Project Proposal Form 2014/15 (Generic)

1. Project Location - Housing Officer/T.P.O:

(Full Address including Block Names and/or Numbers where applicable, and FULL POST CODE n.b. The work order will be raised against this address):

Address:	3	
Moor House, Druids Lane, B14 5QF		

2. Area Details – Housing Officer/T.P.O:

L. Alca Details	nousing Officer 1.F.O.		
Constituency:	Selly Oak Constituency		
HLB Area or			
Ward:	Druids Heath		
Tenant			
Participation			
Officer:	Sarah Wong		
	0121 464 3626		
Office No:			
	07766924132		
Mobile No:			
	Sarah.wong@birmingham.gov.uk		
Email:			
Project originator:	John tester		
	O7766923999		
Mobile No:			
Local Housing Manager:	Natalie Potter		
Mobile No:	07557287522		

3. Budget Information – Housing Officer/T.P.O:

Budget Code: (HLB)	HLB
Budget Code: (Aerial)	
Budget Code: (Environmental)	

4. Project Description - Housing Officer/T.P.O:

Local Residents are requesting off road parking approximately 50metres stretch in front of Moor House, this will entail fitting angle curbs and painting parking lines. An estimate of £4,000 for curbs and £1,000 for lines.

The contact officer for the quote and works is:

Sajid Khan.

Senior Service Manager

Selly Oak District Office

Tel. 464 2780

5. Supporting Information attached - Housing Officer/T.P.O. (List: Maps/Plans/Photographs):

A) Location Map at 1:2500 scale showing location of building or land where work to be carried out. This is to assist Surveyors, and Contractors when attending site meetings:

Paste Location Map (A) here (Directly from Local View):





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B) Plan at 1:250 or 1:500 scale showing position of work item requested (e.g. Gates, fencionenches, shrub beds, and other external work). This is required to reduce the potential abortive work.					
Paste Sketch Plan (B) showing where item/s required here (Directly from Local View):					

C) Photo/s showing location where work is to be carried out. This is required, to assist officers, surveyors and contractors to identify any issues which may affect the viability of Project Proposals, and impact on cost estimates.

Paste Photo/s (C) here:

