

**Members are reminded that they must declare all relevant pecuniary and non-pecuniary interests relating to any items of business to be discussed at this meeting**

**BIRMINGHAM CITY COUNCIL**

**CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE**

**TUESDAY, 14 JULY 2015 AT 14:00 HOURS**  
**IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,**  
**BIRMINGHAM, B1 1BB**

**A G E N D A**

**1 NOTICE OF RECORDING/WEBCAST**

The Chairman to advise the meeting to note that this meeting will be webcast for live and subsequent broadcast via the Council's Internet site ([www.birminghamnewsroom.com](http://www.birminghamnewsroom.com)) and that members of the press/public may record and take photographs. The whole of the meeting will be filmed except where there are confidential or exempt items.

**2 APPOINTMENT OF CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE, CHAIR, DEPUTY CHAIR AND MEMBERS**

(i) To note the resolution of the City Council appointing the Committee, Chair and Members to serve on the Committee for the period ending with the Annual Meeting of the City Council in 2016:-

**Labour Group**

Councillors Bridle, Chatfield, Gregson, C Khan, Kooner, Lal, Mosquito and Zaffar (Chair)

**Conservative Group**

Councillors Brew, Sambrook, Wood

**Liberal Democrat Group**

Councillor Hunt

(ii) to elect a Deputy Chair for the purpose of substitution for the Chair, if absent, for the period ending with the Annual Meeting of the City Council in 2016.

**3 APOLOGIES**

To receive any apologies.

4 **DECLARATIONS OF INTERESTS**

Members are reminded that they must declare all relevant pecuniary interests and non-pecuniary interests relating to any items of business to be discussed at this meeting. If a pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

**4 - 5**

5 **CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE - TERMS OF REFERENCE**

To note the Committee's terms of reference, as set out in the attached schedule.

**6 - 20**

6 **MEMBER DEVELOPMENT**

Update on Member Development Programme

**21 - 61**

7 **CUSTOMER SERVICES UPDATE**

A. Briefing Note.

B. Report of the Service Director, Customer Services.

**62 - 64**

8 **CORPORATE RESOURCES O&S COMMITTEE WORK PROGRAMME 2015-16**

Report of the Head of Scrutiny Services.

9 **CORPORATE RESOURCES OVERVIEW AND SCRUTINY COMMITTEE - DATES OF MEETINGS**

To approve a schedule of dates for the Committee's meetings during 2015/2016.

(i) The Chairman proposes that the Committee meets on the following Tuesdays at 1400 hours in the Council House:-

<b><u>2015</u></b>	<b><u>2016</u></b>
8 September	19 January
27 October	9 February
10 November	8 March
8 December	12 April

(ii) The Committee is also requested to approve Tuesdays at 1400 hours (excluding City Council where possible) as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

10 **REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**

To consider any request for call in/councillor call for action/petitions (if received).

11 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

12 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.