

# Birmingham City Council

## Report to Cabinet

Date: 7<sup>th</sup> September 2021



**Subject:** **PLANNED PROCUREMENT ACTIVITIES (OCTOBER 2021 - DECEMBER 2021) AND QUARTERLY CONTRACT AWARD SCHEDULE (APRIL 2021 – JUNE 2021)**

**Report of:** **ASSISTANT DIRECTOR - PROCUREMENT**

**Relevant Cabinet Member:** **Councillor Tristan Chatfield, Finance and Resources**

**Relevant O &S Chair(s):** **Councillor Mohammed Aikhlaq, Resources**

**Report author:** Steve Sandercock  
Email Address: [steve.sanderock@birmingham.gov.uk](mailto:steve.sanderock@birmingham.gov.uk)

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|---|---|---|
| Are specific wards affected?  | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No – All wards affected |
| If yes, name(s) of ward(s):   |   |   |
| Is this a key decision?   | <input type="checkbox"/> Yes            | <input checked="" type="checkbox"/> No                      |
| If relevant, add Forward Plan Reference:  |   |   |
| Is the decision eligible for call-in?   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No                                 |
| Does the report contain confidential or exempt information?   | <input checked="" type="checkbox"/> Yes | <input type="checkbox"/> No                                 |
| If relevant, provide exempt information paragraph number or reason if confidential :<br>3. Information relating to the financial or business affairs of any particular person (including the council) |   |   |

### 1 Executive Summary

- 1.1 This report provides details of the planned procurement activity for the period October 2021 – December 2021 and all contract award decisions made under Chief Officer's delegation during the previous quarter. Planned procurement activities reported previously are not repeated in this report.

- 1.2 The report enables Cabinet to identify whether any reports for procurement activities should be brought to this meeting for specific executive decision, otherwise they will be dealt with under Chief Officer delegations up to the value of £10m, unless TUPE applies to current Council staff.
- 1.3 Appendix 4 informs Cabinet of the contract award decisions made under Chief Officers delegation during the period April 2021 – June 2021.

## **2 Recommendations**

- 2.1 Notes the planned procurement activities under chief officer delegations set out in the Constitution for the period October 2021 – December 2021 as detailed in Appendix 1.
- 2.2 Notes the contract award decisions made under Chief Officers delegation during the period April 2021 – June 2021 as detailed in Appendix 4.
- 2.3 Notes the addition to the planned procurement activities where there is a change as set out in the original Planned Procurement Activities Report as detailed in Appendix 5 .

## **3 Background**

- 3.1 At the 1 March 2016 meeting of Council changes to procurement governance were agreed which gives Chief Officers the delegated authority to approve procurement contracts up to the value of £10m over the life of the contract. Where it is likely that the award of a contract will result in staff employed by the Council transferring to the successful contract under TUPE, the contract award decision has to be made by Cabinet.
- 3.2 In line with the Procurement Governance Arrangements that form part of the Council's Constitution, this report acts as the process to consult with and take soundings from Cabinet Members and the Resources Overview & Scrutiny Committee.
- 3.3 This report sets out the planned procurement activity over the next few months where the contract value is between the procurement threshold (£189,330) and £10m. This will give members visibility of all procurement activity within these thresholds and the opportunity to identify whether any procurement reports should be brought to Cabinet for approval even though they are below the £10m delegation threshold.
- 3.4 It should be noted that the procurement threshold has changed from £164,176 to £189,330 and will apply from 1<sup>st</sup> January 2020 for a period of 2 years.
- 3.5 Individual procurements may be referred to Cabinet for an executive decision at the request of Cabinet, a Cabinet Member or the Chair of Resources Overview & Scrutiny Committee where there are sensitivities or requirements that necessitate a decision being made by Cabinet.
- 3.6 Procurements below £10m contract value that are not listed on this or subsequent monthly reports can only be delegated to Chief Officers if specific approval is sought from Cabinet. Procurements above £10m contract value will still require

an individual report to Cabinet in order for the award decision to be delegated to Chief Officers if appropriate.

3.7 A briefing note with details for each item to be procured is listed in Appendix 2. The financial information for each item is detailed in Appendix 3 – Exempt Information.

3.8 Award decisions made under Chief Officers delegation during the period April 2021 – June 2021 is shown in Appendix 4.

## **4 Options considered and Recommended Proposal**

4.1 The report approved by Council Business Management Committee on 16 February 2016 set out the case for introducing this process. The options considered are:

- To refer the procurement strategy and contract award of individual procurements to Cabinet for decision.
- To continue with the existing process – this is the recommended option

## **5 Consultation**

5.1 This report to Cabinet is copied to Cabinet Support Officers and to Resources Overview & Scrutiny Committee and therefore is the process for consulting with relevant cabinet and scrutiny members. At the point of submitting this report Cabinet Members/ Resources Overview & Scrutiny Committee Chair have not indicated that any of the planned procurement activity needs to be brought back to Cabinet for executive decision.

## **6 Risk Management**

6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports

## **7 Compliance Issues:**

### **7.1 How are the recommended decisions consistent with the City Council's priorities, plans and strategies?**

7.1.1 Details of how the contracts listed in Appendix 1 and Appendix 2 support relevant Council policies, plans or strategies, will be set out in the individual reports.

### **7.2 Legal Implications**

7.2.1 Details of all relevant implications will be included in individual reports.

### **7.3 Financial Implications**

7.3.1 Details of how decisions will be carried out within existing finances and resources will be set out in the individual reports.

#### **7.4 Procurement Implications (if required)**

7.4.1 This is a procurement report and the implications are detailed in the appendices

#### **7.5 Human Resources Implications (if required)**

7.5.1 None.

#### **7.6 Public Sector Equality Duty**

7.6.1 Details of Risk Management, Community Cohesion and Equality Act requirements will be set out in the individual reports.

### **8 Background Documents**

8.1 List of Appendices accompanying this Report (if any):

- 1. Appendix 1 - Planned Procurement Activity October 2021 – December 2021
- 2. Appendix 2 – Background Briefing Paper
- 3. Appendix 3 – Exempt Information
- 4. Appendix 4 – Quarterly Contract Award Schedule April 2021 – June 2021

## APPENDIX 1 – PLANNED PROCUREMENT ACTIVITIES (OCTOBER 2021 – DECEMBER 2021)

| Type of Report              | Title of Procurement   | Ref         | Brief Description  | Contract Duration   | Directorate                         | Portfolio Finance and Resources Plus              | Finance Officer | Contact Name                   | Planned CO Decision Date |
|-----------------------------|--|-------------|--|---|-------------------------------------|---|-----------------|--------------------------------|--------------------------|
| Approval to Tender Strategy | Cleaning Services for Temporary Accommodation and Communal Areas of Sheltered and Low Rise Accommodation                                   | P0254_2022) | A variety of cleaning services (including out of hours cleaning for housing management) to sheltered housing blocks, Low rise blocks, and homeless dispersed temporary accommodation sites around the City. The service will be split into 3 geographic contract lots (i) South (ii) East (iii) Central/North.   | 4 years   | City Housing                        | Homes and Neighbourhoods                          | Carl Tomlinson  | Carl Hides / Andrea Webster    | 01/11/2021               |
| Approval to Tender Strategy | Welfare Benefits and Debt Advice Service   | TBC         | There is an requirement for independent third sector providers to deliver advice services relating to welfare benefits and debt advice to the citizens of Birmingham via Face to Face Advice Services, a Telephone Advice Service and a Tribunal Representation Service.   | 3 years   | City Operations                     | Social inclusion, Community Safety and Equalities | Geetha Blood    | Mike Davis / Sandra Asiedu     | 01/11/2021               |
| Approval to Tender Strategy | Recreational and Leisure Activities in Selected Parks  | TBC         | There is a requirement for the facility for the delivery of recreational and leisure activities in 33 of the Council's parks.  | 5 years   | City Operations                     | Street Scene and Parks                            | Geetha Blood    | Matt Hageney / Stuart Follows  | 19/10/2021               |
| Strategy / Award            | Works for the CWG Public Realm Improvements  | TBC         | There is a requirement for delivery of civil engineering works to improve the crossing facilities on Hurst Street/Bromsgrove Street Junction by incorporating pedestrian aspects, push buttons and detectors as well as renewing the existing signal equipment to optimise capacity for all users.   | 3 months  | Commonwealth Games                  | Leader  | Guy Olivant     | Conchita Munar / Charlie Short | 19/10/2021               |
| Strategy / Award            | Professional Services for the City Centre Public Works Project – Phase 2   | TBC         | There is a requirement for technical professional services to support phase 2 for the City Centre Public Realm Works project.  | up to 3 years   | Inclusive Growth                    | Transport and Environment                         | Carl Tomlinson  | Craig Richards / Charlie Short | 19/10/2021               |
| Strategy / Award            | Multi Use Games Area at Holford Drive Community Sports Hub   | TBC         | To provide a legacy from the Commonwealth Games 2022, there is a requirement for works to be undertaken at Holford Drive Community Sports Hub.   | 6 months  | City Operations                     | Leader  | Guy Olivant     | Dave Wagg / Charlie Short      | 19/10/2021               |
| Strategy / Award            | Control Centre CCTV Software and Recording System Upgrade  | P0833       | Purchase of front end CCTV operating, recording system and software support. The software controls the Council's CCTV cameras & enables users to review the recorded footage.  | 5 years   | Partnerships Insight and Prevention | Social inclusion, Community Safety and Equalities | Lee Bickerton   | Keith Bray / Andrea Webster    | 19/10/2021               |
| Approval to Tender Strategy | Private Finance Initiative (PFI) Savings Identification  | TBC         | A saving initiative to identify benefits realisation across portfolio of education PFIs:-<br><input type="checkbox"/> School Contribution Parity Across the whole School Estate<br><input type="checkbox"/> Benchmarking/Market testing Public Private Partnership2 & Building Schools for the Future Contracts<br><input type="checkbox"/> Insurance Gain Share Maximised Returns<br><input type="checkbox"/> Soft Services Removal<br><input type="checkbox"/> Additional Hours removal<br><input type="checkbox"/> Lifecycle Remodelling and Furniture Fixtures and Equipment removal Refinancing | Up to 4 years   | Education and Skills                | Education of Children and Young People            | Clare Sandland  | Nadia Majid / Carol Woodfield  | 19/10/2021               |
| Strategy / Award            | Vehicles for the Parks Service   | P0831       | Vehicles (a mix of vans & pickups) for the Parks Woodland Management team and Ranger Service   | One off purchase  | City Operations                     | Street Scene and Parks                            | Geetha Blood    | Andrea Webster                 | 19/10/2021               |
| Approval to Tender Strategy | Birmingham & Solihull Youth Promise Plus: Specialist Employment, Education & Training Support for Young People with Significant Barriers   | TBC         | This service is to support young people with complex needs and barriers with personalised support to create effective progression pathways towards employment, education or training.  | 1 year, 7 months  | Education and Skills                | Education of Children and Young People            | Clare Sandland  | Tara Verrell / Megan Haskwell  | 01/11/2021               |
| Approval to Tender Strategy | Birmingham & Solihull Youth Promise Plus: Specialist wrap around service for young people with mental health support needs                 | TBC         | This service is to support young people with mental health needs with targeted mental health support which supplements, and 'wraps around' the ongoing employment, education and training interventions provided by other Youth Promise Plus project partners.   | 1 year, 7 months  | Education and Skills                | Education of Children and Young People            | Clare Sandland  | Tara Verrell / Megan Haskwell  | 01/11/2021               |
| Strategy / Award            | On Premise Back Up Refresh   | TBC         | The councils on premise IT solutions (applications and infrastructure) are backed to provide operational continuity and disaster recovery capability. As part of the wider APM & Cyber Security programmes a new, modern back-up solution is required to drive operational efficiency and enhanced security for the councils back up estate.   | 5 years, with an option to extend for an additional 2 years | Digital and Customer Services       | Deputy Leader                                     | Lee Bickerton   | David Waddington / Chris Nairn | 19/10/2021               |
| Strategy / Award            | Provision of a Service Support and Maintenance Contract for Oracle Cloud Fusion  | TBC         | Provision of a service support and maintenance contract in respect of the Councils preferred Enterprise and Resource Planning solution Oracle Cloud Fusion (OCF).  | 5 years with a break clause in years 3, 4 and 5             | Digital and Customer Services       | Deputy Leader                                     | Lee Bickerton   | Jamie Parris / Claire Penny    | 01/11/2021               |
| Strategy / Award            | Provision of consultancy and delivery services in respect of a hosted archiving solution for data held in the Councils legacy ERP solution | TBC         | Provision of consultancy and delivery services in respect of an overarching, cloud based - data archiving solution, to manage the legacy requirements identified by the replacement of SAP (HR and Finance data) with Oracle Cloud Fusion (OCF) as the Councils preferred Enterprise and Resource Planning solution under the 1b Programme.  | 1 year  | Digital and Customer Services       | Deputy Leader                                     | Lee Bickerton   | Jamie Parris / Claire Penny    | 01/11/2021               |
| Strategy / Award            | Provision of Training & Adoption Services  | TBC         | Training and Adoption gaps have been identified within the current scope of Delivery Partner and SI contracts, necessary to successfully support our staff and customers to transition to a new way of working.  | Up to 1 year  | Digital and Customer Services       | Deputy Leader                                     | Lee Bickerton   | Jamie Parris / Claire Penny    | 01/11/2021               |

## **APPENDIX 2**

### **BRIEFING NOTE ON PLANNED PROCUREMENT ACTIVITIES** **CABINET – 7<sup>TH</sup> SEPTEMBER 2021**

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| <b>Title of Contract</b>   | <b>Cleaning Services for Temporary Accommodation and Communal Areas of Sheltered and Low-Rise Accommodation (P0254_2022)</b>  |
| Director / Assistant Director  | Julie Griffin, Managing Director, City Housing  |
| Briefly describe the service required  | A variety of cleaning services (including out of hours cleaning for housing management) to sheltered housing blocks, low rise blocks and homeless dispersed temporary accommodation sites around the city. The service will be split into 3 geographic contract lots (i) South (ii) East (iii) Central/North.   |
| What is the proposed procurement route?  | The contract will be advertised in Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a> . and a tender process will be commenced using the restricted procurement route.  |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | There are two single supplier framework agreement (FA) that are split by geographical areas, one FA covers South and East quadrants and the second FA covers north and west quadrants. Both will expire on 1 <sup>st</sup> October 2022.  |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.   |
| Has the In-House Preferred Test been carried out?  | The In-House Preferred Test has been undertaken and demonstrates that this service is not suitable for delivery in-house.   |
| How will this service assist with the Council's commitments to Route to Zero?  | The specification will require the services to be delivered in a way that reduces or minimises both direct and indirect carbon emissions.   |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | No, there is not a statutory duty to provide this service. However, the service supports the Council in providing accommodation to persons within the city of Birmingham. The provision of cleaning services for Housing Revenue Account (HRA) dwellings will be undertaken under the Council's powers in Part II Housing Act 1985.   |
| What budget is the funding from for this service?  | The budget for the low rise and sheltered accommodation is contained within the Housing Revenue Account (HRA). This cleaning service is recoverable from the service charge payable by tenants and leaseholders living in the accommodation.<br>The budget for the cleaning of temporary accommodation forms part of the overall homelessness budget provision and represents a direct cost to the Council. |
| Proposed start date and duration of the new contract   | The proposed start date is 2 <sup>nd</sup> October 2022 for a period of 4 years.  |

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| <b>Title of Contract</b>   | <b>Welfare Benefits and Debt Advice Service</b>  |
| Director / Assistant Director  | Robert James, Managing Director, City Operations   |
| Briefly describe the service required  | There is a requirement for independent third sector providers to deliver advice services relating to welfare benefits and debt advice to the citizens of Birmingham via face to face advice services, a telephone advice service and a tribunal representation service.  |
| What is the proposed procurement route?  | The contract will be advertised in Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a> and a tender process will be commenced using the open procurement route.   |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | The existing contract expires on 31 March 2022 which was approved under Chief Officer delegation.  |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.  |
| Has the In-House Preferred Test been carried out?  | The Council has its own in-house advice services but having third sector providers increases access to advice and gives citizens a greater choice of provider.   |
| How will this service assist with the Council's commitments to Route to Zero?  | By making service points accessible it will limit travelling across the city. The contract lots also include a telephone advice service further reducing the need for journeys to be made by citizens to receive advice services.  |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is no statutory duty to provide this service. However, the service will be making a positive difference to citizens' lives by ensuring their entitlement to benefits are maximised and that they can source independent advice locally in respect to welfare benefits and debt advice.<br><br>The service includes advice on housing options indirectly reducing homelessness which is a statutory duty for the Council. |
| What budget is the funding from for this service?  | This is funded from the existing provision within the Legal Entitlement Advice Services revenue budget. The funds include an annual contribution from the Public Health budget in recognition of the link between good quality advice and health and wellbeing outcomes.   |
| Proposed start date and duration of the new contract   | The proposed start date is 1 <sup>st</sup> April 2022 for a period of three years.   |

| <b>Title of Contract</b>   | <b>Recreational and Leisure Activities in Selected Parks</b>   |
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| Director / Assistant Director  | Darren Share - Assistant Director, Street Scene  |
| Briefly describe the service required  | There is a requirement for the facility for the delivery of recreational and leisure activities in 33 of the Council's parks. The Council is seeking to engage with operators who offer various types of commercial recreational and leisure activities to visitors to the parks to generate income to the Council. Licences will be granted to suitable operators on a concessionary basis. A fee will be payable for the licence from an operator for each concession. |
| What is the proposed procurement route?  | A procurement process for a concession contract below the procurement threshold will be undertaken and advertised in Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a>   |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new requirement.   |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.  |
| Has the In-House Preferred Test been carried out?  | Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the capability within the Council to provide these services.  |
| How will this service assist with the Council's commitments to Route to Zero?  | Tenderers will be required to demonstrate how their proposed solution will assist in reducing their carbon footprint in their submission to be evaluated as part of the tender process.  |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | No, there is not a statutory duty for this service. However, this service is income generating and assists with attracting visitors to use the Council's parks and enhances the visitor experience of the parks.   |
| What budget is the funding from for this service?  | This is income-generating with the funds going into the individual parks' budget.  |
| Proposed start date and duration of the new contract   | The proposed start date is 1st January 2022 for a period of 5 years.   |



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| <b>Title of Contract</b>   | <b>Works for the CWG Public Realm Improvements</b>   |
| <b>Director / Assistant Director</b>   | Phil Edwards, Assistant Director, Transport and Connectivity   |
| Briefly describe the service required  | <p>In preparation for the Commonwealth Games, a package of public realm improvements is proposed. The works will be undertaken to enhance the walking experience and improve pedestrian safety along some of the Games' designated walking routes. These routes connect transport hubs, such as stations and key bus stops and the Games' venues.</p> <p>There is a requirement for delivery of civil engineering works to improve the crossing facilities on Hurst Street/Bromsgrove Street Junction and Smallbrook Queensway.</p> <p>This presents an excellent opportunity to tackle existing network inefficiencies and safety hazards to non-motorised users, providing not only solutions required for the Games, but also permanent benefits for the City and its future visitors."</p> |
| What is the proposed procurement route?  | Further competition exercises will be undertaken using the Black Country Framework Agreement for Minor Works or its successor; one for the Hurst Street/Bromsgrove Street Junction and the other for Smallbrook Queensway.   |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new requirement.   |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.  |
| Has the In-House Preferred Test been carried out?  | Yes, and as this is a one-off contract for works, the test demonstrated this is not suitable to be carried out in-house.   |
| How will this service assist with the Council's commitments to Route to Zero?  | The service will support the Emergency Birmingham Transport Plan aspiration to promote active travel and to reduce car usage by providing safer crossing facilities.   |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is not a statutory duty for this service. However, the works will improve safety for pedestrians and enhance the technology.   |
| What budget is the funding from for this service?  | The costs for any works will be funded from the Commonwealth Games capital funding allocated to Public Realm.  |
| Proposed start date and duration of the new contract   | The proposed start date is January 2022 for a duration of up to 3 months.  |

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| <b>Title of Contract</b>   | <b>Professional Services for the City Centre Public Works Project – Phase 2</b>  |
| <b>Director / Assistant Director</b>   | Phil Edwards, Assistant Director, Transport and Connectivity   |
| Briefly describe the service required  | <p>There is a requirement for technical professional services to support phase 2 for the City Centre Public Realm Works project.</p> <p>The services required include:</p> <ul style="list-style-type: none"> <li>• Business Case and Consultation Support</li> <li>• Preliminary and Detailed Design</li> <li>• Principal Designer role under CDM regulations</li> <li>• Surveys, Inspections and Testing</li> <li>• Contract documents and Procurement Support</li> <li>• Resources to Support Delivery of Construction</li> </ul> |
| What is the proposed procurement route?  | A further competition exercise will be undertaken using the Council's Transportation and Development Professional Services Framework Agreement. The services will be tendered individually or as work packages dependent upon the most effective and efficient route.  |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new requirement.   |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.  |
| Has the In-House Preferred Test been carried out?  | Yes, and as this is a one-off contract for technical professional services the test demonstrated this is not suitable to be carried out in-house as there are not the skills and capacity internally to deliver.   |
| How will this service assist with the Council's commitments to Route to Zero?  | The service will promote active travel and reduce car usage by providing pedestrianised zones and multi modal connectivity. The enhancement of pedestrian and shared use spaces is compliant with the Council's Birmingham Connected Transport Strategy, Birmingham Development Plan, Emergency Birmingham Transport Plan, Big City Plan, consultation draft of the Council's Birmingham Transport Plan and emerging themes of Our Future City Plan.   |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is not a statutory duty for this service. However, the services will support the public realm works to improve the city centre environment.  |
| What budget is the funding from for this service?  | The costs for the service will be from the Transforming Cities Fund funding.   |
| Proposed start date and duration of the new contract   | The proposed start date is November 2021 for a duration of up to 3 years.  |

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| Title of Contract  | <b>Multi Use Games Area at Holford Drive Community Sports Hub</b>   |
| Director / Assistant Director  | Robert James – Managing Director, City Operations   |
| Briefly describe the service required  | <p>There is a requirement to improve and enhance the community, sporting and leisure facilities in the locality at the Holford Drive Community Sports Hub in Perry Barr.</p> <p>The works required are:</p> <ul style="list-style-type: none"> <li>• To provide a Multi-Use Games area (MUGA) with a needle-punch playing surface</li> <li>• Provide fencing around the MUGA</li> <li>• Provide floodlighting at an appropriate level to allow multiple sporting activities to take place.</li> </ul> |
| What is the proposed procurement route?  | The proposed procurement route is to carry out a further competition exercise using the Eastern Shires Purchasing Organisation's Outdoor Playground, Fitness and Sport Facilities framework agreement.  |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new one-off requirement to support the delivery of the CWG.   |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money (vfm) and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.   |
| Has the In-House Preferred Test been carried out?  | Yes, and the test demonstrated this is not suitable to be carried out in-house as this is a one-off project.  |
| How will this service assist with the Council's commitments to Route to Zero?  | The specification will require the delivery of the works in a way that reduces or eliminates Holford Drive Community Sports Hub's carbon footprint with the most up-to-date construction methods.   |
| Is the Council under a statutory duty to provide this service? If not what is the justification for providing it?  | There is not a statutory duty to provide this service. However, the works complement other capital projects in the area contributing to the wider regeneration of Perry Barr and in line with the emerging PB2040: A Vision for Legacy  |
| What budget is the funding from for this service?  | The proposed works will be funded from a combination of the existing approved Commonwealth Games Capital Programme Budget and funding contributions from Sport England and similar organisations.   |
| Proposed start date and duration of the new contract   | The proposed start date is November 2021 for a period of 6 months.  |

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| <b>Title of Contract</b>   | <b>Control Centre CCTV Software and Recording System Upgrade (P0833)</b>   |
| Director / Assistant Director  | Waqar Ahmed, Assistant Director, Community Safety and Resilience   |
| Briefly describe the service required  | <p>The purchase of front-end CCTV operating, recording system and software support for a five-year period. The software controls the Council's CCTV cameras in the Control Centre to enable authorised user to review the recorded footage.</p> <p>Additionally, there is a requirement to have this 'front end' embedded in time for the CWG 2022 as the same system is being procured/installed at the Alexander Stadium Events Control Room. There will be a requirement for the control centre to take control of operational systems in the event of an incident and this 'front end' upgrade is the primary conduit.</p> |
| What is the proposed procurement route?  | The proposed procurement route is to carry out a further competition exercise using the Crown Commercial Services Workplace Services (FM Phase 2) Framework Agreement  |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | There is no formal contract in place for this service that has been purchased on a non-compliant basis.  |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.  |
| Has the In-House Preferred Test been carried out?  | The In-house preferred test has been undertaken and demonstrates that this service is not suitable for delivery In-house.  |
| How will this service assist with the Council's commitments to Route to Zero?  | The specification will require the services to be delivered in a way that reduces or minimises both direct and indirect carbon emissions.  |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is not a statutory duty to provide this service. However, this service is part of the resilience and emergency planning service which is a statutory requirement under the Civil Contingencies Act 2004.   |
| What budget is the funding from for this service?  | The capital element will be funded from the approved budget Control Centre Equipment Update - CA-03185-01 with the revenue element being funded from the approved CCTV General budget RTA70.   |
| Proposed start date and duration of the new contract   | The proposed start date is 1 <sup>st</sup> October 2021 for a period of 5 years.   |

| <b>Title of Contract</b>   | <b>Private Finance Initiative (PFI) Savings Identification</b>  |
|--|---|
| Director / Assistant Director  | Lisa Frazer – Assistant Director, Education and Early Years   |
| Briefly describe the service required  | <p>A saving initiative to identify benefits realisation across the portfolio of education PFIs:-</p> <ul style="list-style-type: none"> <li>▪ School Contribution Parity Across the whole School Estate</li> <li>▪ Benchmarking/Market testing Public Private Partnership2 &amp; Building Schools for the Future Contracts</li> <li>▪ Insurance Gain Share Maximised Returns</li> <li>▪ Soft Services Removal</li> <li>▪ Additional Hours removal</li> <li>▪ Lifecycle Remodelling and Furniture Fixtures &amp; Equipment removal</li> <li>▪ Refinancing</li> </ul> |
| What is the proposed procurement route?  | The contract will be advertised in Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a> . and a tender process will be commenced using the open procurement route.  |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new requirement.  |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.   |
| Has the In-House Preferred Test been carried out?  | Yes, and as this is a one-off contract for specialist professional services the test demonstrated this is not suitable to be carried out in-house as there are not the skills and capacity internally to deliver.   |
| How will this service assist with the Council's commitments to Route to Zero?  | We will be encouraging the new contractor to work from home where possible and carry out most meetings via MS Teams. Only essential site visits will be supported to reduce travel.   |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is not a statutory duty to provide this service. However, the service is required to support the identification of saving to assist with reducing the deficit.  |
| What budget is the funding from for this service?  | This is funded from the EDSI Professional Fees budget.  |
| Proposed start date and duration of the new contract   | The proposed start date is 1 <sup>st</sup> December 2021 for a period of up to 4 years.   |

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| <b>Title of Contract</b>   | <b>Vehicles for the Parks Service (P0831)</b>   |
| Director / Assistant Director  | Darren Share - Assistant Director, Street Scene   |
| Briefly describe the service required  | Vans and pick-up trucks for the Parks Woodland Management team and Ranger Service.  |
| What is the proposed procurement route?  | A further competition exercise will be undertaken using the Crown Commercial Services framework agreement RM6060.   |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new requirement.  |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.   |
| Has the In-House Preferred Test been carried out?  | Yes, and the test demonstrated this is not suitable to be carried out in-house.   |
| How will this service assist with the Council's commitments to Route to Zero?  | All vehicles satisfy the requirements of Birmingham's Clean Air Zone Strategy and will be operated in a way to reduce transport emissions.  |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is not a statutory duty to provide this service. However, the vehicles are required to transport staff and supplies across the parks service so that parks and open spaces can meet the needs of the local community. |
| What budget is the funding from for this service?  | This is funded from the approved Parks capital budget in the 11 December 2018 Cabinet Report.   |
| Proposed start date and duration of the new contract   | The proposed start date is 1st November 2021.   |

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| <b>Title of Contract</b>   | <b>Birmingham &amp; Solihull Youth Promise Plus: Specialist Employment, Education &amp; Training Support for Young People with Significant Barriers</b>  |
| Director / Assistant Director  | Ilgun Yusuf, Acting Assistant Director – Skills & Employability  |
| Briefly describe the service required  | This service is to support young people with complex needs and barriers with personalised support to create effective progression pathways towards employment, education or training. The delivery will have a particular focus on supporting care leavers and those at risk of offending. Support workers delivering the contract will be co-located with key services such as Youth Offending Service and Care Leaver Teams.   |
| What is the proposed procurement route?  | An open procurement exercise will be undertaken advertised in the OJEU, Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a>   |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | There is an existing contract currently being delivered by the provider Change Grow Live. This contract is proposed to expire in June 2022.  |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.  |
| Has the In-House Preferred Test been carried out?  | Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the capacity within the Council to deliver this specialised service and achieve the required outcomes.  |
| How will this service assist with the Council's commitments to Route to Zero?  | <p>This service will operate within the YPP project's Sustainable Development Policy and Implementation Plan, which sits under the umbrella of the Council's commitment to Route to Zero.</p> <p>YPP has specific objectives to:</p> <ul style="list-style-type: none"> <li>• Contribute to a sustainable economy through sustainable procurement</li> <li>• Minimise waste and energy consumption</li> <li>• Minimise the use of travel and promote use of public or green transport where travel is unavoidable</li> </ul>   |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | <p>There is not a statutory service for this service. However, the service will support the Council in discharging its commitment to Council Plan objectives:</p> <ul style="list-style-type: none"> <li>• Birmingham is an entrepreneurial city to learn, work and invest in</li> <li>• Birmingham is an aspirational city to grow up in</li> </ul> <p>The YPP project also supports the fulfilment of the aims of the Council's Covid Economic Recovery Plan 2020-22, to deliver additional Youth Employment support and 'Ensure young people have the skills, experience and opportunities to develop higher level careers for jobs/enterprise and reap the benefits of the economic recovery and Inclusive Growth Strategy.'</p> |
| What budget is the funding from for this service?  | The service is funded from the Youth Promise Plus project budget approved by Cabinet 9 February 2021.  |
| Proposed start date and duration of the new contract   | The proposed start date is 1 June 2022 for a duration of 19 months in line with the completion of the YPP project.   |

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| <b>Title of Contract</b>   | <b>Birmingham &amp; Solihull Youth Promise Plus: Specialist wrap around service for young people with mental health support needs</b>  |
| Director / Assistant Director  | Ilgun Yusuf, Acting Assistant Director – Skills & Employability  |
| Briefly describe the service required  | This service is to support young people with mental health needs with targeted mental health support which supplements, and 'wraps around' the ongoing employment, education and training interventions provided by other Youth Promise Plus project partners. This support will have an impact on participant resilience and young people's ability to make sustainable progress towards employment education or training.  |
| What is the proposed procurement route?  | An open procurement exercise will be undertaken advertised in the OJEU, Find a Tender, Contracts Finder and <a href="http://www.finditinbirmingham.com">www.finditinbirmingham.com</a>   |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | There is an existing contract currently being delivered by the provider Better Pathways. This contract is proposed to expire in June 2022.   |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.  |
| Has the In-House Preferred Test been carried out?  | Yes, and the test demonstrated this is not suitable to be carried out in-house as there is not the capacity within the Council to deliver this specialised service and achieve the required outcomes.  |
| How will this service assist with the Council's commitments to Route to Zero?  | <p>This service will operate within the YPP project's Sustainable Development Policy and Implementation Plan, which sits under the umbrella of the Council's commitment to Route to Zero.</p> <p>YPP has specific objectives to:</p> <ul style="list-style-type: none"> <li>• Contribute to a sustainable economy through sustainable procurement</li> <li>• Minimise waste and energy consumption</li> <li>• Minimise the use of travel and promote use of public or green transport where travel is unavoidable</li> </ul>   |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | <p>There is not a statutory service for this service. However, the service will support the Council in discharging its commitment to Council Plan objectives:</p> <ul style="list-style-type: none"> <li>• Birmingham is an entrepreneurial city to learn, work and invest in</li> <li>• Birmingham is an aspirational city to grow up in</li> </ul> <p>The YPP project also supports the fulfilment of the aims of the Council's Covid Economic Recovery Plan 2020-22, to deliver additional Youth Employment support and 'Ensure young people have the skills, experience and opportunities to develop higher level careers for jobs/enterprise and reap the benefits of the economic recovery and Inclusive Growth Strategy.'</p> |
| What budget is the funding from for this service?  | The service is funded from the Youth Promise Plus project budget approved by Cabinet 9 February 2021.  |
| Proposed start date and duration of the new contract   | The proposed start date is 1 June 2022 for a duration of 19 months in line with the completion of the YPP project.   |



| <b>Title of Contract</b>   | <b>On Premise Back Up Refresh</b>   |
|--|---|
| Director / Assistant Director  | Peter Bishop, Director Digital and Customer Services  |
| Briefly describe the service required  | The Council's on-premise IT solutions (applications and infrastructure) are backed-up to provide operational continuity and disaster recovery capability. As part of the wider APM & Cyber Security programmes a new, modern back-up solution is required to drive operational efficiency and enhanced security for the Council's back-up estate. |
| What is the proposed procurement route?  | A further competition exercise will be carried out using the NHS Digital Workplace Solutions framework which covers: <ul style="list-style-type: none"> <li>• Back-up and Recovery</li> <li>• Security</li> <li>• Servers</li> <li>• Data Centre Infrastructure</li> <li>• Professional Service/ Consultancy/ Implementation Services</li> </ul>  |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | The Council currently utilises two main products to back up the on-premise estate, Veeam and IBM TSM.<br><br>These products' contracts are coming up for renewal in 2022: <ul style="list-style-type: none"> <li>• Veeam – June 2022</li> <li>• TSM – September 2022</li> </ul>   |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.   |
| Has the In-House Preferred Test been carried out?  | Yes – the solution cannot be delivered by existing resources.   |
| How will this service assist with the Council's commitments to Route to Zero?  | The new back-up solutions will have a reduced data centre footprint and contribute to the overall data centre reduction in Carbon Savings.  |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | The technology the Council uses underpins the delivery of the majority of Council statutory and/or discretionary services. The services to be procured will maintain the Council's ability to manage value for money in the delivery of these services by the provider and enable better ways of working.   |
| What budget is the funding from for this service?  | This service will be funded from a combination of: <ul style="list-style-type: none"> <li>• APM agreed Programme Budget</li> <li>• IT&amp;D operational budget (based on replacement of existing licencing costs for Veeam &amp; TSM)</li> </ul>  |
| Proposed start date and duration of the new contract   | The proposed start date is November 2021 for a period of 5 years, with an option to extend for an additional 2 years.   |

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| <b>Title of Contract</b>   | <b>Provision of a Service Support and Maintenance Contract for Oracle Cloud Fusion</b>  |
| Director / Assistant Director  | Peter Bishop, Director – Digital and Customer Services  |
| Briefly describe the service required  | <p>Provision of a service support and maintenance contract in respect of the Council's preferred Enterprise and Resource Planning solution Oracle Cloud Fusion (OCF).</p> <p>It is envisaged that the final commercial model will encompass OCF configuration services and the training of staff with regards to day to day and incident management.</p> <p>Oracle Cloud Fusion and associated applications are being implemented under Birmingham City Council's 1B Programme.</p> |
| What is the proposed procurement route?  | The proposed route to market will be via a compliant national framework agreement, CCS, ESPO, KCS, HTE or YPO dependent on the appropriateness of the framework, the lot and the best fit for the purposes of the requirement.  |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new requirement.  |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.   |
| Has the In-House Preferred Test been carried out?  | It is proposed that the support and maintenance service will augment the current SAP support resources as they transition to full support capability. Birmingham City Council (BCC) does not yet have the in-depth expertise to provide a full support and maintenance service for Oracle Cloud Fusion. This will align with BCC's Application Team to provide external expertise and capacity to manage incidents or service requests that is not currently available.             |
| How will this service assist with the Council's commitments to Route to Zero?  | Not applicable, as this is a software solution support and maintenance service requirement.   |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is no statutory duty to provide this service. However, having no on-going support and maintenance arrangement in place for the Oracle Cloud Fusion ERP solution would severely impact on several key/critical services currently utilised in the provision of statutory services to the citizens of Birmingham.   |
| What budget is the funding from for this service?  | This is funded from 1B programme.   |
| Proposed start date and duration of the new contract   | The proposed start date is 1 <sup>st</sup> April 2022 for a period of 5 years with a break clause in years 3, 4 and 5 to allow for periodic market/value for money appraisal.   |

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| <b>Title of Contract</b>   | <b>Provision of consultancy and delivery services in respect of a hosted archiving solution for data held in the Council's legacy ERP solution</b>   |
| Director / Assistant Director  | Peter Bishop, Director – Digital and Customer Services   |
| Briefly describe the service required  | Provision of consultancy and delivery services in respect of an overarching, cloud based - data archiving solution, to manage the legacy requirements identified by the replacement of SAP (HR and Finance data) with Oracle Cloud Fusion (OCF) as the Council's preferred Enterprise and Resource Planning solution under the 1B Programme. |
| What is the proposed procurement route?  | The proposed route to market will be via a compliant national framework agreement, CCS, ESPO, KCS, HTE or YPO dependent on the appropriateness of the framework, the lot and the best fit for the purposes of the requirement.   |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new requirement.   |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.  |
| Has the In-House Preferred Test been carried out?  | The Council does not have the internal expertise, infrastructure nor applications to develop an overarching singular data archiving solution that would be fit for purpose nor GDPR retention. Entering into singular legacy agreements for replaced applications will not be a cost-effective option.                                       |
| How will this service assist with the Council's commitments to Route to Zero?  | Not applicable. This is a technical enablement and software solution for data retention and recovery.  |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is a statutory and legal duty for the Council to retain data in accordance with GDPR and the Council's data retention policies.  |
| What budget is the funding from for this service?  | This is funded from 1B programme.  |
| Proposed start date and duration of the new contract   | The proposed start date for the Consultancy and Delivery of the Cloud Based data archiving solution will be from December 2021 until December 2022, thus allowing for Financial Audits not possible at the point of cut-over and go live of Oracle Cloud Fusion.   |

| <b>Title of Contract</b>   | <b>Provision of Training &amp; Adoption Services</b>  |
|--|---|
| Director / Assistant Director  | Peter Bishop, Director - Digital and Customer Services  |
| Briefly describe the service required  | <p>The Council is in the midst of the implementation of a new cloud-based ERP Solution, Oracle Cloud Fusion (OCF), as one of its key enabling programmes to transform services</p> <p>Training and Adoption gaps have been identified within the current scope of Delivery Partner and SI contracts, necessary to successfully support our staff and customers to transition to a new way of working.</p> |
| What is the proposed procurement route?  | The proposed route to market will be via a compliant Crown Commercial Services national framework agreement, either G-Cloud12 or Digital Outcome and Specialists (DOS) dependent on the appropriateness of the framework, the lot and the best fit for purpose in respect of the requirement  |
| What are the existing arrangements? Is there an existing contract? If so when does that expire?  | This is a new requirement.  |
| If single /multiple contractor negotiations are proposed, what is the reason for not tendering the requirement, how do we ensure value for money and compliance with the Birmingham Business Charter for Social Responsibility (BBC4SR)? | Not applicable.   |
| Has the In-House Preferred Test been carried out?  | Yes. Birmingham City Council does not have the internal expertise, or capacity to deliver the full set of training requirements itself.   |
| How will this service assist with the Council's commitments to Route to Zero?  | Not applicable as this is a training requirement.   |
| Is the Council under a statutory duty to provide this service? If not, what is the justification for providing it?   | There is no statutory duty. However, without training our staff would be unable to complete processes which do support statutory obligations i.e. making payments to suppliers and running our payroll.   |
| What budget is the funding from for this service?  | This is funded from the 1B programme, budget was included as part of the revised Business Case signed off by Cabinet in March 2021.   |
| Proposed start date and duration of the new contract   | The proposed start date is January 2022 for a planned support period of 4 months; however, the contract will state a period of up to 12 months if additional support is required.   |

## APPENDIX 4 - QUARTERLY CONTRACT AWARD SCHEDULE (APRIL 2021 – JUNE 2021)

| Ref         | Brief Description  | Contract Duration                                       | Directorate                   | Portfolio Finance and Resources                   | Finance Officer | Contact Name                                    | Comments<br>- including any request from Cabinet Members for more details  | Contractor(s) Awarded to  | Value of Contracts       | Chief Officer                      | Actual Go Live date |
|-------------|--|---|-------------------------------|---|-----------------|---|--|---|--------------------------|------------------------------------|---------------------|
| P0747       | Property advice is required to support with the disposal of property assets (both commercial and operational) in line with the Council's existing Property Strategy.   | 2 years   | Inclusive Growth              | Deputy Leader                                     | Simon Ansell    | Azmat Mir<br>Charlie Short                      | Presented to Cabinet for info 19/01/2021. Strategy / Award Report signed 29/03/2021.   | Jones Lang LaSalle Limited  |                          | Ian MacLeod /<br>Alison Jarrett    | 30/03/2021          |
| P0547       | The purpose of the service is to reduce the harm of substance misuse. The service will provide targeted structured treatment to high risk young people. The service works closely with the Children's Trust, Forward Thinking Birmingham and the third sector.   | 1 year, 6 months  | Public Health                 | Social inclusion, Community Safety and Equalities | Lee Bickerton   | John Freeman                                    | The contract award for the provision of a Young People's Substance Misuse Treatment Service to Richmond Fellowship (Aquarius) was approved by Cabinet on 08/07/2019. The contract period was for an initial term of 2 years with the option to extend for a further 2 years. Delegated Extension Award Report signed 24/03/2021. | Richmond Fellowship (Aquarius)  | £1,009,500               | Justin Varney /<br>Alison Jarrett  | 01/10/2021          |
|             | Flexible contracting arrangement for the Provision of care homes with and without Nursing services and care and support (supported living)<br>• Framework agreement for the provision of Home support approved premises<br>• Framework agreement for the provision of Home support sensory loss  | 2 years   | Adult Social Care             | Adult Social Care                                 | Mark Astbury    | Alison Malik                                    | Tender Strategy and Contract Award for the Provision of Home Support, Care and Support (Supported Living) and Residential Care with and without Nursing – 17th April 2018. Delegated Extension Award Report signed 06/04/2021.   | Information request from Adult Social Care Team   | £313.417m                | Alison Jarrett /<br>Louise Collett | 01/05/2021          |
| F0162R_2020 | The supply and delivery of office and stationery products including:<br>• Stationery<br>• Reprographic paper<br>• Ink cartridges   | 4 years   | Finance and Governance        | Finance and Resources                             | Lee Bickerton   | Raja Chowdhury                                  | Presented to Cabinet for info 10/11/2020. Strategy / Award Report signed 22/04/2021.   | Banner Group Limited  | £876,000                 | Alison Jarrett                     | 26/04/2021          |
| P0675       | To provide advertising solutions for recruitment and public notices. This contract covers recruitment advertising for employee vacancies, including teaching staff, miscellaneous advertisements such as courses and public notices including planning applications and licensing notices.   | 4 years with break options at the end of each 12 months | Finance and Governance        | Finance and Resources                             | Lee Bickerton   | Janine Weetman                                  | Presented to Cabinet for info 21/07/2020. Strategy / Award Report signed 26/04/2021.   | TMP Worldwide Limited   | £1,351,800               | Alison Jarrett                     | 27/04/2021          |
| 94748       | There is a requirement for the former Youth Court to be refurbished and converted to the new Coroner's Court.  | 5 months  | Neighbourhoods                | Homes and Neighbourhoods                          | Carl Tomlinson  | Lesley Steele<br>Charlie Short                  | Presented to Cabinet for info 09/02/2021. Strategy / Award Report signed 04/05/2021.   | G F Tomlinson Limited   | £991,807.00              | Rob James /<br>Alison Jarrett      | 05/05/2021          |
| P0732       | For the provision of specialist strategic and operational support to the Programme Director, CWG 2022 on the overall programme management, governance structure and cross-directorate working for the CWG Team.  | 2 years   | Commonwealth Games            | Leader  | Guy Olivant     | Mark Channon<br>Charlie Short                   | Presented to Cabinet for info 08/09/2020. Strategy / Award Report signed 05/05/2021.   | Ove Arup and Partners Limited   | £5,500,000               | Alison Jarrett /<br>Craig Cooper   | 07/05/2021          |
| TBC         | Services required relate to legal and expert advice for:<br>i.Dispute resolution and settlement in relation to disputes under the contract with ABHL;<br>ii.Resolution of settlement issues and restructuring of the contract in conjunction with Birmingham Highways Ltd (BHL).   | Up to 2 years   | Inclusive Growth              | Transport and Environment                         | Simon Ansell    | Kevin Hicks<br>Domenic de Bechi                 | Presented to Cabinet for info 20/04/2021. SCN signed 14/04/2021. Delegated Award Report signed 07/05/2021.   | DLA Piper LLP   | £3,600,000               | Ian MacLeod /<br>Alison Jarrett    | 10/05/2021          |
| P0489       | There is a requirement for services to manage and integrate the CWG capital projects and the PBRS that sit under the remit of the CWG Capital Programme Board and PBRS Programme Board respectively to which the Council is chair.   | 2 years   | Commonwealth Games            | Leader  | Alison Jarrett  | Guy Olivant<br>Charlie Short                    | Presented to Cabinet for info 20/04/2021. Strategy / Award Report signed 11/05/2021.   | Turner & Townsend Project Management Limited  | £1,900,000               | Craig Cooper /<br>Alison Jarrett   | 12/05/2021          |
| P0608       | For the provision of project management support services to the Clean Air Zone (CAZ).  | 6 months with option to extend for a further 6 months   | Inclusive Growth              | Transport and Environment                         | Simon Ansell    | Stephen Arnold<br>Siobhan McDonald              | Presented to Cabinet for info 08/09/2020. Strategy / Award Report signed 12/05/2021. Contract signed 11/06/2021.   | Turner & Townsend Project Management Limited  | £106,170.75 for 6 months | Ian MacLeod /<br>Alison Jarrett    | 11/06/2021          |
| P0610c      | There is a requirement for external legal advice to support the in-house legal team to support the development of the future waste strategy and the procurement for the management and disposal of waste.  | 3 years   | Neighbourhoods                | Street Scene and Parks                            | Carl Tomlinson  | Michelle Climer<br>Meena Chuhana                | Presented to Cabinet for info 20/04/2021. Strategy / Award Report signed 12/05/2021.   | Bevan Brittan LLP   | £1,255,000               | Rob James /<br>Alison Jarrett      | 14/05/2021          |
| TBC         | Provides is an on-premise solution powering a number of websites operated by the council which include Birmingham.gov.uk, Birmingham children's trust and the internal intranet. The content management system is designed to allow a fully developed platform to administer web sites on behalf of the Council including search, quality and chat capabilities to citizens and business in and outside of Birmingham. | 4 years with a break clause in Years 3 and 4            | Digital and Customer Services | Deputy Leader                                     | Lee Bickerton   | Sheraz Yaqub<br>David Hosie                     | Presented to Cabinet for info 13/10/2020. SCN signed 06/05/2021. Delegated Award Report signed 18/05/2021.   | Jadu Limited  | £1,390,000               | Peter Bishop /<br>Alison Jarrett   | 19/05/2021          |
| P0784a      | To coordinate and facilitate healthy food and enriching activities to disadvantaged children in the city who are eligible for Free School Meals (FSM). The funding allocated is available for activities in the summer and Christmas school holidays.  | 1 year  | Education and Skills          | Education of Children and Young People            | Clare Sandland  | Audrey Salmon<br>Henrietta Jacobs               | Joint Cabinet Member and Chief Officer Report approved via Cabinet Members for Education Skills & Culture, Children's Wellbeing and Finance and Resources on 18th March 2021. Delegated Award Report signed 25/05/2021.  | StreetGames UK Ltd  | £487,000                 | Kevin Crompton /<br>Alison Jarrett | 31/05/2021          |
| P0673       | The provision of MOT services and supplementary testing of vehicles required by the Council's Licensing Section for all private hire and Hackney Carriage vehicles registered in Birmingham.   | 4 years with a break clause at the end of year 2 and 3. | Finance and Governance        | Finance and Resources                             | Carl Tomlinson  | Emma Rohomon<br>Manjit Samrai<br>Janine Weetman | Presented to Cabinet for info 08/09/2020. Approval to Tender Strategy signed 12/02/2021 and delegated the award to CO. Delegated Award Report signed 28/05/2021.   | 1) Autofit Centre Limited<br>2) Auto-Moto<br>3) Pheonix Vehicle Management Ltd t/a The Auto Workshop<br>4) Saki's Auto Centre<br>5) Swift Repairs Limited | £2,000,000               | Rob James /<br>Alison Jarrett      | 01/07/2021          |

| Type of Report         | Title of Procurement   | Ref          | Brief Description   | Contract Duration   | Directorate                         | Portfolio Finance and Resources        | Finance Officer | Contact Name                    | Comments<br>- including any request from Cabinet Members for more details  | Contractor(s) Awarded to  | Value of Contracts      | Chief Officer                   | Actual Go Live date |
|------------------------|--|--------------|---|---|-------------------------------------|--|-----------------|---------------------------------|--|---|-------------------------|---------------------------------|---------------------|
| Strategy / Award       | SEND Home to School Transport Improvement and Transformation Support | P0730        | Following an initial review of the Home to School transport service there is a further need for additional external support to implement short, medium- and long-term improvements to the service.  | 3 months  | Education and Skills                | Children's Wellbeing                   | Clare Sandland  | Paul Knight / Brianne Thomas    | Presented to Cabinet for info 09/02/2021. Strategy / Award Report signed 01/06/2021.   | Ernst & Young LLP   | £422,000                | Kevin Crompton / Alison Jarrett | 01/06/2021          |
| Strategy / Award       | Card Payment Processing Service for the Clean Air Zone               |              | The Council requires a service to process payments through the Gov.UK payment interface in relation to Clean Air Zone charges.  | 6 years   | Inclusive Growth                    | Transport and Environment              | Simon Ansell    | Stephen Arnold / Will Brown     | Presented to Cabinet for Info 18/05/2021. Strategy / Award Report signed 02/06/2021..  | Stripe Payments Europe Limited  | £672,000                | Philp Edwards / Alison Jarrett  | 03/06/2021          |
| Strategy / Award       | Direct Debit Payment Processing Service for the Clean Air Zone       |              | The Council requires a service to process direct debit payments in relation to Clean Air Zone charges.  | 2 years   | Inclusive Growth                    | Transport and Environment              | Simon Ansell    | Stephen Arnold / Will Brown     | Presented to Cabinet for Info 18/05/2021. Strategy / Award Report signed 02/06/2021..  | GoCardless Limited  | £259,000                | Philp Edwards / Alison Jarrett  | 03/06/2021          |
| Delegated Award Report | Enforcement Agent for the Revenues Service                           | P0771        | Where the Revenues Service has obtained a liability order and all other internal avenues of collection have been exhausted for Council Tax, Business Rates and BID Levies, there is a requirement for the arrears to be passed to an enforcement agent who will be expected to use their powers where appropriate to recover and collect arrears.   | 1 year plus 1 year option to extend                                       | Digital and Customer Services       | Deputy Leader                          | Lee Bickerton   | John Woodward / Stuart Follows  | Presented to Cabinet for info 20/04/2021. SCN signed 17/05/2021. Delegated Award Report signed 04/06/2021.   | Equita Limited  | Nil cost to the Council | Peter Bishop / Alison Jarrett   | 02/08/2021          |
| Delegated Award Report | Provision of Home to School Transport                                | P0504/36     | Home to School Transport service for eligible children and young people.  | 2 years   | Education and Skills                | Education of Children and Young People | Clare Sandland  | Brianne Thomas                  | Cabinet approved the Procurement Strategy for the provision of Home to School Transport on 16/03/2021 and delegated the award to CO. Delegated Award Report signed 11/06/2021.               | Lot 1: Beaufort School - AFJ Limited<br>Lot 2: Belgravia School - AFJ Limited<br>Lot 3: Brays Sheldon - AFJ Limited<br>Lot 4: Brays Tile Cross - West Midlands Accessible Transport<br>Lot 5: Bridge School - West Midlands Accessible Transport<br>Lot 6: Calthorpe School - West Midlands Accessible Transport<br>Lot 7: Cherry Oak School - West Midlands Accessible Transport<br>Lot 8: Dame Ellen School - West Midlands Accessible Transport<br>Lot 9: Fox Hollies School - West Midlands Accessible Transport<br>Lot 10: Oscott Manor School - West Midlands Accessible Transport<br>Lot 11: Uffculme School - West Midlands Accessible Transport<br>Lot 12: Victoria School - West Midlands Accessible Transport<br>Lot 13: Wilson Stuart School - West Midlands Accessible Transport | £13,412,363             | Kevin Crompton / Alison Jarrett | 01/09/2021          |
| Strategy / Award       | Endpoint Detection Response Technology                               | P0782        | There is a requirement for an endpoint detection response (EDR) cyber technology solution that monitors and responds to mitigate cyber threats.   | 3 years   | Digital and Customer Services       | Deputy Leader                          | Lee Bickerton   | David Waddington                | Presented to Cabinet for info 16/03/2021. Strategy / Award Report signed 18/06/2021.   | Altiatech Limited   | £761,435.76             | Peter Bishop / Alison Jarrett   | 25/06/2021          |
| Delegated Award Report | HR for Schools Website   |              | The recommended solution will enable HR, Payroll and Pensions' Services for Schools to:<br>-Launch a new website that is modern and can compete with commercial competitors<br>-Complete online forms for either information or to book training / appointments<br>-Use case management to track requests and remind end-users at renewal points<br>-Provide a framework for other elements of Education Support Services to promote services | 1 year plus 1 year option to extend                                       | Digital and Customer Services       | Deputy Leader                          | Lee Bickerton   | David Hosie                     | Presented to Cabinet for Info 08/09/2021. Strategy / Award Report signed 24/06/2021.   | Jadu.Co.UK  | £201,700                | Peter Bishop / Alison Jarrett   | 01/07/2021          |
| Delegated Award Report | Repair and Maintenance (R&M) of the Lifts Communication Systems      | (P0241_2021) | A lift communication system to maintain communication between a lift that requires repair and maintenance through a monitoring unit. This equipment offers real time notification of failures to the lifts and other warning events through various media and is connected to the central computerised system.  | 4 years   | Neighbourhoods                      | Homes and Neighbourhoods               | Carl Tomlinson  | Harpal Gill                     | Presented to Cabinet for info 20/04/2021. SCN signed 04/06/2021. Delegated Award Report signed 27/06/2021.   | Thames Valley Controls Limited  | £380,000                | Julie Griffin / Alison Jarrett  | 01/07/2021          |
| Urgent Decision Making | Operation Eagle - PCR/LFD Drop and Collect Test Service              | P0785        | Management and coordination of ground teams for outreach – taking home test kits and / or associated information to residents in areas of high incidence. Where tests are being distributed this would include collecting these tests and returning them to the hub for processing within time constraints to ensure viability of tests.  | 14 weeks, with an option to extend for a further period of up to 18 weeks | Partnerships Insight and Prevention | Leader / Health and Social Care        | Lee Bickerton   | Justin Varney / Dean Billingham | COVID 19 Urgent delegated decision making under Part E 3.3 of the Council's Constitution approved the report on 29/06/2021.  | 1) Solutions for Health Limited<br>2) Professional Fundraising Services (PFS),  | £1,306,800              | Jonathan Tew / Alison Jarrett   | 06/07/2021          |
| Delegated Award Report | City Centre Public Realm Works                                       | P0735        | The works are for:<br>• Improvements to the public realm and replacement of paving in Victoria Square, Waterloo Street, Colmore Row.<br>• Installation of Hostile Vehicle Mitigation systems.<br>• Repair and reinstatement of The River Water Feature  | 30 months   | Inclusive Growth                    | Transport and Environment              | Simon Ansell    | Craig Richards / Charlie Short  | Cabinet was advised of the procurement activity in the City Centre Public Realm – Phase 1 Full Business Case report approved on 19th January 2021. Delegated Award Report signed 30/06/2021. | CPC Civils Ltd  | £8,740,957              | Ian MacLeod / Alison Jarrett    | 02/07/2021          |