

Suite 6, AFE Business Centre, 62 Anchorage Road, Sutton Coldfield, B74 2PG

t 0121 663 1765 | email: [enquiries@suttoncoldfieldtowncouncil.gov.uk](mailto:enquiries@suttoncoldfieldtowncouncil.gov.uk)

[www.suttoncoldfieldtowncouncil.gov.uk](http://www.suttoncoldfieldtowncouncil.gov.uk)

Mayor & Chairman **Cllr Derrick Griffin**

Leader **Cllr Simon Ward** | CEO **Ms Olive O'Sullivan**



## ALL MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC AND PRESS

17<sup>th</sup> May 2019

### TO: All Members of the Town Council

Dear Councillor,

You are summoned to a meeting of Royal Sutton Coldfield Town Council at Sutton Coldfield Town Hall, Upper Clifton Road, B73 6AB on Wednesday 22<sup>nd</sup> May 2019 starting at 7pm.

The meeting will consider the items set out below.

**Chief Executive Officer**

**7.00pm      Public Question Time**

Up to 20 minutes may be set aside for public participation.

Before the meeting there will be a public session to enable residents to ask questions of or make comments in respect of the business on the agenda.

Members of the public are asked to identify themselves and to restrict their comments, and/or questions to three minutes.

The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meeting (including on social media). Any member of the public wishing to record or film proceedings should let the Chairman of the meeting know prior to, or at the start of, the meeting.



## **1 Election of Mayor**

New Mayor will sign acceptance of office and take the Chair.

## **2 Election of the Deputy Mayor**

Deputy Mayor to sign acceptance of office.

## **3 Appointment of the Leader and Chairman of Strategy and Resources Committee**

## **4 Apologies For Absence**

Members to receive apologies for absence.

## **5 Declarations of Interest**

Members to declare any interests they may have in agenda items that accord with the requirements of the Town Council's Code of Conduct. (NB this does not preclude any later declarations.)

## **6 Appointment to Committees**

- a) Strategy and Resources
- b) Amenities, Leisure and Community Services
- c) Planning and Highways

## **7 Appointments to Outside Bodies**

- a) Warwickshire Association of Local Councils (WALC)
- b) Sutton Coldfield Business Improvement District (BID)
- c) Community Sports and Physical Activity Network (CSPAN)
- d) Sutton Coldfield Chamber of Commerce
- e) Birmingham City Council Standards Committee
- f) Royal Sutton Coldfield Community Town Hall Trust

## **8 Minutes of the Annual Town Meeting**

To confirm and sign the minutes of the meeting of the Annual Town Meeting ([attached](#)) held on Thursday 2<sup>nd</sup> May 2019.

## **9 Minutes of the Previous Meeting**

To confirm and sign the minutes of the meeting of the Royal Sutton Coldfield Town Council ([attached](#)) held on Tuesday 30<sup>th</sup> April 2019.

## **10 Matters Arising**



## **11 Minutes of Committees**

Council to receive the minutes and approve the recommendations from the committees.

- a) **Planning and Highways** held on 7<sup>th</sup> May 2019 ([attached](#)).
- b) **Strategy and Resources** held on 15<sup>th</sup> May 2019 (to follow).

## **12 Sutton Coldfield Police Estate**

Council to consider the establishment of a cross party working group on issues regarding the Sutton Coldfield police estate and that Cllr Horrocks lead this initiative on behalf of RSCTC.

## **13 Internal Audit 2018/19**

Council to note the Annual Internal Audit section of the Annual Return ([attached](#)) and the final report from the internal auditors ([attached](#)).

## **14 Annual Governance Statement 2018/19**

Council to approve the Annual Governance Statement ([attached](#)) and that it be signed by the Mayor and Town Clerk on behalf of the Council.

## **15 Annual Accounts 2018/19**

Council to approve the Accounting Statements for the financial year 2018/19 ([attached](#)) and that it be signed by the Mayor on behalf of the Council.

## **16 Accounts for Payment**

Members to approve payments as per the schedule and to appoint two members to complete online banking authorisation for these and any further payments throughout the month ([attached](#)).

## **17 Use of Chief Executive Officer's Delegated Powers**

## **18 Amenities, Leisure and Community Services Committee Next Meeting Date**

Council to consider rescheduling the Amenities, Leisure and Community Services Committee meeting originally scheduled for Tuesday 14<sup>th</sup> May 2019 to Thursday 20<sup>th</sup> June 2019.

## **19 Date of Next Meeting**

25<sup>th</sup> June 2019 – Sutton Coldfield Town Hall.