

# BIRMINGHAM CITY COUNCIL

<b>TRUSTS AND CHARITIES COMMITTEE 18 JULY 2018</b>
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**MINUTES OF A MEETING OF THE  
TRUSTS AND CHARITIES COMMITTEE  
HELD ON WEDNESDAY 18 JULY 2018  
AT 1030 HOURS IN COMMITTEE ROOM 2,  
THE COUNCIL HOUSE, BIRMINGHAM**

**PRESENT**: - Councillor Diane Donaldson in the Chair;

Councillors: Adrian Delaney, Mohammed Idrees, David Pears and Lou Robson.

**ALSO PRESENT:-**

Nigel Oliver – Birmingham Property Services  
Graham Arrand – Senior Business Analyst, Finance  
Lesley Poulton – Head, Community Services and School Crossing Patrols  
Rajesh Parmar – Legal Services  
Sarah Stride – Committee Manager  
Mike Williams – Chamberlain Highbury Trust  
Annamarie Stone – Director, Woodhouse Farm and Garden CIC

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**APPOINTMENT OF COMMITTEE**

- (i) The following resolution of the City Council was submitted appointing the Committee for the Municipal Year 2018/2019 with the following Members:-

**Labour (6)**

Councillor Olly Armstrong  
Councillor Diane Donaldson (Chairman)  
Councillor Mohammed Idrees  
Councillor Zhor Malik  
Councillor Carl Rice  
Councillor Lou Robson

**Conservative (2)**

Councillor Adrian Delaney  
Councillor David Pears

- (ii) That Councillor Lou Robson be appointed Vice Chairman of the Trusts and Charities Committee for the Municipal Year 2018/2019.

**NOTICE OF RECORDING**

- 972 The Chairman advised that the meeting will be webcast for live or subsequent broadcast via the Council's internet site ([www.birminghamnewsroom.com](http://www.birminghamnewsroom.com)) and that members of the press/public may record and take photographs.

The whole of the meeting will be filmed except where there are confidential or exempt items.

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**DECLARATIONS OF INTEREST**

- 973 The Chairman reminded Members that they must declare all relevant pecuniary and non-pecuniary interests arising from any business to be discussed at this meeting. If a disclosable pecuniary interest is declared a Member must not speak or take part in that agenda item. Any declarations will be recorded in the Minutes of the meeting.
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**APOLOGIES**

- 974 Apologies were submitted on behalf of Councillor Olly Armstrong for his inability to attend the meeting.
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**MINUTES**

- 975 **RESOLVED:-**

That part I of the Minutes of the last meeting of the Trusts and Charities Committee held on 17 January 2018 was noted.

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**MATTERS ARISING FROM THE MINUTES**

- 976 There were no matters arising from the Minutes.
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**TERMS OF REFERENCE OF THE TRUSTS AND CHARITIES COMMITTEE**

The following terms of reference were submitted:-

(See Document No. 1)

- 977 **RESOLVED:-**

That the Terms of Reference of the Trusts and Charities Committee be noted.

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**DATES OF FUTURE MEETINGS**

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**RESOLVED:-**

The Trusts and Charities Committee agreed the following schedule of meetings for 2018/2019:-

**2018**

12 September, Committee Room 2  
14 November, Highbury Hall site visit.

**2019**

23 January, Committee Room 2  
20 March, Committee Room 2  
17 April, Committee Room 2

All meetings will be held at 1030 hours at the Council House, Victoria Square, Birmingham (venue may change if a site visit is requested).

Members approved that a site visit to Highbury Hall be held on 14 November 2018.

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**YOUNG ACTIVE TRAVEL IN BIRMINGHAM CHARITABLE TRUST – GRANT AWARDS**

The following report of the Corporate Director of Place was submitted:-

(See Document No. 2)

Lesley Poulton, Head, Community Services and School Crossing Patrols introduced the report and during the course of discussion advised that she would re-send the Transportation Behaviour Team application form link to all Committee Members to share with nursery, primary and secondary schools within their respective Wards.

Members suggested that the Ward in which the school is situated in Birmingham be identified in all future application requests for funding.

It was -

979

**RESOLVED:-**

The Trusts and Charities Committee:

- (i) approved the applications for funding from the schools listed at point 4.6 in the report, totalling £5,500;
- (ii) noted the remaining balances available to the Young Active Travel in Birmingham Charitable Trust for future disbursement.

**HIGHBURY – AWARD OF FUNDS BY BIRMINGHAM CITY COUNCIL**

The following report of the Assistant Director of Property (Interim) was submitted:-

(See Document No. 3)

Nigel Oliver, Birmingham Property Services introduced the report and responded appropriately to Members comments.

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**RESOLVED:-**

The Trusts and Charities Committee:

- (i) noted that as set out in the report of the Leader of the City Council jointly with the Corporate Director, Resources (Appendix 1 attached to the report) and in the private report, Birmingham City Council has allocated £0.5m for the essential repairs at Highbury;
- (ii) noted that the works to be addressed have been agreed in consultation with the Chamberlain Highbury Trust and will commence once the appointment of a suitable Conservation Architect is resolved.

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**HIGHBURY – AWARD OF TRUST FUNDS TO CHAMBERLAIN HIGHBURY TRUST**

The following report of the Assistant Director of Property (Interim) was submitted:-

(See Document No. 4)

Councillor Lou Robson declared a pecuniary interest in her capacity as an employee of Heritage Lottery Funding and was advised by the Legal Services Officer that she could remain in the meeting for the public report.

Mike Williams, Chamberlain Highbury Trust addressed the Committee and gave the following verbal update:

- The Trust Company and Charity has been in existence since 2016.
- The Trust has had 2 unsuccessful bids for Heritage Lottery Funding. On the second attempt the HLF had 37 bid applications to consider and 4 were approved funding. The CHT had ranked 8/37. The CHT will attempt for a third time in the near future for HL funding. The CHT bid will have to be re-written as the existing HLF Guidelines will change in August 2028. This will incur further additional consultancy fees and CHT Trustees are also considering a range of alternative funding options.
- He made reference to a typo error on the private report and stated that the first HLF Bid spend should read '2017/18' and not 2018/19 as stated.
- He stated that successful grants from alternative Charities have enabled the CHT to undertake the Rhododendron Survey and the fruit tree Pergola Project.

## **Trusts and Charities Committee – 18 July 2018**

- In response to questions he confirmed that Birmingham City Council owned the building and that the lease will not be taken until the HLF becomes successful. If this is not to be then Birmingham City Council is liable for the building.
- He stated that he would submit a further report in January 2019 to inform the Trusts and Charities Committee if the third HLF bid had been a success.

The Chairman thanked Mike Williams for his attendance and verbal update report.

The Chairman proposed and it was agreed by Members that a site visit to Highbury Hall be held on 14 November 2018.

It was -

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### **RESOLVED:-**

The Trusts and Charities Committee:

- (i) agreed to approve the award of a grant to Chamberlain Highbury Trust from the Highbury Estate funds as set out in Appendix 1 attached to the report and in the private report;
- (ii) instructed officers in Finance and Legal Services to take all necessary steps to facilitate the award of the grant to Chamberlain Highbury Trust and to report back to a future meeting once the grant application project has been completed.

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### **ELFORD ESTATE TRUST: AWARD OF GRANT TO MOOR POOL HERITAGE TRUST UPDATE**

The following report of the Assistant Director of Property (Interim) was submitted:-

(See Document No. 5)

Nigel Oliver, Birmingham Property Services introduced the report and responded appropriately to Members comments.

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### **RESOLVED:-**

The Trusts and Charities Committee noted the letter of thanks and report from Moor Pool Heritage Trust in regard to the earlier award of funds from the Elford Estate as set out in Appendix 1 attached to the report.

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### **TRUSTS AND CHARITIES REVENUE OUTTURN 2017/18 AND BALANCES – YEAR ENDING 31 MARCH 2018**

The following report of the Corporate Director of Finance and Governance was submitted:-

(See Document No. 6)

Graham Arrand, Senior Business Analyst, Finance introduced the report and responded appropriately to Members comments.

The Chairman stated that the Birmingham Municipal Charity needed to be promoted and asked that officers investigate.

983                    **RESOLVED:-**

The Trusts and Charities Committee noted the Trusts and Charities Income and expenditure for 2017/18 and their year end balances for the financial year to 31 March 2018.

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**OTHER URGENT BUSINESS**

**Woodhouse Farm and Garden Community Interest Company**

984                    Annamarie Stone, Woodhouse Farm and Garden CIC attended the meeting and gave the following update information on the woodhouse Farm project and its developments:

- Mrs Stone lived at Woodhouse Farm which was held in community interest. The Farm had 22 acres of land in total with a 3.5 acre garden that predated 1760, growing fresh fruit and vegetables and sold to the public. The Farm is surrounded by 35 acres of woodland.
- Mrs Stone asked whether Woodhouse Farm could use the woodland beyond the Farm to organise events such as overnight camping groups and related activities.

Nigel Oliver thanked Mrs Stone for her presentation and stated that officers will submit a briefing note to a future meeting of the Trusts and Charities Committee and will also arrange a future site visit for Committee Members.

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**AUTHORITY TO CHAIRMAN AND OFFICERS**

985                    **RESOLVED:-**

The Chairman moved that:-

“In an urgent situation between meetings, the Chairman jointly with the relevant Chief Officer has authority to act on behalf of the Committee.”

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**EXCLUSION OF THE PUBLIC**

986                    **RESOLVED:-**

That in view of the nature of the business to be transacted which includes exempt information of the category indicated the public be now excluded from the meeting:-

## **Trusts and Charities Committee – 18 July 2018**

Minutes of the last meeting – Exempt paragraph 3  
and Matters arising.

Highbury – Award of Funds – Exempt paragraph 3  
by Birmingham City Council.

Highbury – Award of Trust – Exempt paragraph 3  
Funds to Chamberlain  
Highbury Trust

Other Urgent Business – Exempt paragraph 3

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