

BIRMINGHAM CITY COUNCIL

LICENSING AND PUBLIC PROTECTION COMMITTEE

WEDNESDAY, 28 JUNE 2023 AT 10:30 HOURS
IN COMMITTEE ROOMS 3 & 4, COUNCIL HOUSE, VICTORIA
SQUARE, BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Public-I microsite ([please click this link](#)) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 DECLARATIONS OF INTERESTS

Members are reminded they must declare all relevant pecuniary and other registerable interests arising from any business to be discussed at this meeting.

If a disclosable pecuniary interest is declared a Member must not participate in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If other registerable interests are declared a Member may speak on the matter only if members of the public are allowed to speak at the meeting but otherwise must not take part in any discussion or vote on the matter and must not remain in the room unless they have been granted a dispensation.

If it is a 'sensitive interest', Members do not have to disclose the nature of the interest, just that they have an interest.

Information on the Local Government Association's Model Councillor Code of Conduct is set out via <http://bit.ly/3WtGQnN>. This includes, at Appendix 1, an interests flowchart which provides a simple guide to declaring interests at meetings.

3 **APOLOGIES**

To receive any apologies.

4 **APPOINTMENT OF LICENSING AND PUBLIC PROTECTION COMMITTEE**

To note the appointment by the City Council of the Committee and Chairman for the Municipal Year 2023/2024 as follows: -

Labour Group (10)

Councillor Phil Davis (**Chairman**)
Councillor Diane Donaldson
Councillor Barbara Dring
Councillor Sam Forsyth
Councillor Zafar Iqbal
Councillor Ziaul Islam
Councillor Narinder Kooner
Councillor Mary Locke
Councillor Saddak Miah
Councillor Sybil Spence

Conservative Group (2)

Councillor Adam Higgs
Councillor Simon Morrall

Liberal Democrat Group (2)

Councillor Izzy Knowles
Councillor Penny Wagg

Green Party (1)

Councillor Julien Pritchard

5 **ELECTION OF DEPUTY CHAIR**

To elect Deputy Chair for the municipal year.

7 - 10

6 **FUNCTIONS, POWERS AND DUTIES**

To note the Committee's Functions, Powers and Duties, as set out in the attached schedule B13 of the Constitution.

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7 **COMMITTEE CODE OF PRACTICE FOR MEMBERS AND OFFICERS**

To note the Committee's Code of Practice for Members and Officers as set out in C9 of the Constitution.

8 **DATES OF MEETINGS OF LICENSING AND PUBLIC PROTECTION COMMITTEE**

The Committee is recommended to meet on the following Wednesdays at 1030 hours in the Council House, Victoria Square, Birmingham B1 1BB: -

2023

26 July 2023
20 September 2023
25 October 2023
15 November
13 December

2024

17 January 2024
14 February 2024
13 March 2024

9 **LICENSING SUB-COMMITTEES 2023/2024**

(i) To note the membership of Sub-Committees A, B and C appointed by the City Council for the Municipal Year 2023/2024 as detailed below:

(ii) Each Sub-Committee comprises 3 Members (with a quorum of 3) and will determine matters relating to The Licensing Act 2003, The Gambling Act 2005, Hackney Carriage Licences, Private Hire Licences and such other business as may be referred to them by the Director of Regulation and Enforcement Services.

(iii) The Chair of the Licensing and Public Protection (Licensing Sub-Committee's role is to chair the Licensing Sub-Committee meetings, deal with subsequent actions of appeals and assist in finding substitutes for Members as required.

Any Member nominated must have had formal training as set out in the Licensing Procedure Rules.

Licensing Sub-Committee A – Mondays (1000 hours)

Cllrs	Phil Davis (Chairman)	Lab	Billesley Ward
	Mary Locke	Lab	Stirchley Ward
	Adam Higgs	Con	Highters Heath

Licensing Sub-Committee B – Tuesdays (1000 hours)

Cllrs	Diane Donaldson	Lab	Bromford & Hodge Hill
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Saddak Miah
Simon Morrall

Lab
Con

Ward
Garretts Green
Frankley Great
Park

Licensing Sub-Committee C – Wednesdays (1000 hours)

Cllrs	Sam Forsyth	Lab	Quinton Ward
	Narinder Kooner	Lab	Handsworth
	Penny Wagg	L/D	Wood Ward
			Acocks Green
			Ward

21 - 26

10 **MINUTES**

To confirm and sign the Minutes of the meeting held on 15 March, 2023.

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11 **REGULATION & ENFORCEMENT ANNUAL REPORT 2022-23**

The report of the Director of Regulation & Enforcement (Presenting Officer: Sajeela Naseer)

89 - 106

12 **FOOD LAW ENFORCEMENT PLAN 2023-2024**

The report of Director of Regulation & Enforcement (Presenting Officer: Bethany Bannigan)

107 - 118

13 **HEALTH & SAFETY LAW ENFORCEMENT REPORT**

The report of the Director of Regulation & Enforcement (Presenting Officer: Gary James)

119 - 124

14 **UPDATE REPORT ON UNAUTHORISED ENCAMPMENTS**

The report of the Director of Regulation & Enforcement (Presenting Officer: Mark Croxford)

125 - 162

15 **ENFORCEMENT POLICY REVIEW REGULATION & ENFORCEMENT 2023**

The report of the Director of Regulation & Enforcement (Presenting Officer: Sajeela Naseer)

163 - 196

16 **PROSECUTIONS AND CAUTIONS JAN-FEB-MARCH 2023**

The report of the Director of Regulation & Enforcement (Presenting Officer: Sajeela Naseer)

17 **CHAIRS AUTHORITY REPORT - FEB-MARCH-APRIL 2023**

The report of the Director of Regulation & Enforcement (Presenting Officer: Sajeela Naseer)

18 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

19 **AUTHORITY TO CHAIR AND OFFICERS**

Chair to move:-

'In an urgent situation between meetings, the Chair jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.