

BIRMINGHAM CITY COUNCIL

CO-ORDINATING OVERVIEW AND SCRUTINY COMMITTEE

FRIDAY, 08 JUNE 2018 AT 10:00 HOURS
IN COMMITTEE ROOM 6, COUNCIL HOUSE, VICTORIA SQUARE,
BIRMINGHAM, B1 1BB

A G E N D A

1 NOTICE OF RECORDING/WEBCAST

The Chairman to advise/meeting to note that this meeting will be webcast for live or subsequent broadcast via the Council's Internet site (www.civico.net/birmingham) and that members of the press/public may record and take photographs except where there are confidential or exempt items.

2 APOLOGIES

To receive any apologies.

3 APPOINTMENT OF CO-ORDINATING OVERVIEW AND SCRUTINY COMMITTEE CHAIR, DEPUTY CHAIR AND MEMBERS

(i) To note the resolution of the City Council appointing the Committee, Chair and Members to serve on the Committee for the period ending with the Annual Meeting of the Council in 2019.

Labour Group - Councillors Aikhlaq, Ali, Bore, Clements, Cotton (Chair), M Khan, Holbrook and Pocock.

Conservative Group - Councillors D Alden, D Clancy and Cornish.

Liberal Democrat Group - Councillor Harmer

(ii) to elect a Deputy Chair for the purposes of substitution for the Chair, if absent, for the period ending with the Annual Meeting of the Council in 2019.

4 DECLARATIONS OF INTERESTS

Members are reminded that they must declare all relevant pecuniary and non pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the minutes of the meeting.

5 **CO-ORDINATING OVERVIEW AND SCRUTINY COMMITTEE - TERMS OF REFERENCE 2018/19**

To note the terms of reference as set out in the attached schedule.

6 **CUSTOMER SERVICES UPDATE**

Information to follow.

7 **PRIORITIES FOR THE YEAR AND WORK PROGRAMME**

Discussion Paper

8 **CORPORATE RESOURCES AND GOVERNANCE OVERVIEW AND SCRUTINY COMMITTEE - DATES OF MEETINGS 2018/19**

(i) The Chairman proposes that the Committee meets on the following Wednesdays at 1000 hours in the Council House:-
8 June, 27 July, 7 September, 5 October, 9 November, 7 December, 11 January, 8 February, 8 March, 5 April.

(ii) The Committee is also requested to approve Wednesdays at 1030 hours as a suitable day and time each week for any additional meetings required to consider 'requests for call in' which may be lodged in respect of Executive decisions.

9 **REQUEST(S) FOR CALL IN/COUNCILLOR CALL FOR ACTION/PETITIONS RECEIVED (IF ANY)**

To consider any request for call in/councillor call for action/petitions (if received).

10 **OTHER URGENT BUSINESS**

To consider any items of business by reason of special circumstances (to be specified) that in the opinion of the Chairman are matters of urgency.

11 **AUTHORITY TO CHAIRMAN AND OFFICERS**

Chairman to move:-

'In an urgent situation between meetings, the Chairman jointly with the relevant Chief Officer has authority to act on behalf of the Committee'.

Appendix 1: Overview and Scrutiny Committee Functions and Remits

Overview and Scrutiny Committees

All Councillors, except Cabinet Members (and the Lord Mayor), can be members of an Overview and Scrutiny Committee. Chairs of these committees are appointed by the Full Council and Deputy Chairs are elected by each committee at its first meeting, for the purpose of substitution for the Chair if absent.

General role

Overview and Scrutiny Committees will:

- (a) Make reports and/or recommendations to the full Council, the Executive and / or other organisations in connection with the discharge of the functions specified in their terms of reference;
- (b) Consider any matter covered in their terms of reference that may affect or be likely to have an effect on the citizens of Birmingham; and
 - (i) is relevant to the Council's strategic objectives; and/or
 - (ii) is relevant to major issues faced by officers in managing a function of the Council; and
 - (iii) is likely to make a contribution to moving the Council forward and achieving key performance targets.
- (c) Exercise the "request for call-in" and "call-in" any Executive decisions made but not yet implemented by the Executive.

Overview and Scrutiny Chairs should maintain regular engagement with Cabinet Members to enable flexibility to be built into the Overview and Scrutiny work programme, so as to respond to the council's policy priorities in a timely way.

Specific functions:

- (a) Policy development and review

Overview and Scrutiny Committees may:

- (i) assist the Council and / or the Executive in the development of its budget and policy by appropriate analysis of policy and budget issues;
- (ii) conduct appropriate research, community and other consultation in the analysis of policy and budget issues and possible options;
- (iii) consider and implement mechanisms to encourage and enhance community participation in the development of policy options;

- (iv) question Members of the Executive and/or Chief Officers about their views on issues and proposals affecting their areas of responsibility; and
- (v) liaise with other external organisations operating in the city, whether national, regional or local to ensure that the interests of local people are enhanced by collaborative working.

(b) Scrutiny

Overview and Scrutiny Committees may:

- (i) review and scrutinise the Executive decisions made by, and performance of, the Executive and/or Chief Officers in relation to decisions taken by them or in relation to their areas of responsibility / department;
- (ii) review and scrutinise the performance of the council in relation to its policy objectives, performance targets and / or particular service areas – including the areas of responsibility of the Regulatory and Non-Executive Committees, but not the actual decisions of the Regulatory and Non-Executive Committees;
- (iii) make recommendations to the Executive, Chairmen of Committees, Chief Officers and/or Council arising from the outcome of the scrutiny process;
- (iv) review and scrutinise the performance of other relevant public bodies in Birmingham (including Health Authorities) and to invite reports from them by requesting them to attend and engage with the Overview and Scrutiny Committee about their activities and performance;
- (v) question and gather evidence from any person (with their consent)
- (vi) establish sub-committees to undertake aspects of that committee's remit, or Task and Finish Committees to carry out specific time limited enquiries as agreed with the eight Overview and Scrutiny Committee Chairs and subject to available resources.

Terms of Reference of Overview and Scrutiny Committees

There shall be eight Overview and Scrutiny Committees as set out in the terms of reference below.

Co-ordinating Overview and Scrutiny Committee

To plan and co-ordinate the work of all the Overview & Scrutiny Committees. To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning governance (including transparency, regional working and partnerships); citizens (including communications and public engagement); performance; customer services and emergency planning.

These functions include:

- (a) giving such guidance to the Overview and Scrutiny Committees in any cases of uncertainty, as to work which they should or should not be undertaking, as may be necessary to achieve such co-ordination, including the allocation of “call-in” to the appropriate Committee;
- (b) determining, in any cases of uncertainty, the allocation of responsibility for specific tasks between the Overview and Scrutiny Committees;
- (c) ensuring (by means, for example, of issuing appropriate guidance and/or instructions) that the Overview & Scrutiny Committees pay proper attention in their work to the consideration of key cross cutting issues, in particular equalities, transparency and improvement;
- (d) publishing each year an Annual Programme of major scrutiny inquiries as suggested by individual Overview and Scrutiny Committees following consideration of the Council Plan and priorities;
- (e) agreeing the establishment of any task & finish groups; and
- (f) considering overview and scrutiny development, working practices and constitutional arrangements.

Membership of the Co-ordinating Overview and Scrutiny Committee will consist of 12 members: the chair of the committee and the seven other Overview and Scrutiny Committee chairs along with 4 places for opposition group members to ensure proportionality.

Resources Overview and Scrutiny Committee

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning finance (including strategic finance, budget setting and financial monitoring); revenues and benefits; human resources; contracting, commissioning and commercialism.

Health and Social Care Committee

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning adult safeguarding, social care and public health; and to discharge the relevant overview and scrutiny role set out in the

National Health Service Act 2006 as amended by the Health and Social Care Act 2012, including:

- The appointment of Joint Overview and Scrutiny Committees with neighbouring authorities; and
- The exercise of the power to make referrals of contested service reconfigurations to the Secretary of State as previously delegated to the Health and Social Care Overview and Scrutiny Committee by the Council.

Children's Social Care Overview and Scrutiny Committee

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning the Children's Trust, vulnerable children, corporate parenting and other child social care and safeguarding functions of the council.

Economy and Skills Overview and Scrutiny Committee

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning strategic economy; skills and apprenticeships; land and property; inward investment; land use planning; business improvement districts and the Local Enterprise Partnership.

Sustainability and Transport Overview and Scrutiny Committee

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities relating to sustainability; air pollution; transport strategy and highways.

The Committee shall undertake the authority's statutory functions in relation to the scrutiny of flood risk management (Flood and Water Management Act 2010).

Housing and Neighbourhoods Overview and Scrutiny Committee

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning housing; social cohesion; waste management; neighbourhood management; localisation; bereavement services and community safety.

This Committee shall be the Crime and Disorder Committee (Police and Justice Act 2006).

Learning, Culture and Physical Activity Overview and Scrutiny Committee

To fulfil the functions of an Overview and Scrutiny Committee as they relate to any policies, services and activities concerning schools and education; arts and culture; libraries and museums; sport; events; parks and allotments.

The Overview and Scrutiny Committee dealing with education matters shall include in its membership the following voting representatives:

- (a) Church of England diocese representative (one);
- (b) Roman Catholic diocese representative (one); and
- (c) Parent Governor representatives (two).

Conflicts of interest – Membership of Overview and Scrutiny Committees and District and Ward Forums

- (a) If an Overview and Scrutiny Committee is scrutinising specific decisions in relation to the business of the Ward Forum of which an Overview and Scrutiny Committee Councillor is a Member, then that Councillor must withdraw from the meeting during the consideration of such matters.
- (b) Where, however, the Overview and Scrutiny Committee is reviewing policy matters, generally, as opposed to a specific decision of the Ward Forum, the Member must declare his/her interest before the relevant agenda item is reached, but need not withdraw.

Overview and Scrutiny Work and Non-Executive Committees

- (a) Overview and Scrutiny Committees are only permitted by law to scrutinise the Executive decisions of the council – Cabinet, Cabinet Committees, Cabinet Members, Ward Forums, and officers.
- (b) In terms of the Regulatory Committees, these carry out quasi-judicial functions and, as such, appropriate appeal rights and procedures apply to the same, which do not involve the Overview and Scrutiny Committees arrangements.

“Request for Call-In” and “Call-In”

- (a) When an Executive decision is taken by the Cabinet, Cabinet Member(s) or Chief Officer jointly with Cabinet Members or Cabinet Committees, the decision shall be published by electronic means, and copies of it shall be available at the main offices of the Council, normally within three days of being made. All Members and Chief Officers will be sent a notification of all such decisions within the same timescale, by the Committee Services Officer responsible for publishing the decision.
- (b) The relevant notice will bear the date on which it is published and will specify that the Executive decision may be implemented, after the expiry of three working days after the publication of the decision, unless a “Request for call-in” is made of the Executive decision, by at least two Councillors (who are not members of the Cabinet) The “Request for Call In” should state the reason for call-in.
- (c) Once a “Request for Call In” has been received, the eight Overview and Scrutiny Chairs will agree which Overview and Scrutiny Committee should

hear the call-in. That Committee must meet to consider the request. The meeting should take place not later than 15 clear working days after the original publication of the decision.

- (d) It is for the Committee to decide whether to Call In a decision or not. The council does not expect an Overview and Scrutiny Committee to Call In an Executive decision unless one or more of the following criteria applies.
- (e) Where the Committee does decide to call in a decision, the “re-consideration” which is then required must take place at a meeting of the full Cabinet – irrespective of who made the original decision on behalf of the Executive.

Call-In Criteria

	<i>(a) Is the Executive decision within existing policy?</i>
1	<i>the decision appears to be contrary to the Budget or one of the ‘policy framework’ plans or strategies;</i>
2	<i>the decision appears to be inconsistent with any other form of policy approved by the full Council, the Executive or the Regulatory Committees;</i>
3	<i>the decision appears to be inconsistent with recommendations previously made by an Overview and Scrutiny body (and accepted by the full Council or the Executive);</i>
	<i>(b) Is the Executive Decision well-founded?</i>
4	<i>the Executive appears to have failed to consult relevant stakeholders or other interested persons before arriving at its decision;</i>
5	<i>the Executive appears to have overlooked some relevant consideration in arriving at its decision;</i>
6	<i>the decision has already generated particular controversy amongst those likely to be affected by it or, in the opinion of the Overview and Scrutiny Committee, it is likely so to do;</i>
7	<i>the decision appears to be particularly “novel” and therefore likely to set an important precedent;</i>
8	<i>there is a substantial lack of clarity, material inaccuracy or insufficient information provided in the report to allow the Overview and Scrutiny Committee to hold the Executive to account and/or add value to the work of the Council.</i>
	<i>(c) Has the Executive decision been properly taken?</i>
9	<i>the decision appears to give rise to significant legal, financial or propriety issues;</i>
10	<i>the notification of the decision does not appear to have been in accordance with council procedures;</i>
	<i>(d) Does the Executive decision particularly affect a ward?</i>
11	<i>the decision appears to give rise to significant issues in relation to a particular ward.</i>



Co-ordinating Overview and Scrutiny Committee

Report of the Head of Scrutiny Services

1 Purpose of the Report

- 1.1 To enable the Committee to set the overall direction of Scrutiny work for the year ahead and plan its work programme.

2 The Role of Scrutiny

- 2.1 The City Council's Overview and Scrutiny function:

- i. Provides "critical friend" challenge to executive policy-makers and decision-makers;
- ii. Enables the voice and concerns of the public and its communities to be heard;
- iii. Is carried out by 'independent minded members' who lead and own the scrutiny process;
- iv. Drives improvement in public services.

- 2.2 The functions and remits of the scrutiny committees are set out in the Constitution and are included on your agenda under item 5.

- 2.3 The role of a scrutiny member is not formally defined; however the responsibility includes:

- To personally contribute time and effort to both the development and the carrying out of the scrutiny work programme by attending and contributing to committee meetings and inquiries or task & finish groups including hearing evidence, considering conclusions and making recommendations in a final report;
- To be fair and open, not take a party political stance and not make party political points;
- To be independent minded and to not pre-judge issues coming to scrutiny nor use the meeting to promote narrow or parochial interests;
- To challenge the evidence by asking probing questions where necessary in order to get the information needed without being confrontational and to actively seek ideas and opinions;
- To attend relevant training as appropriate.

- 2.4 It is for individual Scrutiny members to declare any interests or conflicts of interest as under the Constitution.

- 2.5 To support members, scrutiny training sessions will be set up in late June/early July.



3 The Committee's Remit

3.1 The Co-ordinating Committee has a mixture of work essentially consisting of two elements. This includes making sure that the work of all O&S Committees is properly planned, co-ordinated, progressed and prepared for any developments in the role of scrutiny itself; and acting as an O&S Committee in its own right, focussing on matters largely within the portfolios of the Leader and the Deputy Leader.

3.2 In summary these include:

Leader	Deputy Leader
Strategic policies	Business Change
Structure and Governance of the Council	Efficiency and improvement for the Council
Lord Mayor's office	Risk Management
Communications	Customer Services
Council Wide Efficiency and Improvement	External Scrutiny and Local Government Ombudsman
Policy and Partnerships	Open data and Information systems
Combined Authority and the West Midlands Mayoral Combined Authority	Whistleblowing and Corporate Complaints Procedure
	Emergency Planning

3.3 Transparency, equalities and improvement will be cross-cutting themes for all O&S Committees.

3.4 Changes in the make-up of Cabinet portfolios and O&S Committees were confirmed at the City Council's AGM on 22nd May. A full summary of O&S Committee remits mapped against Cabinet portfolios is attached in Appendix 1.

4 Work programming

4.1 Effective work programming is the bedrock of an effective Scrutiny function. Done well, it can help lay the foundation for targeted, incisive and timely work on issues of local importance where Scrutiny can add real value. Done badly, Scrutiny can end up wasting time and resources on issues where the impact of any work is likely to be minimal.

4.2 Each Scrutiny Committee work programme is determined by the members of that committee. The work programme is discussed at the start of each year; and is updated throughout the year. Whilst Scrutiny Committees are independent from the Executive, there are benefits in aligning priorities, particularly when resources are scarce. The following section outlines some key areas for the forthcoming year.



Prioritisation

- 4.3 Members often have a number of topics suggested to them and are therefore required to prioritise matters for consideration. The following factors could be considered:
- *Public interest*: concerns of local people should influence the issues chosen;
 - *Ability to change*: priority should be given to issues that the Committee can realistically influence;
 - *Performance*: priority should be given to areas in which the Council and Partners are not performing well;
 - *Extent*: priority should be given to issues that are relevant to all or a large part of the city;
 - *Replication*: work programme must take account of what else is happening to avoid duplication.

Reports to City Council

- 4.4 There is clearly an expectation on O&S Committees that there are regular reports to City Council meetings. Reporting to City Council is a key line of accountability and one area where Birmingham is ahead in terms of good practice (the recent CLG Select Committee on Scrutiny recommended that where council's do not already, "overview and scrutiny committees should report to an authority's Full Council meeting rather than to the executive, mirroring the relationship between Select Committees and Parliament").
- 4.5 However, members of the Review of Scrutiny group in March 2018 were clear that "producing reports for City Council was not scrutiny's only role". There is a balance to be struck and Co-ordinating O&S Committee will have a key role in managing this.
- 4.6 Most of the Scrutiny reports that have been presented at the City Council meeting in the past have been inquiry reports. However, the Scrutiny Inquiry into the City Council Meeting, conducted by the former Corporate Resources O&S Committee in April 2016, suggested that there were other ways for scrutiny to engage with the City Council meeting. It was proposed that two new forms of report to City Council, in addition to inquiry reports, to widen the scrutiny offer to City Council:
1. Debate reports: short reports summarising work undertaken in Committee (or on visits); not necessarily with recommendations but with a motion or suggested actions; this could include more contentious issues, or where policy is not yet resolved, and act as a way of prompting wider policy debate in the chamber;
 2. Proposal: short reports introducing potential inquiry work for scrutiny to get early member input into direction, key questions and potential witnesses; the debate would inform the terms of reference and form part of the evidence base for the inquiry, rather than getting that wider member input at the end of the process.
- 4.7 It is suggested that the Co-ordinating O&S Committee agrees a programme of reports to City Council at its July meeting.



5 Priorities for the Coming Year

- 5.1 In setting the direction and tone for all scrutiny committees, members may want to focus on some cross-cutting priorities for the year:
- Contributing to the big strategic issues facing the council with a view to ensuring that long term issues are captured; e.g. prevention, challenging the pattern of inequalities across the city;
 - Supporting improvement in performance;
 - Developing scrutiny's participation in policy development – working with the Executive to ensure early involvement to support robust policy-making by exploring options early on and presenting alternatives;
 - Championing citizen issues, ensuring that scrutiny responds to issues of public concern.
- 5.2 Another focus for this committee will be to follow up on the recommendations made in the Review of Scrutiny (March 2018).
- 5.3 Other key areas within the remit of the Co-ordinating O&S Committee are discussed below.
- 5.4 ***Governance, Business Change and Improvement:*** following the Kerslake Report, published in 2014, and the Birmingham Independent Improvement Panel, established in January 2015, the City Council has undergone significant change in the leadership of the organisation. That **improvement journey** continues, some of which focuses on specific services areas (e.g. Children's Social Care and Waste Management), alongside a focus on the corporate governance of the organisation, emphasising a change in culture to enable the council to play the effective leadership role needed to help the city to realise its full potential.
- 5.5 There are five key strands to this :
- Effective political leadership and managerial leadership, working as a constructive partnership;
 - A good understanding of the local context which informs a shared long-term vision and a clear set of priorities understood by the workforce and partners;
 - Effective governance and decision-making arrangements that respond to challenges and manage performance, change, transformation and disinvestment;
 - Capacity and resources focused in the right areas in order to deliver the agreed priorities, supported by relevant organisational and workforce development; and
 - A financial plan in place to ensure its long-term viability and evidence it is being implemented successfully.
- 5.6 There is some cross-over with other O&S Committees here: the latter two fall within the Resources O&S Committee remit.



- 5.7 Other governance priorities include **developing policy on working with neighbourhoods**, which responds to the scrutiny inquiry completed by the former Corporate Resources and Governance O&S Committee on *Partnership Working: BCC and parish/town councils*. The recommendations from that report are to be tracked, and the committee may also wish to be engaged in the emerging approach, which will include engaging with stakeholders; sharpening up the operational response; and developing guidance and principles for working with parish councils. This area will be shared with the Housing & Neighbourhoods O&S Committee, which has responsibility for localisation.
- 5.8 Another area for consideration is the recommendation from the Review of Scrutiny in March, to *undertake a review of the City Council meeting, including roles, functions and operation*. This would build on an on-going internal governance review of City Council processes.
- 5.9 **Performance:** also supporting the improvement journey will be a renewed approach to performance management, including a refreshed set of performance indicators that will be published on the website so that the council can be held to account for its performance. Scrutinising performance overall is increasingly challenging as the council's delivery mechanisms become more complex and the committee will want to be assured of the arrangements for this.
- 5.10 **Partnerships:** the Council Plan 2018 sets out the intention to build on existing partnerships, learning from recent experiences and listening to organisations and individuals throughout the city.
- 5.11 **Customer Services:** previous scrutiny committees have taken an in-depth look at citizens' experiences of contacting the City Council. Committee members have been keen to see maximum improvement in customer services and in end-to-end service delivery, i.e. not just the quality of the call but whether the request was completed to the citizen's satisfaction. The last scrutiny inquiry on this topic was concluded in February 2016 and since then a number of activities were delivered in 2017-18 which led to an improvement in the citizen experience, including the implementation of "One and Done" for Council Tax enquiries, increasing what is dealt with at the first point of contact and reducing avoidable contact, and continued focus on coaching and quality to maximise customer satisfaction, supported by working with services to identify and implement improvements to end to end service delivery. The last update to scrutiny was in February 2018.
- 5.12 Key Priorities for 2018/19 include the expansion of online services to include the go live of the BRUM Account leading to increased channel migration.
- 5.13 **Citizen Engagement:** the former Districts and Public Engagement O&S Committee completed an inquiry in 2014, and there are still outstanding actions that *could be considered alongside the forthcoming Community Engagement strategy currently being developed*.
- 5.14 **Transparency:** the council is committed to ensuring that decision making is open, including greater use of webcasting, public consultation and by ensuring that our strategies and policies are publically available and easily accessible.
- 5.15 A summary of the committee's remit and proposed priorities is set out in Appendix 2.



5.16 A draft work programme is attached in Appendix 3.

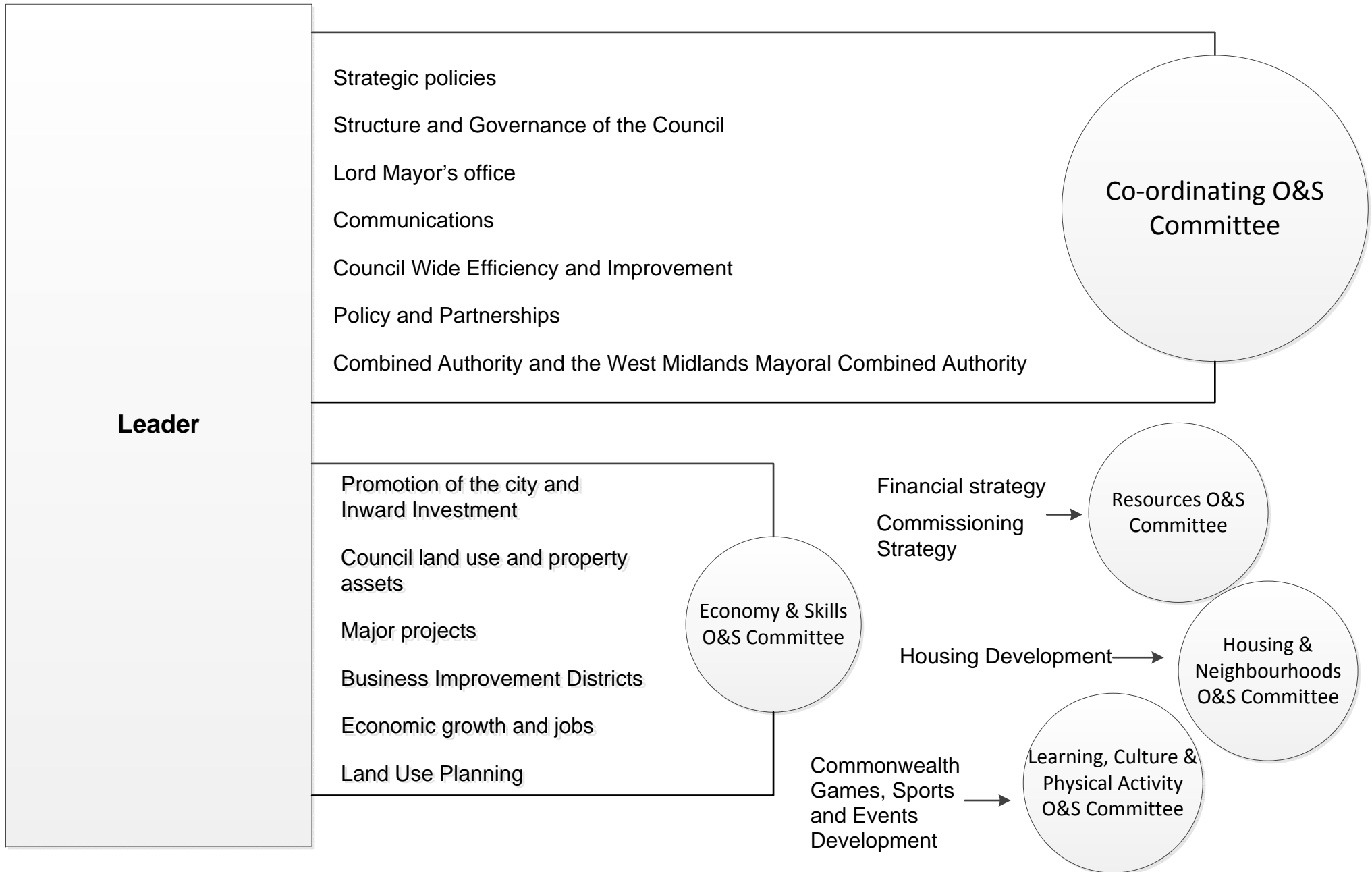
6 Recommendations

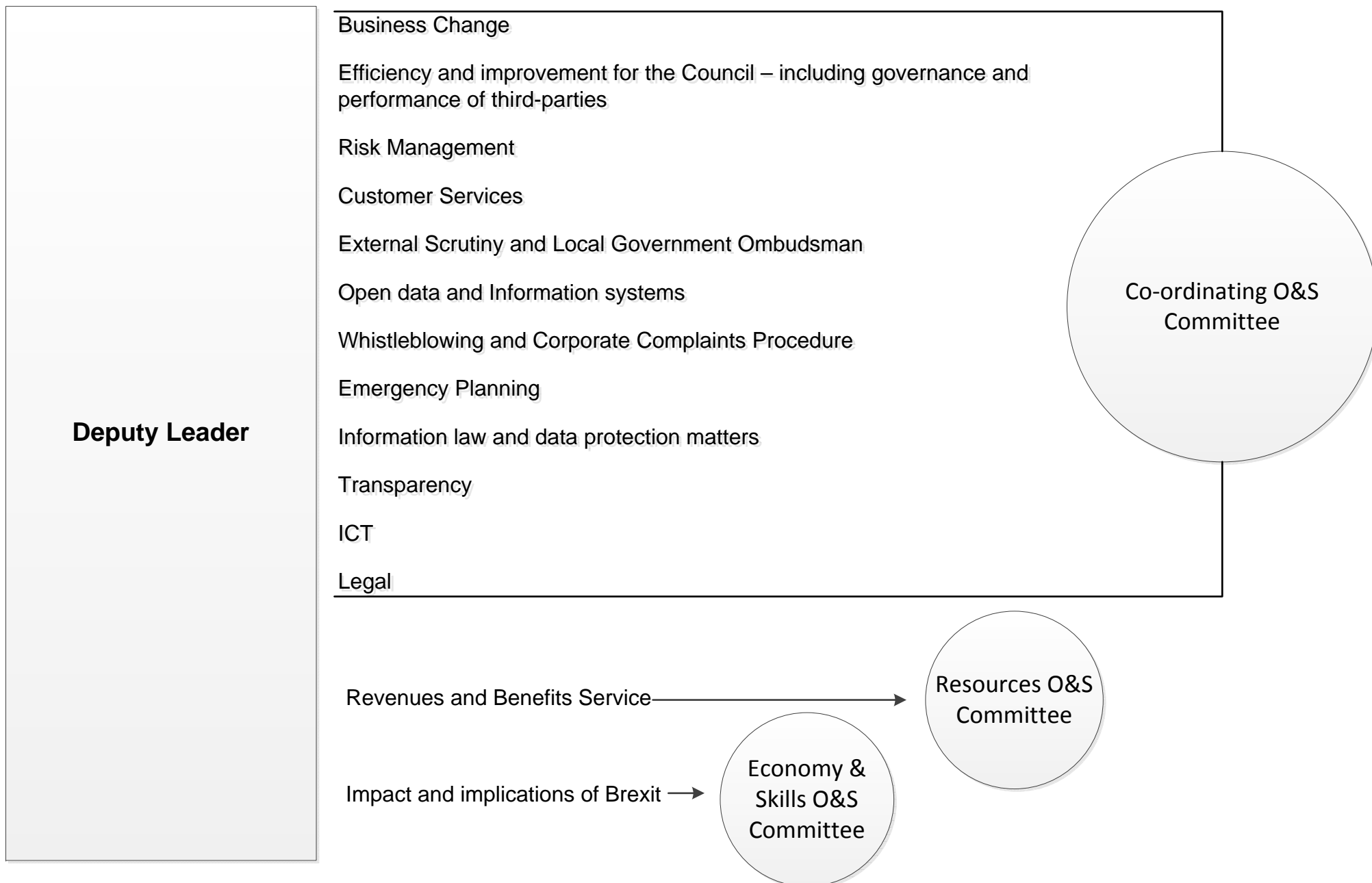
6.1 The Co-ordinating O&S Committee is recommended to:

1. Agree the priorities for the committee over the next year;
2. Agree items for the work programme;
3. Identify any new areas of work which should inform the work programme for the forthcoming year.

Emma Williamson
Head of Scrutiny Services

May 2018





**Cabinet Member for
Finance and Resources**

Finances
Human Resources
Birmingham Business Charter for Social Responsibility
Commercialism
Procurement
Contract Management
Internal Trading Operations

Resources O&S Committee

**Cabinet Member for
Health and Social Care**

Adult Social Care and Health
Public Health
Healthy Communities
Domestic Violence

Health & Social Care O&S
Committee

**Cabinet Member for
Children's Wellbeing**

Lead Member for Children's Services (LMCS)

Safeguarding Children and Young People

Children's Services

Overseeing the Children's Trust

Overseeing Early Years

Corporate Parenting

Lead Member for Special Educational Needs and Disability
(SEND) and Inclusion

Children's Social Care O&S
Committee

**Cabinet Member for
Education, Skills and
Culture**

Education of Children and Young People

Arts and Culture and Tourism

The Library of Birmingham and Community Libraries

Museums

Youth Engagement and Youth Service

Special Educational Needs and Disability (SEND) and
Inclusion

Learning, Culture and
Physical Activity O&S
Committee

Skills and Entrepreneurship in Schools /
Employment Opportunities

Economy &
Skills O&S
Committee

**Cabinet Member for
Transport and
Environment**

Transport Strategies

Highways

Advice to Planning Committee (Highways)

Air Quality*

Green City

Climate Change

* cross over with Health O&S Committee in
relation to the *Impact of Poor Air Quality on
Health* inquiry

Sustainability & Transport
O&S Committee

**Cabinet Member for
Clean Streets, Waste
and Recycling**

Waste Strategy and Services

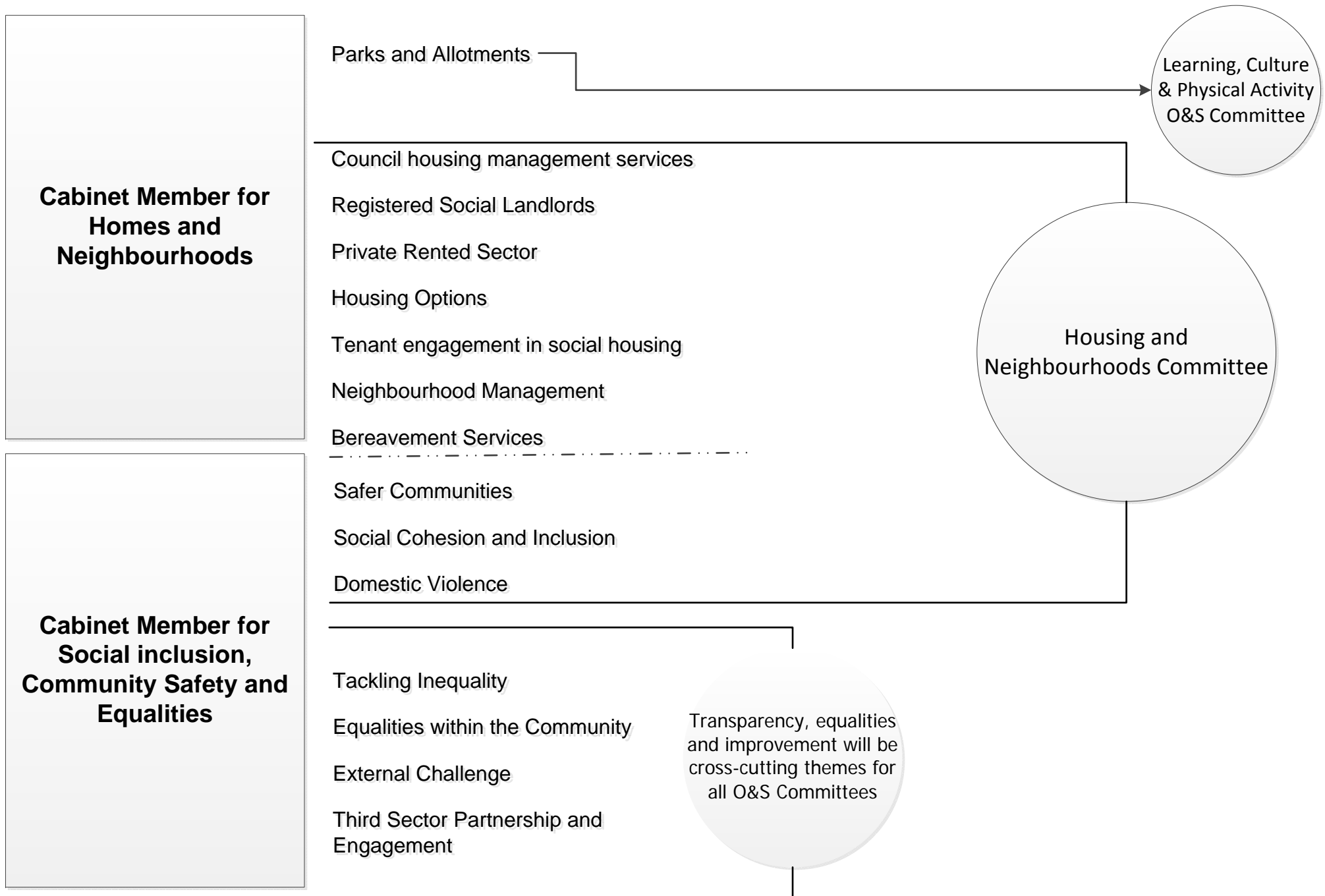
Pest Control

Cleaner Neighbourhoods

Recycling

Enforcement

Housing and
Neighbourhoods O&S
Committee



Co-ordinating O&S Committee - Summary

Appendix 2

Cabinet Portfolio Links

Leader:

Strategic policies; Governance; Policy and Partnerships;
Citizens (including communications and public engagement)

Deputy Leader:

Performance; business change, customer services, open data and emergency planning

Key Areas for 2018/19

Contributing to the big strategic issues facing the council

Supporting Birmingham's improvement journey

Developing scrutiny's participation in policy development;

Championing citizen issues, ensuring that scrutiny responds to issues of public concern

Specific functions

Planning and co-ordinating scrutiny work, including:

- Allocating responsibilities;
- Ensuring proper attention paid to cross cutting issues, e.g. equalities, transparency and improvement
- Publishing an Annual Programme of major scrutiny inquiries;
- Agreeing the establishment of any task & finish groups; and
- Considering overview and scrutiny development, working practices and constitutional arrangements

Work remaining from last year

Tracking: Partnership Working: BCC and Parish/Town Councils

Review of Scrutiny – monitoring and follow up



Co-ordinating O&S Committee: Work Programme 2018/19

Chair	Cllr John Cotton
Deputy Chair	TBC
Committee Members:	Cllrs Aikhlaq, D. Alden, Ali, Bore, D. Clancy, Clements, Cornish, Harmer, M Khan, Holbrook and Pocock
Committee Support:	Scrutiny Team: Emma Williamson (464 6870) Committee Manager: TBC

1 Meeting Schedule

Date	Item	Officer contact
08 June 2018 10.00 am Committee Room 6	Work Programme Discussion <i>Outcome:</i> to determine the work programme priorities for the year	Emma Williamson, Scrutiny Office
27 July 2018 10.00am Committee Room 2	Leader of the Council Priorities for the year Response to Review of Scrutiny	
07 September 2018 10.00am Committee Room 3&4		
05 October 2018 10.00am Committee Room 3&4	<ol style="list-style-type: none"> Tracking Report Partnership working BCC and Parish/Town Councils Localism in Birmingham-Update 	Jonathan Tew, Assistant Chief Executive Rebecca Grant, Leaders Office
09 November 2018 10.30am Committee Room 3&4		
07 December 2017 10.00am Committee Room 3&4		



Date	Item	Officer contact
11 January 2018, Committee Room 3&4		
08 February 2018, Committee Room 3&4		
08 March 2018 Committee Room 3&4		
05 April 2018, Committee Room 3&4		

2 Items to be scheduled

2.1

3 Other Meetings

Call in

None scheduled

Petitions

None scheduled

Councillor Call for Action requests

None scheduled

Informal meetings

4 Forward Plan

4.1 Below is an extract of the Forward Plan, detailing those decisions relating to this Committee's remit.



Leader		
000318/2015	Discharge of Accountable Body Arrangements for AMSCI - Standing Item	26 Jun 18
005193/2018	Birmingham City Council Plan 2018-2022	26 Jun 18
005195/2018	Securing the long term future for Sutton Coldfield Town Hall	24 Jul 18
005192/2018	West Midlands Growth Company (WMGC) – Provision of Relocation Services	14 Aug 18

Deputy Leader		
003681/2018	Outturn Report 2017/18	24 May 18
003665/2018	Performance Monitoring - April 2017 to March 2018	26 Jun 18

DRAFT