

BIRMINGHAM CITY COUNCIL

LICENSING SUB-COMMITTEE B

TUESDAY, 05 APRIL 2022 AT 10:00 HOURS
IN ON-LINE MEETING, MICROSOFT TEAMS

Please note a short break will be taken approximately 90 minutes from the start of the meeting and a 30 minute break will be taken at 1300 hours.

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chair to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's meeting You Tube site (www.youtube.com/channel/UCT2kT7ZRPFCXq6_5dnVnYlw) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 DECLARATIONS OF INTERESTS

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

3 APOLOGIES AND NOTIFICATION OF NOMINEE MEMBERS

3 - 38

4 LICENSING ACT 2003 PREMISES LICENCE – GRANT HANDSWORTH PARK, HOLLY ROAD, HANDSWORTH, BIRMINGHAM, B20 2BY

Report of the Interim Assistant Director of Regulation and Enforcement.
N.B. Application scheduled to be heard at 10:00am.

5 OTHER URGENT BUSINESS

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chair are matters of urgency.

BIRMINGHAM CITY COUNCIL

PUBLIC REPORT

Report to:	Licensing Sub Committee B
Report of:	Interim Assistant Director of Regulation & Enforcement
Date of Meeting:	Tuesday 5th April 2022
Subject:	Licensing Act 2003 Premises Licence – Grant
Premises:	Handsworth Park, Holly Road, Handsworth, Birmingham, B20 2BY
Ward affected:	Handsworth
Contact Officer:	David Kennedy, Principal Licensing Officer, licensing@birmingham.gov.uk

1. Purpose of report:

To consider a representation that has been made in respect of an application for a time limited Premises Licence which seeks to permit the provision of Regulated Entertainment consisting of plays, films, indoor sporting events, live music, recorded music and performances of dance, with all activities to take place both indoors and outdoors, to operate from 09:00am until 11:00pm on 5th August 2022 and 6th August 2022.

The premises / event to be open to the public from 09:00am until 11:00pm on the aforementioned dates.

2. Recommendation:

To consider the representation that has been made and to determine the application.

3. Brief Summary of Report:

An application for a Premises Licence was received on 9th February 2022 in respect of Handsworth Park, Holly Road, Handsworth, Birmingham, B20 2BY.

A representation has been received from other persons.

4. Compliance Issues:

4.1 Consistency with relevant Council Policies, Plans or Strategies:

The report complies with the City Council's Statement of Licensing Policy and the Council's Corporate Plan to improve the standard of all licensed persons, premises and vehicles in the City.

5. Relevant background/chronology of key events:

Birmingham Organising Committee for the 2022 Commonwealth Games Ltd applied on 9th February 2022 for the grant of a time limited Premises Licence for Handsworth Park, Holly Road, Handsworth, Birmingham, B20 2BY.

A representation has been received from other persons, which is attached at Appendix 1.

The application is attached at Appendix 2.

Conditions have been agreed with Environmental Health and the applicant, which are attached at Appendix 3.

Site Location Plans at Appendix 4.

When carrying out its licensing functions, a licensing authority must have regard to Birmingham City Council's Statement of Licensing Policy and the Guidance issued by the Secretary of State under s182 of the Licensing Act 2003. The Licensing Authority is also required to take such steps as it considers appropriate for the promotion of the licensing objectives, which are:-

- a. The prevention of crime and disorder;
- b. Public safety;
- c. The prevention of public nuisance; and
- d. The protection of children from harm.

6. List of background documents:

Copy of the representation as detailed in Appendix 1
Application Form, Appendix 2
Conditions agreed with Environmental Health, Appendix 3
Site Location Plans, Appendix 4

7. Options available

To Grant the licence in accordance with the application.

To Reject the application.

To Grant the licence subject to conditions modified to such an extent as considered appropriate.

Exclude from the licence any of the licensable activities to which the application relates.

From:
Sent: 08 March 2022 16:36
To: Licensing
Subject: Fwd: Additional representation re License request for Handsworth Pk 5/6/ Aug 2022

Begin forwarded message:

From:
Date: 8 March 2022 at 16:20:56 GMT
To: licensing
Cc
Subject: Additional representation re License request for Handsworth Pk 5/6/ Aug 2022

Dear Sirs,

Thank you for your helpful response to the representation sent from HINSTOCK PHILIP VICTOR TRIANGLE RESIDENTS' ASSOC, in relation to the proposed CWG event in Handsworth Pk on 5/6/ Aug 2022.

Having seen the criteria you are required to work to we can provide additional information as follows-

1. Crime & disorder- failure to manage parking on surrounding roads can lead to illegal dangerous parking with frustration leading to disorder.
This behaviour has been witnessed at other events in Handsworth Pk.
2. Public Safety- badly managed parking leading to illegal parking leads to public safety being compromised.
3. Prevention of public nuisance-poorly managed events where unregulated consumption of alcohol is permitted can and does generate public nuisance.
4. Protection of children from harm- there are a number of children resident in these roads. Their safety is compromised by poor parking, speeding etc.

Please accept these points as additional concerns to the correspondence from me sent 7/3/22 on behalf of the residents.

Thank you for helpful direction to other departments. I will correspond with them.

Regards,

Hinstock Philip Victor Triangle Residents' Assoc

From:
Sent: 07 March 2022 18:55
To: Licensing
Cc:
Subject: CWG 5:6 AUGUST Parking.docx

HINSTOCK PHILIP VICTOR TRIANGLE RESIDENTS' ASSOCIATION

REPRESENTATION RE - APPLICATION FOR A PREMISES LICENCE UNDER LICENSING ACT 2003

B'ham Organising Committee 2022 Commonwealth Games

Dear Sirs,

We the residents of the 3 roads in the above Association of Residents note this application for an event with license on 5/6 August 2022 in connection with the CWG.

We always welcome safe community use of the park and are confident this will be a good event.

However it needs to be brought to the attention of the Committee that we make a demand for safe legal vehicular access to our properties during the 2 day event.

Please can you assure us that we will be able to access driveways, park outside our homes and welcome our family and friends who may visit us on these days without fear of parking penalties and blockages?

This question is being put to the Committee because Summer 2021 an event was held in the park which resulted in parking penalty notices being given to a number of our residents who had legitimately parked outside their homes.

BCC had failed to issue parking permits to our residents and they continue to deny their responsibility for the penalties issued which residents have had to pay.

I look forward to hearing from you.

**Hinstock Philip Victor Residents' Association
Monday 7 March 2022**

**Cc Councillor H Quinnen
Inspector Nicholas Hill WM Police**

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Birmingham Organising Committee for the 2022 Commonwealth Games LTD
(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description: Handsworth Park Holly Road Handsworth			
Post town	Birmingham	Postcode	B20 2BY
Telephone number at premises (if any)		N/A	
Non-domestic rateable value of premises		£0	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as **Please tick as appropriate**

a)	an individual or individuals *		please complete section (A)
b)	a person other than an individual *		
	i as a limited company/limited liability partnership	✓	please complete section (B)
	ii as a partnership (other than limited liability)		please complete section (B)
	iii as an unincorporated association or		please complete section (B)
	iv other (for example a statutory corporation)		please complete section (B)
c)	a recognised club		please complete section (B)
d)	a charity		please complete section (B)

e)	the proprietor of an educational establishment	please complete section (B)
f)	a health service body	please complete section (B)
g)	a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales	please complete section (B)
ga)	a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England	please complete section (B)
h)	the chief officer of police of a police force in England and Wales	please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or	<input checked="" type="checkbox"/>
I am making the application pursuant to a	
statutory function or	
a function discharged by virtue of Her Majesty's prerogative	

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth		I am 18 years old or over		Please tick yes	
Nationality					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service (please see note 15 for information)					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr	Mrs	Miss	Ms	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over		Please tick yes
Nationality					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service), the 9-digit 'share code' provided to the applicant by that service: (please see note 15 for information)					
Current residential address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name: Birmingham Organising Committee for the 2022 Commonwealth Games LTD
Address One Brindley Place Brindley Place Birmingham B1 2JB
Registered number (where applicable) 11120160
Description of applicant (for example, partnership, company, unincorporated association etc.) Limited Company

Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
0	5	0 8 2

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY
0	6	0 8 2

Please give a general description of the premises (please read guidance note 1)

The premises is public park owned and managed by Birmingham City Council. It consists of grassland areas, pathways, a leisure centre and a lake.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A (Less than 5,000)

What licensable activities do you intend to carry on from the premises?

(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment (please read guidance note 2)		Please tick all that apply
a)	plays (if ticking yes, fill in box A)	✓
b)	films (if ticking yes, fill in box B)	✓
c)	indoor sporting events (if ticking yes, fill in box C)	✓
d)	boxing or wrestling entertainment (if ticking yes, fill in box D)	
e)	live music (if ticking yes, fill in box E)	✓
f)	recorded music (if ticking yes, fill in box F)	✓

g)	performances of dance (if ticking yes, fill in box G)	✓
h)	anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)	
<u>Provision of late night refreshment</u> (if ticking yes, fill in box I)		
<u>Supply of alcohol</u> (if ticking yes, fill in box J)		

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon			Please give further details here (please read guidance note 4) Various family friendly plays may be showed or performed on indoor or outdoor screens within the Live Site. Music will be both amplified and unamplified and will take place within a venue or on a open air stage within the Live Site footprint. The noise management plan will include a schedule for entertainment and agreed levels on each day.		
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 5) N/A		
Thur					
Fri	09:00	23:00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6) N/A		
Sat	09:00	23:00			
Sun					

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
Day	Start	Finish		Both	✓
Mon			Please give further details here (please read guidance note 4) Various family friendly films may be showed or performed on indoor or outdoor screens within the Live Site. Music will be both amplified and unamplified and will take place within a venue or on a open air stage within the Live Site footprint. The noise management plan will include a schedule for entertainment and agreed levels on each day.		
Tue					
Wed			State any seasonal variations for the exhibition of films (please read guidance note 5) N/A		
Thur					
Fri	09:00	23:00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6) N/A		
Sat	09:00	23:00			
Sun					

C

Indoor sporting events Standard days and timings (please read guidance note 7)			<u>Please give further details</u> (please read guidance note 4) Sports demonstrations or participation activity may take place within temporary structures within the Live Site footprint. Music will be both amplified and unamplified and will take place within a venue or on a open air stage within the Live Site footprint. The noise management plan will include a schedule for entertainment and agreed levels on each day.
Day	Start	Finish	
Mon			
Tue			<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 5) N/A
Wed			
Thur			<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 6) N/A
Fri	09:00	23:00	
Sat	09:00	23:00	
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Wed					
Thur					
			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	✓
Day	Start	Finish	Please give further details here (please read guidance note 4) Music will be both amplified and unamplified and will take place within a venue or on a open air stage within the Live Site footprint. The noise management plan will include a schedule for entertainment and agreed levels on each day.		
Mon					
Tue					
Wed					
Thur			State any seasonal variations for the performance of live music (please read guidance note 5) N/A		
Fri	09:00	23:00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6) N/A		
Sat	09:00	23:00			
Sun					

F

Recorded music Standard days and timings (please read guidance note 7)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	
					Outdoors	
Day	Start	Finish			Both	✓
Mon			<u>Please give further details here</u> (please read guidance note 4) Recorded music will be both amplified and unamplified and will take place within a venue or on a open air stage within the Live Site footprint. The noise management plan will include a schedule for entertainment and agreed levels on each day.			
Tue						
Wed			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 5) N/A			
Thur						
Fri	09:00	23:00	<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 6) N/A			
Sat	09:00	23:00				
Sun						

G

Performances of dance Standard days and timings (please read guidance note 7)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	
					Outdoors	
					Both	✓
Day	Start	Finish				
Mon			Please give further details here (please read guidance note 4) Stages may feature performances of dance in support of music acts or as performances in their own right. Music will be both amplified and unamplified and will take place within a venue or on an open air stage within the Live Site footprint. The noise management plan will include a schedule for entertainment and agreed levels on each day.			
Tue						
Wed			State any seasonal variations for the performance of dance (please read guidance note 5) N/A			
Thur						
Fri	09:00	23:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)			
Sat	09:00	23:00				
Sun						

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	
Mon				Outdoors	
				Both	
Tue			<u>Please give further details here</u> (please read guidance note 4)		
Wed					
Thur			<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 5)		
Fri					
Sat			<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 6)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed					
Thur			State any seasonal variations for the provision of late night refreshment (please read guidance note 5)		
Fri					
Sat			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for consumption – please tick (please read guidance note 8)	On the premises				
				Off the premises				
				Both				
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 5)					
Mon								
Tue								
Wed								
Thur						Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
Fri								
Sat								
Sun								

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	
Date of birth	
Address	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

None

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5) N/A
Day	Start	Finish	Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6) N/A
Mon			
Tue			
Wed			
Thur			
Fri	09:00	23:00	
Sat	09:00	23:00	
Sun			

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

As part of the Birmingham 2022 Commonwealth Games, the Birmingham 2022 Festival will feature a range of 'Live Sites' across the City and further afield across the West Midlands. Live Sites are free to enter accessible spaces for everyone to watch the games and partake in cultural and sporting activity. The games take place from 28th July – 8th August 2022 and the Live Sites operate within this timeframe, for one year only. This application relates to the Neighbourhood Sites' which take place in local communities for 2 days each over the course of the games.

The Handsworth Site will be open from 12:00-20:00 on 5th August & 11:00-19:00 6th August 2022 (times may vary within the licensed window). The event build and de-rig will also take place within these 2 days as the infrastructure is minimal.

Consultation: A SAG planning meeting will be held if required by BCC at least 3 months ahead of the event and a de-brief SAG held post event as required. The premises license holder shall ensure that he/she arranges an additional planning meeting with West Midlands Police and the B2022 City Readiness team to ensure there is thorough agreement to the plans. The event management team will liaise with local community and residents' forums where necessary in order to provide sufficient information on the event to all interested parties. Communication with local residents and businesses will include an opportunity for a meeting to learn more about the event, advance details and event information with event contact number circulated by letter and residents' information displayed on the festival sites website.

H&S Planning: An Event Safety Management Plan (ESMP) and risk assessment will be written, and a draft circulated to the SAG at least 90 days prior to the event. This will include roles and responsibilities of the event management team, particularly relating to event safety. Updates will be circulated as necessary and final versions issued at least 10 days prior to the event.

Content: Details of all programming and content will be given to the SAG at the SAG planning meeting. Any content that involves particular risk for participants or audience will be detailed in the ESMP & Risk assessment.

Communications: Welfare and Health & Safety information including emergency procedures will be communicated to those that require it in an appropriate manner including, staff, artists, performers, press, guests and members of the public. An Event Liaison Team (ELT) structure will be used and linked into the City Centre ECR to aid communication between the event management team and the responsible authorities and to foster discussion and joint decision making during the event. Methods of communication during normal and emergency operation will be identified both within the event management team and with audience members and the wider public.

b) The prevention of crime and disorder

Security & Crowd Management: A competent security contractor will be appointed, and an appropriate level of staff (SIA qualified where necessary) will be agreed with West Midlands Police. Conditions of entry and prohibited items will be defined by the event organisers and clearly communicated to the audience. An ejection procedure will be provided by the event organiser and agreed by West Midlands Police. Capacities of venues / stages within the event site will be appropriate to the audience size and programming will take into account the need to spread the audience to avoid overcrowding at any particular venue. Queue systems will operate where necessary to manage the audience entry to venues.

Alcohol Management: Although there will be no bars or alcohol being sold within the premises, it is noted that members of the public may pass through the site or the wider parks area with alcohol. It is noted the law regarding the consumption of alcohol in a public place and consultation has already been undertaken with WMP in an escalation plan to the local neighborhood policing team for assistance where required. There will be 'Conditions of Entry' at the entrance to the event space, along with a prohibited items list, all of which will note that consumption of alcohol is not permitted. Soft drinks sold within the event won't be served in glass vessels.

Drugs: Due to the nature of the event and with the family friendly messaging and programming, it is not expected that the event will attract the use of drugs and other illegal substances. In the case there are issues with the use of illegal substances, the local WMP neighborhood team will be informed, and they will handle.

Policing: An appropriate level of police resources will be agreed with West Midlands Police at least 3 months ahead of the event to secure any resources necessary.

c) Public safety

Site Design: A site plan will be drawn, and a draft circulated to the SAG at least 90 days prior to the event. Particular care will be taken to keep pedestrian and vehicle routes separate. Appropriate site infrastructure will be provided for the expected audience numbers. Emergency routes and rendezvous points will be established and agreed with emergency services.

Medical: Appropriate medical staffing, vehicles and facilities will be provided using the purple guide as a guideline and agreed with West Midlands Ambulance Service Trust via a medical plan. An approach of treatment on site will be taken where possible to reduce the impact on local NHS services. Data on numbers of patients treated and transferred to hospital will be made available to the SAG at the debrief meeting.

Traffic Management: A traffic management plan will be written and agreed with West Midlands police and BCC Highways. Steps will be taken to encourage people to walk or use public transport. The use of cars as a means of travelling to the event will be discouraged.

Toilets: Minimum WC provision to be provided in accordance with the Purple guide (or similar), to be distributed across the site in public areas in accordance with site plan, kept clean and serviced regularly.

Lasers / Special Effects: There will be no lasers or special effects in use during the event.

Work at Height: Any work at height should be identified and risk assessed. Contractors carrying out work at height are responsible for their own risk assessment.

Temporary Structures: Details of any temporary demountable structures will be given in the ESMP / Construction Phase Plan. The event management team will request appropriate documentation from structure contractors including structural calculations, wind loadings and

wind management and monitoring policies where appropriate. A sign off procedure will be in place for contractors to indicate the structures have been completed.

Fire Safety: A fire safety management policy will be written and agreed with West Midlands Fire & Rescue Service.

Electrical & Lighting: A competent electrical contractor will be appointed and used to provide any distribution from existing mains supply or generators. Cable routing will be considered so as to minimise trip hazards.

Fairground: Any fairground rides or attractions will be sourced from a competent operator who will be responsible for their maintenance, inspection and operation.

Catering Concessions: All relevant catering concession details will be given to BCC Environmental health at least one month ahead of the event and access will be granted for inspection of any of the units at any time during the event.

d) The prevention of public nuisance

Waste Management: Competent contractors will be appointed to handle waste management (including litter picking, provision of skips and bins, removal of waste from site and cleaning and emptying of toilets). Collection of waste will be managed to avoid build up of refuse in any areas that could become a fire risk.

Noise: A noise management plan will be produced at least 90 days prior to the event and agreed with BCC Environmental Health officers. Appropriate conditions to minimise noise disturbance will be agreed including off site levels, hours of amplified music and noise from other sources such as generators.

e) The protection of children from harm

Lost Children: A lost child policy will be established between the event management team and security contractor and detailed in the ESMP.

Safeguarding: A member of the event management team will take on the role of 'Safeguarding Lead' and a safeguarding policy will be produced for the event.

Checklist:

Please tick to indicate agreement		
•	I have made or enclosed payment of the fee.	✓
•	I have enclosed the plan of the premises.	✓
•	I have sent copies of this application and the plan to responsible authorities and others where applicable.	

•	I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable.	
•	I understand that I must now advertise my application.	✓
•	I understand that if I do not comply with the above requirements my application will be rejected.	
•	[Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).	✓

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant's solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

Declaration	<ul style="list-style-type: none"> • [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15). • The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, or have conducted an online right to work check using the Home Office online right to work checking service which confirmed their right to work (please see note 15)
--------------------	---

Signature	
Date	08/02/2022
Capacity	Festival Sites Project Manager

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)

Post town		Postcode	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail, your e-mail address (optional)			

Notes for Guidance

1. Describe the premises, for example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies, you must include a description of where the place will be and its proximity to the premises.
2. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant

premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
3. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 4. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 5. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 6. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 7. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 8. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 9. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 10. Please list here steps you will take to promote all four licensing objectives together.
 11. The application form must be signed.
 12. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 13. Where there is more than one applicant, each of the applicants or their respective agent must sign the application form.
 14. This is the address which we shall use to correspond with you about this application.

15. Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this in one of two ways: 1) by providing with this application copies or scanned copies of the documents listed below (which do not need to be certified), or 2) by providing their 'share code' to enable the licensing authority to carry out a check using the Home Office online right to work checking service (see below).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.

- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 18(3) or 20(2) of the Immigration (European Economic Area) Regulations 2016, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.

- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

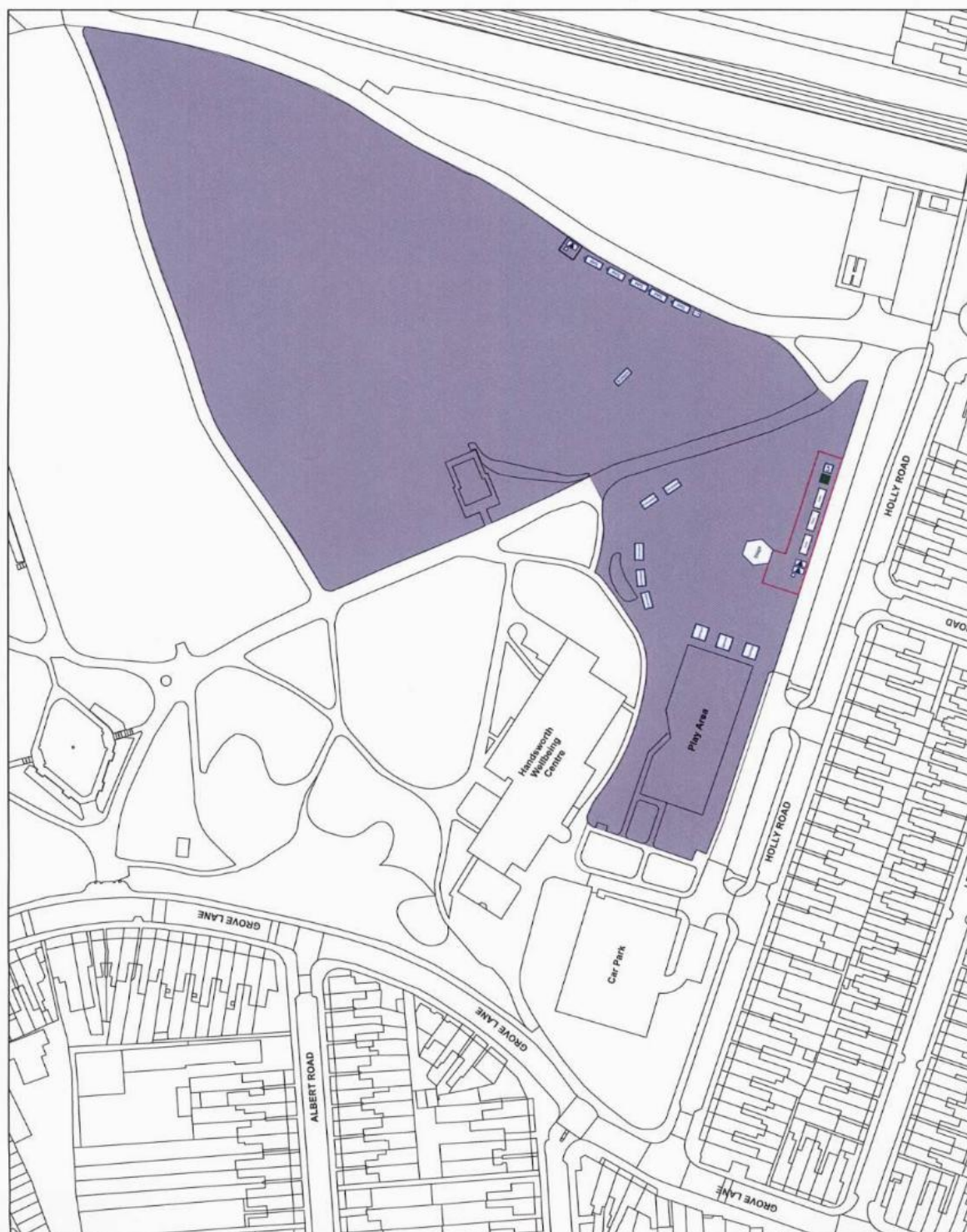
Home Office online right to work checking service

As an alternative to providing a copy of the documents listed above, applicants may demonstrate their right to work by allowing the licensing authority to carry out a check with the Home Office online right to work checking service.

To demonstrate their right to work via the Home Office online right to work checking service, applicants should include in this application their 9-digit share code (provided to them upon accessing the service at <https://www.gov.uk/prove-right-to-work>) which, along with the applicant's date of birth (provided within this application), will allow the licensing authority to carry out the check.

In order to establish the applicant's right to work, the check will need to indicate that the applicant is allowed to work in the United Kingdom and is not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity.

An online check will not be possible in all circumstances because not all applicants will have an immigration status that can be checked online. The Home Office online right to work checking service sets out what information and/or documentation applicants will need in order to access the service. Applicants who are unable to obtain a share code from the service should submit copy documents as set out above.



[illegible]

From:

Sent: 10 March 2022 11:02

To: Licensing <

Subject: RE: Licensing Act 2003 (Grant) RE: Handsworth Park Commonwealth Games 2022, Holly Road, Handsworth, Birmingham, B20 2BY

Importance: High

Hi

Thank you for your email. All understood around the hearing and the resident objection. When I spoke to Environmental health (Martin) yesterday, he mentioned that if I agreed to the conditions he suggested that he would be content to remove his objection.

I can confirm we are happy to agree to these conditions. Can you please confirm the Environmental health representation will be removed? This would also apply to the other sites they represented to, we would agree to the same conditions for each site.

Please let me know.

Many thanks,

Birmingham 2022 Commonwealth Games

From: Martin Key

Sent: 09 March 2022 15:37

To: Licensing ;

Cc:

Subject: Premises Licence Application - Handsworth Park ; 5-6 August 2022; Birmingham 2022 Festival

Importance: High

Hi

I am responding on behalf of the Environmental Health team as a responsible authority and I formally raise a representation based on my concerns that the grant of the licence for this event will not support the promotion of the licensing objective relating to the prevention of public nuisance.

An application for a premises licence has been received from Birmingham Organising Committee for the 2022 Commonwealth Games Limited for plays, films, indoor sporting events, live and recorded music and the performance of dance between the hours of 09.00 and 23.00 on 5 and 6 August 2022 at Handsworth Park, Holly Road, Handsworth, B20 2BY.

The application is part of the Birmingham 2022 Festival in support of Birmingham 2022 Commonwealth Games and this is one of a number of live sites which are free to enter accessible spaces for everyone to watch the games and partake in cultural and sporting activity.

I understand that this is a very generic application and there are some contradictory timings in the form but it has been confirmed that the application should be considered on the basis of the hours 09.00 to 23.00. I was also seeking further clarification in respect of indoor and outdoor activities and it has been confirmed that there will be no fixed buildings used for this event and the indoor locations will effectively be marquees. I note from the application that there will be no sale of alcohol at this event and also the consumption of alcohol will not be permitted at the site during the event.

I have reviewed the conditions offered and based on the information provided I am concerned that there will be an adverse noise impact from the proposed event on nearby residents. I have no objection in principle to this event and would accept the range of activities and the hours proposed however the suggested operating procedures in the application would not be sufficient to ensure that there is no public nuisance caused by this event. I would therefore make a representation that without sufficient controls in place this event would not

fulfil the public nuisance licencing objectives and. However I have no issue in respect of the requested hours and scope but it is the absence of effective controls and whilst I appreciate that a number of issues may be resolved by the multi-agency group /SAG I would expect controls based on the conditions below to address potential public nuisance.

I have suggested some conditions below which if the applicant was prepared to accept I would be content to withdraw my representation.

1. A SAG/MAG will be required at least 3 months ahead of the event, and subsequent SAG/MAGs as required thereafter.
2. The Music Noise Level (MNL) shall not, at any noise sensitive premises, exceed 65dB(A) Leq,15 min measured at a location 1 metre from the facade of the noise sensitive premises.
3. The site music amplification shall be adjusted as necessary to mitigate any frequency imbalance to avoid low frequency tonality or modulation at any noise sensitive premises.
4. The licence holder shall employ an independent, suitably qualified noise control specialist who has experience of providing noise management for outdoor music events. The licence holder shall ensure that the appointed noise control specialist sets noise control limits at the event site which are adequate to meet the requirements of conditions 2 and 3 above. These limits shall be applied at all times when music is played including sound checks and rehearsals.
5. The licence holder shall ensure that the appointed noise control specialist continually monitors noise levels within the venue and advises the sound engineers accordingly to ensure that the limits referred to in conditions 3 and 4 are not exceeded. In addition the licence holder shall ensure that the appointed noise control specialist monitors noise levels and impacts off site at designated locations which shall be detailed in the noise management plan required under condition 10 below and a focus shall be made on dwellings that may be most affected by the noise generated from the event site.
6. The noise from regulated entertainment at the event shall be controlled by sound engineers who shall work with the noise control specialist to maintain compliance with the noise levels and operational times for the various entertainment areas. The licence holder shall ensure that the organiser, sound system supplier and the individual sound engineers are informed of the noise control limits and ensure that any instructions to control noise levels issued by the appointed noise control specialist are implemented.
7. There shall be advance communication by way of leafleting and a meeting to ensure that local residents and businesses are informed that the event will be taking place and the impacts of the event. This shall include including issuing letters or leaflets to residential noise sensitive premises within 500 metres of the site boundary and local businesses that may be impacted by the event to include the timings of the event, the area in use, the build-up and close down activities, any road or parking restrictions and the phone number that shall be used for any complaints. The licence holder shall organise and facilitate a public meeting in the locality to outline the proposed event arrangements. This meeting shall be held within no more than 21 days of the event and the licence holder shall ensure local residents and businesses as outlined previously are aware of this meeting.
8. The licence holder shall ensure that there is a dedicated telephone number for members of the public to raise issues and concerns throughout the hours that the site is in operation and shall also ensure that this telephone is staffed throughout the hours that the site is in operation and all calls are responded to.
9. Any fairground or amusement rides shall not use any live or recorded amplified music, speech or sound that is audible beyond the licenced premises boundary.
10. The licence holder shall not less than 21 days before the event submit a noise management plan for the event in writing for approval to the Environmental Protection Unit of Birmingham City Council. The noise management plan shall outline the measures to be adopted to reduce the noise impact of activities associated with the event including music, deliveries, site access and egress, parking and vehicle movements within the premises, recycling and refuse collections and customers. The noise management plan shall include a schedule of phased termination times for amplified music, speech or sound at each stage and entertainment area. The approved noise management plan shall be fully implemented throughout the event. The noise management plan shall not be amended without prior written consent from the Environmental Protection Unit of Birmingham City Council. All staff shall be adequately trained in their role in implementing the plan.

Best Regards

Martin Key
Environmental Protection Officer



Birmingham City Council Map Created By:

Date of Map Creation: 13/02/2017

Notes

(c) Crown copyright. All rights reserved. Birmingham City Council 100021326 (2016).
 You are not permitted to copy, sub-licence, distribute or sell any of this data to third parties in any form.
 (c) GeoPerspectives, supplied by Bluesky International Ltd
 Cities Revealed© copyright by The GeoInformation® Group, 2014 and Crown Copyright © All right reserved

Scale:
 1:7,000