



## Co-ordinating O&S Committee: Work Programme 2020/21

<b>Chair</b>	Cllr Carl Rice
<b>Deputy Chair</b>	Cllr Kath Scott
<b>Committee Members:</b>	Cllrs: Deirdre Alden, Albert Bore, Debbie Clancy, Liz Clements, Roger Harmer, Penny Holbrook, Shabrina Hussain, Mariam Khan, Ewan Mackey and Rob Pocock
<b>Scrutiny Support:</b>	Emma Williamson, emma.williamson@birmingham.gov.uk

## 1 Terms of Reference

- 1.1 To plan and co-ordinate the work of all the O&S Committees. To fulfil the functions of an O&S Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

## 2 Meeting Schedule

Date	Item	Officer contact
29 May 2020 at 10.00 am On-line Meeting	Covid-19 update – Leader of the Council	Rebecca Grant, Cabinet Support Officer
03 July & 24 July 2020 at 10.00 am On-line Meeting	Deputy Leader update: <ul style="list-style-type: none"><li>• Performance monitoring</li><li>• City Board</li></ul>	Mary Crofton, Cabinet Support Officer
	Cabinet Delegations – referral from Resources O&S Committee	Emma Williamson, Head of Scrutiny Services
18 September 2020 at 10.00 am On-line Meeting	Scrutiny Framework, Committee Remits and Call in	Emma Williamson, Head of Scrutiny Services
09 October 2020 10.00 am	Leader's Update, to include <ul style="list-style-type: none"><li>• Update following BCC Assurance Framework Cabinet Decision (report attached);</li><li>• Work with other leaders to raise issues at a national level;</li><li>• Consultation on economic strategy, to include economic impact on city centres and local centres.</li></ul>	Rebecca Grant, Cabinet Support Officer



Date	Item	Officer contact
13 November 2020 at 10.00 am	Digital Inclusion Strategy	Raj Mack, Head of Business Engagement Information, Technology & Digital Services
	Electoral Integrity – Voter ID Pilots	Rob Connelly, Assistant Director, Governance
11 December 2020 at 10.00 am	Exempt Accommodation – Introductory session	Emma Williamson, Head of Scrutiny Services
08 January 2021 at 10.00am	Meeting cancelled	
05 February 2021 at 10.00am	Request for Call-In – Investing in Our Future	Emma Williamson, Head of Scrutiny
Report Deadline: 26 Jan 21	Advance consideration of Business Plan 2021-25	Alan Layton, Head of Finance
12 March 2021 at 10.00am Report Deadline: 03 Mar 21	Draft Scrutiny Framework	Emma Williamson, Head of Scrutiny
	Call-in Process Proposals	Emma Williamson, Head of Scrutiny
16 April 2021 at 10.00am Report Deadline: 07 Apr 21	Progress Report on Customer Services Inquiry	Cllr Brigid Jones, Deputy Leader and Wendy Griffiths, Assistant Director Customer Services
	Proposed amendments to O&S Committee Remits	Emma Williamson, Head of Scrutiny

### 3 Items to be Scheduled

- 3.1 Leader and Interim Chief Executive (June 2021)
- 3.2 Citizen engagement – overview
- 3.3 Council Delivery Plan and Performance Framework (July 2021)
- 3.4 Annual Review of Scrutiny Framework (April 2022)
- 3.5 City of Sanctuary Policy Statement 2018-22 – progress report (June 2021)

### 4 Other Meetings

#### Informal Meetings

- 30 July 2020 Informal meeting to discuss scrutiny approach to LGA Peer Review
- 18 September 2020 Informal meeting to discuss customer services inquiry



25 September 2020	Informal meeting to discuss performance framework
20 October 2020	Informal meeting to discuss performance framework and Council Plan
15 December 2020	Informal meeting to discuss proposed protocol for member enquiries
08 January 2021	Informal meeting to discuss scrutiny framework and call-in
21 January 2021	Informal meeting to discuss broadband issues
15 March 2021	Informal meeting to discuss broadband issues
24 March 2021	Informal meeting to discuss broadband issues

### Call in

05 February 2021	Investing in our Future - What Birmingham City Council needs to do next: 2021 – 2026
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### Petitions

*None scheduled*

### Councillor Call for Action requests

*None scheduled*

## 5 Forward Plan

5.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.

Ref No.	Title	Proposed Date of Decision
008403/2021	Everybody's Battle Everybody's Business – Tackling Inequalities	18 May 21
008713/2021	Greater Birmingham & Solihull LEP Accountable Body Arrangements	20 Apr 21
008722/2021	Investing in our Future - Enabling Structures	20 Apr 21
008794/2021	Workforce Race Equity Review Update March 2021	18 May 21
008717/2021	New Ways of Working Programme	20 Apr 21

## 6 Scrutiny Reports to City Council

O&S Committee	Report Title	Date for Council
All	Scrutiny Business Report	July 2020
Education & Children's Social Care	Home to School Transport	September 2020
Co-ordinating	Responding to our Customers	November 2020
All	Scrutiny Business Report	December 2020
Housing and Neighbourhoods	Fly-tipping	February 2021
All	Scrutiny Business Report	April 2021
Health and Social Care	Infant Mortality	April 2021