

16 September 2016

Dear Cllrs Cotton and Hardie

Thank you for your letter regarding the remit of the Health, Wellbeing and the Environment O&S Committee, and your explanation of the difficulties the Committee faces in meeting its obligations. Your concerns that the committee's remit is too large, and that this has resulted in a significantly unbalanced workload across the five committees, have been noted.

Firstly, to avoid a recurrence of similar issues in future years, I will propose to the Leader that a cross party working group of experienced scrutiny members is set up towards the end of each municipal year, to meet to consider any proposed changes to scrutiny remits prior to the AGM. They would then make their recommendations to the Leader on the balance of responsibilities.

With regards to the current year, given that we are already three months into the municipal year, could I suggest that a working group or task and finish group is set up to relieve some of the burden from your committee. The waste strategy work you refer to in your letter might be appropriate for this. Membership need not be drawn solely from your committee, to spread the workload across more members. If you wish to pursue this option, please talk to Emma Williamson.

Thank you.

Regards



**Angela Probert**  
**Strategic Director Change & Support Services**