

# Birmingham City Council

## Report to Cabinet

Date: 13<sup>th</sup> October 2020



**Subject:** **PLANNED PROCUREMENT ACTIVITIES (NOVEMBER 2020 – JANUARY 2021)**

**Report of:** **ASSISTANT DIRECTOR DEVELOPMENT & COMMERCIAL FINANCE**

**Relevant Cabinet Member:** **Councillor Tristan Chatfield, Finance and Resources**

**Relevant O &S Chair(s):** **Councillor Sir Albert Bore, Resources**

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Are specific wards affected?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No – All wards affected
If yes, name(s) of ward(s):		
Is this a key decision?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, add Forward Plan Reference:		
Is the decision eligible for call-in?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Does the report contain confidential or exempt information?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, provide exempt information paragraph number or reason if confidential :		
3. Information relating to the financial or business affairs of any particular person (including the council)		

### 1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period November 2020 – January 2021. Planned procurement activities reported previously are not repeated in this report.

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.

## **2 Recommendations**

- 2.1 Notes the planned procurement activities under chief officer delegations set out in the Constitution for the period November 2020 – January 2021 as detailed in Appendix 1.

## **3 Background**

- 3.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to inform Cabinet and the Resources Overview & Scrutiny Committee of planned procurement activities over the following quarter and to act as a sounding for Members for the planned activities where decisions are delegated to Chief Officers/Directors.
- 3.3 This report sets out the planned procurement activity over the next few months where the contract value is between the EU threshold (£181,302) and £10m. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.4 It should be noted that the EU threshold has changed from £164,176 to £189,330 and will apply from 1<sup>st</sup> January 2020 for a period of 2 years.
- 3.5 Requests for individual procurements decision reports will be determined by Cabinet. Requests for an individual decision can be made by Cabinet, a Cabinet Member or the Chair of Resources Overview & Scrutiny Committee where they believe that there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.6 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.

3.7 A briefing note with details for each item to be procured is listed in Appendix 2. The financial information for each item is detailed in Appendix 3 – Exempt Information.

#### **4 Options considered and Recommended Proposal**

4.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The options considered are:

- To refer the procurement strategy and contract award of individual procurements to Cabinet for decision.
- To continue with the existing process – this is the recommended option

#### **5 Consultation**

##### 5.1 Internal

This report to Cabinet is copied to Cabinet Support Officers and to Resources Overview & Scrutiny Committee and is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Resources Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

##### 5.2 External

None.

#### **6 Risk Management**

6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports

#### **7 Compliance Issues:**

##### **7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

7.1.1 Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

##### **7.2 Legal Implications**

7.2.1 Details of all relevant implications will be included in individual reports.

##### **7.3 Financial Implications**

7.3.1 Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

## **7.4 Procurement Implications (if required)**

7.4.1 This is a procurement report and the implications are detailed in the appendices

## **7.5 Human Resources Implications (if required)**

7.5.1 None.

## **7.6 Public Sector Equality Duty**

7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

## **8 Background Documents**

8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity November 2020 – January 2021
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 – Exempt Information

## APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (NOVEMBER 2020 – JANUARY 2021)

Type of Report	Title of Procurement	Ref	Brief Description	Contract Duration	Directorate	Portfolio Finance and Resources Plus	Finance Officer	Contact Name	Planned CO Decision Date
Strategy / Award	Library of Birmingham – Escalators, Travellators, Passenger / Book Lifts Maintenance and Servicing	P0680	The Library of Birmingham (LoB) has a requirement for the escalators, travellators, passenger / book lift maintenance and servicing to ensure staff can access all 13 floors of the library in order to provide library services. In addition, the service is required for visitors to access services offered by the library.	4 years with a break clause end of year 2	Education and Skills	Education Skills & Culture	John Betts	Lee Mills / Satinder Bains	13/11/2020
Strategy / Award	Library of Birmingham – Cleaning Service	P0583	General Cleaning and Hygiene Services (including window and façade cleaning, carpet cleaning for the Library of Birmingham (LoB).	4 years with a break clause end of year 2	Education and Skills	Education Skills & Culture	John Betts	Lee Mills / Satinder Bains	13/11/2020
Single Contractor Negotiation	Property and Facilities Management Services for Birmingham Science Park Aston	TBC	There is a requirement to extend the current contract for property and facilities management to support the delivery of the Science Park and its various workstreams.	3 years	Inclusive Growth	Leader	Simon Ansell	Christian Berry	13/11/2020
Strategy / Award	Various Housing Developments	TBC	There are a number of schemes these included: - Trescott Road – for the development of 11 units (all rent) - Highfield Lane – for the development of 9 units (all rent)	Various dates	Inclusive Growth	Homes and Neighbourhoods	Carl Tomlinson	Mark English / Charlie Short	13/11/2020
Strategy / Award	Professional Services for Compensation Payments for Land and Buildings Acquired by HS2	TBC	Professional services are required for an agent to negotiate on the Council's behalf compensation payments for land and buildings owned by the Council which HS2 Ltd need to acquire for the new line.	4 years	Inclusive Growth	Leader	Simon Ansell	Allyson Marke Wilson	13/11/2020
Single Contractor Negotiation	Jadu Web Services Contract	TBC	Provides is an on-premise solution powering a number of websites operated by the council which include Birmingham.gov.uk, Birmingham children's trust and the internal intranet. The content management system is designed to allow a fully developed platform to administer web sites on behalf of the Council including search, quality and chat capabilities to citizens and business in and outside of Birmingham.	4 years with a break clause in Years 3 and 4	Digital and Customer Services	Deputy Leader	Lee Bickerton	Rhona Bowditch	13/11/2020
Strategy / Award	Northgate Estate Refresh	TBC	Currently the Council has 29 individual contracts covering all aspects of Northgate software estate, these are simplified as 3 main areas: Housing, Revenue & Benefits and Environment & Planning. All contracts presently have a multitude of end dates and term lengths, it is the aim of this exercise to reduce the number of live contracts down to 3 and have a uniform contract date across all 3.	5 years with a break clause in Years 4 and 5	Digital and Customer Services	Deputy Leader	Lee Bickerton	Rhona Bowditch	13/11/2020
Strategy / Award	Specialist Programme Resources to support the corporate delivery plan	P0707	The leadership of the Council is re-shaping its 2022 Delivery Plan to re-examine every aspect of what the Council does, how it is organised and what it needs to deliver over the next two years and beyond. There is a need for external skills and specialisms to support the Council in the delivery programmes / packages of work identified during the design phase of the 2022 Delivery Plan and its associated programmes, that is expected to conclude in December.	Various dates	Finance and Governance	Finance and Resources	Lee Bickerton	Andrea Webster	13/11/2020
Single Contractor Negotiation	Birmingham Early Years Speech, Language and Communication Toolkit	TBC	The proportion of children reaching a good level of development in the Early Years Foundation Stage in Birmingham is in the bottom quartile of all local authorities across the country. Speech and language can make a crucial difference in the level of attainment and life chances for children.	1 year, 6 months	Education and Skills	Education Skills & Culture	John Betts	Lindsey Trivett / Fiona Hicks	13/11/2020
Approval to Tender Strategy	Birmingham Children and Families Transformation Plan – Evaluation and Key Service Developments 'second phase'	TBC	To support the Children and Families Transformation Plan, a number of services are required to be provided where the resource is not available internally. There have previously been several services reported as part of the 'first phase' of the 'Transformation Plan'.	4 years	Education and Skills	Education Skills & Culture	John Betts	Rob Willougby / Chanel Herbert	13/11/2020

## APPENDIX 2

### BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES CABINET – 13<sup>TH</sup> OCTOBER 2020

<b>Title of Contract</b>	<b>Library of Birmingham – Escalators, Travellators, Passenger / Book Lifts Maintenance and Servicing (P0680)</b>
Director / Assistant Director	Tim O'Neill – Director, Education and Skills
Briefly describe the service required	The Library of Birmingham (LoB) has a requirement for the escalators, travellators, passenger / book lift maintenance and servicing to ensure staff can access all 13 floors of the library in order to provide library services. In addition, the service is required for visitors to access services offered by the library.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	<p>The Council has powers to provide a library service, this is contained in sections 7 and 12 of the Public Libraries and Museums Act 1964. Section 144 of the Local Government Act 1972 provides a power for the Council to encourage visitors and provide conference and other facilities.</p> <p>To effectively provide library services access to all 13 floors, escalators, travellators, passenger and book lifts are required to move equipment and people. To keep users safe certain regulations, have to be adhered, this includes the regular maintenance and servicing required under Lifting Operations and Lifting Equipment Regulations 1998 (LOLER). Regulation 9 of LOLER requires that all lifts provided for use in work activities are thoroughly examined by a competent person at regular intervals. In addition, Provision and Use of Work Equipment Regulations 1998 (PUWER) places duty on the council to ensure the work equipment they own, operate, and have control over it's safe to use at all times.</p>
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract is with Otis Limited which expired on 31 <sup>st</sup> July 2020 with the service being supplied under the terms and conditions of the current contract.
What budget is the funding from for this service?	The service is funded from the Library of Birmingham Premises budget.
What is the proposed procurement route?	It is proposed to carry out a further competition using the NHS Shared Business Services - Soft FM, Asset Compliance and Security Services framework agreement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	N/A
Proposed start date and duration of the new contract	The proposed start date is 1 <sup>st</sup> April 2021 for a period of 4 years with a break clause end of year 2.

<b>Title of Contract</b>	<b>Library of Birmingham – Cleaning Service (P0583)</b>
Director / Assistant Director	Tim O'Neill – Director, Education and Skills
Briefly describe the service required	General cleaning and hygiene services (including window and façade cleaning, carpet cleaning for the Library of Birmingham (LoB).
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	The Council's powers to provide a library service is contained in sections 7 and 12 of the Public Libraries and Museums Act 1964. Section 144 of the Local Government Act 1972 provides a power for the Council to encourage visitors and provide conference and other facilities. A cleaning service is therefore essential for the safe provision of a library service.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The current contract is with Atlas Limited which will expire on 31 <sup>st</sup> December 2020.
What budget is the funding from for this service?	The service is funded from the Library of Birmingham Premises budget.
What is the proposed procurement route?	To carry out a further competition exercise using the Crown Commercial Service Building Cleaning Services Dynamic Purchasing System Building Cleaning Services.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	N/A
Proposed start date and duration of the new contract	The proposed start date is 1 <sup>st</sup> April 2021 for a period of 4 years with a break clause end of year 2.

<b>Title of Contract</b>	<b>Property and Facilities Management Services for Birmingham Science Park Aston</b>
Director \ Assistant Director	Kathryn James – Assistant Director of Property
Briefly describe the service required	<p>The City Council purchased the head leases on the Science Park in 2012 and has engaged Birmingham Technology (Property) Ltd since this time to provide facilities management services to the buildings, such as repairs, security and cleaning.</p> <p>The services and fees include:</p> <ul style="list-style-type: none"> <li>• Statutory testing</li> <li>• Security</li> <li>• Ad hoc repairs and maintenance</li> <li>• Annual management fee</li> </ul> <p>In September 2012, Cabinet delegated authority to the Director of Property in consultation with the Deputy Leader, to negotiate the detailed arrangements associated with the surrender and re-grant of the leases including a new Service Level Agreement between the Council and Birmingham Science Park, Aston for the facilities management of the site.</p> <p>There is a requirement for this agreement to be aligned with the Council's Constitution and Procurement Governance Arrangements.</p>
Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?	There is not a statutory duty for this service. However, as the landlord, the Council has a requirement to ensure the buildings across the Science Park comply with relevant legislation concerning the safety of its buildings, users and services.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There is an existing legal agreement in place with no end date.
What budget is the funding from for this service?	The costs will be funded from the Investment Portfolio management budgets with costs subsequently being recharged as part of the service charge arrangements.
What is the proposed procurement route?	To enter into single contractor negotiation with Innovation Birmingham to Birmingham Technology (Property) Ltd.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	<p>The legal agreement states the property and facility management services are undertaken by Innovation Birmingham Ltd who is obliged under the agreement to obtain a minimum of 3 quotes for any sub-contracted service or works above £1,000 for approval by a representative of the Council. In addition, the security systems need to align to Faraday Wharf's logistics to ensure connectivity.</p> <p>The requirements of the Birmingham Business Charter for Social Responsibility will be incorporated with commitments proportionate to the value of the contract.</p>
Proposed start date and duration of the new contract	The proposed start date is from 1 <sup>st</sup> December 2020 for a duration of 3 years.

Title of Contract	Various Housing Developments
Director \ Assistant Director	Ian MacLeod – Acting Director, Inclusive Growth
Briefly describe the service required	<p>Cabinet approved the Birmingham Municipal Housing Trust Driving House Growth, Land Appropriations Report 2019 on 26<sup>th</sup> March 2019. There are a number of schemes approved within this report ready for the commencement of a procurement process, these included:</p> <ul style="list-style-type: none"> <li>• Trescott Road – for the development of 11 units (all rent)</li> </ul> <p>Cabinet approved the Birmingham Municipal Housing Trust Driving House Growth, Land Appropriations Report 2018 on 26<sup>th</sup> March 2018. There are a number of schemes approved within this report ready for the commencement of a procurement process, which included:</p> <ul style="list-style-type: none"> <li>• Highfield Lane – for the development of 9 units (all rent)</li> </ul>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory service to provide this service. However, the proposed sites support the delivery of the core objectives of the Birmingham Development Plan (BDP) which was adopted by the Council on 10 January 2017 to increase housing growth.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	These are one-off requirements.
What budget is the funding from for this service?	The schemes are funded from the Housing Revenue Account (Capital) budget.
What is the proposed procurement route?	Highfield Lane and Trescott Road - a further competition exercise will be carried out using the Council's Dynamic Purchasing System (DPS) or its replacement.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not Applicable
Proposed start date and duration of the new contract	Various start dates.

<b>Title of Contract</b>	<b>Professional Services for Compensation Payments for Land and Buildings Acquired by HS2</b>
Director \ Assistant Director	Kathryn James – Assistant Director, Property
Briefly describe the service required	<p>Professional services are required for an agent to negotiate on the Council's behalf compensation payments for land and buildings owned by the Council which HS2 Ltd need to acquire for the new line.</p> <p>The scope of services will include:</p> <ul style="list-style-type: none"> <li>• Provide an estimate valuation on full CPO terms, of all Council interests of the affected land and properties and any other associated compensation claims</li> <li>• Prepare a proposed strategy to include a timeline for individual compensation claims</li> <li>• Produce valuation reports in accordance with the RICS standards for approval</li> <li>• Submit an advanced payment claim to HS2 on notification of vesting</li> <li>• Negotiate the compensation of all interest of the various land and properties</li> <li>• Provide Property Services with copies of agreed Heads of Terms in order to issue instructions to Legal Services</li> <li>• Should terms not be agreed, and subject to approval from the Council, the agent will be expected to refer and represent the Council in the case to the Upper Tribunal for determination.</li> <li>• Produce monthly spreadsheets reporting on the progress of each case</li> </ul> <p>The services will be called off as and when required, subject to satisfactory performance and budget availability during the project life cycle.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is not a statutory duty to provide this service. However, this forms part of the compensation as a claimable item under the Code of Compensation, HS2 Ltd is legally obliged for the Council to provide this service.
What are the existing arrangements is there an existing contract? If so when does that expire?	This is a new requirement.
What budget is the funding from for this service?	The costs of the services will be recharged to HS2 Ltd. The Council will pay all costs incurred by the contractor including the VAT element. The cost of the service will then be reclaimed by the city as part of the compensation from HS2 less the VAT which will be reclaimed from HRMC.
What is the proposed procurement route?	To use the Homes England Property Professional Services framework agreement and to undertake a further competition exercise. This framework agreement covers the services required, suitable breadth of suppliers with pre-agreed terms and conditions and maximum day rates that is considered to deliver better value for money than an open tender or any other route.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Proposed start date and duration of the new contract	The proposed start date is 1 <sup>st</sup> January 2021 for duration of 4 years or until the completion of the required services.

Title of Contract	Jadu Web Services Contract
Director \ Assistant Director	Peter Bishop - Director, Digital and Customer Services
Briefly describe the service required	<p>The Jadu contract currently delivers a number of digital solutions for Birmingham City Council. The services it currently provides include an on-premise solution powering a number of websites operated by the Council which include Birmingham.gov.uk, Birmingham Children's Trust and the internal intranet. The content management system is designed to allow a fully developed platform to administer web sites on behalf of the Council including search, quality and chat capabilities to citizens and business in and outside of Birmingham. The Content Management system also has a number of microsites which have developed over time on behalf of the Council e.g. lord mayor's site, Adults safeguarding</p> <p>The last 2 years has seen an increase in the usage of the Jadu Platform which has enhanced our digital capabilities. As part of the review of transactional services we have purchased additional cloud based modules from Jadu which has enabled a simple "My Account" for customers allowing them to request services and track progress. Linked into this platform are a number of modules which allow us to create simple and complex forms with two-way line of business integration and simple case management. As part of the BRUM Account programme a full suite of online services has been developed integrating the local address database making it easier to identify customer addresses for the My Account and the request for service they are making. The solution also uses a world pay adaptor allowing customers to pay for services online for services like Green Waste, Council Tax, Business rates and council invoices.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is no statutory duty to provide this service, however there is a need to provide digital solutions online, the technology facilitates self-service allowing the citizen to obtain information, advice and guidance at their convenience 24/7. The solution also allows customers to complete online requests for services 24/7 with updates on progress on when the service will be delivered allowing channel shift and having an alternative communication channel with the Council away from the traditional telephone channels.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	The existing contract with Jadu across all technologies expires in Jan 2021.
What budget is the funding from for this service?	This is funded from the customer services budget which is due to be transferred to ICTD in due course.
What is the proposed procurement route?	To enter into single contractor negotiations with Jadu.
If single /multiple contractor negotiations is proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Jadu is an existing supplier where various projects and development work are on-going. The plan is to enter into this contract under a single contract negotiation and run a full tender in parallel during the period of the contract with Jadu. This is due to the time that it will take to run a full tender and then to transition to a potential new supplier prior to the end of this new contract with Jadu. We have a benchmark with the existing costs known with Jadu and pricing listed in the G Cloud Frameworks.
Proposed start date and duration of the new contract	Jan 2021 for a period of 4 years with a break clause in years 3 and 4 to implement contract/market reviews over shorter periods to keep up with changing technologies and allow flexibility with future procurement plans.

<b>Title of Contract</b>	<b>Northgate Estate Refresh</b>
Director \ Assistant Director	Peter Bishop - Director, Digital and Customer Services
Briefly describe the service required	<p>Currently the Council has 29 individual contracts covering all aspects of Northgate software estate, these are simplified as 3 main areas: Housing, Revenue &amp; Benefits and Environment &amp; Planning. All contracts presently have a multitude of end dates and term lengths, it is the aim of this exercise to reduce the number of live contracts down to 3 and have a uniform contract date across all 3. These 3 new contracts will cover all existing elements under a single set of terms and conditions.</p> <p>In the future this will allow BCC to explore alternative supplier options while maintaining a service.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	These contracts cover multiple statutory elements that BCC is required to provide.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	There are 29 existing contract lines dating back to 1995. The majority have exhausted all possible contractual renewals and have been extended on a rolling 12-month basis. These 3 new contracts are required to ensure compliance with the EU Procurement rules.
What budget is the funding from for this service?	This will be funded from the RF010 Application budget.
What is the proposed procurement route?	This will be a direct award via Crown Commercial Framework Agreement Data and Application Solutions (RM 3821).
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Proposed start date and duration of the new contract	Proposed start of 1 <sup>st</sup> December for the 3 proposed contracts will be 5 years with a break clause in years 4 and 5 to implement contract/market reviews over shorter periods to keep up with changing technologies and allow flexibility with future procurement plans.

<b>Title of Contract</b>	<b>Specialist Programme Resources to support the Corporate Delivery Plan (P0707)</b>
Director \ Assistant Director	Rebecca Hellard - Chief Finance Officer
Briefly describe the service required	The leadership of the Council is re-shaping its 2022 Delivery Plan to re-examine every aspect of what the Council does, how it is organised and what it needs to deliver over the next two years and beyond. There is a need for external skills and specialisms to support the Council in the delivery programmes / packages of work identified during the design phase of the 2022 Delivery Plan and its associated programmes, that is expected to conclude in December.
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	There is no statutory duty however the leadership of the Council has identified the need to re-shape the 2022 Delivery Plan.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	This is a new requirement.
What budget is the funding from for this service?	All work will be funded from the policy contingency budget.
What is the proposed procurement route?	It is proposed that further competition exercises or direct awards are undertaken using collaborative framework agreements identified as being suitable for each commission. Until the design phase is complete and the packages of work are identified, it is not possible to identify the framework agreement to be used. The mobilisation of specialist resources identified will need to be done at pace with individual packages of work approved under delegated authority as and when required in accordance with the Council's Constitution and Procurement Governance Arrangements.
If single /multiple contractor negotiations is proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Proposed start date and duration of the new contract	Various start dates

<b>Title of Contract</b>	<b>Birmingham Early Years Speech, Language and Communication Toolkit</b>
Director \ Assistant Director	Lisa Fraser – Assistant Director
Briefly describe the service required	<p>The proportion of children reaching a good level of development in the Early Years Foundation Stage in Birmingham is in the bottom quartile of all local authorities across the country. Speech and language can make a crucial difference in the level of attainment and life chances for children.</p> <p>Speech language and communication improvement is a priority focus for Early Years team and a programme has been developed to improve the knowledge and skills of the workforce to assist with increased levels of attainment and life chances for the under 5s.</p> <p>The WellComm Toolkit was developed by GL Assessment Ltd and is used successfully by Birmingham schools with marked improvements to outcomes. The toolkit will enable the workforce to assess a child's level of development in speech language and communication. The assessment report will identify and enable accurate early intervention strategies and referrals to external agencies in a timely way.</p>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	<p>The Council has statutory duties under the Childcare Act 2006, the Children and Families Act 2014, and the Equality Act 2010 as follows: -</p> <p>Section 1 of the Childcare Act 2006 (Early Years Outcomes Duty) - work to improve the well-being of young children and reduce inequalities between children.</p> <p>Section 19 of the Children and Families Act 2014 - to support the child/parent/young person, in order to facilitate the development of the child/young person to help achieve the best possible educational and other outcomes.</p> <p><u>Section 22</u> of the Children and Families Act 2014 - identify all the disabled children and young people in their area and all the children and young people their area who have or may have special educational needs.</p>
What are the existing arrangements? Is there an existing contract? If so when does that expire?	A number of Birmingham schools have independently purchased a primary or early years toolkit from school funds. A project to enable a consistent approach to screening across the city has not been implemented before.
What budget is the funding from for this service?	This is funded from the Early Years Dedicated School Grant (DSG) budget.
What is the proposed procurement route?	To enter into single contract negotiations with GL Assessment Limited.
If single /multiple contractor negotiations is proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	<p>As a result of robust market investigation there is only one contractor (GL Assessment Ltd.) that can meet the Council's requirements. There are other assessment toolkits on the market, none of which offer assessments and intervention tools for children aged 0-6 years. The preferred option is also supported by Birmingham Speech and Language Therapists.</p> <p>GL Assessment Ltd will be required to be a certified signatory to the BBC4SR and produce an action plan with commitments proportionate to the value of this contract.</p>
Proposed start date and duration of the new contract	The proposed start date is November 2020 for a period 18 months.

<b>Title of Contract</b>	<b>Birmingham Children and Families Transformation Plan – Evaluation and Key Service Developments ‘second phase’</b>
Director \ Assistant Director	Tim O'Neill – Director, Education and Skills
Briefly describe the service required	<p>Birmingham Children’s Partnership (BCP) was set up in 2019 to make a big difference to the lives of our children and families.</p> <p>To support the Children and Families Transformation Plan, a number of services are required to be provided where the resource is not available internally. There have previously been several services reported as part of the ‘first phase’ of the ‘Transformation Plan’. This report relates to a ‘second phase’ of services required, which are as follows:</p> <ul style="list-style-type: none"> <li>• <b>BCP Staff Survey-</b> To assess how the workforce across the Birmingham Children’s Partnership (NHS, LA, Police, Voluntary Sector, etc) has embraced and changed their approach to supporting families.</li> <li>• <b>Early Help Case Management-</b> to provide a long-term case management system that integrates with existing Birmingham Children’s Trust systems.</li> </ul>
Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?	The Council does not have a statutory duty to provide these services. However, these contracts will support the Council’s statutory duty to provide services for children with special educational needs and disabilities and Children’s social care and will reduce the cost of acute service delivery.
What are the existing arrangements? Is there an existing contract? If so when does that expire?	BCP Staff Survey - This is a new requirement. Early Help Case Management - This is a new requirement.
What budget is the funding from for this service?	The cost of the service will be met from the first year’s tranche of funding (£4.5m) that has been approved as part of the Birmingham Children’s Partnership’s Investing in Children & Family services business case.
What is the proposed procurement route?	The proposed procurement routes are detailed in the table below.
If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)?	Not applicable.
Proposed start date and duration of the new contract	See table below

<b>Title</b>	<b>Description</b>	<b>Procurement Route</b>	<b>Proposed start and duration</b>
BCP Staff Survey	To assess how the workforce across the partnership (NHS, BCC, Police, VCS etc) have embraced and changed their approach to supporting families.	An open procurement advertised on OJEU, finditinbirmingham and Contracts Finder.	April 2021 for 4 years
Early Help Case Management	To provide a long-term case management system, that integrates with existing BCT systems for shared data and quality assurance.	An open procurement advertised on OJEU, finditinbirmingham and Contracts Finder.	July 2021 for 4 years