

REPORT OF THE COUNCIL BUSINESS MANAGEMENT COMMITTEE

(Chief Officers and Deputy Chief Officers Appointments Dismissals and Service
Conditions Sub-Committee)

APPOINTMENT OF ACTING CHIEF EXECUTIVE

A. INTRODUCTION

1. On 8th August 2019, the Chief Officers and Deputy Chief Officers Appointments Dismissals And Service Conditions Sub-Committee ("JNC Panel") met to determine the arrangements for Acting Chief Executive and Head of Paid Service, as a result of the impending departure of the current Chief Executive, Dawn Baxendale, who is the Council's designated Head of Paid Service.
2. The Panel approved the appointment of Chief Finance Officer, Clive Heaphy, as the Acting Chief Executive and Head of Paid Service pending the appointment of a permanent Chief Executive.
3. Consultation had taken place with LGA, the Leader of the Council, the Cabinet Member Finance and Resources in the preparation of the report.

MOTION

That the City Council as required by Part B, section 5.1 of the Constitution¹:

- (1) Approves the appointment of Clive Heaphy as Acting Chief Executive and Head of Paid Service in the period following Dawn Baxendale's departure until a new permanent Chief Executive begins working for the Council; and
- (2) Notes that the Acting Chief Executive will be employed on the usual terms and conditions agreed by the Joint Negotiating Committee (JNC) for Chief Executives as adopted and varied by the Council and this post will be paid via the Council's payroll; and
- (3) Notes that the period of notice on either side will be one month for up to six months service, and three months' notice for service beyond six months.

¹ As agreed by Full Council on 21 May 2019