event
<b>Risk: Lack of crowd control / disorderly queuing</b>	Barriers will be used to ensure that the queue is kept orderly and not causing any blockage of adjoining venues.  The queue will be monitored constantly and personnel positioned outside the venue will keep in radio contact with the Head of Security to advise on any issues of concern  Only the main entrance will be used and a ticket desk and search area will be located near to the main entrance

# THE MONASTERY

<p><b>Risk: Underage patrons arriving expecting admission</b></p>	<p>This is an over 18s show. ID must be shown if requested. Failure to produce positive ID will result in admission being refused. This policy to be communicated during staff briefing</p> <p>The nature of the event is highly unlikely to attract any persons underage – but appropriate checks will be made regardless along with Challenge 25 policy</p> <p>The anticipated age range for the event is 18-21</p>
<p><b>Risk: Excessive consumption of ALCOHOL leading to drunkenness and public disorder</b></p>	<p>DPS will brief staff and security to look out for people who may have had too much to drink and / or have taken drugs.</p> <p>Bar staff will be extra vigilant about serving people who appear to be intoxicated.</p> <p>Security to be extra vigilant for customers becoming irate or overly excitable due to drink and/or possibly drugs</p> <p>A qualified first aider will be on duty throughout the event.</p>



# THE MONASTERY

29

Security Detail and Deployment		
Please note that all door supervisors used at this event <b>MUST</b> be registered with the Security Industry Authority (SIA). If any door supervisors used are unregistered both that person and the employer may be prosecuted and fined.		
Customer Access	Main Entrance 2	
Number of door supervisors	Male: 3	Female: 1
Door Supervisors – based on near capacity attendance levels		
Main Room / ARCH	1	
Stairs and Smoking Area	1	
Ground Floor		
Total Security Staff	4	
Performer / Artists Security (show company name & contact numbers)	See promoter details – Main entrance security will search and brief all DJ's	
Suggested Pre-Opening Checks (please check the relevant boxes to confirm these WILL take place)		
• Radios charged	yes <input checked="" type="checkbox"/>	
• Metal detector batteries operational	yes <input checked="" type="checkbox"/> Not required	
• Megaphone – located at front of house / operational	Not required <input checked="" type="checkbox"/>	
• Bodycam	Not required <input checked="" type="checkbox"/>	
• Capacity monitoring device (e.g. Clickers) – located at front of house / operational	Yes – two sets – in/out <input checked="" type="checkbox"/>	
• Pre-opening checklist completed	yes <input checked="" type="checkbox"/>	
• Staff briefing to be held at	Yes at 9.45pm <input checked="" type="checkbox"/>	

When amended please e-mail this whole document to:                     

- (i) A fully completed Entertainment Venue Robust Risk Assessment
- (ii) A copy of any promotional flyer / advert / ticket

I have read this document and understood its significance.

Signed

( for Promoter ).

(Promoter/Hirer)

Hitesh Chauhan - DPS

(Designated Premises Supervisor/  
Personal Licence Holder)

( Head of Security )

(Head of Security)

### Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

<b>1. The personal details of premises user (Please read note 1)</b>			
<b>1. Your name</b>			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	CHAUHAN		
Forenames	HITESH		
<b>2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)</b>			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
<b>3. Your date of birth</b>		Day	Month Year
<b>4. Your place of birth</b>			
<b>5. National Insurance Number</b>			
<b>6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)</b>			
Post town BIRMINGHAM		Postcode	
<b>7. Other contact details</b>			
Telephone numbers			
Daytime			
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)			
<b>8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)</b>			
Post town		Postcode	
<b>9. Alternative contact details (if applicable)</b>			
Telephone numbers			
Daytime			
Evening (optional)			



Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Arch 7 Lower Trinity Street B9 4AG	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below:	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Arch	
Please describe the nature of the event below. (Please read note 5)	
High Heels / Dubgsm Charity After Party	

<b>3. The licensable activities</b>	
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)	
29.09.18 – 30.09.18	

Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
16:00 – 10:00		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)		300
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	<input type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input checked="" type="checkbox"/>

Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment (please read note 12)  N/A
---

4. Personal licence holders. (Please read note 13)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	BIRMINGHAM	
Licence number	17092	
Date of issue	10/10/2015	
Date of expiry	N/A	
Any further relevant details		

5. Previous temporary event notices you have given. (Please read note 14 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	26	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before, or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>



6. Associates and business colleagues (Please read note 15 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your associate(s) have given for events in the same calendar year.		
Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input checked="" type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input checked="" type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input checked="" type="checkbox"/>
Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>


8. Condition (Please read note 17)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 18)
---------------------------------------



The information contained in this form is correct to the best of my knowledge and belief.  
I understand that it is an offence:

- (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and  
(ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.

Signature.	
Date	21.08.2018
Name of Person signing	HITESH CHAUHAN

For completion by the licensing authority

10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	
Name of Officer signing	

## NOTES

### General

In these notes, a person who gives a temporary event notice is called a "premises user".

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

First, it will issue a counter notice if there is an objection to a late temporary event notice (see note 7 below).

Secondly, it may issue a notice in relation to its decision to impose conditions on a temporary event notice (see note 2 below).

Thirdly, it will issue a counter notice if the first, second, third and fifth of the limits set out below would be exceeded. If any of the limits below are breached or if a counter notice has been issued, any licensable activities taking place would be unauthorised and the premises user would be liable to prosecution. The limitations apply to:

- the number of times a person may give a temporary event notice (50 times per year for a personal licence holder and 5 times per year for other people);
- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (15 times in a calendar year);



### Temporary Event Notice

Before completing this notice, please read the guidance notes at the end of the notice. If you are completing this notice by hand, please write legibly in block capitals. In all cases, ensure that your answers are inside the boxes and written in black ink or typed. Use additional sheets if necessary. You should keep a copy of the completed notice for your records. You must send at least one copy of this notice to the licensing authority and additional copies must be sent to the chief officer of police and the local authority exercising environmental health functions for the area in which the premises are situated. The licensing authority will give to you written acknowledgement of the receipt of the notice.

I, the proposed premises user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry on a temporary activity at the premises described below.

1. The personal details of premises user (Please read note 1)			
1. Your name			
Title	Mr <input checked="" type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname	CHAUHAN		
Forenames	HITESH		
2. Previous names (Please enter details of any previous names or maiden names, if applicable. Please continue on a separate sheet if necessary)			
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Other (please state)		
Surname			
Forenames			
3. Your date of birth		Day	Month Year
4. Your place of birth			
5. National Insurance Number			
6. Your current address (We will use this address to correspond with you unless you complete the separate correspondence box below)			
Post town BIRMINGHAM		Postcode	
7. Other contact details			
Telephone numbers			
Daytime			
Evening (optional)			
Mobile (optional)			
Fax number (optional)			
E-Mail address (if available)			
8. Alternative address for correspondence (If you complete the details below, we will use this address to correspond with you)		<div style="text-align: center;"> <p>BCC</p> <p>REGULATION &amp; ENFORCEMENT</p> <p>LICENSING SECTION</p> <p>DATE RECEIVED</p> <p>12 OCT 2018</p> <p>REF NO 009487/000722</p> <p>INITIALS NW-K21-00</p> </div>	
Post town		Postcode	
9. Alternative contact details (if applicable)			
Telephone numbers:			
Daytime			
Evening (optional)			

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Mobile (optional)	
Fax number (optional)	
E-Mail address (if available)	

<b>2. The premises</b>	
Please give the address of the premises where you intend to carry on the licensable activities or, if it has no address, give a detailed description (including the Ordnance Survey references) (Please read note 2)	
Arch 7 Lower Trinity Street B9 4AG	
Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)? If so, please enter the licence or certificate number below:	
Premises licence number	
Club premises certificate number	
If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, please give a description and details below. (Please read note 3)	
Please describe the nature of the premises below. (Please read note 4)	
Arch	
Please describe the nature of the event below. (Please read note 5)	
Gelato Halloween – After Party	

<b>3. The licensable activities</b>	
Please state the licensable activities that you intend to carry on at the premises (please tick all licensable activities you intend to carry on). (Please read note 6)	
The sale by retail of alcohol	<input checked="" type="checkbox"/>
The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club	<input type="checkbox"/>
The provision of regulated entertainment	<input checked="" type="checkbox"/>
The provision of late night refreshment	<input checked="" type="checkbox"/>
Are you giving a late temporary event notice? (Please read note 7)	<input type="checkbox"/>
Please state the dates on which you intend to use these premises for licensable activities. (Please read note 8)	
28.10.18	



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Please state the times during the event period that you propose to carry on licensable activities (please give times in 24 hour clock). (Please read note 9)		
00:00 – 10:30		
Please state the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers. (Please read note 10)		300
If the licensable activities will include the supply of alcohol, please state whether the supplies will be for consumption on or off the premises, or both (please tick as appropriate). (Please read note 11)	On the premises only	<input type="checkbox"/>
	Off the premises only	<input type="checkbox"/>
	Both	<input checked="" type="checkbox"/>

<p>Please state if the licensable activities will include the provision of relevant entertainment. If so, please state the times during the event period that you propose to provide relevant entertainment. (please read note 12)</p> <p>N/A</p>
---

4. Personal licence holders (Please read note 13)		
Do you currently hold a valid personal licence? (Please tick)	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If "Yes" please provide the details of your personal licence below.		
Issuing licensing authority	BIRMINGHAM	
Licence number	17092	
Date of issue	10/10/2015	
Date of expiry	N/A	
Any further relevant details		

5. Previous temporary event notices you have given (Please read note 14 and tick the boxes that apply to you)		
Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
If answering yes, please state the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year	30	
Have you already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>




6. Associates and business colleagues (Please read note 15 and tick the boxes that apply to you)		
Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
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Has any associate of yours already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If answering yes, please state the total number of temporary event notices (including the number of late temporary event notices, if any) your business colleague(s) have given for events in the same calendar year.		
Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: a) ends 24 hours or less before; or b) begins 24 hours or less after the event period proposed in this notice?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>

7. Checklist (Please read note 16)	
I have: (Please tick the appropriate boxes)	
Sent at least one copy of this notice to the licensing authority for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the chief officer of police for the area in which the premises are situated	<input checked="" type="checkbox"/>
Sent a copy of this notice to the local authority exercising environmental health functions for the area in which the premises are situated	<input checked="" type="checkbox"/>
If the premises are situated in one or more licensing authority areas, sent at least one copy of this notice to each additional licensing authority	<input checked="" type="checkbox"/>
If the premises are situated in one or more police areas, sent a copy of this notice to each additional chief officer of police	<input checked="" type="checkbox"/>
If the premises are situated in one or more local authority areas, sent a copy of this notice to each additional local authority exercising environmental health functions	<input checked="" type="checkbox"/>
Made or enclosed payment of the fee for the application	<input type="checkbox"/>
Signed the declaration in Section 9 below	<input checked="" type="checkbox"/>

8. Condition (Please read note 17)
It is a condition of this temporary event notice that where the relevant licensable activities described in Section 3 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

9. Declarations (Please read note 18)
---------------------------------------



<p>The information contained in this form is correct to the best of my knowledge and belief.          I understand that it is an offence:          (i) to knowingly or recklessly make a false statement in or in connection with this temporary event notice and that a person is liable on summary conviction for such an offence to a fine not exceeding level 5 on the standard scale; and          (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on summary conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both.</p>	
Signature	
Date	12.10.2018
Name of Person signing	HITESH CHAUHAN

For completion by the licensing authority

10. Acknowledgement (Please read note 19)	
I acknowledge receipt of this temporary event notice.	
Signature	On behalf of the licensing authority
Date	12.10.18
Name of Officer signing	

## NOTES

### General

In these notes, a person who gives a temporary event notice is called a "premises user".

The police and local authority exercising environmental health functions may intervene on the grounds of any of the four licensing objectives (the prevention of crime and disorder, public safety, the prevention of public nuisance, and the protection of children from harm) to prevent the occurrence of an event at which permitted temporary activities are to take place or to agree a modification of the arrangements for such an event. However, the licensing authority will intervene of its own volition in the cases described below.

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- the number of times a person may give a late temporary event notice (10 times per year for a personal licence holder and 2 times per year for other people);
- the number of times a temporary event notice may be given in respect of any particular premises (15 times in a calendar year);

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# Licensing Act 2003

## Temporary Event Notice Search Results

This table lists the results of your search for temporary event notices. To read a full report for the current state of a licence follow the link in the Ref. column

Ref.	Premises Name	Premises Address	Holder Name
1206	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
339	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
1017	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
858	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
419	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
809	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
315	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
743	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
400	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
474	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN
720	ARCH 7	Lower Trinity Street Birmingham B9 4AG	JUSTIN WOOLEY
1211	ARCH 7	Lower Trinity Street Birmingham B9 4AG	HITESH CHAUHAN

Page: 1

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	29/04/2018
Event End Date	29/04/2018
Event Type	CLUB NIGHT
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	00:00 - 11:00

## 3. Events

Date	Event Description
12/04/2018	Application Received



## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	29/09/2018
Event End Date	30/09/2018
Event Type	AFTER PARTY
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	29/09/2018 - 16:00 - 23:59 30/09/2018 - 00:00 - 10:00

## 3. Events

Date	Event Description
21/08/2018	Application Received

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	29/09/2018
Event End Date	30/09/2018
Event Type	AFTER PARTY
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	29/09/2018 - 16:00 - 23:59 30/09/2018 - 00:00 - 10:00

## 3. Events

Date	Event Description
21/08/2018	Application Received

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	20/05/2018
Event End Date	20/05/2018
Event Type	CLUB NIGHT
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	00.00 - 11:00

## 3. Events

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	26/08/2018
Event End Date	26/08/2018
Event Type	SUMMER BY NIGHT PARTY
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	04.00 - 12.00 19.00 - 10.00

## 3. Events

Date	Event Description
10/05/2018	Application Received

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	05/05/2018
Event End Date	05/05/2018
Event Type	CLUB NIGHT
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	00.00 - 11:00

## 3. Events

Date	Event Description
20/04/2018	Application Received

V. 1.0.0.0

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	29/07/2018
Event End Date	30/07/2018
Event Type	AFTER PARTY
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	00:00 - 10:20

## 3. Events

Date	Event Description
13/07/2018	Application Received

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	01/06/2018
Event End Date	01/06/2018
Event Type	REFLECT SUMMER EVENT
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment
Activity Hours	14:00 - 22:00

## 3. Events

Date	Event Description
16/05/2018	Application Received

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	29/07/2018
Event End Date	30/07/2018
Event Type	AFTER PARTY
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	00:00 - 10:20

## 3. Events

Date	Event Description
13/07/2018	Application Received



## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	HITESH CHAUHAN
Event Start Date	13/05/2018
Event End Date	13/05/2018
Event Type	CLUB NIGHT
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	00:00 - 11:00

## 3. Events

Date	Event Description
26/04/2018	Application Received

## 1. Licence

Premises Name	ARCH 7
Premises Address	Lower Trinity Street Birmingham B9 4AG
Premises Type	ARCH
Applicant Name	JUSTIN WOOLEY
Event Start Date	17/07/2018
Event End Date	17/07/2018
Event Type	AFTER PARTY
Status	Granted

## 2. Activities

Activities Applied For	The sale by retail of alcohol The provision of regulated entertainment The provision of late night refreshment
Activity Hours	05:00 - 10:00

## 3. Events

Date	Event Description
09/07/2018	Application Received

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PCC Ltd

Project Management, Training and Development

Progressive Concept Consultancy Ltd

24<sup>th</sup> November 2018

Dear Sirs,

**TO WHOM IT MAY CONCERN**

Re: Arch 7 – Lower Trinity Street, B9 4AG

I write this letter on the basis of an invitation by Mr. Hitesh Chauhan to inspect the above structure for structural safety and adequacy.

The inspection was conducted on Saturday the 25<sup>th</sup> of November 2018 and the structure was visually observed for defects and signs that may indicate inadequacy and instability.

The structure is a masonry arch structure that supports imposed superstructure loads on at the top. The unit which houses the Arch 7 plot is being proposed for use for social functions. On inspecting the structure, it was evident that there were no structural defects of concern. The space proposed for use within the structure is on the ground floor which is self-supporting. No major element was hanging off the walls or needing any structural assessment.

In the light of the above, I am very happy to advise that the structure appears to be structurally fit for the intended purpose. Any further alterations to the structure will need to be evaluated in the light of the proposed alterations of use and/or structural implications.

Yours Faithfully,



**Dr. David Oloke**  
BEng, MSc, PhD, CEng MICE MCIQB  
Principal Consultant



Progressive Concept Consultancy Ltd. – Maximising Possibilities, Expanding Horizons

UK Office: 

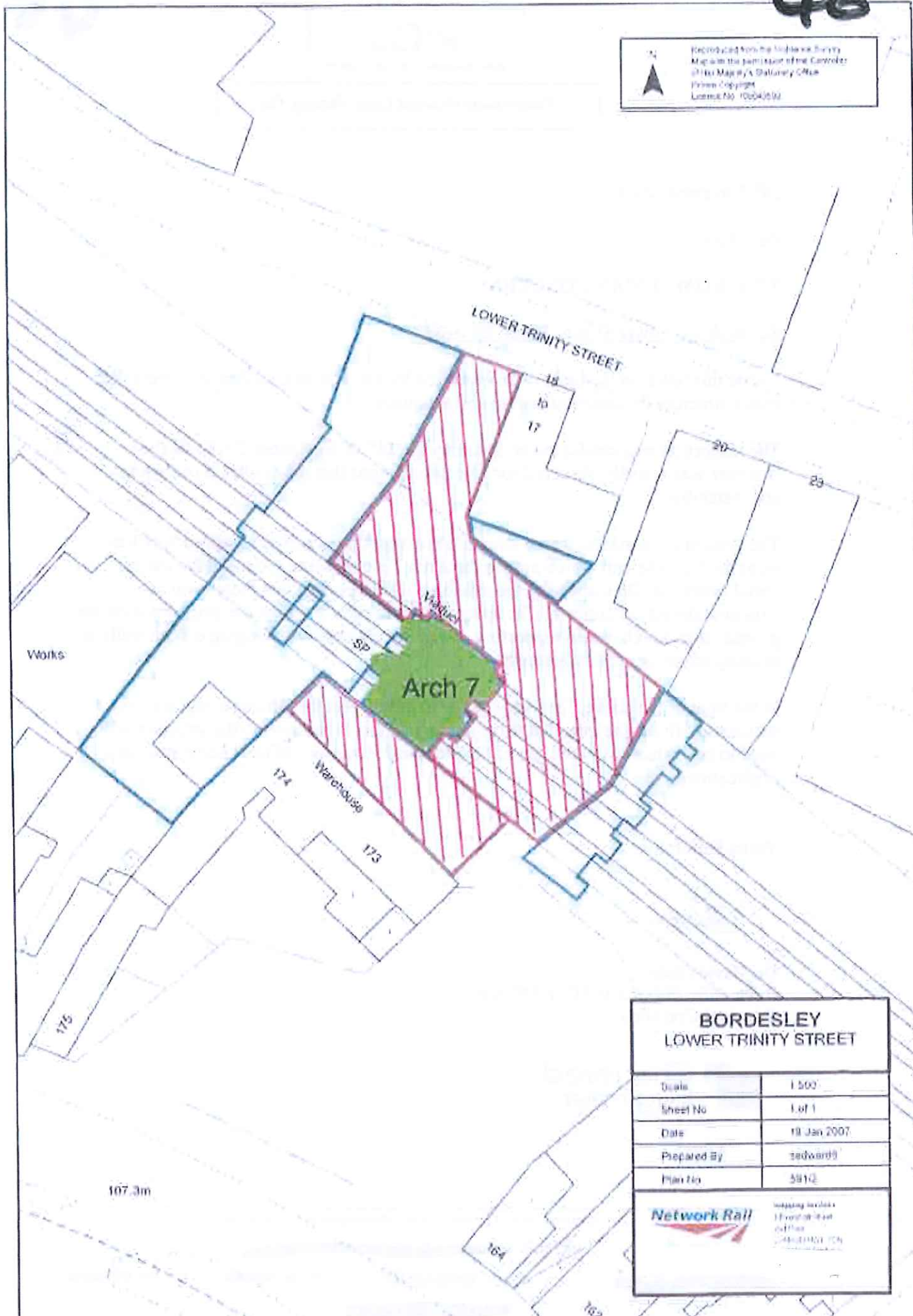
Website: [www.pcc-ltd.net](http://www.pcc-ltd.net)

RC No.: 6665569

VAT No.: 975555864

46

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**BORDESLEY  
 LOWER TRINITY STREET**

Scale	1:500
Sheet No	1 of 1
Date	18 Jan 2007
Prepared By	tedward9
Plan No	58102

**Network Rail** Supporting the UK's  
 Transport System  
 Safely and Efficiently



# THE MONASTERY

Item 5

## ROBUST PROMOTION / EVENT RISK ASSESSMENT

THIS FORM MUST BE COMPLETED BY THE DPS/MANAGER IN CONSULTATION WITH THE PROMOTER

Name of Premises: Monastery & Arches

Address: 173 High Street Deritend Birmingham B12 0LD & 16 Lower Trinity St B9 4AG

Telephone Number:

Email Address: I

Designated Premises Supervisor: Billy Chauhan

Personal Licence Holder: Billy Chauhan (Hitesh)

Completing this document will enable police to give you appropriate support and advice to ensure a safe event. Full, honest disclosure forms part of the risk assessment and will not in itself jeopardise the event. Full co-operation is regarded as demonstrating positive and effective venue management.

PLEASE COMPLETE ALL SECTIONS.

PROMOTER / PROMOTION DETAILS			
Event / Promotion Name	Tekno Disco		
Event Date (dd.mm.yyyy)	30 <sup>th</sup> November 2018 and special events and occasions		
Music style to be played / performed (e.g. House, R'n'B, Garage)	House & Tecno		
Start Time (HH:mm)	21:00	Finishing Time (HH:mm)	05:00
Promoter's Full Name (include any other names used)	Full Name of Promoter(s): Angelo Thanthirige + Leon Morgan		
Address	A...		
Contact Telephone Numbers	Landline		Mobile I
Email Address			
Contact Name (if different)			
Contact Telephone Numbers	Landline		Mobile
Contact Email Address			
Position held in Company	N/A		
Is the event...? (check relevant box)	Public Event - Ticket		
If private, how are the invitations being distributed?	n/a		
If private, who can attend? (e.g. people named on a mailing list, company employees, etc.)	n/a		
If public, how is the event being publicised? Details of website?	Facebook ---Flyers --- posters		
How are tickets being sold?	Facebook		
Will tickets be sold on the door?	Yes		
What are the expected numbers?	250		

# THE MONASTERY

Previous events at this venue –

Previous events at other venue's – see below for other venues

Lab 11

Hare n Hounds

Please list below ALL ARTISTES, THE ACTS / SOUND SYSTEMS / OTHER PROMOTERS performing. (DJs, MCs, etc. – show full name and aliases, address, contact numbers.) Please use a separate sheet if necessary.

Elliot Adamson, mtbc

Have the proposed acts / sound systems appeared at your venue before – either alone or with others?

If 'Yes', please give details below of the numbers of persons attending, security arrangements used, problems (if any) identified both inside and outside the venue and any additional security measures you intend to implement in light of any of those issues.

4

# THE MONASTERY

N/A

Event name: Tekno Disco

Expected Capacity: 200

Music Style: House &Techno



5

# THE MONASTERY

Do you have other knowledge of the acts or crowds attending that would need special considerations to be made to limit crime and disorder (e.g. problems at previous venues, the make up of the patrons, whether they are local or are expected to travel from long distances to the event, etc.)?

If 'Yes', please give details of such matters below.

No

Show any information you may have from any other source relating to events within the past 12 months by the promoters or sound systems shown above – positive and negative comments are beneficial.

N/A

6

# THE MONASTERY

As Designated Premises Supervisor for Monastery – From previous events at this venue I am fully satisfied that the event will be a success and will not cause any issues in opposition to the 4 Licensing Objectives

Prevention of Crime and Disorder – we will provide the required level of security and will ensure searching takes place and anyone under age, intoxicated or under the influence of drugs is refused entry

Protection of Children From Harm – We will strictly enforce our Proof of Age Policy (Challenge 25)

Public Safety – The safety of staff, sub-contractors and the public will be maintained before, during and after the event

Prevention of Public Nuisance – We will ensure that both customers leaving the venue and the entertainment provided during the event do not cause a nuisance to neighbours and the public

## Show the Control Measure(s) to be employed

**Risk: Aggression leading to public disorder**

**Control:**

As the event is likely to be sold out in advance and all patrons attending will have tickets I do not foresee any issues with public disorder regarding entry to the event. We will maintain a SIA Door Supervisor presence on all entrances and ensure that all patrons attending are well behaved and appropriately informed of the venues policies. We have a dispersal policy in place and will ensure that at the end of the event all patrons will be asked to leave quietly and ensure that they are directed to appropriate taxi and transport away from the venue and surrounding areas.

**Risk: Weapons and / or drugs coming into the venue with customers**

**Control:**

It is not anticipated that there will be any issues with weapons and/or drugs coming into the premises – but we will carry out random searches to cover any eventuality. There will be prominently displayed posters informing customers that there is a search policy in place and that it is a condition of entry that all customers agree to be searched. All searches will be conducted inside of the venue in the area adjacent to the entrance and a male to male / female to female search procedure will be followed.

**Risk: Drug dealing inside and outside the venue**

**Control:**

Door Supervisors and management/DPS will monitor both internally and externally to identify any drug issues and act appropriately – including where necessary informing the police of dealing quantities seizures or identifying any persons involved. Any drugs confiscated or discovered will be placed in evidence bags with full details and placed in the drugs safe. Police will be informed and arrangements made to collect.



# THE MONASTERY

<p><b>Risk: Performers and / or entourage bringing drugs and / or weapons into the venue</b></p>	<p>All performers and members of the entourage must undergo a search every time they enter the venue.</p> <p>There will be no exceptions</p> <p>This will include clothing and record cases for DJ's</p> <p>The promoter and any performers will be informed that agreeing to these searches is a condition of them being allowed to perform at the venue on this event</p>
<p><b>Risk: Lack of crowd control / disorderly queuing</b></p>	<p>Barriers will be used to ensure that the queue is kept orderly and not causing any blockage of adjoining venues.</p> <p>The queue will be monitored constantly and personnel positioned outside the venue will keep in radio contact with the Head of Security to advise on any issues of concern</p> <p>Only the main entrance will be used and a ticket desk and search area will be located near to the main entrance</p>
<p><b>Risk: Underage patrons arriving expecting admission</b></p>	<p>This is an over 18s show. ID must be shown if requested. Failure to produce positive ID will result in admission being refused. This policy to be communicated during staff briefing</p> <p>The nature of the event is highly unlikely to attract any persons underage – but appropriate checks will be made regardless along with Challenge 25 policy</p> <p>The anticipated age range for the event is 18-40</p>

# THE MONASTERY

**Risk: Excessive consumption of ALCOHOL leading to drunkenness and public disorder**

DPS will brief staff and security to look out for people who may have had too much to drink and / or have taken drugs.

Bar staff will be extra vigilant about serving people who appear to be intoxicated.

Security to be extra vigilant for customers becoming irate or overly excitable due to drink and/or possibly drugs

A qualified first aider will be on duty throughout the event.

## Security Detail and Deployment

Please note that all door supervisors used at this event **MUST** be registered with the Security Industry Authority (SIA). If any door supervisors used are unregistered both that person and the employer may be prosecuted and fined.

Customer Access	Main Entrance 2	
Number of door supervisors	Male: 3	Female: 1
<b>Door Supervisors</b> – based on near capacity attendance levels		
Main Room	1	

# THE MONASTERY

(9)

Stairs and Smoking Area	1
Ground Floor	
<b>Total Security Staff</b>	4
Performer / Artiste Security ( <i>show company name &amp; contact numbers</i> )	See promoter details – Main entrance security will search and brief all DJ's
<b>Suggested Pre-Opening Checks</b> ( <i>please check the relevant boxes to confirm these WILL take place</i> )	
• Radios charged	yes <input checked="" type="checkbox"/>
• Metal detector batteries operational	yes <input checked="" type="checkbox"/> Not required
• Megaphone – located at front of house / operational	Not required <input checked="" type="checkbox"/>
• Bodycam	Not required <input checked="" type="checkbox"/>
• Capacity monitoring device (e.g. Clickers) – located at front of house / operational	Yes – two sets – in/out <input checked="" type="checkbox"/>
• Pre-opening checklist completed	yes <input checked="" type="checkbox"/>
• Staff briefing to be held at	Yes at 8.45pm <input checked="" type="checkbox"/>

When complete please e-mail this whole document to:

It is essential that the following items are supplied to police of the proposed event in order for a proper risk assessment to be carried out:

- (i) A fully completed Entertainment Venue Risk Assessment
- (ii) A copy of any promotional flyer / advert / ticket

I have read this document and understood its significance.

Signed \_\_\_\_\_  
( for Promoter )

**Billy Chauhan - DPS**

( Head of Security )

(Promoter/Hirer)

(Designated Premises Supervisor/  
Personal Licence Holder)

(Head of Security)



# THE MONASTERY

10

Date

Received at the Licensing Unit:

Name (print)

Signed

Date



# THE MONASTERY

## ROBUST EVENT RISK ASSESSMENT

THIS FORM MUST BE COMPLETED BY THE DPS/MANAGER IN CONSULTATION WITH THE PROMOTER

Name of Premises: The Monastery

Address: 173 High Street Deritend Birmingham B12 0LD

Telephone Number:

Email Address:

Designated Premises Supervisor: Billy Chauhan

Personal Licence Holder: Billy Chauhan (Hitesh)

Completing this document will enable police to give you appropriate support and advice to ensure a safe event. Full, honest disclosure forms part of the risk assessment and will not in itself jeopardise the event. Full co-operation is regarded as demonstrating positive and effective venue management.

PLEASE COMPLETE ALL SECTIONS.

PROMOTER / PROMOTION DETAILS			
Event / Promotion Name	Masters of The Old Skool		
Event Date (dd.mm.yyyy)	1 <sup>st</sup> December 2018 then special occasion		
Music style to be played / performed (e.g. House, R'n'B, Garage)	Old Skool Rave		
Start Time (HH:mm)	21:00	Finishing Time (HH:mm)	05:00
Promoter's Full Name (include any other names used)	Full Name of Promoter(s): Courtney Holder		
Address			
Contact Telephone Numbers	Landline		Mobile
Email Address			
Contact Name (if different)			
Contact Telephone Numbers	Landline		Mobile
Contact Email Address			
Position held in Company	N/A		
Is the event...? (check relevant box)	Public Event - Ticket		
If private, how are the invitations being distributed?	n/a		
If private, who can attend? (e.g. people named on a mailing list, company employees, etc.)	n/a		
If public, how is the event being publicised? Details of website?	Facebook --- Flyers --- posters		
How are tickets being sold?	Facebook		
Will tickets be sold on the door?	Yes		
What are the expected numbers?	200		
What is the age range?	22-55		
Is there a particular ethnic group attending?	No	If 'Yes', please state group:	

# THE MONASTERY

Advertisements	Facebook		
Dress code.	Casual – no hoodies		
	Other security <input type="checkbox"/>		
Please provide the name(s) of the security company/ies to be used:			
Contact Name of Security Company	Elite Birmingham security LTD		
Security Company	Registration No.	10783528	Email
Contact Nos. of Security Company	Landline		Mobile
If In-House Security used give	Name of Non-Front Line SIA Licence Holder		N/A
	SIA Registration No.		N/A
If other, please provide the name of the company			
Contact Name of Security Company	Abdul Malik		
Contact Nos. of Security Company	Landline		Mobile
In all cases give	Name of Head Door Supervisor on duty		
	Mobile No.		

Please list the last 3 venues (including addresses and dates) where this promotion has been held:

1. n/a
2. n/a
3. n/a

Has the promoter run events at your venue before?

Previous events at this venue –

Previous events at this venue –



# THE MONASTERY

Previous events at other venue's – see below for other venues

Monastery

Q Club Central Hall

Please list below ALL ARTISTES, THE ACTS / SOUND SYSTEMS / OTHER PROMOTERS performing. (DJs. MCs, etc. – show full name and aliases, address, contact numbers.) Please use a separate sheet if necessary.

Slip Matt, SS Mc Magika, Midland Breaks, Escape + more tbc

Have the proposed acts / sound systems appeared at your venue before – either alone or with others?

If 'Yes', please give details below of the numbers of persons attending, security arrangements used, problems (if any) identified both inside and outside the venue and any additional security measures you intend to implement in light of any of those issues.

N/A

# THE MONASTERY

Event name: Masters of The Oldskool

Expected Capacity: 200

Music Style: Old Skool Rave and New Skool



15

# THE MONASTERY

Do you have other knowledge of the acts or crowds attending that would need special considerations to be made to limit crime and disorder (e.g. problems at previous venues, the make up of the patrons, whether they are local or are expected to travel from long distances to the event, etc.)?

If 'Yes', please give details of such matters below.

No

Show any information you may have from any other source relating to events within the past 12 months by the promoters or sound systems shown above – positive and negative comments are beneficial.

N/A

# THE MONASTERY

16

As Designated Premises Supervisor for Monastery – From previous events at this venue I am fully satisfied that the event will be a success and will not cause any issues in opposition to the 4 Licensing Objectives

Prevention of Crime and Disorder – we will provide the required level of security and will ensure searching takes place and anyone under age, intoxicated or under the influence of drugs is refused entry

Protection of Children From Harm – We will strictly enforce our Proof of Age Policy (Challenge 25)

Public Safety – The safety of staff, sub-contractors and the public will be maintained before, during and after the event

Prevention of Public Nuisance – We will ensure that both customers leaving the venue and the entertainment provided during the event do not cause a nuisance to neighbours and the public

## Show the Control Measure(s) to be employed

<b>Risk: Aggression leading to public disorder</b>	<b>Control:</b> As the event is likely to be sold out in advance and all patrons attending will have tickets I do not foresee any issues with public disorder regarding entry to the event. We will maintain a SIA Door Supervisor presence on all entrances and ensure that all patrons attending are well behaved and appropriately informed of the venues policies. We have a dispersal policy in place and will ensure that at the end of the event all patrons will be asked to leave quietly and ensure that they are directed to appropriate taxi and transport away from the venue and surrounding areas.
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<b>Risk: Drug dealing inside and outside the venue</b>	<b>Control:</b> Door Supervisors and management/DPS will monitor both internally and externally to identify any drug issues and act appropriately – including where necessary informing the police of dealing quantities seizures or identifying any persons involved. Any drugs confiscated or discovered will be placed in evidence bags with full details and placed in the drugs safe. Police will be informed and arrangements made to collect.



17

# THE MONASTERY

<b>Risk: Performers and / or entourage bringing drugs and / or weapons into the venue</b>	<p>All performers and members of the entourage must undergo a search every time they enter the venue.</p> <p>There will be no exceptions</p> <p>This will include clothing and record cases for DJ's</p> <p>The promoter and any performers will be informed that agreeing to these searches is a condition of them being allowed to perform at the venue on this event</p>
<b>Risk: Lack of crowd control / disorderly queuing</b>	<p>Barriers will be used to ensure that the queue is kept orderly and not causing any blockage of adjoining venues.</p> <p>The queue will be monitored constantly and personnel positioned outside the venue will keep in radio contact with the Head of Security to advise on any issues of concern</p> <p>Only the main entrance will be used and a ticket desk and search area will be located near to the main entrance</p>
<b>Risk: Underage patrons arriving expecting admission</b>	<p>This is an over 18s show. ID must be shown if requested. Failure to produce positive ID will result in admission being refused. This policy to be communicated during staff briefing</p> <p>The nature of the event is highly unlikely to attract any persons underage – but appropriate checks will be made regardless along with Challenge 25 policy</p> <p>The anticipated age range for the event is 22-30+</p>

# THE MONASTERY

<p><b>Risk: Excessive consumption of ALCOHOL leading to drunkenness and public disorder</b></p>	<p>DPS will brief staff and security to look out for people who may have had too much to drink and / or have taken drugs.</p> <p>Bar staff will be extra vigilant about serving people who appear to be intoxicated.</p> <p>Security to be extra vigilant for customers becoming irate or overly excitable due to drink and/or possibly drugs</p> <p>A qualified first aider will be on duty throughout the event.</p>
---	--

Security Detail and Deployment		
Please note that all door supervisors used at this event <b>MUST</b> be registered with the Security Industry Authority (SIA). If any door supervisors used are unregistered both that person and the employer may be prosecuted and fined.		
Customer Access	Main Entrance 2	
Number of door supervisors	Male: 3	Female: 1
<b>Door Supervisors</b> – based on near capacity attendance levels		
Main Room	1	



19

# THE MONASTERY

Stairs and Smoking Area	1
Ground Floor	
Total Security Staff	4
Performer / Artiste Security ( <i>show company name &amp; contact numbers</i> )	See promoter details – Main entrance security will search and brief all DJ's
<b>Suggested Pre-Opening Checks</b> ( <i>please check the relevant boxes to confirm these WILL take place</i> )	
• Radios charged	yes <input checked="" type="checkbox"/>
• Metal detector batteries operational	yes <input checked="" type="checkbox"/> Not required
• Megaphone – located at front of house / operational	Not required <input checked="" type="checkbox"/>
• Bodycam	Not required <input checked="" type="checkbox"/>
• Capacity monitoring device (e.g. Clickers) – located at front of house / operational	Yes – two sets – in/out <input checked="" type="checkbox"/>
• Pre-opening checklist completed	yes <input checked="" type="checkbox"/>
• Staff briefing to be held at	Yes at 9.45pm <input checked="" type="checkbox"/>

When complete please e-mail this whole document to: 1

It is essential that the following items are supplied to police of the proposed event in order for a proper risk assessment to be carried out:

- (i) A fully completed Entertainment Venue Risk Assessment
- (ii) A copy of any promotional flyer / advert / ticket

I have read this document and understood its significance.

Signed

( for Promoter )

(Promoter/Hirer)

Billy Chauhan - DPS

(Designated Premises Supervisor/  
Personal Licence Holder)

( Head of Security )

(Head of Security)

Date

Received at the Licensing Unit:

Name (print)

Signed

Date

20

15

1. The first part of the document is a list of the names of the people who were present at the meeting.

2. The second part of the document is a list of the topics that were discussed at the meeting.

3. The third part of the document is a list of the actions that were taken at the meeting.

4. The fourth part of the document is a list of the dates when the actions were completed.

5. The fifth part of the document is a list of the people who were responsible for completing the actions.

6. The sixth part of the document is a list of the people who were responsible for monitoring the progress of the actions.

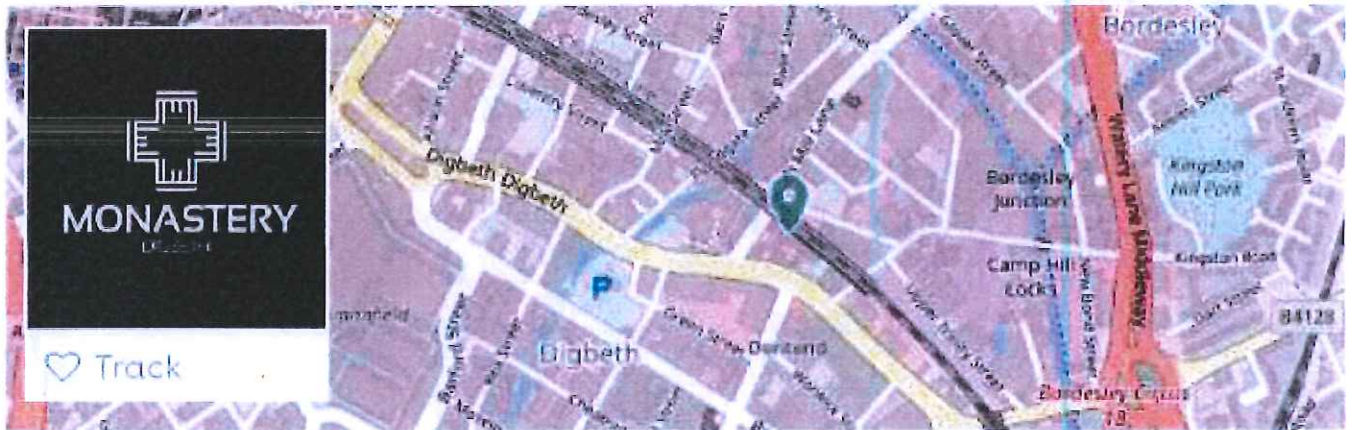


21

» Events » Birmingham events » Monastery

## monastery birmingham ★★★★★

#12 of 211 music venues in Birmingham



events

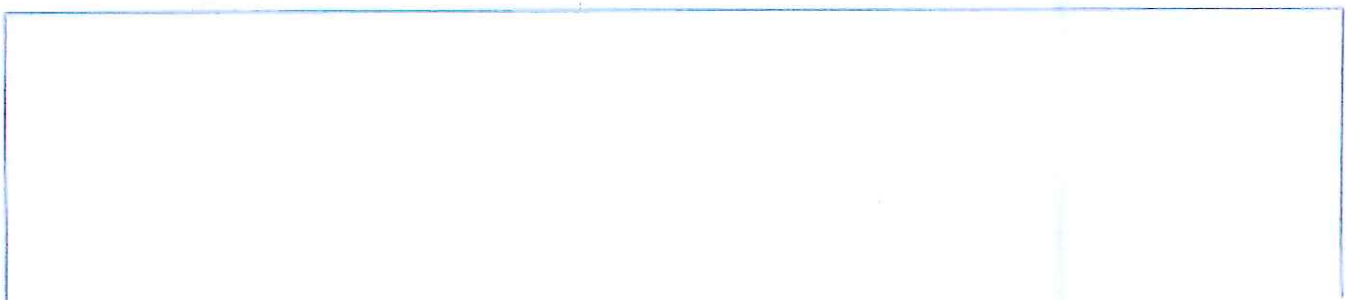
info

news

reviews

## monastery events and tickets

Skiddle is an official primary ticket outlet for Monastery in Birmingham. Find 4 upcoming events below. Tickets can be purchased directly from Skiddle:







## void // sat 24th nov // \*free party

📍 Monastery Birmingham

Saturday 24th November

Black & Watky // Tommy Vercetti // Ryan Nicholls

[buy tickets »](#)

22



## tekno disco monastery showcase w/ elliot adamson

📍 Monastery Birmingham

Friday 30th November

After a sell out opening event for the academic year, Tekno Disco returns with rising star Elliot Adamson, showcasing his new sound and label [IDEA]

 Popular Event: 208 attending

[buy tickets »](#)




## masters of the oldskool

📍 Monastery Birmingham

Saturday 1st December

We do it all again with an all star lineup for our Christmas Extravaganza

 61 attending

[buy tickets »](#)





## void presents time bandits

📍 Monastery Birmingham

Saturday 15th December

//VOID// Presents the hottest underground event and label //TIME BANDITS //

[buy tickets »](#)

23

Do you own/manage **Monastery** ? Use our free [Event Promotion Centre](#) to claim/edit this venue.

Do you promote an event at **Monastery** that's not listed? Use our free [Event Promotion Centre](#) to add/edit your events

## monastery news

News, interviews and roundups from Skiddle's inhouse editorial team



### an interview with rebekah

4th Oct 2018

In a crowded techno field, few have risen above the rest like Rebekah. Over the past several years, the Birmingham-born artist has taken the world by storm.

[read more »](#)

### nosa : no old skool allowed

20th May 2018

We are here to change the face of raving. No more over played anthems, strictly new music. Creating the anthems of the future.

24

[read more >](#)

## elements returns

15th Feb 2018

Elements returns to Birmingham after finding the right location to host their second party. Ansome will be joining Rebekah and Dark Chambers with support from Theyarenolocal and Matt Tilley. Visuals by Malika Maria at wOrk

[read more >](#)

## sentement/strictly techno

28th Aug 2017

New Birmingham Techno night supporting Birmingham Homeless Outreach. Let's rave for a good cause.

[read more >](#)

## reviews of monastery in birmingham

Average rating:

★★★★

Music

★★★★★

Prices

★★★★

Venue

★★★★

Atmosphere

★★★★

[Add venue review](#)

Showing the latest reviews from all events held at Monastery .



25



» Events » Birmingham events » Monastery

## masters of the oldskool tickets

📍 Monastery in Birmingham

📅 Saturday 1st December 2018

🕒 10:00pm til 5:00pm

👤 Minimum Age: 18

We do it all again with an all star lineup for our Christmas Extravaganza



### event info



**Last few tickets**

Fewer than 18% of tickets left for this event! Buy now to avoid disappointment!

## buy tickets securely

Type of Ticket	Price	Qty
<b>Free before 11pm</b> This free ticket is only valid before 11pm	£0.00	<b>SOLD OUT</b>
<b>Free CD Pack with Ticket</b> Free CD pack included with this ticket On sale for just 10 more days.	£11.25 (£10.00 + bf)	0 ▼
<b>1st Release</b> On sale for just 10 more days.	£9.05 (£8.00 + bf)	0 ▼

Accepted:

**Total to pay: £0.00**

RapidScan fee £0.50 per order applies



buy tickets »

These tickets are on sale for *Masters of the Oldskool*. Skiddle.com is an official ticket outlet for this event. All credit card purchases you make at skiddle.com are encrypted through our [Secure Server Technology](#)



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26

## masters of the oldskool on saturday 1st december 2018

---

After the success of our last event with Ratpack & Top Buzz, Masters Of The Old School returns on Saturday 1st December at the Monastery, Digbeth.

We host a night of old school hardcore and classic jungle, with the finest selectors in the industry.

Slipmatt

SS

Tim Ryan

Escape & Crazy T

Midland Breaks

Jay Dubbs

Bosstem

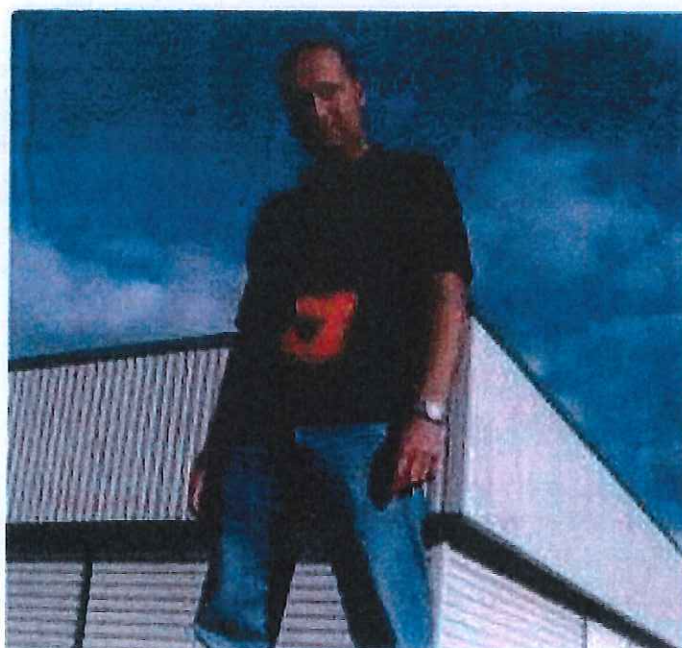
Sharpzzz

Hosted by Mc Lenni, Gumster, Magika

**Music Genres:** Drum n Bass, Jungle, Old Skool

## who's on the line-up?

---



♡ Track artist



slipmatt

---

27

1/5

## event flyer

---

## entry prices

---

Minimum age: 18

Entry price (public): 0.00 (Additional fees may apply)

Find more events on Saturday 1st December 2018 in Birmingham

[Click here to purchase advance tickets now from Skiddle](#)

[Report Problem](#)

Please note: The event information above has been added by the organiser. Whilst we try to ensure all details are up-to-date we do not make any warranty or representation as to the accuracy or completeness of the information shown.

## recommended events

### fair refunds

- ✓ if the event is cancelled you'll get a full refund

### official tickets

- ✓ 100% guaranteed

### uk's biggest events and what's on guide

### instant ticket delivery

Tickets via email or App



login •

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### National

- [National](#)
- [Birmingham](#)
- [Bournemouth](#)
- [Brighton](#)
- [Bristol](#)
- [Cardiff](#)
- [Leeds Beta](#)
- [Liverpool](#)
- [Manchester](#)
- [Sheffield Beta](#)
- [Southampton](#)
- [Oxford](#)
- [Galway Beta](#)

[Browse Events](#) [Venues](#) [Stories](#) [Login / Register](#)

## Masters of the Oldskool

### DJ Sets

- Monastery Digbeth, Birmingham
- 10:00PM - Sat 1st Dec
- Drum & Bass, Garage, Jungle
- from £9.05
- 

### Buy tickets!

**After the success of our last event with Ratpack & Top Buzz, Masters Of The Old School returns on Saturday 1st December at the Monastery, Digbeth.**

After the success of our last event with Ratpack & Top Buzz, Masters Of The Old School returns on Saturday 1st December at the Monastery, Digbeth.

We host a night of old school hardcore and classic jungle, with the finest selectors in the industry.  
Full details TBA.

## Music Genres:

Drum n Bass, Jungle, Old Skool

[get directions](#)

## Monastery Digbeth

- 173-174 Digbeth High Street, B12 0LD, Birmingham
- <https://www.facebook.com/monasterydigbeth/>

[All Venue Events](#)

## Buy Tickets

Skiddle £9.05 [View](#)

## Out Now.

The most comprehensive guide to music and events, in your pocket.

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## National

- [National](#)
- [Birmingham](#)
- [Bournemouth](#)
- [Brighton](#)
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## Monastery Digbeth

### Birmingham

- 173-174 Digbeth High Street, B12 0LD, Birmingham
- <https://www.facebook.com/monasterydigbeth/>

[get directions](#)

An abandoned monastery converted into a Nightclub the venue is based in heart of Birmingham. Home to 4 separate rooms all with unique character alongside outdoor spaces its versatility is unmatched. Supporting breakthrough artists and showcasing some of the worlds best brands. We are and always have been all about the music.

### Upcoming events

[DJ Sets](#)

[Masters of the Oldskool](#)

- Monastery Digbeth, Birmingham
- 10:00PM - Sat 1st Dec
- Drum & Bass, Garage, Jungle
- from £9.05

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