




BIRMINGHAM CITY COUNCIL

AUDIT COMMITTEE

18 October 2022

SCHEDULE OF OUTSTANDING MINUTES

Note: As of 30 September 2021 – Responses to outstanding actions to be made within a 2 month period unless there is an exceptional reason.

	Completed & discharged
	Approaching 2 months
	2 months +

MINUTE NO./DATE	SUBJECT MATTER	COMMENTS
377 19/10/2021	<u>ASSURANCE SESSION – THE DEPUTY LEADER’S PORTFOLIO</u> <u>Additional Recommendations:</u> That the Audit Committee; (ii) Agreed for a briefing to be offered to all Members of the Council on Cyber Security, GDPR and roles related to data processing. (Outstanding)	Peter Bishop – Director, Digital & Customer Services to lead on responses. (ii) Briefing will be arranged to be delivered to an early meeting of the 2022-23 Audit Committee. Response to be provided at the 18 October meeting.
	(iii) Agreed for a briefing note to be provided to Audit Committee on the shared learnings of the Complaints area from both from Audit Committee and Coordinating O&S Committee. POINT iii) OF ACTION 377 19/10/2021 COMPLETED & DISCHARGED AT 28 SEPTEMBER MEETING.	(iii) Briefing note will be provided to the Committee in the early stage of the 2022-23 municipal year. Response received at the 28 September meeting
412 25/01/2022	<u>EXTERNAL AUDITOR'S FINDINGS REPORT 2020/21</u> <u>Additional Recommendation</u> (ii) That the Managing Director Housing report on the valuation of Tower blocks in the City Housing stock. COMPLETED & DISCHARGED AT 28 SEPTEMBER MEETING	Verbal update provided by Mohammed Sajid on 28 September 2022.

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413 25/01/2022	<p><u>OMBUDSMAN REPORT CONCERNING A COMPLAINT ABOUT THE REFUSE AND RECYCLING SERVICE</u></p> <p><u>Additional Recommendation</u></p> <p>(ii) That the Chief Executive review how departments work in a joined-up way and how complaints from residents and Councilor's on poor service are dealt with.</p> <p>COMPLETED & DISCHARGED AT 28 SEPTEMBER MEETING</p>	<p>A letter from Councillor Grindrod inviting the Chief Executive to attend a future Audit Committee meeting was sent on 13 April 2022. Committee Services to ensure a date is agreed for the CEO to attend a meeting.</p> <p>Response received at the 28 September meeting</p>
414 25/01/2022	<p><u>RISK MANAGEMENT UPDATE</u></p> <p>(iii) That the SR5.6 Safeguarding Children risk position on the strategic risk map be raised with the Cabinet Member and officers at a future meeting.</p> <p>COMPLETED & DISCHARGED AT 28 SEPTEMBER MEETING</p>	<p>Sarah Dunlavey/ Sue Harrison</p> <p>Response received at the 28 September meeting</p>
442 29/03/2022	<p><u>ADOPTION OF ACCOUNTING POLICES FOR 2021/22</u></p> <p>(i) Members requested that Officers facilitate a future training session in relation to the valuation process associated with the Council's plant and property.</p>	<p>This training session will be arranged during the early stages of the 2022-23 municipal year.</p> <p>Mohammed Sajid to confirm</p>
443 20/04/2022	<p><u>2020/21 AUDITORS ANNUAL REPORT</u></p> <p>(i) Members requested that a future training session should be provided in relation to Member's interests</p> <p>COMPLETED & DISCHARGED</p>	<p>Satinder Sahota/ Rochelle Tapping to action</p> <p>Training was provided to members as part of their induction process.</p>
444 20/04/2022	<p><u>2020/21 AUDITORS ANNUAL REPORT</u></p> <p>(i) Members requested that the relevant Service Director and Cabinet Member responsible for the Home to School Transport Service attend a future meeting to outline how the concerns outlined in the External Auditors report are being addressed.</p>	<p>Sue Harrison/ Mike Fagan</p> <p>Response received at the 28 September meeting</p>

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	COMPLETED & DISCHARGED AT 28 SEPTEMBER MEETING	
478 30/06/2022	<u>AUDIT COMMITTEE – FUNCTIONS</u> <u>Additional Recommendation</u> ii) That the Independent Advisor to hold a private session with Members before the next Committee meeting. COMPLETED & DISCHARGED AT 28 SEPTEMBER MEETING	Andrew Hardingham Private session took place ahead of the 28 September 2022 Committee meeting.
484 30/06/2022	<u>BIRMINGHAM AUDIT ANNUAL REPORT 2021/22</u> iii) Officers to provide an update to members around queries on fraud recovery. COMPLETED & DISCHARGED AT 28 SEPTEMBER MEETING	Craig Price circulated a response to Committee Members on 18/07/2022.