

**BIRMINGHAM CITY COUNCIL****PUBLIC REPORT**

<b>Report to:</b>	<b>COUNCIL BUSINESS MANAGEMENT COMMITTEE</b>
<b>Report of:</b>	<b>CITY SOLICITOR</b>
<b>Date of Decision:</b>	<b>18 OCTOBER 2016</b>
<b>SUBJECT:</b>	<b>PETITIONS UPDATE</b>
<b>Wards affected:</b>	<b>ALL</b>

<b>1. Purpose of report:</b>
To update Committee on progress made in responding to petitions presented to full Council

<b>2. Decision(s) recommended:</b>
2.1 The Committee note this quarterly report.

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<b>Signature:</b>
Chief Officer(s):
Dated:

<b>List of Appendices:</b>
None

<b>List of Background Documents used to compile this Report:</b>
Public Petition Records

### **3. Relevant background/chronology of key events:**

- 3.1 The current protocol for responding to petitions presented to City Council was agreed by this Committee in May 2007 and is set out below: -

#### **Protocol**

1. Petition presented at City Council.
  2. Petition referred to the appropriate Chief Officer for response within 3 working days.
  3. Chief Officer to write to the Councillor presenting the petition and the first named petitioner to acknowledge receipt within 14 days of the City Council.
  4. Progress of investigation into petition to be notified by the relevant Chief Officer to Committee Manager for inclusion in the monthly Petitions Update by no later than 10 working days before the next City Council.
  5. Final response to petition included in Petitions Update by the Committee Manager.
  6. Chief Officer to notify the Councillor who presented the petition and the first named petitioner of the outcome within 14 days of the relevant City Council meeting discharging the same.
- 3.2 It should be noted that the protocol applies only to petitions sent internally and not to those which are referred to outside bodies for action.

### **4 Action Taken**

- 4.1 In accordance with minute No. 2044 of this Committee the petition schedule has been split into City Council related petitions (currently 52) and those which are the responsibility of external organisations (currently 46).
- 4.2 Of the outstanding City Council related petitions, 3 were presented in 2015 and 49 were presented in 2016.
- 4.3 Since May 2005, 1833 out of a total of 1885 petitions received have been discharged – 97%.