



**CITY COUNCIL
25 FEBRUARY 2020**

**WRITTEN
QUESTIONS TO
CABINET MEMBERS**

WRITTEN QUESTIONS

A To the Leader of the Council

1. New Hall Country Park

From Councillor Charlotte Hodivala

2. Bus Depot

From Councillor Ron Storer

3. Commonwealth Games Business Case

From Councillor Morriam Jan

B To the Cabinet Member for Children's Wellbeing

1. Breakdown

From Councillor Maureen Cornish

2. Pupil Referral Unit

From Councillor Bruce Lines

3. EHCP

From Councillor John Lines

4. Home to School Transport

From Councillor Peter Fowler

5. Home to School Hearings

From Councillor Bob Beauchamp

6. SEND

From Councillor Adrian Delaney

7. EHCP Annual

From Councillor Eddie Freeman

C To the Cabinet Member for Finance and Resources

1. **Single Contractor Negotiations**

From Councillor Meirion Jenkins

2. **Website Contract**

From Councillor Ewan Mackey

3. **Jadu Spacecraft Creative Ltd**

From Councillor Adam Higgs

4. **Jadu Spacecraft Creative Ltd Website Contract**

From Councillor Adrian Delaney

5. **Jadu Spacecraft Creative Ltd Website Contract**

From Councillor Simon Morrall

6. **Varying Contracts**

From Councillor Eddie Freeman

7. **Webstreaming Contract**

From Councillor Debbie Clancy

8. **Webstreaming Contract Value**

From Councillor Maureen Cornish

9. **Webstreaming Contract Timeline**

From Councillor David Pears

10. **Webstreaming Contract Penalties**

From Councillor Bob Beauchamp

11. **Clean Air Zone Mitigations Application and Case Management System**

From Councillor David Barrie

D To the Cabinet Member for Health and Social Care

Second Quarter Performance Figures for Adult Services

From Councillor Neil Eustace

E To the Cabinet Member for Homes and Neighbourhoods

1. **Ward Forum Review**

From Councillor Debbie Clancy

2. **Public Access of the Register of HMO's Declared**

From Councillor Roger Harmer

F. To the Cabinet Member for Street Scene and Parks

1. **Waste Review**

From Councillor Adrian Delaney

2. **Bottom Ash**

From Councillor Peter Fowler

3. **Kerbside Recycling Rate**

From Councillor Adam Higgs

4. **Sickness Absence in Waste Collection**

From Councillor Deirdre Alden

5. **Cost of Flytipping for 2019-2020**

From Councillor Baber Baz

6. **Cost of Flytipping verses the Saving with an Annual Bulky Waste Collection**

From Councillor Neil Eustace

7. **Consideration for Outsourcing or Other Options to Deliver Services**

From Councillor Paul Tilsley

8. **Clarification of Retaining Weekly Refuse Collections**

From Councillor Zaker Choudhry

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE LEADER OF THE COUNCIL FROM
COUNCILLOR CHARLOTTE HODIVALA**

“New Hall Country Park”

Question:

What action has the Council taken, and what further action does it plan to take, to prevent the spread of gardens and outbuildings beyond legal boundaries onto land on New Hall Country Park which has been raised several times with officers by residents and myself?

Answer:

Officers are very aware of a growing number of boundary issues where some residents adjacent to New Hall Valley Country Park have or are moving their garden fences. As each of those incidents potentially will result in the loss of public open space these incidents are treated as serious and are or will be investigated.

Each incident is addressed with the individual resident and where disputed is likely to require the further involvement of Legal Services Directorate to resolve.

I have asked that officers continue to investigate these specific incidents at New Hall Valley Country Park and to keep you advised.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE LEADER OF THE COUNCIL FROM
COUNCILLOR RON STORER**

“Bus Depot”

Question:

During the period of the Commonwealth Games itself, what specifically is the land currently consisting of the existing National Express Bus Depot going to be used for?

Answer:

The current National Express building will remain in situ and the ground floor spaces will be used for receipt of deliveries into the Village, warehousing, and storage of supplies, including those required for the Village dining facilities for athletes, officials and staff, which will be located on the land immediately adjacent to the building.

The upper floors of the existing building, which contain office spaces, will be used for a range of admin and support functions, such as facilities management, during Games Time.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE LEADER OF THE COUNCIL FROM COUNCILLOR
MORRIAM JAN**

'Commonwealth Games Business Case'

Question:

When will the revised full business case for the Commonwealth Games Village be brought to Cabinet?

Answer:

It is intended that the revised full business case for the Commonwealth Games Village will be brought to 17 March Cabinet meeting.

CITY COUNCIL – 25 FEBRUARY 2020

WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S WELLBEING FROM COUNCILLOR MAUREEN CORNISH

“Breakdown”

Question:

Please provide a monthly Breakdown of interim/consultant spend on SEND (including Home to School Transport) since January 2019, specifying as follows:-

**Interim/Consultant
Duties contracted for
Number of days worked
Total cost
Impact and outcome achieved?**

Answer:

Duties contracted for	Number of days worked	Total cost	Impact and outcome achieved?
Interim SEND transformation	10	£6,069.00	Supported SENAR recovery programme.
Educational Psychology	2	£1,002.80	Developed early intervention and identification.
Sensory Support	20	£6,833.50	Reviewed sensory provision.
Transport recovery	15	£9,360.00	Special school review for transport.
Specialist teacher	1	£461.03	Training early intervention and identification.
Interim SEND transformation	16	£11,310.00	Supported SENAR recovery programme.
Commissioning	9	£3,600.00	Funding for specialist placements
Interim Assistant Director	122	£109,800.00	Covered the Assistant Director vacancy until permanently filled.
Training	8	£5,786.52	Review of special school provision
Home to school transport management	30	£19,600.00	Completed baseline safeguarding audit of providers. Supported implementation of DPS.

Interim Assistant Director	40	£37,260.00	Developing commissioning framework.
Interim Assistant Director	87	£76,125.00	Covered the Assistant Director vacancy until new Interim.
Comms consultant	33	£11,625.00	Established SEND briefings for schools and families. Established Home to School Transport family briefing. Developed Parent Transport Guide leaflet.
Document creation	7	£2,928.50	Prepared self-evaluation documentation.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S
WELLBEING FROM COUNCILLOR BRUCE LINES**

“Pupil Referral Unit”

Question:

**How many pupils are currently on the waiting list for the Pupil Referral Unit
for;**

**Primary
Secondary?**

Answer:

**Before the February 2020 half-term break there were 22 primary pupils and 46
secondary pupils on the waiting list for City of Birmingham School.**

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S
WELLBEING FROM COUNCILLOR JOHN LINES**

“EHCP”

Question:

Please provide a monthly breakdown of EHCP requests by parental and school requests since January 2019.

Answer:

Month	Parental Referral	School	Educational Psychologist
Jan-19	64	62	15
Feb-19	49	70	11
Mar-19	63	88	18
Apr-19	62	67	12
May-19	50	32	8
Jun-19	81	64	10
Jul-19	46	77	15
Aug-19	41	21	4
Sep-19	64	40	5
Oct-19	77	49	13
Nov-19	62	50	8
Dec-19	62	62	19
Jan-20	48	50	9
Feb-20	27	34	7
Grand Total	796	766	154

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S
WELLBEING FROM COUNCILLOR PETER FOWLER**

"Home to School Transport"

Question:

Please provide a breakdown of the number of pupils not attending school due to Home to School Transport issues, including those awaiting outcome of Home to School Transport Appeals, specifying as follows:

**Mainstream/special/PRU
Secondary/Primary
Awaiting appeals**

Answer:

The new dashboard which is under development will also hold the information regarding the number of pupils not attending school due to Home to School Transport issues. However, please note these pupils may be getting into school by other means.

Mainstream	Special	PRU
4	13	3
Secondary	Primary	
13	7	

There are currently 20 outstanding stage 1 and 2 appeals.

CITY COUNCIL – 25 FEBRUARY 2020

WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S WELLBEING FROM COUNCILLOR BOB BEAUCHAMP

“Home to School Hearings”

Question:

Please provide a monthly breakdown of Home to School Transport Appeal Hearings since January 2019 and outcome Upheld/dismissed.

Answer:

S1 Appeal	Received	Upheld	Dismissed
JAN	12	3	9
FEB	15	2	13
MAR	16	2	14
APR	13	4	9
MAY	11	2	9
JUN	21	7	14
JUL	70	16	49
AUG	73	33	10
SEP	89	21	34
OCT	45	70	13
NOV	28	6	8
DEC	12	16	24
JAN	15	6	32

S2 Appeal	Received	Upheld	Dismissed
JAN	3	1	2
FEB	7	0	7
MAR	9	2	7
APR	1	0	1
MAY	5	1	4
JUN	No committee held		
JUL	No committee held		
AUG	9	2	7
SEP	28	14	14
OCT	7	2	5
NOV	4	2	2
DEC	5	1	4
JAN	6	4	4

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S
WELLBEING FROM COUNCILLOR ADRIAN DELANEY**

“SEND”

Question:

Please provide a detailed spending plan for the over 26M additional SEND money that the government has given the city.

Answer:

This information was set out in the High Needs Budget 2020/21 report and appendix that were presented to Birmingham School Forum on 23rd January 2020.

These, and the other documents presented to the January meeting, are available on the School Forum part of the Council website (copies attached).

https://www.birmingham.gov.uk/downloads/download/3215/birmingham_schools_forum_january_2020

Report to: Schools Forum

Date: 23rd January 2020

Report of: Nichola Jones

Title: High Needs Funding Developments - 2020/21

Status: For Information

1. Background:

1.1 Birmingham's HNB allocation has been slightly above average for Metropolitan LAs nationally. Compared to LAs with similar levels of social disadvantage in 2018/19, it received more funding (per 2-18 resident population) than Liverpool, Sheffield and Sunderland but less than Manchester and Newcastle. However, like many LAs in England, it has experienced growing demands, mainly linked to increases in numbers of pupils with EHCPs, an increasing number of placements in specialist provision, and expectations of continuing specialist education from 19-25.

1.2 The Government has announced increases to Local Area HNB allocations for 2020/21. Birmingham is expected to receive an additional £26.6m. This will address previous and forecast overspends, as well as providing capacity for significant investment for the future. While increases are welcome, it is important that money is used strategically rather than reacting to existing pressures and demands. This paper sets out the following:

- (i) Spending commitments already identified for 2020/21 that the new money will need to cover
- (ii) Strategic principles that will be used to guide future investment, so that this is used proactively and to the best effect
- (iii) Processes by which future investments will be decided, including arrangements for consultation with Schools Forum about spending proposals

2. Summary of Proposed Spending commitments to be set against the 2020/21 HNB increase

2.1 Appendix 1 sets out commitments required before new investment is considered. These are identified in rows 1 to 15 of the schedule and include repayment of the cumulative HNB deficit (spread across the next 3 years); the HN overspend predicted for the current financial year; funding to support further growth in spend (based on current trends), if required; increases in SEND administrative capacity (linked to

significant workload increases arising from growth in numbers of EHCPs/statutory assessment requests); and increases in funding to support inclusion in Early Years settings (need already established).

- 2.2 Row 16 to 17 of Appendix 1 identifies funding of £10.4m which will be set aside, subject to further consideration, for developing provision locally and meet any further increase in special school banded top up, resources base CRISP and Maintained Crisp rates.

3. Principles to guide future investment

A proactive/strategic approach

- 3.1 Increases in spending on High Needs over recent years have been reactive to a number of demands and pressures. A more proactive approach is needed. The Authority's developing strategy for SEND is focused on strengthening Birmingham's local offer, with reduced reliance on out of City placements (which tend to be higher cost). There is a desire for more children to be educated in their own local area, so that they don't have to travel long distances to have their needs met, and for a stronger/ more consistent universal/mainstream offer so that more pupils can be educated alongside their local peers.

Developing provision and services locally

- 3.2 Funding should be used to support these directions, through strengthening local capacity across both mainstream and specialist sectors. Birmingham is proposing to organise its HN funding and resources around four geographical Areas which align closely with existing secondary school networks and primary consortia. Opportunities will be taken to strengthen links between specialist provision and local area schools, so that these sectors can work more closely together.

Supporting collective responsibility

- 3.3 Traditionally, decisions about HN resourcing have tended to be taken centrally, at a distance from schools, families and children. Inevitably, there has been a heavy reliance on administration and paperwork, with some frustration that decisions are not timely or based on a full appreciation of children's individual needs. In moving to a more local model, The Authority wants to build on and strengthen school partnership working and provide a greater level of financial flexibility locally so that needs can be met in a more dynamic way.

Funding better matched to levels of need

- 3.4 The City has an established system of funding (CRISP) that aims to match funding to levels of individual need. However, as with other pupil-led funding approaches, there are risks that funding can become demand-led. The Authority wants to ensure that funding is used equitably and will seek to review existing and future spend to ensure that it is proportional and targeted at the greatest need.

Maximum impact and value for money

- 3.5** A very significant amount of money is spent on children with HN in Birmingham and it is important that this resource (and any additional money) is used as effectively as possible to provide the greatest opportunities for **all** our pupils. Funding will be targeted at developments that are likely to have the greatest impact on their progress and long-term outcomes

Developments that are financially sustainable and scaleable

- 3.6** Birmingham is keen to support and evaluate new approaches to supporting children with HN and is likely to do this initially on a pilot/project/action research basis. It is important that developments are funded at a level that can be sustained over time and generalised to other parts of the City if they are found to be successful. This implies a staged approach to investment rather than putting out all new money 'in one go'.

4. Priorities

- 4.1** Five investment priorities have been identified, as follows:

- (i) Early Years
- (ii) Post 16
- (iii) Mainstream/cluster developments
- (iv) Specialist provision
- (v) SEN administration

- 4.2** A need has already been established to enhance the current budget for HN support in early years settings. This report proposes an increase in the Early Years Inclusion Fund (ISEY funding) to meet growth in needs Appendix 1 row 11).

- 4.3** Further investment is needed to enhance local pathways to adulthood, particularly for young people with complex and significant needs. This will be linked to a clearer and more ambitious 16-25 SEND strategy, aimed at achieving better outcomes (vs 'staying on') and differentiated to take account of varying levels of need. Birmingham is reviewing its current provision to ensure a stronger local offer to manage the increasing demand for extended placements in the independent/non-maintained school/college sector.

- 4.4** There are a range of possibilities which would help strengthen provision in the mainstream sector. The emphasis will be on cluster working, with greater opportunities for funding to be managed at this level. It is proposed that a school/officer working group is established to help develop a menu of options for local consideration.

- 4.5** There are a number of reasons to consider further investment in the specialist provision sector: firstly, although national arrangements are being made to address the impact of increased teacher costs, these are having to be paid for within existing budgets for non-teaching staff (which is a bigger issue for specialist providers).

Secondly, the Authority is keen to strengthen local capacity and reduce reliance on INM placements. This is likely to require a level of additional investment for some schools. Thirdly, special school Heads have argued that Birmingham provision is relatively underfunded compared to equivalent schools in other authorities. This is currently being evaluated through an independent benchmarking study.

- 4.6 Finally, although the Authority wants to prioritise investment in direct services to children and young people, recent growth in numbers of statutory assessments and EHCPs need to be matched by an increase in administrative capacity to address the backlog and improve the quality of the current services. Additional investment in this area is identified in Section 2 of this report.

5. Processes by which future investments will be decided

This section of the report outlines the process to be followed for the use of the £10.4m development funding.

Central vs local area decisions

- 5.1 Some decisions will need to be made at City-wide level, for example with regard to some of the commitments already identified in section 2 of this report. This will ensure that core strategic outcomes can be addressed and there is consistency in key areas of spending. However, other decisions will be devolved to local areas, to encourage local school participation and ownership. It is recommended that the City should set up a strategic 'Developing SEND Provision Locally' fund, with each of the four areas receiving an indicative share. New proposals can then be generated and considered at area level with a central overview to encourage the development of a range of initiatives across the City as a whole.

Informed commissioning

- 5.2 Each Area will be provided with a key dataset on current spend/usage of provision for children living in their locality, to help shape their agenda. This will include a reference to their 'expected share' of Birmingham's overall HNB allocation, as there will need to be a move towards greater equity in spend across the City over time. It is expected that mainstream Heads will play an increasing role in helping to shape the nature of local provision and services within the enhanced budget that is available.

Management of funding

- 5.3 Developments take time to establish and evaluate and funding needs to be retained to support roll-out of successful initiatives. It is therefore proposed that a proportion of the 'Developing Provision Locally' budget is held within DSG reserves (while clearly earmarked for this purpose). This will allow carry over to support developments that extend across financial years and help avoid using up all the resource immediately (with no capacity for generalisation when this is needed).

It is expected that there will be some opportunities for further investment in local developments as money becomes available from reductions in numbers of

placements in INM special schools. It is proposed that savings will be used to further enhance local capacity, either centrally or at local Area level.

6. Recommendations

6.1 The recommendations for Schools Forum arising from this report are:

1. That School Forum support the proposed allocation of additional High Needs funding set out in this report.
2. That regular reports on progress will be brought to Schools Forum for information, with consultation on any City-wide decisions and on parameters for Area-based funding and initiatives. Schools Forum will also be consulted about any decisions to roll out Area-based initiatives City-wide.
3. A formal report will be brought to Schools Forum on an annual basis, summarising use of additional funding and implications for the new financial year.

Additional High Needs Budget Requirements 2020/21 funded from £26.6m Increase in HN Block

	Budget Commitments to date	Requirement	£	£
1	Deficit Recovery Plan	High Needs Block deficit recovery plan - £5m 20/21, £5m 21/22 & £5m 22/23	5,000,000	
2	Innovate to Save	Funding to meet existing shortfall in current Innovate to Save budget of £1.4m	400,000	
3	Birmingham Community Equipment Loan Service (BCELS)	Funding to meet BCC contributions to BCLS contract (Not currently Funded)	270,000	
4	Special School Redundancy Budget	Following the reduction in the Central Schools Service Block budget in 2020/21, the special schools redundancies budgeted at £125,000 will now be charged to the High Needs block, as per report to schools forum 12th December 2019.	125,000	
5	National Increase to Hospital Education Funding	High needs national funding formula provides local authorities with an 8% increase in hospital education funding, from the 2019 to 2020 allocations of hospital education funding	394,600	
6	Special School/Academies Place Funding	Cost of 125 additional agreed commissioned places with settings in 2020/21	996,154	
7	Colleges Place Funding	Cost of 43 additional agreed commissioned places with colleges in 2020/21 as per change notification form submitted to Dfe on the 15th November. (16 UCB, 6 Access to Music & 21 at South Birmingham College)	150,500	
8	High Needs Service Area 2020/21	Base budget requirement based on review of existing costs required in 2002/21.	1,215,496	
9	Resource Base Place funding	Closure of resource base at George Dixon	(60,000)	
10	SENAR Team	To fund base staffing costs to reflect growth in EHCP's	645,567	
11	Further £0.5m ISEY funding as per Early years paper to school forum (12th December 2019)		500,000	
12	15.9% Increase in Special School Banded Top Rates	Increase to reflect pension rates increase since 2014/15 i.e. BCC rate increased from 21.1% to 34.1%. Equivalent to a 15.9% in the Banded framework Top Up rates	4,227,747	TBC

13	15.9% Increase in Resource Base CRISP Rates (Inc. nursery)	Increase to reflect pension rates increase since 2014/15 i.e. BCC rate increased from 21.1% to 34.1%. Equivalent to a 15.9% in the Banded framework Top Up rates	759,702	TBC
14	15.9% Increase in Mainstream School CRISP Rates	Increase to reflect pension rates increase since 2014/15 i.e. BCC rate increased from 21.1% to 34.1%. Equivalent to a 15.9% in the Banded framework Top Up rates	1,319,700	TBC
15	New CRISP cases	New cases generated as a result of an increase taking pupil funding above the current £6,000 threshold for CRISP.	219,972	TBC
16	Increase in Special School Banded Top Up, Resource Base CRISP, Mainstream CRISP rates	Benchmarking exercise is currently being carried out and will be evaluated before any increases (including the rates in points 12-15) are confirmed based on complexity of need/relative underfunding.		
17	Developing provision locally fund & unallocated balance of funds	See commentary in report.	10,444,562	TBC
Total				26,609,000

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR CHILDREN'S
WELLBEING FROM COUNCILLOR EDDIE FREEMAN**

"EHCP Annual"

Question:

Please provide the number of outstanding EHCP Annual Reviews and the detailed plan to resolve this including timescales.

Answer:

There are currently 6,511 EHCP Annual Reviews outstanding.

An action plan is in place to ensure that the backlog of outstanding reviews is cleared by the end of May 2020 and that all new reviews are carried out within timescales from 20 April 2020.

We are recruiting a team manager, a team of case workers and seconding an experienced Principal Officer to deliver this activity over the next three months. Five full time case workers have been appointed to date, and we will be finalising terms with an agency this week for a further 20 remote case workers to start over the next two weeks (using Egress to securely manage document transfer). A team manager was interviewed last week and will be available to start towards the end of this week, pending agreement on terms.

CITY COUNCIL – 25 FEBRUARY 2020

WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND RESOURCES FROM COUNCILLOR MEIRION JENKINS

"Single Contractor Negotiations"

Question:

Please list all contracts that have been entered into under Single Contractor Negotiations since 2015, including for each: the title of the contract, the length of the contract; the value of the contract; the specific exemption from procurement regulations relied upon; the date negotiations commenced with the contractor; the date both the CFO and the City Solicitor provided written authorisation for those negotiations to commence; and the date the contract was signed.

Answer:

Prior to the new Constitution coming into effect in September 2019, the authorisation for approving the commencement of Single Contractor Negotiations was one of the following: Director of Commissioning & Procurement, or Strategic Director of Finance and Legal Services, or City Solicitor as stated in the Operation of the Council's Procurement Governance Arrangements.

These SCNs are shown in the Excel spreadsheet extract below. However, rather than provide the specific exemption which is either 'Unforeseen Priority' or 'Only one provider can do it', the reason for the exemption has been provided as this is perhaps more meaningful. Additionally, it has not been possible to provide contract length information for all SCNs in the time available.

Since the amendment to the Constitution in September 2019, which required SCNs to be approved by both the City Finance Officer and the City Solicitor, two SCNs have been approved and these are shown in the table below:

Single Contractor Negotiations	Contract Duration	Contract Value	Reason for Exemption	Company Awarded to	Approver	Date Approved
SCN Birmingham Carbon Emission Reduction Study	3 months	£65,000	Only company for carbon reduction modelling tool available to local authorities that is funded through BEIS. Only have the knowledge required to undertake the study.	Anthesis Consulting Group Limited	Rebecca Hellard / Suzanne Dodd / Ian MacLeod	19/02/2020
SCN Interim Programme Director for the Perry Barr Residential Scheme	6 months	£180,000	To maintain the pace and urgency of the work requires an expert in this type of programme. It is an urgent requirement to secure the timely engagement of a Programme Director. Investigation has shown that there is only one contractor with	Management Recruitment Group Ltd	Rebecca Hellard / Suzanne Dodd / Ian MacLeod	19/02/2020

			the necessary skills and availability that can meet the Council's requirements.			
--	--	--	---	--	--	--

Data in the table below is the most comprehensive data we are able to produce in the timescales available

Single Contractor Negotiations	Contract Duration	Contract Value	Reason for Exemption	Company Awarded to	Approver	Date Approved
SCN GPS Tracking Units for the Big Birmingham Bikes		£170,000	Urgent requirement. Market testing did not identify another supplier.	BWR Associates Ltd	Nigel Kletz / Anne Shaw	19/01/2015
SCN Extension of the Framework for the Provision of Vehicle Spares (Parts and Consumables)		£311,000	Urgent need to ensure continuity of supply.	Greenhouse Commercials Ltd Glaze Auto Parts St Piercy Ltd T/A Central Auto Supplies M&S Supplies Ltd Carbits Ltd	Nigel Kletz / Paul Dransfield	19/01/2015
SCN Landscape Construction Framework 2013-2015		£170,000	Urgent requirement to enter into new contracts to ensure that orders for schemes can be placed and work completed by the end of the financial year. The risk of challenge for entering into the contracts is considered unlikely to occur.	Hortech Limited Ground Control Ltd Blakedown Environment and Leisure plc AMB Landscaping and Building Services Ltd. Jack Moody Ltd RDS Construction Ltd Home Farm Nurseries (Pinvin) Ltd (HFN Landscapes) B J Leisure Installations Ltd [trading as B J Landscapes] RMF Landscaping Ltd English Landscapes Ltd. [trading as The Landscape Group] Haystoun Construction Ltd P. Casey (Land Reclamation) Ltd	Nigel Kletz / Steve Hollingsworth	10/02/2015
SCN GBSLEP HS2 Growth Strategy - Consultant Support.		£170,000	Urgent requirement to ensure support is in place.	KPMG LLP	Nigel Kletz / Waheed Nazir	10/02/2015
SCN Sofalli HIV Child and Family Support		£43,785	One of a number of services in scope for the project plan for the procurement of HIV and TB treatment Completion and Adherence Services.	Barnardos	Nigel Kletz / Peter Hay	16/02/2015
SCN TRI.X ONLINE CHILD PROTECTION PROCEDURES MANUAL		£66,000	No other solution currently available. Not appropriate to deliver through Service Birmingham.	Tri.X	Nigel Kletz / Peter Hay	20/02/2015

SCN Digital Unite E-Learning Portal		£25,000	Only one supplier that can meet requirements and deliver in the short timeframes.	Digital Unite Ltd	Nigel Kletz / Val Birchall	15/08/2014
SCN Conveyance of School Meals T0026		£156,200	There is an urgent need to continue the service to schools. Extending the current arrangement will provide a period of stability and enable more detailed information on future demand to be verified. Risk of challenge considered low due to lack of competition in the market.	Sheridar Myers Management Services NS Haulage Thomas Fox	Nigel Kletz / Dale Wild	25/02/2015
SCN Specialist Short Breaks - Play and Leisure Services		£170,000	The requested short extension will allow continuity of service while new contracts are signed off and safe transfer of children, where required.	Resources for Autism Midland Mencap Sutton YMCA Acorns Children's Hospice Communication and Autism Team Dens of Equality	Nigel Kletz / Peter Hay	02/03/2015
SCN ERDF Key Opportunities Programmes – External Appraiser Services		£79,750	Urgent requirement. Approved budget significantly underspent due to fewer ERDF applications than anticipated.	Thomas Lister Ltd	Nigel Kletz / Waheed Nazir	02/03/2015
SCN Birmingham Enterprise Zone: Site Development and Access Fund – External Appraiser Services		£31,500	Not having the contract in place will have a severe impact on the Council's ability to meet tight timescales.	Thomas Lister Ltd	Nigel Kletz / Waheed Nazir	02/03/2015
Appointment of Interim HR Managers.		£170,000	The Kerslake Report has specifically mentioned that HR be strengthened.	Green Park Ltd Penna plc Veredus Ltd	Nigel Kletz / Paul Dransfield	05/03/2015
SCN - Childminding Inclusion Service		£100,926	Urgent requirement to ensure continued safe provision.	KIDS	Nigel Kletz / Peter Hay	19/03/2015
SCN Contact Centre In House Interim Management Support.		£30,000	In order to maintain key operation function without disruption following 5 people leaving BCC.	Contact Centre Partners Ltd	Nigel Kletz /. Paul Dransfield	25/03/2015
SCN Final Accounts - Schools Capital Accounting		£50,000	Not in report.	PriceWaterhouseCoopers	Nigel Kletz / Jon Warlow	26/03/2015

SCN Third Sector 'Niche' Providers		£1,103,804	So a full review of the services can be completed. No other providers could be contracted in the timescale of this short extension.	See Appendix 1 of report	Nigel Kletz / Peter Hay	30/03/2015
SCN Third Sector Support Services		£112,350	Urgent need to continue with current arrangements.	Birmingham Voluntary Services Council	Nigel Kletz / Sarah Homer	31/03/2015
SCN Kick Start Loan Management Service P144		£100,000	Urgent need for continuation until the new contract is awarded, therefore protecting income stream.	Catalyst Mutual Enterprise Community Interest Company (CIC)	Nigel Kletz / Robert James	07/04/2015
SCN Specialist Parenting Assessments Framework.		£1,050,000	Due to impact of significant levels of review and governance of Lord Warner and revised Improvement Plan.	Willis-Palmer ISWA Ltd Dudley Lodge Core Children's Services Ltd Phoenix Psychological Services Ltd Birmingham and Solihull Mental Health Foundation Trust Malvern Achievement Services	Nigel Kletz / Peter Hay	10/04/2015
SCN Appointment of an Interim Executive Director for Education		£172,000	To fill this strategic post in April 2015 which is imperative to leadership and management of the Education service.	Colin Diamond	Nigel Kletz / Peter Hay	13/04/2015
SCN Domestic Violence Services		£177,920	The review of domestic violence services and the anticipated award from DCLG, which is dependent on current services continuing for one year, would be undermined by terminating current services and disruption to service.	Birmingham and Solihull Women's Aid	Nigel Kletz / Peter Hay	13/04/2015
SCN Legal Entitlement Advisory Services Phases 1,2&3 (C0140)		£410,018	Urgent need to continue with service provision allowing time for Officers to design a new service specification. Current contract delivered good welfare benefits and debt advice services.	Age Concern Birmingham Birmingham Citizen Advice Bureaux Birmingham Settlement. Castle Vale Tenant and Residents Alliance Cole Valley Advice Services Birmingham Asian Resource Centre Freshwinds	Nigel Kletz / Ifor Jones	22/04/2015
SCN - Final Accounts - Accounting for Collaboration - Gateway and Grand Central		£30,000	Urgent piece of work to ensure that the Council meets its statutory obligations.	Deloitte LLP	Nigel Kletz / Sarah Dunlavy	01/05/2015

Project and Paradise Project						
SCN - Schools Capital Accounting - Revenue Impact		£60,000	Urgent piece of work to ensure the Council maximises the opportunity to achieve savings in 2014/15.	PriceWaterhouseCoopers	Nigel Kletz / Alison Jarrett	11/05/2015
SCN Repair and maintenance of the lift communication system P0241		£85,000	Sole supplier and only they can operate and maintain their system. Whole replacement of the system would cost in the region of £2.5m.	Thames Valley Controls Ltd	Nigel Kletz / Sharon Lea	21/05/2015
SCN Management of ICT Transformation Programme		£66,000	Additional resources that can be utilised now will help secure savings earlier for the ICT improvement / Transformation Programme so this is an urgent requirement.	Enlight Consulting Limited	Nigel Kletz / Jon Warlow	27/05/2015
SCN Extension of Eight Specialist Services to Support Early Years and Out of School Sectors		£375,068	To maintain service delivery whilst decision were being made re. budget situation and Early Years Review. Original contracts did not include extension clauses in the contracts.	Birmingham Playcare Network 4Children National Day Nurseries Association Birmingham Pre-School Learning Alliance Birmingham Community Healthcare NHS Trust Midland Mencap	Nigel Kletz / Peter Hay	02/06/2015
SCN Facilities Management technical advice in support of a DfE / EFA and Local Partnerships PFI Savings 'Pilot Study		£25,000	Urgent to ensure the Council contributes fully to the DfE/ EFA's invitation to participate.	CCP Limited	Nigel Kletz / Waheed Nazir	22/01/2015
SCN The Provision of High Court Enforcement Orders		£134,000	Urgent requirement due to delays with County Court Bailiffs and impact on the HRA that an alternative solution is required.	Marstons (Holdings) Limited	Nigel Kletz / Chris Gibbs	02/06/2015
SCN Supply Chain Finance Solution Proposal		£600,000	Only one supplier of this form of supply chain finance.	Obillex Limited	Nigel Kletz / Paul Dransfield	11/06/2015
SCN Appointment of Consultant to support the Independent Improvement Panel		£25,000	Kerslake report action plan being monitored by IIP - DCLG and the Council support resource	Sally Hammond Associates	Nigel Kletz / Paul Dransfield	08/06/2015

			requirements of the panel.			
SCN Supply Chain Finance Solution Proposal		?	Market investigation indicates that there is only one supplier of this form of supply chain finance.	Obillex Limited	Nigel Kletz / Paul Dransfield	26/06/2015
SCN Facilities Management Technical Advice to support the Implementation of a Schools PFI Savings Strategy for the Council.		£120,000	To ensure the Council Schools and Academies benefit from work undertaken to date and immediate requirement to engage with critical benchmarking exercises. Contribute to securing required savings.	CPP Limited	Nigel Kletz / Peter Hay	09/07/2015
SCN Tax Advice for the Sale of Grand Central Shopping Centre		£25,000	Urgent requirement due to time constraints involved in the disposal. Time needed to complete formal tender will exceed completion of the project.	PriceWaterhouseCoopers	Nigel Kletz / Jon Warlow	10/07/2015
SCN Appointment of consultant to develop and deliver a communications strategy, plan and media coverage		£20,000	The need to produce a piece of work in a short space of time to fulfil requirements of the Birmingham Independent Improvement Panel. Consequences of delaying the completion of work significantly outweighs the consequences of not securing effective competition.	Westbourne Comms Company Ltd	Nigel Kletz / Sarah Homer	29/07/2015
SCN Appointment of Interim HR Managers		£133,875	The Kerslake report specifically recommended that the HR dept should be strengthened.	Green Park Ltd	Nigel Kletz / Sarah Homer	30/07/2015
SCN Provision of Unpaid Work for Young Offenders aged 16 – 17 Years.		£90,000	No other contract exists that can meet requirements. In-house option was discarded due to insufficient grant	Staffordshire and West Midlands Community Rehabilitation Company Ltd (SWMCRC)	Nigel Kletz / Peter Hay	31/07/2015

			available.			
SCN The Provision of Warranty and Indemnity Insurance (P288)		£400,000	Urgent requirement to mitigate any risks	Hunter George and Partners Ltd	Paul Dransfield / David Tatlow	31/07/2015
SCN Appointment of an Interim Service Director, Delivery.		£93,500	The Council committed to immediately implementing a number of the findings from the Kerslake review. Is currently leading on a number of projects and it would be disruptive to the Future Council Programme to introduce another at this point.	Green Park Ltd	Mark Rogers / David Tatlow	10/08/2015
SCN CLIENT TECHNICAL SUPPORT FOR SCHOOLS CAPITAL PROGRAMME (P0234)		£135,000	Essential that current programme is continued until new contracts commence.	1st Planner Limited	Peter Hay / David Tatlow	20/08/2015
SCN Provision of a contingency based on-going supplier statement review service		Contingent based	Urgent need to progress requirement, potential recoveries may be lost if delayed. Extensive experience and knowledge of Council systems.	Caatalyst UK Ltd	David Tatlow / Kay Reid	24/08/2015
SCN Homelessness Prevention Extension C0103		£54,433 £13,557 £9,175	No current council or local framework can identify any of these services. Due to time and resources to re-commissioning to 6 months period was discontinued.	<u>Lot 2b</u> 1) Midland Heart <u>Lot 2c</u> 1) Midland Heart Ltd 2) SIFA Fireside	Nigel Kletz / Peter Hay	01/09/2015
SCN GBSLEP Midlands HS2 Growth Strategy – Consultant Support for Curzon		£90,000	No expertise or skills within city council. Not sufficient time to undertake a mini competition or procurement process	GVA Grimley Ltd	Nigel Kletz / Waheed Nazir	02/09/2015
SCN GBSLEP Midlands HS2 Growth Strategy – Consultant Support for Curzon		£125,000	These are one-off provisions and therefore no future consideration to future options are required.	1) Green Park 2) Gatenby Sanderson 3) Penna 4) Veredus	Nigel Kletz	03/09/2015

SCN Birmingham Cycle Revolution (Cycle City Ambition Grant) Supporting Measures: Cycle Hire Scheme.		£75,000	Urgent requirement by September 2015 and sole supplier of system which met the original brief at the initial procurement stage.	Brompton Bike Hire Ltd	Nigel Kletz / Paul Dransfield	16/09/2015
SCN F0162 (IS2) Office Supplies (Stationery)		£170,000	The Council is subject to a mandatory stay of the award of the contract under the Public Contracts Regulations 2006 and as a result are unable to formally award the new stationery contract to the winning bidder Banner Business Services Ltd. Office Depot offer the best interim solution for stationery requirements for the Council until a solution has been found	Office Depot UK Ltd	Nigel Kletz / Richard Tibbatts	16/09/2015
SCN Engagement of Interim Support FWM - Service Director		£40,000	No inhouse provision available to meet the need and specialist skills required.	Andrea Vaughan Consulting Ltd	Nigel Kletz / Jacqui Kennedy	15/09/2015
SCN ICT Consultancy Support (Apps rats)		£35,555	There is only one contractor that can meet the Council's requirement	Atos Consulting (Atos IT Services UK Limited)	Nigel Kletz / Jackie Woollam	30/09/2015
Pensions Advice/Support for former NEC Pension schemes		£100,000	Detailed experience and knowledge of the history and operations NEC pension schemes.	KPMG Ltd	Nigel Kletz / Paul Dransfield	07/10/2015
SCN Highway Maintenance and Management PFI Contract: Dispute Support		£400,000	Only DLA Piper LLP can meet the Council's requirements	DLA Piper LLP	Nigel Kletz / John Blakemore	08/10/2015
SCN Footway Crossings (Light Duty) and Miscellaneous Drainage Works (P253)		£1.6m	Timescales to be completed within the specified time period.	Footway Crossings (Light Duty): 1) Keane Construction (Midlands) Ltd 2) J Dodd & Sons (Contractors) Ltd 3) RW Services Plant Hire Ltd 4) Erris (Builders) Ltd 5) Durolas (Contractors) Ltd Miscellaneous Drainage Works 1) Haystoun Construction Ltd 2) RW Services Plant Ltd 3) Erris (Builders) Ltd	Nigel Kletz / John Blakemore	08/10/2015

SCN Provision of consultancy support to provide a business assurance review of the Council's newly forming 2020 vision and opportunities arising from the demand work.		£65,000	IMPower understands the methodology used.	Impower	Nigel Kletz / Sarah Homer	16/10/2015
SCN Appt of a Media Organisation for the Provision of Discretionary Advertising and Advertorial Content		£170,000	No publisher of local newspapers with high market penetration in Birmingham and therefore Trinity Mirror Ltd is the sole supplier for the requirement of this proposed contract.	Trinity Mirror plc	Nigel Kletz / Mark Rogers	14/10/2015
SCN Early Help Pilot		£466,000	Strong reputation with schools, history of delivery one to one family intervention and community support.	Malachi Community Trust	Peter Hay / Nigel Kletz	23/10/2015
SCN Extension of Six Specialist Services to Support Early Years and Out of School Sectors		£739,340	Providers are delivering a good service to meet the needs of children and young people. The reason for the course of action is required is because the original contracts did not include extension clauses in the contract.	<u>Contract 1</u> 1) Birmingham Playcare Network <u>Contract 2</u> 2) 4Children <u>Contracts 4 & 5</u> 3) National Day Nurseries Assoc <u>Contract 7</u> 4) Birmingham Pre-School Learning Alliance <u>Contract 8</u> 5) Birmingham Community Healthcare NHS Trust	Nigel Kletz / Peter Hay	27/10/2015
SCN Streetwise High Risk Missing Young People		£467,420	Committed to developing this service and secure funding from the BIG Lottery together with funding from their own organisation (The Children's Society).	Children's Society Year 1 - 3	Nigel Kletz /	27/10/2015
SCN Professional Advice and Guidance for the Lean Review of the Council's Processes		£84,000	Urgent requirement to ensure efficiency targets achieved for 2016/17.	Solihull Metropolitan Borough Council (SMBC)	Nigel Kletz / Paul Dransfield	30/10/2015
SCN The Purchase of a 18,000kg Dual Body Refuse Collection Vehicle (U86/3). (Should be U87/3)		£150,000	Hire market does not offer a dual body RCV, hence for supplying 2 single body RCV's.	Greenhous DAF Limited and FAUN (Zoeller) UK Limited	Stuart Jackson / Nigel Kletz	06/11/2015

SCN Use of "Off Contract" Recruitment Agencies of the Engagement of Temporary Agency Best Interest Assessor Specialist Practitioners		£143,265	Urgent requirement to reduce the backlog of BIA Assessments, other recruitment drives have not been successful in bridging the gap.	Liquid Personnel Ltd	Peter Hay / Nigel Kletz	09/11/2015
SCN Mobile Phone Parking Payment Service (Ref. P0082)		£55,000	Urgent need for the Council to continue with this efficient service until the new contract is awarded.	Parkmobile UK Ltd	Nigel Kletz / Jacqui Kennedy	11/11/2015
SCN Womens Enterprise Hub - Incubator Management Service		£100,000	Urgent requirement to ensure continued ability to deliver the service for the WEH which has recently opened.	Institute of Social Entrepreneurs (iSE)	Nigel Kletz / Waheed Nazir	11/11/2015
SCN F139 MFDs, Print Room Devices and Print Management Software		£1.036m	To allow replacement of existing MFDs where required in order to maximise the benefits of the new corporate print strategy	1) Altodigital 2) Canon	Nigel Kletz / Jon Warlow	16/11/2015
SCN Professional Services supporting the delivery of Phase 2 of a Lean Review of Design Construction and Facilities Management Services		£65,000	Gained thorough understanding the Council's method of operation in this area and established positive relationships with key stakeholders. Only provider capable of delivering Phase 2 within the timescales.	CW Group	Nigel Kletz / Jon Warlow	16/11/2015
SCN Framework Contract Award (F131n/F131s) – Arboricultural Services (Non-Highways)		£499,000 annum	Impact the internal tree administration time.	Gristwood and Toms Ltd (South Contract) Blythe Valley Ltd (North Contract)	Nigel Kletz / Jacqui Kennedy	17/11/2015
SCN Greater Birmingham and Solihull Local Enterprise Partnership External Communications Contract		30,000	Urgent requirement for public and market support to be delivered to ensure continuity of service until tendering activities for a replacement contract is completed.	NC Creative Group Ltd (NCCG Ltd)	Nigel Kletz / Shilpi Akbar	26/11/2015
SCN School Asset Surveys		£150,000	It is essential that the current programme of work is continued until the new	1st Planner Limited	Nigel Kletz / Peter Hay	30/11/2015

			contract commences.			
SCN Provision of Therapeutic Support Services for Children Adopted from Care and their Families		£20,000	Not sufficient time to implement a full competitive procurement process before starting work with the first cohort of families	Phoenix Psychology Services Ltd Conatus Child Psychology	Nigel Kletz / Peter Hay	30/11/2015
SCN Extension of support contract with 360 degrees Systems Ltd for the provision of the Agency Gateway Team		£104,715	Urgent requirement to maintain service delivery thorough 360 Systems Ltd while the future strategy for Agency Workers is being tendered and implemented.	360 Systems Ltd	Nigel Kletz / Jon Warlow	01/12/2015
SCN The provision of Engineering Professional Services for Tame Valley Viaduct Strengthening		£370,000	To ensure deadline is met by DfT.	Atkins Ltd	Nigel Kletz / John Blakemore	04/12/2015
SCN Legal Services - Major Civil Litigation		£440,000	Imperative that the Council maintains the pace of the progress on each of the matters.	BLM LLP	Nigel Kletz / David Tatlow	22/12/2015
SCN Specialist Financial Support - West Midlands Loan Fund		£30,000	Only BSCF can meet the Council's requirement and urgent requirement to secure significant funding	Blue Sky Corporate Finance (Midlands) Limited (BSCF)	Nigel Kletz / Sharon Freedman	22/12/2015
SCN Evaluation of Social Lettings Agency Research Proposal		£27,500	If the Council was to recommission this work more widely and appoint an alternative contractor, then a further scoping study would need to be undertaken which would add to the overall cost of the proejct	University of Birmingham	Nigel Kletz / Louise Collett	22/12/2015
SCN Consultant Support on Post 16 Provision of the Special Educational Needs Programme		£24,000	Urgent requirement to secure provision necessary to develop the Post 16 SEND area of work supporting the young people of Birmingham with a focus on the need to increase their independence and reduce NEET.	James Challoner	Nigel Kletz / Chris Atkinson	22/01/2016

SCN Sofalli HIV Child and Family Support		£10,946	Urgent need to ensure that there is not a gap in the provision of this statutory service until the new contract is in place for the 1st July 2016.	Barnardo's	Nigel Kletz / Peter Hay	25/01/2016
SCN Provision of Servicing, Supply of Spare Parts and Maintenance and Repair of Grounds Maintenance and Green Waste Equipment. (F127)		£875,000	Urgent need for arrangements to take place 1/04/2016 so BPN can fulfil their existing contractual commitments.	1) TH White Ltd for the provision of service, repair and spare parts for lawn mowing equipment and tractors (GM equipment) 2) Westcon Equipment (UK) Ltd for the provision of service, repair and spare parts for timber/green waste processing equipment (green waste equipment)	Nigel Kletz / Jacqui Kennedy	05/02/2016
SCN Cash collections and Cash in Transit Services P0268		£141,000	Urgent need to formalise the contractual arrangement the Council has in place.	G4S Cash Solutions Ltd	Nigel Kletz / Jon Warlow	11/02/2016
SCN Appointment of Consultant to support the Independent Improvement Panel.		£15,000	Requested by the panel and the terms of reference state the DCLG and the council support resource requirements for the appointed panel.	Sally Hammond Associates Limited	Nigel Kletz / Mark Rogers	17/02/2016
SCN Continuation of appointment of an Interim Future Council Programme Manager		£124,200	Urgent need to continue with the momentum of delivering the Future Council Programme.	Veredus Ltd	Nigel Kletz / Angela Probert	22/02/2016
SCN Provision of Fixed Penalty Notice Enforcement Officers		£152,000	Urgent requirement to ensure continued delivery of the litter enforcement service within the City.	Kingdom Security Limited	Nigel Kletz / Alison Harwood	03/03/2016
SCN Interim Management Support to the Transport and Garage Service		£185,000	Failure to take immediate action could result in the Council not being able to collect refuse which would result in health and safety risks to citizens.	Faun Zoeller (UK)	Nigel Kletz / Jacqui Kennedy	28/01/2016
SCN Decommissioning of 51 CCTV Cameras		£123,000	Urgent requirement to ensure savings targets are achieved	Atec Security Ltd	Nigel Kletz / John Blakemore	14/03/2016
SCN Contract for the Asset Surveys associated with the Open For Learning		£80,000	Urgent requirement to ensure savings targets are brought	1st Planner	Nigel Kletz / Peter Hay	22/03/2016

Project			forward for 2016.			
SCN Continued Engagement of Interim Communications Manager		£78,540	Continued engagement will ensure continuity to the Communications Team.	Penna Plc	Nigel Kletz / Angela Probert	30/03/2016
SCN Domestic Abuse Services - Children		£177,920	Interruption of supply would have a negative impact for children affected by domestic abuse.	Birmingham and Solihull Women's Aid	Nigel Kletz / Peter Hay	30/03/2016
SCN Appointment of an Interim Executive Director for Education		£85,000	Maintain leadership and management of the Education Service including the continuity of the schools improvement plan.	Mc Diamond Solutions Limited	Nigel Kletz / Peter Hay	31/03/2016
SCN Birmingham NOX Reduction Champions Contract		£464,515	Urgent to ensure deadline set by DFT is met.	Harborne Garage Ltd	Nigel Kletz / Anne Shaw	06/04/2016
SCN - Accommodation for Stray Dogs - F0226		£156,000	There is currently only one contractor that can meet the Council's requirement	Birmingham Dogs Homes	Nigel Kletz / Jacqui Kennedy	06/04/2016
SCN Continued Engagement of External Programme Manager to support the Education Improvement Programme		£73,500	To ensure continued assignment of the current post holder.	Service Birmingham Ltd	Nigel Kletz / Colin Diamond	14/04/2016
SCN Continued Engagement of Interim Service Director of Waste Management Services (WMS)		£63,500	There is an urgent need to continue to provide the necessary strategic direction for this front line service until a permanent appointment is made.	Green Park Limited	Nigel Kletz / Jacqui Kennedy	14/04/2016
SCN Sweeper Maintenance Services		£60,000	Urgent need for the fleet of road sweepers to remain operational to enable FWM to provide street cleansing services.	Dawsonrentals Materials Handling Equipment Ltd	Nigel Kletz / Jacqui Kennedy	15/04/2016
SCN Electronic Bill Payment Services - P149		£90,000	Urgent requirement for continuity of service.	Allpay Limited	Nigel Kletz /	25/04/2016
SCN Continued Engagement for Cycle Training Instructors		£160,000	Urgent requirement to ensure that compliant contractual arrangements are	Head of Growth & Transportation	Nigel Kletz / Anne Shaw	09/05/2016

			entered into with the cycle instructors until new Centro framework in place.			
SCN - Extension of contract with Shariat Business Solutions Limited to deliver on-going Social Value support to BCC		£63,000	There is only contractor that can meet the Council's requirements	Shariat Business Solutions Ltd	Nigel Kletz / Stuart Evans	12/05/2016
SCN Children in Care School Attendance Registration Pilot Project		£30,420	Urgent need to address a weakness that has been identified in a recent ofsted inspection	Head of Virtual School for LACES (Looked After Children's Education Services)	Peter Hay / Nigel Kletz	13/05/2016
SCN Research and Analysis for Child Poverty Report		£18,200	Insufficient time to go to open market and extensive knowledge.	Children's Society	Nigel Kletz / Mashuq Ally	18/05/2016
SCN Contract for the Provision of advice on lettings /occupations on the Council's city centre retail portfolio		£75,000	To ensure accelerated targets are achieved as planned in Council's Business Plan and Budget 2016+	Wright Silverwood Ltd	Nigel Kletz / Peter Jones	19/05/2016
SCN Appointment of Consultant to Support the Development of a Single Housing Advice Centre		£20,000	Sufficient knowledge of the Prevention Toolkit, in order for the Council to be in the position to launch the new service on 7th July 2016.	Andy Gale Housing Consultancy	Nigel Kletz / Alan Lotinga	20/05/2016
SCN Provision of Books and Educational Materials for Looked After Children		£64,000	The Book Trust is the producer and sole distributor of the books and materials.	Book Trust	Nigel Kletz / Peter Hay	25/05/2016
SCN Child Sexual Exploitation and Abuse services and Child Sexual Abuse Support Services		£341,799	Urgent need to ensure there is no gap in the service.	Barnardo's Rape and Sexual Violent Project	Nigel Kletz / Peter Hay	25/05/2016
SCN Education, Training and Employment Mentoring Service		£157,140	Urgent need can continue to be met	Sova	Nigel Kletz / YOS Head of Service	07/06/2016
SCN Provision of Locksmith Services to ensure the continued security for the Commercial Portfolio assets		£15,000	To ensure the continuity of the locksmith service	C O'Keeffe	Nigel Kletz / Peter Jones	07/06/2016
SCN Engagement of a Life Sciences Expert		£48,000	Urgent requirement that the assignment is commenced immediately to	Maini & Co Ltd	Nigel Kletz / Waheed Nazir	09/06/2016

			meet the timescales to set up the SLG.			
SCN Children's Trust Development		£263,200	Urgent requirement to commence the professional services advice.	Deloitte LLP	Nigel Kletz / Peter Hay	27/06/2016
SCN Supply of Fuel (U63)		£1.53m	Urgent need for delivery of front line services	Certas Energy (UK) Ltd	Nigel Kletz / Jacqui Kennedy	30/06/2016
SCN Professional support to advance performance improvement in SENAR		£100,000	One contractor that can meet the requirements at such short notice	SEND 4 Change Ltd	Nigel Kletz / Colin Diamond	05/07/2016
SCN Interim Head of Elective Home Education & Alternative Provision		£70,000	Urgent requirement to provide this service and to ensure an individual is in post on a temporary basis until the full procurement process has taken place	Timothy James Consulting T/A Ignata Education (Ignata)	Nigel Kletz / Colin Diamond	05/07/2016
SCN Childhood Obesity		£40,000	One contractor that can meet the council's requirement	SHIFT	Nigel Kletz / Peter Hay	11/07/2016
SCN Facilities Management Technical Advice to support the Implementation of a Schools PFI (Private Finance Initiative) Savings Strategy for the Council		£100,000	Benefit fully from the work undertaken to date and immediate requirement.	CPP Limited	Nigel Kletz / Peter Hay	11/07/2016
Extension of Contract Awards for Three Children's Centres (Allenscroft, Storywood and E-Act Academy (Six Ways))		£1,730,084	Urgent requirement until the outcome of the procurement for these services is completed.	Contract 1 - Allenscroft Nursery Contract 2 - Storywood School Contract 2 - E-Act Academy	Nigel Kletz / Peter Hay	11/07/2016
SCN Topographical 3D Data Survey for the NEC Masterplan		£19,360	Urgent requirement that the product is available for use to support the production of the NEC Materplan.	Zmapping Ltd	Nigel Kletz / Ian Macleod	27/07/2016
SCN Postal Ballot Pack Production and Electronic Verification of returned Postal Votes - F0168		£692,300	Only one current provider that meets the Council's requirements	Idox Software Ltd	Nigel Kletz / Jon Warlow	15/07/2016
SCN Resilience Support Officer, People Directorate		£35,000	Urgent requirement. Proven track record of working	Rockwood Academy	Nigel Kletz / Colin Diamond	26/07/2016

			well with local government in various specialist settings and brings essential expert knowledge.			
SCN Aston Hall Road – Trial Holes		£25,800	Urgent requirement to ensure work is commenced immediately.	Midland Survey Ltd	Nigel Kletz / Ian Macleod	04/08/2016
SCN Continued Engagement of the Interim Senior Enterprise Architect		£96,945	Urgent Requirement is required.	Green Park Interim & Executive Limited (Green Park Ltd)	Nigel Kletz / Angela Probert	05/08/2016
SCN Approval to commence Single Contractor Negotiations with Pelican Buying Company		£47,256	Given the short duration of this required extension there are no viable options.	Pelican Buying Company	Nigel Kletz	11/08/2016
Strategy / Award Engagement of an Interim Assistant Director Finance - For People		£140,000		Penna Plc	Nigel Kletz / Peter Hay	12/08/2016
SCN Continued engagement of Interim Consultant for Waste Management Service Improvement Programme		£78,000	Insufficient time to have allowed a competitive procurement process. identified that the current contract needs to be extended in order to complete the work that has been started.	Andrea Vaughan Consulting Ltd	Nigel Kletz / Jacqui Kennedy	24/08/2016
SCN Continued engagement of Interim Consultant for Waste Management, 3R's Programme, Waste Strategy and Procurement of the Waste Contract		£54,000	Identified that the current contract needs to be extended in order to complete the work that has been started, particularly so given the current senior managerial resources available to support this front line service.	Arba Consultancy Limited	Nigel Kletz / Jacqui Kennedy	24/08/2016
SCN Extension of Specialist Services to Support Early Years and Out of School Sectors 2016/18.		£1,109,011	Only contractor for each contract that can meet the Council's requirement for delivering this service.	Contract 1 - Birmingham Playcare Network Contract 2 - 4Children Contract 3 - National Day Nuseries Associaton Contract 4 - Birmingham Pre-School Learning Alliance	Nigel Kletz / Peter Hay	25/08/2016

SCN Short Breaks for Disabled Children		£1,882,325	Eight contracted providers are the only contractors that can meet the Council's requirement for delivering these services.	1) Midland Mencap 2) Core Assets Children's Services 3) Sutton Coldfield YMCA 4) Resources for Autism 5) Acorns Children's Hospice 6) Dens of Equality 7) Sense and Communication 8) Autism Team	Nigel Kletz / Peter Hay	25/08/2016
SCN Intensive Family Support for Disabled Children and their Families		£233,333	Only contractor that can meet the Council's requirement for delivering this service.	Barnardo's	Nigel Kletz / Peter Hay	25/08/2016
SCN Birmingham and Solihull Heat Networks Project Manager		£81,500	Urgent requirement to continue the service and expertise and contextual knowledge obtained. Seek alternative provider would further delay to BCC's network project development.	Adecoe Limited	Nigel Kletz / Anne Shaw	26/08/2016
SCN Continued Engagement of an Interim Head of Delivery		£74,040	Enable Critical work to deliver and performance has been excellent to continue the service, good value for money.	Penna Plc	Nigel Kletz / Colin Diamond	31/08/2016
SCN Small Grants Programme		£72,000	Specialist supplier which enables Councils to pledge on projects as part of the fundraising mode and draw in additional financial resources and track record with working with Plymouth Council.	Crowdfunder	Nigel Kletz / Peter Hay	31/08/2016
SCN Third Sector Support Service		£40,000	Urgent need to continue whilst the Council considers future requirements.	Birmingham Voluntary Services Council	Nigel Kletz / Piali Dasgupta	05/09/2016
SCN Continuation of contract for Executive Director for Education		£165,000	Imperative to continue with the engagement to maintain the leadership and management of the Education service.	McDiamond Solutions Limited	Nigel Kletz / Peter Hay	08/09/2016
SCN Emotional Wellbeing Services		£228,648	Urgent requirement to allow time for the Commissioning Centre of Excellence to work with key partners	1) Spurgeons 2) Barnardo's 3) Beyond the Horizon	Nigel Kletz / Peter Hay	12/09/2016

			to determine the most effective way of commissioning emotional wellbeing and mental health services in the future.			
SCN Engagement of a Revenues Manager - Revenues Service		£60,000	Urgent requirement to engage a highly experienced Revenues Manager to provide advice to the Council.	Natrix Associates Limited	Nigel Kletz / Chris Gibbs	16/09/2016
MCN Project Lunar Legal Advice		£35,000	Urgent requirement needed to take advantage of current favourable capital market conditions.	1) Allen and Overy LLP 2) Clifford Chance LLP 3) Ashurst LLP 4) Herbert Smith Freehills LLP 5) Linklaters LLP	Nigel Kletz / Steve Powell	20/09/2016
SCN Building Services and Fabric Maintenance for the Library of Birmingham - P0240		£551,000	Urgent need to ensure that the building remains open and running at efficient levels until a new contract is tendered and awarded.	Airtech Optimise Limited	Nigel Kletz / Jacqui Kennedy	30/09/2016
SCN Provision of Communication and Public Relations Support for the Conservative Party Conference 2016		£20,000	Urgent requirement to undertake the communication and public relations support for the Conservation Party Conference.	Marketing Birmingham Ltd	Nigel Kletz / Katie Trout	04/10/2016
SCN Provision of Fixed Penalty Notice Enforcement Officers		£36,000	Urgent requirement to ensure continued delivery of the litter enforcement service within the City.	Kingdom Security Limited	Nigel Kletz / Alison Harwood	19/10/2016
SCN Continued Consultancy Support for the Birmingham and Solihull Sustainability & Transformation Programme		£292,500	Urgent requirement for the continued consultancy support to the project.	KPMG	Nigel Kletz / Peter Hay	28/10/2016
SCN / Award Further continuation to the appointment of an Interim Executive Director for Education		£109,000	Imperative to continue with the engagement to maintain the leadership and management of the Education service.	Mc Diamond Solutions Limited	Nigel Kletz / Peter Hay	28/10/2016

SCN Free School Meals Research Project		£29,500	Need to complete research in time to be able to consider if an extension of FSM should be part of 2017/18 budget.	The Children's Society	Nigel Kletz / Jacqui Kennedy	01/11/2016
SCN P097 Cash in Transit Services		£220,000	Urgent requirement to formalise the contractual arrangements the Council has in place to ensure continuity of service whilst alternative arrangements are put in place.	G4S Cash Solutions UK Ltd	Nigel Kletz / Jon Warlow	02/11/2016
SCN One Station – Professional Services (Structural Engineering)		£18,000	Urgent requirement to ensure work is commenced immediately to allow the tender exercise for the site investigation to be commenced.	WYG Engineering Ltd	Nigel Kletz / Waheed Nazir	08/11/2016
SCN Engagement of an Independent Chair for the Inclusion Commission Group		£50,000	Required level of knowledge and expertise in this specialist field.	Warwick University	Nigel Kletz / Peter Hay	09/11/2016
SCN Grand Central – Forensic Accountancy Advice, in relation to the Compulsory Purchase Order (CPO)		£98,000	Specialist advice required is an unforeseen priority - urgent requirement for this work to be completed which could lead to a full hearing in the Upper Tribunal.	Ernst & Young LLP	Nigel Kletz / Peter Jones	09/11/2016
SCN Childhood Commissioning Priorities		£24,000	One contractor that can meet the Council's requirement, specialist supplier, track record working with Plymouth Council	Crowdfunder	Nigel Kletz / Peter Hay	18/11/2016
SCN Legal and Financial Advice - National Exhibition Centre (NEC) deferred assets		£60,000	Urgent requirement to ensure the transaction is completed by end of December 2016.	Gowling WLG LLP and Gleacher Shacklock LLP	Elaine Peach / Debbie Husler	24/11/2016
SCN Engagement of Interim Head of Service		£55,000	Urgent need to continue to provide the necessary leadership to this business critical service.	Baltimore Consulting Group Ltd	Nigel Kletz / Peter Hay	29/11/2016
SCN Continued Provision of an Associates Framework		£160,000	Urgent requirement for the continued service until the	See Appendix 1 of report	Nigel Kletz / Angela Probert	29/11/2016

Agreement (P165)			replacement commences.			
SCN Provision of Support for the Set Up of an Improvement Hub		£150,000	Urgent requirement to ensure the work is commenced to set up the Improvement Hub.	Impact Hub CIC	Nigel Kletz / Angela Probert	29/11/2016
SCN Continued Engagement of the Interim Senior Enterprise Architect		£112,000	To carry out procurement process was not appropriate in this instance due to the timescales involved.	Green Park Interim & Executive Limited (Green Park Ltd)	Nigel Kletz / Angela Probert	07/12/2016
SCN Actus Training Solutions Ltd – Pre-Employment Training Pathways in Rail and Rail Engineering		£100,000	Specialist skills, no local competitor in this field	Actus Training Solutions Ltd	Nigel Kletz / Shilpa Akbar	12/12/2016
SCN Affordable Warmth Enablement - Stay Warm Stay Well		£60,000	Continue proactive approach to safeguard vulnerable residents from homelessness etc	Warm Zone Community Interest Company (CIC)	Nigel Kletz / Peter Hay	19/12/2016
SCN The Provision of the Agency Gateway System		£82,980	Urgent requirement to maintain service delivery through 360 Solutions Ltd until the new provision is fully implemented.	360 Systems Ltd	Nigel Kletz / Angela Probert	20/12/2016
SCN Continued Engagement Architect		£86,610	To ensure the continuity of service and delivery of the ICT Strategy.	Hays Recruitment Ltd	Nigel Kletz / Angela Probert	21/12/2016
SCN Continued Engagement of the Interim Head of Elective Home Education and Alternative Provision		£44,000	Urgent requirement to start the service to ensure an individual is in post on a temporary basis until the full procurement process has taken place.	Timothy James Consulting T/A Ignata Education (Ignata)	Nigel Kletz / Peter Hay	06/01/2017
SCN Provision of Marketing Birmingham Municipal Housing Trust House-types Catalogue.		£20,000	Urgent requirement to engage with Hem Des LLP to use their strong brand identity to promote BHMT for the launch of house-types catalogue in early Spring 2017.	Hem Des LLP	Nigel Kletz / Clive Skidmore	10/01/2017
SCN Commissions for the NEC Masterplan		£150,000	Urgent to continue with the current commissions and to complete by end	National Exhibition Centre (NEC)	Nigel Kletz / Waheed Nazir	12/01/2017

			of 2016 align with Birmingham Airport and HS2 design requirements.			
SCN Healthwatch Birmingham Extension (C0258)		£445,382	Urgent requirement to ensure the service remains in place whilst further discussions take place.	Healthwatch Birmingham	Nigel Kletz / Peter Hay	16/01/2017
SCN Enterprise Zone Investment Promotions Pilot		£138,000	The City Council is a member of the GBSLEP and therefore Marketing Birmingham have gained substantial institutional knowledge of the GBSEP and EZ.	Marketing Birmingham - now West Midlands Growth Company Ltd	Nigel Kletz / Jon Warlow	18/01/2017
SCN Provision of Support to Set up the 'Improvement Hub'		£20,000	Urgent requirement to ensure that the work is commenced to deliver the workshops for CLT and SLT in the Spring 2017 as part of the Change Academy Pilot.	Northern Lights Learning and Solutions Ltd	Nigel Kletz / Angela Probert	23/01/2017
SCN Provision of Equal Pay Modelling Services		£150,000	It is an urgent requirement to ensure continued delivery of the Equal Pay Modelling service within the Council.	Diagonus Ltd	Nigel Kletz / Angela Probert	27/01/2017
MCN Agency Investigators for the Scambusters Regional Team		£150,000	Need rapid engagement for short term agency investigatory staff.	1) G4S Investigation Solutions Plc 2) Kenyon Block Consultants Ltd 3) Osborne Richardson Ltd 4) Redsnapper Recruitment Ltd	Nigel Kletz / Jacqui Kennedy	30/01/2017
SCN The provision of Agency Workers through the Agency Framework Agreement (P0173)		£6,000,000	Urgent requirement to ensure continued service.	43 providers see Appendix 1	Nigel Kletz / Angela Probert	30/01/2017
SCN Engagement of an Interim Admissions/Place Planning Officer		£57,129	Urgent requirement to secure dedicated resource to deliver the City Council's duties in partnership with the Academy.	Baltimore Consultancy Ltd	Nigel Kletz / Peter Hay	01/02/2017
SCN Technical and business support for the procurement of a joint venture (JV) partner with Acivico for the delivery of a Design,		£130,000	PACS have been instrumental in delivering and developing this work to date and best placed to meet the Council's requirements.	Property and Change Solutions Ltd	Nigel Kletz / Jon Warlow	02/02/2017

Construction and Facilities Management (DCFM) service						
SCN Highway Maintenance and Management PFI Contract: Dispute Support		£2,990,000	Urgent requirement to ensure continuity	DLA Piper LLP	Nigel Kletz / Kevin Hicks	02/02/2017
SCN Arboricultural Services (Non-Highways)		£499k and £455k	Given the 3.5 month extension period being sought there are no suitable alternatives that could be practically implemented within this period.	Blythe Valley Ltd (South and North Contract)	Nigel Kletz / Jackie Kennedy	08/02/2017
SCN Local Sustainable Transport Fund Contingency and Future Council Projects – Sustrans Delivery and Support		£150,000	Urgent need to commence the work to ensure that funding deadlines are met.	Sustrans	Nigel Kletz / Anne Shaw	01/03/2017
SCN Engagement of an Interim Head of Revenues – Revenues Service		£104,000	Urgent requirement to provide this service and to ensure an individual is in post on a temporary basis until the full recruitment process has taken place.	Natrix Associates Ltd	Nigel Kletz / Chris Gibbs	
SCN Grand Central-Rights of Light Advice, in relation to the Birmingham City Council (New Street Station City Centre) Compulsory Purchase Order (CPO) 2008.		£30,000	In the absence of an agreement being reached on this matter or the claim being defeated there is a high probability that the case will be escalated with the potential of the claimant referring it to a full hearing in the Upper Tribunal (Lands Chamber).	GVA Grimley Ltd t/a GVA Schatunowski Brooks	Nigel Kletz / Azmat Mir	01/03/2017
SCN Extension of Integrated Specialist Advocacy Service (C0142) Additional Independent Mental Capacity Advocacy Service (C0210) Independent Advocacy Service		£1,130,423	Urgent need for continuity of service whilst commissioning strategy is being determined.	1) PoHWER 2) VoiceAbility 3) Advocacy Matters	Nigel Kletz / Peter Hay	17/03/2017

Care Act (C0216R).						
SCN Public Health Primary Care Data Extraction System (MSDi)		£312,500	No other single solution currently available in the market place to extract data from GP practices.	Merck, Sharp and Dohme Informatics	Nigel Kletz / Peter Hay	02/03/2017
SCN Paradise Circus – Assessment of Compulsory Purchase Compensation and Advice, in relation to the the Birmingham (Paradise Circus) CPO 2014.		£90,000		GVA Grimley Ltd	Nigel Kletz / Peter Hay	24/03/2017
SCN West Midlands Children's Portal		£66,000	Not enough time to commission a new system	Pengower Ltd	Nigel Kletz / Peter Hay	24/03/2017
SCN Provision of Fixed Penalty Notice Enforcement Officers		£30,000	Urgent requirement to ensure continued delivery and respond to low level anti-social behaviour within the City. Been identified as a priority and funding for the additional officers has been made available from the Environmental Health budget to pilot a slightly different approach.	Kingdom Security Limited	Nigel Kletz / Alison Harwood	31/03/2017
SCN Engagement of an Interim Chief Information Officer		£63,623	Urgent need for continuity of service.	Green Park Interim & Executive Limited (Green Park Ltd)	Angela Probert	03/04/2017
SCN Resilience to Extremism		£105,000	Specialist area of work dealing with sensitive information from the Home Office who are jointly funding this work. Have access to the suitable skills available to deliver this work and level of service continuity.	S4E Limited also known as "S4E" or Services for Education	Nigel Kletz / Colin Diamond	07/04/2017
SCN Birmingham City Council Energy Company Full Business Case Market Advisor		£35,000	Ensure consistency and continuation of service. Specialist market advisor needed.	Cornwall Energy Associates Ltd	Nigel Kletz / Anne Shaw	07/04/2017

SCN Engagement of Enterprise Architect (EA) for Children's Trusts ICT Data Workstream - Project 1 Enabling Information		£55,740	Urgent requirement to secure timely engagement to lead and deliver the products arising from Project 1.	Hays Plc	Nigel Kletz / Colin Diamond	13/04/2017
SCN Commission for the Wider University and Hospitals Masterplan		£35,055	Urgent requirement for the Masterplan to be in place to support forthcoming planning applications and resolve the existing transport problems facing the wider Selly Oak and South Edgbaston area.	Quinte Ltd	Nigel Kletz / Waheed Nazir	19/04/2017
SCN Provision of Benefits Assessment Service			Urgent requirement to ensure continuation of this service as failure to take immediate action could result in the Council not being able to provide the Benefits Service fully.	Capita Business Services Ltd	Nigel Kletz / Chris Gibbs	21/04/2017
SCN Interim Management Support to the Transport and Garage Service		£71,253	Urgent requirement to ensure continuation of service failure to take immediate action could result in the Council not being able to collect refuse which will result in H & S risks to citizens. Also vital to continue the delivery in other departments in the Cityt Council.	Faun Zoeller (UK)	Nigel Kletz / Jacqui Kennedy	26/04/2017
SCN Extension of Third Sector Grants - Housing Related Support, Day Opportunities and BVSC Support		£3,025,352			Nigel Kletz / Graeme Betts	26/04/2017
SCN Approval to enter into Single Contractor Negotiations for specialist technical support in relation to the Future Waste Strategy.		£159,000	Urgent requirement to appoint specialist consultant capable of undertaking this work with previous experience and involvement it is logical and expedient to undertake this	Fichtner Consulting Engineers Ltd	Nigel Kletz / Jacqui Kennedy	26/04/2017

			work.			
SCN Air Quality Modelling		£20,000	Urgent requirement that the service is commenced immediately to assist with the Council meeting the legislative obligations set by the Government.	Mouchel Limited	Nigel Kletz / Alison Harwood	27/04/2017
SCN Professional Social Work Mentoring and Support		£12,000	Urgent requirement that this service is delivered to assist Children's Services with its improvement and target savings	Helen Daft Consultant in Social Care Limited	Nigel Kletz / Alastair Gibbons	27/04/2017
SCN The Provision Of Agency Workers Through The Agency Framework Agreement (P0173.		£8,971,000	The IR35 legislation and introduction of the Apprenticeship Levy has necessitated additional negotiations with the successful tenderer. These issues were not foreseen when the contract was originally tendered. Resolution of these issues has caused a delay in the start of the required 12 week mobilisation process. In order to enable continuation of service in the interim there is an urgent need to enter into single contractor negotiations with the current service providers. Failure to do so, will result in the disruption of the supply of agency workers to the Council, which in turn will impede service delivery.	43 providers see Appendix 1	Nigel Kletz / Angela Probert	28/04/2017

SCN Contract Extension for the Provision of Temporary Accommodation through Private Sector Leasing (C0135)		£2,692,500	Urgent requirement to ensure continued provision of service during the award and mobilisation of the replacement framework agreement.	1) Apex Property Services 2) Ezzi Letting Solutions Ltd 3) Global Property Management 4) Kwik Let Properties 5) Metropolitan Surveyors 6) Omega Lettings Ltd 7) PDS Property Management Ltd 8) Select Care Solutions 9) Weir Housing Ltd	Nigel Kletz / Jacqui Kennedy	03/05/2017
SCN Blue Badge Enforcement		£30,008	Urgent requirement as previously this service was delivered in house, and the Council wants to resume the delivery of a Blue Badge enforcement service to tackle potential misuse of Blue Badges.	BBFI Ltd	Nigel Kletz / Kevin Hicks	02/05/2017
SCN Legal and Procurement advice concerning the options to dispose of City Council land currently leased to NEC		£15,000	Urgent requirement to seek legal and procurement advice concerning the City Council's land and lease agreement with the NEC for the development of a film studio complex, in response to the increasing interest from third parties.	Gowling WLG LLP	Nigel Kletz / Waheed Nazir	04/05/2017
SCN Extension of ICT Procurement Strategy - Savings and Transition Support		£110,000	Urgent requirement to provide the continuation of this service as failure to take immediate action could result in the Council not being able to achieve the £10.020m ICT savings for 17/18.	SOCITM	Nigel Kletz / Andy Fullard	05/05/2017
MCN Debt Collection and Bailiff Services		£125,248	Ensure contractual compliance and continuity of service whilst the consolidated tender is taking place. Undertaking SCN to make existing agreements, expiry dates cop-terminus thereby creating the opportunity to combine the requirements into	1) Moorcoft Group Plc 2) Dukes Bailiffs Ltd 3) Equita 4) Bristow & Sutor 5) Jacobs Certificated Bailiffs and JBW 6) Judge & Priestley LLP	Nigel Kletz	09/05/2017

			a single replacement contract.			
SCN Engagement of a Waste Consultant		£121,500	Urgent requirement to secure the crucial, timely engagement of an interim waste consultant to lead and deliver the waste project.	Arba Consultancy Limited	Nigel Kletz / Jacqui Kennedy	09/05/2017
SCN Management Reporting – Procurement of CFO Insights		£30,000	The analysis tool is unique in the extent of information available for analysis and reporting.	Grant Thornton LLP	Nigel Kletz / Sarah Dunlavy	11/05/2017
SCN Continued Engagement of the Interim Chief Information Officer - IR35 (Andy Fullard).		£63,623	There is an urgent need to maintain continuity of service.	Green Park Interim & Executive Limited (Company number 05672094) (Green Park Ltd)	Angela Probert	17/05/2017
SCN SCHOOL ADMISSIONS AGENCY STAFF		£118,624	Urgent need to stabilise the service, to prevent further appeals going beyond statutory timescale which could have consequences upon the local authority.	Baltimore Consulting	Nigel Kletz / Colin Diamond	01/06/2017
SCN Engagement of an Interim HR/OD Advisor		£90,000	Urgent need to ensure critical work can be completed on time whilst a recruitment process is completed.	Janette Parsons Ltd	Nigel Kletz / Alistair Gibbons	01/06/2017
SCN The Provision of the Agency Gateway System 360		£29,160	Urgent requirement to maintain service delivery until the new provision is fully implemented.	360 Systems Limited	Nigel Kletz / Angela Probert	07/06/2017
SCN Provision of a Right Benefit Initiative Assessment Service		£36,620	Urgent requirement to provide the commencement of this new initiative as failure to take action could result in loss of reputation for the Benefits Service / Council and potential risk to subsidy due to potential fraud and	Capita Business Services Ltd	Nigel Kletz / Angela Probert	07/06/2017

			error in the Housing Benefit caseload.			
SCN Social Care Provider for HMP Birmingham		£62,000	Provide this duty under legal duty and this requirement would be currently difficult and time consuming to put through a competitive procurement, owing to the lack of demand data and special security / training issues. The adverse consequences of delaying the completion of such work significantly outweighs the consequences of not going through a more rigorous tendering process. Low risk of challenge as this a specialist service.	Advanced Healthcare (UK) Limited	Nigel Kletz / Graeme Betts	08/06/2017
SCN EDUCATION, TRAINING AND EMPLOYMENT MENTORING SERVICE		£72,052	Unforeseen priority – no time to carry out a full tender exercise.	Sova (Registered Charity 1073877)	Nigel Kletz / Colin Diamond	20/06/2017
SCN Single Contractor Negotiations for the Repair and Maintenance of Lifts to Housing and Non-Housing Properties (P0280)		£1,900,000	Urgent requirement to ensure that lifts within the buildings are maintained for use until the new contract is tendered and awarded.	Otis Limited	Nigel Kletz / Jacqui Kennedy	20/06/2017
SCN Extension of Advocacy Services		£1,130,423	Urgent requirement while commissioning strategy is determined and the market develops. 12 month is considered to be proportionate in the circumstances given the lack of market interest	PoHWER, Voiceability and Advocacy Matters	Nigel Kletz / Graeme Betts	01/04/2018
SCN Engagement of an Interim HR Consultant - Rebecca Ellis		£39,000	Currently no suitable resource available to under the work in -house and time	Green Park Executive and Interim Ltd	Nigel Kletz / Angela Probert	20/06/2017

			constraints do not permit a recruitment or procurement process for the work.			
SCN Project Management and technical services to support the delivery of the School Energy Efficiency Programme for the Council		£30,000	Urgent requirement to ensure that the Council, Schools and Academies benefit fully from the energy efficiency measures. Experience in this area means that it is the only provider that can meet the Council's requirement.	Local Partnerships LLP	Nigel Kletz / Colin Diamond	23/06/2017
SCN Engagement of a Finance Consultant		£58,500	Urgent need to complete the projects.	Deborah J Williams	Nigel Kletz / Stella Manzie	26/06/2017
SCN Syrian Vulnerable Persons Resettlement Scheme - Pilot Projects		£234,000	Provide urgent additional support services to the refugees, insufficient time to allow for competitive procurement.	1) Amirah Foundation 2) Birmingham Ethnic Foundation Trust 3) Refugee Action	Nigel Kletz / Graeme betts	27/06/2017
SCN Continuation to the: Provision of Support to continue the set-up of the 'Improvement Hub' - Northern Lights		£20,000	To deliver workshops for CLT and SLT in the Summer 2017 as part of the Leading Change Programme pilot.	Northern Lights Learning and Solutions Ltd	Nigel Kletz / Angela Probert	29/06/2017
SCN Provision of a Benefits Assessment Service		£52,245	To provide the continuation of this service as failure to take immediate action could result in the Council not being able to provide the Benefits Service fully and also put the grant Claim testing at risk.	Capita LGS Ltd	Nigel Kletz / Angela Probert	29/06/2017
SCN Development of a Commercial Partnership between the Library of Birmingham and the Birmingham Repertory Theatre		£1,381,000	Only one contractor can meet the Council's requirements and opportunity to create a single, marketable product due to the unique connectivity between the Rep and LoB being in the same building.	Birmingham Rep Enterprises Ltd (The Rep) and Unique Venues Birmingham Ltd (UVB)	Nigel Kletz / Jacqui Kennedy	03/07/2017

SCN Continued Engagement of the Interim Senior Enterprise Architect - Andy Fullard	£52,000	Provide vital technical leadership and support for the Service Birmingham Transition Programme as not available in-house. Support development of the new target operating model of ICT&D.	Green Park Interim & Executive Ltd (Green Park Ltd)	Nigel Kletz / Angela Probert	05/07/2017
SCN Engagement of an Interim Assistant Procurement Manager	£33,750	Urgent requirement to provide this service and to ensure an individual is in post on an interim basis until the full procurement has taken place.	Procur Ltd	Nigel Kletz / Angela Probert	07/07/2017
SCN Specialist Romany Romanian Mentoring Service	£118,230	2 contractors with the relevant experience and qualifications to deliver this proposed services contracts.	Ionel Ismail and Crina Madalina Alexandru	Graeme Betts / Nigel Kletz	13/07/2017
SCN Engagement of an Interim Assistant Director – Safeguarding	£84,000	Urgent requirement as no suitable resource available to under work in-house and the delay in implementing the FOM has resulted in a delay to recruiting this post on a permanent basis.	Julie Young Limited	Nigel Kletz / Colin Diamond	13/07/2017
SCN Provision of data to maximise Business Rate Retention	£73,000	Urgent requirement that the Council maximises its income from Business Rates and accurately forecasts business rates income.	CPI Limited	Nigel Kletz / Angela Probert	20/07/2017
SCN Engagement of an Interim Consultant for Children's Trust	£75,000	Urgent requirement to ensure critical work can be completed on time to allow the development of an operating model for support services for the Children's Trust and also to identify cost savings opportunities.	Andrea Vaughan Consulting Ltd	Nigel Kletz / Colin Diamond	20/07/2017

SCN LEGAL SUPPORT TO THE CHILDREN'S TRUST		£250,000	Burges Salmons can only meet the Council's requirement for the contract and urgent for continuity of service.	Burges Salmon LLP	Nigel Kletz / Colin Diamond	21/07/2017
SCN Sutton Coldfield Library – Service Concession		£308,000	Urgent need for business plan, also result of market sounding exercise only one organisation expressed an interest in the JV concession therefore effort is best directed towards negotiating with that party in order to secure a deal for the Council.	Friends of Libraries and Little Green Frog	Nigel Kletz / Jacqui Kennedy	04/08/2017
SCN AUTHORISATION TO ENTER INTO SINGLE CONTRACTOR NEGOTIATIONS FOR MULTISYSTEMIC THERAPY OPERATING LICENCE		£51,700	The intellectual property for MST rests with MST services and is the only contractor within the UK from whom the MST licence can be purchased.	Kings College London	Graeme Betts / Nigel Kletz	21/08/2017
SCN Monitoring of Key Stage 2 SATS and Year 1 Phonics Checks		£16,862	Urgent requirement to enable monitoring services to be undertaken in schools. The adverse consequences of delaying the completion of such work significantly outweigh the consequences of not securing effective competition.	Education Limited (S4E)	Nigel Kletz / Colin Diamond	24/08/2017
SCN Moderation and Data Checking for end of Key Stage Assessments		£154,138	Urgent requirement to enable monitoring services to be undertaken in schools. The adverse consequences of delaying the completion of such work significantly outweigh the consequences of not securing effective competition.	Education Limited (S4E)	Nigel Kletz / Colin Diamond	24/08/2017

MCN Treasury Management Legal Advice		£140,000	Ensure Council has a legal advisor in place for each loan transaction. This route satisfies best value.	1) Allen and Overy LLP 2) Clifford Chance LLP 3) Ashurst LLP 4) Herbert Smith Freehills LLP 5) Linklaters LLP	Nigel Kletz / Mike O'Donnell	01/09/2017
SCN Provision of a Benefits Assessment Service		£43,000	Urgent requirement to ensure continuation of service as failure to take immediate could result in the Council not being able to provide the Benefits Service fully.	Nottingham Revenues and Benefits Limited	Nigel Kletz / Chris Gibbs	05/09/2017
SCN Provision of advice on potential commercialisation opportunities for surplus space identified within the Council House Extension		£9,950		Savills (UK) Ltd	Nigel Kletz / Kathryn James	06/09/2017
SCN Provision of Fixed Penalty Notice/ASB Enforcement Officers		£46,500	Urgent requirement to ensure continued delivery of litter enforcement and respond to low level anti-social behaviour within the City. Identified as priority.	Kingdom Services Group Limited	Nigel Kletz / Jacqui Kennedy	15/09/2017
SCN Engagement of an Interim Director of Resources, Birmingham Children's Trust - John Harrison		£150,000	There is currently no suitable resource available to undertake the work in-house and time constraints do not permit a recruitment or procurement process for the work. Failure to proceed could de-stabilise the establishment of the Children's Trust and delivery of vital children's services.	Hays Specialist Recruitment Ltd	Nigel Kletz / Colin Diamond	25/09/2017
SCN Continued Engagement of the Interim Senior Enterprise Architect - Andy Fullard		£54,000	Urgent need for this continued support to develop the new target operating model for the ICT&D services team to meet the aspirations of the ICT&D strategy. Due to extensive knowledge he is the only resource	Green Park Interim and Executive Ltd	Nigel Kletz / Angela Probert	27/09/2017

			that can provide this support at this time.			
SCN Contract Extension - Kick Start Loan Management Service (P144)		£100,00	Urgent requirement for continuation of this service until the loan portfolio is disposed of, therefore protecting the income stream to the Council for loan repayments and redemption.	Catalyst Mutual Enterprise Community Interest Company (CIC)	Nigel Kletz / Jacqui Kennedy	27/09/2017
SCN Payment Gateway Service		£140,000	To ensure compliant spend by entering into a formal contract with Worldpay Ltd to ensure continuity of the payment gateway service.	Worldpay Ltd	Nigel Kletz / Jean Robb	16/10/2017
SCN Provision of Cleaning Services for Temporary Accommodation and communal areas of Sheltered and Low Rise Accommodation (F0136- South, East, West & Central Quadrants and F0242 0 North Quadrant)		£250,000	Urgent and unforeseen priority to extend the current arrangements, failure to do so will impact upon the health and hygiene of residents and the general public.	East, South and North Quadrants 1) Hi-Spec Facilities Services Plc West and Central Quadrant 1) Superclean Services Walthorpe Limited	Nigel Kletz/Jacqui Kennedy	17/10/2017
SCN Procurement authorisation for web and video conferencing based housing advice service		£250,000	There is believe to be only one supplier capable of meeting the requirements of the service.	Shelter	Nigel Kletz/Jacqui Kennedy	17/10/2017
SCN Engagement of a Data Migration Manager for Project Eclipse (Replacement of Carefirst)		£162,500	Urgent need to lead and deliver this service. Has previous experience of managing a migration of this scale and who has knowledge and experience of OLM products.	Interquest Group (UK) Ltd	Nigel Kletz/ Colin Diamond	25/10/2017
SCN Engagement of an Interim Director Place Birmingham Adult Education Service.		£112,000	Resignation of current Director Adult Education Services could not have been foreseen with sufficient time to have allowed the recruitment of a permanent replacement or	MCA Coopers	Nigel Kletz/Jacqui Kennedy	25/10/2017

			competitive procurement and adverse consequences of not providing a replacement through the interim service significantly outweigh consequences of not securing effective competition.			
SCN Audit Services Grant Certification		£75,000	Become urgent and an unforeseen priority given the previous delays	Grant Thornton LLP	Mike O'Donnell/Nigel Kletz	02/11/2017
SCN Engagement of consultant to undertake Reviews of High Cost Children in Care Placements (outcomes analysis)		£30,000	Expertise and experience to ensure critical work can be completed and previous contractor worked with other Local Authorities.	Martin Quinn (CAT Consultancy Ltd)	Nigel Kletz / Alastair Gibbons	02/11/2017
SCN Leasing of Cleaning Equipment (Cityserve) (P0316)		£120,000	To ensure continuity of service.	HSS Service Group Ltd (HSS)	Nigel Kletz / Julie Young	20/11/2017
SCN Engagement of Consultant to support DCFM procurement - Mark Raybone		£86,400	Provide level of expertise and to ensure an individual is in post on an interim basis until such time that the procurement process has been completed for the DCFM services.	Raybone Construction Limited	Nigel Kletz / Angela Probert	27/11/2017
SCN Engagement of a Consultant to Manage the Transition to an Independent Fostering Agency, Voluntary Adoption Agency and Private Residential Homes.		£77,000	Expertise in this field to ensure critical work can be completed on time and ensure service and statutory compliant to transfer to the Trust.	Social Work Experts Ltd	Nigel Kletz / Andy Couldrick	28/11/2017
SCN Affordable Warmth Enablement - Stay Warm Stay Well		£50,000	Urgent need to continue during this winter period, due to timescales involved it would not be possible to commission and mobilise a service in time for the winter period.	Warm Zone Community Interest Company (CIC)	Nigel Kletz / Graeme Betts	13/12/2017
SCN Sutton Coldfield Library - Reconfiguration and Refurbishment of Space		£80,155	Urgent requirement - failure may lead to closure of the building and loss of service delivery.	Trios Property Limited	Nigel Kletz / Chris Jordan	06/12/2017

SCN Community Development Model : Local Area Co-ordination		£35,000	Only one provider that can meet the Council's requirement.	Local Area Coordination Network CIC (LACN)	Nigel Kletz / Graeme Betts	15/12/2017
SCN Continued Engagement of a Waste Consultant		£78,000	To secure expert resource of an interim waste consultant to continue to lead and deliver the waste project. Have detailed knowledge and experience.	Arba Consultancy Limited	Nigel Kletz / Jacqui Kennedy	18/12/2017
SCN Carers Hub: Carers Grants & Assessments		£1,003,566	There is a risk that the time taken to go out to market for the administration of carers grants would mean that this years allocated budget could not be spent. If statutory carers assessments were procured through another provider and continue the current duplication and poor experience for carers in the system.	Forward Carers Consortium Limited	Nigel Kletz / Graeme Betts	20/12/2017
SCN Continued Engagement of the Admissions Interim Manager		£41,734	Delay with restructure being finalised, current manager been performing well, understand the service requirements and essential continuity of service.	Baltimore Consulting Ltd	Nigel Kletz / Colin Diamond	20/12/2017
SCN Provision of a Benefits Assessment Service - with Nottingham Revenue and Benefits Ltd		£80,000	Urgent requirement to provide the continuation of this service as failure to take immediate action could result in the Council not being able to provide the Benefits Services fully.	Nottingham Revenues and Benefits Limited	Nigel Kletz / Chris Gibbs	
SCN Independent Management Report for a Serious Case Review		£7,000	Urgent need to engage a consultant with proven expertise in this field to ensure critical work is carried out to produce the report for the Serious Case Review.	Eugenie Ltd	Nigel Kletz / Alastair Gibbons	03/01/2018

SCN Engagement of an Interim Commissioning and Performance Lead, Birmingham Children's Trust		£80,000	Urgent requirement that was unforeseen to secure the crucial and timely engagement of an interim Commissioning and Performance Lead.	Hays Specialist Recruitment Ltd	Nigel Kletz / Andy Couldrick	04/01/2018
SCN National Development Team for Inclusion		£10k-£70k	Urgent need for the evaluation of current provision to take place and the necessary changes of emphasis to be identified, planned and delivered.	National Development Team	Nigel Kletz / Graeme Betts	09/01/2018
SCN Engagement of Interim Assistant Director Waste Management		£120,000	Necessary skills and experience to carry out the role.	Penna Plc	Nigel Kletz / Stella Manzie	06/02/2018
SCN Engagement of an Interim Consultant - Birmingham Adult Education Service		£72,800	Resignation of current Director Adult Education Services could not have been foreseen with sufficient time to have allowed the recruitment of a permanent replacement or competitive procurement and adverse consequences of not providing a replacement through the interim service significantly outweigh consequences of not securing effective competition.	MCA Coopers	Nigel Kletz/Jacqui Kennedy	07/02/2018
SCN Development Support to Birmingham Children's Trust		£12,000	A previous procurement exercise was undertaken but was not concluded as responses were not sufficiently targeted on specific and immediate needs of the Board. No suitable bids were received and there is now insufficient time to undertake a further procurement exercise and now an unforeseen and	Institute of Local Government Studies (InLoGov)	Nigel Kletz / Colin Diamond	08/02/2018

			urgent requirement.			
SCN Contract Extension - Joint Data Team Contract (P0187) - Lot 2 Transportation Modelling (PRISM) only		£2.15m	Market suggests only one supplier that can meet the current requirements of the constituent authorities and TfWM including the City Council for this Transport modelling service.	Mott Macdonald Ltd		12/02/2018
SCN Relocation of Mature Trees From The Commonwealth Games Village Site		£75,000	Unforeseen and urgent priority, a situation where there is overwhelming and immovable requirement to complete an item of work.	Civic Tree Limited	Nigel Kletz / Waheed Nazir	15/02/2018
SCN Pre-Employment Training Pathways in Rail and Rail Engineering		£60,000	Sole suppliers for this service requirement for the bespoke customised training and specialist engagement for priority unemployed groups to meet known demand from business.	Actus Training Solutions Ltd and Birmingham Metropolitan College (Bmet)	Nigel Kletz / Ian Macleod	01/03/2018
SCN Continued engagement of the Interim Assistant Director - Birmingham Adult Education Service		£112,000	Due to the significant issues the service needs to address and the timing of the recruitment process there is no urgent need to continue with the current interim arrangements for a further 5 months.	MCA Coopers	Nigel Kletz / Jacqui Kennedy	12/03/2018
SCN Transactional Printed Material (F0204) and Shredding and Confidential Waste (F0223)		£410,000 £52,000	Unforeseen priority as a result of the re-procurement being aborted, there insufficient time to undertake a robust competitive tender process prior to 31st March.	1) P W Commercial Company Ltd / t/a Printwaste Recycling and Shredding (Printwaste) 2) Corporate Document Services Limited	Nigel Kletz / Angela Probert	15/03/2018
SCN Children and Young People's Substance Misuse		£673,000	Unforeseen priority to continue with this contract and	Aquarius Action Projects	Nigel Kletz / Adrian Phillips	15/03/2018

Treatment Services (C0145)			contractor until alternative arrangements are in place.			
SCN Provision of Cleaning Services to the Library of Birmingham		£480,250	Unsufficient time to undertake a robust competitive tender process prior to 1st May.	Emprise Services Plc	Nigel Kletz / Jacqui Kennedy	28/03/2018
SCN Enteral Feeding in Special Schools		£366,000	Only one provider that can meet the Council's requirement.	Birmingham Community Health Foundation NHS Trust	Nigel Kletz / Colin Diamond	28/03/2018
SCN Engagement of an Interim Head of IT Systems		£84,500	Identified by Ofsted and lack of suitable skill sets across the organisation to deliver the necessary changes at pace, places a level of urgency on the recruitment plan	MCA Coopers Associate	Nigel Kletz / Jacqui Kennedy	29/03/2018
SCN NHS HEALTHY START VITAMINS		£712,500	Only one contractor that can meet the Council's requirement for the contract	NHS Supply Chain	Nigel Kletz / Graeme Betts	29/03/2018
SCN Contract for the Supply of Redeployable Camera Equipment		£35,000	Only one contractor that can meet the Council's requirement for the contract	Wireless CCTV Ltd	Nigel Kletz / Jacqui Kennedy	29/03/2018
SCN TECHNICAL ADVICE FOR THE COMMONWEALTH GAMES VILLAGE SITE		£72,000	This requirement could not have been foreseen as the Games were only awarded to Birmingham in Dec 2017 and the services required for the work on the Village have only being identified recently, after consultation with CGF.	Unitman Sports Consulting	Nigel Kletz / Waheed Nazir	29/03/2018
SCN Provision of Cleaning Products, Washroom Paper and Specialist Cleaning Products	1 year	£812,000	Supply to schools while they bringing cleaning services in-house or contracting with external providers whilst re-procurement exercise is undertaken.	Nobisco Ltd	Nigel Kletz / Angela Probert	01/04/2018
SCN Community Catalysts	6 months	£120k	Urgent need for the evaluation of current provision to take place and the necessary changes of emphasis to be identified, planned and delivered.	Community Catalysts CIC	Nigel Kletz / Graeme Betts	05/04/2018

SCN Web Chat Service	1 year	£37,680	One provider can meet the requirements.	Optica Limited	Nigel Kletz / Paula Buckley	10/04/2018
SCN Advocacy Services	1 year	£1,130,423	Continuity of statutory service whilst the commissioning strategy for this service is determined and the market develops.	PoHWER, Voiceability and Advocacy Matters	Nigel Kletz / Graeme Betts	16/04/2018
SCN Engagement of Interim Assistant Director (Inclusion) CYP	6 months	£89,440	Insufficient time to complete a full procurement process due to urgency.	Penna Plc	Nigel kletz/Colin Diamond	19/04/2018
SCN Demolition of Greenwood Academy – Asbestos Removal	46 weeks	£550,973	Urgent requirement for the additional work that was unforeseen to be commenced to remove asbestos as part as of the demolition of Greenwood Academy.	City Demolition Contractors (Birmingham)	Nigel Kletz / Waheed Nazir	25/04/2018
SCN Extension of the contract with Birmingham Playcare Network Supporting Quality Improvement within the Out of School Sector	up to 9 months	£120,000	Urgent and unforeseen need to extend the current contractual arrangements with BCPN whilst a formal competitive procurement process is undertaken. Statutory duty for the Council and could potentially lead to safeguarding issues if the Out of School Childcare providers judged as less than good by Ofsted are unable to receive support to raise their quality.	Birmingham PlayCare Network	Nigel kletz/Colin Diamond	09/05/2018
SCN Provision of School Improvement Services	2 years with break clause	£2.26m		Birmingham Education Partnership Ltd	Nigel kletz/Colin Diamond	23/05/2018
SCN Engagement of Consultant to support DCFM procurement	1 year, 2 months	£97,500	Urgent requirement to provide this level of expertise an ensure an individual is in post on an interim basis until such time that the procurement process has been completed for the DCFM Services.	EEAM Limited	Nigel Kletz / Angela Probert	25/05/2018

SCN Sanctuary Scheme	1 year	£150,000	Urgent need to continue with the provision of this service as an interim arrangement ahead of Adult Social Care and Health making future sanctuary scheme commissioning intentions guided by forthcoming Homelessness Prevention Strategy 2017+	Theam Security Limited	Nigel Kletz / Graeme Betts	05/06/2018
SCN Early Years Medical Training	10 months	£63,500	Only contractor who can deliver specialist training in managing asthma, allergies, epilepsy and diabetes, use of emergency medication, emergency planning and policy development.	Birmingham Community Healthcare NHS Trust	Nigel kletz/Sarah Sinclair	06/06/2018
SCN BAES Inter Site connections	3 years	£165,000	Due to tight deadlines enforced by Ofsted and risk to the continued operation of BAES, the timescales available do not permit the normal procurement process currently in place with BCC. Ja.Net network is the only academic network available in the market place, there are no alternatives.	Ja.Net Limited	Nigel Kletz/Jacqui Kennedy	07/06/2018
SCN BAES Joining The Education Network	3 years	£96,000	Due to tight deadlines enforced by Ofsted and risk to the continued operation of BAES, the timescales available do not permit the normal procurement process currently in place with BCC. Ja.Net network is the only academic network available in the market place, there are no alternatives.	Ja.Net Limited	Nigel Kletz / Jacqui Kennedy	07/06/2018

SCN Homelessness Prevention and Welfare Services	11 months	£289,254	Urgent need to continue with the provision of this service as an interim arrangement ahead of Adult Social Care and Health making future sanctuary scheme commissioning intentions guided by forthcoming Homelessness Prevention Strategy 2017+	Shelter The National Campaign for Homelessness People Limited (in partnership with Sifa Fireside)	Nigel Kletz / Graeme Betts	12/06/2018
SCN Interim Provision of a Benefits Assessment Service	6 weeks	£40,000	Urgent requirement to take immediate action could result in the Council note being able to provide the Benefits Service fully and discharge its statutory duties.	Nottingham Revenues and Benefits Limited	Nigel Kletz / Angela Probert	12/06/2018
SCN - BAES Learner Management Information Systems	6 months	£150,000	Due to tight deadlines enforced by Ofsted and risk to the continued operation of BAES, the timescales available do not permit the normal procurement process currently in place with BCC. Research has not identified another product that exactly meets our needs and is capable of swift implementation.	Advanced Computer Software Group	Nigel Kletz / Jacqui Kennedy	22/06/2018
SCN Birmingham Adult Education Services - Electronic ILP	2 years	£160,000	To not have the resources to deliver in-house system nor would this be appropriate within our current business model. Due to tight deadlines enforced by Ofsted and risk to the continued operation of BAES, the timescales available do not permit the normal procurement process currently in place with BCC.	VLE Support Ltd	Nigel Kletz / Jacqui Kennedy	22/06/2018

SCN Housing Benefit Certification Audit	3 years plus 2 years option	£110,000	Only contractor that can meet the Council's service and understand explicitly of procedures and processes which is key. Offers best value for money and controls costs more effectively.	Grant Thornton LLP	Nigel Kletz / Angela Probert	26/06/2018
SCN The Birmingham Mod Pod Prototype	6 months	£150,000	Only one contractor within the modular building market to have developed a unique arrangement that offers immediate service availability with their click and use water tight services locker for power, water and drainage allowing immediate service connection post Mod-Pod delivery.	Just Solutions (Global) Limited	Nigel Kletz / Waheed Nazir	27/06/2018
SCN Provision of Printed Material for Elections Office (F0210) and Postal Ballot Pack Production (F0168)						
SCN Shared Lives	7 months	£120,000	Urgent need for development of current provision to take place and the necessary changes of emphasis to be identified, planned and delivered	Shared Lives Plus	Nigel Kletz / Graeme Betts	27/07/2018
SCN Birmingham Adult Education Services - BKSB	1 year	£50,000	Failure to meet the deadline set by Ofsted would have serious implications for the continued BAES. Research has not identified another product that exactly meets our needs and is capable of swift implementation.	BKSB Ltd	Nigel Kletz / Jacqui Kennedy	28/06/2018
SCN Appointment of the Jewellery Quarter Development Trust to deliver the Activities Plan as a requirement of the Heritage Lottery Funded Jewellery Quarter Cemeteries Restoration Project	3 years	£59,400	Urgent to coincide with the delivery stage of the capital project otherwise project will be undeliverable.	Jewellery Quarter Development Trust	Nigel Kletz / Waheed Nazir	16/08/2018

SCN The Birmingham Mod Pod Prototype	6 months	£150,000	Only one contractor within the modular building market to have developed a unique arrangement that offers immediate service availability with their click and use water tight services locker for power, water and drainage allowing immediate service connection post Mod-Pod delivery.	Just Solutions (Global) Limited	Nigel Kletz / Waheed Nazir	28/08/2018
SCN Building Services and Fabric Maintenance for the Library of Birmingham - P0240	1 year	£600,000	Urgent need to ensure building remains open and running at efficient levels until the new contract is tendered and awarded. Only provider with working knowledge of the LOB and therefore only contractor that can meet the Council's requirements.	Airtech Optimise Limited	Nigel Kletz / Chris Jordan	29/08/2018
SCN Engagement of Future Operating Model Consultant for GBSLEP	7 months	£101,250	Urgent need to engage an interim consultant to ensure critical work can be completed on time to allow the development and implementation of a future operating model GBSLEP.	SF Recruitment Limited	Nigel Kletz / Clive Heaphy / Alison Jarrett	31/08/2018
SCN Programme Manager for the implementation of the Council's HR & Finance Systems	5 months	£85,000	To maintain pace and urgency fo the work requires an expert in this type of programme.	Barazza Financial Services Limited	Nigel Kletz / Clive Heaphy	20/09/2018
SCN Accommodation of Stray dogs - F226	2 years	£100,000	Only one identified contractor can meet the Council's requirements.	Birmingham Dogs Homes	Nigel Kletz / Chris Neville	24/09/2018
SCN Interim Provision of a D.W.P Initiative	6 months	£150,000	As failure to take immediate action could result in the Council not being able to provide the Benefits Service fully and discharge its statutory duties.	Nottingham Revenues and Benefits Limited	Nigel Kletz / Paula Buckley	25/09/2018
SCN Provision of a Structural Monitoring Service for Tame Valley Viaduct	3 years	£50,000	Overall value for money, specialist nature tasks and knowledge and structural	Mistras Group Limited	Nigel Kletz / Kevin Hicks	01/10/2018

			behaviour.			
SCN Engagement of a Consultant for the ICT Transition Programme	2 months	£13,000	Urgent work to to ensure critical work can be completed. The urgency come due to delays in the implementation of changes to the transition of IT services from Capita that are required to achieve savings £12.5m in 2019-20.	Cotswold Fit For You Ltd	Nigel Kletz / Paula Buckley	05/10/2018
SCN Child Obesity Strategy Food and Nutrition Specialist	1 year	£17,000	Only contractor that meets the Council's requirements. Previously advertised and only single supplier response, specialism area and urgency to deliver on the outcomes to reduce childhood obesity as Birmingham continues to have levels of obesity above both the local and national average.	Health Futures Limited	Nigel Kletz / Graeme Betts	11/10/2018
SCN Child Obesity Strategy Early Years, Families and Schools	10 months	£14,000	Only contractor that meets the Council's requirements. Previously advertised and only single supplier response, specialism area and urgency to deliver on the outcomes to reduce childhood obesity as Birmingham continues to have levels of obesity above both the local and national average.	Services for Education	Nigel Kletz / Graeme Betts	11/10/2018
SCN Provision of Advise for the Officer and Member Engagement Project	6 months	£44,270	Sole supplier that can deliver the service to the timescales. They hold all the data to embark on the next stage of the stocktake that no other organisation	University of Birmingham, Institute of Local Government Studies (INLOGOV)	Nigel Kletz / Jonathan Tew	30/10/2018

			would have access to and therefore could not deliver the project.			
SCN Birmingham Housing First - Early Adoption before Winter		£79,000	Need to be secure by the winter season.	Birmingham Voluntary Services Council	Alison Jarrett and Graeme Betts	16/11/2018
SCN Shared Lives - Growth and Development	10 months	£180,000	The nature of this service not want to cause unnecessarily disruption to citizens.	Person Shaped Support Limited	Nigel Kletz / Graeme Betts	28/11/2018
SCN Legal Advice for the Common Wealth Games	up to 3 years	£70,000	Urgent priority, transfer to skills and knowledge.	Polygon Events Limited	Nigel Kletz / Katre Charlton	01/11/2018
SCN Production of Transport Evidence Guidance	1 year	£100,000	Time available to complete this additional work does not allow sufficient time for a competitive process.	Phil Jones Associates Limited	Nigel Kletz / Ian MacLeod	06/11/2018
SCN Technical Support to Implement the Schools Private Finance Initiative (PFI) Savings Strategy and Interim Contract Management Services for the Council	up to 6 months	£80,000	Continuing engagement and secure the required savings that the Council needs to deliver.	Community Partnership Projects (CPP) Limited	Haydn Brown / Anne Ainsworth	28/11/2018
SCN Landscape Works for the Jewellery Quarter Cemeteries Restoration Project	up to 2 years	£508,589	No other suitable providers that can meet the Councils requirements for these works. 2 competitive frameworks failed to identify suitable contractor. Appointment urgent to meet the programme for delivery of landscape works and risk of losing funding.	HFN Landscapes	Haydn Brown / Waheed Nazir	20/12/2018
SCN Production of a Celebration Event of Birmingham's 130th Anniversary	2 days	£45,000	Failure to hold an event to mark 130th Anniversary may result in adverse consequences for the Council as this could cause reputational damage and would also miss the opportunity to promote the	Cultural Central	Haydn Brown / Jonathan Tew	02/01/2019

			history of City.			
SCN - Asylum Seeker Liaison project	1 year, 6 months	£100,000	After market investigation identified there is no other viable provider who is able to provide specialist advice and support to asylum seekers.	Refugee and Migrant Centre	Richard Tibbatts / Graeme Betts	08/01/2019
SCN Further Developments of 56 Homes at Primrose Estate, Kings Norton	1 year, 3 months	£7,800,000	Kier is on site delivering the adjoining housing scheme. Only contractor that can meet the Councils requirements to safely deliver the additional units in a timely manner.	Kier Living Limited	Richard Tibbatts / Waheed Nazir	10/01/2019
SCN Reprourement of the Three Conversations at Social Work Model	1 year, 11 months	£180,000	Only one contractor can meet the Councils requirement.	OLM Systems Limited	Richard Tibbatts / Graeme Betts	17/01/2019
SCN Equal Pay Benefits Reassessment	2 years	£30,000		Capita	Clive Heaphy	21/01/2019
SCN Maintenance of Athletics Track at Arena Birmingham	1 month	£65,000	Urgent requirements to ensure in time for the Muller Indoor Athletics Grand Prix scheduled to take place in Feb 2019. Niche industry with the experience and capability.	Neon Arena Services Limited	Steve Hollingworth / Richard Tibbatts	08/02/2019
SCN Find It In Birmingham - Extension of Contract with Ice Blue Marketing and Design Ltd (Ice Blue)	2 years	£177,000	Only one that meets the Council's requirements as Ice Blue own the intellectual property rights for the domain name and software that operates FIIB and similar websites elsewhere in the West Midlands. The CWG portal links to the other local authorities.	Ice Blue	Paula Buckley / Richard Tibbatts	04/03/2019
SCN Adults Eclipse Consultant for the Implementation of the Council's Adult Social Care System	up to 1 year	£160,000	Critical and urgent requirement	Permanent Fixtures Limited	Graeme Betts / Mike Smith	18/03/2019

SCN Just Checking Service	1 year	£90,000	Already provides the service, already being utilised to support the deployment of the new wrap around care support service.	Just Checking Limited	Graeme Betts / Mike Smith	10/04/2019
SCN Smoking Cessation Services	4 years	£4.8 million	Smoking Cessation Is a specialist area of activity and there are no other operators in the market able to carry out the service.	All general Practitioners surgeries, Pharmacists, Hospitals and Nurse Prescribers	Alison Jarrett and Graeme Betts	03/05/2019
SCN Programme Manager for the implementation of the Council's HR & Finance Systems	6 months	£95,000	Work requires an expert. The specialist knowledge gained during the initial phase of the project would not be available through other supplier. Value for money can be demonstrated by benchmarking against day rates available through other G-cloud providers.	Barazza Financial Services Limited	Alison Jarrett and Clive Heaphy	24/04/2019
SCN Health Checks	4 years	£4 million	The primary care model of the service delivery means the health checks can only be undertaken by general practitioners, therefore it a specialist area of activity and there are no other operators in the market that can carry out the service	All Birmingham's General practitioner's	Alison Jarrett and Graeme Betts	15/05/2019
SCN Adult Residential and Nursing homes - Strategic Block Contracts	11 months	£2,800,000	To go out to tender now would not allow sufficient time for a review of these services. There is only one contractor that has the availability of beds and the ability to meet complex dementia needs. Contract would be awarded in accordance with the public contracts regulations	The Dukeries Limited	Alison Jarrett and Graeme Betts	13/05/2019

			paragraph 32.			
SCN Waste Refuse Vehicles		£102,000	High quality used vehicles very rarely come into the market place due to the high demand of these vehicles. KPMG the appointed administrators have advised BBC that a number of vehicles may be available to hire or purchase, however negotiations need to be done directly with finance, auction or brokers. Purchase of these three vehicles will contribute to the City's target in reducing carbon monoxide	Fleet Service Manager	Richard Tibbatts and Darren Share	30/04/2019
SCN Waste Engineering and Tech advisory - P0597	5 years plus 1 year option to extend	£200,000	It is the only provider in the market that has the technical skills to meet Council requirements, a working knowledge of Councils waste assets and is the only provider that can immediately commence service delivery. It is not economically sensible to procure an alternative provider.	Fichtner Consulting Engineers Ltd	Alison Jarrett and Darren Share	20/06/2019
SCN Arboricultural Services P0560	2 years	£2 million	The resolution of the dispute with idverde and the early termination of the arboricultural framework contract has given rise for unforeseen priority, not of the council's making. The council has been left with no alternative but to secure the services of replacement contractors	Gristwood and Toms Ltd (North framework contract) and Acorn Environmental Management group (South Framework Contract)	Robert James and Alison Jarrett	21/06/2019

SCN Single Negotiating Contract with Jadu Limited		£23,000	One contractor that can meet the council's requirement	Spacecraft Creative Limited	Eleri Roberts / Alison Jarrett	05/07/2019
SCN Specialist Forensic Mental Health Residential Step Down Rehabilitation Service	10 months	£300,000	Speicalist area of service delivery.	Birmingham Mind	Graeme Betts / Alison Jarrett	08/07/2019
SCN Interim Procurement Resources	6 months	£47,400	Timely engagemnet of a procurement resource to lead and deliver the procurement projects in support of the workload.	Koi Procurement Solutions Limited	Alison Jarrett	15/07/2019
SCN Charter of Rights for Residents of Non Commissioned, Supported Accomodation	1 year	£27,650	Identified that there is no other viable provider who has the expertise and experience to deliver the work required.	Spring Housing Association Limited	Graeme Betts / Alison Jarrett	17/07/2019
SCN Home form Hospital Support Service	1 year	£260,000	Need to ensure that the service is available and fully mobilised for the winter period.	Home from Hospital Aftercare	Graeme Betts / Alison Jarrett	17/07/2019
SCN Centenary Water Feature	2 years	£40,000	Sole supplier	Fountains Direct Limited	Alison Jarrett / Paul Lankester	17/07/2019
SCN - Procurement of Non-Executive Advisers to support the Strategic Programme Board	1 year	£12,000	Expertise knowledge and time frame	Jonathan Tew	Clive Heaphy / Jonathan Tew	25/07/2019
SCN for Waste Engineering and Technical Advisory Services (Essential Works) - P0598	5 years	£415,067	It is the only provider in the market that has the technical skills to meet Council requirements, a working knowledge of Councils waste assets and is the only provider that can immediately commence service delivery. It is not economically sensible to proc	Fichtner Consulting Engineers Limited	Darren Share / Alison Jarrett	25/07/2019
SCN AXA quote in line with TUPE requirements for coninuing Private Health Care	1 year	£38,000	TUPE applies, some employees are currently undergoing treatment with AXA, a change policy midway treatment is not possible as this would result in break of this	Innovation and Change Lead, AXA Health Insurance	Helen Ward / Alison Jarrett	05/08/2019

			treatment and new providers do not offer treatment where there is a pre-existing condition.			
SCN Consultancy Support for the Preparation and Implementation of Birmingham's Clean Air Zone Mitigation and Exemption Package	up to 6 months	£68,000	Successful and timely implementation of the CAZ migration and exemption measures using the providers unique knowledge and expertise.	Element Energy	Philip Edwards / Alison Jarrett	09/08/2019
SCN Engagement of a Interim Brexit Co-Ordinator	4 months	£36,000	It is an urgent requirement to secure the crucial, and timely engagement of an interim Brexit Co-ordinator. No other provider has the experience in sourcing candidates with similar sets of skills for government around this particular policy area at very short notice.	Venn Group Recruitment	Jonathan Tew / Alison Jarrett	06/09/2019
SCN Interim Provision of a Department of Works and Pensions Initiative	6 months	£110,215	Urgent requirement to provide the continuation of this service as failure to take immediate action could result in the Council not being able to discharge its statutory duties.	Nottingham Revenue and Benefits Limited	Tim Savill / Alison Jarrett	23/09/2019
SCN Provision of Advice & Welfare Hub for Victims of Domestic Abuse	1 year	£450,000	Unforeseen priority due to data emerging from the pilot which has brought to light previously unforeseen needs that now need to be addressed by the Council. As a result of market investigation there is only one contractor that can deliver this service.	Birmingham and Solihull Women's Aid	Graeme Betts / Alison Jarrett	30/09/2019
SCN PSTM Treasury Management System - Upgrade	3 years	£45,000	Unforeseen as the contract could not be novated from CBL to the Council.	Corpstar Investments Limited (t/a Logotech Systems)	Peter Bishop / Alison Jarrett	03/10/2019

SCN Access UK Ltd (previously Icarehealth (UK) Limited	3 years	£75,976	Critical system for continuation of service, contract could not novate due to non transferrable clauses, the system is already implemented, new competition will exceed 18 months therefore the contract had to be negotiated.	Access UK Limited	Peter Bishop / Alison Jarrett	03/10/2019
SCN Engagement of equal pay modelling service provider	6 months	£24,440	Specialist niche market, previous procurements have resulted in no other supplier bidding for the work.	Diagonus Limited	Suzanne Dodd / Alison Jarrett	08/10/2019
SCN Interim Specialist Resource to Support the ERP Programme	1 year, 6 months	£280,500	To maintain pace and urgency of work requires expert in this programme. Specialist resource required to deliver this service. Only one contractor with the necessary skills and availability that meet the Council's requirement. As recruiting by an interim market place had failed in ensuring months to provide a suitable candidate within budget remit.	Socitm Limited	Clive Heaphy / Alison Jarrett	16/10/2019
SCN Customer Satisfaction Performance Monitoring	1 year	£14,700	Only one supplier that can meet the Council's requirements and retain the current level of service to the authority within the timescales. The supplier has the expected level of expertise and service knowledge of the Council in order to maintain the current analysis reporting.	ROL Solutions Limited	Wendy Griffiths / Alison Jarrett	21/10/2019
SCN Housing Benefits Reassessment Following Equal Pay Settlements	2 years	£60,000	Meet the timescales and potentially achieved cost savings in terms of negotiating a composite rate with HMRC for	Capita Business Limited	Alison Jarrett / Rebecca Hellard	07/11/2019

			Equal Pay tax settlements.			
SCN Upgrade, to Job Evaluation Software	3 years	£22,470	Be able to provide the product and support required, the need for the system to be implemented to assist with pay modelling and ensure accurate evaluations is essential.	Pilat Europe Limited	Helen Ward / Alison Jarrett	13/11/2019
SCN Maintenance and Software upgrade of Opex Mail Matrix Sortation Equipment	5 years	£125,000	Due to the OPEX engineers only one in the UK. To ensure CDMS is covered under any incident of breakdown or repair requirement.	Pitney Bowes Limited	Alison Jarrett / Rebecca Hellard	25/11/2019
SCN Contract Award for BCC BCU Data Science Collaboration (DSC)	1 year	£129,000	Only one provider that can meet the Council's requirement.	Birmingham City University	Peter Bishop / Alison Jarrett	06/12/2019
SCN Maintenance of KERN K2500 & K305 Inserters	2 years	£43,530	One provider can meet the requirements because the Kern Inserters can only be maintained by Kern approved engineers, others could provide the service, this would result in additional costs to the Council.	Kern Limited	Alison Jarrett / Rebecca Hellard	18/12/2019
SCN Suicide Prevention Advisory Service	6 months	£20,000	Need to commence work immediately, funding was only confirmed end of October and following market investigation, is the only supplier that could meet the requirements.	Public Sector Commissioning Limited	Justin Varney / Alison Jarrett / Suzanne Dodd	07/01/2020
SCN Birmingham Carbon Emission Reduction Study	3 months	£65,000	Only company for carbon reduction modelling tool available to local authorities that is funded through BEIS. Only have the knowledge required to undertake the study.	Anthesis Consulting Group Limited	Rebecca Hellard / Suzanne Dodd / Ian MacLeod	19/02/2020

SCN Interim Programme Director for the Perry Barr Residential Scheme	6 months	£180,000	To maintain the pace and urgency of the work requires an expert in this type of programme. It is an urgent requirement to secure the timely engagement of a Programme Director. investigation there is only one contractor with the necessary skills and availability that can meet the Council's requirements.	Management Recruitment Group Ltd	Rebecca Hellard / Suzanne Dodd / Ian MacLeod	19/02/2020
--	----------	----------	---	----------------------------------	--	------------

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR EWAN MACKEY**

"Website Contract"

Question:

The contract for the Council's internet and intranet pages, held with Jadu (trading as SpaceCraft Creative Ltd) was novated over from the Service Birmingham Contract to the Council in the summer of 2019 with a 6-month extension. It was due to expire on 18 December 2019. What happened with this contract on this date? i.e. was it extended again, re-procured, allowed to lapse etc. and on what date(s) did these happen?

Answer:

The overarching master contract with SpaceCraft Creative Ltd was extended as per the terms of the current contract for a further 1 year to expire 6th January 2021. Extension notice was served 14th January 2020. The contract for the internet and intranet services under the master terms have been extended to expire 17th December 2020.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR ADAM HIGGS**

"Jadu Spacecraft Creative Ltd"

Question:

What is the total value of the Council's contract(s) with Jadu\SpaceCraft Creative Ltd? (if more than one contract then the value and title of each)

Answer:

The contract services with Spacecraft Creative Ltd are subdivided as:-

Service Title	Annual Approx. Recurring Charge (£)
Cloud Hosted Case Management System	£119,955
Intranet site	£23,602
Extranet - Birmingham.gov site	<u>£44,400</u>
	£187,958

**** NOTE **** – Since the Commencement Date of the master contract with Spacecraft Creative Ltd, dated 7th January 2016, there has been various 'one-off' project implementation charges in addition to the above charges.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR ADRIAN DELANEY .**

"Jadu Spacecraft Creative Ltd Website contract"

Question:

**When is the current contract term with Jadu\SpaceCraft Creative Ltd for the
Council website due to expire?**

Answer:

17th Dec 2020.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR SIMON MORRALL**

"Jadu Spacecraft Creative Ltd Website contract"

Question:

Why does the contract with Jadu\SpaceCraft Creative Ltd for the council website, not appear on the Q3 2019/20 contracts register on the council's open data site (which should list all contracts over the value of £5000)

Answer:

Not placing this contract on the Open Portal was an oversight and a review of the process will now be undertaken. The Council will ensure all contract details are added for the Qtr 1 2020 update.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR EDDIE FREEMAN**

"Varying contracts"

Question:

Can you please highlight the relevant section of the Standing Orders in the Financial, Contract & Procurement Regulations section of the Constitution that provide authority for officers or a cabinet member to vary a contract after it has been entered into and the parameters for this?

Answer:

The Constitution does not make provision for varying contracts and there is no requirement for it to do so. Any decisions to vary a contract will be made by Officers and done so within the parameters of the original contract award. However, where prior authorisation has not been obtained, or the variation does not comply with Regulation 72 of the Public Contract Regulations 2015 for the modification of contracts, the governance processes for either single contractor or multiple contractor negotiations must be followed or a new procurement exercise undertaken.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR DEBBIE CLANCY**

"Webstreaming contract"

Question:

Why does the contract with Civico for the provision of the web-streaming service for Council Committee meetings, not appear on the Q3 2019/20 contracts register on the council's open data site (which should list all contracts over the value of £5000)?

Answer:

Not placing this contract on the Open Portal was an oversight and a review of the process will now be undertaken. The Council will ensure all contract details are added for the Qtr 1 2020 update.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR MAUREEN CORNISH**

"Webstreaming Contract Value"

Question:

What is the total value of the contract with Civico for the provision of the web-streaming service for Council Committee meetings?

Answer:

The total value of the contracts with Civico for the period January 2018 to July 2020 is £96,000.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR DAVID PEARS**

"Webstreaming Contract Timeline"

Question:

Please give a timeline for the contract with Civico for the provision of the web-streaming service for council committee meetings, including the date it was first signed, the date it was due to expire under the original terms, the dates of any amendments or extensions to the contract and the date it is currently due to expire?

Answer:

First contract: 8th January 2018-7th January 2019 (Chief Officer award report signed 18 December 2017)

Second contract (following procurement process): 8th January-7th July 2019, with 12 months extension to 7th July 2020. (Chief Officer award report signed 18 December 2018)

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR BOB BEAUCHAMP**

"Webstreaming Contract Penalties"

Question:

What penalties\discounts are contained within the contract with Civico for the provision of the web-streaming service for council committee meetings for when the live streaming is not working?

Answer:

There are no penalties/discounts within the contract. The contract is based on provision of equipment and hours of webcasting.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR FINANCE AND
RESOURCES FROM COUNCILLOR DAVID BARRIE**

"Clean Air Zone Mitigations Application and Case Management System"

Question:

Before, during and after the 'soft market testing' carried out for the above procurement, which according to the Cabinet report involved talking to two existing suppliers before opting for Single Contractor Negotiations, what steps did the Council take to ensure compliance with Public Contracts Regulations 40 and 41 to ensure that the soft market testing did 'not distort competition' and was 'transparent and non-discriminatory'?

Answer:

Background

During early December 2019, Corporate Procurement Services (CPS) were made aware by the CAZ Programme, of the urgent need for a business solution to process mitigation applications in the short timescales required (delivery by April 2020). A project group was convened with members of CPS, IT and the CAZ programme to discuss procurement options. During this time Procurement were made aware that the full implementation of the CAZ needed to be in place by 1st July 2020; a deadline which was immovable and impacted on the delivery of other projects within the programme.

Due to time constraints limiting the procurement process: 4 months to deliver a business solution for mitigation applications, it was agreed by the group that it was appropriate for IT to undertake soft market engagement with two existing providers of IT services to the Council. Both providers were considered to be well established IT suppliers and leaders in the development of business solutions such as the type required by the CAZ Programme. The aim of the soft market engagement exercise was to discuss the draft service requirements including the feasibility of what the business solution was trying to achieve and the market's capacity to deliver the requirements by the April 2020 deadline. This determination was made in-line with Regulations 40 and 41 of The Public Contracts Regulations 2015 which permits market consultation and obtaining advice from market participants.

Soft Market Testing

The two providers: were selected on the basis that Council officers considered them to have the required technical ability and knowledge to deliver the business solution in the timescales available including:

- Company A confirmed that they were unable to explore options for delivering the solution in the timescales available due to their capacity working on prior commitments. Company A was the most likely supplier to raise a challenge given their existing position in the marketplace.

- The remaining Company already provides IT services to the Council in respect of an IT platform that the mitigation application solution would need to interface with. This Company indicated that they would be willing to explore options but would not commit to fully agreeing the service requirements and delivering the business solution until a meeting had taken place with the Council to give formal approval to proceed with negotiations.

Conclusion

It should be noted that the emphasis of the soft market engagement exercise did not focus on the merits of individual suppliers, it included no element of supplier selection or bid evaluation and involved no commitment on the side of the Council; therefore, it was in keeping with the requirements of "not distorting competition", transparency and non-discriminatory pursuant to Regulations 40 and 41. CPS submits that the Council attempted to gain a balanced view of the market rather than consider individual merit/ responses in accordance with Regulation 41.

Following the soft market engagement, it was acknowledged that a wider consultation could have been undertaken; however, given the short timescales for implementation of the mitigation applications solution by April 2020, the project group decided not to engage further than the two suppliers, and the following determinations were made:

- a full procurement exercise would not deliver the required solution in the 4 months available to procure the technology; and
- the reputational risk to the Council of not having the business solution in place by April 2020, prior to the overall implementation of the CAZ in summer 2020, carries a significant reputational risk for the Council and undermines stakeholder and public confidence in the ability of the Council to discharge the grant funding which has been awarded by government. This would also adversely impact on the Council's achievement of national air quality targets in the shortest possible time.

The risk of challenge around Regulation 40 (3) and the 'effect of distorting competition' was assessed by CPS, and it was considered to be low when compared to the risk of not having a business solution in place and the impact of reputational damage this may have on the Council not processing applications in April 2020. Namely, the CAZ programme's inability to process mitigation applications from citizens who would be eligible including taxi drivers, CAZ workers and local business. The inability to meet air quality performance targets could have potential for grant funding to be reclaimed by the government. Therefore, the best option that would deliver the business solution by the April 2020 deadline, was to follow single contractor negotiations with the remaining Company.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HEALTH AND SOCIAL
CARE FROM COUNCILLOR NEIL EUSTACE**

'Second Quarter Performance Figures for Adult Services'

Question:

The second quarter performance figures for adults' services showing just 75% of clients getting their annual assessments compared with a target of 85%. What changes in performance have there been since those figures were compiled?

Answer:

The proportion of people who have been reviewed, reassessed or assessed in the last year has increased for the fourth month running. The Directorate continues to focus on performance improvement and to ensure we avoid unallocated reviews at the end of the year. Officers are redesigning our approach to reviews and their function in the Three Conversations model of social work and developing a "trusted provider" model for reviews, which is linked to our internally-provided day services.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HOMES AND
NEIGHBOURHOODS COUNCILLOR DEBBIE CLANCY**

“Ward Forum Review”

Question:

What is the total value of the work the Council has commissioned with Linxs Consultancy for the ‘360 Review of Ward Forum Meetings and Ward Planning’?

Answer:

The Commission of the Citywide 360 Review of Ward Forum Meetings and Ward Planning being carried out by Linxs cost £9,200.

The work includes the following

- On- line survey – Councillors
- On - line survey – Stakeholders including residents
- In-depth consultations with 10 wards
- Qualitative consultations with Cabinet Member- Homes and Neighbourhoods and Cabinet Adviser – Localisation
- Observations of 2 ward meetings
- Document Review of available information e.g. ward plans, agendas, attendance lists, actions and reports
- Good practice consultations with 2 national comparator areas – Bristol and Manchester (Core Cities)
- Report – to include highlighting good practice and comparisons with objectives laid down in the recent City Council Strategic Document “Working Together in Birmingham’s Neighbourhoods”

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR HOMES AND
NEIGHBOURHOODS FROM COUNCILLOR ROGER HARMER**

'Public Access of the Register of HMO's Declared'

Question:

At the last Council meeting the Cabinet Member indicated that the register of the HMO's declared before the Article 4 Direction comes into force in June "will be for internal use only." Why cannot the public see it and know which properties are being used as HMO's as they will following the introduction of the Article 4?

Answer:

In preparation for the implementation of Article 4, we are asking landlords of HMOs to provide documentary evidence of the current use of the property. The database of declared HMOs contains potentially sensitive commercial or personal information, which means we must adhere to the data protection regulations. The database is also a working document which Planning officers are using to establish with a degree of certainty whether a property is in use as an established HMO. Furthermore, the Declarations database does not provide a definitive record of HMOs across the city, as most of these HMOs have already been identified in advance of the Article 4 Direction coming into force, via previous planning approvals, HMO licensing published register and council tax records.

Given the level of personal data that will be recorded on the Declaration database, it will not be made available to the public. We are currently reviewing our processes to

- ensure consistency of data sharing in relation to HMO, between the various council departments
- The HMO published register is kept updated.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND
PARKS FROM COUNCILLOR ADRIAN DELANEY**

“Waste Review”

Question:

After initial authorisation by Cabinet for the Independent Waste Review were any changes agreed with Wood Environment & Infrastructure Solutions UK Limited on the scope of the work and in particular what the ‘product’ would be for Phase One and Two of that review? And if so what were these changes and on what date were they agreed?

Answer:

There has been no change to the scope of the work that Wood are working on.

They have asked for clarity on which of the models identified in their first report the Council would be interested in exploring further as part of their phase 2 work. This was subject to a Cabinet report and was agreed on 11th February.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND
PARKS FROM COUNCILLOR PETER FOWLER**

“Bottom Ash”

Question:

When calculating the recycling performance figure including Bottom Ash, is this based on the total weight of bottom ash, or the weight after hazardous ‘fly ash’ has been removed?

Answer:

Bottom Ash is collected separately within the process of incineration.

Fly Ash is captured as a separate process and therefore the recycling performance figure does not include the weight of any fly ash.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND
PARKS FROM COUNCILLOR ADAM HIGGS**

“Kerbside Recycling Rate”

Question:

By month for the last 3 years, including year to date, what is the kerbside recycling rate in Birmingham? I.e. just the percentage of recycling of the total waste collected from households and not including waste and recycling sent to HWRCs or Bottom Ash.

Answer:

The table below on page 2 shows the tonnages of waste collected directly from households each month. The 'Collected Residual Waste' tonnages include all residual collections, not just wheelies bins and sacks. The 'Kerbside Co-mingled' tonnages are the amounts actually collected and includes the element of waste that is rejected at the Materials Recycling Centre.

Month	Collected Residual Waste (tonnes)	Kerbside Co-mingled (bottles, cans & plastics) (tonnes)	Kerbside Paper & Card (tonnes)	Kerbside Garden Waste (tonnes)	Total Collected (tonnes)	Total Recycling/Composting (tonnes)	Percentage Recycling/Composting (%)
Apr-2016	18976.12	2,243.41	1,892.15	1,422.41	24534.09	5,557.97	22.65%
May-2016	19994.37	2,292.38	1,854.27	2,297.10	26438.12	6,443.75	24.37%
Jun-2016	21467.60	2,430.22	1,921.08	2,611.02	28429.92	6,962.32	24.49%
Jul-2016	20269.74	2,283.27	2,062.94	2,409.32	27025.27	6,755.53	25.00%
Aug-2016	20456.95	2,455.11	2,049.81	2,048.34	27010.21	6,553.26	24.26%
Sep-2016	20619.66	2,381.91	2,031.75	1,994.87	27028.19	6,408.53	23.71%
Oct-2016	18998.28	2161.58	2027.27	1672.83	24859.96	5,861.68	23.58%
Nov-2016	20175.99	2322.32	2014.74	1253.90	25766.95	5,590.96	21.70%
Dec-2016	18339.58	2184.01	1822.62	2.94	22349.15	4,009.57	17.94%
Jan-2017	22215.66	2879.44	2306.83	5.90	27408.03	5,192.17	18.94%
Feb-2017	18087.62	2075.85	1712.92	2.72	21879.11	3,791.49	17.33%
Mar-2017	21153.79	2425.30	1915.63	1713.26	27207.98	6,054.19	22.25%
Apr-2017	18651.04	2,188.19	1,721.46	1,977.64	24538.33	5,887.29	23.99%
May-2017	21599.62	2,553.99	1,946.61	2,488.51	28588.73	6,989.11	24.45%
Jun-2017	21205.05	2,380.18	1,739.72	2,723.12	28048.07	6,843.02	24.40%
Jul-2017	16659.19	845.03	656.03	1,532.90	19693.15	3,033.96	15.41%
Aug-2017	23879.75	36.68	44.04	1,522.12	25482.59	1,602.84	6.29%
Sep-2017	21039.18	18.48	29.00	840.46	21927.12	887.94	4.05%
Oct-2017	23096.93	1700.13	1427.48	2154.14	28378.68	5,281.75	18.61%
Nov-2017	20241.50	2232.55	1884.96	1638.00	25997.01	5,755.51	22.14%
Dec-2017	16404.01	1882.31	1562.99	283.50	20132.81	3,728.80	18.52%
Jan-2018	23850.94	3152.11	2519.50	0.00	29522.55	5,671.61	19.21%
Feb-2018	17750.78	2160.08	1676.01	0.00	21586.87	3,836.09	17.77%
Mar-2018	19475.30	2316.42	1787.43	995.84	24574.99	5,099.69	20.75%
Apr-2018	19691.43	2,423.72	1,827.80	1,762.26	25705.21	6,013.78	23.40%
May-2018	21945.48	2,776.62	1,970.49	3,001.68	29694.27	7,748.79	26.10%
Jun-2018	21049.91	2,500.46	1,728.24	2,790.86	28069.47	7,019.56	25.01%
Jul-2018	20332.46	2,705.18	1,925.03	1,628.80	26591.47	6,259.01	23.54%
Aug-2018	20250.02	2,578.27	1,873.07	1,666.17	26367.53	6,117.51	23.20%
Sep-2018	17945.28	2,145.05	1,642.97	1,787.14	23520.44	5,575.16	23.70%
Oct-2018	20504.69	2230.44	1741.70	1988.83	26465.66	5,960.97	22.52%
Nov-2018	19473.12	2273.54	1784.96	1574.70	25106.32	5,633.20	22.44%
Dec-2018	17123.62	1868.37	1452.15	288.52	20732.66	3,609.04	17.41%
Jan-2019	22608.68	1388.70	955.59	0.00	24952.97	2,344.29	9.39%
Feb-2019	17796.18	581.08	468.08	0.00	18845.34	1,049.16	5.57%
Mar-2019	22713.10	871.08	646.04	1191.96	25422.18	2,709.08	10.66%
Apr-2019	19735.29	2,227.93	1,422.62	1,877.72	25263.56	5,528.27	21.88%
May-2019	21609.98	2,349.32	1,494.47	2,397.45	27851.22	6,241.24	22.41%
Jun-2019	19485.97	2,226.63	1,297.56	2,104.50	25114.66	5,628.69	22.41%
Jul-2019	22347.69	2,545.75	1,604.18	2,448.08	28945.70	6,598.01	22.79%
Aug-2019	20338.38	2,283.93	1,353.61	2,104.62	26080.54	5,742.16	22.02%
Sep-2019	19789.26	2,107.52	1,342.24	1,930.06	25169.08	5,379.82	21.37%
Oct-2019	20919.74	2,458.28	1,517.26	1,683.78	26579.06	5,659.32	21.29%
Nov-2019	19405.46	2,200.88	1,533.04	1,565.16	24704.54	5,299.08	21.45%
Dec-2019	18069.86	2,063.18	1,316.25	378.10	21827.39	3,757.53	17.21%
Jan-2020	23954.67	3,089.85	1,952.75	0.00	28997.27	5,042.60	17.39%

CITY COUNCIL – 25 FEBRUARY 2020

WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND PARKS FROM COUNCILLOR DEIRDRE ALDEN

“Sickness Absence in Waste Collection”

Question:

In each week from 1 January 2020 up to and including the week commencing 17 February 2020 how many staff at each grade were absent from the waste collection service due to sickness?

Answer:

Headcount sickness for Employees off sick with the Refuse Collection Services 1 January to 17 February 2020 (Does not include Street Cleaning)

<u>W/C</u>	<u>Grade 2</u> <u>(Headcount off</u> <u>sick during week)</u>	<u>Grade 3</u> <u>(Headcount off</u> <u>sick during week)</u>	<u>Grade 4</u> <u>(Headcount off</u> <u>sick during week)</u>	<u>Total</u>
30.12.2019	12	18	12	<u>42</u>
06.01.2020	11	16	14	<u>41</u>
13.01.2020	14	16	14	<u>44</u>
20.01.2020	10	14	10	<u>34</u>
27.01.2020	20	15	15	<u>50</u>
03.02.2020	18	19	14	<u>51</u>
10.02.2020	17	18	9	<u>44</u>
17.02.2020	13	15	9	<u>37</u>

Grade 2 - Refuse Loaders

Grade 3 - Waste Reduction Officers/Single Ops Drivers

Grade 4 – Drivers

*(Please note data taken from HR /Payroll data and there are 518 people in the Refuse Collection structure)

NB Week commencing 17.2.2020 is an incomplete week as data collected as at 19.2.2020.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND
PARKS FROM COUNCILLOR BABER BAZ**

'Cost of Flytipping for 2019-2020'

Question:

How much has it cost the Council to clear Flytipping in the past year?

Answer:

The cost of fly tipping is captured in the general street cleansing operational and disposal costs and cannot therefore be identified.

We do not have separate crews collecting fly tipped rubbish.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND
PARKS FROM COUNCILLOR NEIL EUSTACE**

'Cost of Flytipping verses the Saving with an Annual Bulky Waste Collection'

Question:

Would a yearly Bulky Waste Collection make more financial sense?

Answer:

The issue of re-introducing a free bulky waste service has been looked into. When free bulky waste collections were provided, the level of fly tipping in the city was very similar to what it is now. There would be a significant cost to bringing back a free waste collection and in the face of continuing pressure on local authority funding, it is not affordable.

Fly tipping is a criminal activity and the city council will prosecute when it has sufficient evidence. We propose to increase enforcement in the coming year to tackle those criminals who abandon waste on our city's streets and thank those citizens who help us secure evidence that has led to a number of successful prosecutions.

CITY COUNCIL – 25 FEBRUARY 2020

**WRITTEN QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND
PARKS FROM COUNCILLOR PAUL TILSLEY**

'Consideration for Outsourcing or Other Options to Deliver Services'

Question:

Were the Waste Management Review Consultants prevented from considering outsourcing or other options involving the use of partners to deliver services?

Answer:

This is an independent report. Wood were given a free hand to explore, review and investigate all possibilities.

CITY COUNCIL – 25 FEBRUARY 2020

WRITTEN

QUESTION TO THE CABINET MEMBER FOR STREET SCENE AND PARKS FROM
COUNCILLOR ZAKER CHOUDHRY

'Clarification of Retaining Weekly Refuse Collections'

Question:

Can the Cabinet Member confirm that when he said the Council had a policy of retaining weekly refuse collections, he included the option of only collection food waste weekly, as approved by Cabinet earlier this month?

Answer:

Food waste makes up over 35% of a typical residual waste collection and it is likely that central government will mandate that it is collected separately. Cabinet agreed that there would be a further report into the development of BCC's waste collection, taking into account the direction of government policy.

No decision to change the frequency of collections has been made. It is our intention to maintain weekly collections.

