

BIRMINGHAM CITY COUNCIL

TRUSTS AND CHARITIES COMMITTEE

WEDNESDAY, 18 MARCH 2020 AT 10:30 HOURS
IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chairman to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.civico.net/birmingham) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 DECLARATIONS OF INTERESTS

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

3 APOLOGIES

To receive any apologies.

3 - 20

4 MINUTES - PUBLIC

To note the public part of the Minutes of the last meeting of the Trusts and Charities Committee held on 22 January 2020.

5 MATTERS ARISING

To discuss matters arising.

21 - 48

6 YOUNG ACTIVE TRAVEL TRUST GRANTS

Paul Ruffle, Active Travel Trust to present 2 Applications for Grant Funding: New Oscott Primary School and Minworth Junior and Infant School.

7 **REVENUE BUDGET MONITORING 2019/20 - QUARTER 3 (TO 31 DECEMBER 2019)**

Report of the Chief Financial Officer.

8 **HIGHBURY TRUST - AWARD OF FUNDS TO CHAMBERLAIN HIGHBURY TRUST**

Report of the Assistant Director of Property.

9 **DATE AND TIME OF NEXT MEETING**

That the next meeting be held on Wednesday, 29 April 2020 at 1030 hours in Committee Room 2, The Council House, Birmingham, B1 1BB.

10 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

11 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chairman jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

12 **EXCLUSION OF THE PUBLIC**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

Exempt Paragraph 3

13 **MINUTES - PRIVATE**

Item Description

14 **MATTERS ARISING - PRIVATE**

To discuss matters arising.

15 **OTHER URGENT BUSINESS (EXEMPT INFORMATION)**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

PRIVATE AGENDA

BIRMINGHAM CITY COUNCIL

TRUSTS AND CHARITIES COMMITTEE 22 JANUARY 2020

**MINUTES OF A MEETING OF THE
TRUSTS AND CHARITIES COMMITTEE
HELD ON WEDNESDAY 22 JANUARY 2020
AT 1030 HOURS IN COMMITTEE ROOM 2, COUNCIL HOUSE, VICTORIA
SQUARE, BIRMINGHAM B1 1BB**

PRESENT:- Councillor Shabrana Hussain in the Chair;

Councillors Adrian Delaney, Mohammed Idrees, David Pears and Mike Sharpe.

ALSO PRESENT:-

Nigel Oliver	– Birmingham Property Services
Graham Arrand	– Senior Business Analyst, Finance
Rajesh Parmar	– Legal Services
Marie Reynolds	– Committee Services
Matt Hageney	– Partnership Manager, Parks
Sue Amey	– District Parks Manager
Liz Parkes	– Libraries – Education and Skills
Paul Ruffle	– Libraries – Education and Skills
Muhammad Zulqar Nain	– Dep. High Commissioner – London
Mr Kabir Uddin	– Small Heath Park
Mr Mashud Ahmed	– Small Heath Park

ELECTION OF CHAIR

- 1071 Due to the absence of the Councillor Akhlaq Ahmed (Chair) and Councillor Nicky Brennan (Vice-Chair), Councillor Mike Sharpe proposed to elect, and it was seconded by Councillor Mohammed Idrees that Councillor Shabrana Hussain chaired the Meeting.

NOTICE OF RECORDING

- 1072 The Chair advised, and the Committee noted, that this meeting would be webcast for live or subsequent broadcast via the Council's Internet site (www.civico.net/birmingham) and members of the press/public could record and take photographs except where there were confidential or exempt items.
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APOLOGIES

- 1073 Apologies were submitted on behalf of Councillor Akhlaq Ahmed (Chair) and Councillor Nicky Brennan (Vice-Chair) for their inability to attend the meeting and from Councillor David Pears for having to leave the meeting by 12:30 pm.
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DECLARATIONS OF INTEREST

- 1074 The Chairman reminded Members that they must declare all relevant pecuniary and non-pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest was declared a Member must not speak or take part in that agenda item. Any declarations would be recorded in the Minutes of the meeting.

Councillor Mike Sharpe declared a non-pecuniary interest as a trustee of Alderson Disabled Ex-Servicemen's Homes Trust.

MINUTES

- 1075 **RESOLVED:-**

That part 1 of the Minutes of the last meeting of the Trusts and Charities Committee held on 13 November 2019 be noted and for the following inclusion:

Rajesh Parmar, Legal Services referred to Minute No. 1061 (Highbury – Proposed Match-Funding in support of Chamberlain Highbury Trust) and reported that the resolution should be amended to read:

That the Trust and Charities Committee approved the grant funding of £80,000 from Highbury Trust unrestricted funds subject to the CHT application of the lottery funding being approved.

GEORGE CADBURY FOR PUBLIC PARK – FRIENDS OF MANOR FARM PARK PROGRESS REPORT AND FUNDING

The following report of the Parks Service Manager was submitted:

(See document No. 1)

Nigel Oliver, Birmingham Property Services, made introductory comments to the report.

John Stewart and Lesley Patterson on behalf of Friends of Manor Farm Park and the Stakeholders Group attended the meeting and reported on the viability to restore the old farm buildings and lodge in Manor Farm Park, Northfield for use as a community facility which would include: meeting spaces for hire, exhibition space and a community enterprise-run café with toilets and would be run by a charitable organisation.

Trusts and Charities Committee – 22 January 2020

As a means for this to be facilitated, the Friends Group would have to create a registered charitable trust that would need to apply to the Charity Commission to vary the terms of the trust deed to allow the site to be leased to a third party for the proposed activities to take place.

In response to Members comments the following points were captured:

- There would be the provision of public toilets at the facility for park users to use. There are no toilet facilities at present.
- The lodge has security fencing and the intention is to make the building weatherproof and secure, if the proposed charitable organisation takes control, they would be seeking to make use of the building as soon as possible.
- Once buildings are restored and renovated to a good standard, it was believed the running costs would be manageable and with the possibility of renting out buildings for meeting rooms and a café, there would be a stream of revenue to support the venture.
- A feasibility report had been undertaken by consultants on the cost of running such a facility and the Friends Group was confident that there was a business case to support the project.
- They were exploring the installing of a heat pump to reduce the running costs and carbon footprint of such a building.

Sue Amey, District Parks Manager, confirmed that she was responsible for parks and open spaces which included Manor Farm Park. She reported that they had worked well with the Friends Group for many years and was supportive of the project moving forward. She highlighted that any potential project would have to be submitted to a very robust full business case to meet the criteria for potential external funders to secure the external funding.

Nigel Oliver reported that the requested additional funding of £18,260 was for essential works which had grown slightly in terms of scope and due to the need for the use of a lot of scaffold which had raised the cost, albeit the scope of work is the same as previously reported which was re-roofing the building and safeguarding the asset while a business case was developed.

Rajesh Parmar, Legal Services confirmed that any disposal of the site by way of a lease would have to be agreed by Full Council and the recommendation would only be made if there was a full business case which fully supported the proposal. Also, that it would be the interests of the Council as trustee and the Friends Group, in order to ensure that the project has a long-term future and the investment is not lost.

Following a question from Rajesh Parmar regarding the request for a “letter of intent” from the Committee, John Stewart explained that having been in contact with funding organisations regarding possible grants and loans in order to undertake some of the work, this was required from the Committee to indicate that there was an agreement in principle for the Friends Group to take over the asset

on a long-term lease subject to the necessary consents and approvals being in place.

Following comments from the Chair and Members regarding funding issues, John Stewart stated that although aware of some funding available from the insurance funds and Section 106 money, they would be looking to make up the balance from third party grants and other investments.

He referred to the various ways in which they were looking to reduce costs which included; discussion with architects suggesting that work could be brought in at a lower cost and the installation of a heat pump that would attract revenue which they would be looking to explore.

The Chair put the following additional recommendation to the Committee:

- That the Committee writes a letter to the Friends of Manor Park in support of their application subject to a full decision being made by the full Council in due course along with the full business case for them to consider.

Upon being put to a vote and it was unanimously agreed:

The Chair put the following recommendations to the Committee and upon being put to a vote they were unanimously agreed:

1076

RESOLVED:-

The Trust and Charity Committee notes and approves:

- 2.1 That a letter being sent to the Friends of Manor Park in support of their application subject to a full decision being made by Full Council in due course along with the full business case being presented to them to consider.
- 2.2 that it continues to support the actions proposed by the Friends of Manor Farm Park set out in appendix 1;
- 2.3 that the provision of additional funds be approved in the sum of £18,260 to meet the full cost now assessed for the re-roofing of the Lodge noting that the funds will be drawn again from the insurance monies received following the destruction of the George Cadbury Barn;
- 2.4 notes that the Council through the Assistant Director of Property working with Acivico and Corporate Procurement Services will award the tender to undertake the works as set out within appendix 2;
- 2.5 authorises the City Solicitor to prepare, negotiate, execute, seal and complete all necessary legal documentation to give effect to the above decisions.

VICTORIA COMMON – INTRODUCTION OF CAR PARKING CHARGES

The following report of the Assistant Director – Street Scene was submitted:

(See document No. 2)

Matt Hageney, Partnership Manager, Parks, provided a comprehensive breakdown of the report and appendices which included responses to Members' comments previously raised.

In response to Members comments the following points were captured:

- Appendix 5 – business rates to be included/prudential borrowing cost amended
- Councillor Olly Armstrong's feedback was noted in the ward member responses whereby there had been a number of meetings with him and he was supportive of the scheme, as long as he could see the benefits that it brought in terms of the money being reinvested into the park, as well as addressing some of the issues.
- It was confirmed that officers had met with the Library staff and had consulted with them. It was highlighted that the car park was not large and if spaces were assigned to the library staff this could be open to abuse. They had tried to explore alternative parking options for the staff.
- Consultation invitations to ward councillors, stakeholders (local businesses/Grosvenor Shopping Centre – although keen to hear their views, no responses received.

Sue Amey, District Parks Manager, reported that the survey for the car park had been undertaken over the last year and there had been a great deal of feedback. It was highlighted that the main usage of the car park was not due to people visiting the park but mainly shop owners based in the High Street.

She stated that library staff using the car park would be charged 50p for the first hour and reported that often library staff during the day moved from one area to another and therefore were not there for the whole day, adding that they had tried to come up with a workable solution for the staff.

Matt Hageney reported on the proposed traffic regulation order that would be in place before charging takes place and that they would be in touch with the enforcement team to set out a schedule of enforcement for the site and surrounding roads.

He highlighted that as part of the discussions with Committee they were looking at existing traffic issues surrounding the park and suggestions put forward by residents will be discussed with the Highways Engineer in order to look for the best solution. He added that they will be linking with the Highways Engineer and use their expertise to determine the extent of restrictions and then consult with the public as part of the formal consultation before any restrictions were to go forward.

Councillor David Pears made reference to the lack of information relating to the costing of traffic regulation orders and the need for enforcement around schools to reduce the risk to children and as result of this, subsequently make known that he did not support the recommendations in the report.

Matt Hageney reported that within Appendix 5 of the report the costing for the two traffic regulation orders was £15,000 which was one for the parking places and one for the surrounding roads. He added that the enforcement team will ensure that the enforcement and restrictions are in place at the time of going live and they will be on site for the scheme and the surrounding roads.

Matt Hageney referred to the consultation relating to the traffic regulation orders and stated that they could only formally consult on any proposed restrictions on surrounding roads. He added that if permission was given by the Committee, then they would link with the Highways Engineer to draw up proposals and then present them as part of the consultation which would be a formal consultation to the residents, of the surrounding roads.

Matt Hageney briefly explained the difference between an experimental traffic regulation order and a permanent traffic regulation order. He highlighted that with an experimental order provides flexibility to modify any restrictions within a twelve-month period based on residents' feedback. If after twelve-months there were no objections to them then they become permanent. He added that it was difficult to consult on something formally when there was not any input from the Highways Engineer or any real ideas from residents.

He highlighted that with the initial findings from the public consultation was the start as a first draft as a building block for restrictions going forward. He stated that the thought process behind this was that they wanted residents and park users support and from the informal consultation, it indicated that park users and residents were in support of charging, as long, as there were restrictions on surrounding roads protecting their properties but also the income derived would return to the park.

In response to a request from Councillor Mike Sharpe for four designated parking spaces for library staff, Matt agreed to explore the possibility.

The Chair put the recommendations to the Committee:

Upon being put to a vote it was 3 in favour and 2 against, therefore it was carried.

It was

1077

RESOLVED:-

The Trust and Charities Committee:

- 2.1 Notes that approval was given by the Committee to a report introducing charges for car parking at Cannon Hill Park in trust on 1 March 2017 and that the Business Case appended to the report 'Introduction of Charges for Car Parking in Major City Parks – The Place Directorate' included proposals for the rolling out of charges elsewhere including Victoria Common.

Trusts and Charities Committee – 22 January 2020

- 2.2 Now approves the introduction of car parking charges at Victoria Common in line with the Full Business Case (in so far as it affects Victoria Common) taking the following into account:
- all revenue derived from car parking charges at Victoria Common will be used to offset the costs of maintaining Victoria Common;
 - any surplus revenue generated (over and above the total annual costs for Victoria Common), will be returned to the Trust and earmarked for Victoria Common;
 - the Parks Service will consult with the Trust about the use of surplus revenue for the future improvements to Victoria Common; the Parks Service will provide regular updates to the Trust on any such improvements;
 - undertaking any further consultation and obtaining all other approvals and consents, required to implement the scheme.
- 2.3 approved Birmingham City Council to undertake the proposed Works estimated at £0.07m to improve the security, layout and facilities at Victoria Common as detailed in Appendix 5, as well as ongoing maintenance of the car park and carriageway
- 2.4 delegates to the Assistant Director of Property authority to negotiate any agreements required to facilitate the proposals at 2.2 and 2.3 above, provided that all appropriate restrictions are included in the terms to the property safeguard at all times the interests of the Council acting as Sole Trustee
- 2.5 authorised the City Solicitor to make any further applications necessary for appropriate powers or approvals from the Charity Commission or other party or body as appropriate and to then prepare, negotiate, execute, seal and complete all necessary legal documentation to give effect to the above recommendations
- 2.6 notes the Highways Department of BCC will introduce an off-street Traffic Regulation Order to enable the introduction of parking charges at Victoria Common. The Traffic Regulation Order will be in place prior to the introduction of charges.

SMALL HEATH PARK – INSTALLATION OF THE INTERNATIONAL MOTHER LANGUAGE MONUMENT

The following report of the of the Assistant Director – Street Scene was submitted:

(See document No. 3)

Nigel Oliver, Birmingham Property Services, made introductory comments to the report.

Muhammad Zulqar Nain, Deputy High Commissioner reported on the design of the monument to commemorate international languages within Small Heath Park.

It was noted that the monument was based on the Shahid Minar which was erected in other parts of the world in commemoration of the International Mother Language Movement, which is an annual event that takes place on 21 February annually. The event commemorates in 1952 when students in Dhaka demonstrated on mass for the recognition of Bengali as their national language. The event is an opportunity to pay respects to those who lost their lives and to promote the freedom to speak one's mother tongue, peace and cultural diversity.

Muhammad Zulqar Nain referred to the Planning Application being submitted to Planning Committee on 30 January 2020 for the installation of the monument. He reported on the contribution of funding that had been received in the region of £40,000 and confirmed that once planning approval was obtained, believed that more communities and organisations would make financial contributions and that the ball park cost would be in region of £120,000. He referred to the planting of trees and confirmed that they would be looking to plant 20 trees.

He confirmed that Small Heath Park had been chosen due to the local communities that lived nearby and were supportive of the project. He added that the project had been presented to the Public Arts Group whereby they approved of the concept. He referred to the height of the monument suggesting that it should be in the region of 6 or 7 metres as it would be accommodating many languages.

Nigel Oliver confirmed that the height of the monument was yet to be decided by the Planning Department.

Muhammad Zulqar Nain referred to the engagement that had taken place with local councillors and various local communities and support had been received from Jess Phillips, MP.

He referred to the maintenance of the monument and explained that there would be a maintenance plan in place and there would be volunteers to check whether the work was being carried out.

Councillor Mike Sharpe highlighted the importance of engaging with all the communities within the neighbouring areas.

Muhammad Zulqar Nain confirmed that they had engaged with the Friends of the Park which was a representation of local communities.

Sue Amey, District Parks Manager, suggested that while supporting the project in principle subject to certain provisos to include a robust public consultation document, demonstrating the wider support for the scheme essentially for it going forward. She added that if it was successful and the monument was put in place then most possibly there would be public support with the maintenance.

Rajesh Parmar, Legal Services stated that further clarification on the ongoing maintenance was required as although maintenance would be undertaken by the organisation promoting the project, there would be the need for formal arrangements to be in place with the Parks Department because for any reason

the maintenance ceased, there needed to be an assurance that the Council would step in and maintain the monument for the foreseeable future.

Rajesh Parmar questioned whether there was a contingency budget in place to cover any financial issues associated with the monument that could be quite costly in the future or would there be a reliance on the City Council to provide support.

Muhammad Zulqar Nain stated that they would continue to be pro-active in raising funds to support the monument.

Rajesh Parmar questioned whether the Parks Department could provide assurance to the Trust that the long-term maintenance would be met by the organisation promoting it, or by the City Council, in order that there would be no financial impact on the trust in moving forward and whether that would be formulated in an agreement.

Sue Amey stated that based on past experiences, she would expect suitable assurances to be in place and some form of an agreement in terms of an exit strategy and what the outcome would look like if for whatever reason the group decided to walk away. She added that she was unable to comment on the discussions that had taken place so far as she had not been party to them. She further added that if the project was successful the Council would be looking for an agreed schedule of works regarding maintenance.

A general discussion ensued whereby Members expressed the need to question the relevant Parks Manager and to be made available to them the live Planning Application in order that a more informed decision could be made.

Rajesh Parmar referred to the recommendations within the report and stated that not all could be considered today.

He confirmed that a formal decision would have to go to the Council as Trustee by which time there was a need to see if Members were recommending that this project goes forward. If it goes to full Council as Trustee there would be the requirement to see the full Planning Application which hopefully would be approved.

There would also be the need for information from the local Parks Manager in order to ascertain the impact the monument would have and there should be formal arrangements in place to ensure such maintenance requirements are covered in the long-term, and a commitment given by the City Council, that they would take over should the promoting organisation be unable to maintain those maintenance obligations.

He therefore reported that only recommendations 2.1 and 2.2 to be considered at this stage if Members were minded to approve:

It was

1078

RESOLVED:-

The Trust and Charities Committee:

- (2.1) Were in favour of the proposal, subject to: the satisfactory resolution of the planning application, the on-going consultation and assurance as to the future maintenance so as to enable the erection and dedication of the monument on land in Small Heath Park
- (2.1a) That the Parks Manager, Small Heath Park be requested to attend the next meeting to provide additional background information, and for details of the Planning Application be made available to the Committee, and
- (2.2) As soon as the above outstanding matters are properly resolved to advance the recommendation of the Trusts and Charities Committee to the next available meeting of the Council as Trustee for approval, if required.

Recommendations 2.3, 2.4 and 2.5 be deferred.

BARTLEY GREEN LIBRARY – GRANT OF LEASE

The following report of the Integrated Service Head – Libraries was submitted:

(See document No. 4)

Nigel Oliver, Birmingham Property Services, made introductory comments to the report.

In response to Councillor David Pears comments' relating to the leases, Nigel reported that purpose of the report was for the Trust to be set up with sufficient powers in order to grant longer leases.

It was

1079 **RESOLVED:-**

The Trust and Charities Committee authorised:

- 2.1 That applications made to the Charity Commission to obtain either an Order or Scheme for the better management of the trust assets including a power of disposal including the disposal by way of a lease for up to 30 years;
- 2.2 from an early date to be agreed, the grant of a tenancy of up to three years to the 'Bartley Green Library Hub', a local community organisation, who will assist in the operation of the Library;
- 2.3 that the recommendation of the Trust and Charities Committee be advanced to the next available meeting of the Council as Trustee for approval;
- 2.4 delegates to the Assistant Director of Property authority to secure appropriate valuation and marketing advice in line with statutory

requirements of the Charities Act 2011 for the disposal of the property and negotiate the terms of any disposal.

STIRCHLEY LIBRARY – GRANT OF LEASE

The following report of the Integrated Service Head – Libraries was submitted:-

(See document No. 5)

Nigel Oliver, Birmingham Property Services, made introductory comments to the report.

At the request of Councillor Mike Sharpe, Liz Parkes, District Manager, Community Libraries, reported on the new operating model that the Community Library Service had moved to in April 2017.

She highlighted that the service had to become more innovative and needed to be more community driven and subsequently referred to the support received by the Friends Groups and other community groups in Stirchley and Bartley Green in supporting the library service. She stated that community libraries worked very well as they were one of the few places that were left out in the communities and it was a welcoming environment for people to visit and access digital as well as council services. She added that by working with the different organisations within the library they were now able to provide a service 7 days a week and was fully supportive of the way the service had developed over time.

She confirmed that books were still a very major provision in the library and subsequently explained the reservation system across the service and highlighted that they still had over a 1m issues of books per year.

Rajesh Parmar referred to paragraph 4.4 of the report – Stirchley Art Room CIC and questioned why they were applying for a lease on the first floor and would they be paying a commercial rent.

Liz Parkes responded by referring to the poor condition of the first-floor rooms which had not been used by the library for a long period of time and subsequently referred to the work undertaken by the group to improve the rooms.

Regarding the group being charged a commercial rent, she confirmed that there was the need to enter into a conversation with the group however they were applying for funding to refurbish the first-floor area and hoped that this would be seen as some sort of offset.

She confirmed that the access to that part of the building was separate to the main public access. She highlighted that there was a staircase whereby Stirchley had been successful in obtaining a lottery grant, and a feasibility study was being undertaken to look at the access to the area and the best uses for the first-floor space.

She advised that Councillor Mary Locke was most supportive of the art room and while the group were helping by allowing the library to open more hours and

therefore not only was the first floor being utilised, but also the ground floor which was enabling further library access as well.

Rajesh Parmar reported that initially the recommendation was for the grant of a three-year lease and then for a longer lease there would be consent from the Charity Commission required.

He therefore questioned whether Members were comfortable with a three-year lease and then for that recommendation to be considered at full Council for approval of that disposal. He stated that then sometime in the future, there would be another report once the powers were there and a further report would go to full Council regarding a long-term disposal.

It was

1080

RESOLVED:-

The Trust and Charities Committee authorised:

- 2.1 That applications made to the Charity Commission to obtain either an Order or Scheme for the better management of the trust assets including a power of disposal including the disposal by way of a lease for up to 30 years;
- 2.2 from an early date to be agreed, the grant of a tenancy of up to three years to the 'Stirchley Art Room CIC', a local community organisation, who will assist in the operation of the Library;
- 2.3 that the recommendation of the Trust and Charities Committee be advanced to the next available meeting of the Council as Trustee for approval;
- 2.4 delegates to the Assistant Director of Property authority to secure appropriate valuation and marketing advice in line with statutory requirements of the Charities Act 2011 for the disposal of the property and negotiate the terms of any disposal.

YOUNG ACTIVE TRAVEL TRUST GRANTS

The following report of the Assistant Director – Transport and Connectivity be submitted:-

(See document No. 6)

Paul Ruffle, Senior Travel Demand Management Officer presented the report and specifically referred to paragraph 4.3 of the report detailing the criteria against which applications for funding would be assessed.

He subsequently presented to Committee the three applications for consideration which were:

Corpus Christi Catholic Primary School	Bicycle Shed	£ 1,000
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Trusts and Charities Committee – 22 January 2020

Moseley School & 6 th Form	Residential/Parent Awareness campaign	1,000
Oasis Academy Hobmoor School	Scooterbility	1,000

Councillor David Pears expressed the excellent work and wished that there were more schools participating.

Paul Ruffle stated that in previous meetings, Members had requested visits and suggested that they liaise with the Committee Manager regarding the schools they would like to visit and he would endeavour to make the necessary arrangements.

It was

1081 **RESOLVED:-**

The Trust and Charities Committee:

- (i) approved the applications for funding from the schools listed at point 4.6 below, totalling £3,000.00, and
- (ii) noted the remaining balances available to the Young Active Travel in Birmingham Charitable Trust for future disbursement.

HIGHBURY TRUST ANNUAL REPORT AND ACCOUNTS 2018/19

The following report of the Chief Financial Officer was submitted:

(See document No. 7)

Graham Arrand, Senior Business Analyst, Finance made introductory comments to the report.

Nigel Oliver reported that the normal cycle for valuations being undertaken on the property was between 5 to 7 years. He confirmed they had now got instruction for the valuation to be undertaken which would be carried out by external agents, adding that they were looking to check out authority levels to see whether this could be achieved quicker and cheaper internally.

It was

1082 **RESOLVED:-**

The Trust and Charities Committee:

- 2.1 Acted on behalf of the Trustee, Birmingham City Council (BCC) approved the Annual Report and Accounts for 2018/19.

Trusts and Charities Committee – 22 January 2020

- 2.2 Acted on behalf of the Sole Corporate Trustee authorised officers in Corporate Finance to submit all appropriate and necessary documentation to the Charity Commission in respect of recommendation 2.1.
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ALDERSON TRUST ANNUAL REPORT AND ACCOUNTS 2018/19

The following report of the Chief Financial Officer was submitted:

(See document No. 8)

Graham Arrand, Senior Business Analyst, Finance made introductory comments to the report.

It was

1083 **RESOLVED:-**

The Trust and Charities Committee:

- 2.1 Acted on behalf of the Trustee, Birmingham City Council (BCC) and noted the Annual Report and Accounts for 2018/19.
- 2.2 Authorised officers in Corporate Finance to submit all appropriate and necessary documentation to the Charity Commission in respect of recommendation 2.1.
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ELFORD ESTATE CHARITY REPORT AND ACCOUNTS 2018/19

The following report of the Chief Financial Officer was submitted:

(See document No. 9)

Graham Arrand, Senior Business Analyst, Finance provided a comprehensive breakdown of the report and accounts.

In response to Councillor David Pears' comment relating to Debtors (77) and whether it was long-term whereupon Graham agreed to investigate.

It was

1084 **RESOLVED:-**

The Trust and Charities Committee:

- 2.1 The Trust and Charities Committee acted on behalf of the Trustee, Birmingham City Council (BCC) approved the Annual Report and Accounts for 2018/19.
- 2.2 The Trust and Charities Committee acted on behalf of the Sole Corporate Trustee authorised officers in Corporate Finance to submit all appropriate and

necessary documentation to the Charity Commission in respect of recommendation 2.1.

CHAIRS ACTION - Highbury Essential Works – Additional Trust Funds, Matchfunding Historic England Award

The following report of the Assistant Director of Property was submitted:

(See document No. 10)

Nigel Oliver, Birmingham Property Services, reported to the Committee to approve the actions undertaken by the Chairman between meetings to provide additional funds for the repair at Highbury.

It was noted that the additional funds were required to match-fund a proposed additional fund offered to the Trust by Historic England and the top up was required, due to the cost of the works which was continuing to increase as areas were uncovered within the building.

It was reported that Historic England had asked the Trust to fund £20,000 which would secure the total of £244,000. This was considered a reasonable request to provide additionality to the works and would allow them to move forward.

The works were still subject to sign off - but the contract was now ready to be signed. With the Chairman's action it was a way forward to sufficiently raise the contract.

It was

1085 **RESOLVED:-**

That the Trust and Charities Committee approved the following actions taken by the Chairman (under Chairman's Action):

Decision – That the Chairman

- 2.1 Agreed that £20,000 from the Highbury Trust unrestricted funds can be used as match-funding to secure the award of funds from Historic England.
 - 2.2 Agreed that the award of funds from Historic England of £244,148 be accepted.
 - 2.3 That the negotiation of the terms for the Award be delegated to the Assistant Director of Property working with Acivico and Procurement to award the tender and undertake the works at Highbury.
 - 2.4 Authorised the City Solicitor to prepare, negotiate, execute, seal and complete all necessary legal documentation to give effect to the above decisions.
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CALTHORPE PARK – LEASE OF PLAY CENTRE FOR GENERAL COMMUNITY PURPOSES

The following report of the Assistant Director – Neighbourhoods was submitted:

(See document No. 11)

Nigel Oliver, Birmingham Property Services, confirmed that the report had been submitted to the previous committee meeting and subsequently apologised for the error in the report which referred to the 'Active Wellbeing Society' and should have referred to the 'Health and Wellbeing Service' of the City Council.

He confirmed that it did not change the request of the report which was to gain powers for the Trust, but the material change, this was agreed with the service that it would be corrected at the next available opportunity re-presenting the report with the correct service occupant.

The service occupant has confirmed that they were supportive of the changes being proposed which would enable leases to be granted to local voluntary groups and will continue to safeguard the property by occupation until those leases were able to be made.

It was

1086 **RESOLVED:-**

That the Trust and Charities Committee:

- (i) That approval of the recommendations of the report had been agreed at the Trust and Charities Committee meeting dated 13 November 2019 and;
- (ii) That the updated information relating to the error in the report with 'Active Wellbeing Society' being replaced with the 'Health and Wellbeing Service' of the City Council had been noted.

DATE OF NEXT MEETING

- 1087 The next meeting is scheduled to take place on Wednesday, 18 March 2020 at 1030 hours in Committee Room 2, Council House.

OTHER URGENT BUSINESS

- 1088 There was no other urgent business raised.
-

AUTHORITY TO CHAIRMAN AND OFFICERS

1089 **RESOLVED:-**

The Chairman moved that:-

“In an urgent situation between meetings, the Chairman jointly with the relevant Chief Officer has authority to act on behalf of the Committee.”

EXCLUSION OF THE PUBLIC

1090 **RESOLVED:-**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

Private Minutes of the last meeting – Exempt paragraph 3

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	TRUSTS AND CHARITIES COMMITTEE
Report of:	Philip Edwards, Assistant Director – Transport and Connectivity
Date of Decision:	18 March 2020
SUBJECT:	YOUNG ACTIVE TRAVEL TRUST GRANTS
Wards affected:	Kingstanding, Sutton Walmley & Minworth

1. Purpose of report:

1. To seek the approval of the Committee to applications for funding from the Young Active Travel in Birmingham Charitable Trust, as set out below.
2. To update the Committee about the Trust's financial position as at 18 March 2020.

2. Decision(s) recommended:

That the Committee:

1. Approves the applications for funding from the schools listed at point 4.6 below, totalling £1,906.45.
2. Notes the remaining balances available to the Young Active Travel in Birmingham Charitable Trust for future disbursement.

**Contact Officers:
Telephone No:
E-mail Addresses:**

Jennifer Coombs
Principal Travel Demand Management Officer
Transport & Connectivity – Inclusive Growth Directorate
07867 469716
jennifer.coombs@birmingham.gov.uk

Paul Ruffle
Senior Travel Demand Management Officer
07766 924322
paul.ruffle@birmingham.gov.uk

3. Compliance Issues:

3.1 Consultations

The grants will be awarded in accordance with the Mechanics of Funding Protocol agreed by this Committee on 14 December 2016 and no further consultation is required. The officer panel reviewing the applications consists of representatives from Inclusive Growth: School Crossing Patrols and the Travel Demand Management Team, Education, and Finance and Governance.

3.2 Relevant legal powers, personnel, equalities, procurement, regeneration and other relevant implications?

The City Council is the Sole Corporate Trustee for a number of charitable trusts ("charities") including Young Active Travel in Birmingham and the day-to-day management of these charities is delegated to the Council's Trusts and Charities Committee.

Each charity is governed by the Deed under which it was established, and/or a Charity Commission Scheme. These documents set out the Trustees' powers, as well as the objects or purposes for which the charitable trust was created.

Assets held in trust by a charity are ultimately for the benefit of the public (beneficiaries) and any dealing in these assets and any income derived from them, is legally required to be dealt with, and accounted for, separately from the Corporate Property Portfolio/assets of the City Council. Charities must be managed in accordance with the objectives and rules laid down in their Trust documents.

It is the legal duty of Trustees to ensure that the charity is managed in accordance with the Trust objectives and, accordingly, there is a legal duty upon the City Council when it acts as the Sole Corporate Trustee. This duty extends to acting in the best interests of the charity and its beneficiaries at all times or making decisions which are expedient in the interests of the charity (as opposed to the City Council.)

All charity Trustees also have a legal duty to avoid conflicts of interest, and self-dealing (which prohibits a trustee from buying trust property and makes a sale by a trustee to himself voidable by any beneficiary). All decisions made by Council's Trusts and Charities Committee are subject to prior review by the Council's City Solicitor and Monitoring Officer to ensure that decisions are made in accordance with charity law having regard to any relevant Charity Commission guidance.

3.3 Finances

The Trustee secured the sum of £100,000 as the initial fund to be applied in furthering the objects and purposes of the Charity. This income is available for immediate use. This is comprised of a contribution of £75,000 from the City Council and £25,000 sponsorship from Churchill Insurance.

As of January 2020, the remaining balance was £87,639. The recommended applications total for March 2020 is £1,906.45 and will leave a balance of £85,732.55 available for future disbursement.

3.4 Public Sector Equality Duty

None. The statutory functions discharged by the Council as Trustee are subject to a separate and distinct statutory regime underpinned (principally) by the Charities Act 2011, Trustee Act 2000 and relevant Charity Commission guidance. These are non-executive functions and are therefore not subject to the Equalities Act 2010 provisions.

4. **Relevant background/chronology of key events:**

Background

- 4.1 At its meeting on 13 September 2016 Council-as-Trustee approved the formation of the Young Active Travel Trust.
- 4.2. Council-as-Trustee further resolved to instruct officers to register the Trust as a charitable organisation with the Charities Commission. As with any other charitable trust where the Council is sole corporate trustee, the responsibility for the day to day management of the trust is delegated by Council to the Trusts and Charities Committee.
- 4.3. At its meeting on 14 December 2016 this Committee (Trusts & Charities) approved the Mechanism of Funding Protocol which set out the management arrangements for the Young Active Travel Trust and the criteria against which applications for funding would be assessed (Appendix 1).

Purpose of the Trust

- 4.4 The Council's Young Active Travel initiative aims to pull together cross-cutting policy objectives around improving children's health, achieving "behaviour change" around transport choices, and addressing environmental and road safety concerns. It seeks to encourage parents and pupils to adopt more sustainable ways of travelling to school and to reduce car journeys, improving not only their own health but that of the wider community – with reduced road danger, less air pollution from cars, and less traffic congestion in local neighbourhoods – particularly around school gates.

- 4.5. The purpose of the Trust is set out in the Deed as follows :

The objects and purposes of the Charity are to preserve and protect public health, particularly the health of school-children in Birmingham by:-

- I. supporting initiatives which raise awareness about road safety, health, exercise and fitness;*
- II. changing behaviours towards travel to school*

Applications for Funding

- 4.6. The following applications have been received, assessed against the criteria set out in Appendix 1, and are recommended to the Committee for approval as schemes to further the objectives of the Charity. The applications are attached at Appendix 2.

Applicant	Project Name	Amount Requested	Recommended
Minworth JI School	Scooters / Role Play Equipment	£1,000	Yes
New Oscott Primary School	Child Dollies	£906.45	Yes

- 4.7. The recommended applications total £1,906.45 and if all are approved would leave the Trust with remaining resources of £85,732.55.

5. Reasons for Decision(s):

- 5.1 To pursue the objectives of the Young Active Travel in Birmingham Charitable Trust, as set out in the Trust Deed approved by Council-as-Trustee on 13 September 2016.

Signature:

Chief Officer:
Title

Dated:

List of Appendices:

Appendix 1 – (Extract) Report to Trusts & Charities Committee 14 December 2016 - Management of the Young Active Travel in Birmingham Charity; Appendix 3 Mechanics of Grant Funding Protocol

Appendix 2 – Funding Applications (A to B, attached as separate documents)

List of Background Documents used to compile this Report:

Report to Trusts & Charities Committee/Council-as-Trustee – Formation of the Young Active Travel Trust 13 September 2016
Report to Trusts & Charities Committee 14 December 2016 - Management of the Young Active Travel in Birmingham Charity

Appendix 1

(Extract) Report to Trusts & Charities Committee 14 December 2016 - Management of the Young Active Travel in Birmingham Charity; Appendix 3 Mechanics of Grant Funding Protocol

15. To be eligible to apply for a grant, schools must be located within the geographic boundary of Birmingham City Council. Alternatively, constituted groups of parents of children attending these schools will also be eligible to apply.
16. Subject to the above, priority will be given to funding proposals where:
 - a) the school has an on-going commitment to promoting safe and sustainable travel through actions within their ModeShift STARS (on-line programme) travel plan;
 - b) there is a link between the proposal and actions contained within the ModeShift STARS travel plan, for example, to achieve behaviour change to more sustainable modes of travel to and from schools;
 - c) it is expected that the proposal will result in a reduction in parking congestion around school gates;
 - d) there is a linkage to existing initiatives led by the Council or its partners, for example, Bikeability (cycle training), Birmingham Big Bikes Bike Library or family cycle centres, or Birmingham Cycle revolution infrastructure investment;
 - e) there is connectivity with other children's health and well-being programmes and activities; or local environmental initiatives;
 - f) consideration has been given to the legacy of the initiative or activity to ensure sustainability beyond the life of the grant funding, for example, through parents groups or the School Council
 - g) funding is being sought for initiatives or measures for which there is no free of charge alternative, for example, Think Road Safety resources, or other local funding source, for example Top Cycle Location Grants for bike parking.

Young Active Travel Trust: Grant Funding APPLICATION FORM

Please email the completed form to **connected@birmingham.gov.uk**

Name of School(s)	NEW OSCOTT PRIMARY
Name of Head Teacher(s)	MRS ALISON WALKLETT
Project Title	PROMOTING CONSIDERATE PARKING
Type of Applicant	School
Name of Lead Applicant	ALISON WALKLETT
Email address	a.walklett@newoscott.bham.sch.uk
Telephone number	01216753658

Signature of Head Teacher <i>(for a group of schools, only one signature is required)</i>	A.D.Walklett
Name	MRS ALISON WALKLETT
Date	27/01/2020

Signature of Lead Applicant	A.D.Walklett
Name	MRS ALISON WALKLETT
Date	27/01/2020

About Your Project

1. Please describe the project you are asking for grant funding to undertake.

Please refer to the guidance notes for information about what sort of projects will be given priority.

We would like to purchase 6+ cut out figures of children holding signs saying 'Please do not park here' to place daily on the pavements opposite school to prevent parents parkig full on the pavements and causing obstructions at the beginning and end of the school day.

2. What you will spend the grant funding on?

6+ cut out figures of children in our school uniform holding signs asking parents to park elsewhere.

3. What benefits do you expect to result from the project?

Parents park away from pavements opposite school entrance making it safer for children and families to cross the road. It will also remove vehicles which are currently obstructions on the pavement making it difficult for parents with buggies or wheelchaoir users to get past safely.

4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?

School community educated about safe and considerate parking. Figures are long lasting so should last for many years before they need replacing.

5. How does this project connect with your Modeshift STARS Travel Plan?

Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).

Target 1: to improve parking around our school and reduce number of cars parked on pavement at front of school

Target 2: to increase the number of parents doing park and stride

6. Estimated project start date

02/03/2020

7. Estimated project completion date

13/03/2020

8. Approximately how many pupils will be involved in this project?

625

9. Estimated total cost of the project

£900

10. Amount of Grant funding sought

£906.45

6x £140.25 + vat each

Optional Logo = £30 + vat (1 payment only)

Delivery = £34.95 + vat (up to 10 Signs) TBC for more

Evaluation

11. Please explain how you intend to evaluate the impact of the project and how you will measure success?

Number of cars parked on pavement opposite school entrance reduced

Increase in number of parents doing park and stride

Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust.

Details of your application may be referred to in publicly available committee reports, along with subsequent feedback or evaluations of any schemes funded by the Trust. Please indicate below your acceptance:

☒ I accept

**Please email the completed form to
connected@birmingham.gov.uk**

Queries about the application process should also be directed to connected@birmingham.gov.uk

Official use only

Date received	Click here to enter a date.
Approved	Choose an item.
Reasons	Click here to enter text.
Amount of grant awarded	Click here to enter text.



About Your Project

1. Please describe the project you are asking for grant funding to undertake.

Please refer to the guidance notes for information about what sort of projects will be given priority.

We are looking at two areas in our grant application.

Firstly, we would like to encourage active travel to school. We have signed up for Bikeability in March of this year and would like to purchase a set of scooters for the children to use in the playground.

Secondly, we would like to focus on road safety and parking issues around the school. We have an issue with inconsiderate and dangerous parking around the school and would like to have more visible signage outside the school to discourage this. We would also like to offer road safety training to the children at the school and so would like to purchase some road signs for role play.

2. What you will spend the grant funding on?

We will spending the grant funding on the following:-

A set of scooters.

Road sign role play set.

No parking banner.

2 road sign animals.

3. What benefits do you expect to result from the project?

It is hoped that the children will have a better understanding of road safety and can encourage their parents and carers to think more about road safety.

We hope the scooters will encourage the children to think of healthier and more environmentally friendly ways to travel to school.

4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?

The purchase of the scooters and the road signs will hopefully provide educational and fun activities for the children for years to come. Their parking signs will hopefully make the area around the school, a safer and healthier place for the children, staff and local residents.

5. How does this project connect with your Modeshift STARS Travel Plan?

Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).

Part of our School Travel Plan is to encourage healthier travel to school. We have also included the issues around parking in our School Travel Plan.

6. Estimated project start date

20/04/2020

7. Estimated project completion date

17/07/2020

8. Approximately how many pupils will be involved in this project?

210

9. Estimated total cost of the project

£1,000.00

10. Amount of Grant funding sought

£1,000.00

Evaluation

11. Please explain how you intend to evaluate the impact of the project and how you will measure success?

We will evaluate the healthier travel to school by monitoring increases in healthier more sustainable travel through the WOW travel tracker. The impact of the safer parking signage will be monitored through the WOW travel tracker (park and stride) encouraging parents to park away from the school and also by the school safety team (who are soon to be taking part in the junior PCSO scheme).

Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust.

Details of your application may be referred to in publicly available committee reports, along with subsequent feedback or evaluations of any schemes funded by the Trust. Please indicate below your acceptance:

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connected@birmingham.gov.uk**

Queries about the application process should also be directed to connected@birmingham.gov.uk

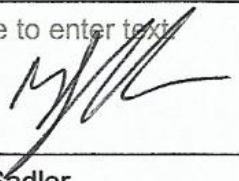
Official use only

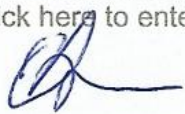
Date received	Click here to enter a date.
Approved	Choose an item.
Reasons	Click here to enter text.
Amount of grant awarded	Click here to enter text.

Young Active Travel Trust: Grant Funding APPLICATION FORM

Please email the completed form to connected@birmingham.gov.uk

Name of School(s)	Minworth Junior and Infant School
Name of Head Teacher(s)	Mr Matt Sadler
Project Title	Safer and Healthier Travel
Type of Applicant	School
Name of Lead Applicant	Christine Larkman
Email address	clarkman@minworth.bham.sch.uk
Telephone number	01213511345

Signature of Head Teacher <i>(for a group of schools, only one signature is required)</i>	Click here to enter text. 
Name	Mr Matt Sadler
Date	20/01/2020

Signature of Lead Applicant	Click here to enter text. 
Name	Mrs Christine Larkman
Date	20/01/2020

4. What positive legacy will the project have on the school or wider community and what will happen when the grant funding stops?

We are hoping that the purchase of these items will provide activities for the children for at least the next 5 years. The purchase of the scooters and the road signs will provide educational and fun activities for the children for this period. The parking signs will hopefully make the area around the school, a safer and healthier place for the children, staff and local residents.

5. How does this project connect with your Modeshift STARS Travel Plan?

Please note funding is only available to schools who have committed to developing school travel plans through the on-line Modeshift STARS programme; or schools who will commit to registering on Modeshift STARS and achieving bronze level within 12 months (from date of award of grant).

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Grant applications will be assessed and presented for determination to the Trusts and Charities Committee, as sole corporate trustee of the Young Active Travel Trust.

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Official use only

Date received	Click here to enter a date.
Approved	Choose an item.
Reasons	Click here to enter text.
Amount of grant awarded	Click here to enter text.

Skates, Skateboards & Scooters › Scooters & Equipment › Scooters



3StyleScooters® RGS-3 Big Kids 3 Wheel Kick Scooter - Perfect For Kids Aged 7+ - Foldable Design, 2" Heavy Duty LED Wheels, Adjustable Height

by 3StyleScooters

181 ratings

| 53 answered questions

Price: **£59.99** FREE One-Day

Pay £59.99 £53.99: get £6 extra when you top up your account now.

Promotion Message Promo... 1 promotion

Arrives before Valentine's Day

New & Used (3) from **£51.15** FREE Delivery

Size: **7+**

Colour: **Gold**



£59.99



£59.99



£59.99

- Recommended Ages 7 - 12 - The 3Style Scooters RGS-3 Big Kids Three Wheel Kick Scooter. Featuring Pull-&-Lock foldaway mechanism, reinforced handle bar stem and re-modelled, heavy duty deck.
- Three 2" Heavy Duty LED scooter wheels make high speeds a breeze in the park while the tilt to turn system and joystick style mechanism is perfect for manoeuvring through rugged terrain.
- 4 adjustable height settings to suit a range of ages, starting at 58cm and moving to 86cm so the scooter can grow with its rider.
- The streamlined new deck design adds stability and super strong steel handlebars ensure the smoothest of rides, making even rough ground a breeze in the park.
- This awesome scooter is specially designed and exclusively manufactured for 3style Scooters and available in Blue, Purple, Green, Pink, Black & Orange.

[Report incorrect product information.](#)

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Only 9 left in stock.

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Buy Now

Sold by 3StyleScooters® and Fulfilled by Amazon.

Item arrives in packaging that reveals what's inside. To hide it, choose **Ship in Amazon packaging** at checkout.

☐ Add gift options

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VIDEO



Roll over image to zoom in

3Style® RGS-2 Kids Kick Scooter - Children Aged 5+ - Light-Up LED Design, Foldable Handlebars & Sturdy Construction

5 ratings
13 questions

FREE One-Day

Get £6 extra when you
buy now.

Buy 2, save 7%.

Prime's Day

FREE Delivery



£49.99



£49.99



£49.99



£49.99



£49.99



£49.99

Size: 5+

- Minimum Age 3+ - Recommended For Ages 5 - 8 Years Old. Easyglide tilt- to-turn joystick steering system, making for a more fun scooting experience!
- Complete with four of our signature Spin & Flash PU LED wheels (double stacked single rear wheel), add a burst of colour to every scoot. The lightweight design and foldable handlebars make the RGS-2 easy to carry and convenient to store when not in use.
- 4 adjustable height settings to suit a range of ages, starting at 58cm and moving to 86cm so the scooter can grow with its rider.
- The streamlined new deck design adds stability and super strong steel handlebars ensure the smoothest of rides, even making rough ground a breeze in the park.
- This awesome scooter is specially designed and exclusively manufactured for 3style Scooters and available in Blue, Pink, Green, Orange, Purple and Black.

[Report incorrect product information.](#)

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also bought

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FREE One-Day

FREE Delivery by **Tomorrow**
if you order within 1 hr 19 mins.
[Details](#)

In stock.

Quantity: 1 ▾

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Sold by 3StyleScooters® and
Fulfilled by Amazon.

☐ Add gift options

Deliver to Mrs - Birmingham B35
6NY

Add to your Dash Buttons

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Add to List

New (2) from
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Have one to sell?

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Role Play Road Safety Set

17pcs

Details

<https://www.tts-group.co.uk/role-play-road-safety-set-17pcs/FRSIGN.html>

Product Code: **FRSIGN**

Make learning about road safety fun with the introduction of commonly used road signs and markings.

[Read more](#)

Product Actions

Add to cart options

Variations

Quantity

£149.95 ex VAT **£ 179.94** inc VAT



Road Safety Pavement Signs (Own Wording Message)

CARTOON ANIMALS Road Safety Pavement Signs (Own Wording Message)

Latest Design (Working Excellent for other Schools with parking problems)

- Quick and easy to assemble – no tools required
- Strength and security – unique wedge locks panel into the base
- Low centre of gravity for optimum stability
- Minimal obstruction to pedestrians and Children
- Sign Message with any wording & School logo if needed
- 1120mm Height × 650mm panel with Base 1200mm × 650mm Approx depending animal design
- DOUBLE SIDED Laminated Graphics
- Please note the price shown is for 1 unit only
- Proposed LAYOUTS Would be Sent for approval before manufacture
- If ordering more than 1 Unit, please specify which ANIMALS you require in the NOTE section.

Please choose reflective in the drop-down if you would like reflective graphics, great for those low light nights or to stand out even more! Don't forget to upload your school's logo if you would like it incorporating into the design.

Product options:

Choose QTY

Upload School Logo (max file size 2 MB)

From £179.00

1

ADD TO BASKET





YATT Funding Application

	Total
5 x RGS 2 Kids Scooters @ £49.99	£249.95
5 x RGS 2 Kids Scooters @ £59.99	£299.95
Role Play Road Sign Set	£179.94
Animal Road Safety x 1	£214.80
Road Safety Banner x 1	£56.38
	£944.64

Delivery Charges may be charged of some of the items so have left an allowance for this.

Birmingham City Council – Council as Trustee

PUBLIC REPORT

Report to:	Trust and Charities Committee	<i>Exempt information paragraph number – if private report:</i>
Report of: Date of Decision:	CHIEF FINANCIAL OFFICER 18 March 2020	
SUBJECT:	REVENUE BUDGET MONITORING 2019/20 – QUARTER 3 (TO 31 DECEMBER 2019)	
Key Decision: —Yes— / No	Relevant Forward Plan Ref: No	
If not in the Forward Plan: (please "X" box)	Chief Executive approved <input type="checkbox"/>	
	O&S Chairman approved <input type="checkbox"/>	
Relevant Cabinet Member(s):	N/A	
Relevant O&S Chairman:	N/A	
Wards affected:	All	

1. Purpose of report:
1.1 The appendices within this report notes at Appendix1 the Income and Expenditure position for the Trusts and Charities to Quarter 3 (1 April 2019 to 31 st December 2019).

2. Decision(s) recommended:
2.1 To note the latest income and expenditure position of Trusts and Charities as at 31 st December 2019.

Lead Contact Officer(s):	Graham Arrand
Telephone No: E-mail address:	0121 464 3003 Graham.Arrand@birmingham.gov.uk

3.	Consultation
3.1	<p>Consultation should include those that have an interest in the decisions recommended</p> <p><u>Internal</u></p> <p>The Chairman of the Committee has been consulted in the preparation of this report and agrees in principle with its contents.</p>
3.2	<p><u>External</u></p> <p>N/A</p>
4.	Compliance Issues:
4.1	<p>The recommended decisions are consistent with the Council policy as part of the role of the Trust and Charities Committee.</p>
4.2	<p><u>Financial Implications</u></p> <p>There are no financial implications arising from this report.</p> <p>The financial information provided relates to balances brought forward from 2018/19 and in year movements (2019/20) in expenditure and income. The opening balance as at the 1 April 2019 was £29.997m. Income up to this quarter was £0.345m with expenditure incurred at £0.461m. The closing balance at the end of the quarter 3 (up to 31st December 2019) was £29.881m.</p> <p>An analysis of income and expenditure for each Trust Fund is shown in Appendix 1.</p>
4.3	<p><u>Legal Implications</u></p> <p>Management and governance arrangements for Charitable Trusts are set out in the constitution under which they were established. Charity Trustees must also comply with Charities Act 2011, Trustee Act 2000 and other relevant legislation and guidance issued by the Charity Commission. The assets of a charity must be used in accordance with charitable law, failing this will give rise to a breach of trust. Legal sanction can follow from either the beneficiaries of the charitable trust and/or Charity Commission. Decisions made by the charity must be appropriate to the interests of the charity at all times. The Committee has empowered officers within the Council to discharge certain functions on its behalf as Council as Trustee.</p>
4.4	<p><u>Public Sector Equality Duty</u></p> <p>None. The statutory functions discharged by the Council as Trustee are subject to a separate and distinct statutory regime underpinned (principally) by the Charities Act 2011, Trustee Act 2000 and relevant Charity Commission guidance. These are non-executive functions and are therefore not subject to the Equalities Act 2010 provisions</p>

5. Relevant background/chronology of key events:
<p>5.1 Historically, assets including cash have been bequeathed or gifted to the City Council on trust for a group of beneficiaries. These funds must be maintained in trust both legally and financially and be distinct from City Council's own resources. Each trust has its own objectives or purposes and it is the responsibility of the Trusts and Charities Committee to exercise management decisions of these charitable trusts in accordance with charity law, and Charity Commission guidance.</p> <p>5.2 Each Trust registered with the Charity Commission is required to annually submit an Annual Report and Accounts, ten months after the end of the financial year, except where gross annual income is less than £25,000. Below this threshold, external scrutiny is only needed if this is set out in the Charity's governing document. The accounts of such Trusts are required to have been independently examined if gross income is between £25,000 and £500,000, and if the income exceeds £500,000 a full audit is required. An audit will also be required if total assets (before liabilities) exceed £3.26m, and the charity's gross income is more than £250,000.</p> <p>5.3 This is the third report in the quarterly series for 2019/20. The information provided in Appendix 1 identifies income and expenditure for the period ending 31st December 2019.</p>

6. Evaluation of alternative option(s):
6.1 Alternative options are not appropriate for this report.

7. Reasons for Decision(s):
7.1 To ensure the Committee is aware of the current financial position for Trusts and Charities.

Signatures	<u>Date</u>
Chief Finance Officer	
Chairman	

List of Background Documents used to compile this Report:
1. Information provided by Directorates.
List of Appendices accompanying this Report :
<u>Appendix 1 - Quarter 3 Financial Position 2019/20 Trust Funds.</u>

		(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)	(M)	
Scheme	Directorate Commission Number	Opening Balance 1.4.2019	Income	Expend	Investments Gains (+) Losses (-)	Closing Balance 31.12.2019	Unrestricted Funds Analysis				Restricted Funds Analysis				All funds Total £
							Cash	Investments	Land & Buildings	Total	Cash	Investments	Land & Buildings	Total	
							£	£	£	£	£	£	£	£	
<u>Sole Corporate Trustee</u>															
Harriet Louisa Loxton Trust	<u>Adult& Social Care</u>	1,904,256	39,918	129,541	-	1,814,633	4,365	44,840		49,205		1,765,428		1,765,428	1,814,633
Cropwood Estate	<u>Education& Skills</u>	14,872,510	1,694	-	-	14,874,204		130,351	14,175,000	14,305,351		568,853		568,853	14,874,204
Lily Adia Jones Charity	Neighbourhoods	80,930	2,864	880	-	82,914		49,403	33,511	82,914				0	82,914
Charles Baker Trust	Neighbourhoods	261,366	6,582	1,516	-	266,433		200,521		200,521		9,912	56,000	65,912	266,433
The Elford Estate Charity	Neighbourhoods	4,155,504	47,110	4,871	117,236	4,314,979	42,238	278,724		320,962		1,212,017	2,782,000	3,994,017	4,314,979
Highbury Trust	<u>Finance &Governance</u>	2,036,493	1,242	33,000	-	2,004,735	64,835	134,900		199,735			1,805,000	1,805,000	2,004,735
Birmingham Municipal Charity	<u>Finance &Governance</u>	717,360	11,230	5,473	-	723,117	85,069			85,069		638,048		638,048	723,117
Centre for the Child	<u>Neighbourhoods</u>	30,951	-	1,028	-	29,923	(555)	30,478		29,923				0	29,923
Young Active Travel- Birmingham Charitable Trust	Inclusive Growth	94,500	-	3,861	-	90,639	90,639			90,639				0	90,639
Sub-Total Sole Corporate Trustee		24,153,870	110,640	180,170	117,236	24,201,576	286,591	869,217	14,208,511	15,364,319	0	4,194,258	4,643,000	8,837,258	24,201,576
<u>Custodian Trustee</u>															
Clara Martineau Charity	<u>Education& Skills</u>	4,353,213	1,000	183,242	-	4,170,971	(341,684)	372,899		31,215		4,139,756		4,139,756	4,170,971
Birmingham Bodenham Trust	<u>Education& Skills</u>	725,313	18,532			743,845	33,387	120,778		154,165		589,680		589,680	743,845
Alderson Disabled ex servicemen's Homes trust	Neighbourhoods	499,545	87,321	87,321	-	499,545	35,251	133,627	322,857	491,735			7,810	7,810	499,545
Moseley Road Community Centre	Neighbourhoods	218,600	9,675	10,388	-	217,887	-713			-713			218,600	218,600	217,887
Sir Whitworth Wallis Trust	Finance &Governance	44,489	369	15		44,843	5,098			5,098		39,745		39,745	44,843
Charity of John Billingsley the Elder	Finance &Governance	2,142	3			2,145	2,145			2,145				0	2,145
Sub-Total Custodian Trustee		5,843,303	116,900	280,966	-	5,679,237	(266,515	627,304	322,857	683,646	#	4,769,181	226,410	4,995,591	5,679,237
Total		29,997,174	227,540	461,136	117,236	29,880,814	20,077	1,496,521	14,531,368	16,047,965	0	8,963,439	4,869,410	13,832,849	29,880,814

BIRMINGHAM CITY COUNCIL – Council as Trustee

PUBLIC REPORT

Report to:	TRUSTS AND CHARITIES COMMITTEE
Report of: Date of Decision:	Assistant Director of Property 18th March 2020
SUBJECT:	HIGHBURY TRUST – AWARD OF FUNDS TO CHAMBERLAIN HIGHBURY TRUST
Wards affected:	Moseley

1. Purpose of report:

To seek the Committee's approval to award a further grant to Chamberlain Highbury Trust from the unrestricted funds of the Highbury Estate

2. Decisions recommended:

That the Committee

- 2.1 notes the report submitted by Chamberlain Highbury Trust to update the Committee on recent activity; to account for the allocations to the Chamberlain Highbury Trust from the Highbury Trust in 2019/20; and to seek approval for allocations to cover operating costs in 2020/21 as set out in Appendix 1.
- 2.2 Award a grant of £42,000 to Chamberlain Highbury Trust from the unrestricted funds of the Highbury Estate to offset the costs identified in the report in Appendix 1 subject to the completion of a further Condition of Grant Agreement to be submitted in due course.
- 2.3 To instruct officers in Finance and Legal Services to take all necessary steps to facilitate the award of the grant to Chamberlain Highbury Trust and report back to a future Committee meeting, once the grant application project has been completed.

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Lead Contact Officers:	Graham Arrand
Telephone No: E-mail address:	0121 464 3003 Graham.Arrand@birmingham.gov.uk

3. Compliance:

3.1 Consultations:

No additional separate consultation is envisaged at this stage. Ward Members have not been specifically consulted as this is not usually undertaken for Trust matters and this matter is not considered controversial.

3.2 Are there any relevant legal powers, personnel, equalities, procurement, regeneration and other relevant implications?

The City Council acts as Sole Corporate Trustee for a number of charitable and non-charitable Trusts and has delegated day to day decision making to the Trusts and Charities Committee. Charitable trust activity is regulated by the Charity Commission and any proposals relating to the Estate will be governed by the charity's Trust document as amended by any Scheme approved by the Charity Commission. Trustees can also rely on the provisions of the Section 6(1) Trusts of Land and Appointment of Trustee Act 1996 which provides an implied statutory power for the trustees to manage the assets of the Trust as absolute owner. The objects of the charity as set out in paragraph 4.4 are necessarily limited but will enable the future management of the estate without hindrance. Actions proposed by the Trustees are required to be in the best interests of the trust and are intended to safeguard the trust estate for the future.

The Highbury Trust holds the freehold interest of the land in trust as Sole Trustee and is empowered to undertake actions to properly manage the assets of the Trust including effecting repairs. Chamberlain Highbury Trust have been appointed to act as managing trustees for the Highbury Estate and have had grant awards to assist in funding their operations in previous years.

3.3 How will decisions be carried out within existing finances and resources?

The Committee has responsibility for ensuring the proper governance of the Trust in accordance with the objects and purposes of the trust and charity law and as Trustees to ensure that actions are undertaken within financial resources.

Highbury Trust's only income resources are the annual rent from the letting to Civic Catering of £65,950. This income would be sufficient to cover the request if approved. The continuation of Chamberlain Highbury Trust is very desirable at this stage and they cannot continue without financial support.

3.4 Main Risk Management and Equality Impact Assessment Issues (if any):

N/A. The statutory functions discharged by the Council as Trustee are subject to a separate and distinct statutory regime underpinned (principally) by the Charities Act 2011, Trustee Act 2000 and relevant Charity Commission guidance. These are non-executive functions and are therefore not subject to the Equalities Act 2010 provisions.

4. Relevant background/chronology of key events:

4.1 The Highbury Estate comprises approximately 13.03 hectares (32.2 acres) of park land including Highbury Hall and Chamberlain House and three lodges. It now accommodates part of Uffculme Special School in Chamberlain House and at 92 Queensbridge Road the Four Seasons Gardeners, an Adult Services enterprise.

4.2 The Estate was gifted by the heirs of the Right Honourable Joseph Chamberlain on 31st March 1932 and is held in trust as Registered Charity no 1039194 since 1994. Chamberlain Highbury Trust registered charity no. 1169845 has been set in place to best resolve the governance issues and to manage the Estate and seek external grants to enable the refurbishment of Highbury. Chamberlain Highbury Trust is actively progressing its bid to the NLHF in August 2018.

4.3 It has now submitted a report to update the Committee about their recent activity, to account for the allocations to the Chamberlain Highbury Trust from the Highbury Trust in 2019/20, and to seek approval for allocations to cover operating costs in 2020/21.

4.4 Aims and Objectives of the Charity

Each charitable asset is held as a separate trust and decisions need to be in the best interests of that trust. The terms of the gift at Highbury simply provided that the Trustees should hold them “in the first instance for use as a hospital for the treatment of limbless and other soldiers, sailors or pensioners” and “if and when the Trustees should consider that they were no longer needed for those purposes the Trustees should hold the property for such public purposes as they with the consent of the Corporation of Birmingham might determine or might at the request of the Corporation transfer it to them for the general benefit of the Citizens of Birmingham”. The Objects of the Charity remain as originally set “for the general benefit of the Citizens of Birmingham”. The Trust secured additional powers through the Charity Commission Scheme to effect disposals.

4.5 Trustee Powers

The charity's constitution is set out within the executed Trust Deed, principally the acquisition deeds or as amended by any Scheme agreed with the Charity Commission. All decisions will be mindful of the original intention set out in the governing documents however subject to compliance with Charity law and Part 7 Charities Act 2011 sufficient powers exist for the Trustees to make decisions on the future of the assets.

4.6 Charity Finances

Formal accounts are required to be prepared for the Charity Commission returns where appropriate. The Highbury Trust has a revenue stream principally from the letting of Highbury to Civic Catering for the continuing use of the property as a wedding/conference centre but the cost of on-going repairs continually outstrips the resources available. However, the continuation of Chamberlain Highbury Trust and their proposed activities on the Estate are beneficial to the Trust and are to be welcomed and necessarily at this stage they require continuing financial support. If successful in their bids for NLHF and other monies, they would progress the refurbishment and take over the management of the Estate and over time end any need for the trust to directly support them.

5. Evaluation of alternative option:

5.1 There is currently no alternative to progressing matters via Chamberlain Highbury Trust as they resolve the former governance issues and represent the best opportunity to win new monies for the Estate. To properly support them financially in the meantime is an appropriate use of Trust funds. To do nothing is not an option.

6. Reasons for Decision(s):

6.1 To best safeguard the asset long term it is appropriate to continue to support Chamberlain Highbury Trust in the financial year 2020/21.

Date

Signatures

Chairman of the Trusts & Charities Committee

.....

Chief Officer
Assistant Director of Property (Interim)

.....

List of Background Documents used to compile this Report:

1. None.

List of Appendices accompanying this Report (if any):

1. Appendix 1 Report of Chamberlain Highbury Trust.

Purpose

To request a grant of £42000 for the 2020/21 financial year.

2019/20 Likely Outturn

The Trusts and Charities Committee approved a grant of £73,500 for the 2019/20 Financial Year, which together with a small underspending brought forward from 2018/19 produced a total budget for 2019/20 of £78000. The main items included in the budget were:

£45000 for the appointment of a Project Development Manager to support Trustees in submitting a further revised bid to the National Lottery Heritage Fund (NLHF)

£6000 for an Activities Planner, to develop and trial a range of activities at Highbury to support the NLHF Bid (The Activity Plan)

£10000 for Administrative Support

£7000 for Charitable activities and Heritage Open Day

£5000 for Architect and other professional fees

Details of the final outturn will be reported to the Committee later in the year but latest projections show that total spending will be broadly in line with the total budget, albeit that some of the provision for the Project Development Manager will need to be carried forward to 2020/21.

During the year:

Trustees have attended monthly Board and Project Group meetings and other meetings with partners and stakeholders

Work is well advanced to submit the revised NLHF Bid by July 2020

CHT has been successful in securing funding from NLHF, Historic England and this Committee to begin restoration and improvement of the historic landscape

Open Days and Activities have begun, which have been well attended

Objects, including significant pieces of furniture, have been donated

Important work related to the history and preservation of the Highbury Rhododendrons and the Fruit Tree Pergola has been undertaken (financed in the main from external fundraising)

Budget 2020/21

In framing this submission for a grant for the financial year 2020/21 the Trustees of CHT have been mindful of the need to minimise the call on existing Highbury Trust reserves, because of the potential call on those reserves to match fund NLHF funding for the development phase of the main project, which subject to a successful outcome of the NLHF Bid, will be required later in 2020/21 and 2021/22.

Nevertheless funding will be required for:

Administrative support and other governance requirements,

The completion of the Activities Plan

Open days as a requirement of Historic England funding for the Urgent Repairs to the building, which are being funded by £510,000 from the Council's Capital Programme and a grant of £243,500 from Historic England,

The continuation of the project to restore the Fruit Tree Pergola and further work on the conservation and propagation of the Highbury Rhododendrons

A Sustainability Festival, a condition of NLHF funding for the Garden Project

Heritage Open Day 2020 and other charitable activity

Whilst direct comparisons with all of the detailed budget lines for 2019/20 are not possible, the following table sets out details of the 2020/21 funding request with comparisons to the likely outturn for 2019/20 where appropriate.

	Likely Actual 2019/20 £	Proposed Budget 2020/21 £
Admin Support	11600	6000
Board Meetings	1000	1000
Audit & Professional Advice	1750	2250
Insurance	800	850
Other Costs	650	1450
Project Development Manager	43300	
Activity Planner	4500	6000
NLHF Resubmission Costs and Garden Project Fees	5050	
Costs re Aquisitions & Oral History Project	900	1850
Heritage Open Day	3290	2900
HE Funding Requirements	1600	3600
Charitable & Other Activities		1000
Exhibitions & Sustainability Festival		5540
Fruit Tree Project	1200	5280
Rhododendron Project		4280
TOTAL	75640	42000

