

Risk Assessment – Independent Waste Review

Risk No	Risk description	Risk mitigation	Residual / current risk			Additional steps to be taken
			Likelihood	Impact	Prioritisation	
1.	Failure to deliver the identified management structure proposed within the Wood Report	Restructure business has been developed. Monitor progress against consultation timeline	Medium	High	Severe	Ongoing
2.	Failure to develop effective communication lines between the service and communities	Develop a communication plan, identify the appropriate media channels, develop new information material	Medium	Significant	Material	
3.	Not being clear of the requirement from Residents	Develop a communication plan, updating the service specification	Medium	Significant	Material	
4.	No enforcement of the specification	Increase the number of waste enforcement officers, train the WRCO to undertake minor enforcement	Medium	High	Severe	
5.	Failure to update residents on service disruption	Update web information, assess information collected	Medium	Medium	Material	
6.	Vehicles become more unreliable	Procurement completed for first phase of a replacement programme. A complete renewal programme is being developed	Medium	Significant	Material	
7.	Trust is not improved	Regular meetings are being held with Trade Unions, Staff depot meetings are planned throughout the year. Work programmes are developed in conjunction with teams. Confirmation of what is expected from all staff. Confirmation of what is expected from residents.	Significant	Significant	Severe	

Measures of likelihood/ Impact:

Description	Likelihood Description	Impact Description
High	Almost certain, is expected to occur in most circumstances. Greater than 80% chance.	Critical impact on the achievement of objectives and overall performance. Critical opportunity to innovate/improve performance missed/wasted. Huge impact on costs and/or reputation. Very difficult to recover from and possibly requiring a long term recovery period.
Significant	Likely, will probably occur in most circumstances. 50% - 80% chance.	Major impact on costs and objectives. Substantial opportunity to innovate/improve performance missed/wasted. Serious impact on output and/or quality and reputation. Medium to long term effect and expensive to recover from.
Medium	Possible, might occur at some time. 20% - 50% chance.	Waste of time and resources. Good opportunity to innovate/improve performance missed/wasted. Moderate impact on operational efficiency, output and quality. Medium term effect which may be expensive to recover from.
Low	Unlikely, but could occur at some time. Less than 20% chance.	Minor loss, delay, inconvenience or interruption. Opportunity to innovate/make minor improvements to performance missed/wasted. Short to medium term effect.